

MINUTES

Oakdale, California
May 20, 2014

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Steve Webb, President
Herman Doornenbal, Vice President
Frank Clark
Al Bairos, Jr.

Absent: Jack D. Alpers

Staff Present: Steve Knell, P.E., General Manager
Gary Jernigan, P.E., Contract/Special Projects Manager
Jason Jones, Support Services Manager
Eric Thorburn, Water Operations Manager
Kathy Cook, Chief Financial Officer
Robert Nielsen, Water Utilities Supervisor

Also Present: James Oliveira, General Counsel

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions to agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Tom Orvis with the Stanislaus County Farm Bureau was present and thanked the District for their participation at the Centennial Celebration on May 15, 2014.

There being no further Public Comment; Public Comment closed at 9:04 a.m. and the Board Meeting continued.

PUBLIC HEARING
ITEM NO. 2

ITEM NO. 2
PUBLIC HEARING AND CERTIFICATION OF VOTE OF
IMPROVEMENT DISTRICT NO. 41 MEMBERSHIP REGARDING
THE APPROVAL OF FUNDS TO START THE ANNEXATION
APPLICATION PROCESS WITH THE CITY OF OAKDALE

On April 16, 2014 a meeting was held with the Improvement District No. 41 (ID 41) landowners for the purpose of discussing the City of Oakdale's requirement for a \$15,000 deposit to start the annexation application process. A letter was issued on April 29, 2014 (copy attached) informing the ID 41 membership that it was the consensus of the members in attendance at the meeting to approve the City's request and proceed with submitting the application along with the required \$15,000 deposit. Should the ID 41 membership vote to approve the City's request, a special assessment will be issued to collect the required \$15,000 (or \$375 per lot) deposit. The letter included a copy of the voting ballot and notified the members of the May 20, 2014 Public Hearing and their opportunity to provide input at the Oakdale Irrigation District Board meeting.

This Public Hearing is required under Oakdale Irrigation District Improvement District Policy (Resolution No. 90-26). Upon conclusion of the Public Hearing, a tally of the votes to determine approval or rejection of providing the required annexation application & \$15,000 deposit will be certified by the Board. If less than 1/3 of the members oppose the annexation application process, the project will move forward.

Water Utilities Supervisor Robert Nielsen was present and stated that Improvement District No. 41 Membership voted for approval of funds to start the annexation application process with the City of Oakdale by the following vote:

Ayes: 14 (by mail)
Noes: 5 (by mail)
Passed by a total vote of 33 to 5
(All non-votes (19) are considered as yes votes.)

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to certify the vote for Improvement District No. 41 Membership for approval of the funds to start the annexation application process with the City of Oakdale.

CONSENT ITEMS
ITEM NOS. 3, 4, 5, 6, 7, 8, 9, 10

ITEM NO. 3
APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR
MEETING OF MAY 6, 2014 AND RESOLUTION NOS. 2014-27,
2014-28, 2014-29, 2014-30 2014-31, 2014-32, 2014-33, 2014-34,
2014-35, 2014-36, 2014-37 2014-38, 2014-39, 2014-40, 2014-41, AND 2014-42

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of May 6, 2014 and Resolution Nos. 2014-27, 2014-28, 2014-29, 2014-30, 2014-31, 2014-32, 2014-33, 2014-34, 2014-35, 2014-36, 2014-37, 2014-38, 2014-39, 2014-40, 2014-41, and 2014-42.

ITEM NO. 4
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 5
APPROVE THE IMPROVEMENT
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Improvement District Statement of Obligations.

ITEM NO. 6
APPROVE THE TREASURER AND
CHIEF FINANCIAL OFFICER'S REPORT
FOR THE MONTH ENDING APRIL 30, 2014

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the month ending April 30, 2014.

ITEM NO. 7
APPROVE AMENDMENT NO. 04 TO PROFESSIONAL SERVICES
AGREEMENT 2009-PSA-004 WITH DAMRELL, NELSON, SCHRIMP,
PALLIOS, PACHER & SILVA TO ADD ADDITIONAL STAFF

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve Amendment No. 04 to Professional Services Agreement 2009-PSA-004 with Damrell, Nelson, Schrimp, Pallios, Pacher & Silva to add additional staff.

ITEM NO. 8
APPROVE AMENDMENT NO. 02 TO GENERAL
SERVICES AGREEMENT 2013-GSA-029 WITH PACIFIC
STABILIZERS, INC., DBA KDK OILS TO INCREASE THE RATES

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve Amendment No. 02 to General Services Agreement 2013-GSA-029 with Pacific Stabilizers, Inc., dba KDK Oils to increase the rates.

