

**AGENDA
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
OAKDALE IRRIGATION DISTRICT
TUESDAY, NOVEMBER 6, 2018**

Agendas and Minutes are on our website at www.oakdaleirrigation.com

CALL TO ORDER Following Financing Corporation Meeting at 9:00 a.m., in the Boardroom of the District Office
1205 East F Street, Oakdale, California 95361

PLEDGE OF ALLEGIANCE

ROLL CALL Directors Orvis, Altieri, Doornenbal, Santos, DeBoer

ADDITIONS OR DELETION OF AGENDA ITEMS

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

PUBLIC COMMENTS - ITEM 1

1. The Board of Directors welcomes participation in meetings. This time is provided for the public to address the Directors of the District on matters of concern that fall within the jurisdiction of the Board that are not on the agenda.

Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District operation or responsibility as no action will be taken on non-agenda issues. It is not required, but speakers may provide their name and address.

Because these are non-agenda matters, generally no discussion or comment by the Board should be expected except to properly refer the matter for review or action as appropriate.

Public Comments will be limited to five minutes per speaker.

CONSENT CALENDAR - ITEMS 2 - 13

Agenda items listed under the Consent Calendar may be acted upon individually, in whole or in part. Subsequently, should discussion on a particular item be desired, you should identify the item now so as to remove it from the list of items to be approved under one motion. Any items removed from the list on Consent Calendar items will be discussed and acted upon individually following action on the remaining Consent Calendar items if so moved.

2. Approve the **Board of Directors' Minutes of the Regular Meeting of October 16, 2018 and Resolution Nos. 2018-53, 2018-54, and 2018-55**
3. Approve **Oakdale Irrigation District Statement of Obligations**
4. Approve **OID Improvement District's Statement of Obligations**
5. Approve the **Monthly Treasurer and Chief Financial Officer's Reports for the Month Ending September 30, 2018**
6. Approve **Assignment of Capital Work Order Numbers**
7. Approve **Renewal of Memberships with Various Organizations (Associate of California Water Agencies and California Special Districts)**
8. Approve **IT Systems Administrator Job Description and Amend the 2018 Organizational Chart**
9. Approve **Award of Bid to Pape Machinery for One (1) – Six Wheel Drive Motor Grader with Ripper Attachment**
10. Approve **Work Release No. 045 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for Cutting, Bending, and Placement of Rebar for One (1) Ea. Headwall and Two (2) Ea. Drop Structures Located on the Kearney Lateral**
11. Approve **Amendment No. 02 to Professional Services Agreement 2009-PSA-001 with Provost & Pritchard Engineering for Revised Hourly Rate Schedule**
12. Approve **Work Release No. 002 to General Services Agreement 2017-GSA-001 with Applied Technology Group, Inc. for Work Associated with the North Side Regulating Reservoir SCADA Tower Project**
13. Approve **Quitclaim of Deferred Conditions of Approval Agreement (APN: 002-004-007 – Milazzo)**

ACTION CALENDAR - ITEMS 14 - 17

14. Review and take possible action to **Adopt a Resolution Setting Agricultural Water User Rates for 2019**
15. Review and take possible action to **Adjust the Holiday Board Meeting Dates**
16. Review and take possible action on the **Request to Waive the \$100 Deposit Placed on Rural Water Account (APN: 010-068-020 – Wormhood)**

17. Review and take possible action to **Adopt a Resolution Opposing State Water Resources Control Board's Bay-Delta Plan, Phase 1 Draft Substitute Environmental Document**

COMMUNICATIONS - ITEM 18

18. **Oral Reports and Comments**

- A. **General Manager's Report on Status of OID Activities**
- B. **Committee Reports**
- C. **Directors' Comments/Suggestions**

CLOSED SESSION - ITEM 19

19. Closed Session to discuss the following:

- A. **Government Code §54957.6 - Conference with Labor Negotiator**
Agency Negotiator: General Manager
Represented Employee Organization : Operations Employees (OE3)
Unrepresented Employee Organizations: Non-Exempt Confidential, Exempt Supervisory, and Exempt Management Bargaining Groups
- B. **Government Code §54957.6 - Conference with Labor Negotiator**
Agency Negotiator: General Manager
Unrepresented Employee Organizations: Non-Exempt Confidential, Exempt Supervisory, and Exempt Management Bargaining Groups
- C. **Government Code §54956.9(d)(4) – Initiation of Litigation**
Two (2) Cases
- D. **Government Code §54956.9(d)(2) – Significant Exposure to Litigation**
One (1) Case

OTHER ACTION – ITEM 20

20. **Adjournment:**

- A. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, November 20, 2018 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

- B. The next Joint Board Meeting of the **South San Joaquin and Oakdale Irrigation Districts** serving the **Tri-Dam Projects** and **Tri-Dam Authority** and other joint business matters is scheduled for **Thursday, November 15, 2018 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Writings distributed to Board Members in connection with the open session items on this agenda are available for public inspection in the office of the Board Secretary. Any person who has a question concerning any of the agenda items may call the Administrative Assistant at (209) 840-5507.

ADA Compliance Statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Administrative Assistant at (209) 840-5507. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



PUBLIC COMMENTS
No Information Included

**BOARD MEETING OF
NOVEMBER 6, 2018**



AGENDA ITEMS CONSENT CALENDAR

BOARD MEETING OF NOVEMBER 6, 2018

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 2
APN: N/A

SUBJECT: APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2018 AND RESOLUTION NOS. 2018-53, 2018-54, AND 2018-55

RECOMMENDED ACTION: Approve the Board of Directors' Minutes of the Regular Meeting of October 16, 2018 and Resolution Nos. 2018-53, 2018-54, and 2018-55

ATTACHMENTS:

- Draft Minutes of the Board of Directors' Regular Meeting of October 16, 2018
- Draft Resolution No. 2018-53
- Draft Resolution No. 2018-54
- Draft Resolution No. 2018-55

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

MINUTES

Oakdale, California
October 16, 2018

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Tom Orvis, President
Gail Altieri, Vice President
Herman Doornenbal
Linda Santos
Brad DeBoer

Staff Present: Steve Knell, General Manager/Secretary
Jason Jones, Support Services Manager
Eric Thorburn, Water Operations Manager
Sharon Cisneros, Chief Financial Officer
Kim Bukhari, Human Resources Analyst

Also Present: Fred A. Silva, General Counsel

ADDITION OR DELETION OF AGENDA ITEMS

General Manager Steve Knell requested that Consent Item No. 5 be deleted from the Agenda. A motion was made by Director Doornenbal, seconded by Director Santos, and was unanimously supported to delete Consent Item No. 5 from the Agenda.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:03 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

There being no public comment, public comment closed at 9:03 a.m.

General Manager Steve Knell requested that Item No. 3 be pulled from the Consent Calendar.

CONSENT ITEMS
ITEM NOS. 2, 4, 6, 7, 8, 9, 10

ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF OCTOBER 2, 2018
AND RESOLUTION NOS. 2018-50, 2018-51 AND 2018-52

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of October 2, 2018 and Resolution Nos. 2018-50, 2018-51 and 2018-52.

ITEM NO. 4
APPROVE IMPROVEMENT
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to approve the Improvement District Statement of Obligations.

ITEM NO. 6
APPROVE AMENDMENT NO. 01 TO PROFESSIONAL
SERVICES AGREEMENT 2011-PSA-003 WITH BUMGARDNER
BIOLOGICAL TO ADD ADDITIONAL STAFF TO CONSULTANT'S RATE SHEET

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to approve the Amendment No. 01 to Professional Services Agreement 2011-PSA-003 with Bumgardner Biological Consulting to add additional staff to consultant's rate sheet.

ITEM NO. 7
APPROVE WORK RELEASE NO. 007 TO PROFESSIONAL SERVICES AGREEMENT
WITH BUMGARDNER BIOLOGICAL CONSULTING TO PROVIDE BIOLOGICAL
SERVICES FOR THE KEARNEY LATERAL SIPHON REALIGNMENT PROJECT

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to approve the Amendment No. 007 to Professional Services Agreement with Bumgardner Biological Consulting to provide biological services for the Kearney Lateral Siphon Realignment Project.

ITEM NO. 8
APPROVE WORK RELEASE NO. 086 TO PROFESSIONAL
SERVICES AGREEMENT 2009-PSA-015 WITH GIULIANI & KULL, INC. FOR
PROFESSIONAL SERVICES TO DEVELOP A STORM WATER POLLUTION
PREVENTION PLAN (SWPPP) FOR THE KEARNEY LATERAL TCC PROJECT

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to approve Work Release No. 086 to Professional Services

Agreement 2009-PSA-015 with Giuliani & Kull, Inc. for professional services to develop a storm water pollution prevention plan (SWPPP) for the Kearney Lateral TCC Project.

ITEM NO. 9
APPROVE WORK RELEASE NO. 043 TO GENERAL SERVICES
AGREEMENT 2013-GSA-032 WITH NORTHERN STEEL, INC. FOR
CUTTING, BENDING, AND PLACEMENT OF REBAR FOR ONE (1) SCADA
TOWER FOUNDATION PAD AT THE NORTH SIDE REGULATING RESERVOIR

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to approve Work Release No. 043 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for cutting, bending, and placement of rebar for one (1) SCADA tower foundation pad at the North Side Regulating Reservoir.

ITEM NO. 10
APPROVE WORK RELEASE NO. 044 TO GENERAL SERVICES AGREEMENT 2013-
GSA-032 WITH NORTHERN STEEL, INC. FOR CUTTING, BENDING AND PLACEMENT
OF REBAR FOR TWO (2) EA. HEADWALLS LOCATED ON THE KEARNEY LATERAL

A motion was made by Director DeBoer, seconded by Director Santos, and was unanimously supported to approve Work Release No. 044 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for cutting, bending and placement of rebar for two (2) ea. headwalls located on the Kearney Lateral.

PULLED CONSENT ITEMS
ITEM NO. 3

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director DeBoer, seconded by Director Altieri, and was unanimously supported to approve the Oakdale Irrigation District Statement of Obligations with the correction made to the Agenda Report to reflect the correct fiscal impact of \$1,848,878.04.

ACTION CALENDAR
ITEM NO. 11, 12, 13, 14, 15, 16

ITEM NO. 11
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE A GRANT
REQUEST FROM THE OAKDALE JOINT UNIFIED SCHOOL DISTRICT FOR
\$200,000 FOR DEVELOPMENT OF AN IRRIGATION DEMONSTRATION
AND LEARNING SITE AT THE SCHOOL FARM PROJECT SITE

A motion was made by Director Doornenbal, seconded by Director DeBoer, and was unanimously supported to approve the Oakdale Joint Unified School District's grant request

in the full amount of \$200,000 for advancement of the irrigation demonstration and learning site development at the School Farm Project Site.

ITEM NO. 12
REVIEW AND TAKE POSSIBLE ACTION ON THE
APPOINTMENT OF A TREASURER TO THE BOARD

A motion was made by Director Doornenbal, seconded by Director Altieri, and was unanimously supported to approve the appointment of Sharon Cisneros as Treasurer to the Board.

ITEM NO. 13
REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A
RESOLUTION FOR DESIGNATION OF BANK ACCOUNT SIGNATORIES

A motion was made by Director Altieri, seconded by Director Santos, and was unanimously supported to approve adoption of the Resolution for Designation of Bank Account Signatories.

ITEM NO. 14
REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION
SETTING DOMESTIC WATER IMPROVEMENT DISTRICT OPERATION
AND MAINTENANCE CHARGES AND OTHER RELATED CHARGES FOR 2019

A motion was made by Director Altieri, seconded by Director Santos, and was unanimously supported to approve the adoption of the Resolution Setting Domestic Water Improvement District Operation and Maintenance Charges and Other Related Charges for 2019.

ITEM NO. 15
REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A
RESOLUTION SETTING DOMESTIC WATER IMPROVEMENT
DISTRICT RESERVE FUND CONTRIBUTIONS FOR THE YEAR 2019

A motion was made by Director Santos, seconded by Director Altieri, and was unanimously supported to approve the adoption of the Resolution Setting Domestic Water Improvement District Reserve Fund Contributions for the Year 2019.

ITEM NO. 16
REVIEW AND TAKE POSSIBLE ACTION ON APPROVAL
OF HEALTH INSURANCE COVERAGE EFFECTIVE DECEMBER 1, 2019

No action was taken on this matter. Action to be taken following discussion in Closed Session.

DISCUSSION
ITEM NO. 17

ITEM 9
DISCUSSION ON BUSINESS ITEMS AS THEY APPEAR ON THE
TRI-DAM BOARD AGENDA FOR THURSDAY, OCTOBER 18, 2018

There was no discussion on this matter.

COMMUNICATIONS
ITEM NO. 18

A. **GENERAL MANAGERS REPORT**

General Manager Steve Knell gave a summary of the 2017/2018 irrigation season. He stated that as of September 30, 2018 OID had 57,337 af of unallocated water remaining. In June of this year there was about 160,000 af in the Conservation Account. Between OID's and SSJID's unallocated water for the irrigation season, the account will be full 200,000 af going into the 2018/2019 water year.

General Manager Steve Knell stated that Congressman Denham brought EPA Acting Director Andrew Wheeler to this area and they visited the fish weir in Riverbank to show Director Wheeler what we do to improve fishery knowledge. General Manager Steve Knell stated that the WQCP will have to be approved by the Federal Government's Environmental Protection Agency to insure that it meets the federal guidelines. If the document does not meet the federal requirements it could be rejected by the EPA.

Support Services Manager Jason Jones gave an update on the Two-Mile Bar Tunnel Project.

B. **COMMITTEE REPORTS**

Finance Committee Meeting, October 3, 2018 @ 9:00 a.m.

- OJUSD Grant Request for School Farm Project

This item was previously discussed on the agenda.

Personnel Committee Meeting, October 9, 2018 @ 10:00 a.m.

- 2018/2019 Health Insurance Renewal

This item is on the agenda for Board action following Closed Session.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Altieri

Director Altieri stated that she attended the annual Cowboy Museum dinner and noticed on the program that the District was a founding member. Director Altieri asked why the District did not support the event by purchasing a table?

Director Doornenbal

Director Doornenbal stated that he is already starting to see the fallout from SGMA. Director Doornenbal stated that he follows real estate and in the Tulare area he is seeing a lot more parcels of land for sale. He stated that one of the disclosures that are listed for these properties is that there is not enough water, which reduces the value of the parcels.

Director Santos

Director Santos wanted to thank the newest member of the team, CFO Sharon Cisneros. Director Santos commented on Director Doornenbal's comment and stated that parcels in her area recently went on the market as well. Director Santos stated that the Board needs to start thinking about how the District can help the landowners who are within our sphere of influence get off of groundwater and get on surface water.

Director DeBoer

Director DeBoer asked how much water was used by the out-of-district users. Water Operations Manager Eric Thorburn stated that less than 3,000 af were used by the out-of-district water users. Director DeBoer commented that it was discouraging that the landowners are not willing to build the infrastructure and are still pumping groundwater.

Director Orvis

Director Orvis stated that there is a limiting factor to assisting landowners getting off of groundwater and onto surface water; you have to have the facilities to get it to them. Director Orvis stated there are going to be some areas that simply cannot get the infrastructure to in order to receive water. Director Orvis welcomed CFO Sharon Cisneros aboard. Director Orvis stated that the Farm Bureau also met with EPA Acting Director Andrew Wheeler and had a very interesting meeting. Director Orvis reminded everyone that the water will go out on October 26, 2018.

At the hour of 10:23 a.m. the meeting adjourned to Closed Session.

CLOSED SESSION
ITEM NO. 19

A. Government Code §54957.6 - Conference with Labor Negotiator

Agency Negotiator: General Manager

Represented Employee Organization: Operations Employees (OE3)

Unrepresented Employee Organizations: Non-Exempt Confidential, Exempt Supervisory, and Exempt Management Bargaining Groups

- B. Government Code §54957.6 - Conference with Labor Negotiator**
Agency Negotiator: General Manager
Unrepresented Employee Organizations: Non-Exempt Confidential, Exempt Supervisory, and Exempt Management Bargaining Groups
- C. Government Code §54956.9(d)(2) - Significant Exposure to Litigation**
Two (2) Cases

At the hour of 12:33 p.m. the meeting returned to open session.

Coming out of Closed Session, Director Orvis reported the following:

ITEM NO. 16
REVIEW AND TAKE POSSIBLE ACTION ON APPROVAL
OF HEALTH INSURANCE COVERAGE EFFECTIVE DECEMBER 1, 2018

The Board unanimously supported to approve renewal of health insurance and offer the employees a total of six health plan options. The Board also affirmed that the District increased the base rate for health insurance in 2017/2018 by \$43,000 and that the District will increase the base rate for health insurance by \$40,000 for 2018/2019.

1. Closed Session Item No. 19.A.

The Board unanimously supported to give employees the entire week of Christmas off with pay in lieu of a Christmas Party (December 24 through December 28, 2018); to provide service awards in the amount of \$50.00 per year of employment to employees attaining 5, 10, 15, etc. years of service; and to award \$100 to each employee with perfect attendance between November 26, 2017 and November 24, 2018.

2. Closed Session Item No. 19.B.

The Board unanimously supported to proceed with Labor Consultant Patrick Clark Consulting to negotiate on behalf of the District with all of the bargaining groups.

3. Closed Session Item No. 19.C.

The Board unanimously supported to have the General Manager Steve Knell and General Counsel Fred A. Silva meet with Mr. Louis Brichetto and his attorney to see what his needs were and if they could be met.

OTHER ACTION
ITEM NO. 20

At the hour of 12:36 p.m. the Board meeting was adjourned. The next regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, November 6, 2018 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting of the **South San Joaquin and Oakdale Irrigation Districts** serving the **Tri-Dam Projects** and **Tri-Dam Authority** and other joint business matters is scheduled for **Thursday, October 18, 2018 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

Thomas D. Orvis, President

Attest:

Steve Knell, P.E., Secretary

DRAFT

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-53**

DESIGNATION OF BANK ACCOUNTS AND SIGNATORIES

REPLACES RESOLUTION NO. 2017-92

WHEREAS, the Treasurer of the Oakdale Irrigation District, maintains the various checking and savings accounts listed below for the District, and

WHEREAS, the Board of Directors of said District desires that specific persons be authorized to deposit funds in and withdraw funds from said accounts, with the full power to endorse and sign documents required to accomplish such purposes.

NOW THEREFORE, BE IT RESOLVED, that the specific accounts referred to and the persons designated to sign on each of said accounts together with their respective official titles, are as follows:

<u>BANK</u>	<u>ACCOUNT DESCRIPTION</u>	<u>SIGNATORIES</u>
LAIF	OID and Improvement Districts' Investment Fund	Steve Knell, Secretary Sharon Cisneros, Treasurer
Oak Valley Community Bank	Business checking (A/P, Payroll)	Thomas D. Orvis, President Gail Altieri, Vice President Steve Knell, Secretary Sharon Cisneros, Treasurer
Oak Valley Community Bank	Demand Savings	Steve Knell, Secretary Sharon Cisneros, Treasurer
Bank of the West	OID Imp. District's Checking	Steve Knell, Secretary Sharon Cisneros, Treasurer
Union Bank of California	Third-party Custodial Account	Steve Knell, Secretary Sharon Cisneros, Treasurer

BE IT FURTHER RESOLVED, that the following conditions are applied to the following bank accounts:

Account: Oak Valley Community Bank Business Checking

Conditions: **Payroll checks** - one signature required
Accounts Payable checks \$5,000 or less - one (1) signature required
Accounts Payable Checks in excess of \$5,000 - two (2) signatures required. One from the President or Vice President of the Board of Directors and one from the Secretary or Treasurer.

Upon motion of Director Altieri, seconded by Director Santos, and duly submitted to the Board for its consideration, the above resolution was adopted at the regular meeting of the Board of Directors of the Oakdale Irrigation District this 16th day of October 2018 .

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager/Secretary

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-54**

**SETTING DOMESTIC WATER IMPROVEMENT DISTRICT
OPERATION AND MAINTENANCE CHARGES AND
OTHER RELATED CHARGES FOR 2019**

WHEREAS, the Board of Directors has considered the operation and maintenance costs for the year 2019 for each of the following domestic water Improvement Districts (ID) in the Oakdale Irrigation District and has determined that the amounts set are the amounts required for that purpose; and

WHEREAS, this Board has determined that required funds for the operation and maintenance of said IDs for the year 2019 shall be raised by a charge levied per acre, per lot, or per 100 square feet, whichever is applicable.

