

## **MINUTES**

Oakdale, California  
September 3, 2013

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Frank B. Clark., President  
Steve Webb, Vice President  
Jack D. Alpers  
Herman Doornenbal

Absent: Al Bairos

Staff Present: Steve Knell, General Manager/Secretary  
Gary Jernigan, Contract/Special Projects Manager  
Jason Jones, Support Services Manager  
Kathy Cook, Chief Financial Officer  
Eric Thorburn, Water Operations Manager

### **ADDITION OR DELETION OF AGENDA ITEMS**

There were no additions or deletions of Agenda Items.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

### **PUBLIC COMMENT ITEM NO. 1**

There being no public comment, Public Comment closed at 9:01 a.m.

### **CONSENT ITEMS ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 10**

### **ITEM NO. 2 APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR MEETING OF AUGUST 20, 2013 AND RESOLUTION NOS. 2013-55, 2013-56, 2013-57, 2013-58, 2013-59, 2013-60 2013-61, 2013-62, 2013-63, 2013-64, 2013-65, 2013-66, 2013-67, 2013-68, AND 2013-69**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of August 20,

2013 and Resolution Nos. 2013-55, 2013-56, 2013-57, 2013-58, 2013-59, 2013-60, 2013-61, 2013-62, 2013-63, 2013-64, 2013-65, 2013-66, 2013-67, 2013-68, and 2013-69.

**ITEM NO. 3**  
**APPROVE OAKDALE IRRIGATION**  
**DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

**ITEM NO. 4**  
**APPROVE GENERAL SERVICE AGREEMENTS WITH**  
**VARIOUS VENDORS AND/OR CONTRACTORS (DETONI'S WELDING**  
**WORKS, INC., DON'S MOBILE GLASS, INC., FAR WEST SAFETY, INC.,**  
**FARWEST LABORATORIES, INC., AIR & LUBE SYSTEMS, INC., WILSON**  
**WAY TIRE CO., ROTORK CONTROLS, INC., TRI POWER SYSTEMS,**  
**AND MODESTO INDUSTRIAL ELECTRIC CO. DBA INDUSTRIAL ELECTRIC CO.)**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve General Service Agreements with various vendors and/or contractors (Dentoni's Welding Works, Inc., Don's Mobile Glass, Inc., Far West Safety, Inc., Farwest Laboratories, Inc., Air & Lube Systems, Inc., Wilson Way Tire Co., Rotork Controls, Inc., Tri Power Systems, and Modesto Industrial Electric Co. dba Industrial Electric Co.).

**ITEM NO. 5**  
**APPROVE ABANDONMENT OF A PORTION**  
**OF THE OAKDALE LATERAL TO CITY OF OAKDALE**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve abandonment of a portion of the Oakdale Lateral to City of Oakdale.

**ITEM NO. 6**  
**APPROVE QUITCLAIM OF A PORTION OF**  
**THE OAKDALE LATERAL TO CITY OF OAKDALE**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the quitclaim of a portion of the Oakdale Lateral to City of Oakdale.

**ITEM NO. 7**  
**APPROVE ABANDONMENT OF CATON LATERAL AND**  
**HUFFMAN DRAIN (APNS: 229-012-020/034, 229-013-041/064 – DA SILVA)**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve abandonment of Caton Lateral and Huffman Drain (APNS: 229-012-020/034, 229-013-041/064 – Da Silva).

**ITEM NO. 8**  
**APPROVE QUITCLAIM OF CATON LATERAL AND**  
**HUFFMAN DRAIN (APNS: 229-012-020/034, 229-013-041/064 – DA SILVA)**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve quitclaim of Caton Lateral and Huffman Drain (APNS: 229-012-020/034, 229-013-041/064 – Da Silva).

