

## **MINUTES**

Oakdale, California  
February 5, 2008

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors:	Jack D. Alpers, President Al Bairos, Jr., Vice President Steve Webb Frank B. Clark
Absent:	Tony Taro
Staff Present:	Steve Knell, P.E., General Manager/Secretary Kevin King, Water Operations Manager Kathy Cook, Chief Financial Officer John Davids, District Engineer Bob Nielsen, Water Utilities Supervisor

At the hour of 9:01 a.m. the Board welcomed public comment.

### **PUBLIC COMMENT** **ITEM NO. 1**

There being no Public Comment; Public Comment closed at 9:01 a.m. and the Board Meeting continued.

### **ADDITION OR DELETION OF** **AGENDA ITEMS**

There were no additions or deletions of Agenda Items.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

Director Alpers requested that Discussion Item No. 14 be moved in front of the Action Calendar. A motion was made by Director Webb, seconded by Director Clark, and unanimously approved to move Discussion Item No. 14 in front of the Action Calendar

**CONSENT ITEMS**  
**ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9**

**ITEM NO. 2**  
**APPROVE THE BOARD OF DIRECTORS' MINUTES**  
**OF THE REGULAR MEETING OF**  
**JANUARY 22, 2008 AND RESOLUTION NOS. 2008-03 and 2008-04**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of January 22, 2008, and Resolution Nos. 2008-03 and 2008-04.

**ITEM NO. 3**  
**APPROVE OAKDALE IRRIGATION**  
**DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

**ITEM NO. 4**  
**APPROVE CHIEF FINANCIAL OFFICER'S REPORT**  
**FOR THE MONTH ENDING DECEMBER 31, 2007**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Chief Financial Officer's Report for the month ending December 31, 2007.

**ITEM NO. 5**  
**APPROVE ASSIGNMENT OF**  
**CAPITAL WORK ORDER NUMBERS**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to a approve assignment of the following capital work order numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Live Oak Plaza	Office improvements, phone system, And Furniture	\$67,000	0818
South Main	Replace 16" C-10 type w/ approximate	\$3,100	0819

**ITEM NO. 6**  
**APPROVE PURCHASE OF REPLACEMENT**  
**NETWORK PERSONAL COMPUTERS**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the purchase of replacement network personal computers.

**ITEM NO. 7**  
**APPROVE AMENDED PROPOSAL BY JHL,**  
**INC. FOR PURCHASE OF OFFICE FURNITURE**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the amended Proposal by JHL, Inc. for purchase of office furniture.

**ITEM NO. 8**  
**APPROVE GENERAL SERVICES**  
**AGREEMENT FOR VARIOUS VENDORS AND**  
**CONTRACTORS (BSK ANALYTICAL LABORATORIES**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the General Services Agreement for BSK Analytical Laboratories.

**ITEM NO. 9**  
**APPROVE CHANGE ORDER NO. 1**  
**TO AGENT AGREEMENT WITH MMH, INC.**

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve Change Order No. 1 to Agent Agreement with MMH, Inc.

**DISCUSSION**  
**ITEM NO. 14**

**ITEM NO. 14**  
**DISCUSSION ON VARIANCE TO OAKDALE**  
**IRRIGATION DISTRICT POLICY ON RIVER ROAD**  
**LATERAL (APN: 006-082-003 – SIKKEMA)**

Mr. Ralph Sikkema was present at the meeting to discuss a variance to the Oakdale Irrigation District Policy. After a brief discussion Director Alpers requested that this matter be referred to the Water/Engineering Committee for review.

**ACTION CALENDAR**  
**ITEM NOS. 10, 11, 12, 13**

**ITEM NO. 10**  
**REVIEW AND TAKE POSSIBLE ACTION ON A REQUEST FOR**  
**NON-COMPLIANCE WITH CONDITIONS OF APPROVAL FOR PARCEL**  
**SPLIT THROUGH LETTER OF AGREEMENT – LONE**  
**TREE CREEK (APN: 002-057-023 – BENEDIX)**

On January 22, 2008, the Oakdale Irrigation District (OID) Board of Directors heard a request on behalf of the Benedix Family for non-compliance to conditions of approval for a parcel split on APN: 002-057-023. Please refer to the attached documentation for clarification purposes.

