

MINUTES

Oakdale, California
January 21, 2014

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Steve Webb, President
Herman Doornenbal, Vice President
Frank Clark
Al Bairos, Jr.
Jack Alpers

Staff Present: Steve Knell, P.E., General Manager/Secretary
Gary Jernigan, P.E., Contract/Special Projects Manager
Jason Jones, Support Services Manager
Eric Thorburn, P.E., Water Operations Manager
Kathy Cook, Chief Financial Officer

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of Agenda Items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence. General Manager Steve Knell requested that Action Item No. 21 be moved to follow the Consent Calendar if Mr. Gary Alldrin attends the meeting.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Ken Krause who resides at 8806 Wamble Road, Oakdale, was present and stated that there has been some disking being done south of his home and within the District's easement. He was concerned about damage to the cement pipes which would delay receipt of the irrigation water. He was also concerned that the District had not been notified prior to the work being done. General Manager Steve Knell stated that once the irrigation season starts and leaks are discovered the Support Services Department will repair leaks as quickly as possible. Water Operations Manager Eric Thorburn also commented that the District was contacted prior to the work being commenced and had, in fact, staked the District's easement.

Jake Verburg, son of Carla Verburg, who resides in Oakdale was present and asked when his mother's fringe parcel annexation would be finalized. General Manager Steve Knell stated that once the applications have been submitted to LAFCO it takes approximately one year. General Manager Steve Knell asked Water Operations Manager Eric Thorburn to meet with Jake Verburg following the meeting to discuss this further.

There being no further Public Comment; Public Comment closed at 9:08 a.m. and the Board Meeting continued.

Director Clark requested that Item No. 8 be pulled from the Consent Calendar.

CONSENT ITEMS

ITEM NOS. 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16

ITEM NO. 2

**APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF DECEMBER 17, 2013
AND RESOLUTIONS NOS. 2013-100, 2013-101, 2013-102,
2013-103, 2013-104, 2013-105, 2013-106, AND 2013-107**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of December 17, 2013 and Resolution Nos. 2013-100, 2013-102, 2013-103, 2013-104, 2013-105, 2013-106, and 2013-107.

ITEM NO. 3

**APPROVE THE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4

**APPROVE IMPROVEMENT
DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Improvement District Statement of Obligations.

ITEM NO. 5

**APPROVE TREASURER AND CHIEF FINANCIAL
OFFICER'S REPORT FOR THE MONTH ENDING NOVEMBER 30, 2013**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the month ending November 30, 2013.

ITEM NO. 6
APPROVE ASSIGNMENT OF CAPITAL WORK ORDER NUMBERS

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the assignment of the following Capital Work Order Numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Hirschfeld Lateral	Remove and upgrade gate with 18" Fresno 101C slide gate.	\$2,500	2014-001
Clavey Pipeline	Remove and upgrade gate with 10" Fresno 101C slide gate.	2,400	2014-002
Rodden High Line Lateral	Remove and upgrade gate with 14" Fresno 101C slide gate.	2,100	2014-003
West Thalheim Lateral	Remove and upgrade gate with 24" Fresno 101C slide gate.	3,100	2014-004
Campbell Lateral	Remove and upgrade 2-gates with 18" Fresno 101C slide gate.	4,600	2014-005
Fairbanks Lateral	Remove and upgrade 2-gates with 24" Fresno 101C slide gate.	12,500	2014-006
<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
South Lateral	Remove and upgrade turnout structure including precast structure, 12" Fresno 101C slide gate, 12" 100 PSI PVC & appurtenances.	12,700	2014-007
Kearney Lateral	Remove and upgrade turnout structure including precast structure, 12" Fresno 101C slide gate, 12" 100 PSI PVC & appurtenances.	13,000	2014-008
Fairbanks Pipeline	Remove and relocate a portion of pipeline to include replacing a control structure with 2-24" PVC turnouts, installing a new Type 1 turnout with 2-18" PVC turnouts, replacing a turnout with a Type 1 turnout structure with 4-18" PVC turnouts, installation of a 12" steel discharge pipeline and modifications to existing discharge pipeline, pump house and power supply.	783,300	2014-009
Riverbank Lateral Spill	Remove existing propeller meter and a Son Tek IQ device.	29,000	2014-010
Lesnini Lateral	Remove existing propeller meter and a Son Tek IQ device.	27,300	2014-011

ITEM NO. 7
APPROVE CANCELLATION OF PENALTIES TO TRINITAS PARTNERS

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the cancellation of penalties to Trinitas Partners.

