

**AGENDA
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
OAKDALE IRRIGATION DISTRICT
TUESDAY, OCTOBER 16, 2018**

Agendas and Minutes are on our website at www.oakdaleirrigation.com

CALL TO ORDER 9:00 a.m., the Boardroom of the District Office
1205 East F Street, Oakdale, California 95361

PLEDGE OF ALLEGIANCE

ROLL CALL Directors Orvis, Altieri, Doornenbal, Santos, DeBoer

ADDITIONS OR DELETION OF AGENDA ITEMS

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

PUBLIC COMMENTS – ITEM 1

1. The Board of Directors welcomes participation in meetings. This time is provided for the public to address the Directors of the District on matters of concern that fall within the jurisdiction of the Board that are not on the agenda.

Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District operation or responsibility as no action will be taken on non-agenda issues. It is not required, but speakers may provide their name and address.

Because these are non-agenda matters, generally no discussion or comment by the Board should be expected except to properly refer the matter for review or action as appropriate.

Public Comments will be limited to five minutes per speaker.

CONSENT CALENDAR - ITEMS 2 - 10
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Agenda items listed under the Consent Calendar may be acted upon individually, in whole or in part. Subsequently, should discussion on a particular item be desired, you should identify the item now so as to remove it from the list of items to be approved under one motion. Any items removed from the list on Consent Calendar items will be discussed and acted upon individually following action on the remaining Consent Calendar items if so moved.

2. Approve the **Board of Directors' Minutes of the Regular Meeting of October 2, 2018 and Resolution Nos. 2018-50, 2018-51 and 2018-52**
3. Approve **Oakdale Irrigation District Statement of Obligations**
4. Approve **Improvement District Statement of Obligations**
5. Approve **IT Systems Administrator Job Description and Amend the 2018 Organizational Chart**
6. Approve **Amendment No. 01 to Professional Services Agreement 2011-PSA-003 with Bumgardner Biological Consulting to Add Additional Staff to Consultant's Rate Sheet**
7. Approve **Work Release No. 007 to Professional Services Agreement 2011-PSA-003 with Bumgardner Biological Consulting to Provide Biological Services for the Kearney Lateral Siphon Realignment Project**
8. Approve **Work Release No. 086 to Professional Services Agreement 2009-PSA-015 with Giuliani & Kull, Inc. for Professional Services to Develop a Storm Water Pollution Prevention Plan (SWPPP) for the Kearney Lateral TCC Project**
9. Approve **Work Release No. 043 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for Cutting, Bending, and Placement of Rebar for One (1) ea. SCADA Tower Foundation Pad at the North Side Regulating Reservoir**
10. Approve **Work Release No. 044 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for Cutting, Bending, and Placement of Rebar for Two (2) ea. Headwalls Located on the Kearny Lateral**

ACTION CALENDAR – ITEMS 11 - 16
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11. Review and take possible action to **Approve a Grant Request from the Oakdale Joint Unified School District for \$200,000 for Development of an Irrigation Demonstration and Learning Site at the School Farm Project Site**
12. Review and take possible action on the **Appointment of Treasurer to the Board**
13. Review and take possible action to **Adopt a Resolution for Designation of Bank Account Signatories**
14. Review and take possible action to **Adopt a Resolution Setting Domestic Water Improvement District Operation and Maintenance Charge and Other Related Charges for 2019**

15. Review and take possible action to **Adopt a Resolution Setting Domestic Water Improvement District Reserve Fund Contributions for the Year 2019**

16. Review and take possible action on **Approval of Health Insurance Coverage Effective December 1, 2018**

DISCUSSION – ITEM 17

17. Discussion on Business Items as they Appear on the Tri-Dam Board Agenda for Thursday, October 18, 2018

COMMUNICATIONS – ITEM 18

18. Oral Reports and Comments

A. **General Manager's Report on Status of OI&D Activities**

B. **Committee Reports**

Finance Committee Meeting, October 3, 2018 @ 9:00 a.m.

➤ OJUSD Grant Request for School Farm Project

Personnel Committee Meeting, October 9, 2018 @ 10:00 a.m.

➤ 2018/2019 Health Insurance Renewal

C. **Directors' Comments/Suggestions**

CLOSED SESSION - ITEM 19

19. Closed Session to discuss the following:

A. **Government Code §54957.6 - Conference with Labor Negotiator**

Agency Negotiator: General Manager

Represented Employee Organization : Operations Employees (OE3)

Unrepresented Employee Organizations: Non-Exempt Confidential, Exempt Supervisory, and Exempt Management Bargaining Groups

B. **Government Code §54957.6 - Conference with Labor Negotiator**

Agency Negotiator: General Manager

Unrepresented Employee Organizations: Non-Exempt Confidential, Exempt Supervisory, and Exempt Management Bargaining Groups

C. **Government Code §54956.9(d)(2) - Significant Exposure to Litigation**

Two (2) Cases

OTHER ACTION – ITEM 20

20. Adjournment:

- A. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, November 6, 2018 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.
- B. The next Joint Board Meeting of the **South San Joaquin and Oakdale Irrigation Districts** serving the **Tri-Dam Projects** and **Tri-Dam Authority** and other joint business matters is scheduled for **Thursday, October 18, 2018 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

Writings distributed to Board Members in connection with the open session items on this agenda are available for public inspection in the office of the Board Secretary. Any person who has a question concerning any of the agenda items may call the Administrative Assistant at (209) 840-5507.

ADA Compliance Statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Administrative Assistant at (209) 840-5507. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



PUBLIC COMMENTS

No Information Included

BOARD MEETING OF OCTOBER 16, 2018



AGENDA ITEMS CONSENT CALENDAR

BOARD MEETING OF OCTOBER 16, 2018

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 2
APN: N/A

SUBJECT: APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR MEETING OF OCTOBER 2, 2018 AND RESOLUTION NOS. 2018-50, 2018-51, AND 2018-52

RECOMMENDED ACTION: Approve the Board of Directors' Minutes of the Regular Meeting of October 2, 2018 and Resolution Nos. 2018-50, 2018-51, and 2018-52

ATTACHMENTS:

- Draft Minutes of the Board of Directors' Regular Meeting of October 2, 2018
- Draft Resolution No. 2018-50
- Draft Resolution No. 2018-51
- Draft Resolution No. 2018-52

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

MINUTES

Oakdale, California
October 2, 2018

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Tom Orvis, President
Gail Altieri, Vice President
Herman Doornenbal
Linda Santos
Brad DeBoer

Staff Present: Steve Knell, General Manager/Secretary
Jason Jones, Support Services Manager
Eric Thorburn, Water Operations Manager
Kim Bukhari, Human Resources Analyst

Also Present: Fred A. Silva, General Counsel

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

Director DeBoer asked that Action Item 18 be moved to Closed Session. General Manager Steve Knell and General Counsel Fred A. Silva advised the Director of the requirements of matters going into Closed Session and the topic today did not meet those requirements.

At the hour of 9:04 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Robert Frobose asked how much water we put into our water conservation account this year? Mr. Frobose discussed the documents that he received pursuant to a PRA request from his attorney dated July 27, 2018 regarding Trinitas.

There being no further public comment, public comment closed at 9:09 a.m.

CONSENT ITEMS

ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15

ITEM NO. 2

**APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE
REGULAR MEETING OF SEPTEMBER 18, 2018 AND RESOLUTION 2018-49**

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of September 18, 2018 and Resolution No. 2018-49.

ITEM NO. 3

**APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the Oakdale Irrigation District's Statement of Obligations.

ITEM NO. 4

**APPROVE THE MONTHLY TREASURER AND CHIEF FINANCIAL
OFFICER'S REPORTS FOR THE MONTH ENDING AUGUST 31, 2018**

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the Monthly Treasurer and Chief Financial Officer's Reports for the month ending August 31, 2018.

ITEM NO. 5

APPROVE ASSIGNMENT OF CAPITOL WORK ORDER NUMBERS

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve Assignment of Capital Work Order Numbers.

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Cavill No. 3 Pipeline	Install 1-12" line gate, 3-12" starter couplers, 40 ft. of 12" 100 PSI PIP PVC, 2-12" 45 deg. Elbows, 1-12" 90 deg. Elbow. (APN: 062-029-011)	\$15,600	2018-045
Lower Cometa Lateral	Install 1-12"x8' slide gate on T/O LCO-012-001.	36,100	2018-047
Lower Cometa Lateral	Install 1-15"x8' slide gate on T/O LCO-011-001.	36,300	2018-048
Adams No. 1 Pipeline	Install 1-21"x16' Fresno 101C slide gate, 22' of 21" 100 PSI PIP PVC, 1-stilling well assembly, 1-21" starter coupler, and 1-concrete connection collar. (APN: 064-017-009)	13,400	2018-049

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Eaton Lateral	Convert open ditch to a new 24" PVC pipeline with 740 ft. of 24" 100 PSI PIP PVC pipe, remove and replace 2 turnout stubs with a Krohne Enviromag flow meter and line gate. (APNS: 002-049-013/014 & 010-026-006)	159,400	2018-050

ITEM NO. 6
APPROVE RENEWAL OF VISION SERVICE PLAN
INSURANCE COVERAGE EFFECTIVE JANUARY 1, 2019

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the renewal of the Vision Service Plan Insurance Coverage effective January 1, 2019.

ITEM NO. 7
APPROVE RENEWAL OF DELTA DENTAL PLAN
INSURANCE COVERAGE EFFECTIVE JANUARY 1, 2019

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the renewal of the Delta Dental Plan Insurance Coverage effective January 1, 2019.

ITEM NO. 8
APPROVE REQUEST FOR A WAIVER OF OUT-OF-DISTRICT
FEES FOR ORANGE BLOSSOM PARK FOR A
5-YEAR TERM (APN: 010-027-007 – ARMY CORPS OF ENGINEERS)

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the request for a waiver of out-of-district fees for Orange Blossom Park for a 5-year term (APN: 010-027-007 – Army Corps of Engineers).

ITEM NO. 9
APPROVE WORK RELEASE NO. 042 TO GENERAL SERVICES
AGREEMENT 2013-GSA-032 WITH NORTHERN STEEL, INC.
FOR CUTTING, BENDING, AND PLACEMENT OF REBAR FOR
TWO (2) EA. BOX CULVERTS LOCATED ON THE KEARNEY LATERAL

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve Work Release No. 042 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for cutting, bending, and placement of rebar for two (2) ea. box culverts located on the Kearney Lateral.

ITEM NO. 10
APPROVE WORK RELEASE NO. 033 TO PROFESSIONAL
SERVICES AGREEMENT 2009-PSA-001 WITH PROVOST &
PRITCHARD FOR PROFESSIONAL SERVICES FOR COMPILATION
OF UPDATED DISTRICT BOUNDARY AND UPDATING DISTRICT MAP

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve Work Release No. 033 to Professional Services Agreement 2009-PSA-001 with Provost & Pritchard for professional services for compilation of updated District boundary and updating district map.

ITEM NO. 11
APPROVE WORK RELEASE NO. 085 TO PROFESSIONAL SERVICES
AGREEMENT NO. 2009-PSA-085 FOR PROFESSIONAL SERVICES TO
STAKE SPALDING PIPELINE EASEMENT THROUGH APNS: 010-018-024/071/072

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve Work Release No. 085 to Professional Services Agreement 2009-PSA-085 for professional services to stake Spalding Pipeline easement through APNS: 010-018-024/071/072.

ITEM NO. 12
APPROVE AWARD OF BID TO TARGET SPECIALTY
PRODUCTS FOR 2018/2019 PESTICIDE/HERBICIDE SUPPLY SERVICES

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to award the bid to Target Specialty Products for 2018/2019 pesticide/herbicide supply services.

ITEM NO. 13
APPROVE ADOPTION OF RESOLUTION ACCEPTING
DETACHMENT OF LAND FROM IMPROVEMENT DISTRICT
NO. 2 BY ITS MEMBERSHIP (APN: 006-008-041 – WARNER)

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to adopt the Resolution Accepting Detachment of Land from Improvement District No. 2 by its Membership (APN: 006-008-041 – Warner).

ITEM NO. 14
APPROVE ADOPTION OF RESOLUTION ACCEPTING INCLUSION
OF LAND INTO IMPROVEMENT DISTRICT NO. 13 BY ITS MEMBERSHIP
(APNS: 015-004-002/011/012, 015-005-001/020 – TAP LAND COMPANY, LP)

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to adopt the Resolution Accepting Inclusion of Land into Improvement District No. 13 by its Membership (APN: 015-004-002/011/012, 015-005-001/020 – Tap Land Company, LP).

ITEM NO. 15
APPROVE DEFERRED CONDITIONS OF APPROVAL
AGREEMENT (APN: 015-004-012 – TAP LAND COMPANY, LP)

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the Deferred Conditions of Approval Agreement (APN: 015-004-012 – Tap Land Company, LP).

ACTION CALENDAR
ITEM NOS. 16, 17, 18

ITEM NO. 16
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE
THE RESOLUTION SETTING AG WATER SYSTEM
IMPROVEMENT DISTRICT OPERATION AND MAINTENANCE
CHARGES AND OTHER RELATED CHARGES FOR THE YEAR 2019

A motion was made by Director DeBoer, seconded by Director Doornenbal, and was unanimously supported to approve the Resolution Setting Ag Water System Improvement District Operation and Maintenance Charges and Other Related Charges for the Year 2019.

ITEM NO. 17
REVIEW AND TAKE POSSIBLE ACTION ON AWARD OF BID TO
RAIN FOR RENT FOR ONE (1) – 6” PORTABLE TRAILER MOUNT PUMP

A motion was made by Director Santos, seconded by Director Altieri, and was unanimously supported to approve the award of bid to Rain for Rent for One (1) – 6” Portable Trailer Mount Pump.