NOW, THEREFORE BE IT RESOLVED that for the purpose of raising funds to pay the normal operation and maintenance costs, and/or specific capital improvements for the year 2019 a charge in the amount set forth for each said ID shall be made as follows:

<u>ID NO.</u>	<u>CHARGE PER ACRE</u>	<u>CHARGE PER LOT</u>	<u>CHARGE PER 100 S.F.</u>	<u>TOTAL PER ID</u>
22			\$3.85	\$21,173.46
41		\$1,500.00		\$60,000.00
45		\$258.09		\$13,162.59
45	\$1,173.58			\$30,712.59
46	\$800.00			\$60,600.00
51	\$700.00			\$49,469.00

BE IT FURTHER RESOLVED, that each said charge shall be collected in two equal installments, the first of which is due on December 31, 2018, and the second on June 20, 2019. If payment for the first installment is not received at the District office by 5:00 p.m. on December 31, 2018, payment will be considered delinquent, and penalty charges will be made according to current policy. If payment for the second installment is not received at the District office by 5:00 p.m. on June 20, 2019, payment will be considered delinquent, and penalty charges will be made according to current policy.

BE IT FURTHER RESOLVED, that the District shall charge and collect the following penalties on said charges that become delinquent:

- Ten percent (10%) on the first installment
- Five percent (5%) on the second installment, plus \$5.00 service charge

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Treasurer of this District as the authority for establishing said rates.

Upon motion of Director Altieri, seconded by Director Santos, and duly submitted to the Board for its consideration, the above titled resolution was adopted this 16th day of October 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis President
Board of Directors

Steve Knell, P.E.
General Manager / Secretary

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-55**

**SETTING DOMESTIC WATER IMPROVEMENT DISTRICT
CAPITAL RESERVE FUND CONTRIBUTIONS FOR 2019**

WHEREAS, the Board of Directors has considered the Capital Reserve Fund contributions for the year 2019 for each of the following domestic water Improvement Districts (ID) in the Oakdale Irrigation District and has determined that the amounts set are those that were previously adopted by the ID landowners; and

WHEREAS, this Board has determined that required funds for the Capital Reserve Funds of said IDs for the year 2019 shall be raised by a charge levied per acre, or per lot, whichever is applicable.

NOW, THEREFORE BE IT RESOLVED that for the purpose of setting Capital Reserve Fund contributions for the year 2019 an amount set forth for each said ID shall be made as follows:

<u>ID NO.</u>	<u>CHARGE PER ACRE</u>	<u>CHARGE PER LOT</u>	<u>TOTAL PER ID</u>
45		\$196.08	\$10,000.08
45	\$382.12		\$10,000.08
46		\$300.00	\$23,700.00
51	\$396.90		\$28,048.92

BE IT FURTHER RESOLVED, that each said charge shall be collected in two equal installments, the first of which is due on December 31, 2018, and the second on June 20, 2019. If payment for the first installment is not received at the District office by 5:00 p.m. on December 31, 2018, payment will be considered delinquent, and penalty charges will be made according to current policy. If payment for the second installment is not received at the District office by 5:00 p.m. on June 20, 2019, payment will be considered delinquent, and penalty charges will be made according to current policy.

BE IT FURTHER RESOLVED, that the District shall charge and collect the following penalties on said charges that become delinquent:

Ten percent (10%) on the first installment
Five percent (5%) on the second installment, plus \$5.00 service charge

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Treasurer of this District as the authority for establishing said rates.

Upon motion of Director Santos, seconded by Director Altieri, and duly submitted to the Board for its consideration, the above titled resolution was adopted this 16th day of October 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager / Secretary

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 3
APN: N/A

SUBJECT: APPROVE OAKDALE IRRIGATION DISTRICT'S STATEMENT OF OBLIGATIONS

RECOMMENDED ACTION: Approve Oakdale Irrigation District's Statement of Obligations

TOP TEN OBLIGATIONS

<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>
Stiles Truck Body & Equipment, Inc.	Crew Truck Body Package - #66, #65	\$90,140.90
CalPERS	Retirement Contributions – October	60,264.59
P G & E	Electricity	57,310.49
San Joaquin Tributaries Authority	2018 SJTA Obligation	50,000.00
Dennis Wing Trucking	Haul Dirt	32,660.00
Condor Earth Technologies, Inc.	WR #017, WR #012	31,920.50
Dauids Engineering, Inc.	WR #006, WR #008	23,433.75
W. H. Breshears, Inc.	Fuel	12,404.70
Machado Backhoe, Inc.	12", 15", 18", 24" Gate Headwall Structures	8,320.99
Dixon, Blaine & Carol	On-Farm Conservation Program Settlement	7,865.00

FISCAL IMPACT: \$486,429.31

ATTACHMENTS:

- Statement of Obligations – Accounts Payable
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

OAKDALE IRRIGATION DISTRICT

**STATEMENT
OF
OBLIGATIONS**

November 6, 2018

Accounts Payable
Check Register - November 6, 2018



Oakdale Irrigation District
1205 East F Street
Oakdale, CA 95361

Check No	Check Date	Vendor Name	Amount	Description
ACH		CalPERS	\$60,264.59	Retirement Contributions - October
24462	10/16/2018	Browning Reserve Group	\$5,400.00	Final Reserve Study Fees
24463	10/16/2018	Bumgardner Biological Consulting, Inc.	\$5,113.32	WR #005
24464	10/16/2018	Cal Poly Corporation	\$489.00	ITRC Weir Sticks
24465	10/16/2018	Comcast Business	\$321.11	Office Phone Charges - October
24466	10/16/2018	CoreLogic Solutions, LLC	\$275.00	Real Quest - September
24467	10/16/2018	Haidlen Ford	\$100.00	Warranty - Air Conditioning - #78
24468	10/16/2018	Modesto Irrigation District	\$720.17	Electricity
24469	10/16/2018	OID Secretary's Petty Cash	\$220.31	Petty Cash Reimbursement
24470	10/16/2018	P G & E	\$57,310.49	Electricity
24471	10/16/2018	Ramirez, Javier	\$75.00	Steel-Toe Boot Reimbursement
24472	10/16/2018	Redwood Health Services	\$288.75	125 Cafeteria Plan & Cobra - November
24473	10/16/2018	Samba Holdings, Inc.	\$164.00	Fleet Watch - September
24474	10/16/2018	Verizon Wireless	\$7.02	Cimis Station - September
24475	10/16/2018	Visa	\$351.92	CSDA Conference - Lodging, Wire, Plug Connector, Crimper
24476	10/16/2018	Visa	\$1,176.62	OEF - Donation, ACWA - Lodging, ASCE Membership
24477	10/22/2018	California State Disbursement Unit	\$207.69	Levy
24478	10/22/2018	California State Disbursement Unit	\$364.60	Levy
24479	10/22/2018	Franchise Tax Board	\$175.00	Levy
24480	10/22/2018	Verizon Wireless	\$2,495.95	Cell Phone Charges - September
24481	10/25/2018	ABS Presort, Inc.	\$3,408.80	GM Newsletter - October
24482	10/25/2018	Visa	\$17.19	Office Supplies
24483	11/6/2018	Ace Hardware	\$343.82	Galvanized Nipples, Elbows, Faucets, Nuts, Washers
24484	11/6/2018	Airgas USA, LLC	\$2,467.41	Oxygen, Acetylene, Electrode Sticks, Welding Tote, Nitrogen
24485	11/6/2018	AT&T Mobility	\$54.33	GPS Device
24486	11/6/2018	Ayres, Michael	\$404.97	Health & Wellness Reimbursement - January - October
24487	11/6/2018	Battery Systems	\$203.58	Batteries - # 26
24488	11/6/2018	Becker, Chris	\$116.63	SCADA Training - Mileage
24489	11/6/2018	BG Agri Sales & Service	\$5.46	Hose Barb Swivel
24490	11/6/2018	Bissell-Vargas, Kristy	\$48.00	Health & Wellness Reimbursement - October
24491	11/6/2018	Casey Moving Systems Records Management	\$96.00	Shredding - September
24492	11/6/2018	C & C Portables, Inc.	\$790.70	Portable Toilet Rental - October
24493	11/6/2018	Central Valley Ag Grinding, Inc.	\$1,239.00	Waste Disposal - September
24494	11/6/2018	Comcast	\$572.59	Analog Lines, T.V., Internet
24495	11/6/2018	Condor Earth Technologies, Inc.	\$31,920.50	WR #017, WR #012
24496	11/6/2018	Conlin Supply Co., Inc.	\$5,457.06	16' Gates, T-Posts, Oilfield Pipes
24497	11/6/2018	Davids Engineering, Inc.	\$23,433.75	WR #006, WR #008
24498	11/6/2018	Dennis Wing Trucking	\$32,660.00	Haul Dirt
24499	11/6/2018	Dixon, Blaine and/or Carol	\$7,865.00	On-Farm Conservation Program Settlement
24500	11/6/2018	Donlee Pump Company	\$471.28	Annual APCD Testing
24501	11/6/2018	Durrett, Jason	\$107.37	SCADA Training - Mileage
24502	11/6/2018	Ellis Self Storage, Inc.	\$85.00	Storage - November
24503	11/6/2018	Far West Laboratories, Inc.	\$3,143.00	Bac-T Test, 123 TCP Test
24504	11/6/2018	Freeman Designs	\$44.43	Business Cards
24505	11/6/2018	Fresno Valves & Castings, Inc.	\$1,194.27	12" Inline Gate
24506	11/6/2018	George Reed, Inc.	\$244.98	Crushed Rock
24507	11/6/2018	Gilton Solid Waste Management, Inc.	\$468.76	Refuse Charges - September
24508	11/6/2018	Giuliani & Kull, Inc.	\$2,020.00	WR #076, WR #083

Accounts Payable
 Check Register - November 6, 2018



Oakdale Irrigation District
 1205 East F Street
 Oakdale, CA 95361

Check No	Check Date	Vendor Name	Amount	Description
24509	11/6/2018	Grainger	\$1,452.40	Hornet Spray
24510	11/6/2018	Green Rubber-Kennedy Ag	\$1,923.42	Discharge Hose, Fittings, Couplers
24511	11/6/2018	Haidlen Ford	\$3,457.61	Mirror Assembly, Seat Covers, Step Assembly, Track Assembly
24512	11/6/2018	Hilmar Lumber, Inc.	\$300.42	12" PVC Gaskets
24513	11/6/2018	Hixco	\$4,177.42	Master Locks, Saw Blades, Asphalt Blades, Concrete Blades
24514	11/6/2018	Interstate Truck Center	\$200.00	Pneumatic Cleaning - SK210
24515	11/6/2018	ITL, LLC	\$6,470.92	LED Lighting System
24516	11/6/2018	Knell, Steve	\$83.50	EPA Meeting - Expenses
24517	11/6/2018	Lowes	\$62.85	Ratchet Set
24518	11/6/2018	Machado Backhoe, Inc.	\$8,320.99	12", 15", 18", 24" Gate Headwall Structures
24519	11/6/2018	Marcia Herrmann Design	\$1,100.00	Public Relations
24520	11/6/2018	McMaster-Carr	\$668.20	Y-Strainers, Hose Fittings, Rubber Bumpers, Compression Lugs
24521	11/6/2018	Mission Uniform Service	\$1,584.23	Uniform Service
24522	11/6/2018	Modesto Steel	\$1,387.81	Square Tubing, 2" & 3/4"- Pipes , Sheet Metal, Plasma Cutting
24523	11/6/2018	Morrill Industries, Inc.	\$1,600.82	Flanges, Gaskets, 24" Adapters
24524	11/6/2018	Motor Parts Distributors, Inc.	\$278.91	Oil, Diesel Fluid
24525	11/6/2018	NorCal Kenworth	\$43.05	Oil Filler, O-Ring
24526	11/6/2018	Northern Steel, Inc.	\$1,350.00	WR #040
24527	11/6/2018	North American Title Company	\$21.96	Refund - APN: 006-088-013
24528	11/6/2018	Oakdale Automotive Repair & Tire	\$1,500.47	Tires - #56, TR-15
24529	11/6/2018	Oakdale Auto Parts	\$702.16	Wiring Harness, Fuse Holders, Battery Cables - #65, #66, #30
24530	11/6/2018	Oakdale FFA	\$55.00	Placemat Ad
24531	11/6/2018	Oakdale Leader	\$236.22	Community Awareness - Sept - Oct, Ad - Public Hearing - ID13
24532	11/6/2018	Oakdale Locksmith	\$194.00	Change Vault Combination
24533	11/6/2018	Oak Valley Hospital	\$150.00	Pre-Employment Exams
24534	11/6/2018	Occu-Med, Ltd.	\$196.00	Pre-Employment Services
24535	11/6/2018	Office Depot	\$847.54	Office Supplies
24536	11/6/2018	O'Laughlin & Paris LLP	\$3,115.00	Attorney Fees
24537	11/6/2018	Operating Engineers Union Local No. 3	\$3,087.00	Union Dues - PPE 10/13/2018
24538	11/6/2018	Pridestaff	\$4,514.40	Temp Employee - Finance Dept
24539	11/6/2018	Remote Site Products	\$5,002.90	Steel Enclosures, Steel Backplanes
24540	11/6/2018	Resource Building Materials	\$107.99	Concrete
24541	11/6/2018	Rinker Materials	\$5,375.40	48" RCP With Gaskets
24542	11/6/2018	Safe-T-Lite of Modesto, Inc.	\$79.65	Custom Aluminum Signs
24543	11/6/2018	San Joaquin Tributaries Authority	\$50,000.00	2018 SJTA Obligation
24544	11/6/2018	Savemart Supermarkets	\$86.08	Refreshments, Office Supplies
24545	11/6/2018	South San Joaquin Irrigation District	\$1,278.75	Routine Joint Supply Maintenance - September
24546	11/6/2018	Stanislaus County Auditor-Controller	\$4,033.61	Election Change Notifications
24548	11/6/2018	Stanislaus County Tax Collector	\$1,022.60	Assessments
24549	11/6/2018	Stanislaus County Dept. of Environmental Resources	\$4,700.00	Annual Fees - IDs 22, 41, 45, 46, 51
24550	11/6/2018	Stewart Title of California, Inc.	\$142.67	Refund - APN: 010-074-003
24551	11/6/2018	Stiles Truck Body & Equipment, Inc.	\$90,140.90	Crew Truck Body Package - #66, #65
24552	11/6/2018	Target Specialty Products	\$6,360.26	Milestone, Capstone
24553	11/6/2018	TP Express	\$150.00	Portable Toilet Rental - November
24554	11/6/2018	Tractor Supply Co.	\$37.91	TRV Tubes
24555	11/6/2018	Rosenbaum Revocable Living Trust, Robert Allen & F	\$126.50	Refund - APN: 010-075-028
24556	11/6/2018	United States Committee on Irrigation and Drainage	\$350.00	Membership Dues - 10/1/18 - 9/30/19

Accounts Payable

Check Register - November 6, 2018



Oakdale Irrigation District
1205 East F Street
Oakdale, CA 95361

Check No	Check Date	Vendor Name	Amount	Description
24557	11/6/2018	Visa	\$224.31	Laptop Battery Replacement, State of California Filing Fee
24558	11/6/2018	Warden's Office Products	\$505.92	Chairmats, Cubicle Clips, Cubicle Power Pole
24559	11/6/2018	W. H. Breshears, Inc.	\$12,404.70	Fuel
24560	11/6/2018	White Cap Construction Supply	\$387.44	Rebar
24561	11/6/2018	Wienhoff Drug Testing, Inc.	\$425.00	Random Selection Drug Testing - September
			<u>486,429.31</u>	

OAKDALE IRRIGATION DISTRICT
STATEMENT OF OBLIGATIONS
November 6, 2018

VOIDED Check No. 24547

THE FOREGOING CLAIMS, NUMBERED 24462 Through 24561 INCLUSIVE
ARE APPLIED TO THE GENERAL FUND OF OAKDALE IRRIGATION DISTRICT
AND ARE OBLIGATIONS AUTHORIZED THERETO.

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 4
APN: N/A

SUBJECT: APPROVE OID IMPROVEMENT DISTRICT'S STATEMENT OF OBLIGATIONS

RECOMMENDED ACTION: Approve OID Improvement District's Statement of Obligations

BACKGROUND AND DISCUSSION:

Check number 0103 for the reimbursement of Improvement District's September 2018 O & M expenses in the amount of \$4,160.24 is being submitted for Board approval.

FISCAL IMPACT: \$4,160.24

ATTACHMENTS:

- Statement of Obligations

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
IMPROVEMENT DISTRICT ACCOUNT**

0103

DATE: 6-Nov-18		TO: Oakdale Irrigation District			
MAINTENANCE PAYABLE					
I.D. #	September O & M Expense	I.D. #	September O & M Expense		
1		31			Note: Included Misc. Recon. Items
2		36			
8		38			
13		41	471.07		
19		45	622.05		
20		46	1,925.51	I.D. #	Construction In Progress
21		48			
22	467.27	51	604.52		
26		52			
29	69.82				
SUB-TOTAL	\$537.09	SUB-TOTAL	\$3,623.15	SUB-TOTAL	\$0.00
VOUCHER CHARGES					
Maintenance & Operations					\$4,160.24
Capital Projects					\$0.00
TOTAL AMOUNT					\$4,160.24

**OAKDALE IRRIGATION DISTRICT
IMPROVEMENT DISTRICTS
STATEMENT OF OBLIGATIONS
FOR JANUARY 1, 2018 - SEPTEMBER 30, 2018**

CHECK NO.	PAYABLE TO:	AMOUNT	DATE
1242	OAKDALE IRRIGATION DISTRICT	\$46,979.37	01/09/2018
1243	OAKDALE IRRIGATION DISTRICT	58,774.72	02/20/2018
1244	OAKDALE IRRIGATION DISTRICT	7,534.30	03/20/2018
1245	OAKDALE IRRIGATION DISTRICT	13,813.03	04/17/2018
1246	OAKDALE IRRIGATION DISTRICT	7,231.07	06/05/2018
1247	OAKDALE IRRIGATION DISTRICT	13,962.06	07/03/2018
1248	OAKDALE IRRIGATION DISTRICT	9,826.74	07/17/2018
0101	OAKDALE IRRIGATION DISTRICT	29,228.26	09/04/2018
0102	OAKDALE IRRIGATION DISTRICT	31,261.07	10/16/2018
0103	OAKDALE IRRIGATION DISTRICT	4,160.24	11/06/2018

THE FOREGOING CLAIM NUMBERED 0103 WAS APPLIED TO
GENERAL FUNDS OF THE OAKDALE IRRIGATION'S IMPROVEMENT
DISTRICTS AND ARE AUTHORIZED THERETO.

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 5
APN: N/A

SUBJECT: APPROVE THE MONTHLY TREASURER AND CHIEF FINANCIAL OFFICER'S REPORTS FOR THE MONTH ENDING SEPTEMBER 30, 2018

RECOMMENDED ACTION: Approve the Treasurer's and Chief Financial Officer's Reports for the Month Ending September 30, 2018

BACKGROUND AND/OR HISTORY:

The Treasurer's report provides the total Treasury and Improvement District Funds as of September 30, 2018.

The Financial Statements for the period ending September 30, 2018, demonstrate the year-to-date income and expenditures for the District. Year-to-date the District has realized 73.7% of budgeted revenues and including capital projects and purchases, spent 69.1% of the budgeted expenditures. Revenues and Expenditures to date are currently in line with the budget.