ITEM NO. 9
APPROVE AMENDMENT NO. 03 TO PROFESSIONAL SERVICES
AGREEMENT 2009-PSA-004 WITH DAMRELL, NELSON, SCHRIMP, PALLIOS,
PACHER & SILVA FOR REVISED HOURLY RATE SCHEDULE

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Amendment No. 03 to Professional Services Agreement 2009-PSA-004 with Damrell, Nelson, Schrimp, Pallios, Pacher & Silva for revised hourly rate schedule.

ITEM NO. 10
APPROVE WORK RELEASE NO. 005 TO GENERAL SERVICES
AGREEMENT 2010-GSA-016 TO RUBICON SYSTEMS AMERICA, INC.
TO PROVIDE TECHNICAL SUPPORT SERVICES FOR TROUBLESHOOTING, START-
UP AND/OR MAINTENANCE OF THE RUBICON CONTROL SYSTEMS AS REQUIRED

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Work Release No. 005 to General Services Agreement 2010-GSA-016 to Rubicon Systems America, Inc. to provide technical support services for troubleshooting, start-up and/or maintenance of the Rubicon Control Systems as required.

ITEM NO. 11
APPROVE BUDGETED PURCHASE OF THREE (3)
SONTEK-IQ PIPE FLOW MEASUREMENT DEVICES AND
ONE (1) FLOWTRACKER HANDHELD FLOW MEASUREMENT DEVICE

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the budgeted purchase of three (3) Sontek-IQ pipe flow measurement devices and one (1) Flowtracker handheld flow measurement device.

ITEM NO. 12
APPROVE RENEWAL OF MEMBERSHIP
WITH CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve renewal of the membership with California Special Districts Association.

ITEM NO. 13
APPROVE AGRICULTURAL DISCHARGE PERMIT
ON RIVER ROAD LATERAL (APN: 006-086-022 – ANDREETTA)

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Agricultural Discharge Permit on River Road Lateral (APN: 006-086-022 – Andreetta).

ITEM NO. 14
APPROVE ENCROACHMENT PERMIT ON
RIVER ROAD LATERAL (APN: 006-086-022 – ANDREETTA)

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Encroachment Permit on the River Road Lateral (APN: 006-086-022 – Andreetta).

ITEM NO. 15
APPROVE AGRICULTURAL DISCHARGE PERMIT ON
THE RIVERBANK PIPELINE (APN: 062-025-025 - DENIZ).

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Agricultural Discharge Permit on the Riverbank Pipeline (APN: 062-025-025 – Deniz).

ITEM NO. 16
APPROVE ENCROACHMENT PERMIT ON THE
RIVERBANK PIPELINE (APN: 062-025-025 – DENIZ)

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Encroachment Permit on the Riverbank Pipeline (APN: 062-025-025 – Deniz).

ACTION CALENDAR
ITEMS NOS. 8, 17, 18, 19, 20, 21, 22, 23, 24

ITEM NO. 8
APPROVE AMENDMENT NO. 07 TO PROFESSIONAL
SERVICES AGREEMENT 2008-PSA-007 WITH
BOUTIN JONES, INC. FOR REVISED HOURLY RATE SCHEDULE

Director Clark stated that he has concerns about Boutin Jones, Inc.'s revised hourly rate schedule. He stated that their rates keep going up 10% to 20% per year and they are getting awfully expensive. He asked if there was a local attorney that could handle the District's personnel issues. Contracts / Special Projects Manager Gary Jernigan stated that the District only uses two attorneys in the firm; Julia Jenness and Kim Lucia. Julia Jenness has not raised her rates for two to three years and Kim Lucia is now a four-year attorney and her rates have been raised. Director Clark requested that this matter be brought back to the next Board Meeting for further discussion.

This item will be brought back to the Board on February 4, 2014.

ITEM NO. 17
REVIEW AND TAKE POSSIBLE ACTION TO CERTIFY
THE VOTE OF THE IMPROVEMENT DISTRICT NO. 45 MEMBERSHIP
TO PROCEED WITH IMPLEMENTATION OF A CAPITAL REPLACEMENT FUND

To establish a Capital Replacement Fund as provided in the Browning Reserve Group Reserve Study dated September 5, 2012, including any changes or conditions to the fund as directed by the membership of the improvement district.

