

MINUTES

Oakdale, California
November 20, 2012

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. The following Directors were present:

Directors: Frank B. Clark, President
Steve Webb, Vice President
Al Bairos, Jr.
Jack D. Alpers
Herman Doornenbal

Staff Present: Steve Knell, General Manager/Secretary
Kathy Cook, Chief Financial Officer
John Davids, District Engineer
Gary Jernigan, Contracts/Special Projects Manager
Jason Jones, Support Services Manager

Also Present: Tim O'Laughlin, Esq.

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

There being no public comment, public comment closed at 9:01 a.m.

Director Doornenbal requested that Item No. 7 be removed from the Consent Calendar; and Director Alpers requested that Item No. 8 be removed from the Consent Calendar.

CONSENT ITEMS

ITEM NOS. 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22

ITEM NO. 2

**APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF NOVEMBER 6, 2012
AND RESOLUTION NOS. 2012-55, 2012-56, 2012-57,
2012-58, 2012-59, 2012-60, 2012-61, 2012-62, AND 2012-63**

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of November 6, 2012 and Resolution Nos. 2012-55, 2012-56, 2012-57, 2012-58, 2012-59, 2012-60, 2012-61, 2012-62, and 2012-63.

ITEM NO. 3

**APPROVE THE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4

**APPROVE IMPROVEMENT
DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Improvement District Statement of Obligations.

ITEM NO. 5

**APPROVE THE TREASURER AND
CHIEF FINANCIAL OFFICER'S REPORT
FOR THE MONTH ENDING OCTOBER 31, 2012**

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the month ending October 31, 2012.

ITEM NO. 6
APPROVE ASSIGNMENT OF
CAPITAL WORK ORDER NUMBERS

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the following assignment of Capital Work Order numbers:

| <u>Facility</u> | <u>Project Description</u> | <u>Estimated Cost</u> | <u>Work Order No.</u> |
|--------------------|--|-----------------------|-----------------------|
| Cometa Lateral | Demolition of existing structure, construction of new structure with a new Rubicon Flume gate, 36" Rubicon Slip Meter & 36' of 36" pipe. | \$138,000 | 2012-049 |
| Cometa Lateral | Construction of new Flume Gate bay, install new Rubicon Flume Gate, 5'x6' precast MBI structure and 18" Fresno 101C slide gate. | \$63,000 | 2012-050 |
| Thompson Lateral | Installation of Rubicon Flume Meter & SCADA Integration. | \$28,000 | 2012-051 |
| Cavill Drain | Install new 14" Fresno 101C slide gate. | \$2,000 | 2012-053 |
| Palmer Lateral | Install new 5' x 6' MBI precast structure, 15" Fresno 101C slide gate and 15" PVC pipe. | \$9,000 | 2012-054 |
| Sweet Lateral | Install 5'x6' precast MBI structure, 24" Fresno 101C slide gate and 40' of 24" PVC pipe. | \$13,000 | 2012-055 |
| North Main | Install new 14" & 16" Fresno 101C slide gates. | \$3,500 | 2012-056 |
| East Thalheim | Install new 18" Fresno 101C slide gate. | \$2,500 | 2012-057 |
| River Road Lateral | Install two 16" Fresno 101C slide gates. | \$3,100 | 2012-058 |
| Campbell Lateral | Install two 24" Fresno 101C slide gates. | \$7,000 | 2012-059 |
| Campbell Lateral | Install two 18" Fresno 101C slide gates. | \$3,500 | 2012-060 |
| North Main | Install new 48" Fresno 101C slide gates. | \$7,100 | 2012-061 |
| Thompson Lateral | Install new 30" Fresno 101C slide gate. | \$3,500 | 2012-062 |

ITEM NO. 9
APPROVE NOTICE OF COMPLETION FOR THE NORTH SIDE
REGULATING RESERVOIR GROUND WATER WELL DRILLING PROJECT

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Notice of Completion for the North Side Regulating Reservoir Ground Water Well Drilling Project.

