

## **MINUTES**

Oakdale, California  
July 1, 2008

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Jack D. Alpers, President  
Frank B. Clark  
Steve Webb  
Tony Taro  
Absent: Al Bairos, Jr., Vice President

Staff Present: Steve Knell, P.E., General Manager/Secretary  
Kevin King, Water Operations Manager  
Gary Jernigan, Contract/Special Projects Manager  
John Davids, District Engineer  
Kathy Cook, Chief Financial Officer/Treasurer  
Jason Jones, Support Services Manager

### **ADDITION OR DELETION OF AGENDA ITEMS**

There were no additions or deletions of agenda items

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

There were no items taken out of sequence.

At the hour of 9:02 a.m. the Board welcomed public comment.

### **PUBLIC COMMENT ITEM NO. 2**

There being no Public Comment; Public Comment closed at 9:02 a.m. and the Board Meeting continued.

**CONSENT ITEMS**  
**ITEM NOS. 2, 3, 4, 5, 6, 7**

**ITEM NO. 2**  
**APPROVE THE BOARD OF DIRECTORS'**  
**MINUTES OF THE REGULAR MEETING OF JUNE 17, 2008**  
**AND RESOLUTION NOS. 2008-23, 2008-24, 2008-25, 2008-26,**  
**2008-27, 2008-28, 2008-29, 2008-30, 2008-31, and 2008-32**

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of June 17, 2008 and Resolution No. 2008-23, 2008-24, 2008-25, 2008-26, 2008-27, 2008-28, 2008-29, 2008-30, 2008-31, and 2008-32.

**ITEM NO. 3**  
**APPROVE OAKDALE IRRIGATION**  
**DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

**ITEM NO. 4**  
**APPROVE WORK ASSIGNMENT OF**  
**CAPITAL WORK ORDER NUMBERS**

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the following capital work order numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Clark Pipeline	Replace gate with 36" C-10 canal gate	\$6,000	0831

**ITEM NO. 5**  
**APPROVE GENERAL SERVICES**  
**AGREEMENTS FOR VARIOUS VENDORS**  
**AND CONTRACTORS (HOLT OF CALIFORNIA)**

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the General Services Agreement with Holt of California.

**ITEM NO. 6**  
**APPROVE AMENDED WORK RELEASE NO. 7**  
**TO 2006 PSA-003 FOR PROVOST & PRITCHARD**  
**ENGINEERING GROUP FOR THE NORTH**  
**SIDE RESERVOIR ENGINEERING DESIGN**

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Amended Work Release No. 7 to 2006 PSA-003 for Provost & Pritchard Engineering Group for the North Side Reservoir engineering design.

**ITEM NO. 7**  
**APPROVE DEFERRED CONDITIONS**  
**OF APPROVAL AGREEMENT (APN: 002-004-007 - CARTER**

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Deferred Conditions of Approval Agreement (APN: 002-004-007 – Carter).

**DISCUSSION ITEMS**  
**ITEM NOS. 8, 9, 10**

**ITEM NO. 8**  
**DISCUSSION ON 5-YEAR CAPITAL**  
**IMPROVEMENT PLAN AND PRESENTATION**  
**BY WELLS FARGO BANK ON PUBLIC FINANCING**

General Manager, Steve Knell, will review with the Board the current 5-year CIP reviewed by the Board last year. The 5-year CIP was established on a “pay-as-you-go” basis. There is some Board interest in discussing the advantages of accelerating the 5-year plan, i.e. doing more water modernization projects and reclamation projects to conserve water. Doing more projects would necessitate borrowing or financing those added expenses.

Also attending the meeting will be Mr. Michael Engelbrecht with Wells Fargo Bank. Mr. Engelbrecht offered to come to the Board meeting and give a presentation on today’s environment with regards to Public Financing.

General Manager Steve Knell gave a PowerPoint Presentation on the current 5-Year Capital Improvement Plan. Following his presentation he introduced Michael Engelbrecht who is with the Public Finance Group of Wells Fargo Bank. Mr. Engelbrecht gave a presentation which dealt with available financing offered by Wells Fargo Bank.

**ITEM NO. 9**  
**DISCUSSION ON THE STATUS OF**  
**WATER; STATEWIDE AND AT OID**

Kevin King will update the Board on OID’s water status and the General Manager will discuss the attachments.

General Manager Steve Knell discussed the status of water statewide and Water Operations Manager Kevin King reported on the status of water at OID.