As of January 13, 2014, the votes are as follows:

13 – Yes
6 – No (16%)
18 – No responses

If less than one-third (33%) of the landowners oppose the capital reserve the establishment of the capital is approved. Silence on the part of a landowner is considered a “yes” vote.

The improvement district will implement the Capital Replacement Fund starting in February 1, 2014.

Chief Financial Officer Kathy Cook stated that there had been no change in the vote since the preparation of the Agenda.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to certify the Vote of Improvement District No. 45 Membership to Proceed with Implementation of a Capital Replacement Fund.

General Manager Steve Knell requested that Action Item No. 21 be next on the Agenda due to the fact that Mr. Alldrin had arrived at the meeting.

ITEM NO. 21
REVIEW AND TAKE POSSIBLE ACTION ON
REQUEST FOR ANNEXATION INTO THE DISTRICT BY GARY ALLDRIN

This matter came before the Water / Engineering Committee on December 3, 2013. Gary Alldrin was present and discussed his request for a long term water transfer / annexation into the District for various parcels as set forth on the attached map.

Mr. Alldrin was advised at that time that the District’s water resources are currently fully committed to meeting the financial needs of the OID. OID has an annual financial need, as identified in its Water Resources Plan, of \$10 million per year. Those revenues are to be used to fund modernization, Infrastructure replacements and main canal and tunnel repairs.

The OID’s remaining surplus water needs to be marketed at \$250-\$300 per acre foot to meet OID’s revenue objectives. Financially, there is no opportunity to annex additional lands.

The Committee's recommendation was to deny Mr. Alldrin's request. Mr. Alldrin requested to have this matter brought to the full Board.

Gary Alldrin was present and discussed his request with the Board; Virgil Thompson was also present in support of Mr. Alldrin's request.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to deny the request for annexation into the District (Alldrin / Wade).

ITEM NO. 18
REVIEW AND TAKE POSSIBLE ACTION ON
APPOINTMENT OF BOARD COMMITTEES FOR 2014 AND 2015

Per OID Policy;

The Chairman shall preside over all meetings of the Board, shall appoint the members of all standing committees, subject to Board approval, and shall have such other powers to perform such other duties as may be prescribed from time-to-time by the Board.

Special committees may be appointed by the Chairman/President of the Board with approval of the Board for such special tasks as circumstances warrant. A special or ad hoc committee shall limit its activities to the accomplishment of the task for which it is appointed and shall have no power to act except such as specifically conferred by action of the Board.

The following are the standing Committees at OID. The new President will make assignment as necessary to fill these positions. The President will announce the assignments at the Board Meeting and seek Board approval.

Standing Committees

Finance Committee	Clark and Bairos, w/alternate Webb
Water/Engineering Committee	Alpers and Doornenbal w/alternate Bairos
Personnel Committee	Alpers and Bairos w/alternate Clark
Planning / Public Relations Committee	Clark and Doornenbal w/alternate Alpers
Tri-Dam Project/Authority Committee	Webb and Clark w/alternate Alpers
Domestic Water Committee	Webb and Clark w/alternate Alpers
San Joaquin County Advisory Board Rep.	Doornenbal w/alternate Alpers
San Joaquin River Commission Rep.	Alpers w/alternate Clark

President Webb announced the following assignments for the standing committees for the Oakdale Irrigation District:

Finance Committee	Clark and Bairos, w/alternate Webb
Water/Engineering Committee	Alpers and Doornenbal w/alternate Webb
Personnel Committee	Alpers and Bairos w/alternate Clark
Planning / Public Relations Committee	Clark and Webb w/alternate Alpers
Tri-Dam Project/Authority Committee	Webb and Clark w/alternate Doornenbal
Domestic Water Committee	Webb and Clark w/alternate Alpers
San Joaquin County Advisory Board Rep.	Doornenbal w/alternate Alpers

San Joaquin River Commission Rep. Alpers w/alternate Clark

Director Alpers stated that he does not feel it is necessary for a Board member to attend the San Joaquin County Advisory Board. Director Webb requested that this be brought back to the Board at its February 4, 2014 Board meeting for further discussion.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously approved the assignments for the standing Committees for the Oakdale Irrigation District as listed above.