ITEM NO. 18
REVIEW AND TAKE POSSIBLE ACTION TO PROVIDE STAFF DIRECTION
ON THE NEXT STEPS ASSOCIATED WITH THE DEVELOPMENT OF
OID PROPERTY LOCATED AT GREGER AND KAUFMAN ROADS

A motion was made by Director DeBoer, seconded by Director Doornenbal to move forward with bringing back a professional services agreement with TETER and G & K, and was voted as follows:

Ayes:	Director Doornenbal
Noes:	Directors DeBoer, Altieri, Santos, Orvis
Abstentions:	None

The motion failed by a vote of 1-4.

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to direct staff to broaden its SOQ distribution to the State of

California seeking A&E firms to bid on this project and to lengthen the bid time to forty-five (45) days, and was voted by the following roll call vote:

Director Altieri	Yes
Director Doornenbal	No
Director Orvis	Yes
Director Santos	Yes
Director DeBoer	Yes

The motion passed by a 4-1 vote.

COMMUNICATIONS

ITEM NO. 19

A. GENERAL MANAGERS REPORT

The General Manager Steve Knell discussed the California Special District Association (CSDA) Conference that he attended in Indian Wells, CA. The General Manager stated these conferences are attended by Directors, not General Managers and staff. He strongly recommended that the Directors consider attending these conferences in the future.

The General Manager discussed the Boardmanship Guidelines that were included in the Board packet. He stated that Boardmanship Guidelines apply to everybody in government. These guidelines are adopted by boards around the state to serve as guidelines, not for the Board so much, but as a rule book for constituents to judge the performance of their elected bodies.

The General Manager stated that the Two-Mile Bar Tunnel bored through on September 21, 2018 and finished on-grade and on-line; however, there is still a lot of work to be done to complete the project. He stated that the District would plan an open house dedication ceremony most likely in February.

The General Manager also included in the Board Packet some highlights from the Stanislaus County Fair.

B. COMMITTEE REPORTS

There were no committee reports.

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Altieri

Director Altieri stated that she attended the Oakdale Education Foundational dinner and was disappointed that there were not more people from the District in attendance. She stated that it was a nice venue.

Director Doornenbal

Director Doornenbal had no comments.

Director Santos

Director Santos stated that she also attended the Oakdale Educational Foundation dinner with Gail, Steve and his wife, and Director Santos' daughter. She stated that the OEF has benefited in a lot areas that you don't normally think about. It recognizes a lot of other areas of education that don't receive the same acknowledgment. Director Santos discussed some items that were in the auction and the money that was raised. Director Santos also discussed the recent WAC meeting that she attended.

Director DeBoer

Director DeBoer thanked staff for the tour at the last meeting. He stated that the tour was awesome. He stated that the longer that he is on the Board, the more he is appreciative of the present and past staff. He stated that the more that he is learning about the District, the more impressed he is with the District. He stated that the District is a very forward looking, forward planning District. He stated that water sales have been occurring since the 1980's and the Board stated that 80% of the money raised from water sales needs to go towards capital improvement projects. He stated that 98% of all revenues raised by water sales have been invested in capital improvement projects. He discussed the Rubicon Total Channel Control systems and how it has improved water deliveries in the District. He stated that out of the 140 irrigation districts between Stockton and Tehachapi's we are the only District that has automated our system as much as we have. He discussed recharge through our dirt canals, he discussed the District reduction in water use through not only crop conversions, but through the improved irrigation systems. He stated that we have a committed staff and he thanked Eric Thorburn, Jason Jones, Steve Knell, and their staff for their efforts. He looks forward to the tunnel dedication.

Director Orvis

Director Orvis also thanked staff for the tour and agreed with Director DeBoer's comments. He stated that he looks forward to automating the south side of the system. He stated that he listens to MID and TID talk about being the oldest districts in the State of California and how building those dams is the foresight of the people who came before them and their Board members and he thinks that previous Boards at OID and past and current staff had the foresight to put us where we are today. We may not always agree on how we get there, but I think that sometimes the proof is in the pudding and our constituents are better for it. He thanked Jason Jones and all involved in the Two-Mile Bar Tunnel Project and stated that it was a job well done. He also looks forward to the dedication of the tunnel. Director Orvis also commented on the WAC meeting. He stated that the WAC now meets four times per year, every three months. He stated that there are a lot of historical things happening in Washington DC and we need to keep our eye on what's happening.

At the hour of 10:36 a.m. the meeting adjourned to closed session.

CLOSED SESSION
ITEM NO. 12

- A. Government Code §54956.9(d)(1) - Existing Litigation (1 Case)**
Chris Lewis v. Oakdale Irrigation District
- B. Government Code §54957.6 - Conference with Labor Negotiator**
Agency Negotiator: General Manager
Unrepresented Employee Organizations: Non-Exempt Confidential, Exempt Supervisory, and Exempt Management Bargaining Groups

At the hour of 11:08 a.m. the Board reconvened to open session. Coming out of Closed Session, Director Orvis reported that the case of Chris Lewis v. Oakdale Irrigation District was settled for the amount of \$135,000.

OTHER ACTION
ITEM NO. 13

At the hour of 11:09 a.m. the Board meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, October 16, 2018 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting of the **South San Joaquin and Oakdale Irrigation Districts** serving the **Tri-Dam Projects** and **Tri-Dam Authority** and other joint business matters is scheduled for **Thursday, October 18, 2018 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

Thomas D. Orvis, President

Attest:

Steve Knell, P.E., Secretary

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-50**

**ADOPTION ACCEPTING DETACHMENT OF LAND
FROM IMPROVEMENT DISTRICT NO. 2
BY ITS MEMBERSHIP**

APN: 006-008-041

WHEREAS, Mr. and Mrs. Peter Warner are the owners of the above noted parcel, which has been within the boundaries of Improvement District No. 2 since its formation on March 1, 1946 and

WHEREAS, the parcel now receives irrigation water directly from the River Road Lateral and has not received water or benefit from the Improvement District No. 2 Pipeline for more than 37 years, despite the landowners having paid all monthly Improvement District No. 2 fees and assessments; and

WHEREAS, the landowners submitted a petition for the detachment of the above noted parcel from Improvement District No. 2; and

WHEREAS, a Notice of Public Hearing and voting ballot was distributed to the Improvement District No. 2 membership on April 24, 2018, and the Notice of Public Hearing was posted, published and distributed in accordance with the California Water Code Sections 23645 and 23646; and

WHEREAS, a Public Hearing was held during the Board of Directors meeting on June 5, 2018, during which time the membership vote was tallied; and

WHEREAS, the membership vote of 9-4 in favor of the detachment of the above noted parcel from Improvement District No. 2 was certified by the Board of Directors on June 5, 2018; and

NOW THEREFORE BE IT RESOLVED, that the certified vote of the Improvement District No. 2 membership is hereby accepted by the District, and that the President be and is hereby authorized and directed to have the same recorded on the records of Stanislaus County.

Upon Motion of Director Santos, seconded by Director DeBoer, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this second day of October 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager/Secretary

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-51**

**ACCEPTING INCLUSION OF LAND
INTO IMPROVEMENT DISTRICT NO. 13
BY ITS MEMBERSHIP**

APNS: 015-004-002/011/012, 015-005-001/020

WHEREAS, TAP Land Company, LP is the owner of the above noted parcels, a portion of which have been within the boundaries of Improvement District No. 13 since its formation on December 13, 1948 and

WHEREAS, the landowner wishes to have the ability to make use of available surface water on the above noted parcels and therefore relieve the use of groundwater in the immediate area; and

WHEREAS, the landowner submitted a petition for the inclusion of the entirety of the above noted parcels into Improvement District No. 13; and

WHEREAS, a Notice of Public Hearing and voting ballot was distributed to the Improvement District No. 13 membership on August 27, 2018, and the Notice of Public Hearing was posted, published and distributed in accordance with the California Water Code Sections 23645 and 23646; and

WHEREAS, a Public Hearing was held during the Board of Directors meeting on September 18, 2018, during which time the membership vote was tallied; and

WHEREAS, the membership vote of 8-1 in favor of the inclusion of the above noted parcels into Improvement District No. 13 was certified by the Board of Directors on September 18, 2018; and

NOW THEREFORE BE IT RESOLVED, that the certified vote of the Improvement District No. 13 membership is hereby accepted by the District, and that the President be and is hereby authorized and directed to have the same recorded on the records of Stanislaus County.

Upon Motion of Director Santos, seconded by Director DeBoer, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this second day of October 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager/Secretary

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018- 52**

**SETTING AG WATER SYSTEM IMPROVEMENT DISTRICT
OPERATION AND MAINTENANCE CHARGES AND
OTHER RELATED CHARGES FOR 2019**

WHEREAS, the Board of Directors has considered the operations and maintenance costs for the year 2019 for each of the following Improvement Districts (ID) in the Oakdale Irrigation District and has determined that the amounts set are the amounts required for that purpose; and

WHEREAS, this Board has determined that required funds for the operation and maintenance of said IDs for the year 2019 shall be raised by a charge levied per acre.

NOW, THEREFORE BE IT RESOLVED that for the purpose of raising funds to pay the normal operation and maintenance costs for the year 2019 a charge in the amount set forth for each said ID shall be made as follows:

<u>ID NO.</u>	<u>CHARGE PER ACRE</u>	<u>TOTAL PER ID</u> <i>(in whole dollars)</i>
01	\$13.85	\$701
02	17.50	622
08	15.00	872
13	2.50	273
19	4.00	2,855
20	15.50	638
21	34.00	649
26	69.00	759
29	8.00	2,142
31	3.00	656
36	15.50	652
38	7.50	589
48	20.00	1,891

BE IT FURTHER RESOLVED, that each said charge shall be collected in two equal installments, the first of which is due on December 31, 2018, and the second on June 20, 2019. If payment for the first installment is not received in the District office by 5:00 p.m. on December 31, 2018, payment will be considered delinquent, and penalty charges will be made according to current policy. If payment for the second installment is not received in the District office by 5:00 p.m. on June 20, 2018, payment will be considered delinquent, and penalty charges will be made according to current policy.

BE IT FURTHER RESOLVED, pursuant to California Water Code Sections 26077 and 26078, the District shall charge and collect the following penalties on said charges that become delinquent:

Ten percent (10%) on the first installment
Five percent (5%) on the second installment, plus \$5.00 service charge

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Treasurer of this District as the authority for establishing said rates.

Upon motion of Director DeBoer, seconded by Director Doornenbal, and duly submitted to the Board for its consideration, the above titled resolution was adopted this 2nd day of October 2018.

OAKDALE IRRIGATION DISTRICT

Tom Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager/Secretary

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 3
APN: N/A

SUBJECT: APPROVE OAKDALE IRRIGATION DISTRICT'S STATEMENT OF OBLIGATIONS

RECOMMENDED ACTION: Approve Statement of Obligations

TOP TEN OBLIGATIONS

<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>
Drill Tech Drilling & Shoring, Inc.	WR #001	\$1,321,583.92
ACWA – Joint Powers Insurance Authority	Auto And General Liability Program - 10/2018 – 9/2019	160,017.00
Kaiser Foundation Health Plan, Inc.	Health Insurance – November	56,268.70
Rivera, Frank W. & Lisa D.	On-Farm Conservation Program Settlement	36,267.00
Condor Earth Technologies, Inc.	WR #012	26,499.50
Dennis Wing Trucking	Haul Dirt	26,013.00
Rinker Materials	60" Pipes w/Gaskets, 36" Pipes w/ Gaskets	24,300.71
Hilmar Lumber, Inc.	12", 15", 18", 24", 36" PVC Gaskets	21,101.92
Denair Lumber Company, Inc.	Lumber	20,776.14
City of Oakdale – Utilities	Water/Sewer - 8/16/18 - 9/15/18, ID 41 Additional Deposit Funds	16,407.13

FISCAL IMPACT: \$1,818,405.56

ATTACHMENTS:

