

MINUTES

Oakdale, California
February 1, 2011

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in a Special Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Al Bairos, Jr., President
Frank B. Clark, Vice President
Jack D. Alpers
Steve Webb
Herman Doornenbal

Staff Present: Steve Knell, P.E., General Manager/Secretary
John Davids, P.E., District Engineer
Kathy Cook, Chief Financial Officer
Gary Jernigan, P.E., Contract/Special Projects Manager
Jason Jones, Support Services Manager

Also Present: Water Counsel Tim O'Laughlin

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletion of agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

There was no public comment and public comment closed at 9:01 a.m.

Director Alpers requested that Item No. 5 be pulled from the Consent Calendar.

CONSENT ITEMS
ITEM NOS. 2, 3, 4, 6, 7, 8, 9

ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF JANUARY 18, 2011
AND RESOLUTIONS NOS. 2011-01 and 2011-02

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of January 18, 2011 and Resolution Nos. 2011-01 and 2011-02.

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4
APPROVE MONTHLY TREASURER AND
CHIEF FINANCIAL OFFICER'S REPORTS
FOR THE MONTH ENDING DECEMBER 31, 2010

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Monthly Treasurer and Chief Financial Officer's Reports for the Month Ending December 31, 2010.

ITEM NO. 6
APPROVE GENERAL SERVICES AGREEMENTS FOR VARIOUS VENDORS
AND CONTRACTORS (SIERRA MOUNTAIN CONSTRUCTION, INC.,
ACCELERATED CONCRETE CUTTING, GROVER LANDSCAPING
(TREES), DONLEE PUMP CO., VALLEY ENTRY SYSTEMS, INC.,
WINGFOOT COMMERCIAL TIRE SYSTEMS, LUCAS BUSINESS
SYSTEMS, TRI-WEST TRACTOR, INC., MOZINGO CONSTRUCTION, INC.,
C&C PORTABLE TOILETS, INC., AND ALLIED CONCRETE PUMPING, INC.)

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the General Services Agreements for Various Vendors and Contractors (Sierra Mountain Construction, Inc., Accelerated Concrete Cutting, Grover Landscaping (Trees), Donlee Pump Co., Valley Entry Systems, Inc., Wingfoot Commercial Tire Systems, Lucas Business Systems, Tri-West Tractors, Inc., Mozingo Construction, Inc., C&C Portable Toilets, Inc., and Allied Concrete Pumping, Inc.).

ITEM NO. 7
APPROVE WORK RELEASE NO. 019 – AMENDMENT NO. 01
TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-015
WITH GIULIANI & KULL TO PERFORM SURVEY SERVICES
FOR THE LUBBERS' PROPERTY LINE AND FENCE LOCATION

A motion was made Director Alpers, seconded by Director Webb, and unanimously supported to approve Work Release No. 019 – Amendment No. 01 to Professional Services Agreement 2009-PSA-015 with Giuliani & Kull to perform survey services for the Lubbers' property line and fence location.

ITEM NO. 8
APPROVE AMENDMENT NO. 03 TO PROFESSIONAL
SERVICES AGREEMENT 2008 PSA-007 WITH BOUTIN
JONES, INC. FOR VENDOR CHANGE OF NAME

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve Amendment No. 03 to Professional Services Agreement 2008-PSA-007 with Boutin Jones, Inc. for vendor change of name.

ITEM NO. 9
APPROVE ENCROACHMENT AGREEMENT ON THE
CLARIBEL LATERAL (APN: 064-032-046 – PACIFIC GAS & ELECTRIC)

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Encroachment Agreement on the Claribel Lateral (APN: 064-032-046 – Pacific Gas & Electric).

ACTION ITEMS
ITEM NOS. 5, 10

ITEM NO. 5
APPROVE REJECTION OF CLAIM FOR
DAMAGES FILED BY MICHELLE LEA

Director Alpers asked if this claim involved the same accident for the claim that the Board rejected at the Board Meeting on January 18, 2011. Chief Financial Officer Kathy Cook stated yes. Director Alpers asked if there was any additional information regarding this claim. Chief Financial Officer Kathy Cook stated that there were no incident reports filed by anyone regarding this claim.

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to reject the Claim for Damages filed by Michelle Lea and forward the claim to ACWA/JPIA for handling.

ITEM NO. 10
REVIEW AND TAKE POSSIBLE ACTION
ON SPONSORSHIP OPPORTUNITIES
WITH OAKDALE CHAMBER OF COMMERCE

The Chamber of Commerce has developed a “menu” approach as it relates to business contributions to their organization. Identified in the attached Agenda Report are the selected opportunities throughout the year that OID has selected to participate.