ITEM NO. 19
REVIEW AND TAKE POSSIBLE ACTION TO DETERMINE OID'S INTEREST
IN PARTICIPATING ON STANISLAUS COUNTY'S WATER ADVISORY
COMMITTEE AND TO NOMINATE AND APPROVE A BOARD MEMBER CANDIDATE

Stanislaus County's Water Advisory Committee (WAC) will be formed to provide needs assessment, prioritize groundwater concerns, develop draft policies and directives, and advise the Board of Supervisors on issues pertaining to groundwater. The committee will consist of 21 members; Chairman of the Board of Supervisors, Chair of the Agricultural Advisory Board, Executive Director of the Farm Bureau, two members from the community at large and each Supervisor will nominate three members each. All vacancies will be filled through an application process and approved by the Board of Supervisors. The length of term for each appointment will be two years, however to create a rotation some initial terms will be one year.

Per OID Policy:

Special committees may be appointed by the Chairman/President of the Board with approval of the Board for such special tasks as circumstances warrant. A special or ad hoc committee shall limit its activities to the accomplishment of the task for which it is appointed and shall have no power to act except such as specifically conferred by action of the Board

Therefore, this is being brought before the Board to nominate and appoint a Board Member to serve on the WAC. In order to be considered for the WAC, it is necessary for the Board member to complete and submit an Application for Appointment to the WAC by January 24, 2014.

Director Webb stated that his recommendation would be to nominate Director Bairos, with Director Alpers as the alternate. Director Alpers stated that he has already applied to be on the committee individually and requested that he not be nominated as the alternate for the District. Thereafter, Director Webb nominated Director Bairos with Director Doornenbal as the alternate.

A motion was made by Director Doornenbal, seconded by Director Alpers, and unanimously supported to nominate Director Bairos to the Water Advisory Committee, with Director Doornenbal as alternate.

ITEM NO. 20
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE THE
AGREEMENT BETWEEN OAKDALE IRRIGATION DISTRICT AND
FIELDS' RANCH FOR MAINTENANCE OF THE NORTH MAIN
CANAL AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE AGREEMENT

In recent months, Oakdale Irrigation District (OID) has been in discussions with Steve Fields (Fields' Ranch) regarding the necessity and timing to conduct maintenance on the North Main Canal through APN's: 002-066-008/015/016. The existing southeast bank through the noted parcels is not drivable and is seeping onto the Fields Ranch property in numerous locations. Prior to Fields' Ranch starting his land conversion to trees/vines Fields' Ranch approached OID regarding the issue. After numerous discussions OID and Fields' Ranch have agreed to the terms and conditions as outlined in the attached Agreement. Fields' Ranch will provide the borrow site and material for a contractor to work in conjunction with OID to complete three tasks. These tasks are: 1) Conduct the task of "splitting the bank" in nine locations where the North Main Canal is seeping onto Fields' Ranch; 2) Removal of all trees within the limits of the project; and 3) Gain back drivable access on the southeast bank of the North Main Canal through the Parcels noted in the Agreement.

As stated above, all borrow material will be provided by Fields' which will result in a savings to the OID of \$1,650,000 in trucking costs and \$169,000 in labor and equipment costs to load the borrow material from our existing site.

Staff was available to answer any additional questions of the Board.

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Agreement between Oakdale Irrigation District and Fields' Ranch for Maintenance of the North Main Canal and authorize the General Manager to execute said agreement.

ITEM NO. 22
REVIEW AND TAKE POSSIBLE ACTION ON A PARTNERSHIP WITH
THE CITY OF OAKDALE TO INVESTIGATE A WATER CONSERVATION PROJECT

The City of Oakdale and the OID have talked for a number of years about a project to recycle treatment plant water (tertiary treated) into OID canals as a conservation project to conserve water. These types of projects exist in numerous locations around the State in all types of communities and population sizes.

The first step for looking at such a project would be to develop a feasibility study outlining, at a high level, the project objectives, benefits, paybacks and costs. CH2M Hill, a consultant on a services contract with OID, has offered to develop a scope of work and a cost for the feasibility study. With that in hand, both the City and the OID could decide if they wish to go forward or not in funding such a study.

