

**AGENDA  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
OAKDALE IRRIGATION DISTRICT  
TUESDAY, FEBRUARY 6, 2018**

Agendas and Minutes are on our website at [www.oakdaleirrigation.com](http://www.oakdaleirrigation.com)

**CALL TO ORDER**                      9:00 a.m., the Boardroom of the District Office  
1205 East F Street, Oakdale, California 95361

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**                              Directors Orvis, Altieri, Doornenbal, Santos, DeBoer

**ADDITIONS OR DELETION OF AGENDA ITEMS**

**ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

**PUBLIC COMMENTS - ITEM 1**

1. The Board of Directors welcomes participation in meetings. This time is provided for the public to address the Directors of the District on matters of concern that fall within the jurisdiction of the Board that are not on the agenda.

Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District operation or responsibility as no action will be taken on non-agenda issues. It is not required, but speakers may provide their name and address.

Because these are non-agenda matters, generally no discussion or comment by the Board should be expected except to properly refer the matter for review or action as appropriate.

Public Comments will be limited to five minutes per speaker.

**CONSENT CALENDAR - ITEMS 2 - 16**

Agenda items listed under the Consent Calendar may be acted upon individually, in whole or in part. Subsequently, should discussion on a particular item be desired, you should identify the item now so as to remove it from the list of items to be approved under one motion. Any items removed from the list on Consent Calendar items will be discussed and acted upon individually following action on the remaining Consent Calendar items if so moved.

2. This item was pulled from the Agenda.
3. Approve **Oakdale Irrigation District Statement of Obligations**
4. Approve the **Treasurer and Chief Financial Officer's Report for the Month Ending December 31, 2017**
5. **Assignment of Capital Work Order Numbers**
6. Approve **Work Release No. 072 to Professional Services Agreement 2009-PSA-015 with Giuliani & Kull, Inc. for Professional Services to Prepare a Plat and Legal Description for a Thirty Foot Easement for the Brockman Lateral through APNS: 002-057-002/003**
7. Approve **Work Release No. 073 to Professional Services Agreement 2009-PSA-015 with Giuliani & Kull, Inc. for Professional Services to Prepare a Plat and Legal Description for a Thirty Foot Easement for the Dixon Pipeline through APN: 010-022-004**
8. Approve **Work Release No. 039 to General Services Agreement 2013-GSA-032 with Northern Steel, Inc. for Cutting, Bending, and Placement of Rebar for One (1) ea. Standard Box Culvert Located on the Cometa Lateral**
9. Approve **Work Release No. 001 to General Services Agreement 2018-GSA-001 with Tashjian Towers Co. for Design and Erection of the North Side Regulating Reservoir SCADA Tower**
10. Approve **Work Release No. 017 to Professional Services Agreement 2009-PSA-002 with CH2M Hill for Professional Services to Provide Support to Develop an Environmental Impact Report for the North Side Regulating Reservoir SCADA Tower Project**
11. Approve **Amendment No. 002 to General Services Agreement 2015-GSA-002 with Sierra Controls LLC for Revised Rate Schedule**
12. Approve **Quitclaim and Accept a New Grant of Easement of a Portion of the Adams No. 1 Pipeline (APN: 064-059-001 – Justin T. Labadie)**
13. Approve **Encroachment Permit on the Adams No. 1 Pipeline and Waive Associated Structure Permit Fee (APN: 064-059-001 – Justin T. Labadie)**
14. Approve **Abandonment and Quitclaim of the Terminus of the Young Lateral and Accept a Grant of Easement for the Proposed Terminus of the Young Lateral (APN: 002-012-063 – John and Jacqueline Brichetto 2008 Revocable Trust Dated May 7, 2008, John M. Brichetto 2012 Irrevocable Trust Dated December 21, 2012, and Joseph P. Brichetto 2012 Irrevocable Trust Dated December 21, 2012)**

15. Approve **Encroachment and Agricultural Discharge Permits on the Campbell Lateral (APN: 002-013-034 - Green)**
16. Approve **Encroachment and Agricultural Discharge Permits on the Howard Pipeline (APN: 006-009-045 – Theodore P. Dykzeul and Barbara C. Dykzeul Trust Under Instrument Dated March 1, 1994)**

#### **ACTION CALENDAR - ITEMS 17 - 21**

17. Review and take possible action on **Board Committee Appointments**
18. Review and take possible action to **Adopt Resolution Approving Revised Records Retention and Destruction Policy**
19. Review and take possible action to **Give Direction on Establishing a Time and Schedule for Director Training**
20. Review and take possible action to **Direct Staff to Develop a 50% Design Analysis of Two Potential City of Oakdale Partnership Projects: (1) Reclamation and Reuse of City Wastewater and (2) Irrigation of Greger Park with OID Surface Water**
21. Review and take possible action to **Approve a Waiver to Section 10(a) of the Tier II Annexation Agreement (APN: 207-090-02 – Wendell J. Naraghi)**

#### **DISCUSSION - ITEMS 22 – 24**

22. Discussion on **Attorney Billing Statements**
23. Discussion on the **Legal Issues of Renting District Property to District Employees**
24. Discussion of **City of Oakdale's Letter of September 25, 2017 Regarding the Disparate Treatment of City Customers**

#### **COMMUNICATIONS - ITEM 25**

25. **Oral Reports and Comments**
  - A. **General Manager's Report on Status of OID Activities**
  - B. **Committee Reports**
  - C. **Directors' Comments/Suggestions**

**CLOSED SESSION - ITEM 26**

26. Closed Session to discuss the following:

- A. Government Code §54956.8 Conference with Real Property Negotiator**  
Negotiating Parties: San Luis Delta Mendota Water Authority,  
Department of Water Resources  
Property: Water  
Agency Negotiators: General Manager and Water Counsel  
Under Negotiations: Terms
- B. Government Code §54956.9(d)(2) - Significant Exposure to Litigation**  
One (1) Case
- C. Government Code §54956.9(d)(1) - Existing Litigation (5 cases)**  
*Oakdale Groundwater Alliance; Frobose, Brichetto, et al. v. OID*  
*Chris Lewis v. Oakdale Irrigation District*  
*Gregory L. Ellis, et al., v. Oakdale Irrigation District*  
*Oakdale Irrigation District v. SWRCB, et al.*  
*Oakdale Irrigation District v. Linda Santos, Gail Altieri, et al.*
- D. Initiation of Litigation §54956.9(d)(4)**  
One (1) Case

**OTHER ACTION – ITEM 27**

27. Adjournment:

- A. The next Special Board Meeting of the Oakdale Irrigation District Board of Directors is scheduled for Tuesday, February 20, 2018 at 6:00 p.m.** in the board room at 1205 East F Street, Oakdale, CA.
- B. The next Joint Board Meeting of the South San Joaquin and Oakdale Irrigation Districts serving the Tri-Dam Projects and Tri-Dam Authority and other joint business matters is scheduled for Thursday, February 15, 2018 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

*Writings distributed to Board Members in connection with the open session items on this agenda are available for public inspection in the office of the Board Secretary. Any person who has a question concerning any of the agenda items may call the Administrative Assistant at (209) 840-5507.*

*ADA Compliance Statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Administrative Assistant at (209) 840-5507. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*





# **PUBLIC COMMENTS**

**No Information Included**

## **BOARD MEETING OF FEBRUARY 6, 2018**



# **AGENDA ITEMS CONSENT CALENDAR**

## **BOARD MEETING OF FEBRUARY 6, 2018**

CONSENT ITEM NO. 2  
THIS ITEM WAS PULLED FROM THE AGENDA

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 3  
APN: N/A

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**SUBJECT: APPROVE OAKDALE IRRIGATION DISTRICT'S STATEMENT OF OBLIGATIONS**

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**RECOMMENDED ACTION:** Approve Statement of Obligations

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## ***TOP TEN OBLIGATIONS***

<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>
Drill Tech Drilling & Shoring, Inc.	Two Mile Bar Tunnel Project-WR#001	\$1,627,231.83
Union Bank N.A.	2018 COP Payment	540,876.16
Rubicon, Inc.	Flume Gates and Meter	237,100.30
San Joaquin Tributaries Authority	2018 SJTA Obligation	200,000.00
Condor Earth Technologies, Inc.	Work Release #012	98,679.75
Northern Steel, Inc.	Rebar Placement	85,144.90
CalPERS	Retirement Contributions	76,656.04
Kaiser Foundation Health Plan, Inc.	February 2018 Health Insurance	56,478.95
Advanced Control Solutions	Flow Meters and Cable	51,454.73
Dennis Wing Trucking	Haul Dirt	36,113.00

**FISCAL IMPACT:** \$3,494,210.77

## **ATTACHMENTS:**

- Statement of Obligations – Accounts Payable

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## **Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