- Statement of Obligations – Accounts Payable

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

OAKDALE IRRIGATION DISTRICT

**STATEMENT
OF
OBLIGATIONS**

October 16, 2018

Accounts Payable
Check Register - October 16, 2018



Oakdale Irrigation District
1205 East F Street
Oakdale, CA 95361

Check No	Check Date	Vendor Name	Amount	Description
24372	10/2/2018	Rivera, Frank W. & Lisa D.	\$36,267.00	On-Farm Conservation Program Settlement
24373	10/2/2018	ACWA - Joint Powers Insurance Authority	\$160,017.00	Auto And General Liability Program - 10/2018 - 9/2019
24374	10/2/2018	City of Oakdale - Dept. of Parks & Recreation	\$1,050.00	Rental / Deposit - Benefits Fair - 11/2/18
24375	10/2/2018	Gilton Resource Recovery Transfer Facility, Inc.	\$750.84	Waste Disposal - August
24376	10/2/2018	P G & E	\$12.78	Electricity
24377	10/2/2018	Pridestaff	\$2,108.70	Temp Employee - Finance Dept.
24378	10/2/2018	Principal Financial Group	\$893.84	Life Insurance - October
24379	10/2/2018	Redwood Health Services	\$252.75	125 Cafeteria Plan & Cobra - October
24380	10/8/2018	AT&T Mobility	\$53.55	GPS Device
24381	10/8/2018	AT&T	\$68.70	Phone Charges - 9/25/18 - 10/24/18
24382	10/8/2018	California State Disbursement Unit	\$207.69	Levy
24383	10/8/2018	California State Disbursement Unit	\$364.60	Levy
24384	10/8/2018	Ellis Self Storage, Inc.	\$85.00	Storage - October
24385	10/8/2018	Franchise Tax Board	\$175.00	Levy
24386	10/8/2018	Modesto Battery	\$307.04	Batteries
24387	10/8/2018	The Water Depot Inc.	\$619.82	Bottled Water w/OID Label
24388	10/16/2018	Ace Hardware	\$975.65	Electronic Cleaner, Hole Saw, Carb Assembly, Gate Valve
24389	10/16/2018	ACWA-JPIA	\$9,391.24	Dental/Vision Insurance - November
24390	10/16/2018	Airgas USA, LLC	\$347.48	Acetylene, Oxygen, Electrode Sticks
24391	10/16/2018	Allied Concrete and Supply Co., Inc.	\$485.44	Concrete
24392	10/16/2018	Apparel Graphics, Inc.	\$616.44	Safety Vests
24393	10/16/2018	Bob Murray & Associates	\$1,048.75	Professional Services - CFO Recruitment
24394	10/16/2018	Bonander Trailer Sales	\$3,000.01	Utility Trailer
24395	10/16/2018	Boutin Jones, Inc.	\$784.00	Attorney Fees
24396	10/16/2018	Bukhari, Kim	\$813.59	CSDA Conference Expenses
24397	10/16/2018	CH2M Hill	\$3,976.85	WR #015
24398	10/16/2018	City of Oakdale - Utilities	\$16,407.13	Water/Sewer - 8/16/18 - 9/15/18, ID 41 Additional Deposit Funds
24399	10/16/2018	Coffee Break Service, Inc.	\$259.00	Coffee Service
24400	10/16/2018	Condor Earth Technologies, Inc.	\$26,499.50	WR #012
24401	10/16/2018	Conlin Supply Co., Inc.	\$3,567.75	16' Gates, 12' Gate, 4' Gates
24402	10/16/2018	Denair Lumber Company, Inc.	\$20,776.14	Lumber
24403	10/16/2018	Dennis Wing Trucking	\$26,013.00	Haul Dirt
24404	10/16/2018	Devnalysis	\$60.00	Hosting - oidwaterresourcesplan.org, savethestan.org
24405	10/16/2018	Drill Tech Drilling & Shoring, Inc.	\$1,321,583.92	WR #001
24406	10/16/2018	Far West Laboratories, Inc.	\$1,590.00	Bac-T Test, Nitrate Test, Perchlorate Test
24407	10/16/2018	Fastenal Company	\$3,931.29	Concrete Anchors, Gloves, Hot Water Hoses, Safety Glasses
24408	10/16/2018	GGD Oakdale LLC	\$2,444.66	DSO Office Lease - November
24409	10/16/2018	Gilton Solid Waste Management, Inc.	\$296.83	Refuse Charges - September
24410	10/16/2018	Giuliani & Kull, Inc.	\$11,485.00	WR #062, WR #076 - 78, WR #080, WR #081, WR #082
24411	10/16/2018	Grainger	\$1,461.02	Full Brim Hats, Hip Waders, Sting Relief Swabs, Bin Cabinet
24412	10/16/2018	Grover Landscape Services, Inc.	\$495.00	Monthly Landscape Maintenance - September
24413	10/16/2018	Haidlen Ford	\$2,966.85	Cam Sensors, Solenoids, Hub Assembly, Converter Assembly
24414	10/16/2018	Hilmar Lumber, Inc.	\$21,101.92	12", 15", 18", 24", 36" PVC Gaskets
24415	10/16/2018	Hixco	\$1,737.99	16' Ladders, Shovels, Spray Paint
24416	10/16/2018	Holt of California, Inc.	\$226.51	Alarm, Cap Assembly
24417	10/16/2018	Hughson Farm Supply	\$480.36	Cylinder Kit, Gasket Set, Fuel Line, Oil Seal
24418	10/16/2018	Interstate Truck Center	\$545.21	Dyntest Service Kits, Relay
24419	10/16/2018	Kaiser Foundation Health Plan, Inc.	\$56,268.70	Health Insurance - November

Accounts Payable
Check Register - October 16, 2018



Oakdale Irrigation District
1205 East F Street
Oakdale, CA 95361

Check No	Check Date	Vendor Name	Amount	Description
24420	10/16/2018	Knell, Steve	\$1,120.46	CSDA Conference and Washington D.C. Conference Expenses
24421	10/16/2018	KnowBe4, Inc.	\$940.95	Security Awareness Training Subscription - 11/30/18 - 11/29/18
24422	10/16/2018	Lowes	\$812.46	Tool Set, Terminal Kit, Fish Tape - #93, Concrete, Pallets
24423	10/16/2018	McMaster-Carr	\$149.80	Retaining Ring Pliers
24424	10/16/2018	Mission Uniform Service	\$1,845.01	Uniform Service
24425	10/16/2018	Morrill Industries, Inc.	\$2,059.10	12" Starter Couplers
24426	10/16/2018	Motor Parts Distributors, Inc.	\$185.09	Transmission Fluid, Belt Tensioner
24427	10/16/2018	Network Builders IT, Inc.	\$219.61	Replacement Battery
24428	10/16/2018	NorCal Kenworth	\$1,094.69	Pressure Sensor, Brake Shoes, Pressure Relief Valve, Gaskets
24429	10/16/2018	North Coast Laboratories Ltd.	\$1,200.00	Aquatic Pesticide Water Samples
24430	10/16/2018	Oakdale Auto Parts	\$73.27	Hose Fittings, Hoses
24431	10/16/2018	Oakdale Golf & County Club, Inc.	\$95.06	Staff Meeting Lunch
24432	10/16/2018	Oakdale Leader	\$52.00	Subscription Renewal
24433	10/16/2018	Office Depot	\$1,327.86	Office Supplies
24434	10/16/2018	OID Improvement Districts	\$4,475.25	Reimbursement - September
24435	10/16/2018	Ontel Security Services, Inc.	\$275.00	Security Monitoring - September
24436	10/16/2018	Pakmail	\$136.10	Shipping Charges
24437	10/16/2018	P & L Concrete Products, Inc.	\$297.35	Concrete
24438	10/16/2018	Pridestaff	\$1,202.85	Temp Employee - Finance Dept.
24439	10/16/2018	Ray Morgan Company	\$425.47	Copier Usage - 8/24/18 - 9/23/18
24440	10/16/2018	Remote Site Products	\$362.16	Cable
24441	10/16/2018	Resource Building Materials	\$330.09	Concrete
24442	10/16/2018	Rinker Materials	\$24,300.71	60" Pipes w/Gaskets, 36" Pipes w/ Gaskets
24443	10/16/2018	Rubicon, Inc.	\$605.85	WR #001, Pedestals, Connection Board, Encoders
24444	10/16/2018	Safe-T-Lite of Modesto, Inc.	\$589.45	Aluminum Signs
24445	10/16/2018	Siebert, Jeffrey and/or Nancee	\$4,291.00	On-Farm Conservation Program Settlement
24446	10/16/2018	Skokan, David	\$59.99	Steel-Toe Boot Reimbursement
24447	10/16/2018	Spray & Son Janitorial, Inc.	\$2,535.00	Monthly Janitorial Service - September
24448	10/16/2018	Stanislaus Farm News	\$69.35	Ad - September Issue
24449	10/16/2018	Streamline	\$400.00	Monthly Website Fee - September
24450	10/16/2018	Sutter Employee Assistance Program	\$425.00	EAP - 3rd Quarter 2018
24451	10/16/2018	TP Express	\$150.00	Portable Toilet Rental - October
24452	10/16/2018	Tri-West Tractor Incorporated	\$432.69	Belt Assembly, Element, Cover Assembly
24453	10/16/2018	Union Bank N.A.	\$3,605.00	COP - Annual Administration Fee
24454	10/16/2018	Visa	\$513.31	Batteries, Electrical Wire Crimp Connectors
24455	10/16/2018	Visa	\$723.76	Controller, Adapter, Soldering Torch, Flux, Network Switch
24456	10/16/2018	Visa	\$3,021.60	Washington D.C. Expenses, Vacuum Bottles
24457	10/16/2018	Wenger, Jake	\$250.00	Director Workshop
24458	10/16/2018	W. H. Breshears, Inc.	\$8,449.10	Fuel
24459	10/16/2018	White Cap Construction Supply	\$2,051.58	36" Bolt Cutters, Framing Hammers, Black Polyfilm Roll
24460	10/16/2018	Wilkins, Kathryn	\$2,381.00	On-Farm Conservation Program Settlement
24461	10/16/2018	Sutter Health Plus	\$30,472.48	Health Insurance - November
			<u>1,848,878.04</u>	

OAKDALE IRRIGATION DISTRICT
STATEMENT OF OBLIGATIONS
October 16, 2018

THE FOREGOING CLAIMS, NUMBERED 24372 Through 24461 INCLUSIVE
ARE APPLIED TO THE GENERAL FUND OF OAKDALE IRRIGATION DISTRICT
AND ARE OBLIGATIONS AUTHORIZED THERETO.

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 4
APN: N/A

SUBJECT: APPROVE OID IMPROVEMENT DISTRICT'S STATEMENT OF OBLIGATIONS

RECOMMENDED ACTION: Approve

BACKGROUND AND DISCUSSION:

Check number 0102 for the reimbursement of Improvement District's August 2018 O & M expenses in the amount of \$31,261.07 is being submitted for Board approval.

FISCAL IMPACT: \$31,261.07

ATTACHMENTS:

➤ Statement of Obligations

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
IMPROVEMENT DISTRICT ACCOUNT**

0102

DATE: 16-Oct-18		TO: Oakdale Irrigation District			
MAINTENANCE PAYABLE					
I.D. #	August O & M Expense	I.D. #	August O & M Expense		
1	\$21.00	31	\$48.45		Note: Included Misc. Recon. Items
2	199.67	36	28.56		
8	36.18	38	39.52		
13	33.94	41	3,464.12		
19	151.37	45	4,105.83	I.D. #	Construction In Progress
20	26.35	46	9,793.65		
21	32.83	48	1,881.01		
22	1,213.33	51	10,099.66		
26	25.24	52			
29	60.36				
SUB-TOTAL	\$1,800.27	SUB-TOTAL	\$29,460.80	SUB-TOTAL	\$0.00
VOUCHER CHARGES					
Maintenance & Operations					\$31,261.07
Capital Projects					\$0.00
TOTAL AMOUNT					\$31,261.07

**OAKDALE IRRIGATION DISTRICT
IMPROVEMENT DISTRICTS
STATEMENT OF OBLIGATIONS
FOR JANUARY 1, 2018 - AUGUST 31, 2018**

CHECK NO.	PAYABLE TO:	AMOUNT	DATE
1242	OAKDALE IRRIGATION DISTRICT	\$46,979.37	01/09/2018
1243	OAKDALE IRRIGATION DISTRICT	58,774.72	02/20/2018
1244	OAKDALE IRRIGATION DISTRICT	7,534.30	03/20/2018
1245	OAKDALE IRRIGATION DISTRICT	13,813.03	04/17/2018
1246	OAKDALE IRRIGATION DISTRICT	7,231.07	06/05/2018
1247	OAKDALE IRRIGATION DISTRICT	13,962.06	07/03/2018
1248	OAKDALE IRRIGATION DISTRICT	9,826.74	07/17/2018
0101	OAKDALE IRRIGATION DISTRICT	29,228.26	09/04/2018
0102	OAKDALE IRRIGATION DISTRICT	31,261.07	10/16/2018

THE FOREGOING CLAIM NUMBERED 0102 WAS APPLIED TO
GENERAL FUNDS OF THE OAKDALE IRRIGATION'S IMPROVEMENT
DISTRICTS AND ARE AUTHORIZED THERETO.

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 5
APN: N/A

SUBJECT: APPROVE IT SYSTEMS ADMINISTRATOR JOB DESCRIPTION AND AMEND THE 2018 ORGANIZATIONAL CHART

RECOMMENDED ACTION: Approve IT Systems Administrator Job Description and Amend the 2018 Organizational Chart

BACKGROUND AND/OR HISTORY:

Given the previous expansion of the Oakdale Irrigation District SCADA system and need for additional assistance in addressing Information Technology (IT) issues and development, the attached job description is being submitted to the Board to revise the current IT/SCADA Technician job description to reflect the new title of IT Systems Administrator. The Board previously approved the new SCADA Technician positions and the current IT/SCADA Technician position title was unchanged.

The new job description is a reflection of current IT job responsibilities with no change in salary or salary range. The District met and conferred on October 5, 2018.

FISCAL IMPACT: No cost increase

ATTACHMENTS:

- Draft Information Technology Systems Administrator Job Description
- Current IT/SCADA Coordinator Job Description

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
JOB DESCRIPTION FOR
INFORMATION TECHNOLOGY SYSTEMS ADMINISTRATOR**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general direction of the Finance/Administration Manager, continuously assesses the information technology needs of OID, and recommends, designs, operates, and maintains computer systems, telecommunications systems, and software applications.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Purchase, installation, configuration, and support of Windows (PC), Windows server, Linux server, printers, routers, switches, hubs and network devices.
2. Design, assemble, configure, and upgrade network components and associated services.
3. Set-up and maintain network operations, including assembly of network hardware.
4. Perform network troubleshooting to isolate and diagnose network problems.
5. Provide system users with technical support.
6. Establish network users, user environments, and file directories.
7. Install and test hardware and software.
8. Provide appropriate security for all information technology and communication systems in order to protect confidentiality, data, software, and hardware.
9. Provide technical leadership in planning, evaluating and implementing voice and communications networks.
10. Maintain District websites.