A motion was made by Director Clark, seconded by Director Alpers, and unanimously supported to have CH2M Hill develop a scope of work and a cost for the feasibility study.

ITEM NO. 23
REVIEW AND TAKE POSSIBLE ACTION TO
EXTEND THE EMPLOYEE HEALTH AND WELLNESS PROGRAM

The Board approved the continuation of the Health and Wellness Program during 2013. Each year staff evaluates the benefits of this program to see how much participation there has been by employees.

The program provides reimbursement to an employee for monthly membership dues up to \$48 per month for a full-service health and fitness or weight control club.

	2008 Jan-Nov	2009 Jan-Nov	2010 Jan-Dec	2011 Jan-Dec	2012 Jan-Dec	2013 Jan-Dec
No. of Employees in Health and Wellness Program	17	38	31	35	31	27
No. of Employees w/ Perfect Attendance	19	36	37	31	24	20
No. of Participants w/ <i>Perfect Attendance in Health and Wellness Program</i>	11	18	15	12	10	8
Hours of Sick Leave	2,813	2,186	2,402	3,013	2,480	4,093

The participation in this program has reduced by 4 employees during 2013. While sick leave use has increased by 65%, 49% of this use is attributed to Family Medical Leave Act and workers' compensation absences. Indirect benefits from this program are improved employee performance and moral, reduced stress, and improved health.

A motion was made by Director Bairos, seconded by Director Alpers, and unanimously supported to extend the Health and Wellness Program for an additional year.

ITEM NO. 24
REVIEW AND TAKE POSSIBLE ACTION TO
APPROVE THE ANNUAL REVIEW OF ASSIGNED VEHICLES

The Oakdale Irrigation District Vehicle Policy, Section 2.01, states that assigned vehicles may be authorized for use by specific employees on a full-time basis when it is determined to be in the best interest of the District. The General Manager must approve each assigned vehicle and such assignment shall be reviewed annually by the General Manager and the Board of Directors.

<u>Position</u>	<u>2014</u>
General Manager	Yes
Chief Financial Officer	Yes
Support Services Manager	Yes
Water Operations Manager	Yes

Contract/Special Projects Manager	Yes
Supervisor Water Operations (2)	Yes
Supervisor Water Operations Utilities	Yes
Supervisor of Field Operations (2)	Yes
Safety Coordinator/Instrument/Controls Technician	Yes

A motion was made by Director Alpers, seconded by Director Doornenbal, and unanimously supported to approve the assigned vehicles.

**DISCUSSION CALENDAR
ITEM NOS. 25**

ITEM NO. 25

**DISCUSSION AND REVIEW OF THE OAKDALE
IRRIGATION DISTRICT'S SURFACE WATER SHORTAGE POLICY**

Included in this agenda report is the OID's Surface Water Shortage Policy. This policy was developed as part of OID's Water Resources Plan in preparation for events such as will be occurring this water year, a severe drought. Staff will be reviewing the policy with the Board. Since 2008 there have been substantial changes in OID's water portfolio. Significant investments totaling over \$55 million dollars in modernization projects and facility upgrades have generated a healthy buffer of conserved water for use during droughts. Add to this investment, land conversions to less water intensive crops are also benefiting OID's water portfolio benefit.

Using the Surface Water Shortage Policy and the changes in OID's available water, staff will be presenting at the Board meeting a draft Water Action Plan for the 2014 Water Season.

HYDROLOGIC BACKGROUND:

OID's water is dependent on inflow to New Melones. OID and SSJID are the senior water right holders on the Stanislaus River receiving the first 600,000 acre feet of inflow to New Melones. Under the 1988 Agreement with the Bureau, OID and SSJID get this water based on a formula. That formula being;

$$\text{Available Water} = \text{Inflow} + (600,000 - \text{Inflow})/3$$

Shortages of less than 600,000 acre feet are partially made up by adding back into the actual inflow number 1/3 of any deficit.

OID and SSJID have a Conservation Account (CA) in New Melones as well. The maximum OID and SSJID can place in this account is 200,000 acre feet. Today the account holds just under 149,000 acre feet. Roughly 73,000 acre feet are available to OID in this account. Access to the CA is predicated on a number of coinciding factors. These factors will be discussed at the meeting.