ITEM NO. 10
APPROVE AMENDMENT NO. 02 TO PROFESSIONAL
SERVICES AGREEMENT 2009-PSA-016 WITH
O'LAUGHLIN & PARIS, LLP FOR REVISED HOURLY RATE SCHEDULE

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve Amendment No. 02 to Professional Services Agreement 2009-PSA-016 with O'Laughlin & Paris, LLP for revised hourly rate schedule.

ITEM NO. 11
APPROVE AGRICULTURAL DISCHARGE PERMIT ON THE
SOUTH MAIN CANAL (APN: 011-001-027 – TRINITAS FUND II LLC)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve Agricultural Discharge Permit on the South Main (APN: 011-001-027 – Trinitas Fund II LLC).

ITEM NO. 12
APPROVE ENCROACHMENT PERMIT ON THE
SOUTH MAIN CANAL (APN: 011-001-027 – TRINITAS FUND II LLC)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Encroachment Permit on the South Main Canal (APN: 011-001-027 – Trinitas Fund II LLC).

ITEM NO. 13
APPROVE AGRICULTURAL DISCHARGE PERMIT ON THE
SOUTH MAIN CANAL (APN: 010-011-060 TRINITAS FUND II LLC)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Agricultural Discharge Permit on the South Main Canal (APN: 010-011-060 - Trinitas Fund II LLC).

ITEM NO. 14
APPROVE ENCROACHMENT PERMIT ON THE
SOUTH MAIN CANAL (APN: 010-011-060 – TRINITAS FUND II LLC)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Encroachment Permit on the South Main Canal (APN: 010-011-060 – Trinitas Fund II LLC).

ITEM NO. 15
APPROVE AGRICULTURAL DISCHARGE PERMIT
ON THE CAPE HORN TUNNEL OUTLET CANAL
(APN: 002-023-013 – TRINITYFIRST ALMOND PARTNERS LLC)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Agricultural Discharge Permit on the Cape Horn Tunnel Outlet Canal (APN: 002-023-013 – TrinityFirst Almond Partners LLC).

ITEM NO. 16
APPROVE ENCROACHMENT PERMIT ON THE
CAPE HORN TUNNEL OUTLET CANAL
(APN: 002-023-013 - TRINITYFIRST ALMOND PARTNERS LLC)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Encroachment Permit on the Cape Horn Tunnel Outlet Canal (APN: 002-023-013 – TrinityFirst Almond Partners LLC).

ITEM NO. 17
APPROVE ENCROACHMENT PERMIT ON THE
SOUTH MAIN CANAL (APN: 011-001-028 – TRINITAS FUND II LLC)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Encroachment Permit on the South Main Canal (APN: 011-001-028 – Trinitas Fund II LLC).

ITEM NO. 18
APPROVE QUITCLAIM OF EXISTING ENCROACHMENT
PERMIT ON THE SWEET LATERAL (APN: 229-006-012 - CORREIA)

A motion as made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Quitclaim of existing Encroachment Permit on the Sweet Lateral (APN: 229-006-012 – Correia).

ITEM NO. 19
APPROVE MODIFIED ENCROACHMENT PERMIT
ON THE SWEET LATERAL (APN: 229-006-012 – CORREIA)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the modified Encroachment Permit on the Sweet Lateral (APN: 229-006-012 – Correia).

ITEM NO. 20
APPROVE ENCROACHMENT PERMIT ON THE
COMETA LATERAL (APN: 002-020-004 – DOLE)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Encroachment Permit on the Cometa Lateral (APN: 002-020-004 – Dole).

ITEM NO. 21
APPROVE FENCING AGREEMENT

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Fencing Agreement.

ITEM NO. 22
APPROVE EXTENSION OF COMPLIANCE DEADLINE OF
SETTLEMENT AND RELEASE AGREEMENT (APN: 002-063-026 – MANGANTE)

Director Bairos recused himself from this agenda item.