FISCAL IMPACT: None

ATTACHMENTS:

- Treasurer's Report
 - Monthly Financial Reports (*unaudited*)
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

OAKDALE IRRIGATION
DISTRICT'S

TREASURER'S
REPORT

FOR THE
PERIOD ENDING
SEPTEMBER 30, 2018

OAKDALE IRRIGATION DISTRICT
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

DISTRICT CASH AND CASH EQUIVALENTS		9/30/2018	9/30/2017	NET CHANGE
Beginning Balance: 09/01/2018		\$69,661,858.55		
Receipts / Earnings / Transfers		6,582,235.07		
Expenditures / Transfers		(6,109,292.17)		
TOTAL DISTRICT TREASURY FUNDS ON HAND:	9/30/2018	\$70,134,801.45	\$68,563,203.79	\$1,571,597.66
<u>GENERAL FUND</u>				
Beginning Balance: 09/01/2018		\$19,216,702.48		
<u>RECEIPTS / EARNINGS</u>				
Secretary's Receipts	\$3,193,271.50			
Interest Earnings	85,447.72			
Collection Receipts	76,538.02			
Transfer from Reserve Funds	3,225,502.72			
Total Receipts:		6,580,759.96		
<u>EXPENDITURES</u>				
Accounts Payable	2,418,874.29			
Payroll	463,440.05			
Transfers to RWS Reserve Funds	1,475.11			
Total Expenditures:		(2,883,789.45)		
BALANCE ON HAND:	9/30/2018	\$22,913,672.99	\$16,466,536.38	\$6,447,136.61
<u>CAPITAL REPLACEMENT / IMPROVEMENT RESERVE- \$18,000,000 - limit</u>				
Beginning Balance: 09/01/2018		\$18,000,000.00		
Receipts		0.00		
Transfer to General Fund		0.00		
BALANCE ON HAND:	9/30/2018	\$18,000,000.00	\$18,000,000.00	\$0.00
<u>OPERATING RESERVE - \$6,000,000 max. limit</u>				
Beginning Balance: 09/01/2018		\$4,738,000.00		
Receipts		0.00		
Transfer to General Fund		0.00		
BALANCE ON HAND:	9/30/2018	\$4,738,000.00	\$3,738,000.00	\$1,000,000.00
<u>RATE STABILIZATION RESERVE - \$4,500,000 max. limit</u>				
Beginning Balance: 09/01/2018		\$3,388,000.00		
Receipts		0.00		
Transfer to General Fund		0.00		
BALANCE ON HAND:		\$3,388,000.00	\$2,388,000.00	\$1,000,000.00

OAKDALE IRRIGATION DISTRICT
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

DISTRICT TREASURY FUNDS - <i>continued</i>	9/30/2018	9/30/2017	NET CHANGE
<u>VEHICLE AND EQUIPMENT REPLACEMENT RESERVE - \$1,500,000 max. limit</u>			
Beginning Balance: 09/01/2018	\$504,296.71		
Transfer from General Fund	0.00		
Transfer Funds to General Fund	0.00		
BALANCE ON HAND: 9/30/2018	\$504,296.71	\$492,365.71	\$11,931.00
<u>MAIN CANAL / TUNNEL IMPROVEMENT RESERVE</u>			
Beginning Balance: 09/01/2018	\$8,741,270.01		
Transfer from General Fund	0.00		
Transfer Funds to General Fund	(3,225,502.72)		
BALANCE ON HAND: 9/30/2018	\$5,515,767.29	\$20,064,000.00	(\$14,548,232.71)
<u>BUILDING AND FACILITIES REPLACEMENT RESERVE</u>			
Beginning Balance: 09/01/2018	\$3,075,000.00		
Transfer from General Fund	0.00		
Transfer to General Fund	0.00		
BALANCE ON HAND: 9/30/2018	\$3,075,000.00	\$475,000.00	\$2,600,000.00
<u>RURAL WATER SYSTEM REPLACEMENT / IMPROVEMENT RESERVE - \$1,000,000 max. limit</u>			
Beginning Balance: 09/01/2018	\$819,505.35		
Transfer from General Fund	1,475.11		
Transfer to General Fund	0.00		
BALANCE ON HAND: 9/30/2018	\$820,980.46	\$760,217.70	\$60,762.76
<u>EMPLOYEE COMPENSATED ABSENCES TRUST FUND</u>			
Beginning Balance: 09/01/2018	\$179,084.00		
Transfer from General Fund	0.00		
Transfer to General Fund	0.00		
BALANCE ON HAND: 9/30/2018	\$179,084.00	\$179,084.00	\$0.00
<u>DEBT RESERVE FUND</u>			
Beginning Balance: 09/01/2018	11,000,000.00		
Receipts	0.00		
Expenditures	0.00		
BALANCE ON HAND:	11,000,000.00	6,000,000.00	5,000,000.00

OAKDALE IRRIGATION DISTRICT
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

RESTRICTED FUNDS	9/30/2018	9/30/2017	NET CHANGE
<i><u>IMPROVEMENT DISTRICT'S FUNDS</u></i>			
Beginning Balance: 09/01/2018	\$1,536,126.30		
Receipts	283.10		
Expenditures	(29,438.26)		
BALANCE ON HAND: 9/30/2018	\$1,506,971.14	\$1,283,489.14	\$223,482.00

FILED: November 6, 2018 STATE OF CALIFORNIA / COUNTY OF STANISLAUS

OAKDALE IRRIGATION DISTRICT



MONTHLY FINANCIAL STATEMENTS

September 30, 2018

FOR INTERNAL REPORTING PURPOSES ONLY

OAKDALE IRRIGATION DISTRICT
September 30, 2018



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OAKDALE IRRIGATION DISTRICT

STATEMENT OF NET POSITION



	For the month ending September 30,		
	2018	2017	Change
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 3,020,715	\$ 2,457,341	\$ 563,374
Investments	67,114,506	66,106,283	1,008,223
Receivables			
Annexation fees	-	110,768	(110,768)
Agricultural water fees	(76,199)	(619,366)	543,167
Due from other governmental agencies	54,932	715	54,217
Miscellaneous	8,247	3,371	4,876
Domestic water fees	17,845	21,347	(3,502)
Inventory of materials and supplies	735,053	755,271	(20,218)
Prepaid expenses	380,230	264,427	115,803
Due from Improvement Districts	40,189	24,280	15,909
Total current assets	71,295,518	69,124,437	2,171,081
Noncurrent assets:			
Accounts receivable - delinquencies	4,495	7,931	(3,436)
Due from other governmental agencies-Prop 1A	101,475	101,475	-
Restricted Improvement Districts' cash and cash equivalents	1,507,185	1,283,489	223,696
Annexation fees receivable	14,967,156	16,207,963	(1,240,807)
Investments in Tri-Dam Project	44,976,430	43,227,700	1,748,730
Capital assets:			
Not being depreciated	22,638,853	11,191,403	11,447,450
Being depreciated, net	74,722,334	73,141,185	1,581,149
Total noncurrent assets	158,917,927	145,161,146	13,756,781
Total assets	230,213,445	214,285,583	15,927,862
Deferred outflows of resources			
Pensions	1,251,260	950,403	300,857
Bonds	3,439,491	3,603,277	(163,786)
Total deferred outflows of resources	4,690,751	4,553,680	137,071
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	234,904,196	218,839,263	16,064,933
LIABILITIES			
Current liabilities:			
Payable from nonrestricted assets			
Accounts payable	2,198,319	1,412,169	786,150
Due to other governmental agencies	-	-	-
Accrued salaries, wages and related benefits	1,005,804	883,197	122,607
Unearned revenue	90	10,325	(10,235)
Deposits payable	182,926	140,759	42,167
Due to Improvement Districts	5,920	(1,211)	7,131
Claims payable	2,800	10	2,790
Interest expense payable	-	-	-
Improvement Districts' deposits payable from restricted assets	1,507,185	1,283,489	223,696
Long-term liabilities, due within one-year	-	-	-
Total current liabilities	4,903,044	3,728,738	1,174,306
Noncurrent liabilities:			
Long-term liabilities, due in more than one-year, net	27,945,817	28,874,189	(928,372)
Pensions	4,092,625	3,368,866	723,759
Total noncurrent liabilities	32,038,442	32,243,055	(204,613)
TOTAL LIABILITIES	36,941,486	35,971,793	969,693
DEFERRED INFLOWS OF RESOURCES			
Pensions	460,188	572,465	(112,277)
Total deferred inflows of resources	460,188	572,465	(112,277)
Net Position			
Net investment in capital assets	61,645,616	54,327,487	7,318,129
Unrestricted	135,856,906	127,967,518	7,889,388
TOTAL NET POSITION	\$ 197,502,522	\$ 182,295,005	\$ 15,207,517

OAKDALE IRRIGATION DISTRICT
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
For the Month Ended September 30, 2018



	Current Month	YTD Actual	2018 Budget	Budget Remaining	% of 2018 Budget Remaining
Operating revenues:					
Agricultural water deliver charges (base rate)	\$ (188)	\$ 1,942,231	\$ 1,982,800	\$ 40,569	2%
Water sales	78,738	7,284,061	7,539,600	255,539	3%
Annexation Fees	0	0	5,200,000	5,200,000	100%
Domestic water delivery fee	0	167,837	205,000	37,163	18%
Improvement District Fees	0	13,176	60,500	47,324	78%
Other water related revenues	4,797	150,859	58,100	(92,759)	0%
Total operating revenues	83,347	9,558,164	15,046,000	5,487,836	36%
Operating expenses:					
Operation and maintenance	470,047	3,705,113	5,859,902	2,154,789	37%
Water operations	385,404	2,484,430	2,636,171	151,741	6%
General and administrative	943,347	2,472,572	5,732,500	3,259,928	57%
Depreciation / amortization	215,502	2,022,953	2,446,500	423,547	17%
Total operating expenses	2,014,301	10,685,069	16,675,073	5,990,004	36%
Operating Income (loss)	(1,930,953)	(1,126,905)	(1,629,073)	(502,168)	31%
Nonoperating revenues (expenses):					
County property tax appropriations	137	1,801,901	2,600,000	798,099	31%
Interest earned	500	887,975	881,000	(6,975)	-1%
Gain (loss) sale of assets	0	11,988	0	0	0%
Debt service interest	0	(650,524)	(1,087,100)	(436,576)	40%
Tri-Dam Project distributions	1,874	10,559,500	12,200,000	1,640,500	13%
Tri-Dam Power Authority distributions	50,201	3,691,500	5,400,000	1,708,500	32%
Total non-operating rev. (exp.)	52,712	16,302,340	19,993,900	3,703,548	18%
Change in net position	\$ (1,878,241)	\$ 15,284,089	\$ 18,364,827	\$ 3,201,380	17%
Capital expenditures & debt obligations	\$ 1,646,526	\$ 13,204,686	\$ 17,765,950	\$ 4,561,264	26%

OAKDALE IRRIGATION DISTRICT
REVENUES - DETAIL
For the Month Ended September 30, 2018



	Current Month	YTD Actual	2018 Budget	Budget Remaining	% of 2018 Budget Remaining
OPERATING REVENUES					
Agricultural water service fees					
Tier 1	\$ (188)	\$ 1,719,337	\$ 1,701,900	\$ (17,437)	0%
Tier 2	0	222,894	225,300	2,406	1%
Tier 3	2,352	0	55,600	55,600	100%
Water sales					
Tier 1	79,228	315,469	511,000	195,531	38%
Tier 2	(2,996)	519,255	653,600	134,345	21%
Tier 3	0	0	875,000	875,000	100%
Local out-of-district	(14)	187,537	500,000	312,463	0%
Out-of-district	168	6,261,800	5,000,000	(1,261,800)	0%
Annexation fees	0	0	5,200,000	5,200,000	100%
Domestic water sales	0	167,837	205,000	37,163	18%
Improvement District fees	0	13,176	60,500	47,324	78%
Miscellaneous revenues	0				
Penalties	0	28,680	21,500	(7,180)	0%
Transfer fees	4,797	2,691	6,000	3,309	55%
District rental properties	0	4,500	15,600	11,100	71%
Miscellaneous revenue	0	114,988	15,000	(99,988)	0%
Total Operating Revenue	83,347	9,558,164	15,046,000	5,487,836	36%
NONOPERATING REVENUES					
County property tax appropriations	137	1,801,901	2,600,000	798,099	31%
Investment earnings	0				
Investment earnings	0	563,815	400,000	(163,815)	-41%
General interest	500	324,160	481,000	156,840	33%
Gain (loss) sale of assets	0	11,988	0	(11,988)	0%
Tri-Dam Project distributions	1,874	10,559,500	12,200,000	1,640,500	13%
Tri-Dam Power Authority distributions	50,201	3,691,500	5,400,000	1,708,500	32%
Total Nonoperating Revenues	52,712	16,952,864	21,081,000	4,128,136	20%
Capital Contributions	-	108,654	-	(108,654)	0%
TOTAL REVENUES	\$ 136,059	\$ 26,619,682	\$ 36,127,000	\$ 9,507,318	26%

**OAKDALE IRRIGATION DISTRICT
OPERATING EXPENSES SUMMARY
For the Month Ended September 30, 2018**



	<u>Current Month</u>	<u>YTD Actual</u>	<u>2018 Budget</u>	<u>Budget Remaining</u>	<u>% of 2018 Budget Remaining</u>
OPERATING EXPENSES					
MAINTENANCE					
SSJID Main Supply Diversion Works	\$ -	\$ 8,145	\$ 38,000	\$ 29,855	79%
North Main Canal Maintenance	9,461	81,645	472,500	390,855	83%
South Main Canal Maintenance	35,463	167,304	351,400	184,096	52%
Irrigation Water Lateral Maintenance-North Side	132,427	1,188,626	1,870,700	682,074	36%
Irrigation Water Lateral Maintenance - South Side	155,080	997,719	1,507,700	509,981	34%
Pumping Plant Operations and Maintenance	13,489	311,174	533,654	222,480	42%
Drainage System Maintenance	38,114	179,903	305,100	125,197	41%
Building and Grounds Maintenance	34,779	341,809	255,500	(86,309)	-34%
Vehicle and Equipment Maintenance	51,234	428,788	525,348	96,560	18%
TOTAL MAINTENANCE	470,047	3,705,113	5,859,902	2,154,789	37%
WATER OPERATIONS					
Domestic Water System Maintenance	20,326	167,042	291,471	124,429	43%
Irrigation Water Operations - North Division	183,885	1,177,775	1,135,400	(42,375)	-4%
Irrigation Water Operations - South Division	173,321	1,107,029	1,132,900	25,871	2%
Drainage Water Operations	0	4,852	18,600	13,748	74%
Water Measurement Management	7,872	27,732	57,800	30,068	52%
TOTAL WATER OPERATIONS	385,404	2,484,430	2,636,171	151,741	6%
GENERAL, ADMINISTRATION, AND DEPRECIATION					
General and Administration	943,347	2,472,572	5,732,500	3,259,928	57%
Depreciation and Amortization	215,502	2,022,953	2,446,500	423,547	17%
TOTAL GENERAL, ADMINISTRATION, AND DEPR.	1,158,849	4,495,525	8,179,000	3,683,475	45%
TOTAL OPERATING EXPENSES	2,014,301	10,685,069	16,675,073	5,990,004	36%
NONOPERATING EXPENSES					
Interest expense	0	650,524	1,087,100	436,576	40%
TOTAL NONOPERATING EXPENSES	0	650,524	1,087,100	436,576	40%
TOTAL OPERATING AND NONOPERATING EXPENSES	\$ 2,014,301	\$ 11,335,593	\$ 17,762,173	\$ 6,426,580	36%

OAKDALE IRRIGATION DISTRICT
CAPITAL AND DEBT EXPENDITURES
For the Month Ended September 30, 2018



GL ACCOUNT NO.	GL DESCRIPTION	PROJECT DESCRIPTION	2018 YTD ACTUAL	2018 BUDGET
00-000-15200-00	Capital Work	Capital construction projects as per WRP (baseline CIP)	\$ 581,147	\$ 2,100,000
00-000-15200-00		Capital construction projects as per WRP (modernization)	1,656,420	3,000,000
00-000-15200-00		Two-Mile Bar Tunnel	9,504,493	10,500,000
00-000-15150-00	Ag Pumping Plants	Major repairs	1,878	50,000
00-000-15181-00	Backhoes / Heavy Eq.	Motor Grader		345,000
		Front-end wheel loader (budgeted in 2017, approved by BOD Jan. 18)	249,989	0
00-000-15183-00	Miscellaneous Construction	Electric vibrator, 10 ft. shaft		1,500
		Trash pump, 2" (6)	7,064	5,100
		Generator, 5.6 KW with electric start (3)		8,100
		Vibratory rammer, with wheel kit (2)	14,772	7,800
		Air compressor, 175 PSI with electric start (5)	9,423	12,000
		Pump, portable 4" or 6"		45,000
00-000-15184-00	Autos/Pickups/Trucks/Trailers	RTV trailer	3,000	5,500
		Chemical tanks for pesticide trucks (2)		17,000
		Tilt-bed trailer	12,342	17,000
		1/2-ton pickup for DSOs	25,457	30,000
		1/2-ton 4 wheel drive pickup for DSOs	28,250	32,000
		3/4-ton pickup with utility bed (SCADA)	40,674	35,000
		2-ton service truck (diesel)	117,736	125,000
		Dump truck, 3-axle (diesel)		220,000
		1.5-ton crew truck (2)	105,588	230,000
00-000-15185-00	Shop/Warehouse/ Yard Buildings	Pallet racking system for warehouse	1,843	3,000
		Yard chain link fencing with 80% privacy fabric		17,500
00-000-15186-00	Shop/Warehouse/ Yard Equipment	Base station / AlertMicro docking module	1,382	1,750
		Spill containment pallets (2)	2,720	3,500
		Wheel/tire balancer unit		5,000
		Porta coolers	5,850	6,000
		20' storage containers (2)		7,000
		Steel roller / bender machine	9,526	10,000
00-000-15187-00	Office and Engineering Equipment	Computer Workstation (New Asst. Engineer)		3,000
		Ergonomic workstation furniture (CFO)		4,200
		Copier, with letter & legal capacity, feeder (2)	4,703	5,000
		Computer workstations	11,146	10,000
		Ergonomic workstation modules and furniture (front office)	27,267	39,000
00-000-15189-00	Office and Yard -Prop.	Headquarter project design		100,000
		Yard Security Cameras	8,508	-
TOTAL CAPITAL PROJECTS AND PURCHASES EXPENDITURES			12,431,178	17,000,950
00-000-22320-00	Current - COP Debt	Principal payment of Series 2016 COP	765,000	765,000
TOTAL CAPITAL AND DEBT EXPENDITURES			\$ 13,204,686	\$ 17,765,950

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 6
APN: N/A

SUBJECT: APPROVE ASSIGNMENT OF CAPITAL WORK ORDER NUMBERS

RECOMMENDED ACTION: Approve Assignment of Capital Work Order Numbers

BACKGROUND AND/OR HISTORY:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Hirschfeld Lateral	Labor and equipment to install private irrigation system to facilitate 30' easement. (APN: 002-005-031)	\$12,100	2018-051

FISCAL IMPACT: \$12,100

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 7
APN: N/A

SUBJECT: APPROVE RENEWAL OF MEMBERSHIPS WITH VARIOUS ORGANIZATIONS (ASSOCIATION OF CALIFORNIA WATER AGENCIES AND CALIFORNIA SPECIAL DISTRICTS)

RECOMMENDED ACTION: Approve Renewal of Memberships with Association of California Water Agencies and California Special Districts as Outlined Below

BACKGROUND AND/OR HISTORY:

District requests that the Board approve renewal of the memberships with the following organizations:

Organization	2018 Membership Dues/Contribution	2019 Membership Dues/Contribution	Amount to be Paid
Association of CA Water Agencies	\$21,905.00	\$22,560.00	\$22,560.00
California Special Districts Association	5,562.00	5,896.00	5,896.00
TOTAL	\$27,467.00		\$28,456.00

FISCAL IMPACT: \$28,456.00

ATTACHMENTS:

- Invoices
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



Received
OCT 15 2018
Oakdale ID

Bringing
Water
Together

Date: October 10, 2018

Oakdale Irrigation District
1205 East F Street
Oakdale, CA 95361

2019 Annual Agency Dues	\$22,560.00
Total Amount Due	<hr/> \$22,560.00

Thank you for your continued support with ACWA. Please remit payment by **January 31, 2019**.

*****MEMBERSHIP DUES*****MEMBERSHIP DUES*****MEMBERSHIP DUES*****

**Association of California Water Agencies
2019 Member Dues Calculation**

Date: October 10, 2018

Name: **Oakdale Irrigation District**

(1) Operating Expenses \$13,073,923.00

(2) All Other Expenses

(3) Total Expenses **\$13,073,923.00**

<<< LESS >>>

(4) Purchased Power

(5) Water Purchases

(6) Groundwater Replenishment

(7) Depreciation \$2,637,844.00

(8) Fixed Assets

(9) Total Adjusted Expenses **\$10,436,079.00**

<<< LESS >>>

(10) Pumping

(11) Total Expenses Adjusted For Pumping **\$10,436,079.00**

(12) Line 11 times 2 \$20,872,158.00

(13) Dues O&M (lessor of line 9 or 12) **\$10,436,079.00**

DUES AMOUNT **\$22,560.00**

***** THIS IS NOT A BILL – PLEASE DO NOT PAY FROM THIS WORKSHEET *****

MEMORANDUM

TO: ACWA Public Water Agency Members

FROM: Timothy Quinn, Executive Director

DATE: October 10, 2018

SUBJECT: ACWA's 2019 Membership Dues

On September 28, ACWA's Board of Directors approved a two-year budget for 2019 and 2020 to maintain the strength of the organization, continue to provide high levels of service to our members, and reduce our OPEB liability which is consistent with the five year financial plan that was part of the 2017 and 2018 budgets already approved by the Board . The 2019 -2020 approved budget includes a 3% increase in the dues schedule for 2019 and a 2% increase in dues for 2020.

ACWA's dues are based on the operations and maintenance (O&M) expenses for individual public agency members, which vary from year to year. If there was an increase or decrease in your O&M, the actual dollar increase associated with your agency's dues can vary based on that change.

ACWA implemented a new dues automation process in 2018. As part of that process your designated authorized user(s) provided O&M expenses to ACWA for the 2019 dues calculation. If financial data was not entered this year, the prior year's O&M was increased by 25% (per ACWA policy) to calculate the dues amount. If your agency did not provide this information, or if you have questions relating to the calculation of the dues, please contact ACWA's Finance Manager Dan Gumpert at (916) 441-4545 or dang@acwa.com.

To view ACWA's full 2019 dues schedule, please visit acwa.com.