## **VOTE:**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**

Accounts Payable  
Check Register - February 6, 2018



Oakdale Irrigation District  
1205 East F Street  
Oakdale, CA 95361

Check No	Check Date	Vendor Name	Amount	Description
ACH	1/16/2018	CalPERS	\$76,656.04	Retirement Contributions - January
22677	1/9/2018	Ace Hardware	\$7.58	Cell Phone Holder
22678	1/9/2018	Acme Rigging & Supply Company	\$337.74	Latch Kits
22679	1/9/2018	Ayres, Michael	\$452.97	Health and Wellness Reimbursement - Jan. - Dec.
22680	1/9/2018	Becker, Robert	\$321.86	Health and Wellness Reimbursement - Jan. - Dec.
22681	1/9/2018	Bell, Luke	\$359.40	Health and Wellness Reimbursement - Jan. - Dec.
22682	1/9/2018	Bissell-Vargas, Kristy	\$48.00	Health and Wellness Reimbursement - December
22683	1/9/2018	California State University Stanislaus	\$4,800.00	Employee Tuition Contract
22684	1/9/2018	Far West Laboratories, Inc.	\$457.50	Bac-T Tests
22685	1/9/2018	Fastenal Company	\$332.73	Weld Studs
22686	1/9/2018	Gilton Resource Recovery Transfer Facility, Inc.	\$973.42	Waste Disposal - October
22687	1/9/2018	Gilton Solid Waste Management, Inc.	\$289.59	Refuse Charges - December
22688	1/9/2018	Grenzebach, David	\$24.99	Health and Wellness Reimbursement - December
22689	1/9/2018	Mission Uniform Service	\$592.26	Uniform Service
22690	1/9/2018	Oberkamper, Marc	\$576.00	Health and Wellness Reimbursement - Jan. - Dec.
22691	1/9/2018	Porter, Brandon	\$59.32	Steel-Toe Boots Reimbursement
22692	1/9/2018	Prado, Uriel	\$359.88	Health and Wellness Reimbursement - Jan. - Dec.
22693	1/9/2018	Ray Morgan Company	\$262.88	Copier Usage - 11/24/17 - 12/23/17
22694	1/9/2018	Rubicon, Inc.	\$72,351.36	Flume Gate, Flume Meter
22695	1/9/2018	Sierra Control Systems, LLC	\$581.25	WR #003
22696	1/9/2018	Skokan, David	\$89.99	Steel Toe Boots Reimb., Health and Wellness Reimb.-Dec.
22697	1/9/2018	Snap-on Industrial	\$59.02	Master Line Disconnect Set
22698	1/9/2018	Soiseth, Taylor	\$342.41	Steel-Toe Boots Reimb., Health & Wellness Jun. - Dec.
22699	1/9/2018	Waters, Brian	\$29.98	Health and Wellness Reimbursement - December
22700	1/9/2018	W. H. Breshears, Inc.	\$3,057.58	Fuel
22701	1/9/2018	ACWA - Association of California Water Agencies	\$21,905.00	2018 Annual Agency Dues
22702	1/9/2018	California Special Districts Association	\$5,562.00	2018 Annual Membership
22703	1/9/2018	California Farm Water Coalition	\$3,500.00	2018 Annual Membership
22704	1/9/2018	Comcast	\$566.54	Analog Lines, T.V., Internet
22705	1/9/2018	Ellis Self Storage, Inc.	\$75.00	Storage - January
22706	1/9/2018	Family Water Alliance, Inc.	\$100.00	2018 Contribution
22707	1/9/2018	Knights Ferry School District	\$250.00	Silent - Live Auction and Dinner
22708	1/9/2018	Oakdale Lions Club	\$500.00	Don Osborne Memorial Run - 2018
22709	1/9/2018	Oakdale Chamber of Commerce	\$3,483.00	2018 Sponsorship
22710	1/9/2018	Occu-Med, Ltd.	\$301.50	1st Quarter Services 2018
22711	1/9/2018	OJUSD Drugstore Project	\$500.00	Drugstore Project - Donation
22712	1/9/2018	Principal Financial Group	\$774.76	Life Insurance - January
22713	1/9/2018	Water Education Foundation	\$1,150.00	2018 Pillar Plan Membership
22714	1/9/2018	Central Valley Ag Grinding, Inc.	\$239.00	Waste Disposal - November
22715	1/9/2018	Fiez, Nichole	\$95.96	Health and Wellness Reimbursement - Nov. - Dec.
22716	1/9/2018	Grainger	\$1,293.78	Air Release Valve
22717	1/9/2018	IBM Corporation	\$1,000.00	Mobile Device Management License
22718	1/9/2018	King, Chase	\$232.00	ESRI Water Conference - Per Diem
22719	1/9/2018	Lertora, Richard	\$299.88	Health and Wellness Reimbursement - Jan. - Dec.

Accounts Payable  
Check Register - February 6, 2018



Oakdale Irrigation District  
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Check No	Check Date	Vendor Name	Amount	Description
22720	1/9/2018	Oakdale Leader	\$230.00	Holiday Greeting - 2017
22721	1/9/2018	Rubicon, Inc.	\$722.30	Wire Rope Drum Assembly
22722	1/9/2018	Sheldon, Emily	\$172.00	ESRI Water Conference - Per Diem
22723	1/15/2018	Lutz James A. & Emma	\$48.00	Refund - Conveyance Channel Permit
22724	1/15/2018	Airgas USA, LLC	\$921.73	Oxygen, Acetylene
22725	1/15/2018	Allied Concrete and Supply Co., Inc.	\$3,484.36	Concrete
22726	1/15/2018	AT&T	\$68.23	Phone Charges 12/25/17 - 1/24/18
22727	1/15/2018	Bailey Enterprises	\$500.00	Refund - Hydrant Meter Deposit
22728	1/15/2018	Battery Systems	\$97.82	Battery - SK50
22729	1/15/2018	Becker, Chris	\$170.00	ITRC Cal Poly - Flow Meas. Canal Operation Class
22730	1/15/2018	Cain, Robert	\$170.00	ITRC Cal Poly - Flow Meas. Canal Operation Class
22731	1/15/2018	California State Disbursement Unit	\$207.69	Levy
22732	1/15/2018	California State Disbursement Unit	\$320.30	Levy
22733	1/15/2018	Chavolla, Juan	\$170.00	ITRC Cal Poly - Flow Meas. Canal Operation Class
22734	1/15/2018	Franchise Tax Board	\$410.00	Levy
22735	1/15/2018	Fresno Valves & Castings, Inc.	\$1,948.95	15" 101C Gate
22736	1/15/2018	George Reed, Inc.	\$2,133.76	18" Minus Rip Rap
22737	1/15/2018	Gisler, Martin	\$170.00	ITRC Cal Poly - Flow Meas. Canal Operation Class
22738	1/15/2018	Hixco	\$43.39	Flat Washer
22739	1/15/2018	Independent Stationers, Inc.	\$178.65	Folders, Storage Boxes
22740	1/15/2018	Interstate Truck Center	\$1,677.74	Smoke Tests, Pump, Elbow Fittings - #25
22741	1/15/2018	Ketchum Jr., Castle	\$70.00	Treatment Operator I Certification
22742	1/15/2018	Lawson, Michael	\$170.00	ITRC Cal Poly - Flow Meas. Canal Operation Class
22743	1/15/2018	Mission Uniform Service	\$1,193.36	Uniform Service
22744	1/15/2018	Modesto Steel	\$3,642.01	Plate, Plasma Cutting, Forming, 3" Channel
22745	1/15/2018	Morrill Industries, Inc.	\$2,924.80	20" Flanges, Gaskets
22746	1/15/2018	Nunez, Robert	\$227.88	Health and Wellness Reimbursement - Jan. - Dec.
22747	1/15/2018	Office Depot	\$855.41	Toner, Paper, Index Cards, Envelopes
22748	1/15/2018	Pattison, Steven	\$170.00	ITRC Cal Poly - Flow Meas. Canal Operation Class
22749	1/15/2018	P & L Concrete Products, Inc.	\$79.00	Concrete
22750	1/15/2018	San Joaquin Farm Bureau Federation	\$250.00	2018 Annual Meeting Sponsorship
22751	1/15/2018	County of San Joaquin, Dept. of Public Works	\$90.00	2018 Transportation Permit
22752	1/15/2018	Snap-on Industrial	\$55.59	Trans Oil Line, Trans Oil Cooler, Fuel Line Disconnect
22753	1/15/2018	Soiseth, Taylor	\$170.00	ITRC Cal Poly - Flow Meas. Canal Operation Class
22754	1/15/2018	Tom's Smog and Auto Repair	\$349.25	Annual Smog Certification Test - #160
22755	1/15/2018	Verizon Wireless	\$2,354.15	Cimis Station and Cell Phone Charges - December
22756	1/15/2018	Visa	\$1,425.00	ESRI Water Conference - King
22757	1/15/2018	Visa	\$1,425.00	ESRI Water Conference - Sheldon
22758	1/15/2018	White Cap Construction Supply	\$567.90	Caution Tape, 3/4" Chamfer
22759	1/23/2018	Green Richard	\$4.00	Refund - APN: 002-013-034
22760	1/23/2018	ABS Presort, Inc.	\$3,113.66	Monthly GM Newsletter - January
22761	1/23/2018	Ace Hardware	\$6.47	Keys
22762	1/23/2018	ACWA-JPIA	\$8,898.62	Dental/Vision Insurance - February
22763	1/23/2018	Advanced Control Solutions	\$51,454.73	12", 16", 18" and 20" Flow Meters, Cables

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22764	1/23/2018	Airgas USA, LLC	\$516.16	Outfit Tote Kit, Sleeves
22765	1/23/2018	Allied Concrete Pumping, LLC	\$8,848.96	Concrete Pumping Services
22766	1/23/2018	Allied Concrete and Supply Co., Inc.	\$20,064.77	Concrete
22767	1/23/2018	Boutin Jones, Inc.	\$1,045.00	Attorney Fees
22768	1/23/2018	Casey Moving Systems Records Management	\$96.00	Shredding - December
22769	1/23/2018	C & C Portables, Inc.	\$1,281.93	Portable Toilet Rental - January
22770	1/23/2018	Central Valley Software Solutions, LLC	\$4,300.00	iOS Annual Reader Support
22771	1/23/2018	Centro Print Solutions	\$86.03	1099, Envelopes
22772	1/23/2018	Comcast Business	\$319.94	Office Phone Charges - January
22773	1/23/2018	Condor Earth Technologies, Inc.	\$68,476.00	WR #012
22774	1/23/2018	CoreLogic Solutions, LLC	\$250.00	Real Quest - December
22775	1/23/2018	Davids Engineering, Inc.	\$9,353.25	WR #006, WR #008
22776	1/23/2018	Delta Truck Center	\$750.66	Air Primary Round, Air Elements, Filter Hydraulic
22777	1/23/2018	Don's Mobile Glass, Inc.	\$346.00	Windshield Replacement Assembly - #90
22778	1/23/2018	Drill Tech Drilling & Shoring, Inc.	\$916,368.12	Two Mile Bar Tunnel Project - WR #001
22779	1/23/2018	Fedak & Brown LLP	\$2,480.00	2017 Audit Services
22780	1/23/2018	Fiez, Nichole	\$5,250.00	Employee Tuition Contract
22781	1/23/2018	Fresno Valves & Castings, Inc.	\$5,672.37	12", 14", 16" and 18" 101C Gates
22782	1/23/2018	George Reed, Inc.	\$1,937.89	AB CL II
22783	1/23/2018	GGD Oakdale LLC	\$2,414.07	DSO Office Lease - February
22784	1/23/2018	Gilton Resource Recovery Transfer Facility, Inc.	\$1,615.95	Waste Disposal - November
22785	1/23/2018	Government Finance Officers Association	\$160.00	Annual Membership Dues 3/1/18 - 2/28/19
22786	1/23/2018	Grover Landscape Services, Inc.	\$495.00	Monthly Landscape - December
22787	1/23/2018	Mesa Industries, Inc.	\$1,024.80	Wear Pads, Seals, Liners, Rings
22788	1/23/2018	Haidlen Ford	\$1,881.36	Turbocharger, Gaskets, Sockets, Air Cleaner
22789	1/23/2018	Herc Rentals Inc.	\$7,655.20	Trailer Vac Rental
22790	1/23/2018	Hilmar Lumber, Inc.	\$1,529.20	8" x 4" Couplers, PVC Glue
22791	1/23/2018	Hixco	\$261.68	Particulate Respirator
22792	1/23/2018	Independent Stationers, Inc.	\$322.52	Legal Dividers, Storage Boxes
22793	1/23/2018	Interstate Truck Center	\$16.17	Stop Light Switch - #47
22794	1/23/2018	Kaiser Foundation Health Plan, Inc.	\$56,478.95	February 2018 Health Insurance
22795	1/23/2018	Mission Uniform Service	\$1,362.74	Uniform Service
22796	1/23/2018	Modesto Irrigation District	\$113.09	Electricity
22797	1/23/2018	Morrill Industries, Inc.	\$3,444.71	Flanges
22798	1/23/2018	NCCCO	\$50.00	Certification Renewal - Crane Op Practical Test Site
22799	1/23/2018	Oakdale Automotive Repair & Tire	\$1,361.48	Tires - TR12, TR14, Flat Repair - #34
22800	1/23/2018	Oakdale Joint Unified School District	\$1,959.97	Donation - Salmon Field Trip
22801	1/23/2018	Office Depot	\$424.23	Folders, Paper, Index Cards
22802	1/23/2018	P G & E	\$11,673.39	Electricity
22803	1/23/2018	Pakmail	\$9.79	Shipping Charges
22804	1/23/2018	Fitzwater-Presley, Lori	\$184.90	Health and Wellness Reimbursement - Aug. - Dec.
22805	1/23/2018	Principal Financial Group	\$827.68	Life Insurance - February
22806	1/23/2018	Reeves, Michael	\$64.72	Steel-Toe Boots Reimbursement
22807	1/23/2018	Rubicon, Inc.	\$94,521.48	Flume Gates, Flume Meters