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the extension of compliance deadline of Settlement and Release Agreement (APN: 002-063-026 – Mangante).

ACTION ITEMS
NOS. 7, 8, 23, 24, 25, 26, 27, 28

ITEM NO. 7
APPROVE REJECTION OF CLAIM
FOR DAMAGES FILED BY JAMES SANCHEZ

Director Doornenbal asked if there was any staff report prepared for this claim. General Manager Steve Knell replied that an incident report is prepared, but is not attached to the agenda reports.

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to reject the claim filed by James Sanchez and forward it to ACWA/JPIA for handling.

ITEM NO. 8
APPROVE RENEWAL OF FLEXIBLE SPENDING
ACCOUNT AND COBRA ADMINISTRATION WITH
REDWOOD HEALTH SERVICES EFFECTIVE JANUARY 1, 2013

Director Alpers asked if any of the District's employees has had any complaints about the handling of the flexible spending account by Redwood Health Services. Chief Financial Officer Kathy Cook replied, no.

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the renewal of flexible spending account and COBRA administration with Redwood Health Services effective January 1, 2013.

ITEM NO. 23
REVIEW AND TAKE POSSIBLE ACTION ON LANDOWNER'S
REQUEST TO WAIVE SECURITY DEPOSIT FOR AN
EXISTING CUSTOMER (APN: 010-076-017 – STEVEN BRACK)

In July 2012, Steven Brack purchased property within the District's domestic water system located at 10913 Goldsborough Circle. He has requested that the domestic water security deposit applied to his account be waived. Mr. Brack states that he is an existing customer

as he owns property within the District's boundaries. The District has never provided irrigation water or domestic water service to his property located at 13716 Orange Blossom Road. This property was charged a standby charge prior to 2002 but never a water charge. Attached is Mr. Brack's October 26, 2012 correspondence for Board review.

The District's Domestic Water Policy implemented in 1997 states that a "New Customer Security Deposit" on all new residential and commercial customers is required to either:

1. Submit to the District, at the customer's expense, a credit report indicating a reliable credit history; OR
2. Post a cash security deposit to guarantee payment of unpaid bills in the event of discontinuance of service or District lockout. This security deposit will be held for a minimum of 12 consecutive months. If the customer has no outstanding amounts owed to the District, and has not been delinquent during the past 12 consecutive months, the deposit shall be refunded to the customer.

It should also be noted that since Mr. Brack's request to waive the security deposit, the subject property has been locked out as a result of non-payment of September and October 2012 monthly charges.

A motion was made by Director Alpers, seconded by Director Bairos, and unanimously supported to deny the landowner's request to waive the security deposit (APN: 010-076-017 – Brack).

ITEM NO. 24
REVIEW AND TAKE POSSIBLE ACTION TO ADOPT
A RESOLUTION OF APPLICATION BY THE OAKDALE IRRIGATION DISTRICT
REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO TAKE
PROCEEDINGS FOR THE TRINITAS PARTNERS LLC CHANGE OF
REORGANIZATION TO THE OAKDALE IRRIGATION DISTRICT (APNS: VARIOUS)

Oakdale Irrigation District (OID) entered into an agreement with Trinitas Partners LLC titled, *Oakdale Irrigation District and Trinitas Partners LLC Annexation and Water Service Term Sheet and Agreement to Negotiate in Good Faith* on March 15, 2012. This agreement was the first step in moving forward toward a Change of Reorganization to the OID that includes the annexation of thirty-seven (37) parcels currently situated within the OID and ten (10) parcels situated beyond the existing OID Sphere of Influence. A Notice of Determination was filed with the Stanislaus County Clerk on November 6, 2012 declaring that this proposed Change of Reorganization will not have a significant effect on the environment and that a Negative Declaration was prepared for this project pursuant to the provisions of the California Environmental Quality Act (CEQA). The next step in this process is to submit a Resolution of Application to the Stanislaus Local Agency Formation Commission (LAFCO) for their review and processing. OID Staff has prepared the attached Resolution of Application, which is requested to be approved by the Board of Directors. Staff will be available to answer any questions that the Board may have.