Current inflow to date into New Melones is 100,000 acre feet. Snow pack is just over 20% of average. February forecast shows two (2) potential rain events which will last a day

each. Expectations are that any precipitations in March will not runoff due to the severe antecedent moisture conditions in the basin.

If no more inflow occurred into New Melones, under the formula above, OID would be entitled to 133,000 acre feet. Under the 1988 Agreement, OID could access its whole CA water and up its allocation to 206,000 acre feet.

Assuming the OID begins irrigations on March 1st, Staff believes it needs 250,000 acre feet to meet all its existing customer needs and new contractual needs (Tier II constituents) with no impacts. At this point, OID is short 44,000 acre feet from making that happen.

The good news is, inflow continues into New Melones daily and the water delivery picture gets more doable for 2014. Staff will be presenting other scenarios in its Water Action Plan and how these deficits, if they exist, will be made up in 2014.

A question staff will be looking for direction on at this meeting; Does OID wish to consume in total its CA water in 2014 or push some of that water into 2015 with the anticipation that the drought continues? That answer, in large part will determine the scenarios we implement in 2014.

General Manager Steve Knell discussed the Water Shortage Policy. He also passed out the Water Resources Inventory and Accounting Sheet for the years 2014 and 2015.

COMMUNICATIONS **ITEM NO. 26**

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 262 days without a lost time injury accident.

Administration Activities

1. Drought preparation and little else.

Contract and Special Project Activities

1. Two-Mile Bar Tunnel (CEQA & Engineering) – A status was requested from the Corps. The situation is the Corps has some ongoing litigation regarding the Corps authority at some other facilities. Based on this litigation, the Corps has to refined the wording on the EA and BA concerning the Corps' action for issuing the right-of-way to OID for the Two-Mile Bar Tunnel. The schedule now is for the draft EA will be released for public opinion in early February. During this time frame, the FWS will complete their review and give the Corps approval on the BA. Once the public comment period has expired the FONSI will be signed and the Right-of-way will be approved. Now, if everything goes as presented by the Corps in the last discussion, the final approval should be given in mid-March.
2. Two-Mile Bar Tunnel Final Design – The design process has been completed and the drawings, contract documents, GBR, and Cost Estimate are ready for signing and delivery to OID. The process started on January 15, 2014 and will complete with the

final document transfer on January 22, 2014. An electronic copy will be saved to the Engineering Project file on the server and a hard copy will file in the project file.

3. Beardsley Reservoir Recreational Improvements – The Substantial Completion of the Beardsley Day Use Area and Boat Ramp was achieved on November 14, 2013. The crack repair and slurry seal will not be completed until spring of 2014 due to cold weather. The surface must be a minimum of 55 °F before the sealant can be applied. Ford Construction has submitted claims for additional earthwork at the Beardsley Campground, the Black Oak Flat Campground and the Beardsley Day Use Area in the amount of approximately \$243,900. Subsequently, the claim was reduced to \$176,584. Even though there is an error in the Engineer's estimate which was included in the Bid Documents, the true value of the claim is considerably less. The Project's position has been there is no basis for a claim however; the position will change due to the errors in the bid document and a delay to the contractor due to SHPO investigation at the Beardsley Campground only. Staff will prepare a response for review.
4. Willms Ranch Access Easement – Still no action occurred this period, Willms are waiting on court decisions before moving forward and stated they would advise us when a decision is forthcoming.
5. Office Relocation - A review of the Byron-Bethany District facilities was conducted on December 18th. The facility has some good items that will be investigated further. On January 28th, another site review will take place at the TUD facility in Sonora. A Request for Proposal (FRP) is being drafted and a preliminary layout of the proposed office is in development. Architects are being identified to solicit proposals from for the site development office floor plan.
6. Request for Proposals - Risk Management Plan (RMP) Compliance Audit is being drafted to be sent out to six (6) organizations. As part of this RFP will be the PSM/RMP Five Year Update to be included.
7. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts are ongoing.