We thank you for your membership and want to take this opportunity to give you a snapshot of the high quality services that your dues contribution allows ACWA to continue to provide to its members.

Some of those ACWA services include:

- A Statewide voice on behalf of California water agencies on key state and federal legislative and regulatory water issues.
- Award-winning communications efforts to support and advance the Association's legislative, regulatory, and policy agenda, reach key audiences such as the Legislature, the media and the public, and helping water agencies with outreach at the local level.



- Award-winning communications efforts to support and advance the Association's legislative, regulatory, and policy agenda, reach key audiences such as the Legislature, the media and the public, and helping water agencies with outreach at the local level.
- Ability to participate in ACWA's grassroots Outreach Program, which is a vital tool for members to engage on key legislative and regulatory efforts.
- Access to cost-saving opportunities through ACWA JPIA insurance for liability, property workers compensation and employee benefits programs.
- Networking opportunities at two major annual conferences, numerous topic-specific workshops, regional events, webinars and other professional development programs to help meet member needs.
- Opportunities to serve and shape water policy on ACWA Committees and engage locally through ACWA's 10 Regions.
- Access to ACWA's Preferred Provider Program, which offers a variety of value-added programs and services.

For more information on these services, as well as all of the benefits of continued ACWA membership, please visit acwa.com.

We thank you for your membership and look forward to your continued participation in 2019. If you have questions about your ACWA membership, please contact ACWA's Director of Member Outreach and Engagement Tiffany Giammona at (916) 441-4545 or via email at tiffanyg@acwa.com



**California Special
Districts Association**
Districts Stronger Together

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: 877.924.2732 Fax: 916.520.2470
www.csdanet

Received

OCT 15 2018

Oakdale ID

2019 CSDA MEMBERSHIP RENEWAL

To:

Oakdale Irrigation District
1205 East F Street
Oakdale, CA 95361-4198

Membership ID: 386

Issue Date: October 1, 2018

Due Date: December 31, 2018

RMS-Regular Member	\$5,896.00
<u>Optional Purchases</u>	
\$225 CSDA Sample Policy Handbook	\$
Total	\$
PAYMENT (Credit card payments may be made online at www.csdanet, by fax or phone)	
Account Name:	Account Number:
Expiration Date	Auth Signature

Please return this form with payment to CSDA Member Services, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.520.2470, or email cassandras@csdanet.

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csdanet

Thank you for being a CSDA Member!

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 8
APN: N/A

SUBJECT: APPROVE IT SYSTEMS ADMINISTRATOR JOB DESCRIPTION AND AMEND THE 2018 ORGANIZATIONAL CHART

RECOMMENDED ACTION: Approve IT Systems Administrator Job Description and Amend the 2018 Organizational Chart

BACKGROUND AND/OR HISTORY:

Given the previous expansion of the Oakdale Irrigation District SCADA system and need for additional assistance in addressing Information Technology (IT) issues and development, the attached job description is being submitted to the Board to revise the current IT/SCADA Coordinator job description to reflect the new title of IT Systems Administrator.

The new job description is a reflection of current IT job responsibilities with no change in salary or salary range. The District met and conferred on October 5, 2018.

FISCAL IMPACT: No cost increase

ATTACHMENTS:

- Draft Information Technology Systems Administrator Job Description
 - Current IT/SCADA Coordinator Job Description
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
JOB DESCRIPTION FOR
INFORMATION TECHNOLOGY SYSTEMS ADMINISTRATOR**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general direction of the Finance/Administration Manager, continuously assesses the information technology needs of OID, and recommends, designs, operates, and maintains computer systems, telecommunications systems, and software applications.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Purchase, installation, configuration, and support of Windows (PC), Windows server, Linux server, printers, routers, switches, hubs and network devices.
2. Design, assemble, configure, and upgrade network components and associated services.
3. Set-up and maintain network operations, including assembly of network hardware.
4. Perform network troubleshooting to isolate and diagnose network problems.
5. Provide system users with technical support.
6. Establish network users, user environments, and file directories.
7. Install and test hardware and software.
8. Provide appropriate security for all information technology and communication systems in order to protect confidentiality, data, software, and hardware.
9. Provide technical leadership in planning, evaluating and implementing voice and communications networks.
10. Maintain District websites.

11. Create and manage annual budget for Information Technology department including the information technology needs of all departments.
12. Perform system backup and recovery.
13. Maintain system standards, including policies and procedures.
14. Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs.
15. Perform regular security monitoring to identify any possible intrusions.
16. Maintain data center environmental and monitoring equipment.
17. Create and maintain system documentation and emergency recovery plan.
18. Remain informed of emerging I/T and utility industry practices through continuing education.
19. Train users as needed.
20. Maintain accurate inventory of computer hardware and software components.
21. Assure compliance with software licenses and pertinent rules and regulation.
22. Exercise independent judgment and time management.
23. Performs confidential functions while involved in network services in the handling of employee files and data.
24. Perform related duties as required.
25. May perform additional District jobs as needed.
26. Demonstrate the values of the District in all tasks, and interactions with customers, coworkers, vendors, and others.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

1. Linux Operating System

2. Microsoft Exchange Server
3. Telecommunications Systems
4. Microsoft Windows (PC)
5. Network equipment
6. Mobile operating systems
7. Database management and programming
8. Common applications such as Microsoft Office

Ability to:

1. Read and understand blueprints and schematic diagrams.
2. Analyze user needs and make appropriate recommendations
3. Serve fellow employees as valued customers.
4. Communicate effectively, both orally and in writing.
5. Make presentations to Board and management.
6. Establish and maintain effective working relationships with those contacted in the course of work.
7. Organize, plan, and prioritize work.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Bachelor (4-year) degree, with a technical major, such as engineering or computer science or equivalent

Experience:

Five (5) years of experience in information technology, computer science, telecommunications or related fields.

License or Certificate:

Possession of an appropriate California operator's license issued by the State Department of Motor Vehicles. A good driving record of at least two (2) years duration, as evidenced by freedom from multiple or serious traffic violations or accidents. Possession of and continuance of a driving record that does not cause adverse effect on the District's automobile insurance rates is required.

Possession of a Microsoft Certified Systems Engineer (MCSE) certification and VMware Certified Professional (VMware VCP) certification are preferred.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

PHYSICAL DEMAND AND WORKING ENVIRONMENT

Environment:

Work is performed in an indoor and outdoor environment as necessary, possible travel from site to site; exposure to all types of weather and temperature conditions, grease, noise, and dust; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; may be required to work weekends, nights, or unusual shifts, and be available for emergency callback duty.

Physical:

Use hands and fingers to grip and grasp and to manipulate books, instruments, and equipment used in the performance of duties. These functions are intermittently performed for brief to moderate periods ranging from 5 to 10 minutes or more for up to 5 to 7 hours per day.

Intermittently bends and carries for brief to moderate duration of 10 to 20 minutes or more.

Communicate orally with staff and customers in face-to-face and one-to-one settings. Use a radio and a phone for communication with staff on an as-needed basis. Continuous use of normal to corrected normal hearing and vision is required.

Intermittent twisting, reaching, and bending. These functions are frequently performed while carrying equipment and materials ranging from 5 to 25 pounds. Distances traveled range from 10 to 100 feet. These functions are frequently performed in conjunction with the other mentioned motor movements, including intermittent neck

motion/flexion ranging up to 10 minutes or more at each occurrence for about 30 minutes to 1 hour or more per day.

Work may involve prolonged periods of typing and/or writing. Twisting of the wrists and elbows may be performed in conjunction with reaching, bending, lifting, grasping, and gripping. All such tasks are or may be repetitive in nature for periods of 30 to 40 minutes or more for up to 5 to 7 hours per day.

Frequent use of knowledge and experience to make proper judgment decisions involving work processes and procedures.

See in the normal visual range with or without correction.

Hear in the normal audio range with or without correction.

Necessary Special Requirements

Provide two acceptable forms of identification for proof of citizenship.

Possession of an appropriate California Driver's License, and a good motor vehicle driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two (2) years in duration. The driving record will not contribute to an increase in the District's automobile insurance rates.

Pass a physical and chemical examination upon the offer of employment but prior to the time of hire.

The essential duties and other contents of this job description, and the responsibilities, duties, and requirements for acceptable performance have been explained to me and I understand them. I further understand that it is impossible to identify all the duties and expectations for the position and realize that my daily assignments may vary according to District needs.

Employee Signature

Date

**OAKDALE IRRIGATION DISTRICT
JOB DESCRIPTION
Information Technology / SCADA Coordinator**

DEFINITION

Under general direction of the District Engineer, designs, deploys, maintains and operates a supervisory control and data acquisition (SCADA) system as it relates to water conveyance.

Under general direction of the Chief Financial Officer, performs the maintenance of computer hardware and software that comprises a computer network.

EXAMPLES OF ESSENTIAL DUTIES

1. Assist in planning, organizing, and supervising in the development and implementation of supervisory control and data acquisition (SCADA) system software and hardware.
2. Installs, services, maintains, and troubleshoots a variety of electrical and electronic equipment, telemetry systems, and other equipment used in the water distribution operations of the District; assists in replacing and inspecting equipment.
3. Maintains records on work accomplished, including time, materials, and equipment used; maintains parts and equipment inventories.
4. Utilizes computers and related applications to program and set up equipment for required operations.
5. Coordinates repair and maintenance activities with other staff to minimize disruptions of water deliveries.
6. Conducts inspections of facilities to identify need for repair and maintenance; responds to emergency situations.
7. Deploying, configuring, maintaining and monitoring active network equipment and software.
8. Assign work and give instructions to assigned staff.
9. Substitutes for other District employees as needed.
10. Prepares a variety of documents and reports on water delivery, the main distribution canal, and drain flows; maintains parts and equipment inventories.
11. Prepares annual SCADA/IT capital budget.

12. Conducts training sessions as determined applicable for new and existing staff as it relates to District's SCADA/IT systems.
13. Prepares maps, drawings, figures and other supporting documentation using AutoCAD and ArcGIS.
14. Interpretation of electrical diagrams and specifications specific to hardware installation and maintenance.
15. Performs confidential functions while involved in network services in the handling of employee files and data.
16. Other duties as assigned.

QUALIFICATIONS

Knowledge of:

Irrigation methods, canal operations, and water measurement.

Tools and testing equipment used in the installation, maintenance, calibration, and repair of electrical and mechanical equipment used in irrigation and drainage facilities.

Tools and equipment used in the maintenance and repair of communications, computing, and telemetry equipment.

Laws, rules, codes, and regulations relating to electrical system and electronic maintenance.

AC and DC circuitry.

Serial and RF communications.

Ladder Logic Programming.

Various computer software applications and computer hardware.

Practices, procedures, and techniques used in the operation and maintenance of wells, pumping equipment, piping systems, and related components.

Sampling and water quality testing techniques.

Operation and maintenance of valves, flow meters, gates and hydraulic equipment.

Safe work practices.

Ability to:

Independently perform a variety of skilled and complex tasks in the operation, repair, and service of SCADA, telemetry, and network systems.

Use a wide range of hand tools and power tools.

Perform various mathematical calculations.

Read and understand blueprints and schematic diagrams.

Coordinate work schedules with outside vendors and staff.

Operate and maintain high voltage electrical switchgear.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Educations and Experience Guidelines

Any combination of education and experience that would likely provide the required knowledge and abilities in qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Associate's degree with at least two years of coursework in computer sciences.

Experience:

Two years of experience in electrical or mechanical maintenance, or successful completion of a degree in electronics from an accredited college or trade school, or military experience in an electronics field.

Current experience providing Level Two technical desktop and network support in a large multi-platform and multi-operating systems environment. Demonstrated experience implementing local area networks using multioperating systems and platforms, network and computer troubleshooting and problem solving skills required, including knowledge of networking theory, principles and practices. Specific knowledge of TCP/IP and Windows Server.

PHYSICAL DEMAND AND WORKING ENVIRONMENT

Environment:

Work is performed in an indoor and outdoor environment with travel from site to site; exposure to all types of weather and temperature conditions, confined spaces, grease, noise, and dust; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; may be required to work weekends, nights, or unusual shifts, and be available for emergency callback duty.

Physical:

Operates, in a sitting position, various office machines. Use of calculators, typewriters, and computers require sitting for prolonged periods of approximately 5 to 7 hours or more per day.

Use hands and fingers to grip and grasp and to manipulate books, instruments, and equipment used in the performance of duties. These functions are intermittently performed for brief to moderate periods ranging from 5 to 10 minutes or more for daily totals between 5 to 7 hours total.

Intermittently bends and carries for brief to moderate duration of 10 to 20 minutes or more.

Communicates orally with staff and customers in face-to-face and one-to-one settings. Uses a radio and a phone for communication with staff on an as-needed basis. Requires continuous use of normal to corrected normal hearing and vision.

Intermittent twisting, reaching, and bending. Frequently perform these functions while carrying equipment and materials ranging from 5 to 15 pounds. Distances traveled range from 10 to 100 feet. These functions are frequently performed in conjunction with the other mentioned motor movements, including intermittent neck motion/flexion ranging up to 10 minutes or more at each occurrence for about 30 minutes to 1 hour or more per day.

Work involves frequent and prolonged periods of typing and/or writing. Twisting of the wrists and elbows may be performed in conjunction with reaching, bending, lifting, grasping, and gripping. All such tasks are or may be repetitive in nature for periods of 30 to 40 minutes or more for 5 to 7 hours total.

Frequently uses knowledge and experience to make proper judgment decisions involving work processes and procedures.

See in the normal visual range with or without correction.

Hear in the normal audio range with or without correction.

Necessary Special Requirements

Provide two acceptable forms of identification for proof of citizenship.

Possession of an appropriate California Driver's License, and a good motor vehicle driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two (2) years in duration. The driving record will not contribute to an increase in the District's automobile insurance rates.

Pass a physical and chemical examination upon the offer of employment but prior to the time of hire.

The essential duties and other contents of this job description, and the responsibilities, duties, and requirements for acceptable performance have been explained to me and I understand them. I further understand that it is impossible to identify all the duties and expectations for the position and realize that my daily assignments may vary according to District needs.

Employee Signature

Date: _____

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 9
APN: N/A

SUBJECT: APPROVE AWARD OF BID TO PAPE MACHINERY FOR ONE (1) – SIX WHEEL DRIVE MOTOR GRADER WITH RIPER ATTACHMENT

RECOMMENDED ACTION: Approve Award of Bid to Pape Machinery For One (1) – Six Wheel Drive Motor Grader with Riper Attachment

BACKGROUND AND/OR HISTORY:

Staff solicited bids from four (4) vendors, Holt of California – Pleasant Grove, Holt of California – Stockton, Pape Machinery – French Camp & Pape Machinery - Fowler. Four bids were received from three of the vendors with only one bid meeting the specifications. Pape Machinery – French Camp provided the lowest responsive bid of \$330,696.19 for one (1) each six wheel drive motor grader with riper attachment.

Staff's recommendation is to purchase one (1) – Six Wheel Drive Motor Grader with Riper Attachment from Pape Machinery – French Camp for a total amount of \$330,696.19. The amount budgeted for 2018 was \$45,000.00.

FISCAL IMPACT: \$330,696.19 (Budget \$345,000.00)

ATTACHMENTS:

- Bid Package
- Bidder's List
- Bidder's Response

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



1205 East F Street, Oakdale, CA 95361 - 209-847-0341 - Fax: 209-847-3468 - www.oakdaleirrigation.com

REQUEST FOR BID

THIS IS NOT AN ORDER

Bid Number: 2018-005
 Date Mailed: 09/19/2018
 Return No Later Than: 9 A.M. on 10/05/2018

Instructions:

1. Read Instructions and conditions on reverse side before quoting.
2. Quote on each item separately.
3. Specify how many are in the unit of the product you are quoting.
4. State warranty period, if any, on equipment and maintenance agreement terms.
5. Price quoted FOB destination, unless otherwise stated.
6. Complete and sign all pages of the quotation. Any unsigned quotation will be considered non-responsive and void.
7. Return this form and all attachments, keeping one copy for your reference. Show bid number on outside of envelope if one is given.

Send a price on the following: If the price (s) does not include shipping, quote estimated shipping cost. If you are the qualifying low bid, you will be notified by phone or mail within 14 days or less.

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Mfg Brand and or Trade Name</u>	<u>Unit Price</u>	<u>Amount</u>		
001	1	Ea.	<p>Six Wheel Drive Motor Grader with Ripper Attachment</p> <p>See the attached specification sheet for details Include and specify ALL fees. Include documentation and licensing. All taxes included. Provide ETA to Oakdale Irrigation District for delivery. Price quoted is FOB destination.</p> <p>Return Bid to the Attention of: Jason R. Jones, Support Services Manager Oakdale Irrigation District 1205 East F Street Oakdale, CA 95361</p> <p>Bids can be received via fax (209) 840-5578, emailed to jjones@oakdaleirrigation.com, mailed or hand delivered to the address noted above no later than 9 A.M. on October 5, 2018.</p> <p>Please call Jason Jones at (209) 840-5535 or email at jjones@oakdaleirrigation.com. If there are any questions or clarifications need.</p>					

VENDOR IS REQUIRED TO PROVIDE A COMPLETED MSDS (MATERIAL SAFETY DATA SHEET) FOR HAZARDOUS SUBSTANCES. THIS IS REQUIRED BY LABOR CODE SECTION 6382 AND 6090 GENERAL INDUSTRIAL SAFETY ORDER SECTION 519, TITLE 6 CA ADMIN CODE, MSDS SHEET FOR EACH SPECIFIED ITEM SHALL BE SENT TO PLACE OF SHIPMENT.

<p>We agree to furnish the above articles and/or services at the price shown and terms stated, subject to the instructions and conditions on both sides of this form.</p> <p>Company Name: _____</p> <p>Address: _____</p> <p>Authorized Signature: _____</p> <p>Title: _____</p> <p>Phone: _____ 800 No. _____</p> <p>Fax No.: _____</p>	<p>Business License No. _____</p> <p>Federal ID No. _____</p> <p>Ca. Sales or Use Tax Permit No. _____</p>	<p>Subject to cash discount of ____ % in ____ days</p> <p>Cash Discount of less than 15 days will be considered net. Quotations are FOB</p> <p>Delivered unless otherwise specified</p> <p>Complete delivery will be made in ____ days from receipt of order unless otherwise indicated</p>
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INSTRUCTIONS AND CONDITIONS

1. All prices and notations must be typewritten or in ink. No erasures permitted. Mistakes may be corrected by crossing out wrong entry with correction placed adjacent and initialed in ink.
2. Specify brand or make on each item. If quoting article exactly as specified so state with words "as specified". If quoting on other than make, model or brand specify the manufacturer's name, and catalog number must be given, or descriptive cut and information attached to the quotation.
3. Quote each item separately. Prices should be stated in units specified herein.
4. Each bid must be in separate sealed envelope with quotation number on outside, and must be submitted to Oakdale Irrigation District, 1205 East F Street, Oakdale Ca 95361 by 9:00 a.m. on the day specified. At that specified time the bids will publicly be opened and read.
5. Time of delivery is a part of the consideration and must be stated in definite terms and must be adhered to. If time varies on different items, vendor will so indicate.
6. Terms of less than 15 days for each will be considered net in evaluating the quotation.
7. All quotations must be signed with the firm's name and by a responsible officer or employee. Obligations assumed by such signature sales or use taxes.
8. Unless otherwise definitely stated, the prices quoted herein do not include sales or use taxes.
9. No charges for transportation, containers, packing, etc. will be allowed unless so specified in your quotation.
10. The right is reserved to reject any, or all quotations, or to waive any informality in quotes, and to accept or reject any items thereon.
11. Samples of items, when required, must be furnished free of expense to the Oakdale Irrigation District and if not destroyed by tests will upon request be returned at the vendor's expense.
12. In case of default by the vendor, the Oakdale Irrigation District may procure the articles, or services from other sources, and may deduct from unpaid balance due the vendor, or may collect against the bond of surety for excess costs to paid, and the prices paid by the Oakdale Irrigation District shall be considered the prevailing market price at the time such purchase is made.
13. Cost of inspection on deliveries or offers for delivery, which do not meet specifications, will be charged to the account of the vendor.
14. The vendor shall hold harmless the Oakdale Irrigation District, its officers, agents, servants and employees, from liability of any nature or kind on account of use of any copyrighted or uncopyrighted composition, secret process patented or unpatented invention, article or appliance furnished or used under this quotation.
15. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes or Acts of God. (FORCE MAJEURE).
16. Quotations are subject to acceptance at any time within 30 days after opening of same, unless otherwise stipulated.
17. Verify your quotations at any time within 30 days after opening of same, unless otherwise stipulated.
18. Verify your quotations before submission as they cannot be withdrawn, or corrected, after being opened.
19. Amount paid for transportation of property to the Oakdale Irrigation District is exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as Oakdale Irrigation District, as such papers may be accepted by the carrier as proof of the exempt character of the shipment.
20. Unless otherwise specified, all equipment or articles shall be new and of the latest model; not used, remanufactured or reconditioned.
21. Unit price for each item offered shall include packing and shipping unless otherwise specified. A total shall be entered in the Amount column for each item offered. In case of discrepancy between the unit price and extended price, the unit price will be presumed to be correct.
22. Time will be of the essence for any orders placed as a result of this quotation. The Oakdale Irrigation District reserved the right to cancel such order(s) or any part thereof, without obligation, if delivery is not made within the time(s) specified on the quotation form.