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to adopt the Resolution of Application by the Oakdale Irrigation District Requesting the Local Agency Formation Commission to Take Proceedings for the Trinitas Partners LLC Change of Reorganization to the Oakdale Irrigation District (APNS: Various).

ITEM NO. 25
REVIEW AND TAKE POSSIBLE ACTION AUTHORIZING GENERAL
MANAGER TO CONSULT WITH LEGAL COUNSEL REGARDING
THE DISTRICT'S OWNERSHIP AND OBLIGATIONS ON GARR PIPELINE

The Garr Pipeline is a pipeline that was "accepted" as an OID pipeline facility on February 18, 1997. The pipeline was not a part of the OID original system construction and was clearly a private facility taken over by the OID, as were many other pipelines at and during this time.

OID was built on the economics of a system to bring water to the high point of the quarter section (160 acre). Those needing water and meeting the delivery criteria for receipt of water were allowed to come and connect to the OID canals. Those facilities that conveyed water to the remainder parcels within the 160 quarter section were to be private systems. Oftentimes, for less than substantive or qualifying reasons (findings), many of these "stub-facilities" were assumed by OID over the years since its inception.

OID estimates that it is expending over \$500,000 annually on the maintenance and repair of these stub-facilities. The Garr Pipeline in particular is beyond reasonable maintenance to keep it serviceable and needs to be replaced at an estimated cost of over \$400,000.

On a case by case basis, when stub-facility issues or questions arise, and before OID spends constituent money on past Board actions that may not stand legal scrutiny today, OID should evaluate the circumstances surrounding the facility in question before it spends money on something it may not have an obligation to do. The Garr Pipeline falls into that category.

It is for this reason staff is requesting a legal review of OID's obligations as it relates to the Garr Pipeline. Staff recommends the services of O'Laughlin and Paris as many of the legal questions for which befall the Garr Pipeline were addressed in OID's successful defense of the suit brought on by the Knights Ferry historic ag users.

Evelyn Venoble was present as well as several other landowners on the Garr Pipeline.

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to authorize the General Manager to consult with legal counsel regarding the District's ownership and obligations on the Garr Pipeline.

ITEM NO. 26
REVIEW AND TAKE POSSIBLE ACTION ON BEING A
PARTICIPANT SPONSOR IN MOMENTUM 2016 WITH
STANISLAUS ECONOMIC DEVELOPMENT AND WORKFORCE ALLIANCE

Bill Bassett gave a presentation on Momentum 2016 at the October 16, 2012 Board Meeting. Thereafter the Planning and Public Relations Committee met and discussed the request. The Committee recommends \$2,000 per year for four years with the first payment commencing in 2013.

The amount of funding sought is beyond the approval of the Committee and is being brought before the Board for consideration.

A motion was made by Director Alpers and was seconded by Director Doornenbal to participate in Momentum 2016 in the sum of \$2,000 for the year 2013 and review this request on a year-to-year basis, and was voted as follows:

Ayes: Directors Alpers, Doornenbal, Clark
Noes: Directors Webb, Bairos

Motion passed by a vote of 3-2.

ITEM NO. 27
REVIEW AND TAKE POSSIBLE ACTION TO CANCEL
OR RE-SCHEDULE THE JANUARY 1, 2013
BOARD MEETING DUE TO THE HOLIDAY SCHEDULE

The District office will be closed on January 1, 2013 due to the New Year's Eve Holiday. This is being brought to the Board for discussion on whether to cancel or re-schedule the January 1, 2013 Board Meeting.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to cancel the January 1, 2013 Board Meeting due to the holiday schedule.