The involvement of OID in the Chamber is inline with the purpose of the Community Outreach Policy which states, “The District contributes to the betterment of the communities it serves through participation in community involvement opportunities, which allow the District to build alliances with businesses, the non-profit community, community-based organizations, and the media.”

Supporting the Chamber of Commerce’s activities is supporting the business environment that serves and benefits our Community.

The budget for Chamber involvement in 2011 is \$5,000. This request is for \$3,740, leaving some flexibility for further participation should the Board desire. This request was addressed by the Planning and Public Relations Committee on January 18, 2011, and as per policy is being brought to the Board for approval.

A motion was made by Director Clark, and seconded by Director Alpers, and unanimously supported to approve the sponsorship opportunities with the Oakdale Chamber of Commerce in the amount of \$3,740.

COMMUNICATIONS
ITEM NO. 11

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 41 days without a lost time injury accident.

Administration Activities

1. Reviewing OID Newsletter sent from Vern Crow at ASTONE.
2. January 20th-21st and 24th-27th - Lubbers Trial.
3. January 20th - Tri Dam Board meeting occurred
4. January 21st – Oakdale Chamber of Commerce Awards Banquet.
5. January 25th – Meeting with Bay Area Water Service Contractors Association (BAWSCA).
6. January 26th - State of the City presentation by new mayor, Pat Paul.
7. January 27th - Oakdale School District Staff Development Day. Staff spent the afternoon with local educators on the OID’s water delivery system.
8. January 30th-31st - Oakdale Chamber of Commerce Planning Conference in Carmel
9. February 2nd – SJRGA meeting

Contract and Special Project Activities

1. 2-Mile Bar Tunnel (CEQA & Engineering) – A Revised Offer was received from the Beneficiaries of the Marie A. Atherton Trust and will be discussed in the February 1, 2011 Board of Directors meeting. The CTS Exclusion Fence installation was completed on January 14, 2011 and is being monitored now.
2. Cashman Dam Rehabilitation Project – No new update since the last Board meeting on the acceptance of OID's offer.
3. Cross Valley Conveyance System – Hetch Hetchy has not responded to the GM request for a meeting to discuss the viability of using the Hetch Hetchy pipeline as an option to convey water across the valley. Provost & Pritchard (P&P) continue to address the various options for a conveyance system. P&P have evaluated the capacity in the Delta Mendota Canal (DMC) on an average monthly basis, reviewed several reports and studies of delivering OID water to MID, the MID Ag Water Management plan, evaluating alternatives for gravity and/or pumped direct conveyance systems from OID and/or MID to the DMC, and started hydraulic analysis for the alignment alternatives with some preliminary estimates of construction costs.
4. Preparation for the Lubbers' trial required review of depositions, previous correspondence and documentation.
5. Performed audits of billings on services contracts and drafted contracts for renewal.
6. The development of a Project Management and Construction Administration Manual continued.
7. As part of the various procedures, a Manual of Forms was started for various aspects related to the contract management and documentation of projects.
Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. District crews working on routine maintenance job set up forms & Capital Projects including turnout replacements and gate replacements.
2. Preparing and conducting employee performance evaluations.
3. Processing job set up forms and review of those that need to be Capital Projects after field review.
4. Van Norman Pipeline- Crews have installed approximately 1850 linear feet of new 18" PVC. The floor has been poured to the new control structure and crews are currently working on forming walls to the structure.
5. Modular Building- Final Inspection was completed on January 26th by the City of Oakdale.
6. TCC Cometa Lateral- All structural concrete has been placed. Crews are currently working on placing concrete liner, installing rip rap, installing Rubicon frames and gates and fabrication is underway for handrail and grating.
7. TCC Claribel Lateral- Structural concrete has been placed on all but three drops. Crews are currently starting to work on these drops as well as installation of Rubicon frames and gates, handrail and grating fabrication and installation, and the six automated turnouts for the Claribel Lateral.
8. Reed Pipeline Replacement – Demo has begun on the removal of the existing concrete pipeline and the two existing structures that are being replaced as part of this project.

Approximately eleven hundred (1100) linear feet of pipeline is being replaced with new 27" PVC.