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Check No	Check Date	Vendor Name	Amount	Description
22808	1/23/2018	San Joaquin Tributaries Authority	\$200,000.00	2018 SJTA Obligation
22809	1/23/2018	Sierra Control Systems, LLC	\$715.50	WR #004
22810	1/23/2018	Spray & Son Janitorial, Inc.	\$2,450.00	Monthly Janitorial Services - December
22811	1/23/2018	State Water Resources Control Board	\$2,856.00	Small Water System Annual Fees 7/1/17 - 6/30/18
22812	1/23/2018	Streamline	\$400.00	Monthly Website Fee - December
22813	1/23/2018	Sutter Health Plus	\$22,830.64	February 2018 Health Insurance
22814	1/23/2018	Target Specialty Products	\$15,240.55	Cleantraxx, Dimension
22815	1/23/2018	Thomson Reuters - West	\$63.94	2018 California Vehicle code
22816	1/23/2018	TP Express	\$150.00	Portable Toilet Rental - January
22817	1/23/2018	Union Bank N.A.	\$540,876.16	2018 COP Payment
22818	1/23/2018	United Rentals Northwest, Inc.	\$1,857.31	12' Truck Stake, Shock Mount, Fuel Cock
22819	1/23/2018	Vella, Vince	\$275.88	Health and Wellness Reimbursement - Jan. - Dec.
22820	1/23/2018	Visa	\$982.36	65" LED TV
22821	1/23/2018	Visa	\$507.99	iPhone 8 Cases, Screen Protectors
22822	1/23/2018	Visa	\$141.93	Compass
22823	1/23/2018	The Water Depot Inc.	\$612.32	Bottled Water w/OID Label
22824	1/23/2018	W. H. Breshears, Inc.	\$4,562.78	Fuel
22825	1/23/2018	White Cap Construction Supply	\$89.96	Gas Can
22826	1/23/2018	Wienhoff Drug Testing, Inc.	\$85.00	Random Drug Testing - December
22827	1/24/2018	Accela, Inc. #774375	\$32,183.07	Annual Maintenance 1/1/18 - 12/31/18
22828	1/24/2018	Dennis Wing Trucking	\$33,710.00	Haul Dirt
22829	1/29/2018	Ace Hardware	\$14.15	Couplings, Caps, PVC Pipes
22830	1/29/2018	Air & Lube Systems, Inc.	\$264.46	Annual Lift Inspection
22831	1/29/2018	Allied Concrete Pumping, LLC	\$3,626.98	Concrete Pumping Services
22832	1/29/2018	Applied Industrial Technologies	\$128.13	Attenuator Connector
22833	1/29/2018	California State Disbursement Unit	\$207.69	Levy
22834	1/29/2018	California State Disbursement Unit	\$320.30	Levy
22835	1/29/2018	Central Sanitary Supply	\$723.15	Paper Towels, Tissue, Hot Paper Cups, Trash Bags
22836	1/29/2018	Cummins Pacific LLC	\$599.00	Insite Pro Registration Renewal Software 2017 - 2018
22837	1/29/2018	Franchise Tax Board	\$410.00	Levy
22838	1/29/2018	German, Randy	\$265.50	Refund - Conveyance Channel Permit
22839	1/29/2018	Gilton Resource Recovery Transfer Facility, Inc.	\$142.02	Waste Disposal - December
22840	1/29/2018	Morrill Industries, Inc.	\$4,311.16	15" and 21" Flanges
22841	1/29/2018	P & L Concrete Products, Inc.	\$270.08	Concrete
22842	1/29/2018	Rubicon, Inc.	\$750.00	Installation, Supervision and Commissioning
22843	1/29/2018	Samba Holdings, Inc.	\$154.00	Fleet Watch - December
22844	1/29/2018	United Rentals Northwest, Inc.	\$1,489.16	12' Truck Stake Rental
22845	1/29/2018	Visa	\$137.98	ESRI Water Conference - Sheldon
22846	2/6/2018	Hillview Ranch L.P.	\$1,215.97	Refund Remainder of Structure Project Deposit
22847	2/6/2018	Ace Hardware	\$161.92	Castors, Valves, Filters
22848	2/6/2018	Allied Concrete Pumping, LLC	\$3,620.93	Concrete Pumping Services
22849	2/6/2018	Allied Concrete and Supply Co., Inc.	\$3,464.58	Concrete
22850	2/6/2018	Applied Industrial Technologies	\$399.67	Thrust Washer, Thrust Needle Cage Assembly
22851	2/6/2018	AT&T Mobility	\$52.72	GPS Device



Accounts Payable  
Check Register - February 6, 2018



Oakdale Irrigation District  
1205 East F Street  
Oakdale, CA 95361

Check No	Check Date	Vendor Name	Amount	Description
22852	2/6/2018	Battery Systems	\$283.29	Batteries - TR 12, TR 14
22853	2/6/2018	Bergwerff Farms, Inc.	\$7,946.04	Reimbursement for Damages
22854	2/6/2018	Bissell-Vargas, Kristy	\$48.00	Health and Wellness Reimbursement - January
22855	2/6/2018	Brichetto, Louis	\$1,945.40	Refund Remainder of Structure Project Deposit
22856	2/6/2018	Central Sanitary Supply	\$92.79	TP Dispenser
22857	2/6/2018	Chicago Title Co.	\$125.25	Refund: APN 010-045-002
22858	2/6/2018	Coffee Break Service, Inc.	\$182.00	Coffee Service
22859	2/6/2018	Comcast	\$566.93	Analog Lines, T.V, Internet
22860	2/6/2018	Condor Earth Technologies, Inc.	\$30,203.75	WR#012
22861	2/6/2018	Denair Lumber Company, Inc.	\$1,866.38	Lumber
22862	2/6/2018	Dennis Wing Trucking	\$2,403.00	Haul Dirt
22863	2/6/2018	Jim Dobbas Inc.	\$15,741.13	Used Flatcar Without Deck
22864	2/6/2018	Drill Tech Drilling & Shoring, Inc.	\$710,863.71	Two Mile Bar Tunnel Project - WR #001
22865	2/6/2018	Ellis Self Storage, Inc.	\$75.00	Storage - February
22866	2/6/2018	Fastenal Company	\$1,570.02	Headlamps, Storage Racks, Beams
22867	2/6/2018	Fields, Stephen A	\$23,303.43	Refund Remainder of Structure Project Deposit
22868	2/6/2018	Freiwald, Denise	\$476.76	Health and Wellness Reimbursement - Jan. - Dec.
22869	2/6/2018	Fresno Valves & Castings, Inc.	\$16,117.54	12", 14", 15", and 21" Fresno 101C Gates
22871	2/6/2018	Gilton Solid Waste Management, Inc.	\$650.10	Refuse Charges - December
22872	2/6/2018	Green, Gary	\$275.88	Health and Wellness Reimbursement - Jan. - Dec.
22873	2/6/2018	Haidlen Ford	\$1,724.06	Insulators, Shocks, Switches, Bolts, Nuts, Belts
22874	2/6/2018	Hughson Farm Supply	\$131.90	Gaskets, Fuel Pump Assembly, Fuel Tank, Carburetor
22875	2/6/2018	Independent Stationers, Inc.	\$119.02	File Storage Drawers
22876	2/6/2018	Interstate Truck Center	\$182.51	Quarter Fender, Fender Kit, Switch, Filters
22877	2/6/2018	J.J. Keller & Associates, Inc.	\$466.70	DVIR Forms, Tags, Hazmat Straight Bill of Lading
22878	2/6/2018	Longstreth Family Limited Partnership	\$5,459.12	Refund Remainder of Structure Project Deposit
22879	2/6/2018	Mission Uniform Service	\$2,809.58	Uniform Service
22880	2/6/2018	Modesto Steel	\$1,288.16	Angle, I-Beam
22881	2/6/2018	Moore Quality Galvanizing L.P.	\$3,183.36	Angles, Rebar Ladder, Beams
22882	2/6/2018	Morrill Industries, Inc.	\$713.85	16" Flange
22883	2/6/2018	Motor Parts Distributors, Inc.	\$485.08	Belts, Tensioner
22884	2/6/2018	NorCal Kenworth	\$1,077.75	Filters, Elements
22885	2/6/2018	Northern Steel, Inc.	\$85,144.90	Rebar Placement
22886	2/6/2018	Oakdale Automotive Repair & Tire	\$79.95	Alignment-#184
22887	2/6/2018	Oakdale Auto Parts	\$502.15	Switch, Belt, Fittings, Oil Filter
22888	2/6/2018	Oakdale Leader	\$786.78	Employment Ad
22889	2/6/2018	Office Depot	\$348.98	Toner, Binder Combs, Clock, Stapler
22890	2/6/2018	OID Improvement Districts	\$29,708.67	November and December 2017 Reimbursement
22891	2/6/2018	O'Laughlin & Paris LLP	\$6,767.50	Attorney Fees
22892	2/6/2018	Operating Engineers Union Local No. 3	\$2,975.00	Union Dues - PPE 1/20/18
22893	2/6/2018	P & L Concrete Products, Inc.	\$538.90	Concrete
22894	2/6/2018	Ray Morgan Company	\$339.12	Copier Usage 12/24/17 - 1/23/18
22895	2/6/2018	RB Ranch Development	\$10,585.06	Refund Remainder of Structure Project Deposit
22896	2/6/2018	Redwood Health Services	\$401.75	125 Cafeteria Plan & Cobra - February 2018