11. Create and manage annual budget for Information Technology department including the information technology needs of all departments.
12. Perform system backup and recovery.
13. Maintain system standards, including policies and procedures.
14. Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs.
15. Perform regular security monitoring to identify any possible intrusions.
16. Maintain data center environmental and monitoring equipment.
17. Create and maintain system documentation and emergency recovery plan.
18. Remain informed of emerging I/T and utility industry practices through continuing education.
19. Train users as needed.
20. Maintain accurate inventory of computer hardware and software components.
21. Assure compliance with software licenses and pertinent rules and regulation.
22. Exercise independent judgment and time management.
23. Performs confidential functions while involved in network services in the handling of employee files and data.
24. Perform related duties as required.
25. May perform additional District jobs as needed.
26. Demonstrate the values of the District in all tasks, and interactions with customers, coworkers, vendors, and others.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

1. Linux Operating System

2. Microsoft Exchange Server
3. Telecommunications Systems
4. Microsoft Windows (PC)
5. Network equipment
6. Mobile operating systems
7. Database management and programming
8. Common applications such as Microsoft Office

Ability to:

1. Read and understand blueprints and schematic diagrams.
2. Analyze user needs and make appropriate recommendations .
3. Serve fellow employees as valued customers.
4. Communicate effectively, both orally and in writing.
5. Make presentations to Board and management.
6. Establish and maintain effective working relationships with those contacted in the course of work.
7. Organize, plan, and prioritize work.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Bachelor (4-year) degree, with a technical major, such as engineering or computer science or equivalent

Experience:

Five (5) years of experience in information technology, computer science, telecommunications or related fields.

License or Certificate:

Possession of an appropriate California operator's license issued by the State Department of Motor Vehicles. A good driving record of at least two (2) years duration, as evidenced by freedom from multiple or serious traffic violations or accidents. Possession of and continuance of a driving record that does not cause adverse effect on the District's automobile insurance rates is required.

Possession of a Microsoft Certified Systems Engineer (MCSE) certification and VMware Certified Professional (VMware VCP) certification are preferred.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

PHYSICAL DEMAND AND WORKING ENVIRONMENT

Environment:

Work is performed in an indoor and outdoor environment as necessary, possible travel from site to site; exposure to all types of weather and temperature conditions, grease, noise, and dust; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; may be required to work weekends, nights, or unusual shifts, and be available for emergency callback duty.

Physical:

Use hands and fingers to grip and grasp and to manipulate books, instruments, and equipment used in the performance of duties. These functions are intermittently performed for brief to moderate periods ranging from 5 to 10 minutes or more for up to 5 to 7 hours per day.

Intermittently bends and carries for brief to moderate duration of 10 to 20 minutes or more.

Communicate orally with staff and customers in face-to-face and one-to-one settings. Use a radio and a phone for communication with staff on an as-needed basis. Continuous use of normal to corrected normal hearing and vision is required.

Intermittent twisting, reaching, and bending. These functions are frequently performed while carrying equipment and materials ranging from 5 to 25 pounds. Distances traveled range from 10 to 100 feet. These functions are frequently performed in conjunction with the other mentioned motor movements, including intermittent neck

motion/flexion ranging up to 10 minutes or more at each occurrence for about 30 minutes to 1 hour or more per day.

Work may involve prolonged periods of typing and/or writing. Twisting of the wrists and elbows may be performed in conjunction with reaching, bending, lifting, grasping, and gripping. All such tasks are or may be repetitive in nature for periods of 30 to 40 minutes or more for up to 5 to 7 hours per day.

Frequent use of knowledge and experience to make proper judgment decisions involving work processes and procedures.

See in the normal visual range with or without correction.

Hear in the normal audio range with or without correction.

Necessary Special Requirements

Provide two acceptable forms of identification for proof of citizenship.

Possession of an appropriate California Driver's License, and a good motor vehicle driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two (2) years in duration. The driving record will not contribute to an increase in the District's automobile insurance rates.

Pass a physical and chemical examination upon the offer of employment but prior to the time of hire.

The essential duties and other contents of this job description, and the responsibilities, duties, and requirements for acceptable performance have been explained to me and I understand them. I further understand that it is impossible to identify all the duties and expectations for the position and realize that my daily assignments may vary according to District needs.

Employee Signature

Date

**OAKDALE IRRIGATION DISTRICT
JOB DESCRIPTION FOR
INFORMATION TECHNOLOGY / SCADA TECHNICIAN**

DEFINITION

Under general direction of the Water Operations Manager, designs, deploys, maintains and operates a supervisory control and data acquisition (SCADA) system as it relates to water operations.

Under general direction of the Chief Financial Officer and working through the Information Technology / SCADA Coordinator, performs the maintenance of computer hardware and software that comprises a computer network.

EXAMPLES OF ESSENTIAL DUTIES

1. Assists in planning and organizing in the development and implementation of supervisory control and data acquisition (SCADA) system software and hardware.
2. Installs, services, maintains, and troubleshoots a variety of electrical and electronic equipment, telemetry systems, and other equipment used in the water distribution operations of the District; assists in replacing and inspecting equipment.
3. Maintains records on work accomplished, including time, materials, and equipment used; maintains parts and equipment inventories.
4. Utilizes computers and related applications to program and set up equipment for required operations.
5. Coordinates repair and maintenance activities with other staff to minimize disruptions of water deliveries.
6. Conducts inspections of facilities to identify need for repair and maintenance; responds to emergency situations.
7. Assists in deploying, configuring, maintaining and monitoring active network equipment and software.
8. Substitutes for other District employees as needed.
9. Prepares a variety of documents and reports on water delivery, the main distribution canal, and drain flows; maintains parts and equipment inventories.

10. Conducts training sessions as determined applicable for new and existing staff as it relates to District's SCADA/IT systems.
11. Interprets electrical diagrams and specifications specific to hardware installation and maintenance.
12. In the absence of the IT/SCADA Coordinator, performs confidential functions while involved in network services in the handling of employee files and data.
13. Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

Irrigation methods, canal operations, and water measurement preferred.

Tools and testing equipment used in the installation, maintenance, calibration, and repair of electrical and mechanical equipment used in irrigation and drainage facilities.

Tools and equipment used in the maintenance and repair of communications, computing, and telemetry equipment.

Laws, rules, codes, and regulations relating to electrical system and electronic maintenance.

AC and DC circuitry.

Serial and RF communications.

Various computer software applications and computer hardware.

Practices, procedures, and techniques used in the operation and maintenance of wells, pumping equipment, piping systems, and related components preferred.

Operation and maintenance of valves, flow meters, gates and hydraulic equipment preferred.

Safe work practices.

Ability to:

Independently perform a variety of skilled and complex tasks in the operation, repair, and service of SCADA, telemetry, and network systems.

Use a wide range of hand tools and power tools.

Perform various basic mathematical calculations.

Read and understand blueprints and schematic diagrams.

Interpret electrical diagrams and specifications specific to hardware installation and maintenance.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Educations and Experience Guidelines

Any combination of education and experience that would likely provide the required knowledge and abilities in qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Associate's degree with at least two years of coursework in computer sciences or electrical engineering.

Experience:

Two years of experience in electrical or mechanical maintenance, or successful completion of a degree in electronics from an accredited college or trade school, or military experience in an electronics field.

Two years of experience providing Level One technical desktop and network support. Network and computer troubleshooting skills are required. Specific knowledge of TCP/IP and Active Directory is preferred.

PHYSICAL DEMAND AND WORKING ENVIRONMENT

Environment:

Work is performed in an indoor and outdoor environment with travel from site to site; exposure to all types of weather and temperature conditions, confined spaces, grease, noise, and dust; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; may be required to work weekends, nights, or unusual shifts, and be available for emergency callback duty.

Physical:

Use hands and fingers to grip and grasp and to manipulate books, instruments, and equipment used in the performance of duties. These functions are intermittently performed for brief to moderate periods ranging from 5 to 10 minutes or more for up to 5 to 7 hours per day.

Intermittently bends and carries for brief to moderate duration of 10 to 20 minutes or more.

Communicate orally with staff and customers in face-to-face and one-to-one settings. Use a radio and a phone for communication with staff on an as-needed basis. Continuous use of normal to corrected normal hearing and vision is required.

Intermittent twisting, reaching, and bending. These functions are frequently performed while carrying equipment and materials ranging from 5 to 25 pounds. Distances traveled range from 10 to 100 feet. These functions are frequently performed in conjunction with the other mentioned motor movements, including intermittent neck motion/flexion ranging up to 10 minutes or more at each occurrence for about 30 minutes to 1 hour or more per day.

Work may involve prolonged periods of typing and/or writing. Twisting of the wrists and elbows may be performed in conjunction with reaching, bending, lifting, grasping, and gripping. All such tasks are or may be repetitive in nature for periods of 30 to 40 minutes or more for up to 5 to 7 hours per day.

Frequent use of knowledge and experience to make proper judgment decisions involving work processes and procedures.

See in the normal visual range with or without correction.

Hear in the normal audio range with or without correction.

Necessary Special Requirements

Provide two acceptable forms of identification for proof of citizenship.

Possession of an appropriate California Driver's License, and a good motor vehicle driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two (2) years in duration. The driving record will not contribute to an increase in the District's automobile insurance rates.

Pass a physical and chemical examination upon the offer of employment but prior to the time of hire.

The essential duties and other contents of this job description, and the responsibilities, duties, and requirements for acceptable performance have been explained to me and I understand them. I further understand that it is impossible to identify all the duties and expectations for the position and realize that my daily assignments may vary according to District needs.

Employee Signature

Date: _____

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 6
APN: N/A

SUBJECT: APPROVE AMENDMENT NO. 01 TO PROFESSIONAL SERVICES AGREEMENT 2011-PSA-003 WITH BUMGARDNER BIOLOGICAL CONSULTING TO ADD ADDITIONAL STAFF TO CONSULTANT'S RATE SHEET

RECOMMENDED ACTION: Approve Amendment No. 01 and Authorize General Manager to Execute Amendment No. 01

BACKGROUND AND/OR HISTORY:

The District has a Professional Services Agreement (PSA) with Bumgardner Biological Consulting who provides biological consulting, monitoring, reviews and opinion services for the District. The Exhibit "B" Hourly Billing Rate Schedule will be revised to add three additional staff members to the Rate Schedule.

Staff recommends that the Board approve Amendment No. 01 and authorize the General Manager to execute Amendment No. 01 to amend Professional Services Agreement 2011-PSA-003 per the Amendment.

FISCAL IMPACT: Unknown at this time

ATTACHMENTS:

- Amendment No. 01
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



**OAKDALE IRRIGATION DISTRICT
PROFESSIONAL SERVICES AGREEMENT
2011-PSA-003, AMENDMENT NO. 01**

WITNESSETH THIS AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT, made this 16th day of October, 2018, by and between Oakdale Irrigation District, hereinafter called the "District" and Bumgardner Biological Consulting hereinafter called the "Consultant" agrees to furnish all the labor, equipment, and material necessary to do and perform in a good and workmanlike manner all the necessary work as needed by District per this AMENDMENT.

In connection with the foregoing Contract, the parties hereto mutually agree as follows:

1. Revise the **Exhibit "B"** Hourly Billing Fee and Rate Schedule to add the following personnel at the hourly rate indicated:

Krista Orr	\$105/Hour
Steven Wood	\$105/Hour
Adrian Juncosa	\$140/Hour

There are no other changes to the Professional Service Agreement. All Terms and Conditions of the original Professional Services Agreement remain the same for this Amendment No. 01.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

OAKDALE IRRIGATION DISTRICT

**BUMGARDNER BIOLOGICAL
CONSULTING**

Steve Knell, P.E.
General Manager

Name: Mike Bumgardner
Title: Owner

Date: _____

Date: _____

Exhibit "A"

Scope of Work to Provide Biological Services for the OID Kearney Lateral and Siphon Realignment

Task 1 – Reconnaissance-Level Habitat Assessment

Bumgardner Biological Consulting (BBC) will conduct a reconnaissance-level habitat assessment for special-status species or other sensitive biological resource along the existing and proposed alignments for the feature. The habitat assessment will include the following:

1. Conduct at least one visit covering the project area including areas that will be directly or indirectly impacted by the project. Survey adjoining areas within 250 ft, or more where direct or indirect effects could potentially extend offsite. If lawful access cannot be achieved to adjacent areas, surveys can be performed with a spotting scope, binoculars or other suitable methods.
2. Prior to the site visit, compile relevant biological information for the site and surrounding area to provide a local and regional context from sources that include, but are not limited to Google Earth, California Natural Diversity Data Base, and eBird (<http://ebird.org>), etc.
3. Identify vegetation and habitat types potentially supporting special-status species in the project area and vicinity.
4. Record and report on the following information:
 - a. A full description of the proposed project, including but not limited to, expected work periods, daily work schedules, equipment used, activities performed (such as drilling, construction, excavation, etc.) and whether the expected activities will vary in location or intensity over the project's timeline;
 - b. A regional setting map, showing the general project location relative to major roads and other recognizable features;
 - c. A detailed map (preferably a USGS topo 7.5' quad base map) of the site and proposed project, including the footprint of proposed land and/or vegetation-altering activities, base map source, identifying topography, landscape features, a north arrow, bar scale, and legend;
 - d. A written description of the biological setting, including location, acreage, topography, soils, geographic and hydrologic characteristics, land use and management history on the project and adjoining the site (i.e., whether it is urban, semi-urban or rural; whether there is any evidence of past or current livestock grazing, mowing, disking, or other vegetation management activities);

- e. Vegetation type and structure (using Sawyer et al. 2009 or other established vegetation community system), vegetation height, habitat types and features in the project site and surrounding area;

The results of the habitat assessment will be documented in a short summary report that will be submitted to the client within 10 working days of completing the assessment. It should be noted that the client will be responsible for assisting BBC in the preparation of any necessary maps or figures. Note that no protocol surveys are proposed as part of this scope of work.