ITEM NO. 9
APPROVE ENCROACHMENT PERMIT ON THE CLAVEY AND EAST
CLAVEY PIPELINES (APN: 010-072-001 – A. L. GILBERT COMPANY)

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Encroachment Permit on the Clavey and East Clavey Pipelines (APN: 010-072-001 – A. L. Gilbert Company).

ITEM NO. 10
APPROVE ENCROACHMENT PERMIT ON THE
KEARNEY LATERAL (APN: 015-014-039 – BAIROS)

Director Bairos recused himself from this Consent Item.

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve Encroachment Permit on the Kearney Lateral (APN: 015-014-039 – Bairos).

ACTION CALENDAR
ITEM NOS. 11, 12, 13

ITEM NO. 11
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE
WORK RELEASE NO. 08 TO CH2M HILL TO PREPARE A
WHITE PAPER ON THE MERITS AND BENEFITS
OF A REGIONAL WATER TREATMENT PLANT

Prior to 2008, the City of Modesto was spearheading an effort to build a regional water treatment plant to service the water needs of the North Modesto growth area. That effort was then coordinated by then City of Modesto Public Works Director Nick Pinhey (now retired). In those early meetings, the Cities of Riverbank and Oakdale also participated. The two Cities had an interest in diversifying their water sources as each entity relied solely, and still does, on 100% groundwater to meet their municipal water supply needs. The City and County of San Francisco also attended the meetings. Their interests were in securing a backup supply for their two (2) aging water treatment plants when they eventually had to go down for repairs and or rebuilds. OID was at the table as the potential water provider and plant operator for the parties. With the recession beginning in the late summer of 2008, this effort fell by the wayside as development and the associated water demand growth brings, ceased.

OID has an interest in pursuing a rekindling of this process on a number of fronts. The drought has brought to a head the necessity of cities having a diversified water supply. Reliance on a single supply water source, especially if its groundwater, is a high risk proposition for municipal water providers. Today redundancy, diversification and integration of water systems are the new norm.

OID Staff would like to engage CH2M Hill in putting together a “white paper” that benchmarks where the project left off; what the concept of the regional water treatment plant would look like; the current needs of the City’s and if they have changed; a timeline of participant needs based on current growth trends; and a rough order of magnitude costs would all be a part of this effort. With that document in hand the parties could get policy direction from their Boards to engage or not in further discussions and or funding of next steps.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to approve Work Release No. 08 to CH2M Hill to prepare a white paper on the merits and benefits of a regional water treatment plant.

ITEM NO. 12
REVIEW AND TAKE POSSIBLE ACTION TO AUTHORIZE THE GM
TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT
WITH CITYGATE FOR ASSISTING IN DEVELOPING A WHITE PAPER
ON THE MERITS AND BENEFITS OF A REGIONAL WATER TREATMENT PLANT

As outlined in the previous agenda report, Dr. Nick Pinhey, who was the original coordinator for the effort to develop a regional water treatment in 2008, as Public Works Director for the City of Modesto, has retired. He is teaching at CSU Stanislaus and works as a consultant with Citygate, a professional engineering firm.

For the White Paper effort, it would be helpful to bring Dr. Pinhey back for some institutional input on a variety of local water supply issues. He is available and is currently consulting with the City of Modesto on many of their water supply and service issues, which would be helpful to gain that input as well.

General Manager Steve Knell stated that he would like to make a correction to this agenda item. He stated the Citygate is not a professional engineering firm, but is a professional consulting firm.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to authorize the General Manager to execute a Professional Services Agreement with Citygate for assisting in developing a white paper on the merits and benefits of a regional water treatment plant.

ITEM NO. 13
REVIEW AND TAKE POSSIBLE ACTION TO
APPROVE PURCHASE OF RADIOS AND DATA LOGGERS

A total of three (3) Rubicon FlumeMeters and three (3) Sontek-IQ units were previously purchased for the turnout and boundary outflow measurement programs. While SCADA integration was not originally anticipated as part of these programs, the benefits and value associated with having the data remotely assessable and electronically stored far outweigh the costs of continuous collection of the data manually in the field. A big part of Rubicon FlumeMeters are usually purchased with components that would provide remote communication back to the Rubicon ScadaConnect system located at OID's main office building; however, these FlumeMeters will be integrated into ClearSCADA rather than ScadaConnect. The communication components that are usually purchased with the FlumeMeters will therefore need to be purchased separately. Data Loggers are also recommended to be purchased for the FlumeMeters to maintain volumetric data collection prior to SCADA integration and in the event that communication is interrupted or unable to be established at any future mobile measurement site.