ITEM NO. 28
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE
RENEWAL OF DELTA DENTAL PLAN INSURANCE COVERAGE

The District's pooled Delta Dental insurance coverage through ACWA HBA will renew on January 1, 2013. The coverage period is January 1, 2013 through December 31, 2013. The plan premiums are indicated below:

| | <u>Employee</u> | <u>Employee + One</u> | <u>Family</u> |
|------------------------------|-----------------|-----------------------|---------------|
| ACWA JPIA 2012 monthly rates | \$35.35 | \$73.84 | \$135.03 |
| ACWA JPIA 2013 renewal | | | |
| monthly rates | 36.02 | 75.28 | 137.70 |
| % increase | 1.90% | 1.95% | 1.98% |

Staff recommends continuing with ACWA HBA (*Delta Dental*) as they provide a larger registry of local “preferred” dentists than Premier Access.

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve renewal of Delta Dental Plan insurance coverage.

**DISCUSSION CALENDAR
ITEM NOS. 29, 30**

**ITEM NO. 29
DISCUSSION AND
PRESENTATION OF DRAFT 2013 BUDGET**

The draft 2013 budget is being submitted for your review. Staff met with the Finance Committee in developing this budget on October 8 and November 15, 2012. Staff will make a short presentation and answer any questions.

While the Board made comments on the Draft 2013 Budget there were no suggested changes to any items.

**ITEM NO. 30
DISCUSSION ON POSSIBLE WATER
TRANSFER TO THE CITY AND COUNTY OF SAN FRANCISCO**

OID has been contacted by the City and County of San Francisco (CCSF) with regards to its interest in engaging in water transfer discussion. Staff is advising the Board of the CCSF contact and has agendaized this item as a Closed Session topic in order to discuss the preliminary details as we know them and seek Board direction on next steps.

Comments were received by several members of the public; Ray Lial, an Oakdale resident, Emerson Drake, a Modesto resident, Tom Gookin, an Oakdale resident, Denise Hanlon, an Oakdale resident, Tom Orvis, Stanislaus County Farm Bureau, Pat Kuhn, former Mayor of Oakdale, Noe Paramo, California Rural Legal Foundation, and Ken Krause, an Oakdale resident.

ITEM NO. 31 **COMMUNICATIONS**

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 113 days without a lost time injury accident.

Administration Activities

1. Attended the SJTA Commissioner's Meeting on November 8th with Director Alpers. Mr. Shorts contract with the SJTA was approved and effective January 1st.
2. A meeting with Jensen and Jensen was re-scheduled for November 30th with Director Clark. This is a Modesto law firm who made comments on the City of Brisbane proposal. Their comments indicate some mis-conceptions about OID actions.
3. OID hosted a tunnel tour for a group of 8 OEF Donators from their annual fund raiser dinner. Good people, good questions and a good time had by all. Director Clark was the luncheon host and Director Webb was driver on the tour.
4. OID negotiators met with the Confidential Bargaining Group.
5. Tri Dam meeting on November 15th.
6. Working with Attorney O'Laughlin in the finalization of the Trinitas contract. Meeting with Trinitas on same scheduled for the 26th.
7. Meeting with CH2M Hill on the 26th in the afternoon on a review of their Alternatives Study for Water Conservation opportunities in OID.
8. The GM will be giving an Irrigation 101 presentation regarding on-farm practices and conservation and the cost of conserved water to the SJ Settlement Agencies on November 28th. There is a pre-cursor meeting on the 27th regarding fish eco-systems.
9. There is a rumor Don Glaser, Regional Director of the USBR, will hold a BDCP stakeholder meeting with Stanislaus River water agencies on the 29th. OID is invited.
10. The GM and two Directors will be at ACWA the first week of December.