Based on the discussion held during the meeting, OID staff is under the assumption that the Board wishes to defer fencing of Lone Tree Creek and completion of a hydrology analysis until such time as either the parcel changes ownership or land use. Staff recommends that the aforementioned deferment be done through a Letter of Agreement to be signed by both OID and the Benedix Family. The Letter of Agreement will then be recorded with Stanislaus County. Please note that the aforementioned Letter of Agreement will only cover the two (2) conditions of approval noted herein and that any and all other conditions of approval must be complied with prior to OID signing off on the final map. In addition, it is worth noting that at such time one or both of the conditions have been met, OID will not supply irrigation water to the parcels in question until such time as compliance has been achieved.

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the request for non-compliance with conditions of approval for parcel split through a Letter of Agreement - Lone Tree Creek (APN: 006-082-003 – Benedix).

**ITEM NO. 11**  
**REVIEW AND TAKE POSSIBLE ACTION ON**  
**BOARD AND STAFF ATTENDANCE**  
**AT 2008 ACWA SPRING CONFERENCE**

The ACWA Conference is scheduled for May 6<sup>th</sup> through May 9<sup>th</sup>, 2008 in Monterey.

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve Board and staff attendance at 2008 ACWA Spring Conference.

**ITEM NO. 12**  
**REVIEW AND TAKE POSSIBLE ACTION ON**  
**DISTRICT'S PARTICIPATION AS A SPONSOR**  
**AT THE ACWA 2008 SPRING CONFERENCE & EXHIBITION**

Becoming an ACWA sponsor is an avenue for OID to promote wise water management and decisions within our State and show our support for such activities. Attached is a list of the types of sponsorship categories offered for the Spring Conference for the Board's consideration.

OID was a Silver Sponsor last year for \$1,500. For those in attendance, OID received a lot of good recognition in ACWA advertising. In return for its sponsorship, OID received two (2) complimentary vouchers for attendance at any AWCA event/conference for the next 12 months, almost a \$1,000 value. For the net \$500 in cost, the sponsorship was worth the investment.

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the District's participation as a Silver Sponsor for the ACWA 2008 Spring Conference & Exhibition.

**ITEM NO. 13**  
**REVIEW AND TAKE POSSIBLE ACTION ON**  
**AWARD OF BID FOR ID52 WATER**  
**DISTRIBUTION SYSTEM REPLACEMENT PROJECT**

Staff has solicited bids for the ID #52 Water Distribution System Replacement Project. Ten (10) contractors were solicited with 6 responses as indicated on the attached "Bidders List." Bids were received at 3:00 p.m. on Thursday, January 31, 2008. Staff recommends that the Board award the bid for the ID 52 water distribution system replacement project to Allen Waggoner Construction.

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to take no action on this matter until staff has had an opportunity to look into other financing with other financial institutions.

**ITEM NO. 15**  
**COMMUNICATIONS**

**A. GENERAL MANAGERS REPORT**

**Safety Activities**

1. 624 days without a lost time injury accident.
2. The Quarterly Steak BBQ for Safety Excellence was held Friday, February 1<sup>st</sup>.

**Administration Activities**

1. Legal Issues;
  - a. Goad –Still no change
  - b. Knight's Ferry dec relief – Finalizing Frymire abandonment plans with P&P.
  - c. Chappell Drain-In Ijams court for follow-up.
  - d. Annexations – Conde's have signed the annexation addendum but apparently have gone forward and installed a new bridge without an encroachment agreement and without review by OID for high water conflicts or clearances.
2. Admin Issues;
  - a. CCSF / Modesto Reservoir Feasibility Study – Internal meeting with staff and consultants on draft alternatives to be held February 15<sup>th</sup>. A meeting with CCSF, TID and MID set for February 22<sup>nd</sup>.
  - b. Negotiations with SEWD – No new meeting dates have been set.
  - c. P.R. &R. review status –idled.
  - d. Revising OID's Strategic Plan – idled.
  - e. OUSD WET Program – No activity
  - f. Personnel Matters- Conducted 2 interviews for Auto Shop Supervisor.
  - g. Attended CII Seminar in Sacramento on January 31<sup>st</sup> on Agriculture and Global Warming Issues Impacting California.
  - h. Attended an Employment Law Seminar in Sacramento on January 30<sup>th</sup>. Met with Julia Jennes on personnel and labor representation.
  - i. Selected staff to attend ACWA Supervisors Training in Sacramento on the 5<sup>th</sup> and 6<sup>th</sup>.