**ITEM NO. 9**  
**APPROVE RESOLUTION ORDERING ANNEXATION**  
**(APNS: 002-023-010/011, 010-049-001 – TRINITAS OLIVE, LLC;**  
**011-003-019/020/ 021/022, 011-005-002 – TRINITAS TIM BELL, LLC; 010-011-**  
**013/057/058/059/060/ 061/062/063/064/065/066, 011-001-035/036/037/038/**  
**039 – TRINITAS FUND, II, LLC; 002-023-013 – TRINITY FIRST ALMOND PARTNERS,**  
**LLC; 001-003-023/024/025/ 026 – TRINITAS ARDIS, LLC; 011-001-031/032/033/034 –**  
**TRINITAS 611, LLC; 011-003-012/017 – TRINITAS WARNERVILLE, LLC;**  
**011-003-008, 011-004-014/015/016/017, 011-005-061/062, 011-006-051/052 – TRINITAS**  
**CRABTREE, LLC., AND 011-003-015/016, 011-005-031/032 – TRINITAS GROHL, LLC)**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve Resolution Ordering Annexation (APNS: 002-023-010/011, 010-049-001 – Trinitas Olive, LLC; 011-003-019/020/021/022, 011-005-002 – Trinitas Tim Bell, LLC; 010-011-013/057/058/059/060/061/062/063/064/ 065/066, 011-001-035/036/037/038/039 – Trinitas Fund, II, LLC; 002-023-013 – Trinity First Almond Partners, LLC; 011-003-023/024/025/026 – Trinitas Ardis, LLC; 011-001-031/032/033/034 – Trinitas 611, LLC; 011-003-012/017 – Trinitas Warnerville, LLC; 011-003-008, 011-004-014/015/016/017, 011-005-061/062, 011-006-051/052 – Trinitas Crabtree, LLC., and 011-003-015/016, 011-005-031/032 – Trinitas Grohl, LLC).

**ITEM NO. 10**  
**APPROVE FENCE AGREEMENT ON THE LOWER COMETA LATERAL**  
**(APN: 002-001-054 – KISTLER – SANTA DOMINGO RANCHES INCORPORATED)**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Fence Agreement on the Lower Cometa Lateral (APN: 002-001-054 – Kistler – Santa Domingo Ranches Incorporated).

**ACTION ITEMS**  
**ITEM NO. 11, 12, 13, 14, 15, 16, 17**

**ITEM NO. 11**  
**REVIEW AND TAKE POSSIBLE ACTION ON ENDING THE 2012 / 2013**  
**IRRIGATION SEASON AND BEGINNING THE 2013 / 2014 IRRIGATION SEASON**

The 2012/2013 irrigation season will end on or about September 30<sup>th</sup>, on Rotation 18. The end of the irrigation season ends OID's water availability for 2013 and all waters delivered after September 30<sup>th</sup> will be charged to OID's 2014 water usage.

This item is on the agenda for the Board to authorize the use of water in October. If an additional rotation is offered, all users would be offered an opportunity to take one more irrigation.

It is anticipated that staff will drain the system, winterize for storm flows and check-in their tools, trucks and equipment before reporting to work for the winter work season on Wednesday, October 16<sup>th</sup>.

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to end the 2012 / 2013 Irrigation Season on September 30, 2013 and to begin the 2013 / 2014 Irrigation Season on October 1, 2013 in order to provide one irrigation to be completed by October 12, 2013.

**ITEM NO. 12**  
**REVIEW AND TAKE POSSIBLE ACTION TO APPROVE THE SCADA IT**  
**TECHNICIAN JOB DESCRIPTION AND AMEND THE 2013 ORGANIZATIONAL CHART**

Given the expansion of the Oakdale Irrigation District SCADA system and need for additional assistance in addressing Information Technology (IT) issues and development, staff is requesting approval from the Board to hire an IT/SCADA Technician before the end of the year pending prior approval from the Operating Engineers Local No. 3. Annual winter maintenance activities and initial setup for integration of any proposed SCADA sites for the next irrigation season begin to be performed at each site once water is pulled from the system. Typically two (2) employees have been provided by the C&M Department to assist with some of these duties in the past. By filling this position now, an extra employee would be available for use by the C&M Department during winter construction and maintenance and it would provide valuable training experience for this new employee before the start of the 2014 irrigation season. In anticipation of the Board's approval for purchase of new volumetric tracking software and hardware package, the additional assistance would be utilized in the associated setup and integration during the last few months of 2013 and this would serve as beneficial experience for the new employee as well.

A motion as made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the IT / SCADA Technician Job Description and amend the 2013 Organizational Chart.

**ITEM NO. 13**  
**REVIEW AND TAKE POSSIBLE ACTION TO APPROVE THE**  
**PURCHASE OF VOLUMETRIC DATA COLLECTION AND BILLING SOFTWARE**

In accordance with the requirements of the Water Conservation Act of 2009 (SBx7-7) there are two (2) critical (mandatory) Efficient Water Management Practices (EWMPs) described in California Water Code §10608.48. These include the measurement of water delivered to customers with sufficient accuracy for aggregate reporting and adoption of a pricing structure based at least in part on the quantity delivered.