Contract and Special Project Activities

1. Two-Mile Bar Tunnel (CEQA & Engineering) – OID effectively has all the easements necessary for the new Two-Mile Bar Tunnel. The Corps of Engineers, Sacramento Section, has responded to the District request for a construction and tunnel easement by granting, in principle, the construction and operation easements on government land. However, the District was requested by the Corps of Engineers to submit a NEPA and a Cultural Resource Assessment Report. Also, as part of the NEPA requirement, the District is required to provide a Wetlands Delineation Report. This NEPA report is completed and has been delivered to OID. All reports have now been submitted to the Corps of Engineers for their review.
2. New Office Project Development – No Action this period. Contact with Byron Bethany will be set up in the near future for a trip in the next four (4) weeks to review their facilities.
3. Two-Mile Bar Tunnel Design Third Stage Exploration phase commenced on February 2, 2012. The field work was completed on May 18, 2012 with the core samples geological review being conducted on May 31, 2012. The final analysis report was

completed and submitted to the District for its review. As previously stated, the report is very thorough and contains all the geological investigations conducted since 2004 and both drilling operations from 2005 and 2012. This information will be essential for producing the Geological Baseline Report (GBR) and completing the final design. The Final Report has now been review and comments have been incorporated into the Final Report. The Final Report Document will be forward to the District by November 29, 2012.

4. North Side Regulating Reservoir Deep Well – The Contractor, Cal Water, has completed all the drilling, gravel installation, swabbing, etc. The pump test was conducted on October 23, 2012 with a sustained rate of 4500 gpm with 182' PWL from a SWL of 117'. The pump design will be based on a 400 amp supply from PG&E in compliance with the power application and a flow rate of 3500 gpm. It was determined a flow rate of 3500 gpm could be obtained with a 200 hp pump and motor and stay within the parameters of PG&E's service.
5. Water Conservation Alternatives Study – After the meeting with CH2MHILL on September 7, 2012, and the site visits on September 25th and 26th, CH2MHILL began the analysis for a reclamation basin, sizing of various intertie pipelines, and the possibility of a small regulating reservoir located at the Stowell Headgate. Also, began development of the alternates for transferring and conveying water, incorporating crop demand for Trinitas (north and south areas), South Main Canal capacity, delivery seasons and potential water transfer amounts. CH2MHILL has reached the point that they need the District's review and comments on the update. CH2MHILL has requested a meeting on November 26, 2012 to review their findings.
6. Water Resources Plan Update – As part of the September 7, 2012 review was the Water Resources Plan financing options. The CH2MHILL Economist is taking the information gathered from the previous meetings to assess the impacts to the financial model. As part of the WRP update, CH2MHILL continues to update the system wide water balance to verify the amount of water available for transfer and/or delivery to annexed land or expanded service in the eastern agricultural areas. As with the MID Water Conveyance System, CH2MHILL has reached a point where the District's input is needed to continue and finalize the WRP update. CH2MHILL has requested a meeting on November 26, 2012 to review their findings.
7. Drafted two Requests for Proposals, the RFP for emergency support for the Water Utilities has been completed and the final draft is ready for review. The RFP for emergency support for the IT department has been completed, reviewed, edited and sent out for bidding. Three vendors were selected to receive the RFP. The proposals are due December 21, 2012 with an award approval by the Board on January 8, 2013.
8. District Standard Specifications – Work continues on the draft of the District's Standard Specification and Contracts Manual. The draft continued as fill in work with four specifications being edited and completed
9. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. Met with PG&E & Industrial Electric on Nov. 5th to discuss the electrical panel upgrade to the OID Facilities.

2. All surplus equipment was picked up by Mulrooney Auction Co. representatives on Nov. 5th. Auction date is set for Nov. 17th at the Turlock Airpark.
3. Processing Job Setup Forms generated by Water Dept. staff, evaluating sites to determine if repairs can be conducted or if replacement is warranted.
4. Diliberto Drop Rehabilitation Project – OID forces have completed forming the walls to the new structure and anticipate placing concrete into the wall sections on Nov. 19th.
5. Cometa Lateral – Young, Brennan & Stevenot Drops – Crews have placed concrete into the wall sections of the three structures, forms are being stripped and backfill will begin next week.
6. Hinds Lateral/Pipeline Project – Crews have completed the installation of pipe to Hinds Road. The inlet structure has been formed and concrete placement completed on Nov. 13th. Crews are stripping forms and backfilling the inlet structure to complete the portion of the project that is cost shared with the land owner.
7. Brunk Borrow Site – Contractor has completed stock piling material and G&K is currently quantifying the material in the pile.
8. OID forces are currently working on pipeline maintenance, splitting canal banks, crawling and patching pipelines and conducting canal gate inspections and replacements.