Accounts Payable  
Check Register - February 6, 2018



Oakdale Irrigation District  
1205 East F Street  
Oakdale, CA 95361

Check

No	Check Date	Vendor Name	Amount	Description
22897	2/6/2018	Resource Building Materials	\$252.32	Redi Mix
22898	2/6/2018	River Oak Orchards	\$10,275.58	Refund Remainder of Structure Project Deposit
22899	2/6/2018	Rubicon, Inc.	\$68,755.16	Flume Gates
22900	2/6/2018	Safe-T-Lite of Modesto, Inc.	\$1,205.20	Paint, Towels, Gloves, Trowels
22901	2/6/2018	SJ County Vector & Disease Control District	\$27.87	Mosquito Abatement
22902	2/6/2018	Skokan, David	\$29.99	Health and Wellness Reimbursement- January
22903	2/6/2018	South San Joaquin Irrigation District	\$32.27	Routine Joint Supply Maintenance - December
22904	2/6/2018	Spraytec	\$1,087.88	Agitator Motor Kit - #30, #32
22905	2/6/2018	Target Specialty Products	\$5,080.09	Milestone
22906	2/6/2018	Tractor Supply Co.	\$115.45	Caster Poly Swivel Brake, Socket Set
22907	2/6/2018	Tri-West Tractor Incorporated	\$5,256.19	Coupler
22908	2/6/2018	Turlock Auto Parts	\$438.93	Alternator, Starter - IR 875
22909	2/6/2018	Heerema, Benjamin H. & Cathy	\$27.01	Refund - APN: 010-068-006
22910	2/6/2018	Visa	\$424.80	DVI Cable, Boom Tax Filing Fee
22911	2/6/2018	Waterman Industries	\$4,451.10	Couplers
22912	2/6/2018	Waters, Brian	\$48.00	Health and Wellness Reimbursement - January
22913	2/6/2018	W. H. Breshears, Inc.	\$5,303.55	Fuel
22914	2/6/2018	White Cap Construction Supply	\$1,632.11	Wet/Dry Vacuum, Sealant, Snap Ties
			<u>\$3,494,210.77</u>	

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 4  
APN: N/A

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**SUBJECT: APPROVE THE MONTHLY TREASURER AND CHIEF FINANCIAL OFFICER'S REPORTS FOR THE MONTH ENDING DECEMBER 31, 2017**

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**RECOMMENDED ACTION:** Approve

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**BACKGROUND AND/OR HISTORY:**

The District concluded 2017 having \$52.1 million in designated reserves and \$13.6 million in operating cash.

Actual revenues are at 102% of the budget; while actual expenditures (including capital projects and purchases) are at 67% of the budget. Additional information is provided within the attached reports.

Please note that the attached financial report does not reflect all of the year-end closing entries (i.e. adjusting entries, accrued revenues and expenses.)

**FISCAL IMPACT:** None

**ATTACHMENTS:**

- Treasurer's Report
  - Monthly Financial Reports (*unaudited*)
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**

OAKDALE IRRIGATION  
DISTRICT'S

TREASURER'S  
REPORT

FOR THE  
PERIOD ENDING  
DECEMBER 31, 2017

TREASURER'S REPORT TO THE BOARD OF DIRECTORS  
OAKDALE IRRIGATION DISTRICT  
STATEMENT OF FUNDS  
FOR THE PERIOD ENDING DECEMBER 31, 2017

PERIOD ENDING	12/31/2017	RATE	11/30/2017	NET CHANGE
<u><i>OAKDALE IRRIGATION DISTRICT FUNDS</i></u>				
LAIF	\$161,770.43	1.239%	\$161,770.43	\$0.00
OAK VALLEY COMMUNITY BANK CHECKING	595,977.83		801,116.85	(205,139.02)
OVCB BUSINESS PLUS SAVINGS	1,989,029.34	.05%-.25%	1,141,785.51	847,243.83
UNION BANK OF CALIFORNIA	62,923,303.45	1.510%	64,386,742.09	(1,463,438.64)
<i>TOTAL TREASURY FUNDS</i>	65,670,081.05		66,491,414.88	(821,333.83)
<u><i>IMPROVEMENT DISTRICT FUNDS</i></u>				
IMPROVEMENT DISTRICT'S FUNDS	1,252,187.89		1,259,746.77	(7,558.88)
<i>TOTAL IMPROVEMENT DISTRICT FUNDS</i>	1,252,187.89		1,259,746.77	(7,558.88)
<u><i>TOTAL TREASURY AND IMPROVEMENT DISTRICT FUNDS</i></u>	<u>\$66,922,268.94</u>		<u>\$67,751,161.65</u>	<u>(\$828,892.71)</u>

**OAKDALE IRRIGATION DISTRICT  
FOR THE PERIOD ENDING  
DECEMBER 31, 2017**

<b>DISTRICT CASH AND CASH EQUIVALENTS</b>		<b>12/31/2017</b>	<b>12/31/2016</b>	<b>NET CHANGE</b>
Beginning Balance: 12/01/2017		\$66,491,414.88		
Receipts / Earnings / Transfers		1,087,408.64		
Expenditures / Transfers		(1,908,742.47)		
<b>TOTAL DISTRICT TREASURY FUNDS ON HAND:</b>	<b>12/31/2017</b>	<b>\$65,670,081.05</b>	<b>\$58,540,357.83</b>	<b>\$7,129,723.22</b>
<b><u>GENERAL FUND</u></b>				
Beginning Balance: 12/01/2017		\$14,392,777.54		
<b><u>RECEIPTS / EARNINGS</u></b>				
Secretary's Receipts	\$152,833.47			
Interest Earnings	38,397.24			
Collection Receipts	895,200.45			
Total Receipts:		1,086,431.16		
<b><u>EXPENDITURES</u></b>				
Accounts Payable	1,242,827.98			
Payroll	664,937.01			
Transfers to RWS Reserve Funds	977.48			
Total Expenditures:		(1,908,742.47)		
<b>BALANCE ON HAND:</b>	<b>12/31/2017</b>	<b>\$13,570,466.23</b>	<b>\$25,455,965.11</b>	<b>(\$11,885,498.88)</b>
<b><u>CAPITAL REPLACEMENT / IMPROVEMENT RESERVE- \$18,000,000 - limit</u></b>				
Beginning Balance: 12/01/2017		\$18,000,000.00		
Receipts		0.00		
Transfer to General Fund		0.00		
<b>BALANCE ON HAND:</b>	<b>12/31/2017</b>	<b>\$18,000,000.00</b>	<b>\$18,000,000.00</b>	<b>\$0.00</b>
<b><u>OPERATING RESERVE - \$6,000,000 max. limit</u></b>				
Beginning Balance: 12/01/2017		\$3,738,000.00		
Receipts		0.00		
Transfer to General Fund		0.00		
<b>BALANCE ON HAND:</b>	<b>12/31/2017</b>	<b>\$3,738,000.00</b>	<b>\$3,738,000.00</b>	<b>\$0.00</b>
<b><u>RATE STABILIZATION RESERVE - \$4,500,000 max. limit</u></b>				
Beginning Balance: 12/01/2017		\$2,388,000.00		
Receipts		0.00		
Transfer to General Fund		0.00		
<b>BALANCE ON HAND:</b>		<b>\$2,388,000.00</b>	<b>\$1,388,000.00</b>	<b>\$1,000,000.00</b>

DISTRICT TREASURY FUNDS - *continued*

12/31/2017

12/31/2016

NET CHANGE

VEHICLE AND EQUIPMENT REPLACEMENT RESERVE - \$1,500,000 max. limit

Beginning Balance: 12/01/2017 \$492,365.71

Transfer from General Fund 0.00

Transfer Funds to General Fund 0.00

BALANCE ON HAND: 12/31/2017

\$492,365.71	\$486,965.71	\$5,400.00
--------------	--------------	------------

MAIN CANAL / TUNNEL IMPROVEMENT RESERVE

Beginning Balance: 12/01/2017 \$20,064,000.00

Transfer from General Fund 0.00

Transfer Funds to General Fund 0.00

BALANCE ON HAND: 12/31/2017

\$20,064,000.00	\$8,064,000.00	\$12,000,000.00
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BUILDING AND FACILITIES REPLACEMENT RESERVE

Beginning Balance: 12/01/2017 \$475,000.00

Transfer from General Fund 0.00

Transfer to General Fund 0.00

BALANCE ON HAND: 12/31/2017

\$475,000.00	\$475,000.00	\$0.00
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RURAL WATER SYSTEM REPLACEMENT / IMPROVEMENT RESERVE - \$1,000,000 max. limit

Beginning Balance: 12/01/2017 \$762,187.63

Transfer from General Fund 977.48

Transfer to General Fund 0.00

BALANCE ON HAND: 12/31/2017

\$763,165.11	\$753,343.01	\$9,822.10
--------------	--------------	------------

EMPLOYEE COMPENSATED ABSENCES TRUST FUND

Beginning Balance: 12/01/2017 \$179,084.00

Transfer from General Fund 0.00

Transfer to General Fund 0.00

BALANCE ON HAND: 12/31/2017

\$179,084.00	\$179,084.00	\$0.00
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DEBT RESERVE FUND

Beginning Balance: 12/01/2017 6,000,000.00

Receipts 0.00

Expenditures 0.00

BALANCE ON HAND:

6,000,000.00	0.00	6,000,000.00
--------------	------	--------------

CERTIFICATES OF PARTICIPATION BONDS - RESERVE FUND (RESTRICTED FUNDS)