Over the last several months OID staff researched software and hardware packages that offered this potential and was currently being used at other irrigation districts. OID initially evaluated

TruePoint, STORM, Springbrook, and RemoteTracker. Two (2) of the options were immediately ruled out due to a lack of functionality during billing processes and applicability under the existing delivery conditions within the District. The software packages that appeared to most closely meet the needs of OID were TruePoint and STORM.

Based on the unique operations and specific needs of the District and in order to provide the greatest opportunity for a successful implementation of the product, the following criteria were developed to evaluate each of the software packages available:

- 1) Functionality
- 2) Cost
- 3) Ease of Use
- 4) Support & Future Development

OID staff's recommendation to fulfill the District's need for a software and hardware package to allow efficient collection, processing and billing according to the volume delivered through each farm-gate is the STORM solution. (See attached Technical Memorandum for further detail.)

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the purchase of volumetric data collection and billing software from STORM.

**ITEM NO. 14**  
**REVIEW AND TAKE POSSIBLE ACTION TO**  
**REPLACE OR REPAIR KOBELCO 210 EXCAVATOR**

The Kobelco 210 excavator was purchased by the District in 2005 for a price of \$198,013 (tax excluded). During routine maintenance servicing of the excavator it was determined that the undercarriage of the machine needs to be rebuilt before failure occurs. The rebuilding of the undercarriage consists of removing and replacing the idler assembly, drive sprockets, rollers and miscellaneous associated hardware. The Kobelco 210 excavator is utilized for numerous tasks by the C&M Dept. including, but not limited to, pipeline installation and repair, canal maintenance and rehabilitation, drain maintenance and rehabilitation, chaining operations, and turnout and structure replacements. Under the heavy equipment replacement program it states that heavy equipment should be considered for replacement at 7000 hours. The Kobelco 210 currently has 5800 hours. Based on average use, the Kobelco 210 excavator would be due for replacement in 2015. To replace the undercarriage utilizing OID staff would cost an estimated \$18,000, inclusive of labor and parts. It is the opinion of the Auto Shop Chief that by conducting the necessary repairs the life of the machine would be extended by two years (estimated) barring any additional major failures that cannot be determined during routine maintenance servicing. Tri-West Tractor, Inc. has provided a quote for the potential purchase of a new machine equivalent to the Kobelco 210.

Kobelco SK210LC-9 – NEW	\$171,528.00
Sales Tax	\$ 14,151.06
Trade in value (estimated)	<u>\$ (40,000.00)</u>
Estimated unbudgeted amount	<u>\$145,679.06</u>

Staff is requesting direction from the Board on whether to repair the existing machine or move forward with trading in the machine for the purchase of a new machine. If the Board decides to

replace the current machine, Tri-West Tractor, Inc. will conduct an inspection of the machine and provide an accurate trade in value.

A motion was made by Director Alpers, seconded by Director Doornenbal, and unanimously supported to repair the Kobelco 210.

**ITEM NO. 15**  
**REVIEW AND TAKE POSSIBLE ACTION TO APPROVE**  
**THE WRITTEN RESPONSE TO THE CIVIL GRAND JURY FINAL**  
**REPORT (CASE 13-01C) AND AUTHORIZE THE PRESIDENT**  
**OF THE BOARD OF DIRECTORS TO EXECUTE THE RESPONSE**

For purposes of disclosure, on July 16, 2013 staff brought the Civil Grand Jury Final Report to the Board of Directors (Board) for direction. Staff was directed to prepare a written response to the Civil Grand Jury Final Report and bring the response back to the Board for approval. The written response is due on or before September 18, 2013.

Attached to this Agenda Report is the Draft Response to Findings and Recommendations to the Civil Grand Jury Final Report for the Board's review. Staff requests that the Board approve the response and authorize the President of the Board to execute same.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Response to Findings and Recommendations to the Civil Grand Jury Final Report and authorize the President of the Board to execute same.