**ITEM NO. 10**  
**DISCUSSION ON THE STATUS OF THE**  
**PROPOSED NORTH SIDE RESERVOIR PROJECT**

District Staff will be available to provide the entire Board with an update on the project and answer any other specific questions that the Board may have.

John Davids discussed the current status of the proposed North Side Reservoir Project. He stated that we are eighty (80) days into the one hundred twenty (120) day exploratory period.

**COMMUNICATIONS**  
**ITEM NO. 11**

**A. GENERAL MANAGERS REPORT**

**Safety Activities**

1. 48 days without a lost time injury accident.

**Administration Activities**

1. Legal Issues;
  - a. Goad –No change
  - b. Knight's Ferry – No change
  - c. Chappell Drain- No change
  - d. Clark Pipeline- No change
  - e. Ed Perez and OE3 vs. OID: No change
  - f. Cahoon Property: Steve Cahoon called and asked for 30 days to clean site. We sent letter agreeing to request.
2. Admin Issues;
  - a. Negotiations with City of Stockton – Water reliability chart sent to City
  - b. P.R. &R. review status – No activity
  - c. OSHA conducted their industrial accident
  - d. Modesto Nuts Family Outing was last Friday.
  - e. Water Summit IX held June 18<sup>th</sup>
  - f. Meeting with SSJID on June 20<sup>th</sup> on 2008 water budget
  - g. Ms. Jenness to meet with Department Mangers July 2<sup>nd</sup>.
  - h. OID disposed of its E-Waste at Sierra RR last Saturday. All old computers, phones, printers, etc. were discarded at no cost.
3. Reportable Items of Interest
  - a. Mr. Bart Bartoni contacted us regarding the Board's decision to waive his service disconnection fee. He thought he was getting his 2008 water fees waived too.
  - b. Riverbank News reporter John Branch continues to write OID articles without contacting OID.
  - c. Letter from County Fire Chief Moyotte about fire danger in Riverbank responded to.

- d. Dolly Cole's pipeline in the Riverbank Drain west of Snedigar Road was not removed as had been planned. Able to fix system without removal. Cole will be contacted about the poor condition of her pipe and its potential removal in the future at her cost.
- e. Environmental Reviews for WRP projects are proving challenging around the perimeter of the district.
- f. Due to high fuel costs, alternative work schedule discussions have occurred among employees. A future discussion item on this subject will be forthcoming.

### **Contract and Special Project Activities**

1. The Campbell Pipeline – The Finance Committee met on June 23, 2008. Staff presented the Credit offered by Giuliani & Kull. The Committee decision was to accept the G&K offer, apply RTC's retention to the balance, accept the One (1) year additional warranty and invoice RTC for the balance. The Board will make the final decision.
2. Reviewed with the Finance Committee on the 5-Yr WRP CIP plan.
3. Assisting Condor with preparing construction documents for the Cape Horn Tunnel Rehabilitation Project. To be completed by July 1, 2008 to go out for bids.
4. Working with the Land Owners for access to the Cape Horn Tunnel work this and the subsequent years.
5. CH2MHILL continues with is preparing the documents for the Cape Horn Tunnel and the North Side Reservoir CEQA process.
6. Received proposals for the FMP Compliance Audit from three (3) firms. The Proposal is in the review process now.
7. Finalize price changes and schedule for release with Allan Waggoner Construction for the ID #52 System Distribution Replacement Project. Presently, the funds will be available on July 26, 2008. Allan Waggoner Construction will be notified on that date. A Notice to Proceed will be issued on July 1, 2008.
8. Contract Administration activities on issued contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.
9. Project coordination with Engineering Consultants

### **Construction Activities**

1. Routine C&M Summer duties.
2. Trash pick-up north and south sides.
3. On-going constructability review of 2008/2009 Capital Projects.
4. Review of potential dirt sites- meetings with land owners.
5. Review written test (1) C&M Senior Position.
6. Prepare written test (1) Welder Position & (1) Fleet Equipment Mechanic
7. 2009 Budget preparation.
  - A. Capital Purchases
  - B. Man Power
8. Review of Job Setup Forms