OAKDALE IRRIGATION DISTRICT

ONE (1) EACH SIX WHEEL DRIVE MOTOR GRADER WITH RIPPER ATTACHMENT

Item No. 001 – One (1) each Six WD Motor Grader with Ripper Attachment

Specification:

- EPA certified to Tier 4 Final emissions standards, no CARB credits accepted. 6 cylinder water cooled diesel Engine with wet-sleeve cylinder liner design for improved cylinder cooling, 255 Net Peak HP fuel filter with water separator. Heavy duty air cleaner and adjusting rotary ejector pre-cleaner. Unit shall be equipped with OEM provided wireless communication system capable of monitoring and communicating machine location, fuel burn as well as multiple other vehicle performance data. In addition, the system shall be capable of updating system control software wirelessly.
- Diesel Particulate Filter (DPF) ash service interval as needed (up to the engine overhaul of 15,000 hours between diesel particulate filter ash removal).
- Cooling System - high efficiency radiator core, reversible cooling fan, swing out radiator grill.
- Engine will have a minimum torque rise of 54% in all gears.
- 6 Wheel Drive (WD): Precision mode that pulls the grader with front wheel drive only and allows for seamless shifting to 6WD on-the-fly without stopping the machine.
- Automatic transmission with Auto Shift, and Event Based Shifting (EBS) and Transmission Solenoid Valve Guard options. Eight (8) forward and eight (8) reverse speeds. Independent oil reservoir/cooling system. Over speed protection, park start safety switch and on board diagnostics.
- Differential Lock/Unlock shall be capable of being engaged or disengaged at any time during vehicle operation without incurring damage to the differential and differential lock system. Engagement shall not be restricted or determined by vehicle speed, vehicle shifts, or tandem tractive conditions (tandems slipping).
- ROPS/FOBS certified cab, maximum cab height - ten foot, six inches (10' 6"). Air conditioning, heater, air ride seat, arm rests and head rest with minimum 3" retractable seat belt, adjustable wrist rests. Steering wheel and control console shall be tilt able, AM/FM Radio. Front and rear upper windows including lower front windows shall be equipped with intermittent wipers and washers. Side windows, exterior side mirrors and internal rear view mirror. Keyless start. Instrument panel display shall include: engine oil pressure, coolant temp., volt meter, transmission temperature, fuel gauge, hour meter, tachometer, and brake pressure gauge. Cab controlled air pre-cleaner. 24Volt to 12Volt converter for outlet, minimum 10 amp continuous circuit. Dome light. Monitor with rear view camera. Sun visor, floor mat and rear retractable sun shade. Five (5.0) lbs. multi-purpose (ABC) Dry Chemical Fire Extinguisher. Operator's manual, decals and labels shall be in the English.
- Audible Alarms – Minimum: Engine coolant temperature pressure & engine oil pressure, transmission oil temperature, battery discharge and air cleaner restriction.

Item No. 001 – One (1) each Six WD Motor Grader with Ripper Attachment

Specification continued:

- Visual Alarms – Minimum: Air filter, battery discharge, brake oil pressure, engine coolant temperature, engine oil pressure, hydraulic oil level, parking brake and transmission warning.
- Steering - Articulated with steering wheel, conventional mechanical control levers and Decelerator.
- Hydraulic Controls - Right side four (4) function control. Left side four (4) function control plus one (1) auxiliary function with float control and lines for ripper. Hydraulic pump disconnect.
- Cross Slope System option.
- Brake System - Minimum: Four wheel, adjustment free, internal wet disc and cooled.
- Drive System - Spiral beveled; hydraulically actuated, clutch type can be applied on the go; selectable manual or automatic differential lock.
- Tires: Six (6) each 17.5R-25 minimum 24PR (L-2/L-3) Radial, 3 piece rims, one (1) each additional spare 17.5R-25 minimum 24PR (L-2/L-3) Radial, 3 piece rim to be delivered with the machine.
- Electrical - 24Volt system, Two (2) each 1400 CCA maintenance free batteries, 130 Amp alternator minimum. Battery disconnect switch.
- Lights – Four (4) each total, front and rear Halogen work lights four, turn signals with 4-way flashers, LED stop and tail lights, electric horn.
- Moldboards - twelve feet (12') x twenty seven inch (27") x one inch (1") with eight inch (8") x three quarter inch (3/4") cutting edges and reversible overlay end bits, five eights (5/8") hardware.
- Rear Attachments - Rear mounted Ripper/Scarifier combination w/rear Hitch and Pin. Three (3) each ripper shanks shall be two (2) inch by five (5) inch with teeth.
- Blade impact absorption system protection option.
- Circle Drive - Heavy duty dual input gearbox with slip clutch.
- Front push plate/block.
- Back up alarm - 107 dBA rating
- Left side cab roof mounted Beacon with flip over/down bracket.
- License bracket and light.
- Slow moving vehicle (SMV) sign/mount.
- Total machine weight: 44,000 lb. minimum.
- Complete service, technical and parts manuals for this machine to be provided at time of delivery of the machine.
- Data Management System.
- Extended Powertrain and Hydraulic Warranty: 72 month/4,000 hours with no deductible.

Motor Grader Vendor List

1. Holt of California

1521 West Charter Way

Stockton, CA. 95206

209-466-6000 office

209-321-8365 cell

Contact: Dave Espindula

despindula@holtca.com

2. Pape Machinery

8621 South Eldorado Street

French Camp, CA. 95231

209-983-8122 office

209-649-3004 cell

Contact: Scott Henderson

shenderson@papemachinery.com

3. Pape Machinery

3000 San Antonio Drive

Fowler, CA 93625

559-834-4774 office

559-834-4169 cell

Contact: Mike Higgins

mhiggins@papemachinery.com

4. Holt of California

7310 Pacific Avenue

Pleasant Grove, CA. 95668

916-921-8800 office

916-416-5807 cell

Contact: David Yocum

dyocum@holtca.com



OAKDALE IRRIGATION DISTRICT

Bid No. 2018-005 Motor Grader

Description	Item No.	Pape Machinery French Camp		Pape Machinery French Camp		Holt of California Stockton	
		Quantity	Amount	Quantity	Amount	Quantity	Amount
Six Wheel Drive Motor Grader w/ Ripper Attachment	1	1	\$ 330,969.19	1	\$ 311,395.12	1	\$ 346,396.78
Bid Specifications Met		Yes		No		No	
Bid Amount Total		\$ 330,969.19		\$ 311,395.12		\$ 346,396.78	

Notes:



1205 East F Street, Oakdale, CA 95361 - 209-847-0341 - Fax: 209-847-3468 - www.oakdaleirrigation.com

REQUEST FOR BID

THIS IS NOT AN ORDER

Bid Number: 2018-005
 Date Mailed: 09/19/2018
 Return No Later Than: 9 A.M. on 10/05/2018

Received

OCT 05 2018

Instructions:

1. Read Instructions and conditions on reverse side before quoting.
2. Quote on each item separately.
3. Specify how many are in the unit of the product you are quoting.
4. State warranty period, if any, on equipment and maintenance agreement terms.
5. Price quoted FOB destination, unless otherwise stated.
6. Complete and sign all pages of the quotation. Any unsigned quotation will be considered non-responsive and void.
7. Return this form and all attachments, keeping one copy for your reference. Show bid number on outside of envelope if one is given.



Send a price on the following: If the price (s) does not include shipping, quote estimated shipping cost. If you are the qualifying low bid, you will be notified by phone or mail within 14 days or less.

Item No.	Qty	Unit	Description	Mfg Brand and or Trade Name	Unit Price	Amount
001	1	Ea.	Six Wheel Drive Motor Grader with Riper Attachment <u>2019 John Deere 672GP</u>			\$304,990.95
	1		See the attached specification sheet for details			
	7		Include and specify <u>ALL</u> fees.			
	1		Include documentation and licensing.		CA TIRE Fee	\$12.25
	1		All taxes included.		DMV Fee	\$150.00
	1		Provide ETA to Oakdale Irrigation District for delivery.		Sub TOTAL	\$305,153.20
	1		Price quoted is FOB destination.		TAX 8.375	\$25,542.99
	1		Return Bid to the Attention of: Jason R. Jones, Support Services Manager Oakdale Irrigation District 1205 East F Street Oakdale, CA 95361		TOTAL	\$330,696.19
	1		Bids can be received via fax (209) 840-5578, emailed to jjones@oakdaleirrigation.com , mailed or hand delivered to the address noted above no later than 9 A.M. on October 5, 2018.			
	1		Please call Jason Jones at (209) 840-5535 or email at jjones@oakdaleirrigation.com . If there are any questions or clarifications need.			

VENDOR IS REQUIRED TO PROVIDE A COMPLETED MSDS (MATERIAL SAFETY DATA SHEET) FOR HAZARDOUS SUBSTANCES. THIS IS REQUIRED BY LABOR CODE SECTION 6382 AND 6090 GENERAL INDUSTRIAL SAFETY ORDER SECTION 519, TITLE 6 CA ADMIN CODE. MSDS SHEET FOR EACH SPECIFIED ITEM SHALL BE SENT TO PLACE OF SHIPMENT.

<p>We agree to furnish the above articles and/or services at the price shown and terms stated, subject to the instructions and conditions on both sides of this form.</p> <p>Company Name: <u>Pape Machinery</u></p> <p>Address: <u>8621 SELDRADO RD French Camp CA</u></p> <p>Authorized Signature: <u>[Signature]</u></p> <p>Title: <u>Territory Manager</u></p> <p>Phone: <u>209-6483004</u> 800 No. _____</p> <p>Fax No.: <u>209-983-1105</u></p>	<p style="text-align: center; font-size: 1.2em;"><u>43334</u></p> <p>Business License No.</p> <p style="text-align: center; font-size: 1.2em;"><u>93-1048932</u></p> <p>Federal ID No.</p> <p style="text-align: center; font-size: 1.2em;"><u>100533464</u></p> <p>Ca. Sales or Use Tax Permit No.</p>	<p>Subject to cash discount of <u>0</u> % in <u>0</u> days</p> <p>Cash Discount of less than 15 days will be considered net. Quotations are FOB</p> <p style="text-align: center; font-size: 1.2em;"><u>45-90 DAYS</u></p> <p>Delivered unless otherwise specified</p> <p>Complete delivery will be made in <u>45-90</u> days from receipt of order unless otherwise indicated</p>
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1205 East F Street, Oakdale, CA 95361- 209-847-0341 - Fax: 209-847-3468 - www.oakdaleirrigation.com

Received

OCT 05 2018

REQUEST FOR BID

THIS IS NOT AN ORDER

Oakdale ID Counter

Bid Number: 2018-005
Date Mailed: 09/19/2018
Return No Later Than: 9 A.M. on 10/05/2018

Instructions:

1. Read Instructions and conditions on reverse side before quoting.
2. Quote on each item separately.
3. Specify how many are in the unit of the product you are quoting.
4. State warranty period, if any, on equipment and maintenance agreement terms.
5. Price quoted FOB destination, unless otherwise stated.
6. Complete and sign all pages of the quotation. Any unsigned quotation will be considered non-responsive and void.
7. Return this form and all attachments, keeping one copy for your reference. Show bid number on outside of envelope if one is given.

NF
[Signature]

Send a price on the following: If the price (\$) does not include shipping, quote estimated shipping cost. If you are the qualifying low bid, you will be notified by phone or mail within 14 days or less.

Item No.	Qty	Unit	Description	Mfg Brand and or Trade Name	Unit Price	Amount
001	1	Ea.	Six Wheel Drive Motor Grader with Riper Attachment			
	1		2019 John Deere 672G			\$287,181.43
			See the attached specification sheet for details			
	7		Include and specify <u>ALL</u> fees.			
			Include documentation and licensing.		CATIAO Fee	\$12.25
			All taxes included.			
	1		Provide ETA to Oakdale Irrigation District for delivery.		DMV Fee	\$150.00
			Price quoted is FOB destination.			
	1		Return Bid to the Attention of: Jason R. Jones, Support Services Manager Oakdale Irrigation District 1205 East F Street Oakdale, CA 95361		Sub Total	\$287,343.68
			Bids can be received via fax (209) 840-5578, emailed to jjones@oakdaleirrigation.com , mailed or hand delivered to the address noted above no later than 9 A.M. on October 5, 2018.		TAX 8.375	24,051.44
	1		Please call Jason Jones at (209) 840-5535 or email at jjones@oakdaleirrigation.com . If there are any questions or clarifications need.		TOTAL	\$311,395.12

VENDOR IS REQUIRED TO PROVIDE A COMPLETED MSDS (MATERIAL SAFETY DATA SHEET) FOR HAZARDOUS SUBSTANCES. THIS IS REQUIRED BY LABOR CODE SECTION 6382 AND 6090 GENERAL INDUSTRIAL SAFETY ORDER SECTION 519, TITLE 6 CA ADMIN CODE, MSDS SHEET FOR EACH SPECIFIED ITEM SHALL BE SENT TO PLACE OF SHIPMENT.

We agree to furnish the above articles and/or services at the price shown and terms stated, subject to the instructions and conditions on both sides of this form. Company Name: <u>Pape Machinery</u> Address: <u>8621 SELDORADO ST FRENCHCAMP CA</u> Authorized Signature: <u>[Signature]</u> Title: <u>TERRITORY MANAGER</u> Phone: <u>209-648-3004</u> 800 No. _____ Fax No.: <u>209-983-1105</u>	<u>43334</u> Business License No.	Subject to cash discount of <u>0</u> % in <u>0</u> days Cash Discount of less than 15 days will be considered net. Quotations are FOB
	<u>93-1048932</u> Federal ID No.	<u>45-90 DAYS</u> Delivered unless otherwise specified
	<u>100533464</u> Ca Sales or Use Tax Permit No.	Complete delivery will be made in <u>45-90</u> days from receipt of order unless otherwise indicated



1205 East F Street, Oakdale, CA 95361 - 209-847-0341 - Fax: 209-847-3468 - www.oakdaleirrigation.com

REQUEST FOR BID

THIS IS NOT AN ORDER

Received

Bid Number: 2018-005
Date Mailed: 09/19/2018
Return No Later Than: 9 A.M. on 10/05/2018

OCT 05 2018

Instructions:

1. Read Instructions and conditions on reverse side before quoting.
2. Quote on each item separately.
3. Specify how many are in the unit of the product you are quoting.
4. State warranty period, if any, on equipment and maintenance agreement terms.
5. Price quoted FOB destination, unless otherwise stated.
6. Complete and sign all pages of the quotation. Any unsigned quotation will be considered non-responsive and void.
7. Return this form and all attachments, keeping one copy for your reference. Show bid number on outside of envelope if one is given.

Oakdale ID Counter *NF-155*

Send a price on the following: If the price (\$) does not include shipping, quote estimated shipping cost. If you are the qualifying low bid, you will be notified by phone or mail within 14 days or less.

Item No.	Qty	Unit	Description	Mfg Brand and or Trade Name	Unit Price	Amount
001	1	Ea.	Six Wheel Drive Motor Grader with Ripper Attachment		1	319,627.94
<p>See the attached specification sheet for details</p> <p>Include and specify ALL fees.</p> <p>Include documentation and licensing.</p> <p>All taxes included.</p> <p>Provide ETA to Oakdale Irrigation District for delivery.</p> <p>Price quoted is FOB destination.</p> <p>Return Bid to the Attention of: Jason R. Jones, Support Services Manager Oakdale Irrigation District 1205 East F Street Oakdale, CA 95361</p> <p>Bids can be received via fax (209) 840-5578, emailed to jjones@oakdaleirrigation.com, mailed or hand delivered to the address noted above no later than 9 A.M. on October 5, 2018.</p> <p>Please call Jason Jones at (209) 840-5535 or email at jjones@oakdaleirrigation.com. If there are any questions or clarifications need.</p>						
					TAX 8.375%	26,768.94
						\$ 346,396.78

VENDOR IS REQUIRED TO PROVIDE A COMPLETED MSDS (MATERIAL SAFETY DATA SHEET) FOR HAZARDOUS SUBSTANCES. THIS IS REQUIRED BY LABOR CODE SECTION 8382 AND 6090 GENERAL INDUSTRIAL SAFETY ORDER SECTION 519. TITLE 6 CA ADMIN CODE, MSDS SHEET FOR EACH SPECIFIED ITEM SHALL BE SENT TO PLACE OF SHIPMENT.

We agree to furnish the above articles and/or services at the price shown and terms stated, subject to the instructions and conditions on both sides of this form. Company Name: <u>Holt of California</u> Address: <u>1521 W. Chester Way Stockton</u> Authorized Signature: <u>[Signature]</u> Title: <u>Sales</u> Phone: <u>(209) 321-0365</u> 800 No. _____ Fax No.: <u>(209) 464-3814</u>	<u>19-0000664</u> Business License No. <u>68-0421094</u> Federal ID No. <u>18-00001719</u> Ca. Sales or Use Tax Permit No.	Subject to cash discount of <u>2</u> % in <u>10</u> days Cash Discount of less than 15 days will be considered net. Quotations are FOB <u>Delivered</u> Delivered unless otherwise specified <u>18 weeks</u> Complete delivery will be made in _____ days from receipt of order unless otherwise indicated
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1205 East F Street, Oakdale, CA 95381-209-847-0341 - Fax: 209-847-3488 - www.oakdaleirrigation.com

REQUEST FOR BID

THIS IS NOT AN ORDER

Received

Bid Number: 2018-005
Date Mailed: 09/19/2018
Return No Later Than: 9 A.M. on 10/05/2018

OCT 05 2018

Instructions:

1. Read Instructions and conditions on reverse side before quoting.
2. Quote on each item separately.
3. Specify how many are in the unit of the product you are quoting.
4. State warranty period, if any, on equipment and maintenance agreement terms.
5. Price quoted FOB destination, unless otherwise stated.
6. Complete and sign all pages of the quotation. Any unsigned quotation will be considered non-responsive and void.
7. Return this form and all attachments, keeping one copy for your reference. Show bid number on outside of envelope if one is given.

Oakdale ID Counter

NF [Signature]

Send a price on the following: If the price (\$) does not include shipping, quote estimated shipping cost. If you are the qualifying low bid, you will be notified by phone or mail within 14 days or less.

Item No.	Qty	Unit	Description	Mfg Brand and or Trade Name	Unit Price	Amount
001	1	Ea.	Six Wheel Drive Motor Grader with Ripper Attachment		1	320,000.00
			See the attached specification sheet for details			
			Include and specify <u>ALL</u> fees.			
			Include documentation and licensing.			
			All taxes included.			
			Provide ETA to Oakdale Irrigation District for delivery.			
			Price quoted is FOB destination.			
			Return Bid to the Attention of: Jason R. Jones, Support Services Manager Oakdale Irrigation District 1205 East F Street Oakdale, CA 95361			
			Bids can be received via fax (209) 840-5578, emailed to jones@oakdaleirrigation.com , mailed or hand delivered to the address noted above no later than 9 A.M. on October 5, 2018.			
			Please call Jason Jones at (209) 840-5535 or email at jones@oakdaleirrigation.com . If there are any questions or clarifications need.			
					TAX 8.1375%	\$ 26,800.00
						\$ 346,800.00

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We agree to furnish the above articles and/or services at the price shown and terms stated, subject to the instructions and conditions on both sides of this form.

Company Name: Holt of California
Address: 7310 Pacific Ave Pleasant Grove
Authorized Signature: _____
Title: Sales
Phone: 916-416-5807 800 No _____
Fax No: _____

19-00000664
Business License No
68-0421094
Federal ID No
18-00001719
Ca. Sales or Use Tax Permit No.

Subject to cash discount of 2% in 10 days

Cash Discount of less than 15 days will be considered net. Quotations are FOB

Delivered
Delivered unless otherwise specified

Complete delivery will be made in _____ days from receipt of order unless otherwise indicated

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 10
APN: N/A

SUBJECT: APPROVE WORK RELEASE NO. 045 TO GENERAL SERVICES AGREEMENT 2013-GSA-032 WITH NORTHERN STEEL, INC. FOR CUTTING, BENDING, AND PLACEMENT OF REBAR FOR ONE (1) EA. HEADWALL AND TWO (2) EA. DROP STRUCTURES LOCATED ON THE KEARNEY LATERAL

RECOMMENDED ACTION: Authorize General Manager to Execute Work Release No. 045 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for Cutting, Bending and Placement of Rebar for One (1) ea. Headwall and Two (2) ea. Drop Structures Located on the Kearney Latera.