Recommendation: Quantity (6) – MDS SD4 450 MHz radios
Quantity (3) – Red Lion 12V data logger kits

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the purchase of radios and data loggers.

ITEM NO. 14
COMMUNICATIONS

A. **GENERAL MANAGERS REPORT**

Safety Activities

1. OID has gone 364 days without a lost time injury accident.

Administration Activities

1. Engaged in on-going discussions with the SJTA and the State Water Board regarding curtailment notices and the benefits or lack thereof for their issuance.
2. May 6th – 9th attended ACWA in Monterey. Lots of pain and suffering statewide with respect to the drought.
3. May 10th – attended the County Planners Meeting on Water into the Future. Good presentations by presenters. Those in the business don't see the "dire" consequences the media is portraying in our area.
4. May 13th – attended the table top exercise as part of Tri Dam's once every 5-year obligation to review with the agencies their Emergency Action Plan for the dams.
5. May 15th is the 100th Anniversary Celebration of the Stanislaus County Farm Bureau.
6. May 17th-18th is the Chocolate and Nuts Festival
7. May 17th is the Grand Opening of the Beardsley Campground.
8. May 21st is a Stanislaus Water Coalition Groundwater Forum

Contract and Special Project Activities

1. Two –Mile Bar Tunnel (CEQA & Engineering) - An updated status was received from the Corps of Engineers. The update stated “Once the back check comments have been reviewed and resolved the EA will go out for the mandatory 30-day public comment period. Also, for the FONSI to be finalized, concurrence letters from the USFWS and the SHPO must be received. The Corps is still saying the FONSI will be signed and out around July 1, 2014. However, on May 16, 2014, a call will be made to the District supervisor for a better status if word has not been received from the Corps.
2. Beardsley Recreational Improvements-Phase II – The Notice to Proceed was issued on April 15, 2014. The start of construction was scheduled for April 21, 2014 however, due to rain and snow the start was delayed until April 28, 2014. The asphalt trail was completed on April 29, 2014. The placement of boulders, site clean-up, excavation and demolition commenced on April 30, 2014. The new AB road base was started on May 5th and the Phase II project was completed on May 12, 2014. Substantial Completed occurred on May 13, 2014. The completion of Phase 1 consisting of the upper parking lot crack sealing and slurry seal application was completed on May 7th. The Slurry as of May 13, 2014 has not totally set up. A meeting with Ford Construction and the Subcontractor, CPM, was conducted on May 12th to discuss the condition of the Slurry Seal. The Contractor stated the slurry is still “curing”. Tri-Dam was in disagreement with the Contractor and the Contractor was instructed to review and advise of a plan of action. The Contractor was advised, Liquidated Damages will begin on May 16th, 2014.
3. Willms Ranch Access Easement – Still no action occurred this period, Willms are waiting on court decisions before moving forward and stated they would advise us when a decision is forthcoming.
4. Office Relocation – No activity to report this period.
5. Request for Proposal for the Risk Management Plan (RMP) Compliance Audit proposals were received, evaluated and approved by the Board. The Agreement was sent out for Contractor's signature.
6. Request for Proposal for the Uniform Service was sent out on March 26, 2014 and was received on April 21, 2014. The Board approved the recommendation to award Mission Linen an agreement to provide the Uniform Services for the next five (5) years. Mission Linen was notified of the award and will continue services.
7. Procurement Activities for the Beardsley Recreation Improvements Project was completed for the China Flat Day Use Area but items have not been received. Once received, they will be transferred to the USFS for installation.
8. The Water Recycling Project with the City of Oakdale started with estimates and preliminary treatment process identification. Based on the conversations with CH2MHill, Staff will prepare a project description and cost estimate.
9. Paulsell Valley Water Conveyance System – A kick off meeting was held with CH2MHill to develop a cost estimate for project scope development on May 16, 2014.
10. Contract Administration activities on contracts to be renewed and/or issued, Work

Construction Activities

1. C&M crews and equipment operators are addressing minor issues on OID facilities, routine maintenance tasks and JSF's generated by Water Dept. staff.
2. Preparing and conducting employee evaluations.
3. The one 3/4 ton pickup has been ordered from Haidlen Ford and are expected to arrive on any day along with the two new 1/2 ton DSO pickups.

4. The first Magnacide H application was conducted on the West Thalheim, East Stub, Tulloch and Campbell Laterals on 5/13.
5. The Kobelco 330 was disassembled and hauled off to Modesto Junk Co. on 5/7.
6. Assisting Water Ops./Engineering Dept. with various assigned tasks.
7. Reviewing project close out folders for this past winter's projects.
8. Reviewing and processing JSF's generated by Water Ops. Dept. staff.