Budget Estimate: \$2,600

Task 2 – Wetlands Determination and Impact Assessment

BBC or its subcontractors will determine if there are wetlands or waters on or adjacent to the project site that are subject to the regulatory jurisdiction of the California Department of Fish and Wildlife (CDFW) or U.S. Army Corps of Engineers. BBC will also determine the type and magnitude of impacts to wetlands or waters (if any) affected by each alternative alignment (based on mapping provided by OID and wetland polygons established in the field with GPS that can be exported to GIS. Lastly, BBC or its subcontractors will work with OID to determine alternative mitigation measures (including the most cost effective and/or environmentally suitable alignment) that can be effectively implemented for the project.

The results of the wetlands determination and impact assessment will be documented in a short summary report that will be submitted to the client within 10 working days of completing the assessment. It should be noted that the client will be responsible for assisting BBC in the preparation of any necessary maps or figures.

Budget Estimate: \$4,000

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 7
APN: N/A

SUBJECT: APPROVE WORK RELEASE NO. 007 TO PROFESSIONAL SERVICES AGREEMENT 2011-PSA-003 WITH BUMGARDNER BIOLOGICAL CONSULTING TO PROVIDE BIOLOGICAL SERVICES FOR THE KEARNEY LATERAL SIPHON REALIGNMENT PROJECT

RECOMMENDED ACTION: Approve Work Release No. 007 and Authorize General Manager to Execute Work Release No. 007

BACKGROUND AND/OR HISTORY:

The Oakdale Irrigation District (OID) Kearney Lateral Siphon is in need of replacement and potential realignment. Prior to commencing replacement OID needs to utilize the services of Bumgardner Biological Consulting (Bumgardner) to determine realignment options. Work Release No. 007 will allow Bumgardner to conduct a reconnaissance level habitat assessment, wetlands determination and impact assessment. Bumgardner will provide a short summary report to the OID upon completion of the previously mentioned tasks.

Bumgardner Biological Consulting will perform said professional services on an Estimated Not to Exceed basis in the amount of \$6,600.00. Staff recommends that the Board authorize the General Manager to execute the Work Release No. 007 for professional services as described above.

FISCAL IMPACT: Estimated Not to Exceed Amount: \$6,600.00

ATTACHMENTS:

- Work Release No. 007 w/ Exhibit "A"
-

Board Motion:

Motion by: _____ Second by: _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



Work Release No. 007
Biological Services for OID's Kearney Lateral & Siphon
Realignment Project

Background

Bumgardner Biological Consulting has previously performed biological surveys and monitoring services for several OID projects including the Two-Mile Bar Tunnel Project.

Scope of Work

The OID Kearney Lateral Siphon is in need of replacement and/or realignment. Prior to activities commencing a reconnaissance level habitat assessment, wetlands determination and impact assessment needs to be conducted to determine the alignment options. The Scope of Work is subdivided into two primary tasks and are defined as follows:

- Task 1 – Reconnaissance Level Habitat Assessment
- Task 2 – Wetlands Determination & Impact Assessment

See the attached Exhibit "A" for a detailed breakdown per task.

Schedule

It is anticipated that the Schedule for the Work to be performed will be conducted as soon as possible. The OID contact will be Mr. Eric Thorburn, Water Operations Manager who will coordinate the work. Mr. Thorburn can be contacted at his office, the telephone number is (209) 840-5525.

Pricing

Bumgardner Biological Consulting will perform the services on a Estimated Not to Exceed basis in accordance with the attached "Exhibit A". The estimated costs for the two tasks outlined above are summarized below by Task.

- | | |
|---|--------------------|
| • Task 1 – Pre-construction biological survey | \$ 2,600.00 |
| • Task 2 – Construction monitoring | <u>\$ 4,000.00</u> |
| Estimated Not to Exceed Amount | \$ 6,600.00 |

This Estimated Not to Exceed amount cannot be exceeded without prior authorization from OID.

Terms and Conditions

All Terms and Conditions identified in **Professional Services Agreement 2011-PSA-003** will remain in effect for Work Release No. 007.

When submitting the invoice, include the Contract and Work Release Number on the invoice. All invoices are to be sent to the attention of Oakdale Irrigation District's Accounts Payable department.

Oakdale Irrigation District

By: _____
Name: Steve Knell, P.E.
Title: General Manager
Date: _____

Bumgardner Biological Consulting

By: _____
Name: Michael Bumgardner
Title: Owner
Date: _____

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 8
APN: N/A

SUBJECT: APPROVE WORK RELEASE NO. 086 TO THE PROFESSIONAL SERVICES AGREEMENT 2009-PSA-015 WITH GIULIANI & KULL, INC. FOR PROFESSIONAL SERVICES TO DEVELOP A STORM WATER POLLUTION PREVENTION PLAN (SWPPP) FOR THE KEARNEY LATERAL TCC PROJECT

RECOMMENDED ACTION: Approve Work Release No. 086 and Authorize General Manager to Execute Work Release No. 086

BACKGROUND AND/OR HISTORY:

Work Release No. 086 will allow Giuliani & Kull to prepare a Storm Water Pollution Prevention Plan (SWPPP) document and upload it to the State's Stormwater Multiple Application and Reporting Tracking System (SMARTS) data base for the Kearney Lateral TCC Project. Due to the project disturbance area exceeding one acre, it is required by the State Water Resources Control Board that a SWPPP is developed and implemented.

Giuliani & Kull will prepare the SWPPP document, provide four copies of the SWPPP document, upload to SMARTS and conduct close out upon project completion for a lump sum amount of \$3,500.00.

Staff recommends that the Board authorize the General Manager to execute the Work Release No. 086 for professional services to prepare the SWPPP document for the Kearney Lateral TCC Project.

FISCAL IMPACT: Lump Sum Amount: \$3,500.00

ATTACHMENTS:

- Work Release No. 086 w/ Exhibit "A"
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



Work Release #086

Prepare, upload and close out the SWPPP Document for the Kearney Lateral TCC Project

Description

The Oakdale Irrigation District (OID) requires Giuliani & Kull to prepare a Storm Water Pollution Prevention Plan (SWPPP) document for the Kearney Lateral TCC Project and upload it to the SMARTS data base. All work must be performed by or under the supervision of a Quality SWPPP Developer (QSD). See the attached Exhibit "A" for details, inclusions and exclusions.

Pricing & Schedule

Pricing to perform the Scope of Work described will be as follows:

Prepare SWPPP Documents and Online Submission Lump Sum Amount \$3,500.00

The estimated construction start date for the Kearney Lateral TCC Project is October 30, 2018.

Terms and Conditions:

All Terms and Conditions for Work Release No. 086 will remain in effect as identified in the **Professional Services Agreement 2009-PSA-015**.

Oakdale Irrigation District

By: _____

Name: Steve Knell, P.E.

Title: General Manager

Date: _____

Giuliani & Kull, Inc.

By: _____

Name: Bill Kull

Title: President

Date: _____

Exhibit "A"



September 07, 2018

Chase King
Oakdale Irrigation District
1205 E. F Street
Oakdale, CA 95361

Subject: Proposal for Storm Water Pollution Prevention Services
Kearney Lateral and Hirschfeld Lateral Phase I TCC Project,
Oakdale Irrigation District

We are pleased to offer the attached proposal for Storm Water Pollution Prevention Services associated with the above referenced project. We understand that the project includes preparation of a Storm Water Pollution Prevention Plan (SWPPP) and, as needed, QSP services. Construction and implementation of BMP's is not included in our scope of work. A detailed scope of services is attached herein for your review.

If this proposal is acceptable, please sign in the space provided. A returned copy will be our authorization to proceed. We look forward to working with you on this project.

Sincerely,

GIULIANI & KULL, INC.

A handwritten signature in black ink, appearing to read 'Nick W. Prichard', is written over a horizontal line.

Nick W. Prichard, PE, QSD
RCE 76538, QSD 22798



Proposal for Storm Water Pollution Prevention Services
Kearney Lateral and Hirschfeld Lateral Phase I TCC Project – Oakdale, CA
September, 2018

SCOPE OF SERVICES

The following scope of services is offered for preparation of a Storm Water Pollution Prevention Plan (SWPPP) for use on the Kearney Lateral and Hirschfeld Lateral Phase I TCC project, located northwest and southeast of Oakdale, CA:

Storm Water Pollution Prevention Plan (SWPPP)

Consultant will use the data provided by the client and owner in conjunction with the project plans and industry standard BMP's to prepare a SWPPP. Consultant will develop this plan in order to implement the requirements of the Construction General Permit (CGP).

Supplied Data:

Project schedule: November 1, 2018 to February 28, 2019

Project Sites: New Structures: 10

Retro Fitting of Structures: 2

Siphon Replacements: 2

Conversion and realignment of 5,200 L.F. of open ditch to 800 L.F. of Pipeline: 1

Private Culvert Crossings: 2

County Road Crossings: 2

Project Size: 16 Individual Sites @ 12,000 Square Feet Each

59,500 square feet Siphon Replacement

32,000 square feet Canal to Pipeline

Total Project Area: 6.51 Acres

Sediment Risk: **Low**

Receiving Water Risk: **Medium**

Risk Level: **Type 1 Linear Utility Project (LUP)**

The consultant will provide the following:

- Develop a Storm Water Pollution Prevention Plan (SWPPP) document for the project
- Provide the contractor with four copies of the SWPPP document in the form of three-ring binders
- Upload various stormwater documents to the State's Stormwater Multiple Application and Reporting Tracking System (SMARTS)
 - Apply for a Notice Of Intent (NOI) and Waste Discharger Identification (WDID) Number
- Upload close-out stormwater documents to the State's Stormwater Multiple Application and Reporting Tracking System (Smarts)
 - Annual Report
 - Pictures of Completed Sites
 - Notice of Termination

Implementation of the plan shall be by the client.

Due to the project being classified as a Risk Level 1 LUP, weekly and storm event inspections/sampling is not required.

FEES

The fees listed below represent costs associated with Giuliani & Kull's work only. For a Type 1 Linear Utility Project along the Oakdale Irrigation District Kearney & Hirschfeld Lateral.

Description	Qty	Unit	Unit Price	Amount
Prepare SWPPP Documents and Online Submission Kearney & Hirschfeld Lateral Linear Utility Project, Risk Type 1	1	LS	\$3,500	\$3,500

SERVICES NOT INCLUDED

The following services are specifically not included as a part of the consultants work effort under this contract:

- Weekly and storm event inspections/sampling
- Environmental documents, reports or studies
- Architectural, landscape architecture or structural services
- Blue printing or reproduction costs
- Utility design for gas, sewer, water, electric or phone
- Payment of fees associated with the herein described scope of work
- Pump and Structure Design
- Geotechnical, Well, & Septic System Design
- Traffic Studies or Traffic Engineering Services
- Environmental studies or documentation
- Division of Safety of Dams inspection and review
- Construction staking
- Water Control & Disposal Plan

The above listing is not intended to be exhaustive and shall not be construed to include any work as offered under this proposal except as specifically identified in the Scope of Services.

CLIENT PROVIDED DATA

The following data information and materials are to be provided by the Client:

- Payment of application and/or permitting fees
- Any additional information available regarding the project
- Access to the site for Inspections

Any errors, omissions, or discrepancies found in the plans shall be immediately brought to the attention of the client; however, Giuliani & Kull, Inc. shall not be responsible for correcting or discovering any such matters. If such matters result in loss of time, such time shall be compensated for over and above the fee shown herein.

Items of work not included under the tasks above shall be paid for on a time and materials basis in accordance with our current schedule of hourly rates.



TERMS

The services described herein will be provided in accordance with the attached Standard Provisions of Agreement. Compensation shall be payable monthly as the work is performed. Invoices shall be payable within 30 days of the date of invoice. Extra work items or other additional services (beyond those described herein) will be provided in accordance with our standard schedule of hourly rates in effect at the time the work is performed.

If this proposal is acceptable, please sign one copy and return it to our office. We look forward to working with you on this project.

Respectfully submitted,

Accepted,

Nick W. Prichard, P.E., QSD
Giuliani & Kull, Inc.
RCE 76538, QSD 22798

Title: _____
Date: _____

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 9
APN: N/A

SUBJECT: APPROVE WORK RELEASE NO. 043 TO GENERAL SERVICES AGREEMENT 2013-GSA-032 WITH NORTHERN STEEL, INC. FOR CUTTING, BENDING, AND PLACEMENT OF REBAR FOR ONE (1) EA. SCADA TOWER FOUNDATION PAD LOCATED AT THE NORTH SIDE REGULATING RESERVOIR

RECOMMENDED ACTION: Approve Work Release No. 043 and Authorize General Manager to Execute Work Release No. 043

BACKGROUND AND/OR HISTORY:

Northern Steel, Inc. will furnish all necessary labor, tools, equipment, transportation, and materials for the cutting, bending and placement of rebar for one (1) ea. SCADA tower foundation pad located at the North Side Regulating Reservoir. The Work will be performed on a lump sum basis and completed by March 1, 2019.

Staff recommends that the Board authorize the General Manager to execute the Work Release No. 043 for General Services Agreement 2013-GSA-032 for the furnishing, cutting, bending, and placement of rebar. For the inclusions and exclusions see the attached Exhibit "A" for details.

FISCAL IMPACT: \$8,420.00

ATTACHMENTS:

- Work Release No. 043 w/ Exhibit A

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



NSI
NORTHERN STEEL, INC.