BACKGROUND AND/OR HISTORY:

Northern Steel, Inc. will furnish all necessary labor, tools, equipment, transportation, and materials for the cutting, bending and placement of rebar for one (1) ea. headwall and two (2) ea. drop structures located on the Kearney Lateral. The Work will be performed on a lump sum basis and completed by March 1, 2019.

Staff recommends that the Board authorize the General Manager to execute the Work Release No. 045 for General Services Agreement 2013-GSA-032 for the furnishing, cutting, bending, and placement of rebar. For the inclusions and exclusions see the attached Exhibit "A" for details.

FISCAL IMPACT: \$29,900.00

ATTACHMENTS:

- Work Release No. 045 w/ Exhibit A

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



Work Release No. 045

**Supply Rebar and Tie in Place for One (1) ea.
Headwall and Two (2) ea. Drop Structures located on the
Kearney Lateral – OID #2017-036**

Scope of Work

Furnish all necessary labor, tools, equipment, transportation, and materials for the supply, cutting, bending, and tying in place of rebar for one (1) ea. headwall and two (2) ea. drop structures located on the Kearney Lateral. The price will include two field trips per structure to complete the Scope of Work. The Work will be performed for a Lump Sum amount based on discussions and drawings previously provided to Northern Steel, Inc.

Lump Sum Amount: \$29,900.00

See Exhibit "A" for terms, disclaimers, inclusions and exclusions.

Schedule

The Schedule will be for the Work to be performed and completed before March 1, 2019. The OID contact will be Mr. Jason Jones, Support Services Manager who will coordinate the work. Mr. Jones can be contacted at his office, the telephone number is (209) 840-5535, or at his cell phone number (209) 495-3672.

Terms and Conditions

All Terms and Conditions identified in **General Services Agreement 2013-GSA-032** will remain in effect for Work Release No. 045.

All work over \$1,000.00 will be at prevailing wage rates.

Oakdale Irrigation District

Northern Steel, Inc.

By: _____

By: _____

Name: Steve Knell, P.E.

Name: Michael Jackson

Title: General Manager

Title: CFO

Date: _____

Date: _____

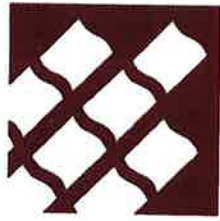


Exhibit "A"

NSI

NORTHERN STEEL, INC.

1636 Culpepper Ave.
 Modesto, CA 95351
 p: 209-527-7934
 f: 209-527-8765
 northernsteel@gmail.com

Customer: Oakdale Irrigation District
 1205 East "F" Street
 Oakdale, CA 95361

Date: 10/11/2018

Job Name: HG Drop Kearney Lat.

Plan Date:

Addenda:

BID PROPOSAL

Material & Labor Price	Total
<p>Typical tie in place job.</p>	<p>13,800.00</p>

TERMS: This bid is good for 30 days. Payment terms are 30 days from billing for labor performed and materials consumed or delivered to job site. Past due accounts will be charged a finance charge at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%. No retention is to be held more than 30 days after installation is complete. This page must be included as an addendum to any contract you provide. All applicable taxes are included. We are union signatories.

Total \$13,800.00

EXCLUSIONS: Unless specified in the description, all of the following are excluded from the cost of this bid: C.J. Dowels, masonry reinforcement, light pole footings, welding, welded bars, pour watchman, rebar guards, labor on existing reinforcement, cost of bonds, liquidated damages, city/ county standards reinforcement, reinforcement not shown on bid plans, testing, inspection, drilling, grouting, misc. iron, engineers allowance, galvanized or epoxy coated rebar, anchor bolt ties, pre-cast reinforcement, threaded rods, inserts, mechanical couplers, and rebar protection. Where other trades' connections go through footing, rebar and labor needed to install will be extra. Unless specified, **NO SITE WORK IS INCLUDED.**

CONTRACTOR PROVIDES: Lines, grades, templates, scaffold, hoisting, lowering, clear access to structures, lay down area within 50' of each structure, safe working environment, layout (including layout of masonry dowels), wooden templates for dowels, field measurements, clear access to excavations (no doubling up of forms; added time will be billed as an extra).

Exhibit "A" Cont.



NSI
NORTHERN STEEL, INC.

1636 Culpepper Ave.

Modesto, CA 95351

p: 209-527-7934

f: 209-527-8765

northernsteel@gmail.com

Customer: Oakdale Irrigation District
1205 East "F" Street
Oakdale, CA 95361

Date: 10/11/2018

Job Name: Kearney Drop Structure

Plan Date:

Addenda:

BID PROPOSAL

Material & Labor Price	Total
Rebar Tied in Place for Kearney Drop Structure	9,800.00
Rebar Tied in Place for Kearney Headwall	6,300.00

TERMS: This bid is good for 30 days. Payment terms are 30 days from billing for labor performed and materials consumed or delivered to job site. Past due accounts will be charged a finance charge at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%. No retention is to be held more than 30 days after installation is complete. This page must be included as an addendum to any contract you provide. All applicable taxes are included. We are union signatories.

Total \$16,100.00

EXCLUSIONS: Unless specified in the description, all of the following are excluded from the cost of this bid: C.J. Dowels, masonry reinforcement, light pole footings, welding, welded bars, pour watchman, rebar guards, labor on existing reinforcement, cost of bonds, liquidated damages, city/ county standards reinforcement, reinforcement not shown on bid plans, testing, inspection, drilling, grouting, misc. iron, engineers allowance, galvanized or epoxy coated rebar, anchor bolt ties, pre-cast reinforcement, threaded rods, inserts, mechanical couplers, and rebar protection. Where other trades' connections go through footing, rebar and labor needed to install will be extra. Unless specified, **NO SITE WORK IS INCLUDED.**

CONTRACTOR PROVIDES: Lines, grades, templates, scaffold, hoisting, lowering, clear access to structures, lay down area within 50' of each structure, safe working environment, layout (including layout of masonry dowels), wooden templates for dowels, field measurements, clear access to excavations (no doubling up of forms; added time will be billed as an extra).

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 11
APN: N/A

SUBJECT: APPROVE AMENDMENT NO. 02 TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-001 WITH PROVOST & PRITCHARD ENGINEERING FOR REVISED HOURLY RATE SCHEDULE

RECOMMENDED ACTION: Authorize General Manager to Execute Amendment No. 02 to Professional Services Agreement 2009-PSA-001 with Provost & Pritchard Engineering for Revised Hourly Rate Schedule

BACKGROUND AND/OR HISTORY:

The District has a Professional Services Agreement (PSA) with Provost & Pritchard Engineering of whom provide technical engineering support for the District. Exhibit "B" Hourly Billing Rate Schedule to the Professional Services Agreement has been revised and is attached for the Board's review along with a rate schedule summary of randomly selected positions. Rates will be effective November 6, 2018.

Staff recommends that the Board approve Amendment No. 02 and authorize the General Manager to execute Amendment No. 02 to amend Professional Services Agreement 2009-PSA-001.

FISCAL IMPACT: Unknown at this time

ATTACHMENTS:

- Contract Amendment No. 02 with Exhibit "B" Revised
 - Rate Schedule Summary (randomly selected – not all inclusive)
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



**OAKDALE IRRIGATION DISTRICT
PROFESSIONAL SERVICES AGREEMENT
2009-PSA-001, AMENDMENT NO. 2**

WITNESSETH THIS AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT, made this 6th day of November, 2018, by and between Oakdale Irrigation District, hereinafter called the "District" and Provost & Pritchard Engineering Group, hereinafter called the "Consultant" agrees to furnish at its own expense, all the labor, equipment and material necessary to do and perform in a good and workmanlike manner all the necessary work as needed by District per this AMENDMENT.

In connection with the foregoing Professional Services Agreement, the parties hereto mutually agree as follows:

1. Revise the **Exhibit "B"** Hourly Billing Rate Schedule to reflect the rates as shown in **Exhibit "B" Revised** attached.

There are no other changes to the Professional Service Agreement. All Terms and Conditions of the original Professional Services Agreement remain the same for this Amendment.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

OAKDALE IRRIGATION DISTRICT

**Provost & Pritchard Engineering
Group**

Steve Knell, P.E.
General Manager

Kevin Johansen, P.E.
Vice President

Date: _____

Date: _____



PROVOST & PRITCHARD CONSULTING GROUP
STANDARD FEE SCHEDULE
Effective 8/1/2018
 (hourly rates)

This schedule supersedes previously published fee schedules as of the effective date
Multi-year contracts are subject to any subsequent changes in these rates

	<u>Fee</u>
<u>ENGINEERING STAFF:</u>	
Assistant Engineer	\$ 90.00 - \$110.00
Associate Engineer	\$115.00 - \$135.00
Senior Engineer	\$140.00 - \$170.00
Principal Engineer	\$175.00 - \$215.00
<u>SPECIALISTS:</u>	
Assistant Environmental Specialist	\$ 80.00 - \$105.00
Associate Environmental Specialist	\$112.00 - \$142.00
Senior Environmental Specialist	\$145.00 - \$170.00
Principal Environmental Specialist	\$180.00 - \$210.00
Associate GIS Specialist	\$ 90.00 - \$110.00
Senior GIS Specialist	\$115.00 - \$145.00
Associate Geologist/Hydrogeologist	\$110.00 - \$135.00
Senior Geologist/Hydrogeologist	\$145.00 - \$175.00
Associate Water Resources Specialist	\$ 90.00 - \$110.00
Senior Water Resources Specialist	\$115.00 - \$145.00
<u>PLANNING STAFF:</u>	
Assistant Planner/CEQA-NEPA Specialist	\$ 70.00 - \$ 95.00
Associate Planner/CEQA-NEPA Specialist	\$100.00 - \$125.00
Senior Planner/CEQA-NEPA Specialist	\$135.00 - \$160.00
Principal Planner/CEQA-NEPA Specialist	\$165.00 - \$190.00
<u>TECHNICAL STAFF:</u>	
Assistant Technician	\$ 70.00 - \$ 90.00
Associate Technician	\$ 95.00 - \$115.00
Senior Technician	\$125.00 - \$140.00
<u>CONSTRUCTION SERVICES:</u>	
Associate Construction Manager	\$110.00 - \$130.00
Senior Construction Manager	\$135.00 - \$157.00
Principal Construction Manager	\$165.00 - \$195.00
Construction Manager Prevailing Wage ^{(1) (2)}	\$137.00 - \$162.00
<u>SUPPORT STAFF:</u>	
Administrative Assistant	\$ 60.00 - \$ 80.00
Project Administrator	\$ 70.00 - \$ 90.00
Project Manager	\$120.00
Intern	\$ 60.00
<u>SURVEYING SERVICES:</u>	
LSIT Surveyor	\$ 90.00 - \$110.00
Licensed Surveyor	\$120.00 - \$155.00
	<u>Prev. Wage (1)</u>
1 Man Survey Crew	\$160.00 \$185.00
2 Man Survey Crew	\$225.00 \$265.00
2 Man Survey Crew including LS	\$260.00 \$270.00
1 Man CORS Survey Crew	\$175.00
2 Man CORS Survey Crew	\$225.00
UAV (Drone) Services	\$200.00
(Field Work not including survey equipment billed at individual standard rate plus vehicle as appropriate)	

EXPERT WITNESS: As quoted.

TRAVEL TIME (for greater than 1 hour from employee's base office): \$80/hr (unless the individual's rate is less)

PROJECT COSTS:

Mileage	IRS value + 15%
Outside Consultants	Cost + 15%
Direct Costs	Cost + 15%

- (1) Prevailing wage rates shown for San Joaquin, Stanislaus, Merced, Madera, Fresno, Tulare, Kings and Kern Counties, other counties as quoted.
- (2) Overtime for Construction Services prevailing wage will be calculated at 125% of the standard prevailing wage rate.

Provost & Pritchard

2009-PSA-001

Rate Schedule

Random Selection of Positions

	2011	2018	Avg Annual % Increase Since 2011
Classification			
Assistant Engineer	\$ 105	\$ 110	0.68%
Principal Engineer	\$ 170	\$ 215	3.78%
Senior Environmental Specialist	\$ 155	\$ 170	1.38%
Senior GIS Specialist	\$ 115	\$ 145	3.73%
Senior Geologist/Hydrogeologist	\$ 150	\$ 175	2.38%
Assistant Technician	\$ 80	\$ 90	1.79%
Senior Technician	\$ 110	\$ 140	3.90%
Administrative Assistant	\$ 60	\$ 80	4.76%
Project Administrator	\$ 70	\$ 90	4.08%
Licensed Surveyor	\$ 130	\$ 155	2.75%
		Average	2.92%

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 12
APN: N/A

SUBJECT: APPROVE WORK RELEASE NO. 002 TO GENERAL SERVICES AGREEMENT 2017-GSA-001 WITH APPLIED TECHNOLOGY GROUP, INC. FOR WORK ASSOCIATED WITH THE NORTH SIDE REGULATING RESERVOIR SCADA TOWER PROJECT

RECOMMENDED ACTION: Authorize General Manager to Execute Work Release No. 003 to General Services Agreement 2017-GSA-001 with Applied Technology Group, Inc. for Work Associated with the North Side Regulating Reservoir SCADA Tower Project

BACKGROUND AND/OR HISTORY:

The North Side Regulating Reservoir SCADA Tower Project (Project) will include the installation of one 190' tall tower at the OID North Side Regulating Reservoir located approximately three miles northeast of the City of Oakdale in Stanislaus County. The communications tower will be located at an area of the OID North Side Regulating Reservoir that is currently being used as a laydown area and inventory yard for OID materials. The tower will be a self-supporting lattice design and will be located approximately 2,100 feet from the nearest residence. The tower's concrete pad foundation is 26' x 26' x 4' deep, and the tower components will be manufactured at an existing facility and assembled onsite.

Applied Technology Group, Inc. (ATG) will furnish the necessary tools, labor, equipment, transportation and materials for the installation of antennas, cabling, grounding and radios for the North Side Regulating Reservoir SCADA Tower Project. ATG will also supply the personnel with expertise to assist with the setup and commissioning of the licensed 900MHz radios and the 5.8MHz microwave radios during a second site visit. See attached Exhibit "A" for more detail.

Staff recommends that the Board authorize the General Manager to execute the Work Release No. 003 for General Services Agreement 2017-GSA-001 for work associated with the North Side Regulating Reservoir SCADA Tower Project.

FISCAL IMPACT: Estimated Not to Exceed Amount \$93,740.35

ATTACHMENTS:

- Work Release No. 003 with Exhibit "A"
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:



Work Release No. 003

North Side Regulating Reservoir SCADA Tower Project **OID Project No. 2018-031**

Background

The OID has over 80 automated canal gates and flow meters currently incorporated into its Supervisory Control and Data Acquisition (SCADA) system, and continues to expand canal automation as part of modernization and increased efficiency efforts identified in the district's Water Resources Plan and associated Programmatic EIR for the program. As the SCADA system continues to grow, the need has arisen for a new tower to intercept and relay radio communications to and from the OID office and the remote automated gate and meter sites.

The North Side Regulating Reservoir SCADA Tower Project (Project) will involve the installation of one 190' tall tower at the OID North Side Regulating Reservoir located approximately three miles northeast of the City of Oakdale in Stanislaus County. The communications tower will be located at an area of the OID North Side Regulating Reservoir that is currently being used as a laydown area and inventory yard for OID materials. The tower will be a self-supporting lattice design and will be located approximately 2,100 feet from the nearest residence. The tower's concrete pad foundation is 26' x 26' x 4' deep, and the tower components will be manufactured at an existing facility and assembled onsite.

Scope of Work

Applied Technology Group, Inc. (ATG) will furnish the necessary tools, labor, equipment, transportation and materials for the installation of antennas, cabling, grounding and radios for the North Side Regulating Reservoir SCADA Tower Project. ATG will also supply the personnel with expertise to assist with the setup and commissioning of the licensed 900MHz radios and the 5.8MHz microwave radios during a second site visit. See attached Exhibit "A" for more detail.

Schedule

Applied Technology Group, Inc. will begin the Work as soon as possible. OID's contact will be Mr. Eric Thorburn, P.E., Water Operations Manager. Mr. Thorburn can be reached at his direct office number, (209) 840-5525.

Exhibit "A"

INFO FOR TOWER INSTALL WORK RELEASE

SCOPE OF WORK:

ATG will provide materials and labor to install antennas, cabling, grounding, and radios at the newly constructed North Tower. Specifics will include:

- Install omni antennas at top of tower (190' and 180')
- Install microwave dish & Rocket M5 at 180'
- Install and dress 2 runs of 7/8" Heliac from omni antennas down the tower
- Install and dress 1 run of 1/4" outdoor Cat5 Cable from Rocket M5 down the tower
- Ground coax at origin, 100' point and bottom of tower
- Run coax through the entry panel in the side of the pump building
- Terminate coax at the radio equipment.
- Install a double door 19" rack mount enclosure in pump building
- Install 2 MPRL Orbit Master Stations in the enclosure
- Install miscellaneous mounting & cable management listed in Quote #6638
- Installation should be completed within 1 week

Labor for the above tasks: 17,280.00

Travel Expenses: 5,281.00

Admin Process Fee: 200.00

ATG will supply personnel and expertise to assist with the setup and commissioning of the licensed 900MHz radios and the 5.8MHz microwave radios during a second trip. Specifics include:

- Align microwave dish with the sector antennas on the office tower for maximum reception.
- Assist District personnel with the programming of the licensed 900 Orbit master radios to communicate with the remote radios in the field.
- Provide whatever support necessary to get the system up and running.
- Commissioning should be completed within 1 week

Labor for above tasks: 8,400.00

Travel Expenses: 3,811.20

Admin Process Fee: 200.00

Payment Terms are outlined in Para 5 of 2017-GSA-001



APPLIED TECHNOLOGY GROUP, INC.
SPECIALIZED COMMUNICATIONS SERVICES

4440 Easton Drive - Bakersfield, CA 93309
(661) 322-8650 or (800) 481-0007 Fax (661) 322-4060
Fed ID #77-0229621 / Contractors Lic #891598 / B.E.A.R. #89845
atginternet.com - atg-inc.com

Exhibit "A"

Quote	QTSTD0000006638
Date	10/23/2018
Page	1

Quote Expires: 11/22/2018

Bill To: 3351

OAKDALE IRRIGATION DISTRICT
MICHAEL BALLINGER
1205 EAST F STREET
OAKDALE CA 95361

Ship To:

OAKDALE IRRIGATION DISTRICT
MICHAEL BALLINGER
1205 EAST F STREET
OAKDALE CA 95361

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Reg Ship Date
TOWER PARTS	3351	42	UPS GROUND	NET 15 DAYS	0/0/0000
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
2	DB589Y	ANTENNA,OMNI 890-960MHz 9dBd	Each	\$1,080.00	\$2,160.00
2	PSA3	MOUNT, STANDOFF, TOWER, W/STIFF ARM	Each	\$418.00	\$836.00
500	AVA550	7/8" COAXIAL CABLE	Each	\$7.25	\$3,625.00
2	A5NM-S	CONNECTOR, N(M), FOR 7/8" HELIAX	Each	\$36.00	\$72.00
2	A5NF-S	CONNECTOR, N(F), FOR 7/8" HELIAX	Each	\$36.00	\$72.00
4	HG78-C	HOISTING GRIP, SLIP ON, FOR 7/8" HELIAX	Each	\$22.00	\$88.00
8	SG78/12B2U	GROUND KIT, SUREGROUND, FOR 7/8" HELIAX	Each	\$23.25	\$186.00
4	CPC2.5/3	GROUND CLAMP, PIPE, UNIVERSAL	Each	\$40.00	\$160.00
20	LDF450A	1/2" HELIAX HARDLINE CABLE/BOX	FOOT	\$3.00	\$60.00
4	L4TNMP5A	CONNECTOR, N(M), FOR 1/2" HELIAX	Each	\$25.50	\$102.00
20	TWS400	50 Ohm 3/8" OD COAXIAL CABLE	FOOT	\$1.03	\$20.60
4	RFN1002/1SI	N (M) CLAMP PLUG	Each	\$14.50	\$58.00
2	UGBKIT-0412-T	GROUND BAR KIT, UNIVERSAL, 4" X 12'	Each	\$92.00	\$184.00
1	UGBKIT-0212-T	GROUND BAR KIT, UNIVERSAL, 2" X 12'	Each	\$87.00	\$87.00
30	THHN6STRGRN500S	#6 GREEN JACKET STRANDED INSULATED GROUND WIRE	FOOT	\$1.15	\$34.50
1	HC2-10	HOSE CLAMPS, 1 1/2" TO 3 1/2", 10PK	Each	\$12.50	\$12.50
6	CXB78	COAX BLOCK, DOUBLE, FOR 7/8" CORRUGATED, 10PK	Each	\$14.60	\$87.60
6	CXB14-2	COAX BLOCK, DOUBLE, FOR 1/4" COAX, 10PK	Each	\$10.00	\$60.00
6	CH50	SS THREADED ROD KITS (3/8" x 5") FOR COAX BLOCKS	Each	\$26.00	\$156.00
3	CH35	SS THREADED ROD KITS (3/8" x 3-1/2") FOR COAX BLOCKS	Each	\$22.80	\$68.40
3	ADAP-U	ANGLE ADAPTORS, UNIVERSAL, 10PK	Each	\$58.00	\$174.00
2	12SH-3	1/2" TRUE GRIP SNAP-INS - 10 PACK	Each	\$21.75	\$43.50
2	IS50NXC2	FLANGE ARRESTOR N TYPE (F)	Each	\$69.00	\$138.00
200	8393204101	CAT5E FTP UB/RF BK	FOOT	\$0.95	\$190.00
1	ROCKETM5-US	802.11N MIMO 5 GHZ ROCKET AP US	Each	\$89.00	\$89.00
1	ETH-SP	ETHERNET SURGE PROTECTOR	Each	\$16.00	\$16.00
1	HPD3-5.2NS	ANTENNA, DISH, HP, MICROWAVE, 5GHz, 3'	Each	\$2,150.00	\$2,150.00
1	SST2-3	BRACKET, STIFF ARM, FOR 3' HP DISH	Each	\$299.00	\$299.00
1	OD-62DXC	ENCLOSURE, DOUBLE DOOR, 19", RACK MNT W/AC	Each	\$7,475.00	\$7,475.00
1	MISCELLANEOUS HARDW	MISC HARDWARE FOR PROJECT	Each	\$300.00	\$300.00
1	PROJECT LABOR	LABOR TO INSTALL ANTENNAS & CABLE ON TOWER	Each	\$17,280.00	\$17,280.00
1	TRAVEL EXPENSES	LODGING & PER DIEM	Each	\$5,281.20	\$5,281.20
1	L43	DIR ADMIN PROCESSING FEE	Each	\$200.00	\$200.00
1	SPECIAL ORDER	*SPECIAL ORDER* NON-RETURNABLE	N	\$0	\$0.00
1	PROCESSING FEE	ADD'L 3% FEE APPLIES FOR ALL CREDIT CARD PAYMENTS	Each	\$0.00	\$0.00



APPLIED TECHNOLOGY GROUP, INC.