Beginning Balance: 12/01/2017 \$0.00

Receipts 0.00

Expenditures 0.00

BALANCE ON HAND: 12/31/2017

\$0.00	\$0.00	\$0.00
--------	--------	--------

RESTRICTED FUNDS	12/31/2017	12/31/2016	NET CHANGE
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**IMPROVEMENT DISTRICT'S FUNDS**

Beginning Balance: 12/01/2017	\$1,259,746.77		
Receipts	7,451.47		
Expenditures	(15,010.35)		
BALANCE ON HAND: 12/31/2017	\$1,252,187.89	\$1,088,291.50	\$163,896.39

FILED: February 6, 2018            STATE OF CALIFORNIA / COUNTY OF STANISLAUS



**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
January 30, 2018

OAKDALE IRRIGATION DISTRICT

TREASURER  
1205 EAST "F" STREET  
OAKDALE, CA 95361

PMIA Average Monthly Yields

Tran Type Definitions

December 2017 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	161,770.43
Total Withdrawal:	0.00	Ending Balance:	161,770.43



GLOBAL CUSTODY SERVICES  
350 CALIFORNIA STREET, H-17002  
SAN FRANCISCO, CA 94104

----- manifest line -----

OAKDALE IRRIGATION DISTRICT  
KATHY COOK  
1205 EAST 'F' STREET  
OAKDALE, CA 95361



1 / 12

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

### Account Number

### Account Name

OAKDALE IRRIGATION DISTRICT

### Relationship Manager

Investment Manager

### Online Access

## Contents

Overview of Total Account Value  
Principal Portfolio Summary  
Unrealized Gain/Loss Summary  
Cash Transactions Summary  
Asset Detail  
Bond Maturity Summary  
Transaction Detail  
Realized Gain/Loss Summary

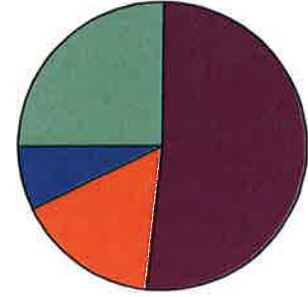
## Overview of Total Account Value

Closing Value on 12/31/2016 \$53,200,310.81  
Opening Value on 12/01/2017 \$64,346,470.55  
Closing Value on 12/31/2017 \$62,913,005.18  
**Net Change For Period (\$1,433,465.37)**

## Overview of Account by Investment Category

### Your Current Portfolio Mix

The primary goal of the Liquidity Management objective is to seek a dependable income stream bearing little or no market risk over the long-term. The major portion of the assets will be cash related. Fixed income securities can be utilized to provide a stable income stream. No Equity securities should be utilized.



% of Total Account	Market Value	Description
25.23%	15,871,029.81	Cash & Cash Equivalents
51.53%	32,415,996.50	Government Obligations
16.10%	10,131,343.87	Corporate Obligations
7.14%	4,494,635.00	Non-US Securities
100.00%	\$62,913,005.18	Total Account Value





Account Number

Account Name

OAKDALE IRRIGATION DIST

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

## Principal Portfolio Summary

Description	Market Value	Percentage of Portfolio	Current Yield
Cash & Cash Equivalents	15,871,029.81	25.23%	1.36%
Government Obligations	32,415,996.50	51.53%	1.10%
Corporate Obligations	10,131,343.87	16.10%	3.03%
Non-US Securities	4,494,635.00	7.14%	1.58%
<b>Total Principal Portfolio</b>	<b>\$62,913,005.18</b>	<b>100.00%</b>	<b>1.51%</b>

## Unrealized Gain/Loss Summary

Description	Cost Basis	Market Value	Gain/Loss
Cash & Cash Equivalents	15,805,430.06	15,871,029.81	65,599.75
Government Obligations	32,351,606.16	32,415,996.50	64,390.34
Corporate Obligations	10,262,259.23	10,131,343.87	(130,915.36)
Non-US Securities	4,504,008.00	4,494,635.00	(9,373.00)
<b>Total Gain/Loss</b>	<b>\$62,923,303.45</b>	<b>\$62,913,005.18</b>	<b>(\$10,298.27)</b>

## Cash Transactions Summary

Receipts	Principal Cash
Dividend	283.79
Interest	60,117.57
Sales	4,768,415.62
Maturities/Redemptions	8,323,161.43
<b>Total Receipts</b>	<b>\$13,151,978.41</b>

## Cash Transactions Summary (continued)

Disbursements	Principal Cash
Purchases	(11,651,978.41)
Payments to/for Beneficiaries	(1,500,000.00)
<b>Total Disbursements</b>	<b>(\$13,151,978.41)</b>
<b>Total Net Transactions</b>	<b>\$0.00</b>



Account Number

Account Statement

Account Name

Statement Period

OAKDALE IRRIGATION DIST

December 1, 2017 through December 31, 2017

Asset Detail - Principal Portfolio

Cash & Cash Equivalents

Asset Name	Asset Identifier	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
Money Market Funds								
FIDELITY INSTL CASH PORTFOLIOS U S GOVT PORTFOLIO CL-I #57 ***CASH MANAGEMENT SWEEP*** 316175108	31617510S	3,641,245.0600	3,641,245.06	3,641,245.06	1.0000 12/29/2017	5.79%	0.98%	35,695.74
Disc Comm'l Paper/Banker Accept								
TORONTO DOMIN HOLDINGS (USA) INC DISC COMML PAPER DTD 08/08/2017 01/09/2018	88116FA91	1,150,000.0000	1,143,506.33	1,149,666.50	99.9710 12/29/2017	1.83%	1.34%	15,390.84
THE COCA COLA COMPANY DISC COMML PAPER DTD 08/08/2017 01/12/2018	19121BAC3	1,350,000.0000	1,342,405.13	1,349,419.50	99.9570 12/29/2017	2.14%	1.31%	17,656.86
TOYOTA MOTOR CREDIT CO DISC COMML PAPER DTD 06/12/2017 03/09/2018	89233HC93	2,500,000.0000	2,473,758.33	2,492,400.00	99.6960 12/29/2017	3.96%	1.43%	35,739.59
STANDARD CHARTERED BANK DISC COMML PAPER DTD 04/06/2017 04/02/2018	85324UD26	1,275,000.0000	1,268,493.96	1,269,708.75	99.5850 12/29/2017	2.02%	1.70%	21,588.22
MACQUARIE BANK LTD DISC COMML PAPER DTD 07/24/2017 04/20/2018	55607LDL5	3,000,000.0000	2,968,443.75	2,984,790.00	99.4930 12/29/2017	4.75%	1.51%	45,168.75
BANK OF NOVA SCOTIA DISC COMML PAPER DTD 08/03/2017 04/27/2018	06417KDT3	3,000,000.0000	2,967,577.50	2,983,800.00	99.4600 12/29/2017	4.74%	1.51%	45,168.75

Total Cash & Cash Equivalents \$15,805,430.06 \$15,871,029.81 25.23% 1.36% \$216,488.75





Account Number

Account Statement

Account Name

Statement Period

OAKDALE IRRIGATION DIST

December 1, 2017 through December 31, 2017

Asset Detail - Principal Portfolio (continued)

Government Obligations

Asset Name	Asset Identifier	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
Federal Govt Agency								
FEDERAL FARM CREDIT BANK BONDS DTD 04/12/2016 0.75% 04/18/2018	3133EF3B1	1,000,000.0000	996,080.00	997,820.00	99.7820 12/29/2017	1.59%	0.75%	7,500.00
US Govt Agency - Discount								
FEDL HOME LOAN BK CONS DISC 0.0000% 1/3/2018	313385RH1	4,600,000.0000	4,589,472.39	4,599,816.00	99.9960 12/29/2017	7.31%	1.08%	49,903.61
FEDL HOME LOAN BK CONS DISC 0.0000% 1/5/2018	313385RK4	9,375,000.0000	9,353,637.97	9,373,968.75	99.9890 12/29/2017	14.90%	1.07%	100,160.10
FEDL HOME LOAN BK CONS DISC 0.0000% 1/8/2018	313385RN8	5,700,000.0000	5,690,167.50	5,698,803.00	99.9790 12/29/2017	9.06%	1.17%	66,460.42
FEDL HOME LOAN BK CONS DISC 0.0000% 1/9/2018	313385RP3	2,400,000.0000	2,394,502.67	2,399,400.00	99.9750 12/29/2017	3.81%	1.10%	26,401.65
FEDL HOME LOAN BK CONS DISC 0.0000% 1/10/2018	313385RQ1	5,275,000.0000	5,261,352.58	5,273,470.25	99.9710 12/29/2017	8.38%	1.10%	57,910.78
FEDL HOME LOAN BK CONS DISC 0.0000% 1/12/2018	313385RS7	250,000.0000	249,460.42	249,910.00	99.9640 12/29/2017	0.40%	1.13%	2,813.52
FEDL HOME LOAN BK CONS DISC 0.0000% 1/17/2018	313385RX6	2,025,000.0000	2,021,263.88	2,023,906.50	99.9460 12/29/2017	3.22%	1.25%	25,253.40
FEDL HOME LOAN BK CONS DISC 0.0000% 1/19/2018	313385RZ1	1,800,000.0000	1,795,668.75	1,798,902.00	99.9390 12/29/2017	2.86%	1.14%	20,531.25
Total Government Obligations			\$32,351,606.16	\$32,415,966.50		51.53%	1.10%	\$356,934.73



Account Number

Account Statement

Account Name

OAKDALE IRRIGATION DIST

Statement Period

December 1, 2017 through December 31, 2017

Asset Detail - Principal Portfolio (continued)

Corporate Obligations

Asset Name	Asset Identifier	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
Corporate Bonds								
IBM CORP NOTE 1.125% 02/06/2018	459200HZ7	1,500,000.0000	1,505,070.00	1,499,085.00	99.9390 12/29/2017	2.38%	1.13%	16,875.00
BANK OF NEW YORK MELLON 1.350% 03/06/2018	06406HCJ6	1,200,000.0000	1,199,436.00	1,198,800.00	99.9000 12/29/2017	1.91%	1.35%	16,200.00
CATERPILLAR FINL SVCS MTNS B 5.4500% 4/15/2018	14912L3U3	2,778,000.0000	2,887,342.08	2,804,641.02	100.9590 12/29/2017	4.46%	5.40%	151,401.00
GENERAL ELEC CAP CORP MTN BE 5.6250% 5/1/2018	36962G3U6	1,085,000.0000	1,129,962.40	1,097,944.05	101.1930 12/29/2017	1.75%	5.56%	61,031.25
CHEVRON CORP SR NOTES DTD 06/24/2013 1.718% 06/24/2018	166764AE0	600,000.0000	601,530.00	600,000.00	100.0000 12/29/2017	0.95%	1.72%	10,308.00
JOHN DEERE CAPITAL CORP MTN 1.650% 10/15/2018	24422ETM1	1,585,000.0000	1,586,664.25	1,581,481.30	99.7780 12/29/2017	2.51%	1.65%	26,152.50
AMERICAN EXPRESS CREDIT 1.875% 11/05/2018	0258MODZ9	1,350,000.0000	1,352,254.50	1,349,392.50	99.9550 12/29/2017	2.14%	1.88%	25,312.50
Total Corporate Obligations			\$10,262,259.23	\$10,131,343.87		16.10%	3.03%	\$307,280.25