**DISCUSSION ITEM**

**ITEM NO. 16**  
**DISCUSSION ON 2014 WATER TRANSFER OPPORTUNITIES**  
**WITH SLDMWA, DWR, WWD, CCSF, TID, MID AND SEWD**

All south of delta water contractors have been apprised of the dire water conditions within the State's reservoir system and have been told to expect 0%-25% allocations from the federal and state water project systems, respectively, if the hydrology for next year is normal. To have a "normal" hydrology and the expectation of no water deliveries is unprecedented. Faced with that prospect, OID has had numerous inquiries as to the availability of water in 2014 from various agencies.

To that end, it is important for the remainder of this discussion to state that; OID's engagements in any discussions for water or water transfers are always predicated with the understanding that all water under OID's water right goes first to meeting the needs of OID's existing customers.

Potential water transfer opportunities for OID in 2014 include the following agencies;

1. San Luis Delta Mendota Water Authority (SLDMWA)
2. Department of Water Resources (DWR)
3. Westlands Water District (WWD)
4. City and County of San Francisco (CCSF)
5. Turlock Irrigation District (TID)

6. Modesto Irrigation District (MID)
7. Stockton East Water District (SEWD)

### **SLDMWA and DWR Transfers**

OID and SSJID successfully released 80,000 acre feet to these federal and state water contracting agencies in 2013. OID and SSJID have done previous transfers to the SLDMWA but this year was the first transfer with the State's DWR. These agencies are already making inquiries as to water availability in 2014.

### **WWD Transfer**

OID and SSJID have done previous transfers with WWD. While WWD has interest in a "traditional" large volume water transfer, they have shown interest in carving out a portion of a large transfer into an on-farm drought idling /water conservation program. The framework for the drought idling program is outlined in the attached document and is for discussion purposes.

Historically, OID has been utilizing the revenues it receives from water transfers to rebuild and modernize the district's water system. OID believes that the drought idling program can similarly work on-farm to help farmers rebuild, modernize and improve on-farm water use efficiency.

### **CCSF Transfer**

The CCSF expressed in their July 23, 2013 letter their concern for the prospects of another dry year and the implications this would present to their constituents. In a follow-up communication, the CCSF is very interested in pursuing a 1-year 2,240 acre foot transfer in 2014. To that end, included with this agenda is a draft contract prepared at the direction of the Board for discussion purposes. This draft contract has had only limited review by the CCSF due to their involvement in protecting essential City assets as a result of the ongoing Rim Fire in the Sierras, so please recognize "this is a draft". It is being released at this time so as to allow ample opportunity for public discussion.

As the draft contract indicates, the ability to meet a CCSF water need in 2014 is predicated on OID coming to agreement with MID and TID regarding "wheeling" this water through the two districts inter-connected canal systems. Similarly, the CCSF needs to reach an agreement with MID and TID on the crediting of their Don Pedro Water Bank Account if and when this water is moved into New Don Pedro.

As an update, OID met with MID staff on August 20, 2013 to address the questions raised in their August 2, 2013 letter. OID provided answers to MID's questions, had great discussion with their staff and reiterated its interests in pursuing such a transfer with the CCSF for 2014. OID indicated that to meet the requisite CEQA deadlines for water to move in March, an agreement would need to be developed and agreed to by December of this year.

MID staff said they would be evaluating the issue in the coming weeks and get back with OID on any needed follow-up.

### **SEWD Transfer**

SEWD has not opened any discussions with OID regarding the need for water in 2014. Their long-term water agreement with OID ended in 2010 and they have shown no interest in re-opening a dialogue on a follow-up agreement. The Bureau afforded SEWD an allocation in 2013 but it will be difficult to do so in 2014. It is unclear if a zero allocation next year will result in a request to OID for a water transfer.

### **TID and MID Transfer**

OID made an offer to the two districts this past year (inclusive of CCSF) to move water into the Tuolumne River basin to meet any deficit needs. It is uncertain at this point going into next year what, if any, water TID and MID may need.

Staff will share its thoughts about 2014 water transfer opportunities and be available to answer any questions.

Members of the public, John Brichetto and Al Brizzard, were present and offered the following comments:

Mr. Brichetto stated that the Proposed Drought Idling and On-Farm Water Conservation Pilot Project Program should be amended to state that the lands have irrigated for “three of the last four years rather than “each of the last 3-years.”

Mr. Brizzard stated that he was a retired farmer from the west side and he congratulated the General Manager and the Oakdale Irrigation District for presenting the Proposed Drought Idling and On-Farm Water Conservation Pilot Project Program.