Engineering Activities

1. Honolulu Bar Mitigation Project – First planting to take place this coming Saturday, November 17, 2012.
2. SBX7-7 – Ongoing assessment with respect to compliance and how OID is going to address the anticipated cost of compliance.
3. Irrigated Lands Coalition – Continued participation at both the ESJWQC and Delta Coalition. Delta Coalition meeting held 11/12/12 and JBD did not attend given the Veterans Day holiday.
4. STRGBA – USGS Conference call held 11/13/12. Draft USGS report for STRGBA review by 11/16/12 with comments to be incorporated by Christmas and then will be passed on up the USGS ladder for review and approval of the final report.
5. Boatright – Progressing as required. Met with Boatright/Goodrich on 11/15/12.
6. Knights Ferry – Progressing as required. Comments on Draft Purchase and Sale Agreement received from Legal and draft docs sent to Valencia and the Cemetery.
7. Ohe – Draft Easement Agreement prepared, review by GM complete and being send to Legal for review.
8. Trinitas – CEQA NOD recorded. Working with Water Ops, Support Service, P&P, Don Pedro Pump and Trinitas on turnout design, operation and construction. Encroachment Permits and Ag Discharge Permits approved today.
9. Hinds Lateral Relocation – Final Agreement signed by both parties and will be recorded.
10. Rate Study – OID Staff has reviewed the draft model and provided comments to CH.
11. CCWD – LGA Application submitted 7/13/12. No notice of award to date.
12. Fields Ranch – DRAFT Agreement prepared and GM review comments received. Continuing to work with Burden.

13. Landuse Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future landuse conversion projects.
 14. STANCO Groundwater Export Ordinance – 10/1/12 and 11/5/12 Ag Advisory Committee meetings canceled. JBD to attend 12/3/12 Ag Advisory meeting.
 15. Engineering processing numerous requests for work approval and preparing designs for the winter work season.
- Garr Pipeline – Draft Alternative Analysis complete and discussed at the 11/6/12 Water Committee meeting. Additional policy related discussions occurred today.

Water Operations Activities

Ag Water

1. Continued to research and respond to irrigation inquiries regarding new connection possibilities on parcels for sale throughout the District.
2. Winter SCADA maintenance began 11-05-12 on all remote monitoring and automation sites.
3. The Pest Department continued post-emergent weed control, squirrel baiting and berry vine control. Pest Department Staff also assisted in clearing brush and vegetation on windy and rainy days along District facilities in which access was becoming restricted. Pre-emergent applications are anticipated to begin 11-19-12 contingent upon material delivery.
4. The draft updated AWMP was completed and uploaded to the OID website for public review and comments starting 11-19-12. Notification letters were sent to each city and county within the OID service area and a public notice will appear in the paper 11-19-12 and 11-26-12 as required.
5. Continued to work with the OID Contracts Manager as needed to progress with the south side outflow and MID conveyance analysis by CH2M Hill.
6. Processed multiple OID deep well pump rental agreements.

Water Operations Activities

Water Utilities

1. Improvement District No. 41:
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
 - A small leak on the water storage tank at the No. 1 Station has been discovered. The tank remains in service and will be monitored.
2. Improvement District No. 51:
 - A general membership meeting was held at OID at 6:00pm on Wednesday, October 7th to discuss the options available for the future operation of their water system.
3. Domestic Water Systems:
 - Monthly Coliform Bacteria water quality samples were collected on Monday, November 5th. No problems were detected. All water systems under OID's jurisdiction are operating without restrictions.