Non-US Securities

Asset Name	Asset Identifier	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
Non - US Corporate Bonds								
ROYAL BK OF CDA BD CDS 1.5000% 1/16/2018	78008SVD5	2,000,000.0000	2,000,478.00	1,999,820.00	99.9910 12/29/2017	3.18%	1.50%	30,000.00





Account Number

Account Name  
OAKDALE IRRIGATION DIST

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

## Asset Detail - Principal Portfolio (continued)

### Non-US Securities

Asset Name	Asset Identifier	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
Non - US Corporate Bonds								
BP CAP MKTS P L C 1.6740% 2/13/2018	05565QCY2	500,000.0000	500,410.00	499,875.00	99.9750 12/29/2017	0.79%	1.67%	8,370.00
SHELL INTERNATIONAL FIN BV 1.6250% 11/10/2018	822582BM3	2,000,000.0000	2,003,120.00	1,994,940.00	99.7470 12/29/2017	3.17%	1.63%	32,500.00
<b>Total Non-US Securities</b>			<b>\$4,504,008.00</b>	<b>\$4,494,635.00</b>		<b>7.14%</b>	<b>1.58%</b>	<b>\$70,870.00</b>
<b>Total Principal Portfolio</b>			<b>\$62,923,303.45</b>	<b>\$62,913,005.18</b>		<b>100.00%</b>	<b>1.51%</b>	<b>\$951,493.73</b>
<b>Total Account Values</b>			<b>\$62,923,303.45</b>	<b>\$62,913,005.18</b>		<b>100.00%</b>	<b>1.51%</b>	<b>\$951,493.73</b>



Account Number

Account Name  
OAKDALE IRRIGATION DIST

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

## Bond Maturity Summary

	Face Value	Par Value	Cost Basis	Market Value	Percentage of Bond Market Value
2017					
2018		59,298,000.000	59,282,058.39	59,271,760.12	100.00%
2019					
2020					
2021					
2022					
2023					
2024					
2025					
2026					
Ten-to-Fourteen Years					
Fifteen-to-Nineteen Years					
Twenty Years and Over					
Total	\$0.00	59,298,000.000	\$59,282,058.39	\$59,271,760.12	100.00%

## Transaction Detail

Date	Activity	Description	Asset Identifier	Principal Cash	Cost Basis
Beginning Balance				\$0.00	\$64,386,742.09
12/01/17	Purchases	PURCHASED 283.79 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/01/17	31617510S	(283.79)	283.79
12/01/17	Dividend	CASH RECEIPT OF DIVIDEND EARNED ON FIDELITY GOVT MMKT INST CL-I #57 DIVIDEND FROM 11/1/17 TO 11/30/17	31617510S	283.79	
12/01/17	Maturities/Redemptions	MATURED 1,700,000 PAR VALUE OF FHLBC DISC 12/01/17 TRADE DATE 12/01/17 1,700,000 PAR VALUE AT 100 %	313385PY6	1,697,519.42	(1,697,519.42)







Account Number

Account Name

OAKDALE IRRIGATION DIST

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

### Transaction Detail (continued)

Date	Activity Description	Asset Identifier	Principal Cash	Cost Basis
12/01/17	Interest CASH RECEIPT OF INTEREST EARNED ON FHLBC DISC 12/01/17 0/\$1 PV ON 1,700,000 PAR VALUE DUE 12/1/2017 1,700,000 PAR VALUE AT 100 %	313385PY6	2,480.58	
12/01/17	Purchases PURCHASED 1,700,000 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/01/17	31617510S	(1,700,000.00)	1,700,000.00
12/05/17	Sales SOLD 1,500,000 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/05/17	31617510S	1,500,000.00	(1,500,000.00)
12/05/17	Payments to/for Beneficiaries CASH DISBURSEMENT PAID TO OAK VALLEY COMMUNITY BANK WIRE TRANSFER XX6075 OAKDALE IRRIGATION DISTRICT		(1,500,000.00)	
12/11/17	Maturities/Redemptions MATURED 1,000,000 PAR VALUE OF WELLS FARGO CO 5.625% 12/11/17 ST CAPITAL LOSS OF (\$23,840.00) TRADE DATE 12/11/17 1,000,000 PAR VALUE AT 100 %	949746NX5	1,000,000.00	(1,023,840.00)
12/11/17	Maturities/Redemptions MATURED 1,650,000 PAR VALUE OF COCA COLA CO DC/P 12/11/17 TRADE DATE 12/11/17 1,650,000 PAR VALUE AT 100 %	19121AZB0	1,635,517.58	(1,635,517.58)
12/11/17	Interest CASH RECEIPT OF INTEREST EARNED ON COCA COLA CO DC/P 12/11/17 0/\$1 PV ON 1,650,000 PAR VALUE DUE 12/11/2017 1,650,000 PAR VALUE AT 100 %	19121AZB0	14,482.42	
12/11/17	Interest CASH RECEIPT OF INTEREST EARNED ON WELLS FARGO CO 5.625% 12/11/17 0.028125/\$1 PV ON 1,000,000 PAR VALUE DUE 12/11/20	949746NX5	28,125.00	



Account Number

Account Name  
OAKDALE IRRIGATION DIST

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

### Transaction Detail (continued)

Date	Activity Description	Asset Identifier	Principal Cash	Cost Basis
12/11/17	Purchases PURCHASED 2,678,125 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/11/17	31617510S	(2,678,125.00)	2,678,125.00
12/13/17	Sales SOLD 1,268,493.96 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/13/17	31617510S	1,268,493.96	(1,268,493.96)
12/13/17	Maturities/Redemptions MATURED 1,000,000 PAR VALUE OF JP MORGAN SECS DC/P 12/13/17 TRADE DATE 12/13/17 1,000,000 PAR VALUE AT 100 %	46640PZD8	995,294.44	(995,294.44)
12/13/17	Interest CASH RECEIPT OF INTEREST EARNED ON JP MORGAN SECS DC/P 12/13/17 0/\$1 PV ON 1,000,000 PAR VALUE DUE 12/13/2017 1,000,000 PAR VALUE AT 100 %	46640PZD8	4,705.56	
12/13/17	Purchases PURCHASED 1,000,000 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/13/17	31617510S	(1,000,000.00)	1,000,000.00
12/13/17	Purchases PURCHASED 1,275,000 PAR VALUE OF STANDARD CHARTERED DC/P 4/02/18 TRADE DATE 12/13/17 PURCHASED THROUGH CITIGROUP 1,275,000 PAR VALUE AT 99.48972235 %	85324UD26	(1,268,493.96)	1,268,493.96
12/26/17	Interest CASH RECEIPT OF INTEREST EARNED ON CHEVRON CORP NTS 1.718% 6/24/18 0.00859/\$1 PV ON 600,000 PAR VALUE DUE 12/24/2017	166764AE0	5,154.00	
12/26/17	Purchases PURCHASED 5,154 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/26/17	31617510S	(5,154.00)	5,154.00





Account Number

Account Name

OAKDALE IRRIGATION DIST

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

### Transaction Detail (continued)

Date	Activity	Description	Asset Identifier	Principal Cash	Cost Basis
12/27/17	Sales	SOLD 999,960.83 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/27/17	31617510S	999,960.83	(999,960.83)
12/27/17	Maturities/Redemptions	MATURED 1,000,000 PAR VALUE OF COOPERATIVE CENTRALE DC/P TRADE DATE 12/27/17 1,000,000 PAR VALUE AT 100 %	21687AZT3	994,908.33	(994,908.33)
12/27/17	Interest	CASH RECEIPT OF INTEREST EARNED ON COOPERATIVE CENTRALE DC/P 0/\$1 PV ON 1,000,000 PAR VALUE DUE 12/27/2017 1,000,000 PAR VALUE AT 100 %	21687AZT3	5,091.67	
12/27/17	Purchases	PURCHASED 1,000,000 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/27/17	31617510S	(1,000,000.00)	1,000,000.00
12/27/17	Purchases	PURCHASED 1,000,000 PAR VALUE OF COOPERATIVE CENTRALE DC/P TRADE DATE 12/27/17 PURCHASED THROUGH RBC CAPITAL MARKETS 1,000,000 PAR VALUE AT 99.996083 %	21687AZU0	(999,960.83)	999,960.83
12/28/17	Sales	SOLD 999,960.83 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/28/17	31617510S	999,960.83	(999,960.83)
12/28/17	Maturities/Redemptions	MATURED 1,000,000 PAR VALUE OF COOPERATIVE CENTRALE DC/P TRADE DATE 12/28/17 1,000,000 PAR VALUE AT 100 %	21687AZU0	999,960.83	(999,960.83)
12/28/17	Interest	CASH RECEIPT OF INTEREST EARNED ON COOPERATIVE CENTRALE DC/P 0/\$1 PV ON 1,000,000 PAR VALUE DUE 12/28/2017 1,000,000 PAR VALUE AT 100 %	21687AZU0	39.17	



Account Number

Account Name  
OAKDALE IRRIGATION DIST

## Account Statement

### Statement Period

December 1, 2017 through December 31, 2017

### Transaction Detail (continued)

Date	Activity	Description	Asset Identifier	Principal Cash	Cost Basis
12/28/17	Purchases	PURCHASED 1,000,000 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/28/17	31617510S	(1,000,000.00)	1,000,000.00
12/28/17	Purchases	PURCHASED 1,000,000 PAR VALUE OF COOPERATIVE CENTRALE DC/P TRADE DATE 12/28/17 PURCHASED THROUGH RBC CAPITAL MARKETS 1,000,000 PAR VALUE AT 99.996083 %	21687AZV8	(999,960.83)	999,960.83
12/29/17	Maturities/Redemptions	MATURED 1,000,000 PAR VALUE OF COOPERATIVE CENTRALE DC/P TRADE DATE 12/29/17 1,000,000 PAR VALUE AT 100 %	21687AZV8	999,960.83	(999,960.83)
12/29/17	Interest	CASH RECEIPT OF INTEREST EARNED ON COOPERATIVE CENTRALE DC/P 0/\$1 PV ON 1,000,000 PAR VALUE DUE 12/29/2017 1,000,000 PAR VALUE AT 100 %	21687AZV8	39.17	
12/29/17	Purchases	PURCHASED 1,000,000 UNITS OF FIDELITY GOVT MMKT INST CL-I #57 TRADE DATE 12/29/17	31617510S	(1,000,000.00)	1,000,000.00
Net Activity				\$0.00	(\$1,463,438.64)
Ending Balance				\$0.00	\$62,923,303.45