This item will be brought back on October 1, 2013 as an action item.

## **ITEM NO. 17** **COMMUNICATIONS**

### **A. GENERAL MANAGERS REPORT**

#### **Safety Activities**

1. OID has gone 121 days without a lost time injury accident.
2. Staff in process of updating OID’s Injury and Illness Prevention Plan
3. Staff preparing a Personal Protective Equipment Job Hazard Assessment in compliance with Cal/OSHA Title 8 §3380.
4. A Safety Investigation on the last 20 flooding incidents that caused damage to property, 75% were landowner caused, 15% were due to failure of a district structure, 5% to excessive weed growth, and 5% by employee error.
5. Safety Committee conducted 16 Safety Investigations on incident reports made since the end of May. Their summaries, input and recommendations are used by Management to address and reduce their recurrence.



### **Administration Activities**

1. The Shively bridge encroachment agreement has arrived, signed.
2. Met (August 23<sup>rd</sup>) with agencies on the SJ Tributaries Settlement talks for the Stanislaus. Next meeting is September 16<sup>th</sup>.
3. Don Pritchard was selected the successful candidate to fill the vacant Water Operations Supervisor position.
4. GM spoke to the Oakdale Realtors Association on groundwater issues. Also to speak to the Riverbank Kiwanis Club on the evening of 29<sup>th</sup>.
5. Met with MID staff to discuss their questions on moving water from OID into their system for storage in New Don Pedro.
6. Attended a "Hear the Candidates" forum at the Farm Bureau on the evening of the 20<sup>th</sup>. Heard from various candidates running for TID and MID Board seats.
7. Tony Oakes from Rubicon Australia scheduled to arrive on September 4<sup>th</sup>.
8. Soliciting applications for DSO and C&M positions. Used the Alliance Workforce Keys testing program. Interviews scheduled for the week of September 9<sup>th</sup>.
9. CSDA Conference scheduled the week of September 16-19<sup>th</sup>.
10. Oakdale Education Foundation Dinner scheduled for September 28<sup>th</sup>.
11. SJRG Commission meeting and SJTA Commission meeting to be held September 30<sup>th</sup> at TID.

### **Contract and Special Project Activities**

1. Two-Mile Bar Tunnel (CEQA & Engineering) – CH2MHILL received word last week the final comments were being circulated internally. From the internal review, a few questions were generated and sent to CH2MHILL for clarifications and/or more detail. OID Staff responded to the questions, which were minimal, and returned the responses to CH2MHILL for compiling and returning to the Corps. Still on for the final EA document to be out for public comment at the end of August or the first week in September. Then thirty (30) days for public comment. From the questions, the indication is a 30-day review period should not result in any significant comments from the public. Once the public comment closes and the comments have been responded to, if there are any, a final EA and the FONSI can be issued by the Corps. The indication is the permit will be ready to issue in late September or early October.
2. Two-Mile Bar Tunnel Final Design – The design process has been completed and the drawings revised with the comments from the final review. All documents have been issued for a final review and comments were returned to Condor on August 16, 2013. The final contract documents and drawings will be issued in mid-September to OID for their review. As previously stated, the bare cost is approximately \$12,299,000. The total cost with contingency, construction management, OID costs and some other potential costs would be approximately \$15.0 million. A project folder will be established on the K-drive for anyone's review once the final documents have been received.
3. Beardsley Reservoir Recreational Improvements – Ford Construction progressed expeditiously on the construction in July with the intent of starting the Day Use Area in late July or early August. Once this did not materialize, Ford reduced the overtime work hours and manpower to finish the project on the schedule completion date of August 23, 2013. However, this did not happen and Ford Construction was notified that Liquidated Damages were being assessed beginning on August 24, 2013. Ford is completing the punch list items and should be completed on or before August 30, 2013. During the