Engineering Activities

1. V.A. Rodden – LAFCO Application and necessary copies submitted to LAFCO on 1/25/11. Meeting with CH and V.A. Rodden held last Friday concerning the water quality enhancement project.
2. Ongoing project management with Provost and Prichard.
3. Joslin – LAFCO Application and necessary copies submitted to LAFCO on 1/25/11.
4. Furtado Deep Well Site Project – Kamper Agreement approved by Board, signed by GM and delivered to Records Office last week. Staff reviewing well design drawings and bid package.
5. Honolulu Bar Mitigation Project – Ongoing project management related to regulatory compliance. BO received from USFWS. Proceeding with elderberry relocation and meetings with CVFPB.
6. Two Mile Bar Tunnel Project – Assisting Contracts and Special Projects Manager as necessary. CTS exclusionary fence installation completed week of 1/17/11.
7. Fringe Parcel Analysis – Next round of parcels to Water Committee on 2/15/11.
8. Knights Ferry – Working with Support Services concerning recent correspondence received from one of the potentially effected landowners.
9. SCADA – Assisting Mr. Davis as necessary. Sierra Controls currently working on Tulloch and Frymire automation.
10. Boundary Flow Measurement – All sites have been winterized. Sontek meter to be removed from the end of the Claribel.
11. Honchariw – Misc. dialogue between GM and Counsel.
12. Rubicon (TCC) – Engineering Department and Construction Department moving forward with implementation of Pilot Project. Proceeding forward with multiple aspects of the project. All civil work, frame installs and gate installs should be completed in the next two (2) weeks. Rubicon currently working to commission gates, etc.
13. SBX7-7 – JBD attended the ASC meeting on 1/18/11 in Sacramento. Comments concerning DRAFT Regulation subsequently submitted to DWR on 1/25/11.
14. Irrigated Lands PEIR – JBD to meet with both Coalitions in the coming weeks.
15. STRGBA – Next meeting set for 3/3/11.
16. OID Engineering Department working on misc. designs for the 2010/2011 winter work season.
17. Processing numerous requests for information and CEQA - Early Consultation reviews.
18. Modular Unit – Final inspection on the Modular Unit occurred 1/26/11. Project complete.
19. Norwood – To Board once application is signed.
20. 2010 Parcel Splits – Engineering Department preparing correspondence to 2010 splits notifying them of requirements prior to receipt of irrigation water in 2011.
21. Agricultural Discharge Agreement – DRAFT doc complete and waiting for additional photos and drawings from Waterford Irrigation. Subsequent review by Water Committee/Board anticipated.
22. Annexation – Annexation summary TM complete inclusive of process flow chart. Currently being reviewed by Staff.

Water Operations Activities

Ag Water

1. Annual Aquatic Pesticide Report complete and sent to State Water Quality Control Board.
2. Conducting various landowner meetings.
3. Review of pending Service Abandonment Agreements by Water Operations is complete.
4. Assisting Engineering Department with GIS mapping.
5. Assisting Engineering Department with Fringe Parcel Analysis.
6. As canal banks dry out, are patrolling for new unauthorized encroachments (a couple have been discovered and reported).
7. Pest Department still applying pre-emergent throughout the District.
8. Monitoring and maintaining Rodden Lake level.
9. Preparing 2011 DSO work schedule.
10. Updating and preparing 2011 Rotation Sheets.
11. Continue SCADA training, using Sierra Control Systems SCADA HMI Training Manual.
12. MID will be repairing and guniting a portion of their canal at the location of the Cavill 1 Pump and the inlet of the Cavill Drain. Water Operations has been asked to minimize the flow from the Cavill Drain into their facility. Water Operations Staff will work with the fish farmers who use Sconza water to curtail draining during this repair.

Water Utilities

1. Improvement District No. 46: The installation of the new 5,000 gallon water storage tank has been completed. The new tank was placed into service on Thursday, January 20th. OID issued a mailer the ID membership informing them their water system has been returned to normal operation.
2. Improvement District No. 41: OID is still waiting for a response from the City of Oakdale on the DRAFT set of construction plans. In the meantime Pumping Station No. 3 remains out of service due to high turbidity issues.
3. Domestic Pumping Stations: WUD staff continues to conduct weekly inspection and servicing of the domestic water pumping stations. During one of these inspections it was discovered there was a 1 ½ hour electrical power outage on January 18th that affected all the domestic water pumping stations east of Atlas Road, including Knights Ferry. The landowners in ID 46 and ID 51 were without water during that time. OID's RWS customers were not affected do to our stand by electrical generators automatically coming on line.
4. Domestic Water Systems: WUD staff responded to several water quality complaints. Upon investigation it was determined the complaints were all a result of internal homeowner plumbing issues and not from the water system.
5. On-Call Activities: WUD On-Call personnel responded to two separate events on the evening of Tuesday, January 18th. The first event occurred about 7:45pm when several landowners in ID 46 called regarding no water pressure. Their pumping station had to be manually reset after the PG&E power outage. The second event occurred about 10:30pm when the CHP called and reported a broken fire hydrant in ID 51. Upon arrival it was discovered that someone had opened the fire hydrant and then drove off leaving it flooding the roadway. The hydrant was shut off and an inspection of the surrounding area found three other fire hydrants which were also open.