Exhibit "A"

1636 Culpepper Ave.

Modesto, CA 95351

p 209-527-7934

f 209-527-8765

northernsteel@gmail.com

Date: 9/28/2018

Customer: Oakdale Irrigation District
1205 East "F" Street
Oakdale, CA 95361

Notes: 26' sq Pad Tower Pad

Material Estimate

Description	Total
Rebar tie in place for a 26' x 26'	8,420.00
TERMS: This estimate is good for 30 days. All prices are FOB our yard unless otherwise specified. To accept this estimate and begin fabrication please sign here and fax it back to us. Please note that our terms of sale are NET 30. All accounts are due on the 10th of the month following issuance of their monthly statement. Past due accounts will be charged a finance charge at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%. Fabrication of our work will not begin until this form has been faxed back to us with an authorizing signature.	
Subtotal	\$8,420.00
Sales Tax (8.375%)	\$0.00
Total	\$8,420.00
Authorized By: _____ PO Number: _____ Signature Date	



Work Release No. 043

Supply Rebar and Tie in Place for One (1) ea. SCADA Tower Foundation Pad located at the North Side Regulating Reservoir – OID #2018-031

Scope of Work

Furnish all necessary labor, tools, equipment, transportation, and materials for the supply, cutting, bending, and tying in place of rebar for one (1) ea. SCADA tower foundation pad located at the North Side Regulating Reservoir. The price will include one field trip to complete the Scope of Work. The Work will be performed for a Lump Sum amount based on discussions and drawings previously provided to Northern Steel, Inc.

Lump Sum Amount: \$8,420.00

See Exhibit "A" for terms, disclaimers, inclusions and exclusions.

Schedule

The Schedule will be for the Work to be performed and completed before March 1, 2019. The OID contact will be Mr. Jason Jones, Support Services Manager who will coordinate the work. Mr. Jones can be contacted at his office, the telephone number is (209) 840-5535, or at his cell phone number (209) 495-3672.

Terms and Conditions

All Terms and Conditions identified in **General Services Agreement 2013-GSA-032** will remain in effect for Work Release No. 043.

All work over \$1,000.00 will be at prevailing wage rates.

Oakdale Irrigation District

By: _____

Name: Steve Knell, P.E.

Title: General Manager

Date: _____

Northern Steel, Inc.

By: _____

Name: Michael Jackson

Title: CFO

Date: _____

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 10
APN: N/A

SUBJECT: APPROVE WORK RELEASE NO. 044 TO GENERAL SERVICES AGREEMENT 2013-GSA-032 WITH NORTHERN STEEL, INC. FOR CUTTING, BENDING, AND PLACEMENT OF REBAR FOR TWO (2) EA. HEADWALLS LOCATED ON THE KEARNEY LATERAL

RECOMMENDED ACTION: Approve Work Release 044 and Authorize General Manager to Execute Work Release No. 044

BACKGROUND AND/OR HISTORY:

Northern Steel, Inc. will furnish all necessary labor, tools, equipment, transportation, and materials for the cutting, bending and placement of rebar for two (2) ea. headwalls located on the Kearney Lateral. The Work will be performed on a lump sum basis and completed by March 1, 2019.

Staff recommends that the Board authorize the General Manager to execute the Work Release No. 044 for General Services Agreement 2013-GSA-032 for the furnishing, cutting, bending, and placement of rebar. For the inclusions and exclusions see the attached Exhibit "A" for details.

FISCAL IMPACT: \$11,400.30

ATTACHMENTS:

- Work Release No. 044 w/ Exhibit A
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



Work Release No. 044

**Supply Rebar and Tie in Place for Two (2) ea.
Headwalls located on the
Kearney Lateral – OID #2017-036**

Scope of Work

Furnish all necessary labor, tools, equipment, transportation, and materials for the supply, cutting, bending, and tying in place of rebar for two (2) ea. headwalls located on the Kearney Lateral. The price will include two field trips to complete the Scope of Work. The Work will be performed for a Lump Sum amount based on discussions and drawings previously provided to Northern Steel, Inc.

Lump Sum Amount: \$11,400.30

See Exhibit "A" for terms, disclaimers, inclusions and exclusions.

Schedule

The Schedule will be for the Work to be performed and completed before March 1, 2019. The OID contact will be Mr. Jason Jones, Support Services Manager who will coordinate the work. Mr. Jones can be contacted at his office, the telephone number is (209) 840-5535, or at his cell phone number (209) 495-3672.

Terms and Conditions

All Terms and Conditions identified in **General Services Agreement 2013-GSA-032** will remain in effect for Work Release No. 044.

All work over \$1,000.00 will be at prevailing wage rates.

Oakdale Irrigation District

Northern Steel, Inc.

By: _____

By: _____

Name: Steve Knell, P.E.

Name: Michael Jackson

Title: General Manager

Title: CFO

Date: _____

Date: _____



Exhibit "A"
NSI
NORTHERN STEEL, INC.

1636 Culpepper Ave.
Modesto, CA 95351
p: 209-527-7934
f: 209-527-8765
northernsteel@gmail.com

Customer: Oakdale Irrigation District
1205 East "F" Street
Oakdale, CA 95361

Date: 10/3/2018

Job Name: Kearney Lateral

Plan Date: 10/1/2018

Addenda:

BID PROPOSAL

Material & Labor Price	Total
Tied in place 2 Headwalls	11,400.30

TERMS: This bid is good for 30 days. Payment terms are 30 days from billing for labor performed and materials consumed or delivered to job site. Past due accounts will be charged a finance charge at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%. No retention is to be held more than 30 days after installation is complete. This page must be included as an addendum to any contract you provide. All applicable taxes are included. We are union signatories.

Total \$11,400.30

EXCLUSIONS: Unless specified in the description, all of the following are excluded from the cost of this bid: C.J. Dowels, masonry reinforcement, light pole footings, welding, welded bars, pour watchman, rebar guards, labor on existing reinforcement, cost of bonds, liquidated damages, city/ county standards reinforcement, reinforcement not shown on bid plans, testing, inspection, drilling, grouting, misc. iron, engineers allowance, galvanized or epoxy coated rebar, anchor bolt ties, pre-cast reinforcement, threaded rods, inserts, mechanical couplers, and rebar protection. Where other trades' connections go through footing, rebar and labor needed to install will be extra. Unless specified, **NO SITE WORK IS INCLUDED.**

CONTRACTOR PROVIDES: Lines, grades, templates, scaffold, hoisting, lowering, clear access to structures, lay down area within 50' of each structure, safe working environment, layout (including layout of masonry dowels), wooden templates for dowels, field measurements, clear access to excavations (no doubling up of forms; added time will be billed as an extra).



AGENDA ITEMS ACTION CALENDAR

BOARD MEETING OF OCTOBER 16, 2018

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 11
APN: 062-004-028

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO APPROVE A GRANT REQUEST FROM THE OAKDALE JOINT UNIFIED SCHOOL DISTRICT FOR \$200,000 FOR DEVELOPMENT OF AN IRRIGATION DEMONSTRATION AND LEARNING SITE AT THE SCHOOL FARM PROJECT SITE

RECOMMENDED ACTION: Staff recommendation is in-line with the Committee's recommendation to the Board; To approve the OJUSD grant request in the full amount of \$200,000 for the advancement of the irrigation demonstration and learning site development at the School Farm Project Site

BACKGROUND AND/OR HISTORY:

On June 6, 2018 the Oakdale Joint Unified School District submitted a Grant Request to OID to further develop its agricultural learning center at the School Farm Project site, specifically focusing on irrigation and irrigation technologies.

At the June 28th Board Meeting the OJUSD request was presented to the Board. At that time, the OID Board began developing a list of questions on the project they wished responded to.

At the July 12th meeting, additional discussion on the merits and benefits of the project ensued. The Board reviewed and refined their previous questions and directed Staff to get responses from the OJUSD.

At the August 30th meeting Staff presented and the Board discussed, the School District's response to questions. The Board Chair, with the direction of the Board, sent the matter to the Finance Committee for a one-on-one meeting with School Superintendent Marc Malone.

On October 3rd the Finance Committee met with OJUSD School Superintendent Marc Malone. A good discussion of the School Farm Project occurred and the benefits derived, both to the school and the broader community. A fact of note shared by Superintendent Malone is that roughly 25% of the OHS student body is involved in some aspect and benefit from the School Farm Project. The interesting part is that 40% of the FFA Program is comprised of young adults who have only city backgrounds, not rural or agricultural backgrounds.

The Committee and Superintendent Malone discussed the well size contained in the proposal at length. Superintendent Malone provided the justification of the size from the School District's perspective. Based on a meeting of the minds, the Committee and Superintendent Malone agreed to install a 12-inch diameter well. Canepa and Sons is the preferred well driller. They are the only local driller that has donated significant time, resources and materials to advancing the School Farm Project. As a showing of that support, Canepa and Sons have committed to having a well drilling rig on-site 30-days from notice to proceed.

Also included in the discussions was that many of the ancillary costs the School District will incur were not included in the paperwork submitted, but will be significant.

Upon additional discussion the Committee felt comfortable in recommending and supporting to the full Board that the full \$200,000 grant request be granted to the OJUSD for the School Farm Project.

FISCAL IMPACT: \$200,000 has been budgeted for this grant in the 2018 Budget.

ATTACHMENTS: None

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 12
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION ON THE APPOINTMENT OF TREASURER TO THE BOARD

RECOMMENDED ACTION: Approve appointment of Sharon Cisneros as Treasurer to the Board

BACKGROUND AND/OR HISTORY:

Water Code §21376 states, "At its organizational meeting the board shall elect a President from its members and appoint a Secretary who shall each hold office during the pleasure of the board."

In addition, OID's Board Guidelines requires the appointment of the Treasurer's position by the Board. Because of Kathy Cook's retirement, a new Treasurer needs to be appointed.

Treasurer (Chief Financial Officer) – Sharon Cisneros

FISCAL IMPACT: None

ATTACHMENTS: None

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 13
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION FOR DESIGNATION OF BANK ACCOUNT SIGNATORIES

RECOMMENDED ACTION: Approve Adoption of Resolution for Designation of Bank Account Signatories

BACKGROUND AND DISCUSSION:

The attached resolution is submitted for the authorization of new signatories on District's bank accounts as the result of hiring of the new Chief Financial Officer

FISCAL IMPACT: None

ATTACHMENTS:

- Resolution No. 2018-NIL, Designation of Bank Accounts and Signatories
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-NIL**

DESIGNATION OF BANK ACCOUNTS AND SIGNATORIES

REPLACES RESOLUTION NO. 2017-92

WHEREAS, the Treasurer of the Oakdale Irrigation District, maintains the various checking and savings accounts listed below for the District, and

WHEREAS, the Board of Directors of said District desires that specific persons be authorized to deposit funds in and withdraw funds from said accounts, with the full power to endorse and sign documents required to accomplish such purposes.

NOW THEREFORE, BE IT RESOLVED, that the specific accounts referred to and the persons designated to sign on each of said accounts together with their respective official titles, are as follows:

<u>BANK</u>	<u>ACCOUNT DESCRIPTION</u>	<u>SIGNATORIES</u>
LAIF	OID and Improvement Districts' Investment Fund	Steve Knell, Secretary Sharon Cisneros, Treasurer
Oak Valley Community Bank	Business checking (A/P, Payroll)	Thomas D. Orvis, President Gail Altieri, Vice President Steve Knell, Secretary Sharon Cisneros, Treasurer
Oak Valley Community Bank	Demand Savings	Steve Knell, Secretary Sharon Cisneros, Treasurer
Bank of the West	OID Imp. District's Checking	Steve Knell, Secretary Sharon Cisneros, Treasurer
Union Bank of California	Third-party Custodial Account	Steve Knell, Secretary Sharon Cisneros, Treasurer

BE IT FURTHER RESOLVED, that the following conditions are applied to the following bank accounts:

Account: Oak Valley Community Bank Business Checking

Conditions: **Payroll checks** - one signature required
Accounts Payable checks \$5,000 or less - one (1) signature required
Accounts Payable Checks in excess of \$5,000 - two (2) signatures required. One from the President or Vice President of the Board of Directors and one from the Secretary or Treasurer.

Upon motion of Director _____, seconded by Director _____, and duly submitted to the Board for its consideration, the above resolution was adopted at the regular meeting of the Board of Directors of the Oakdale Irrigation District this 16th day of October 2018 .

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager/Secretary

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 14
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION SETTING DOMESTIC WATER IMPROVEMENT DISTRICT OPERATION AND MAINTENANCE CHARGES AND OTHER RELATED CHARGES FOR THE YEAR 2019

RECOMMENDED ACTION: Approve Adoption of Resolution Setting Domestic Water Improvement District Operation and Maintenance Charges and Related Charges for the Year 2019

BACKGROUND AND/OR HISTORY:

Staff met with all the domestic water improvement district (ID) committees during the month of October. All five ID Committees attended their meetings.

The attached resolution provides for setting 2019 Domestic Water ID Operation and Maintenance (O&M) rates. It is anticipated that these O & M rates are sufficient to cover the current year's anticipated expenditures, as well as the next year's anticipated expenditures.

Due Dates:

1st Installment – Monday, December 31, 2018 at 5:00 pm.

2nd Installment – Thursday, June 20, 2019 at 5:00 pm.

No postmarks are accepted.

FISCAL IMPACT: Refer to resolution

ATTACHMENTS:

- Resolution 2018-NIL
- 5 Year Rate Summary

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-NIL**

**SETTING DOMESTIC WATER IMPROVEMENT DISTRICT
OPERATION AND MAINTENANCE CHARGES AND
OTHER RELATED CHARGES FOR 2019**

WHEREAS, the Board of Directors has considered the operation and maintenance costs for the year 2019 for each of the following domestic water Improvement Districts (ID) in the Oakdale Irrigation District and has determined that the amounts set are the amounts required for that purpose; and

WHEREAS, this Board has determined that required funds for the operation and maintenance of said IDs for the year 2019 shall be raised by a charge levied per acre, per lot, or per 100 square feet, whichever is applicable.