period, completion of the bollard installation, campsite furnishings, final grading, asphalt striping, and punch list items. Non-contract work was performed on the water line installation at Black Oak Flat Campground and the Host site septic tank installation. The Beardsley Day Use Area and the Boat Ramp construction will began on September 3, 2013 and complete in early November. There was some small change orders released estimated to be \$5,000 to be finalized. There will be approximately \$15,000 in credits to be issued in the next invoice. The one change order for out of scope work on the water line has not been finalized. Ford has stated it would not exceed \$25,000 for labor and equipment with materials per the invoiced amount plus the contract mark-up estimated to be \$10,000. There has been one claim submitted for the Beardsley Campground for additional earthwork in the amount of \$116,000. On July 25, 2013, Ford Construction provided the final "As-Built" topo for comparison for the Beardsley Campground. The claim is being reviewed by the Engineer and Staff to prepare a response. The Engineer has acknowledged an error in the Engineer's take off which was included in the bid documents. Staff is reviewing the Engineer's comments and will prepare a response for the General Manager and the Board's review and approval. This will be completed prior to the next Board meeting. Also, Staff has been notified there are two more claims to be submitted for additional earthwork on the Black Oak Campground and the Beardsley Day Use Area. The basis for these claims is the same used for the Beardsley Campground. The Project's position has been and will be there is no basis for a claim based on the fact the site was the same at the pre-bid meeting as it was on the first day of construction. Per the Bid Documents, the contractor was to verify quantities prior to submitting their bid

4. Willms Ranch Access Easement – The Willms continue with their legal issues and thus no action occurred this period. The Willms are waiting on Court decisions before moving forward and stated the announcement would be in the paper sometime but no time soon.
5. Wyatt Deep Well Pump and Motor Replacement Project – Don Pedro Pump ordered the material for the installation. The installation period should be one (1) day after the receipt of the material. Don Pedro Pump has coordinated their work with PG&E with the work being completed on or around August 31, 2013. Waiting for PG&E to notify when they will be ready.
6. District Standard Specifications – No activity this period.
7. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts. Coordination of contractors for the facility maintenance of the DSO Office and the Main office.

### **Construction Activities**

1. Water Ops. Manager and I met with Steve Fields and his dirt contractor on 8/28 to discuss the maintenance cost share project on the North Main Canal. General discussion to be conducted at the Water Committee meeting this afternoon.
2. Working on preparation of the draft 2014 Support Services budget.
3. Finalized the Hinds Relocation cost share project with John Brichetto. CFO and I have reviewed the invoices and a reimbursement check to be approved during today's Board meeting.
4. Conducting landowner meetings for upcoming construction projects.
5. Field review being conducted on future projects with Water Ops. Manager.
6. Preparing and conducting employee evaluations.

7. Assisting as needed with Engineering Dept. tasks.
8. C&M forces are conducting routine maintenance tasks and JSF's completed by Water Dept. staff.

### **Engineering Activities**

1. SBX7-7 – Field review of non-measureable turnouts to large service areas (>100 acres) continued to determine potential FlumeMeter installation or alternative measurement device applicability. The list generated by the DSOs will be prioritized based on flow variations during deliveries, number of customers and cumulative acreage served to make a selection of those which corrective action will be taken prior to the 2014 irrigation season.
2. Land use Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land use conversion projects. Standard land use conversion letters going out on an as needed basis.
3. Engineering staff processed several Encroachment, Ag. Discharge and Fencing Agreements for Board approval.
4. Engineering staff continuing to work with landowners on encroachment signage and project close-out.
5. Engineering staff accompanied the Biologist to the Wills Lateral Extension project site to conduct the preconstruction biological survey. All went well and construction is permitted to begin any time after September 1<sup>st</sup>.
6. Engineering staff accompanied the DWR Water Resources Engineer to Honolulu Bar to allow a final inspection for close out of the 18599 permit.
7. Engineering staff and Support Services Manager conducted various landowner meetings to notify landowners of property adjacent to or within the project boundaries of proposed 2013-14 winter projects.
8. GIS Asset Management data input and organization continued. Collection of facilities data on the North side of the District continued and is approximately 85% complete.

### **Water Operations Activities**

#### **Ag Water**

1. Continued to research and respond to irrigation inquiries regarding new connection possibilities, disconnects and past irrigation practices.
2. Continued to research and respond to miscellaneous irrigation and maintenance issues. Completed documentation and coordinated repairs to OID facilities with the C&M Department as necessary.
3. Water Operations Manager visited Madera Irrigation District on August 22<sup>nd</sup> along with the CFO and SCADA/IT Coordinator to review their implementation of STORM.
4. South Side DSOs continued to assist in affiliating turnouts listed in the inventory data acquired last summer with the parcels they current serve. The north side DSOs began as well.
5. Pest Department staff continued to fill-in for DSOs on an as needed basis. Mag-H applications continued and post-emergent and berry control applications continued.
6. The fifteenth rotation in 2013 (sixteenth of the 2012-13 irrigation season) started on or about August 24<sup>th</sup> and is a 12-day rotation. The sixteenth rotation will be another 12-

day rotation beginning on or about September 5<sup>th</sup>. The last rotation of the 2013 irrigation season will be a 14-day rotation starting on or about September 17<sup>th</sup>.