- Quarterly Nitrate water quality samples were collected on Monday, November 5th. Test results are still pending.
4. Domestic Water Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report.
 5. North Main Deep Well Project:
 - The well drilling phase of the project has been completed.
 6. Irrigation Pumping Stations:
 - Staff continues to conduct routine inspection, servicing and security checks of the pumping stations in use as winter drain pumps.
 - Cavill #2 Reclamation Pump – Replaced damaged motor control panel.
 - Edwards Reclamation Pump – Replaced damaged disconnect switch.
 - Weaver Reclamation Pump – Replaced damaged disconnect switch.
 - Oakdale Deep Well Pump – Temporarily reactivated for rental use.

Financing Activities

1. Met with ID51 landowners on November 7, 2012 to discuss future infrastructure replacement options.
2. Prepared an Annual Meeting and Committee Elections Policy for ID51 landowner approval.
3. Continue to meet with employee bargaining units.
4. A revised draft budget was presented to the Finance Committee on November 15th for review and comments.
5. Continue to assist on CH2M Hill OID rate study.
6. Review and preparation of parcel splits for the 2013 ag water billing. The 2013 Ag Water bills are anticipated to be sent out the week of November 19th.
7. Kemper CPA Group will be in the week of November 26th for pre-audit preparation. Staff has been and continues to send multitudes of documents as this is the first year of Kemper's contract.
8. Finance department continues to operate with one less clerk until after the first of the year.
9. Chief Financial Officer will be on medical leave beginning December 6, 2012 with an anticipated return to work in approximately two-weeks.
10. Routine accounting functions (AP, AR, PR, billing, reconciliations, etc.)

B. COMMITTEE REPORTS

Water Committee Meeting, November 6, 2012

- Bridge Crossing/Width of Access Road on Sweet Lateral (APN: 229-080-050 – Heffner)
- Garr Pipeline Replacement Alternatives and Policy Discussions (APNS: Various)

Finance Committee Meeting, November 16, 2012

- 2013 Draft Budget

General Manager Steve Knell stated that the Water Committee met on November 6, 2012 and discussed the Garr Pipeline replacement. He stated that the pipeline would probably not be replaced this year due to the fact that the District is going to consult with an attorney to find out what the District's responsibility is to the pipeline. He also stated that the District needs to develop a policy to cover the costs for the measurement requirements associated with SBx7-7 compliance.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Webb

Director Webb had no comments.

Director Alpers

Director Alpers stated that the District needs to develop rules and regulations on ponds in the District. He also stated that the District needs to try and keep its reserves at their current level.

Director Doornenbal

Director Doornenbal had no comments.

Director Bairos

Director Bairos had no comments.

Director Clark

Director Clark had no comments.

At the hour of 11:36 a.m. the meeting adjourned to Closed Session.

CLOSED SESSION
ITEM NO. 32

- A. *Government Code §54957.6*** – Conference with Labor Negotiator
Agency Negotiator: General Manager
Unrepresented Employee Organization: Operations Employees, Exempt Management, Exempt Supervisory, and Confidential Employees
- B. *Government Code §54957.6*** - Conference with Labor Negotiator
Agency Negotiator: Board of Directors
Unrepresented Employee Organization: IBEW and All Employees of the Tri-Dam Project
- C. *Government Code §54956.8*** – Conference with Real Property Negotiator
Negotiating Parties: OID and City and County of San Francisco
Property: Water
Agency Negotiators: General and Counsel
Under Negotiations: Price and Terms

At the hour of 12:37 p.m. the meeting returned to open session.

Coming out of Closed Session President Frank Clark stated that the Board consented to direct the General Manager and Water Counsel to meet and discuss with the City and Counsel of San Francisco to effectuate a one year water transfer deal.

OTHER ACTION
ITEM NO. 33

The meeting adjourned at the hour of 12:37 p.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, December 4, 2012 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, December 20, 2012 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Frank Clark, President

Attest:

Steve Knell, P.E., Secretary