NOW, THEREFORE BE IT RESOLVED that for the purpose of raising funds to pay the normal operation and maintenance costs, and/or specific capital improvements for the year 2019 a charge in the amount set forth for each said ID shall be made as follows:

<u>ID NO.</u>	<u>CHARGE PER ACRE</u>	<u>CHARGE PER LOT</u>	<u>CHARGE PER 100 S.F.</u>	<u>TOTAL PER ID</u>
22			\$3.85	\$21,173.46
41		\$1,500.00		\$60,000.00
45		\$258.09		\$13,162.59
45	\$1,173.58			\$30,712.59
46	\$800.00			\$60,600.00
51	\$700.00			\$49,469.00

BE IT FURTHER RESOLVED, that each said charge shall be collected in two equal installments, the first of which is due on December 31, 2018, and the second on June 20, 2019. If payment for the first installment is not received at the District office by 5:00 p.m. on December 31, 2018, payment will be considered delinquent, and penalty charges will be made according to current policy. If payment for the second installment is not received at the District office by 5:00 p.m. on June 20, 2019, payment will be considered delinquent, and penalty charges will be made according to current policy.

BE IT FURTHER RESOLVED, that the District shall charge and collect the following penalties on said charges that become delinquent:

Ten percent (10%) on the first installment
Five percent (5%) on the second installment, plus \$5.00 service charge

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Treasurer of this District as the authority for establishing said rates.

Upon motion of Director _____, seconded by Director _____, and duly submitted to the Board for its consideration, the above titled resolution was adopted this 16th day of October 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis President
Board of Directors

Steve Knell, P.E.
General Manager / Secretary

**Oakdale Irrigation District
Domestic Water Improvement Districts
Operations and Maintenance
Historical Rate Comparison**

ID #	MULTIPLIER		2019		2018		2017		2016		2015	
	LOTS	SQ. FT.	ACRES	Rate	\$ AMT	TOTAL	\$ AMT	TOTAL	\$ AMT	TOTAL	\$ AMT	TOTAL
22		5,499.60		\$3.85	\$3.85	\$21,173.46	\$3.85	\$21,173.46	\$3.85	\$21,173.46	\$3.85	\$21,173.46
41	40.00			1,500.00	1,500.00	60,000.00	1,500.00	60,000.00	1,500.00	60,000.00	1,500.00	60,000.00
45	51.00			258.09	258.09	13,162.59	258.09	13,162.59	600.00	30,600.00	600.00	30,600.00
45			26.17	1,173.58	1,173.58	30,712.59	1,173.58	30,712.59				
46			75.75	800.00	800.00	60,600.00	800.00	60,600.00	800.00	60,600.00	900.00	68,175.00
51			70.67	700.00	700.00	49,469.00	700.00	49,469.00	700.00	49,469.00	700.00	49,469.00
						\$235,117.64		\$235,117.64		\$243,517.46		\$251,092.46

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 15
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION SETTING DOMESTIC WATER IMPROVEMENT DISTRICT RESERVE FUND CONTRIBUTIONS FOR THE YEAR 2019

RECOMMENDED ACTION: Approve Adoption of Resolution Setting Domestic Water Improvement District Reserve Fund Contributions for the Year 2019

BACKGROUND AND/OR HISTORY:

As approved by the landowners of ID 45, 46 and 51, staff is submitting the attached Resolution for 2019 Capital Reserve Fund Contributions.

Due Dates:

1st Installment – December 31, 2018 at 5:00 pm.

2nd Installment – Thursday, June 20, 2019 at 5:00 pm.

No postmarks are accepted.

FISCAL IMPACT: Refer to resolution

ATTACHMENTS:

- Resolution 2018-NIL
- 5 Year Rate Summary

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-NIL**

**SETTING DOMESTIC WATER IMPROVEMENT DISTRICT
CAPITAL RESERVE FUND CONTRIBUTIONS FOR 2019**

WHEREAS, the Board of Directors has considered the Capital Reserve Fund contributions for the year 2019 for each of the following domestic water Improvement Districts (ID) in the Oakdale Irrigation District and has determined that the amounts set are those that were previously adopted by the ID landowners; and

WHEREAS, this Board has determined that required funds for the Capital Reserve Funds of said IDs for the year 2019 shall be raised by a charge levied per acre, or per lot, whichever is applicable.

NOW, THEREFORE BE IT RESOLVED that for the purpose of setting Capital Reserve Fund contributions for the year 2019 an amount set forth for each said ID shall be made as follows:

<u>ID NO.</u>	<u>CHARGE PER ACRE</u>	<u>CHARGE PER LOT</u>	<u>TOTAL PER ID</u>
45		\$196.08	\$10,000.08
45	\$382.12		\$10,000.08
46		\$300.00	\$23,700.00
51	\$396.90		\$28,048.92

BE IT FURTHER RESOLVED, that each said charge shall be collected in two equal installments, the first of which is due on December 31, 2018, and the second on June 20, 2019. If payment for the first installment is not received at the District office by 5:00 p.m. on December 31, 2018, payment will be considered delinquent, and penalty charges will be made according to current policy. If payment for the second installment is not received at the District office by 5:00 p.m. on June 20, 2019, payment will be considered delinquent, and penalty charges will be made according to current policy.

BE IT FURTHER RESOLVED, that the District shall charge and collect the following penalties on said charges that become delinquent:

Ten percent (10%) on the first installment
Five percent (5%) on the second installment, plus \$5.00 service charge

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Treasurer of this District as the authority for establishing said rates.

Upon motion of Director _____, seconded by Director _____, and duly submitted to the Board for its consideration, the above titled resolution was adopted this 16th day of October 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager / Secretary

**Oakdale Irrigation District
Domestic Water Improvement Districts
Capital Reserve Fund Contributions
Historical Rate Comparison**

ID #	MULTIPLIER LOTS ACRES	2019 Rate		2018 Rate		2017 Rate		2016 Rate		2015 Rate	
		\$ AMT	TOTAL	\$ AMT	TOTAL	\$ AMT	TOTAL	\$ AMT	TOTAL	\$ AMT	TOTAL
45	51.00	\$196.08	\$10,000.08	\$196.08	\$10,000.08	\$196.08	\$10,000.08	\$494.81	\$25,235.31	\$482.73	\$24,619.23
45	26.17	382.12	10,000.08	382.12	10,000.08	382.12	10,000.08				
46	79.00	300.00	23,700.00	300.00	23,700.00	290.00	22,910.00	280.00	22,120.00	270.00	21,330.00
51	70.67	396.90	28,048.92	385.34	27,231.98	374.12	26,439.06	363.22	25,668.76	352.64	24,921.07
			\$71,749.08		\$70,932.14		\$69,349.22		\$73,024.07		\$70,870.30

BOARD AGENDA REPORT

Date: October 16, 2018
Item Number: 16
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO APPROVE RENEWAL OF HEALTH INSURANCE COVERAGE EFFECTIVE DECEMBER 1, 2018

RECOMMENDED ACTION: Approve Renewal of Health Insurance Coverage Effective December 1, 2018

BACKGROUND AND DISCUSSION:

The Personnel Committee, Staff and TSM Insurance Brokers met on October 9, 2018 to review the 2018/2019 Group Health Insurance renewal quotes effective December 1, 2018.

The District currently offers its employees four plans.

The Personnel Committee's recommendation is to offer two new additional (Gold level) plans with current providers Kaiser and Sutter. This will provide employees a new cost neutral health plan option, to include three Kaiser plans and three Sutter plans, for a total of six health plan options.

Base Plan at no cost to employees

Kaiser Silver 70 HMO 1000/50

Buy-up Plans requires employee contributions

Kaiser Gold 80 HMO 0/25

Kaiser Platinum 90 HMO 0/15

Sutter Health Plus Silver MS44 HMO

Sutter Health Plus Gold MS43 HMO

Sutter Health Plus Platinum MS40

FISAL IMPACT: Unknown at this time.

ATTACHMENTS:

- Health Insurance Renewal – Plan Benefit Summary Comparison
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE: Altieri (Yes/No) Doornenbal (Yes/No) Orvis (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

Oakdale Irrigation District - December 1, 2018 Health Insurance Renewal

	KAISER OPTIONS		
	Kaiser Buy Ups		Kaiser Base
	Kaiser Platinum 90 HMO 0/15 + Child Dental	Kaiser Gold 80 HMO 0/25	Kaiser Silver 70 HMO 1000/50 + Child Dental Alt
Benefit	HMO Network		
Individual Ded	\$0	\$0	\$1,000
Family Ded	\$0	\$0	\$2,000 (embedded)
Individual OOP Max	\$3,350	\$6,000	\$6,750 (incl ded)
Family OOP Max	\$6,700	\$12,000	\$13,500 (incl ded)
Co-insurance	0%	0%	30%
Lifetime Max	Unlimited	Unlimited	Unlimited
PC/Specialist	\$15/\$30	\$25/\$55	\$50 ded waived
Adult Preventive Care	No charge	No charge	No charge
Child Preventive Care	No charge	No charge	No charge
Pre/Postnatal Care	No charge	No charge	No charge
Physical Therapy	\$15	\$25	\$50 ded waived
Chiropractic Care	Not covered	Not covered	\$15 ded waived; 20 visits/yr
Inpatient Hospital	\$250/day up to 5 days	\$600/day up to 5 days	30% after ded
Inpatient Surgery	N/A	N/A	N/A
Maternity Delivery/IP	\$250/day up to 5 days	\$600/day up to 5 days	30% after ded
Mental Health IP	\$250/day up to 5 days	\$600/day up to 5 days	30% after ded
Substance Abuse IP	\$250/day up to 5 days	\$600/day up to 5 days	30% after ded
Outpatient Facility	\$290	\$340	30% after ded
Outpatient Surgery	N/A	N/A	N/A
Lab/X-Ray	\$20/\$40	\$35/\$55	\$50 ded waived
Advanced Radiology	\$150	\$275	30% after ded
Mental Health OP	\$15	\$25	\$50 ded waived
Substance Abuse OP	\$15	\$25	\$50 ded waived
Emergency Room	\$150 (waived if admitted)	\$325 (waived if admitted)	30% after ded
Ambulance	\$150	\$250	30% after ded
Urgent Care	\$15	\$25	\$50 ded waived
Rx Generic	\$5	\$15	\$25 ded waived
Rx Preferred	\$15	\$55	\$50 after \$200
Rx Non-Preferred	\$15	\$55	\$50 after \$200
Rx Specialty	10%; \$250 max/script	20%; \$250 max/script	20% after \$200; \$250
Rx Mail Order	2x retail (100 day supply)	2x retail (100 day supply)	2x retail (100 day supply)
Home Health Care	\$20; 100 visits/yr	\$30; 100 visits/yr	No charge; 100 visits/yr
Skilled Nursing	\$150/day up to 5 days; 100	\$300/day up to 5 days; 100	30% after ded; 100 days/yr
Infertility Treatment	Not covered	Not covered	Not covered
DME	10% (base only)	20% (base only)	30% ded waived (base only)
Hospice Services	No charge	No charge	No charge
Pediatric Vision	No charge; 1 pair/yr	No charge; 1 pair/yr	No charge; 1 pair/yr
Pediatric Dental	Bundled w/copay plan	Bundled w/copay plan	Bundled w/copay plan

Oakdale Irrigation District - December 1, 2018 Health Insurance Renewal

	SUTTER OPTIONS		
	Sutter Buy Up		
	Sutter Health Plus MS40 (Platinum HMO)	Sutter Health Plus MS43 (Gold HMO)	Sutter Health Plus MS44 (Silver HMO)
Benefit	HMO Network		
Individual Ded	\$0	\$0	\$2,000
Family Ded	\$0	\$0	\$4,000
Individual OOP Max	\$4,000	\$6,000	\$6,800 (incl ded)
Family OOP Max	\$8,000	\$12,000	\$13,600 (incl ded)
Co-insurance	0%	0%	20%
Lifetime Max	Unlimited	Unlimited	Unlimited
PC/Specialist	\$15/\$40	\$25/\$55	\$45/\$75 ded waived
Adult Preventive Care	No charge	No charge	No charge
Child Preventive Care	No charge	No charge	No charge
Pre/Postnatal Care	No charge	No charge	No charge
Physical Therapy	\$15	\$25	\$45 ded waived
Chiropractic Care	Optional rider	Optional rider	Optional rider
Inpatient Hospital	\$250/day; 5 days/admit	\$600/day; 5 days/admit	20% after ded
Inpatient Surgery	\$40	No charge	20% after ded
Maternity Delivery/IP	\$250/day; 5 days/admit	\$600/day; 5 days/admit	20% after ded
Mental Health IP	\$250/day; 5 days/admit	\$600/day; 5 days/admit	20% after ded
Substance Abuse IP	\$250/day; 5 days/admit	\$600/day; 5 days/admit	20% after ded
Outpatient Facility	\$250	\$300	20% ded waived
Outpatient Surgery	\$40	\$40	20% ded waived
Lab/X-Ray	\$20/\$40	\$35/\$55	\$40/\$70 ded waived
Advanced Radiology	\$150	\$275	\$300 ded waived
Mental Health OP	\$15	\$25	\$45 ded waived
Substance Abuse OP	\$15	\$25	\$45 ded waived
Emergency Room	\$150 (waived if admitted)	\$325 (waived if admitted)	\$350 (waived if admitted) ded waived
Ambulance	\$150	\$250	\$250 ded waived
Urgent Care	\$15	\$25	\$45 ded waived
Rx Generic	\$5	\$15	\$15 ded waived
Rx Preferred	\$15	\$55	\$55 after \$250
Rx Non-Preferred	\$25	\$75	\$85 after \$250
Rx Specialty	10%; \$250 max/script	20%; \$250 max/script	20% after \$250; \$250 max/script
Rx Mail Order	2x retail copay	2x retail copay	2x retail copay
Home Health Care	\$20	\$30	\$45 ded waived
Skilled Nursing	\$150/day; 5 days/admit	\$300/day; 5 days/admit	20% after ded
Infertility Treatment	Not covered	Not covered	Not covered
DME	10%	20%	20% ded waived
Hospice Services	No charge	No charge	No charge
Pediatric Vision	No charge; 1 pair/yr	No charge; 1 pair/yr	No charge; 1 pair/yr
Pediatric Dental	No charge	No charge	No charge



DISCUSSION ITEMS

**BOARD MEETING OF
OCTOBER 16, 2018**

DISCUSSION ITEM

Date:	October 16, 2018
Item Number:	17
APN:	N/A

SUBJECT: DISCUSSION ON BUSINESS ITEMS AS THEY APPEAR ON THE TRI-DAM BOARD AGENDA FOR THURSDAY, OCTOBER 18, 2018

BACKGROUND AND DISCUSSION:

This item is here for general discussion on items that appear on the Tri-Dam Agenda. A copy of the Tri-Dam Agenda will be attached if available at the time of preparation of the Board packets. If it is not available, it can be viewed at the Tri-Dam web site or on the District's web site once received and posted.