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Account Number

Account Name

OAKDALE IRRIGATION DIST

## Account Statement

Statement Period

December 1, 2017 through December 31, 2017

## Realized Gain/Loss Summary

Date	Asset Name	Asset Identifier	Shares	Cost	Proceeds	Gain / Loss Amount	
						Short	Long
12/11/17	WELLS FARGO CO	5.625% 12/11/17	949746NX5	1,023,840.00	1,000,000.00	(23,840.00)	0.00
	TOTAL			\$1,023,840.00	\$1,000,000.00	(\$23,840.00)	\$0.00
SUMMARY							
	Short Term Capital Gain / Loss			\$0.00	(\$23,840.00)	(\$23,840.00)	(\$44,034.30)
	Long Term Capital Gain / Loss			\$0.00	\$0.00	\$0.00	(\$14,524.37)

## Disclaimer

The amount your account netted on a sale minus the total amount the account paid at initial purchase is your account's realized gain (if positive) or loss (if negative). Cost basis as reported on your UB statement is either a) the lot-specific purchase price minus purchase commissions and fees or b) information provided by the client or their representative to MUF6 Union Bank, N.A. at or after the time we were appointed Custodian or Trustee of the assets. The monthly or quarterly statements of your account may not have correct calculations of gain/loss for a particular tax lot due to incomplete information. The cost basis information in those statements is preliminary and subject to change if you provide additional data during the year or for other reasons. Therefore, please refer to the Tax Statements that we provide after year-end to determine accurate gain/loss calculations and what we report to the IRS. Please consult your tax advisor for more information.

# OAKDALE IRRIGATION DISTRICT



## MONTHLY FINANCIAL STATEMENTS

**December 31, 2017**

*FOR INTERNAL REPORTING PURPOSES ONLY*

**OAKDALE IRRIGATION DISTRICT**  
**December 31, 2017**



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# OAKDALE IRRIGATION DISTRICT

## STATEMENT OF NET POSITION



	At December 31	
	2017	2016
<b>ASSETS</b>		
<b>Current assets:</b>		
Cash and cash equivalents	\$ 2,752,119	\$ 5,371,172
Investments	62,923,303	53,177,433
Receivables		
Annexation fees	855,433	769,130
Agricultural water fees	956,402	900,996
Due from other governmental agencies	62,491	2,059,707
Miscellaneous	168,865	154,720
Domestic water fees	9,127	6,777
Inventory of materials and supplies	655,362	773,648
Prepaid expenses	415,443	418,299
Due from Improvement Districts	151,813	68,061
<b>Total current assets</b>	<b>68,950,358</b>	<b>63,699,943</b>
<b>Noncurrent assets:</b>		
Accounts receivable - delinquencies	7,753	2,875
Due from other governmental agencies-Prop 1A	101,475	101,475
Restricted cash and cash equivalents	-	-
Restricted Improvement Districts' cash and cash equivalents	1,252,188	1,080,328
Annexation fees receivable	15,463,298	14,734,124
Investments in Tri-Dam Project	43,227,700	38,074,439
Capital assets:		
Not being depreciated	3,150,292	2,851,729
Being depreciated, net	83,798,717	77,544,667
<b>Total noncurrent assets</b>	<b>147,001,423</b>	<b>134,389,637</b>
<b>Total assets</b>	<b>215,951,781</b>	<b>198,089,580</b>
<b>Deferred outflows of resources</b>		
Pensions	950,403	573,848
Bonds	3,603,277	-
<b>Total deferred outflows of resources</b>	<b>4,553,680</b>	<b>573,848</b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>220,505,461</b>	<b>198,663,428</b>
<b>LIABILITIES</b>		
<b>Current liabilities:</b>		
Payable from nonrestricted assets		
Accounts payable	2,536,478	1,299,759
Accrued salaries, wages and related benefits	904,352	982,243
Unearned revenue	5,255	1,901,596
Deposits payable	165,162	838,613
Due to Improvement Districts	113,358	-
Claims payable	10	3,750
Improvement Districts' deposits payable from restricted assets	1,252,351	1,088,393
<b>Total current liabilities</b>	<b>4,976,966</b>	<b>6,114,354</b>
<b>Noncurrent liabilities:</b>		
Long-term liabilities, due in more than one-year, net	28,874,189	25,526,609
Pensions	3,368,866	2,297,665
<b>Total noncurrent liabilities</b>	<b>32,243,055</b>	<b>27,824,274</b>
<b>TOTAL LIABILITIES</b>	<b>37,220,021</b>	<b>33,938,628</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Pensions	572,465	948,385
<b>Total deferred inflows of resources</b>	<b>572,465</b>	<b>948,385</b>
<b>Net Position</b>		
Net investment in capital assets	54,327,487	51,589,942
Unrestricted	128,385,488	112,186,473
<b>TOTAL NET POSITION</b>	<b>\$ 182,712,975</b>	<b>\$ 163,776,415</b>



**OAKDALE IRRIGATION DISTRICT**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
For the Month Ended December 31, 2017



	Current Month	YTD Actual	2017 Budget	Budget Remaining	% of 2017 Budget Remaining
<b>Operating revenues:</b>					
Agricultural water deliver charges (base rate)	\$0	\$2,851,440	\$1,928,100	(\$923,340)	0%
Water sales	(10,875)	1,301,583	6,397,100	5,095,517	80%
Annexation Fees	0	2,833,792	1,922,000	(911,792)	0%
Domestic water delivery fee	12,276	213,041	206,300	(6,741)	-3%
Improvement District Fees	44,649	59,294	62,000	2,706	4%
Other water related revenues	6,070	245,666	80,100	(165,566)	0%
<b>Total operating revenues</b>	<b>52,120</b>	<b>7,504,816</b>	<b>10,595,600</b>	<b>3,090,784</b>	<b>29%</b>
<b>Operating expenses:</b>					
Operation and maintenance	351,113	4,586,447	5,998,300	1,411,853	24%
Water operations	67,882	2,892,328	3,021,600	129,272	4%
General and administrative	341,148	2,279,145	4,706,700	2,427,555	52%
Depreciation / amortization	202,046	2,451,492	2,446,500	(4,992)	0%
<b>Total operating expenses</b>	<b>962,189</b>	<b>12,209,412</b>	<b>16,173,100</b>	<b>3,963,688</b>	<b>25%</b>
<b>Operating Income (loss)</b>	<b>(910,069)</b>	<b>(4,704,596)</b>	<b>(5,577,500)</b>	<b>(872,904)</b>	<b>16%</b>
<b>Nonoperating revenues (expenses):</b>					
County property tax appropriations	107,444	1,793,931	2,275,000	481,069	21%
Interest earned	38,838	1,002,683	697,600	(305,083)	0%
Gain (loss) sale of assets	0	(9,798)	0	0	0%
Debt service interest	0	(648,329)	(1,093,000)	(444,671)	41%
Tri-Dam Project distributions	0	16,386,500	10,000,000	(6,386,500)	0%
Tri-Dam Power Authority distributions	0	692,000	3,350,000	2,658,000	79%
<b>Total non-operating revenues (expenses)</b>	<b>146,282</b>	<b>19,216,987</b>	<b>15,229,600</b>	<b>(3,997,185)</b>	<b>0%</b>
<b>Change in net position</b>	<b>(\$763,787)</b>	<b>\$14,512,391</b>	<b>\$9,652,100</b>	<b>(\$4,870,089)</b>	<b>0%</b>
<b>Capital expenditures &amp; debt obligations</b>	<b>\$1,873,695</b>	<b>\$8,976,715</b>	<b>\$15,476,800</b>	<b>\$6,500,085</b>	<b>42%</b>

**OAKDALE IRRIGATION DISTRICT**  
**REVENUES - DETAIL**  
For the Month Ended December 31, 2017



	Current Month	YTD Actual	2017 Budget	Budget Remaining	% of 2017 Budget Remaining
<b>OPERATING REVENUES</b>					
Agricultural water service fees					
Tier 1	\$0	\$2,521,914	\$1,706,700	(\$815,214)	0%
Tier 2	0	329,526	221,400	(108,126)	0%
Water Sales					
Tier 1	(8,936)	566,359	696,600	130,241	19%
Tier 2	0	589,394	650,500	61,106	9%
Local out-of-district	(1,939)	145,830	50,000	(95,830)	0%
Out-of-district	0	0	5,000,000	5,000,000	100%
Annexation fees	0	2,833,792	1,922,000	(911,792)	0%
Domestic water sales	12,276	213,041	206,300	(6,741)	-3%
Improvement District fees	44,649	59,294	62,000	2,706	4%
Miscellaneous revenues					
Penalties	0	21,884	21,300	(584)	0%
Transfer fees	251	5,536	3,700	(1,836)	0%
Clavey house rental	500	6,000	6,000	0	0%
Miscellaneous revenue	5,319	212,246	49,100	(163,146)	0%
<b>Total Operating Revenue</b>	<b>52,120</b>	<b>7,504,816</b>	<b>10,595,600</b>	<b>3,090,784</b>	<b>29%</b>
<b>NONOPERATING REVENUES</b>					
County property tax appropriations	107,444	1,793,931	2,275,000	481,069	21%
Investment earnings					
Investment earnings	38,834	529,162	240,000	(289,162)	0%
General interest (notes)	4	473,521	457,600	(15,921)	0%
Gain (loss) sale of assets	0	(9,798)	0	9,798	0%
Tri-Dam Project distributions	0	16,386,500	10,000,000	(6,386,500)	0%
Tri-Dam Power Authority distributions	0	692,000	3,350,000	2,658,000	79%
<b>Total Nonoperating Revenues</b>	<b>146,282</b>	<b>19,865,316</b>	<b>16,322,600</b>	<b>(3,542,716)</b>	<b>0%</b>
<b>TOTAL REVENUES</b>	<b>\$198,402</b>	<b>\$27,370,132</b>	<b>\$26,918,200</b>	<b>(\$451,932)</b>	<b>0%</b>