### **Finance Activities**

1. Year-end mania continues for Finance!
2. Obtain PC quotes
3. Preparation of W-2s and 1099s
4. Update rural water billing regarding new Hillsborough Estates II lots.
5. Continue to work with OVCB on ID52 loan
6. Attended Employment Law Year-in Review 2007 luncheon
7. 2007 annual audit begins February 19, 2008

### **Contract and Special Project Activities**

1. The Campbell Pipeline – No Work was accomplished due to rains and wet conditions. Work resumed as soon as the grounds dries up. Work remaining is to excavate sections that have sagged, inspect, backfill and compact. Also, the total system needs to be hydro/leak tested. There is still about 4 weeks of work to be completed.
2. Reviewing Cape Horn Tunnel documents from Condor for Vent modifications and Tunnel Rehabilitation.
3. Developing a Scope of Work for the investigation and production of the CEQA documents required for the 2008/2009 and 2009/2010 work seasons.
4. Completed and transmitted the information requested by CH2MHILL for additional elevations along the various routes for the conveyance system.
5. Conco West was started clean up and final grading on the Burnett/Tulloch Control Structure Modifications. Work remaining is the punch list work which consists of structural steel installation, handrails, fencing, etc.
6. Granite Construction completed concrete on the Control Structure. Due to rains, earthwork is being delayed.
7. Cunningham & Sons have been delayed due to wet conditions in setting the bridge structure. Bridge has arrived but due to unstable soil conditions for the crane, the bridge cannot be set.
8. Cunningham & Sons received and set the pipe bridge for the Reed Pipeline over the SSJID Main Canal. The pipe connections completed and final work in progress.
9. The Kearney Pipeline Replacement was awarded to Mozingo Construction with the notice to proceed issued for December 21, 2007. Material started arriving but work delayed due to rains.
10. Work continued with Provost & Pritchard for the Knights Ferry Water Delivery System, North Side Regulating Reservoir and Little John Creek Dam Upgrade.
11. Contract Administration activities on issued contracts and contracts to be renewed and/or issued, Work Releases, Change Orders and for all contracts.
12. Continued preparation for the 2008 contracting plan with the preparation of the RFQ for the engineering of the projects per the 5-Yr WRP.

### **Construction and Engineering Activities**

1. Ongoing Suspense Form responses.
2. Ongoing project support with P&P.
3. Ongoing project support with G&K.
4. Moulton Pond Analysis.
5. Met with Water Committee to discuss Langworth Pipeline Property options.
6. Finalizing Jackson Ranch Technical Memorandum.

7. Legal Counsel currently reviewing North Side Reservoir Proposal.
8. Mr. Davids will be attending ACWA JPIA Training in Sacramento on 2/5 and 2/6.
9. Sally Davis attended a CEQA Training Course on 1/30/08 – “Legally Defensible Environmental Review Under CEQA.”
10. Mr. Davids attended the “State of the City Address” as presented by the Mayor.
11. Met with P&P to review the draft map books. Map books to be complete and ready for use during the beginning of March.
12. Continuing with planned capital projects.
13. Ongoing maintenance projects.
14. Interviewed Auto Shop Supervisor candidate on 1/25/08.
15. Actively recruiting for the position of Support Services Manager.
16. Doug Wey’s mother passed away on 1/25/08.