SPECIALIZED COMMUNICATIONS SERVICES

4440 Easton Drive - Bakersfield, CA 93309
 (661) 322-8650 or (800) 461-0007 Fax (661) 322-4060
 Fed ID #77-0229621 / Contractors Lic #891598 / B.E.A.R. #89845
 atginternet.com - atg-inc.com

Exhibit "A"

Quote	QTSTD00000006638
Date	10/23/2018
Page	2

Quote Expires: 11/22/2018

Bill To:

OAKDALE IRRIGATION DISTRICT
 MICHAEL BALLINGER
 1205 EAST F STREET
 OAKDALE CA 95361

Ship To:

OAKDALE IRRIGATION DISTRICT
 MICHAEL BALLINGER
 1205 EAST F STREET
 OAKDALE CA 95361

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date
TOWER PARTS	3351	42	UPS GROUND	NET 15 DAYS	0/0/0000
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
1	NOTE	SCOPE OF WORK RETURN TRIP TO ASSIST WITH COMMISSIONING OF RADIO AND BACKHAUL SYSTEM.	N	\$0	\$0.00
1	PROJECT LABOR	LABOR FOR COMMISSIONING ASSISTANCE	Each	\$8,400.00	\$8,400.00
1	TRAVEL EXPENSES	LODGING AND PER DIEM	Each	\$3,811.20	\$3,811.20
1	L43	DIR ADMIN PROCESSING FEE	Each	\$200.00	\$200.00

Subtotal	\$54,176.50
Misc	\$0.00
Tax	\$1,591.65
Shipping & Handling	\$2,800.00
Total	\$58,568.15

 Authorized Signature

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 13
APN: 002-004-007

**SUBJECT: APPROVE QUITCLAIM OF DEFERRED CONDITIONS OF APPROVAL AGREEMENT
(APN: 002-004-007 – MILAZZO)**

RECOMMENDED ACTION: Approve Quitclaim of Deferred Conditions of Approval Agreement
(APN: 002-004-007 – Milazzo)

BACKGROUND AND/OR HISTORY:

On May 3, 2011, the Board of Directors Approved a Deferred Conditions of Approval Agreement (Agreement) for Daniel Milazzo, landowner of the parcel noted above. The Oakdale Irrigation District (OID) had been consulted during the preparation and approval Stanislaus County Parcel Map 2007-17, which divided the property into two parcels. At that time the OID requested an Agreement for the landowner to defer the conditions of independent irrigation and drainage, per the OID Subdivision Parcel Map Policy. The Stanislaus County Parcel Map was approved, however the landowner never formally completed the parcel split and new APNs were not assigned. The assignment of new APNs is what initiates the New Parcel Connection process and subsequently the need for Agreements. Therefore it is unnecessary in this situation for the Agreement to continue to burden the property, since the APN has never changed and the parcel split never occurred. If and when the landowner completes the parcel split, OID will initiate the New Connection Process and a new Deferred Conditions of Approval may be processed at that time. The landowner has requested that OID quitclaim the existing Agreement such that it may be removed from the property title. OID staff has reviewed this request and recommends approval of the quitclaim.

FISCAL IMPACT: Staff time for document processing.

ATTACHMENTS:

- Quitclaim Resolution
- Deferred Conditions of Approval Agreement

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-NIL**

**AUTHORIZING QUITCLAIM OF
DEFERRED CONDITIONS OF APPROVAL - MILAZZO**

APN: 002-004-007

WHEREAS, the above-noted parcel was subdivided into two (2) new parcels by Stanislaus County Parcel Map 2007-17, recorded in Book 56 of Parcel Maps on Page 17 on November 21, 2008; and

WHEREAS, during the review process, Oakdale Irrigation District (OID) requested a Deferred Conditions of Approval Agreement (Agreement) for independent irrigation improvements; and

WHEREAS, on May 3, 2011 the OID Board of Directors approved the Agreement for landowner Daniel Milazzo, which was recorded on June 15, 2011 as Instrument No. 2011-0049864 in the Office of the Stanislaus County Recorder; and

WHEREAS, the parcel split has never been formally completed and new APNs have not been assigned by Stanislaus County, which is a process that initiates enforcement of the OID Subdivision Parcel Map Policy and therefore the need for an Agreement. Additionally, Mr. Milazzo continues to irrigate the parcel as one orchard. Therefore the existing Deferred Conditions of Approval Agreement that was recorded in the office of the Stanislaus County Recorder on June 15, 2011 as Instrument No. 2011-0049864-00, does not apply and may now be quitclaimed.

NOW THEREFORE BE IT RESOLVED, that any interest in said Deferred Conditions of Approval Agreement for Mr. Milazzo be quitclaimed, and that said Deferred Conditions of Approval Agreement for Mr. Milazzo in its entirety is incorporated by reference and attached to this Resolution.

Upon Motion of Director _____, seconded by Director _____, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of November, 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P. E.
General Manager/Secretary

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:



Stanislaus, County Recorder
Lee Lundrigan Co Recorder Office
DOC- 2011-0049864-00

Acct 402-Counter Customers
Wednesday, JUN 15, 2011 09:16:59
Ttl Pd \$0.00 Nbr-0003068878
OCE/R2/1-6

OAKDALE IRRIGATION DISTRICT
1205 East F Street
Oakdale, CA 95361

APN: 002-004-007

DEFERRED CONDITIONS OF APPROVAL AGREEMENT

BETWEEN DANIEL J. MILAZZO AND OAKDALE IRRIGATION DISTRICT

In a letter to Stanislaus County dated November 1, 2007, Oakdale Irrigation District (DISTRICT) requested certain conditions of project approval from Dennis R. Carter and Renee M. Carter, the applicants for a California Environmental Quality Act (CEQA) review of Stanislaus County Parcel Map Application 2007-17. These conditions were requested to assure independent and measureable irrigation to the two (2) parcels being created by the map. The Carters requested that DISTRICT defer some of these conditions until such time as the new parcels were sold or a change in land use occurred. On July 1, 2008, the DISTRICT Board of Directors decided to enter into a Deferred Conditions of Approval Agreement with the Carters regarding the requested project conditions and their Parcel Map was recorded as 56-PM-17 on November 21, 2008 in the Office of the Stanislaus County Recorder.

On February 21, 2011, DISTRICT received a letter from Daniel J. Milazzo informing DISTRICT that he had purchased the Carter property, which is still listed as the above-noted Assessor's Parcel Number (APN), and requesting that the Deferred Conditions of Approval Agreement be transferred to him. The DISTRICT Board of Directors decided to enter into a new Deferred Conditions of Approval Agreement with Mr. Milazzo (OWNER) regarding the requested project conditions.

NOW THEREFORE IT IS AGREED by and between DISTRICT and OWNER as follows:

These two (2) project conditions shall apply to the two (2) new parcels created by the above-noted Parcel Map, 56-PM-17, as described in the attached **Exhibit "A"** Legal Description of Subject Properties and shown on the attached **Exhibit "B"** Project Site Map.

1. Prior to such time as either parcel is sold, or there is a change in ownership, or there is a change in the current agricultural land use of either new parcel, a new measureable turnout shall be installed on the DISTRICT Fairbanks Pipeline at the historic point of delivery for OWNER property, APN: 002-004-007, and a private irrigation pipeline shall be installed from said new measureable turnout, across the parcel located between the DISTRICT Fairbanks Pipeline and OWNER property, said parcel being APN: 002-004-025. OWNER shall obtain a private irrigation easement for the required new pipeline from the owner of record of APN; 002-004-025. OWNER shall be responsible for all costs incurred in the installation of said new measureable turnout and new pipeline.

EXHIBIT "C" Board Agenda Report Attached

Handwritten initials

2. Prior to such time as any of the said parcels are sold, or there is a change in ownership, or there is a change in the current agricultural land use of any of the said parcels, the parcels shall be prepared to irrigate and drain independently. Private irrigation pipelines shall be installed from the historic point of delivery, in a manner that will provide independent and measureable irrigation to all six parcels. OWNERS shall be responsible for all costs incurred.

By signing below, OWNER Daniel J. Milazzo, the legally titled owner of the subject parcels, hereby agrees to comply with the conditions of approval as listed above. Failure to comply with this Agreement shall result in DISTRICT withholding irrigation water until such time as the listed conditions are met.

This Agreement has been reviewed and We agree with the statements herein.

OWNER


Daniel J. Milazzo

4/15/2011
Date

DISTRICT


Al Bairos, Jr., Board President
Oakdale Irrigation District

5/23/11
Date


Steve Knell, P. E., General Manager
Oakdale Irrigation District

5/23/11
Date

NOTARY

CERTIFICATE OF ACKNOWLEDGMENT

State of California
County of Stanislaus

On April 15, 2011 before me Carla Lillie, notary public, personally appeared Daniel J. Milazzo

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal

Carla Lillie
Signature



(Seal)

CERTIFICATE OF ACKNOWLEDGMENT

State of California
County of Stanislaus

On May 23, 2011 before me Carla Lillie, notary public, personally appeared Al Bairos, Jr. and Steve Knell

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal

Carla Lillie
Signature



(Seal)

EXHIBIT "A"

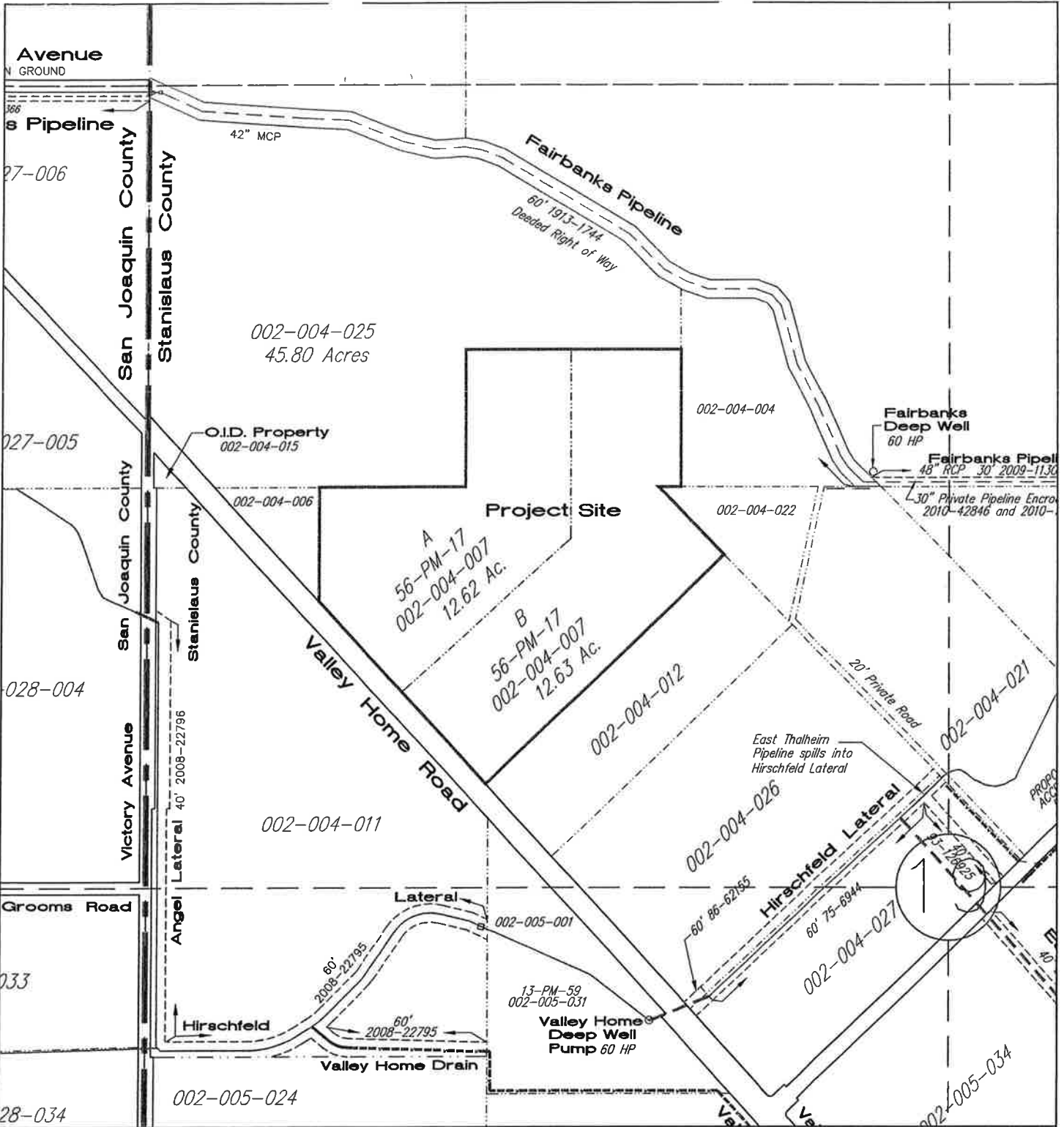
Legal Description of Subject Properties

All that real property located in the unincorporated area of Stanislaus County, California, within the Northwest Quarter of Section 19, Township 1 South, Range 10 East, Mount Diablo Base and Meridian, and more accurately described as follows:

Parcels A and B, as shown on that certain Parcel Map recorded in Book 56 on Page 17 on November 21, 2008 in the Office of the Stanislaus County Recorder.

APN: 002-004-007

End of Description



OAKDALE IRRIGATION DISTRICT
 1205 EAST F STREET
 OAKDALE CALIFORNIA 95361

PROJECT SITE MAP
 MILAZZO - APN 002-004-007
 Deferred Conditions of Approval Agreement
 FAIRBANKS PIPELINE



DATE: Apr. 11, 2011
 DRAWN BY: JDF
 CHECKED BY: JBD

EXHIBIT "B"

CAD FILE No.
 2011-04-11-002
 DWG. No. 1 of 1

BOARD AGENDA REPORT

Date: May 3, 2011
Item Number: 6
APN: 002-004-007

**SUBJECT: APPROVE DEFERRED CONDITIONS OF APPROVAL AGREEMENT
(APN: 002-004-007- MILAZZO)**

RECOMMENDED ACTION: Approve

BACKGROUND AND/OR HISTORY:

The above-noted parcel was subdivided into two (2) new parcels by Stanislaus County Parcel Map 2007-17, recorded in Book 56 of Parcel Maps on Page 17 on November 21, 2008. During the review process, Oakdale Irrigation District (OID) noted the requirement for independent irrigation and drainage of the new parcels. The Landowners of record at the time, Dennis and Renee Carter, requested a Deferred Conditions of Approval Agreement for the required irrigation improvements and on July 1, 2008 the OID Board of Directors approved the Agreement, which was subsequently recorded. The Carters subsequently sold the parcels to Daniel Milazzo on January 28, 2011 without installing the irrigation improvements. On February 21, 2011, Mr. Milazzo wrote a letter to OID General Manager Steve Knell, copy attached, asking that the Carter's Deferred Conditions of Approval Agreement be transferred to his name as the new Landowner, because he is incurring considerable expense in getting the land improved. The matter was presented to the OID Water Committee on April 5, 2011 and the committee recommended granting Mr. Milazzo a new Deferred Conditions of Approval Agreement. Attached please find said Agreement, signed by Mr. Milazzo, for your review. Staff and members of the Water Committee will be present to answer any questions that the Board may have.

FISCAL IMPACT: Staff time for document preparation.

ATTACHMENTS:

- February 21, 2011 Letter from Mr. Milazzo to OID
- Deferred Conditions of Approval Agreement

Board Motion:

Motion by: Webb Second by: Clark

VOTE: Alpers (Yes/No) Bairos (Yes/No) Clark (Yes/No) Doornenbal (Yes/No) Webb (Yes/No)

Action(s) to be taken:

EXHIBIT "C"



AGENDA ITEMS ACTION CALENDAR

BOARD MEETING OF NOVEMBER 6, 2018

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 14
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION SETTING AGRICULTURAL WATER USER RATES FOR 2019

RECOMMENDED ACTION: Approve Resolution Setting Agricultural Water User Rates for 2019

BACKGROUND AND/OR HISTORY:

As provided in the attached resolution, the *Fixed Charges, Volumetric Charge, and 3% annual inflation rate* on the Schedule of Agricultural Water User Rates may be implemented for the 2019 water year.

The *Drought Surcharge* would only be applicable if and when the District declared a drought.

ATTACHMENTS:

- Resolution 2018-NIL
-

Board Motion:

Motion by: _____ Second by: _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-NIL**

**AGRICULTURAL WATER USER RATES
FOR THE WATER YEAR 2019**

WHEREAS, California Water Code Section 22280, et seq. provides that the District may levy charges in lieu of assessments; and

WHEREAS, Water Code Section 22283 provides that the District may prescribe reasonable rules to carry out the provisions of the Water Code section 22280, et seq.; and

WHEREAS, said change is exempt from CEQA under Public Resources Code Section 21080(a) (8); and

WHEREAS, on October 21, 2014, the District accepted and approved the increase in agricultural water user rates as identified in Exhibit A as the maximum that could be imposed without being subject to the requirements of Article XIII D(6) of the California Constitution; and

WHEREAS, the District declares the following:

- (1) The revenues derived from these rates do not exceed the funds required to provide subject properties related services.
- (2) The revenues derived from the rates will not be used for any purpose other than that for which the rates are imposed.
- (3) The amount of a rate imposed shall not exceed the proportional cost of the service; and

NOW BE IT RESOLVED AND ORDERED, the District desires to implement Agricultural Water User Rates for the 2019 water year as follows:

- (1) FIXED CHARGE to be implemented.
- (2) VOLUMETRIC CHARGE to be implemented.
- (3) DROUGHT SURCHARGE will not be implemented.
- (4) Three-percent ANNUAL INFLATION to be implemented.

BE IT FURTHER RESOLVED, that all charges as identified in this Resolution shall be applicable to each separate parcel, as shown on the District records of Stanislaus County and San Joaquin County Assessor's Parcel Maps.

BE IT FURTHER RESOLVED, that each said *fixed* charge shall be collected in two equal installments, the first of which is due on December 31, 2018, and the second on June 20, 2019. If payment for the first installment is not received at the District office by 5:00 p.m. on the aforementioned due date the payment will be considered delinquent, and penalty charges will be made according to current policy. If payment for the second installment is not received at the District office by 5:00 p.m. on the aforementioned due date the payment will be considered delinquent, and penalty charges will be made according to current policy. Postmarks are not accepted.

BE IT FURTHER RESOLVED that the District shall charge and collect, in accordance with California Water Code sections 26077 and 26078, the following penalties on fixed charges that become delinquent:

Fixed Charge

Ten percent (10%) on the first installment.

Five percent (5%) on the second installment plus \$5.00 service charge.