### **Engineering Activities**

1. Ongoing Suspense Forms.
2. Board Agenda Report preparation.
3. 2009 Budget Preparation.
  - A. Man Power

## B. Capital Purchases

4. Master Encroachment Agreement preparation. MID, PG&E, City of Oakdale and City of Riverbank draft complete. Draft documents have been sent to Legal Council for review.
5. Stanislaus County Road Crossing Agreement. County comments have been received and the Agreement is being amended to cover their requested changes.
6. OID Standard Detail Review.
7. Draft Structure Permit complete, awaiting internal review.
8. Plan check and design review on Engineering in progress:
  - a. Albers I/II Split
  - b. Riverbank/Crane Split
  - c. Dry Creek/ South Split
  - d. Fairbanks Crossing at SSJID
  - e. Fairbanks/Cometa Split
  - f. Johnny Creek Headworks Rehabilitation Project
  - g. Riverbank/South Rehabilitation Project
  - h. Diliberto Long Crested Weir
  - i. Lone Tree Creek – ITRC Flap Gate Review
  - j. Burnett Lateral Rehabilitation Project
  - k. Knights Ferry Delivery System
9. Service Standard Review.
10. Performance Evaluation preparation.
11. Continued North Side Reservoir project management. John Davids to brief the Board of Directors
12. CEQA preparation for Johnny Creek Rehabilitation Project. Streambed Alteration Package submitted to Department of Fish and Game.
13. CEQA preparation for Riverbank/South Rehabilitation Project.
14. Development of Survey Training Program

## **Water Operations Activities**

1. Kevin King to discuss during his water report to the Board.

## **Finance and Accounting Activities**

1. Finalized ID52 financing
  2. Preparing ID52 billing for inclusion with OID RWS billing (effective Aug. 1<sup>st</sup>)
  3. Dealing with a significant increase in property foreclosures
  4. Processing a significant number of delinquent notifications on the RWS billing
  5. Prepared shut-off notices on five RWS customers, shut-off one RWS customer
  6. Processed COBRA paperwork on 1 person
  7. Meet with CH2M Hill on rate study and worked on compilation of material
  8. Prepared employee notice – new cell phone laws effective July 1<sup>st</sup>
  9. Meet with OVCB representative to review and reduce costs on customer credit card payment charges
  10. Met with Finance committee to discuss 5-year CIP and financing options
  11. Routine in-house IT maintenance
- Routine accounting functions (AP, PR, AR, billing, reconciliations, etc.)

B. **COMMITTEE REPORTS**

1. San Joaquin Flood Control, June 18, 2008
2. Finance Committee Meeting, June 23, 2008

San Joaquin Flood Control - there was no discussion regarding this committee meeting due to Director Taro's absence.

Finance Committee – Director Clark stated that there were two issues that the Finance Committee discussed; the first was the 5-year CIP Plan and financing which was previously covered; the second was the Campbell Pipeline Project. Director Clark stated that the amount that is owed to the District by RTC, including the bill from Giuliani and Kull is the sum of \$77,762.41. Giuliani & Kull has agreed to reduce their bill by \$13,500; subtracting this sum and the retention sum in the amount of \$23,000 that leaves a balance of \$42,673.88. Staff will proceed with collecting this amount from RTC.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Webb

Director Webb stated that he would save his comments regarding the APPA Conference until the next Board Meeting when all Board members are present

Director Clark

Director Clark commended Water Operations Manager Kevin King for the good job he did in reducing the chronic flooding on Stearns Road.

Director Alpers

Director Alpers complimented staff for the good job that they did on the Riverbank Drain.

At the hour of 11:26 a.m. the Board moved to Closed Session.

**CLOSED SESSION**  
**ITEM NO. 12**

**A. *Government Code §54957.5***

Conference with Labor Negotiator: General Manager  
Represented Employee: Chief Financial Officer

At the hour of 12:02 p.m. the Board returned to open session.

General Manager Steve Knell reported that a motion was made by Director Clark, seconded by Director Webb, and unanimously supported to increase the Chief Financial Officer's salary range to that of the other Exempt Management Bargaining Group and to pay the Chief Financial Officer at the 100% pay level effective July 1, 2008.

**OTHER ACTION**  
**ITEM NO. 13**

At the hour of 12:04 p.m. the meeting was adjourned to the next **Board of Director's Meeting on Tuesday, July 15, 2008, at 9:00 a.m.** at the Oakdale Irrigation District Office, 1205 East F Street, Oakdale, CA 95361.

The next **Joint Board Meeting for the Tri-Dam Project** has been scheduled for **Thursday, July 17, 2008 at 9:00 a.m.** in the Board Room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, California.

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Jack D. Alpers, President

Attest:

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Steve Knell, P.E., Secretary