6. Knights Ferry Pumping Station: The new wireless communication system has been successfully installed and tested. This new system uses a radio transmitter and receiver to communicate between the pumping station and the water storage
7. Storm Water Pumps: WUD staff continues to perform routine inspection and servicing of the winter drain pumps. All sites remain fully operational.
8. Spring Servicing of Pumping Stations: WUD staff has completed the annual servicing of the electrical pump motors in preparation for the upcoming irrigation season. Servicing of the electrical motor control panels and other support equipment will begin in mid-February.

Financing Activities

1. Received a check in the amount of \$2,153 from Special District's Risk Management Association (SDRMA) for longevity. The Longevity Distribution disbursements recognize and reward SDRMA members for their loyalty and commitment to SDRMA program. OID participates in SDRMA's workers' compensation program.
2. Continue to prepare for yearend audit.

B. WATER COUNSEL TIM O'LAUGHLIN'S REPORT ON STATUS OF WATER ISSUES

Water Counsel Tim O'Laughlin reported on the current water issues.

C. COMMITTEE REPORTS

Water/Engineering Committee Meeting, January 18, 2011

- Annexation Request of Nancy Abdallah
- Irrigation Issues on Snedigar PL and Crane Drain (APNS: 062-025-025/026 – Deniz)
- Request for Irrigation of Substandard Parcel (APN: 063-002-004 – Hudson)
- Fringe Parcel Update

Director Webb reported on the Water/Engineering Committee Meeting, as follows:

- Abdallah – Ms. Abdallah wants to annex into the District. She wants to plant almonds on her property and is willing to retire the Hilts Bellinger Judgment in order to annex into the District.
- Deniz – This is an issue to be worked out amongst the landowners. The District agreed to put in a flapper valve on the drain.
- Hudson – The representative for Hudson was told that it is unlikely that they will continue to get irrigation water because the District is required to bring water through town and are using a pump to get water to them. It has been suggested that they drill a larger well.
- Fringe Parcels are continuing.

D. DIRECTORS' COMMENTS/SUGGESTIONS

Director Webb

Director Webb stated that everyone should go and visit the Delta and see all the water leaving and going to the ocean. Director Webb stated he requested copies of Susan Larson's invoicing. He stated he requested some dock identification work awhile back and was wondering where this was. He thought there were to be water patrols to keep illegal docks at bay. Didn't know if that was being done in light of the new large dock just discovered that was installed without a permit. He stated that he feels that the Board needs to get familiar about what exactly Susan Larson is doing and not working outside the scope of her contract, which he'd like a copy of as well.

Jack Alpers

Director Alpers stated that his comments are much like Director Webb's in that response to information from Tri-Dam is a bit slow.

Herman Doornenbal

Director Doornenbal had no comments.

Director Clark

Director Clark stated that everyone should go and take a look at the Tulloch Project. Director Clark stated that he recently met with the Construction Manager up there who took him on a tour and showed him what is being done. The General Manager Steve Knell stated that if you go, be sure to schedule a site visit in advance.

Director Bairos

Director Bairos had no comments.

Director Bairos asked if there was any public comment on any of the Closed Session items.

At the hour of 10:25 a.m. the Board of Directors went into closed session.

CLOSED SESSION **ITEM NO. 12**

Closed Session to discuss the following:

- A. *Government Code §54956.8 Conference with Real Property Negotiator***
Negotiating Parties: OID and Marie Atherton Trust
Property: Land
Under Negotiations: Price and terms
- B. *Government Code §54957***
Public Employee Performance Evaluation
Title: General Manager
- C. *Government Code §54956.9(b) Anticipated Litigation***
One (1) Case

D. Government Code §54956.9 Existing Litigation

- (1) *Agee v. Oakdale Irrigation District*
- (2) *Honchariw Revocable Trust v. Oakdale Irrigation District*

E. Government Code §54956.8 - Conference with Real Property Negotiator

Negotiating Parties: OID, SSJID, SLDMWA, Stockton East Water District, Westside Interests, EDF, Bay Area Interests and Coastal Interests

Property: Water

Agency Negotiators: General Manager and Counsel

Under Negotiations: Price and Terms

At the hour of 12:02 p.m. the Board returned to open session.

Coming out of Closed Session Director Bairos reported that by a vote of 5-0 the Board of Directors unanimously agreed to increase the General Manager's salary to \$182,000.

OTHER ACTION
ITEM NO. 13

At the hour of 12:04 p.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, February 15, 2011 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, February 17, 2011 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Al Bairos, Jr., President

Attest:

Steve Knell, P.E., Secretary