Water Operations Activities

Engineering

1. Land use Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land use conversion projects. Standard land use conversion letters going out on an as needed basis.
2. Continued to process Encroachment and Ag. Discharge Agreements for Board approval.
3. The Technical Advisory Committee (TAC) met on May 12th. Walt discussed his proposal to revise the existing GW Ordinance and a draft document entitled the Framework for the Implementation of Coordinated GW Management as part of the WAC 100 Day Action Plan. The definitions of groundwater “mining” and “sustainability” also continue to be a focus for the County.
4. Continued to process Request for Work Approvals, plans and cost estimates as needed for construction and maintenance projects.
5. Interviews for the Assistant Engineer position are in the process of being scheduled.
6. The Engineering Intern, Greg Borba, returned on May 12th. His initial focus will be to review and address any incorrect or unassociated field data with the appropriate APN and numerical code utilizing the assistance of the DSOs.

Ag Water

1. Continued to research and respond to numerous miscellaneous irrigation and maintenance issues and inquiries.
2. Continued setup of the IPADs and the associated application software. Training on the proper use of the new devices was initiated by the OID SCADA Coordinator for all water operations staff.
3. Continued SCADA integration work on proposed automated and remote monitoring sites.
4. Interviews for the IT/SCADA Technician position are scheduled to begin on May 19th.
5. The fourth rotation of 2014 (fifth of the 2013-14 water year) began on May 8th. This will be a 12-day rotation and is anticipated to be followed by another 12-day rotation starting on or about May 20th.

Water Utilities

1. Improvement District No. 41:
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
 - ID membership meeting was held at 6:00pm on Wednesday, April 16th, to discuss the City of Oakdale's correspondence regarding conditions for annexation. A vote on the matter is scheduled for May 20th.

2. Improvement District No. 49 – Water Storage Tank:
 - Continued to monitor leaks on the water storage tank at Pumping Station No. 1. The tank remains in service and under observation.
 - The new water storage tank has been delivered to the contractor's yard. The WUD is working with the contractor to coordinate its installation.
3. Improvement District No. 46 – Dutra Project:
 - A general membership meeting was held at 6:00pm on Wednesday, April 30th to discuss a landowner's proposed lot line adjustment. A vote on this matter is scheduled for June 3rd.
4. Domestic Water Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report.
5. Domestic Water Systems:
 - Monthly Coliform Bacteria water quality samples were collected on Monday, May 5th. No problems were detected. All domestic water systems under OID's jurisdiction are operating without restrictions.
 - Quarterly Nitrate water quality samples were collected on Monday, May 5th.
 - Quarterly VOC water quality samples were collected on Wednesday, May 7th.
6. On-Call Activities:
 - Nothing to Report.
7. Irrigation Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report.

Financing Activities

1. Continue to work on complying information for Ag Water Rate Study.
2. Staff continues to prepare close-outs of multiple capital projects.
3. To participate in interviews being held the week of May 19th for IT/SCADA Tech position.
4. Jason Capdevielle is now reporting to the Finance Department as the District's Purchasing/Account Tech.
5. Working on setting up a meeting with Knights Ferry Community Water Service District to discuss the pumping station that supplies water to their water delivery system.
6. Assist in reviewing the draft PR&R's with the Administrative Assistant.
7. Sent out notices to those customers/developers that owe their buy-in fees as of April.
8. Continue to work on CAFR.

B. COMMITTEE REPORTS

There were no committee meetings.

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Webb

Director Webb stated that the Stanislaus County Farm Bureau did a great job with their Centennial Celebration. He also stated that the Beardsley Dedication had a good turnout and that he, Director Clark, and Gary Jernigan attended the dedication.

At the hour of 9:55 a.m. the Meeting adjourned to Closed Session

ITEM NO. 16
CLOSED SESSION

A. Government Code §54957

Public Employee Performance Evaluation
Title: General Manager

B. Government Code §54956.9(b) - Anticipated Litigation
One (1) Case

At the hour of 10:57 a.m. the meeting returned to open session.

Coming out of Closed Session President Webb reported that the Board voted (4-0) to increase the GM's salary \$10,000 based on performance; and in six months, November 21, 2014, the GM's salary would be increased another \$10,000.

ITEM NO. 17
OTHER ACTION

The meeting adjourned at the hour of 10:58 a.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, June 3, 2014 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, June 19, 2014 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Steve Webb, President

Attest:

Steve Knell, P.E., Secretary