BE IT FURTHER RESOLVED that each volumetric billing is due within 30 days of said statement date. Irrigation water deliveries will continue if not paid by the below due dates, and no penalties will be applied. If the current year's volumetric charges are not paid by December 31, 2018 at 5:00 p.m. at the District office, penalties will be applied. Postmarks will not be accepted.

BE IT FURTHER RESOLVED that the District shall charge and collect, in accordance with California Water Code sections 26077, the following penalties on volumetric charges that become delinquent:

Volumetric Charge

Ten percent (10%)

BE IT RESOLVED that said volumetric charge will be billed for the following periods:

- Start of the irrigation season through May 31st each year,
- June 1st through July 31st, each year,
- August 1st through the end of the irrigation season each year.

NOW THEREFORE, BE IT FURTHER RESOLVED that parcels of lands with outstanding current year charges as of December 31st each year will not be furnished irrigation water for the subsequent irrigation season until these charges are paid in full.

BE IT FURTHER RESOLVED, that this resolution supersedes any other previous resolution relating to the above subject matter.

Upon motion of Director _____, seconded by Director _____, and duly submitted to the Board for its consideration, the above titled resolution was adopted this 6th day of November 2018.

OAKDALE IRRIGATION DISTRICT

Tom Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager/Secretary

EXHIBIT A

SCHEDULE OF AGRICULTURAL WATER USER RATES 2019

FIXED CHARGE

\$28.64 per acre (with a minimum rate of \$57.28)

VOLUMETRIC CHARGE

Tier 1: \$ 3.34 per acre-foot per acre / up to 3 acre-feet

Tier 2: \$ 6.63 per acre-foot per acre / for each additional acre-foot up to 5 acre-feet

Tier 3: \$ 8.81 per acre-foot per acre/ for each additional acre-foot up to 7 acre-feet

Tier 4: \$11.03 per acre-foot per acre / for each additional acre-foot up to 8 acre-feet

Tier 5: \$22.01 per acre-foot per acre / for each additional acre-foot over 8 acre-feet

DROUGHT SURCHARGE – *Not implemented*

\$6.47 per acre

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 15
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADJUST THE HOLIDAY BOARD MEETING DATES

RECOMMENDED ACTION: Cancel the December 4 and December 18, 2018 Board Meetings and Schedule a Special Board Meeting on December 11, 2018; Cancel the January 1 and 15, 2019 Board Meetings and Schedule Special Board Meetings for January 8 and 22, 2019

BACKGROUND AND/OR HISTORY:

There is little to no business activity that is conducted by agencies during the month of December. As such, the General Manager is requesting that the regularly scheduled Board Meetings on December 4 and 18, 2018 be cancelled and a Special Board Meeting be held on December 11, 2018.

In addition, the District offices will be closed on January 1, 2019 for the New Year's Day holiday, which is the day of the regularly scheduled Board Meeting for that month. It is recommended that the Board cancel the regularly scheduled Board Meetings on January 1 and 15, 2019 and reschedule Special Board Meetings to be held on January 8 and 22, 2019.

FISCAL IMPACT: None

ATTACHMENTS:

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 16
APN: 010-076-027

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION ON THE REQUEST TO WAIVE THE \$100 DEPOSIT PLACED ON RURAL WATER ACCOUNT (APN: 010-068-020 - WORMHOOD)

RECOMMENDED ACTION: Deny Request to Waive and Remove the \$100 Security Deposit Charge

BACKGROUND AND/OR HISTORY:

David and Lori Wormhood are OID rural water customers. They have owned the property located at 9609 Demergasso Drive since January 2008. On October 15, 2018, the District received a written request to waive and remove the \$100 deposit placed on their account due to late payment two times within a twelve (12) month period. The deposit and late fees were applied in accordance with District Policy. The Wormhood's late payments occurred in March 2018 and September 2018.

As of October 29, 2018, their account, including penalties, was paid in full except for the \$100.00 deposit.

In accordance with California Water Code section 26000, the Board shall order the Treasurer, to cancel or modify an assessment when it finds that any property has been:

- (a) Assessed in any year more than once.
- (b) Assessed by reason of a clerical error for more than its cash value.
- (c) Computed for assessment on an excessive acreage.
- (d) Assessed while not in district.

Deposits are refunded when a customer experiences twelve (12) months without a late-payment. Therefore, if no late payments are received, the deposit will be refunded in October 2019. If additional late payments are received, the deposit will be held until 12 months of no late payments can be achieved.

FISCAL IMPACT: None

ATTACHMENTS:

- Mr. Wormhood's correspondence received October 15, 2018

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

Fwi
10-12-18

Received

OCT 15 2018

Oakdale ID

CFO Sharon Cisneros

Dear Ms. Cisneros,

I was recently charged a new security deposit due to the 2nd late payment this year. The first one was late, I misplaced the bill, then forgot it, but this was at a time when I was assisting in the care of my terminally ill mother. September's bill was due 9/30, (Sunday), and I dropped it off at the Old counter on ID11. A few years before this I dropped off a payment through the slot in the door. This payment somehow was lost and I was charged a late fee, so since then I pay at the counter. Many businesses will extend the due date when it falls on a weekend, and I assumed you folks do. In 12 years as an Old customer I have never failed to pay a bill, and usually pay a month in advance, ~~carrying~~ carrying a bi-monthly credit. I feel your action against me is unreasonable. I request you remove the deposit, and I will write my bills in the middle of the month. Please advise me of your decision. Thank you

Raid A. Warhead
(Wormhood)



BOARD AGENDA REPORT

Date: November 6, 2018
Item Number: 17
APN: N/A

SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION OPPOSING STATE WATER RESOURCES CONTROL BOARD'S BAY-DELTA PLAN, PHASE 1 DRAFT SUBSTITUTE ENVIRONMENTAL DOCUMENT

RECOMMENDED ACTION: Adopt the Resolution Opposing State Water Resources Control Board's Bay-Delta Plan, Phase 1 Draft Substitute Environmental Document

BACKGROUND AND/OR HISTORY:

The District was contacted by Tino Rossi with Meridan Pacific, Inc. who is working on behalf of the Modesto Irrigation District, to obtain resolutions opposing the SWRCB's Bay-Delta Plan, Phase 1 Draft Substitute Environmental Document.

This is brought to the Board for discussion and possible approval of the Resolution.

FISCAL IMPACT: None

ATTACHMENTS:

- Resolution 2018-NIL
-

Board Motion:

Motion by: _____ **Second by:** _____

VOTE:

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

Action(s) to be taken:

**OAKDALE IRRIGATION DISTRICT
RESOLUTION NO. 2018-NIL**

**OPPOSING STATE WATER RESOURCES
CONTROL BOARD'S BAY-DELTA PLAN, PHASE 1
DRAFT SUBSTITUTE ENVIRONMENTAL DOCUMENT**

WHEREAS, the State Water Resources Control Board's (SWRCB) Bay-Delta Plan, Phase 1 Draft Substitute Environmental Document (SED) issued in December 2012 proposed to require the Stanislaus, Tuolumne, and Merced rivers release 35 percent of unimpaired flows from February to June each year for environmental benefit; and

WHEREAS, the SWRCB, after a hearing in March 2013 and submittal of comments regarding the adequacy and sustainability of the SED, has now revised and increased the recommendations of the Draft SED to 40% unimpaired flows, with the ultimate intention of finalizing the SED and updating the Bay-Delta Water Quality Control Plan with its Board for adoption at a date to be determined; and

WHEREAS, flows described in the SED will create "significant and unavoidable" lasting impacts that will harm the socioeconomic welfare of those within Stanislaus, San Joaquin and Merced county as well as Northern California counties who will be impacted under Phase 2; and

WHEREAS, water supply impacts of flows described in the SED include the loss of hundreds of thousands of acre-feet of surface water that is used for agriculture - the region's economic engine. This loss of water would destroy our agricultural communities; and

WHEREAS, groundwater impacts of flows described in the SED include increased groundwater pumping at a time when California is working to implement the landmark Sustainable Groundwater Management Act. The SED estimates additional and significant groundwater impacts resulting from an increased reliance on groundwater pumping. The reduced surface water deliveries proposed in the SED will severely hamper the ability to conjunctively use surface water deliveries on farms thereby reducing groundwater recharge; and

WHEREAS, there is reasonable and significant doubt that the flows described in the SED will benefit native fish populations or promote ecosystem restoration. The SED focuses narrowly on flows as a solution to environmental concerns while ignoring non-flow alternatives such as predator suppression and fish habitat restoration. Such non-flow management measures are often less costly and more effective; and

THEREFORE BE IT RESOLVED THAT the Oakdale Irrigation District urges the State Water Resources Control Board to pursue a comprehensive solution, which takes into account, rather than dismisses, the impacts listed above. This solution must prioritize non-flow measures to protect native fish species, such as predation reduction programs in-river and in-delta, restore habitat, provide drought off-ramps, address climate change concerns, etc. before requiring flow increases that would threaten the economic vitality of our region's counties, cities and small family farms. Furthermore, the Oakdale Irrigation District opposes any action by the SWRCB that does not take these factors into account and opposes any plan that does not directly address these items.

Upon motion of Director, seconded by Director, and duly submitted to the Board for its consideration, the above titled resolution was adopted this 16th day of October 2018.

OAKDALE IRRIGATION DISTRICT

Thomas D. Orvis, President
Board of Directors

Steve Knell, P.E.
General Manager/Secretary



COMMUNICATIONS

**BOARD MEETING OF
NOVEMBER 6, 2018**



United States Department of Agriculture

Office of the Secretary
Washington, D.C. 20250

RECEIVED

OCT 29 2018

OAKDALE ID

OCT 23 2018

Mr. Steve Knell, P.E.
General Manager
Oakdale Irrigation District
1205 East F Street
Oakdale, California 95361

Dear Mr. Knell:

Thank you for your letter of September 7, 2018, regarding the upcoming hearing and adoption of the California State Water Resource Control Board's Water Quality Control Plan for the San Francisco Bay-Delta. I apologize for the delayed response.

During my visits throughout California and the rest of the country, I heard about concerns our agricultural producers face regarding our natural resources, especially water. My visits to the western States have emphasized that water is truly the lifeblood for agriculture.

My promise is to support agriculture to the best extent I can within the scope of my Federal authorities. As such, I am happy to explore opportunities within my scope of authority that could help resolve the issues you describe.

If you would like to further discuss how the U.S. Department of Agriculture can assist in addressing water shortages in California, please contact Carlos Suarez, State Conservationist, at (530) 792-5606 or carlos.suarez@ca.usda.gov. His address is as follows:

Natural Resources Conservation Service
430 G Street
Suite 4164
Davis, California 95616

Thank you for your concern and interest in conserving our natural resources.

Sincerely,

Sonny Perdue
Secretary



CONDOR EARTH
21663 Brian Lane, P.O. Box 3905
Sonora, CA 95370
209.532.0361
Fax 209.532.0773
www.condorearth.com

WEEKLY CONSTRUCTION MANAGER'S REPORT

**Oakdale Irrigation District
Two-Mile Bar Tunnel Project
WEEK 78**

TO: Scott Lewis, Project Manager

COPY: Jason Jones, Eric Thorburn, Emily Sheldon – OID
Ron Skaggs and Kim Tarantino – Condor

FROM: Kyle White, Assistant Resident Engineer

DAY/DATE: Friday, October 26, 2018

PROJECT NO.: 3818G4

DISCUSSION

1. No accidents, injuries or near-misses to report.
2. DTDS continued placement of final shotcrete tunnel liner this week. The final shotcrete liner was placed along approximately 1,490 linear feet of the tunnel this week. Final shotcrete liner placement is approximately 87% (5,149 feet) complete.
3. DTDS continued placement of tunnel concrete invert slab this week. The tunnel concrete invert slab was placed along approximately 1,226 linear feet of the tunnel this week. Tunnel concrete invert slab placement is approximately 66% (3,936 feet) complete.
4. Schedule Update:
 - DTDS submitted an updated baseline schedule on October 16, which indicates that DTDS will have the tunnel and canal work items completed in mid-January 2019, approximately 2 weeks before the date of the substantial completion schedule included in the Contract (no change from prior report).
 - Anticipated project substantial completion date remains January 2019 to accommodate wintertime canal tie-in (no change from prior report).
 - Contract Substantial Completion date is February 1, 2019 (no change from prior report).
 - Final site restoration and site demobilization is scheduled to be achieved by March 1, 2019 (no change from prior report).
5. Submittals and RFI's:
 - There are currently no outstanding submittals.
 - There are currently no outstanding RFI's.

6. Contract Updates:

- DTDS submitted a revised draft Invoice No. 18 (September) and eCPR (Prevailing Wage) documentation on October 25. Condor has approved the quantities and is currently reviewing the eCPR documentation.

X:\Project\3000_prj\3818G OID 2-Mile Bar\3818G4 TMB Construction\Construction Management\Condor Field Reports and Photos\Weekly Construction Reports\WCMR 20181026 OID TMB.docx





Memorandum

2485 Natomas Park Drive, Suite 600
Sacramento, CA 95833
T +1.916.920.0300
F +1.916.920.8463

Subject **Status Report for September 2018**

Project Name Stanislaus River Basin Plan

Attention Ron Berry/Tri-Dam Project

From Greg Eldridge/CH2M

Date October 29, 2018

Copies to Steve Knell/OID, Peter Rietkerk/SSJID, Mark Leu/CH2M

This memorandum describes the progress by the CH2M project team on the Stanislaus River Basin Plan (Basin Plan) from September 1, 2018 through September 28, 2018. The work completed to date is summarized below by task.

Status Reports

Task 1.1 - Demand for OID

- CH2M continued coordination and data collection activities to support the OID demand analysis, water balance, and land use forecast. Developed data requests for IDC files and GIS data.
- Participated in water balance meeting at OID on Sept. 18 to discuss data inputs and ongoing AWMP modeling and updates and to confirm technical approaches.
- Coordinated with AWMP consultant and held coordination call on Sept. 26. Determined that OID water balance would be split for service areas north and south of the Stanislaus River to coincide with the necessary demand inputs for the New Melones Operations Model.

Task 1.2 - Demand for SSJID

- No activity this reporting period.

Task 1.3 - Other Demands

- No activity this reporting period.

Task 2 - Forecast Basin Water Supply

- CH2M continued coordination with Dan Steiner with regard to development of memo depicting the various regulatory processes that affect or are expected to affect water supply reliability from the Stanislaus River. Researched status of regulatory processes including SWRCB revised water quality control plan.
- Participated in monthly project call with OID and SSJID on September 13 to discuss progress and next steps.
- Held consultant team calls to coordinate project efforts.

Task 3.1 – Financial Analysis for OID

- CH2M coordinated with OID regarding finances and model updates.

Task 3.2 - Financial Analysis for SSJID

- No activity this reporting period.

Task 3.3 – Combined Financial Summary

- No activity this reporting period.

Task 4 - Identify and Evaluate Actions

- No activity this reporting period.

Task 5 - Development and Evaluation of Alternatives

- Coordinated tools and groundwater tool options.
- Held team calls to coordinate project efforts; ongoing project management.

Task 6 - Develop Basin Plan

- No activity this reporting period.

Task 7 - Basin Partner Engagement

- Assisted OID and SSJID with response to agency inquiries regarding the Basin Plan. Coordinated within consultant team to develop ideas for initiating agency input to water management actions.

Activities Planned for Next Reporting Period

- Continue to define the potential range of water supply impacts, working in coordination with Dan Steiner.
- Continue with data collection and analysis to support OID water balance update.
- Initiate water management actions identification task.

Project Management Items

The Stanislaus Basin Plan schedule will be developed as the SSJID Water Master Plan work is now initiated as of Oct 22.

New Legislation Will Impact Litigation of FEHA Claims, Employer-Employee Agreements, and Necessitate Additional Employer Training

By Guest Author on October 1, 2018



This special bulletin was authored by Geoffrey S. Sheldon and Andrew Pramschufer.

In response to the “#Me Too” movement, the California Legislature passed a number of bills intended to protect employees from workplace harassment and retaliation under the Fair Employment and Housing Act (FEHA). On September 30, 2018, Governor Jerry Brown signed these bills into law. The impacts of these new laws, which go into effect on January 1, 2019, are summarized below.

Impact on Retaliation & Harassment Claims under FEHA

Senate Bill 1300 (SB 1300) extends personal liability to an employee alleged to have engaged in unlawful retaliation in the workplace (the FEHA already provided for individual liability for harassment prohibited under FEHA.) SB 1300 also provides that an employer’s failure to take all reasonable

steps to prevent discrimination and harassment from occurring can establish liability for the employer under FEHA even if the underlying discrimination or harassment was not significant enough to be actionable under FEHA.

Additionally, SB 1300 creates a new section under FEHA (Government Code Section 12923), which mandates the following:

- The “severe and pervasive” legal standard is rejected, so that a single incident of harassing conduct is now sufficient to create a triable issue of fact regarding the existence of a hostile work environment;
- A plaintiff no longer needs to prove his or her “tangible productivity” declined as a result of harassment in a workplace harassment suit, and may instead show a “reasonable person” subject to the alleged

discriminatory conduct would find the harassment altered working conditions so as to make it more difficult to work;

- Any discriminatory remark, even if made by a non-decisionmaker or not made directly in the context of an employment decision, may be relevant evidence of discrimination in a FEHA claim; and
- The legal standard for sexual harassment will not vary by type of workplace, and courts will therefore only consider the nature of the workplace in a harassment claim when “engaging in or witnessing prurient conduct or commentary” is integral to the performance of an employee’s job duties.

Finally, SB 1300 limits a prevailing employer’s ability to recover attorney and expert witness fees unless a court finds a plaintiff’s action was “frivolous, unreasonable, or totally without foundation.”

In practice, these changes to the FEHA will make it much easier for plaintiffs to file, litigate and win harassment and discrimination claims against California employers. Getting these types of claims dismissed prior to trial will, beginning January 1, 2019, be much more difficult. As Government Code Section 12923 now explicitly states, “[h]arassment cases are rarely appropriate for disposition on summary judgment.”

Accordingly, it is vital that employers take effective corrective action immediately when claims of harassment and/or discrimination arise. Employers should also review their harassment and discrimination policies to ensure they are compliant with these changes to the FEHA.

Impact on Agreements between Employer and Employee

SB 1300 prohibits an employer from requiring that an employee sign a nondisparagement agreement, confidentiality agreement, or any other document denying the employee the right to disclose information about unlawful acts in the workplace, including sexual harassment. SB 1300 also makes it unlawful for an employer to require an employee waive FEHA rights or claims in exchange for a raise or bonus or as a condition of employment unless the release is a voluntary negotiated settlement agreement filed by an employee in court or an alternative dispute resolution forum, before an administrative agency, or through an employer’s internal complaint process.

Senate Bill 820 (SB 820) prohibits confidentiality clauses in settlement agreements if they would limit the disclosure of factual information related to sexual assault, sexual harassment, or workplace harassment or discrimination based on sex.

Assembly Bill 3109 (AB 3109) prohibits a contract or settlement agreement entered into on or after January 1, 2019 from limiting a party’s right to testify in an administrative, legislative, or judicial proceeding concerning alleged criminal conduct or alleged sexual harassment on the part of the other party to the contract where the party has been required or requested to attend the proceeding.

Employers should note these restrictions on the use of certain clauses in employment contracts, settlement agreements, and other agreements between employers and employees. An employer’s failure to comply with these restrictions will result in a finding that certain provisions of the written agreement are contrary to public policy and unenforceable, potentially leaving an employer open to liability.

Impact on Employer Trainings

Senate Bill 1343 (SB 1343) requires employers with **five or more employees** to provide two hours of sexual harassment trainings to supervisory employees, **and at least one hour of sexual harassment training to nonsupervisory employees** by January 1, 2020. This is a marked change from current law, which does not require such trainings for nonsupervisory employees and only required employers with 50 or more employees to provide sexual harassment training to supervisory employees. Also beginning January 1, 2020, an employer

must provide sexual harassment trainings to all seasonal employees, temporary employees, and any employee hired to work for less than six months within 30 calendar days or within 100 hours worked, whichever comes first.

SB 1300 allows, but does not require, an employer to provide “bystander intervention training” to enable bystanders to identify problematic behaviors in the workplace, including sexual harassment, and intervene as appropriate.

SB 1343 mandates that the DFEH create two online trainings courses—one supervisory, and one nonsupervisory—to be made available on its website so employers may comply with new sexual harassment training requirements. Employers may look to these offered trainings courses to ensure compliance with these new laws.

Employers should review all training materials and procedures to ensure they are satisfying not only their existing obligations, but also all new requirements established by these new bills. This is especially important now that personal liability under the FEHA has been expanded, as discussed above.

Effects on Existing Litigation

We expect these legislative changes will have significant impact on existing litigation once they go into effect on January 1, 2019. Please consult with legal counsel about these new laws and their anticipated effects.

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BOARD MEETING OF NOVEMBER 6, 2018