### **Water Utilities**

1. Improvement District No. 41:
  - Pumping Station No. 3 remains out of service due to high turbidity issues.
  - Continued to monitor small leak on the water storage tank at the Well No. 1 Station. The tank remains in service and under observation.
2. Improvement District No. 49:
  - Continued to monitor small leaks on the water storage tank at Pumping Station No. 1. The tank remains in service and under observation.
  - WUD Staff has been working with contractors on what will be needed to replace the tank.
  - WUD Staff has been working with the ID committee on scheduling a membership to select a course of action.
3. Rural Water System No. 1:
  - The stand-by emergency electrical generator located at the Sierra Sunset Pumping Station was removed from service on Friday July 5<sup>th</sup> due to electrical sensor problems. The unit was inspected and tested by Industrial Electrical on July 17<sup>th</sup>, repair parts are on order.
4. Domestic Water Systems:
  - WUD Staff successfully renewed their certifications in collecting water quality samples.
5. On-Call Activities:
  - Sunday, August 18<sup>th</sup>, Bob Nielsen responded to a backflow assembly problem in ID 41.
  - Saturday, August 24<sup>th</sup>, Joe Buila responded to a broken service line in RWS #1.
6. Aquatic Pesticide Samples:
  - The initial set of water quality samples were collected on the South Main on Wednesday, August 21<sup>st</sup>.
  - The follow up set of water quality samples were collected on the South Main on Wednesday, August 28<sup>th</sup>.
7. Irrigation Pumping Stations:
  - Furtado Deep Well Pump VFD has been removed and was sent in for evaluation on Thursday, August 8<sup>th</sup>. The site remains operational by using the MCP.

### **Financing Activities**

1. Staff met with Improvement District No. 49 committee members to discuss future infrastructure replacement. The committee will be asking its members if they would like to establish a Reserve Fund Policy.
2. Finance Department continues to operate with one employee out on California Family Rights Act (CFRA) leave and one employee on CFRA one day every two weeks.
3. A temp agency employee is being trained on accounts payable to cover for the Finance Department's Account Clerk's leave beginning October 7, 2013. Continue to cover the payroll function with a District retiree.
4. Continue to work with Chicago Title on the Eakin, Valencia, and Oakdale Cemetery easement acquisitions.

5. Preparation of the 2014 budget.
6. Met with OID's Support Services Manager and Mr. John Brichetto to review the final costs on the Hinds Relocation cost share project. Payment to Mr. Brichetto has been setup for payment on the 9/3/2013 Statement of Obligations.
7. Routine accounting functions (AP, AR, PR, billing, reconciliations, etc.)

B. **COMMITTEE REPORTS**

Planning and Public Relations Committee, August 28, 2013

- Donation Request of Escalon FFA

Director Clark stated that the committee agreed to donate \$1,500 to the Escalon FFA.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

**Director Webb**

Director Webb stated that the Fish & Game and the Federal Fisheries are going to poison the fish in a certain stretch of Silver King Creek in order to reintroduce the fish that they believe to be native to that stream. He also stated that Terry Jones, whose funeral is today owned Oakdale Concrete Pipe Yard with his father for years and did a lot of work to conserve water for the District by supplying pipe to convert the open ditches to pipe.

At the hour of 10:35 a.m. the meeting adjourned to Closed Session.

**CLOSED SESSION**  
**ITEM NO. 18**

- A. ***Government Code §54957***  
Public Employee Discipline/Dismissal/Release

At the hour of 11:10 a.m. the meeting returned to open session.

Coming out Closed Session President Clark stated that there was no reportable action.

**OTHER ACTION**  
**ITEM NO. 19**

The meeting adjourned at the hour of 11:10 a.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, October 1, 2013 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Tuesday, September 24, 2013 at 1:30 p.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

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Frank Clark, President

Attest:

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Steve Knell, P.E., Secretary