### **Water Operations**

1. Attended the USBR Water User Conference in Reno, NV.
  - a. Federal Contractors south of the delta can expect between 25% and 65% of their allocation. (this was the first forecast provided and was based on snow surveys prior to the latest storm events)
2. February 1<sup>st</sup> Snow Surveys for some watersheds have been delayed due to avalanche conditions (this is a good sign).
3. Attended the Ag Water Management Council Quarterly Meeting on January 30<sup>th</sup>
  - a. Legislative Update was provided on AB1404 – Water Measurement. This bill was signed during the emergency legislative session on water at the end of last year. This bill when implemented will require water districts to submit an “aggregate” volume of water delivered to the farm gate. Currently we provide only the volume of water diverted from the Stanislaus River.
  - b. AB 224 – Climate Change. Requires Water Suppliers to include the effects of climate change on water supplies as a part of Agricultural Water Management Plans.
  - c. Senator Kuehl’s proposal was vetoed by the Governor for the third consecutive year. It is unknown if she will make a similar proposal during the next legislative session.
4. A Drought Workshop is scheduled of February 6<sup>th</sup> in Westley. The Workshop is being presented by the Ag Water Management Council.
5. Preparing Annual Report for Ag Waiver – preliminary results indicate that no pesticide exceedance was found during 2007. However, pH and Turbidity occasionally exceed the Water Quality Objectives.
6. Working with ITRC through a program funded by the USBR to evaluate the effects of irrigation system conversions in orchards and the impacts to surface and ground water supplies.
7. Working with P&P to finalize GIS map books for DSOs
8. Working with ITRC to set up a Drip/Micro Workshop sometime in March for OID Growers.
9. Hosted pre bid meeting in early January with contractors for the ID 52 merger. Bid opening was held on Thursday, January 31, 2008.
10. Working on updating Rotation Sheets. Numerous errors have been discovered and are being rectified prior to the 2008 irrigation season.

11. Construction has begun on the new Water Operations Department Office in the Live Oak Plaza
12. Installation of a Variable Frequency Drive (VFD) has begun on the Crawford River Pump.
13. Collection of Title 22 Water Quality samples is under way for all Domestic Sites.
14. Draft Surface Water Shortage Plan presented to the Planning and Public Relations Committee on February 4th.

**B. COMMITTEE REPORTS**

Planning and Public Relations Committee – A draft of the Water Shortage Policy was presented to the Committee. They made some changes to the policy and requested that this policy be on the March agenda as a discussion item.

Personnel Committee – The Committee discussed the Jury Duty Policy and decided to leave the policy as is and to address any problem concerning compensation on an individual basis. The Committee reviewed the Anti-Fraud policy and this policy will be presented to the Board at the next Board Meeting as a discussion item. The Committee looked at the Automotive Shop Supervisor position and this position will be brought to the Board at the next Board Meeting to review the salary. The Committee was given a revised copy of the IIPP. Once it has been reviewed it will be brought to the Board for adoption.

Water/Engineering Committee – The Committee discussed the landowners on the Langworth Pipeline and decided that the District would reduce the easement to 30' if the landowners pay for the fence. If the District pays for the fence then the easement will be 60'. This has to be agreed to by all landowners.

**C. DIRECTORS' COMMENTS/SUGGESTIONS**

Director Webb

Director Webb stated that when driving to the Board Meeting he could see the snow on the Sierras and he thought that the District should consider giving its constituents a rebate this spring or fall because he believes it is going to be a good water year.

Director Clark

Director Clark stated that the District is a pretty big district and there are a lot of people in the District besides farmers and we should think about some type of rebate to the people who pay the District taxes.

Director Bairos

Director Bairos had no comment.

Director Alpers

Director Alpers stated that the last time that he looked at the tax roll, 70% of the money came from non-farmers (just a guess) and that we should think about both suggestions.



**OTHER ACTION**  
**ITEM NO. 16**

At the hour of 9:58 a.m. the meeting was adjourned to the next **Board of Director's Meeting on Tuesday, February 19, 2008, at 9:00 a.m.** at the Oakdale Irrigation District Office, 1205 East F Street, Oakdale, CA 95361.

The next **regular Joint Board Meeting for the Tri-Dam Project** has been scheduled for **Tuesday, February 26, 2008, at 1:30 p.m.** in the Board Room of the South San Joaquin Irrigation District, 11011 East Highway 120 Street, Manteca, California.

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Jack D. Alpers, President

Attest:

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Steve Knell, P.E., Secretary