Construction Activities

1. Preparing and performing employee evaluations.
2. Conducting numerous landowner meetings in regards to present and future projects.
3. North Main – Fields Ranch: Agreement being reviewed by Fields Ranch.
4. Assisting Water/Engineering Dept. with various assigned tasks.
5. Morrison Lateral Extension Project: OID forces are working on the installation of the Rubicon SlipMeter pedestal and preparing subgrade for the concrete liner placement.
6. VAMP Measurement Project: Crews are working on installing the Rubicon SlipMeter pedestal foundation and installation of the misc. metal.
7. River Road Structure Replacement: Demo of the existing structure is complete, concrete has been placed into the floor section of the new structure and crews are currently working on the vertical formwork.
8. Trinitas Turnouts: OID has installed the Rubicon SlipMeters at both sites and are currently working on the installation of the pedestal foundations.
9. Fairbanks Pipeline Realignment Project: After a brief delay, OID forces have started to remove misc. metal from the structures in order for demo of the site to begin.
10. Union Pipeline Spill Project: OID forces will be mobilizing to the site this week to start the excavation of the control structure and installation of the spill pipeline.

11. West Thalheim Replacement Project: OID forces will mobilize on January 27th to the site to start the removal of the existing pipeline.
12. The remainder of OID forces are working on routine maintenance tasks, turnout inspections/replacements and other various tasks on OID facilities.

Engineering Activities

1. Land use Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land use conversion projects. Standard land use conversion letters going out on an as needed basis.
2. Continued to process several Encroachment and Ag. Discharge Agreements for Board approval.
3. Attended the annual ESJWQC membership meeting on January 8th. An overview of the Irrigated Lands Program followed by a year in review presentation was provided. Positive improvements in water quality results have been shown. Farm Evaluation reports were also reviewed and need to be submitted by members by March 1, 2014.
4. The Stanislaus County Water Resource Manager position was awarded to Walter Ward. Applications for those interested in holding a seat on the Water Advisory Committee are being accepted online through January 24th. The next Technical Advisory Committee meeting is scheduled for January 31st.
5. Continued to process several Request for Work Approvals, plans and cost estimates for proposed 2014 winter construction and maintenance projects.
6. Completed Fairbanks PL Realignment plans and finalized the Easement acquisition paperwork for signatures by each landowner.
7. An opening for an Assistant Engineering position was posted. The deadline for submission is February 28th.
8. Initiated review and cost estimates for the existing and proposed turnouts and FlumeMeter installations for all additional annexation applications and deposits received prior to the January 1st deadline.

Water Operations Activities

Ag Water

1. Continued to research and respond to irrigation inquiries regarding new connection/reconnection possibilities and past irrigation practices.
2. Continued to research and respond to miscellaneous irrigation and maintenance issues and inquiries.
3. Completed documentation and coordinated repairs to OID facilities with the C&M Department as necessary.
4. IT/SCADA Coordinator continued setup of the STORM water delivery tracking system for initiation during the 2014 irrigation season.
5. SCADA maintenance and integration work continued on all automated sites.
6. An opening for an IT/SCADA Technician position was posted. The deadline for submission is February 28th.
7. Continued winter water and storm water operations.
8. Continued to process and facilitate numerous deep well rental and conveyance channel agreements.

9. The four (4) new DSOs attended training at the Irrigation District School of Irrigation at the ITRC in San Luis Obispo, CA for pipeline and canal flow measurement and operation the week of January 13th.
10. Completed the draft 2014 APAP update and submitted it to the SWRCB for review, public comment and approval prior to any Magnacide-H applications in 2014.

Water Utilities

1. Improvement District No. 41:
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
 - Continued to monitor small leak on the water storage tank at the Well No. 1 Station. The tank remains in service and under observation.
2. Improvement District No. 49 – Water Storage Tank:
 - Continued to monitor leaks on the water storage tank at Pumping Station No. 1. The tank remains in service and under observation.
3. Domestic Water Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks on the pumping stations. There is nothing unusual or out of the ordinary to report other than the items listed below:
 - RWS #1 – Conducted routine testing of the stand-by electrical generators.
4. Domestic Water Systems:
 - Monthly Coliform Bacteria water quality samples were collected on Monday, January 6th. No problems were detected. All domestic systems under OID's jurisdiction are operating without restrictions.
5. Knights Ferry River Pumps:
 - Monitored operations.
6. On-Call Activities:
 - Friday, December 13th, WUD staff responded to the reports of a water leak in RWS #1.
 - Saturday, December 14th, WUD staff responded to reports of a broken water meter in RWS #1.
 - Monday, December 23rd, WUD staff responded to reports of the Gen-Set in RWS #1 was running.
7. Irrigation Pumping Stations:
 - Furtado Deep Well Pump – The VFD was removed and sent in for evaluation on Thursday, August 8th. The site can still be operated by using MCP. Investigation from PG&E staff is being conducted to review options to prevent future power issues at the site.
 - Bentley Deep Well Pump – Repaired cattle damage to PG&E meter can.
 - Oakdale Deep Well Pump- The old pump was pulled and the well was video inspected in preparation for site repairs and upgrades.
 - WUD staff continues to conduct routine inspection, servicing and security checks of the irrigation pumping stations used as winter drain pumps. There is nothing unusual or out of the ordinary.
 - The Hirschfeld, Campbell, Valley Home, Allen, Furtado, ID 19, Fairbanks, Howard, Tennant, South Main #2, and Weimer Deep Well Pumps were reactivated for rental use.