ATTACHMENTS:

- Tri-Dam Project and Authority Agendas (if available)

Board Comments:



COMMUNICATIONS

**BOARD MEETING OF
OCTOBER 16, 2018**

**Oakdale Irrigation District 2018 Water Budget
Tracking Sheet Thru September 2018**

Tri-Dam Diversions		Actual ('16/'17 yr) ₁	Actual ('17/'18 yr) ₁	Historical Avg. ₂	Yr. to Yr. Diff.
October (previous year)		12,981	15,957	10,557	2,976
March		834	3,323	4,932	2,489
April		6,228	10,013	21,959	3,785
May		31,168	33,487	38,174	2,319
June		36,060	38,201	40,776	2,141
July		43,795	44,249	48,228	454
August		39,641	38,958	46,219	(683)
September		28,683	27,166	34,947	(1,517)
Total Use		199,390	211,354	245,792	11,964

As of October 1, 2018		Acre Feet
2018 Allocation (w/ formula and conservation account water)		300,000
October 1, 2017 thru September 30, 2018 water use		211,354
Total OID Water Release - May 2018		31,309
OID Water (Est.) Unallocated on September 30, 2018		57,337

Evapotranspiration (inches)		2017	2018	Yr. to Yr. Diff.	Avg. ET
October (16, 17 respectively)		3.32	3.90	0.58	3.59
March		3.37	2.88	(0.49)	3.57
April		4.09	4.79	0.70	4.94
May		7.41	6.85	(0.56)	6.90
June		8.59	8.28	(0.31)	8.09
July		9.52	9.46	(0.06)	8.29
August		7.62	7.69	0.07	7.51
September		5.55	5.85	0.3	5.52
Total ET		49.47	49.70	0.23	48.41

Notes:

1. TriDam Diversion figures are preliminary and have yet to be adjusted to account for the Joint Main gage error.
2. "Historical Avg." Tri-Dam Diversions are based on a 36 year average (1982-2017).



CONDOR EARTH
21663 Brian Lane, P.O. Box 3905
Sonora, CA 95370
209.532.0361
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www.condorearth.com

WEEKLY CONSTRUCTION MANAGER'S REPORT

**Oakdale Irrigation District
Two-Mile Bar Tunnel Project
WEEK 75**

TO: Scott Lewis, Project Manager

COPY: Jason Jones, Eric Thorburn, Emily Sheldon – OID
Ron Skaggs and Kim Tarantino – Condor

FROM: Kyle White, Assistant Resident Engineer

DAY/DATE: Friday, October 5, 2018

PROJECT NO.: 3818G4

DISCUSSION

1. No accidents, injuries or near-misses to report.
2. DTDS began placement of final shotcrete tunnel liner this week. The final shotcrete liner was placed along approximately 979 linear feet of the tunnel this week. Final shotcrete liner placement is approximately 17% complete.
3. DTDS anticipates that placement of the concrete tunnel invert slab will begin next week.
4. Schedule Update:
 - DTDS altered weekly work schedule. Work will begin each week on Monday at 6:00 am and end each week on Saturday at 5:00 am.
 - DTDS submitted an updated baseline schedule on September 11, which indicates that DTDS will have the tunnel and canal work items completed in late January 2019, near the date of the substantial completion schedule included in the Contract (no change from prior report).
 - Anticipated project substantial completion date remains January 2019 to accommodate wintertime canal tie-in (no change from prior report).
 - Contract Substantial Completion date is February 1, 2019 (no change from prior report).
5. Submittals and RFI's:
 - There is one outstanding submittal:
 - Submittal 033 (Rev 1), related to the upstream and downstream canal plugs, was submitted by DTDS on September 22. Condor is currently reviewing the revised submittal (no change from prior report).

- There is currently one outstanding RFI:
 - RFI 032, related to additional tunnel shotcrete liner thickness along a portion of the tunnel, was submitted by DTDS on October 2. Condor accepted the RFI on October 2.
 - RFI 033, related to additional ground support installed in the upstream tunnel, was submitted by DTDS on October 2. Condor is currently reviewing the RFI.
6. Contract Updates:
- DTDS submitted draft Invoice No. 18 (September) on October 1. Condor is currently reviewing the quantities on the invoice. No Prevailing Wage (eCPR) documentation has yet been submitted for the invoice.
 - Change Order 031 (amount: \$55,471.92), related to the additional tunnel shotcrete liner thickness detailed in RFI 032 (above), was signed by DTDS on October 2 and signed by OID on October 3.

X:\Project\3000_pj\3818G OID 2-Mile Bar\3818G4 TMB Construction\Construction Management\Condor Field Reports and Photos\Weekly Construction Reports\WCMR 20181005 OID TMB docx





**EASTERN SAN JOAQUIN
GROUNDWATER AUTHORITY**

1810 E. Hazelton Avenue
P. O. Box 1810
Stockton, CA 95201

(209) 468-3089
ESJgroundwater@sjgov.org
esjgroundwater.org

For Immediate Release:

Contact: Cindy Thomas

Email: Cindy@lucycompanypr.com

Phone: 916-491-3161

**Local Efforts Underway Related to Eastern San Joaquin Groundwater
Informational Meeting Set to Provide Plan Updates and Seek Feedback**

Manteca, CA: The Eastern San Joaquin Groundwater Authority is hosting its second public informational meeting about its Groundwater Sustainability Plan on November 7 from 6:30 p.m. – 8 p.m. at the Manteca Transit Center, 220 Moffat Blvd, Manteca, CA.

The Eastern San Joaquin Groundwater Authority was established to ensure initial and ongoing SGMA compliance within the subbasin. They are developing a Groundwater Sustainability Plan to reflect local needs and conditions and prioritize local control over groundwater resources.

The Groundwater Authority began hosting a series of public meetings to provide updates on local efforts to meet the state goals of the Sustainable Groundwater Management Act (SGMA) in August of 2018. This second public informational meeting will give an overview on the current groundwater management status and conditions, and will provide an update on key plan elements. The public will have the opportunity to ask questions and provide input on the plan.

Additional public meetings will be held between now and summer 2019. SGMA requires that the plan must be complete by January 31, 2020 and the basin must reach sustainability by 2040.

For more information, visit www.esjgroundwater.org. For questions, call (209) 468-3089 or email ESJgroundwater@sjgov.org.

About Eastern San Joaquin Groundwater Authority:

The Eastern San Joaquin Groundwater Authority's mission is to provide dynamic, cost-effective, flexible and collegial organization to ensure initial and ongoing SGMA compliance within the subbasin. Its purpose is to provide coordination among its 17 Groundwater Sustainability Agency members, carry out SGMA purposes, develop, adopt and implement a Groundwater Sustainability Plan and satisfy SGMA's requirements for coordination among the Groundwater Sustainability Agencies. Visit www.esjgroundwater.org for more information.

###

JOIN US FOR AN IMPORTANT INFORMATIONAL MEETING ABOUT EASTERN SAN JOAQUIN GROUNDWATER SUPPLIES

Wednesday, November 7, 2018

6:30 – 8 p.m.

Manteca Transit Center

220 Moffat Blvd., Manteca, CA 95336

Do you know Eastern San Joaquin groundwater levels are declining in some areas? Find out why and how you can provide input to a plan to sustainably manage our groundwater basin into the future.

Declining groundwater levels can negatively impact our water supply and water quality and contribute to decreased groundwater storage, irreversible land subsidence and impacts to natural ecosystems. For the first time in California's history, the Sustainable Groundwater Management Act (SGMA) provides a framework for sustainable groundwater management.

The Eastern San Joaquin Groundwater Authority is hosting a series of informational meetings, open to the public, to provide updates on local efforts to meet the state goals of SGMA. We are developing a Groundwater Sustainability Plan that reflects local needs and conditions and prioritizes local control over water resources.

You're invited to attend the informational meeting on November 7 that will review objectives, sustainability indicators, and next steps. You will also get updates on the project and have the opportunity to ask questions and provide input about the Groundwater Sustainability Plan.

Additional informational meetings will be held in early 2019.

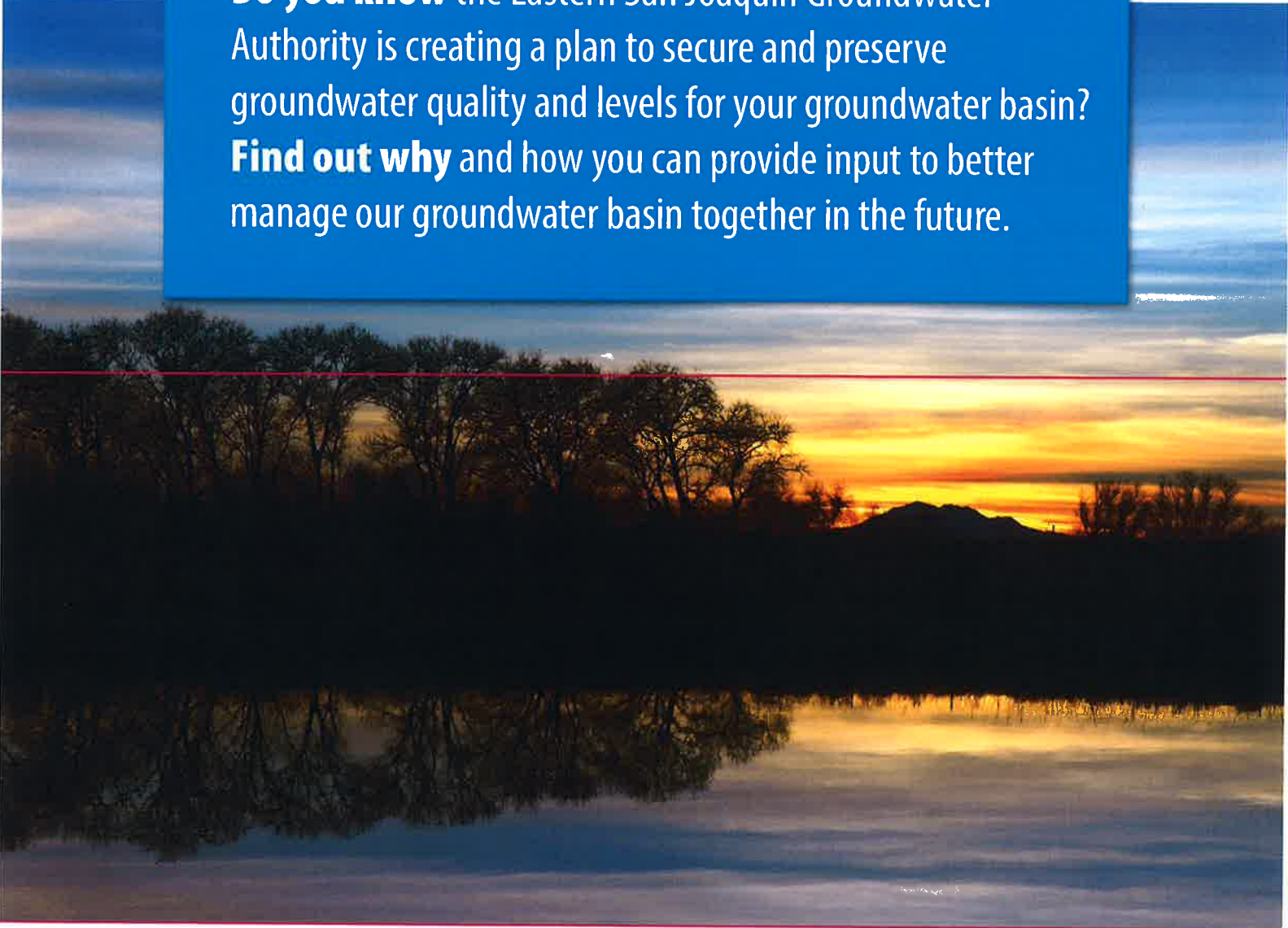
For questions, please call (209) 468-3089 or email ESJgroundwater@sjgov.org. For more information, please visit esjgroundwater.org. We hope to see you at the meeting!





**EASTERN SAN JOAQUIN
GROUNDWATER AUTHORITY**

1810 E. HAZELTON AVENUE
P. O. BOX 1810
STOCKTON, CA 95201



Do you know the Eastern San Joaquin Groundwater Authority is creating a plan to secure and preserve groundwater quality and levels for your groundwater basin?
Find out why and how you can provide input to better manage our groundwater basin together in the future.



CLOSED SESSION ITEMS

BOARD MEETING OF OCTOBER 16, 2018