- The Huffman and Paulsell #2 Deep Well Pumps were reactivated for use by C&M.

Financing Activities

1. Routine accounting functions (AP, AR, PR, billing, reconciliations, etc.)
2. Preparation of PR 4th quarter reporting and W-2s.
3. Preparation of 1099 reporting.
4. As directed by Resolution No. 96-01 and pursuant to California Government Code Section 53065.5, the written statements of Disclosures of Reimbursement of Amounts to employees and directors paid by the District during 2013 of at least \$100 for an individual charge for service or product received are available for public review at the office of the District's Chief Financial Officer, Kathy Cook
5. Preparing closing entries for 2013 year-end, in addition to routine accounting functions (AP, AR, PR, billings, account reconciliations, etc.)
6. Escrows will close on the Easement acquisitions with Valencia and Eakin the week of January 21st.
7. Continue to work with Bell to finalize lender paperwork. There is a potential that escrow will close the week of January 21st.
8. Assisted Support Services in obtaining and issuing certificates of insurance and additional insured endorsements regarding the Fields Agreement.
9. Since the end of the 2013 irrigation season there have been 43 applications for deep well rentals for irrigation, 4 applications for deep well rentals for frost protection, and 7 applications for use of the District's conveyance channel for irrigation purposes.
10. Assisted GM in Family Medical Leave Act employee leaves.
11. Preparation of monthly financials and treasurer's reports.

IT

1. Built and configured linux web server for STORM system
2. Repurposed Waterline server that was not being used to host the STORM application
3. Patched Trend Micro server with 3 hotfixes
4. Setup and configured new color LaserJet multi-function printer for the DSO office.
5. Troubleshot Active Directory issues with TeraStation
6. Troubleshot offsite backup issues with TeraStation
7. Modified the Pesticide database to include new chemicals
8. Configured new credit card machine to use our network rather than a phone line for communication
9. Upgraded all backup software to the latest version
10. Upgraded virtual server host to VMWare ESXi 5.5
11. Testing and troubleshooting disaster recovery of SCADA server.

B. COMMITTEE REPORTS

There were no committee reports.

At the hour of 11:06 a.m. the Meeting adjourned to Closed Session.

CLOSED SESSION
ITEM NO. 27

- A. **Government Code §54956.8** Conference with Real Property Negotiator
Negotiating Parties: OID and City and County of San Francisco and
 Federal and State Export Contractors
Property: Water
Agency Negotiators: General Managers and Counsel
Under Negotiations: Price and Terms
- B. **Government Code §54957**
Public Employee Performance Evaluation
Title: General Manager

At the hour of 12:05 p.m. the Board returned to open session.

Coming out of Closed Session Director Webb stated that there was no reportable action.

Director Webb asked for Directors' Comments/Suggestions.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Clark

Director Clark had no comments.

Director Alpers

Director Alpers stated that he is concerned about the selection of the new Tri-Dam General Manager. Steve Knell stated that the Boards are going to have appoint an interim general manager.

Director Bairos

Director Bairos had no comments.

Director Doornenbal

Director Doornenbal had no comments.

Director Webb

Director Webb stated that before a new general manager is hired, we need to establish some rules and regulations for the general manager to follow including the development of a travel policy.

OTHER ACTION
ITEM NO. 28

At the hour of 12:15 p.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, February 4, 2014 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, February 20, 2014 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, CA.

Steve Webb, President

Attest:

Steve Knell, P.E., Secretary