**OAKDALE IRRIGATION DISTRICT**  
**OPERATING EXPENSES SUMMARY**  
For the Month Ended December 31, 2017



	Current Month	YTD Actual	2017 Budget	Budget Remaining	% of 2017 Budget Remaining
<b>OPERATING EXPENSES</b>					
<b>MAINTENANCE</b>					
SSJID Main Supply Diversion Works	\$754	\$35,266	\$ 38,000	\$ 2,734	7%
North Main Canal Maintenance	24,045	424,515	406,600	(17,915)	-4%
South Main Canal Maintenance	38,786	219,485	371,800	152,315	41%
Irrigation Water Lateral Maintenance-North Side	99,440	1,425,101	2,028,500	603,399	30%
Irrigation Water Lateral Maintenance - South Side	81,663	907,045	1,472,400	565,355	38%
Pumping Plant Operations and Maintenance	5,113	379,736	670,800	291,064	43%
Drainage System Maintenance	11,864	232,854	266,900	34,046	13%
Building and Grounds Maintenance	30,623	373,122	230,800	(142,322)	0%
Vehicle and Equipment Maintenance	58,825	589,323	512,500	(76,823)	0%
<b>TOTAL MAINTENANCE</b>	<b>351,113</b>	<b>4,586,447</b>	<b>5,998,300</b>	<b>1,411,853</b>	<b>24%</b>
<b>WATER OPERATIONS</b>					
Domestic Water System Maintenance	21,128	214,428	238,600	24,172	10%
Irrigation Water Operations - North Division	23,007	1,354,045	1,363,300	9,255	1%
Irrigation Water Operations - South Division	23,467	1,252,873	1,343,300	90,427	7%
Drainage Water Operations	280	38,688	18,600	(20,088)	0%
Water Measurement Management	0	32,294	57,800	25,506	44%
<b>TOTAL WATER OPERATIONS</b>	<b>67,882</b>	<b>2,892,328</b>	<b>3,021,600</b>	<b>129,272</b>	<b>4%</b>
<b>GENERAL, ADMINISTRATION, AND DEPRECIATION</b>					
General and Administration	341,148	2,279,145	4,706,700	2,427,555	52%
Depreciation and Amortization	202,046	2,451,492	2,446,500	(4,992)	0%
<b>TOTAL GENERAL, ADMINISTRATION, AND DEPR.</b>	<b>543,194</b>	<b>4,730,637</b>	<b>7,153,200</b>	<b>2,422,563</b>	<b>34%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>962,189</b>	<b>12,209,412</b>	<b>16,173,100</b>	<b>3,963,688</b>	<b>25%</b>
<b>NONOPERATING EXPENSES</b>					
Interest expense	0	648,329	1,093,000	444,671	41%
<b>TOTAL NONOPERATING EXPENSES</b>	<b>0</b>	<b>648,329</b>	<b>1,093,000</b>	<b>444,671</b>	<b>41%</b>
<b>TOTAL OPERATING AND NONOPERATING EXPENSES</b>	<b>\$962,189</b>	<b>\$ 12,857,741</b>	<b>\$ 17,266,100</b>	<b>\$ 4,408,359</b>	<b>26%</b>

**OAKDALE IRRIGATION DISTRICT**  
**CAPITAL AND DEBT EXPENDITURES**  
**For the Month Ended December 31, 2017**



GL ACCOUNT NO.	GL DESCRIPTION	PROJECT DESCRIPTION	2017 YTD ACTUAL	2017 BUDGET
Various	Capital Work	Capital construction projects as per WRP (baseline CIP)	\$1,341,869	\$2,000,000
		Capital construction projects as per WRP (modernization)	1,358,841	3,000,000
		Two-Mile Bar Tunnel	4,451,349	8,480,000
00-000-15120-00	Lands & Right-of-Ways	Albers Road Property (approved by BOD)	298,579	0
00-000-15150-00	Ag Pumping Plants	Major repairs	0	50,000
00-000-15181-00	Backhoes & Heavy Eq.	36" digging bucket (unbudgeted, approved by BOD)	4,633	0
00-000-15183-00	Miscellaneous Construction Equipment	Electric Vibrator, 10 ft. shaft		1,500
		Trash pump - 3"	1,349	2,000
		Generator - 5.6 KW	1,972	2,700
		Air compressor - 175 PSI with electric start	1,837	3,000
		Trash pump - 2" (2)	2,210	3,400
		Tool storage chest set	3,451	3,500
		Vibratory Rammer	2,861	3,900
		Pipeline inspection camera	5,238	4,500
		Air conditioning refrigerant recover, recycle, evacuate & rchg unit	4,850	6,500
		Venturo electric / hydraulic truck crane (ET-21KX - 3500 lb. rating)		15,000
		Compact excavator w/attachments (2)	128,770	170,000
		Loader		360,000
00-000-15184-00	Autos/Pickups/Trucks/ Trailers	1/2-ton pickup for DSOs (2)	49,150	60,000
		1/2-ton 4 wheel drive pickup for DSO	27,350	32,000
		3/4-ton 4x4 gas pickup with tow package (gasoline) (2)	62,300	76,000
		Crew truck with auto crane and custom bed	109,625	95,000
		Crew truck with auto crane and custom bed (2016 budget)	99,214	0
00-000-15186-00	Shop/Wshe/Yard Eq.	Commerical ice maker (non-budgeted/replacement)	3,197	0
00-000-15187-00	Office and Engineering Equipment	Workstation computers	5,108	10,000
		Postage machine	4,941	12,800
		Network redundancy and reliability upgrade (virtualization)	104,909	200,000
00-000-15188-00	Communications Equipment	Telephone server (non-budgeted/replacement)	18,112	0
TOTAL CAPITAL PROJECTS AND PURCHASES EXPENDITURES			8,091,715	14,591,800
00-000-22320-00	Current portion - COP Debt	Principal payment of Series 2016 COP	885,000	885,000
TOTAL CAPITAL AND DEBT EXPENDITURES			\$8,976,715	\$15,476,800

**OAKDALE IRRIGATION DISTRICT**  
**OPERATING EXPENSES - DETAIL**  
For the Month Ended December 31, 2017



ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>SSJID MAIN SUPPLY DIVERSION WORKS</b>					
	295 - 52000 - 60	Other	\$35,266	\$38,000	\$2,734
<b>NORTH MAIN CANAL MAINTENANCE</b>					
Administration	100 - 52400 - 10	Labor	16,863	16,400	(463)
	100 - 52400 - 20	Overhead	10,458	10,200	(258)
		Total	27,321	26,600	(721)
Bridge/Crossing Maintenance	125 - 52400 - 10	Labor	3,523	1,500	(2,023)
	125 - 52400 - 20	Overhead	2,184	1,000	(1,184)
	125 - 52400 - 30	Materials	1,924	300	(1,624)
	125 - 52400 - 40	Transportation	1,518	500	(1,018)
	125 - 52400 - 60	Other	0	200	200
		Total	9,149	3,500	(5,649)
Concrete Canal Maintenance	140 - 52400 - 10	Labor	5,410	1,100	(4,310)
	140 - 52400 - 20	Overhead	3,354	700	(2,654)
	140 - 52400 - 30	Materials	4,181	200	(3,981)
	140 - 52400 - 40	Transportation	3,690	400	(3,290)
	140 - 52400 - 60	Other	861	300	(561)
		Total	17,496	2,700	(14,796)
Dams and Reservoir Maintenance	150 - 52400 - 10	Labor	0	400	400
	150 - 52400 - 20	Overhead	0	300	300
	150 - 52400 - 30	Materials	544	200	(344)
	150 - 52400 - 60	Other	5,717	5,800	83
		Total	6,261	6,700	439
Earth Canal Maintenance	165 - 52400 - 10	Labor	28,108	28,800	692
	165 - 52400 - 20	Overhead	17,426	17,900	474
	165 - 52400 - 30	Materials	19,388	6,000	(13,388)
	165 - 52400 - 40	Transportation	32,459	10,000	(22,459)
	165 - 52400 - 60	Other	98,892	124,000	25,108
		Total	196,273	186,700	(9,573)
Pest Control	235 - 52400 - 10	Labor	4,221	5,800	1,579
	235 - 52400 - 20	Overhead	2,617	3,600	983
	235 - 52400 - 30	Materials	31,432	23,000	(8,432)
	235 - 52400 - 40	Transportation	3,376	3,000	(376)
		Total	41,646	35,400	(6,246)

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>NORTH MAIN CANAL MAINTENANCE - <i>continued</i></b>					
Road Maintenance	260 - 52400 - 10	Labor	7,586	30,600	23,014
	260 - 52400 - 20	Overhead	4,703	19,000	14,297
	260 - 52400 - 30	Materials	9,697	2,300	(7,397)
	260 - 52400 - 40	Transportation	6,094	14,700	8,606
	260 - 52400 - 60	Other	64,325	8,000	(56,325)
		Total	92,405	74,600	(17,805)
SCADA Maintenance	270 - 52400 - 10	Labor	9,859	18,400	8,541
	270 - 52400 - 20	Overhead	6,113	11,500	5,387
	270 - 52400 - 30	Materials	1,739	2,600	861
	270 - 52400 - 40	Transportation	1,366	1,900	534
	270 - 52400 - 50	Utilities	1,517	500	(1,017)
	270 - 52400 - 60	Other	5,744	1,100	(4,644)
		Total	26,338	36,000	9,662
Structures and Turnout Maintenance	305 - 52400 - 10	Labor	1,763	14,400	12,637
	305 - 52400 - 20	Overhead	1,093	9,000	7,907
	305 - 52400 - 30	Materials	4,138	6,800	2,662
	305 - 52400 - 40	Transportation	601	1,200	599
	305 - 52400 - 60	Other	31	3,000	2,969
		Total	7,626	34,400	26,774
<b>TOTAL NORTH MAIN CANAL MAINTENANCE</b>			424,515	406,600	(17,915)

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>SOUTH MAIN CANAL MAINTENANCE</b>					
Administration	100 - 52600 - 10	Labor	8,446	9,900	1,454
	100 - 52600 - 20	Overhead	5,240	6,200	960
		Total	13,686	16,100	2,414
Bridge/Crossing Maintenance	125 - 52600 - 10	Labor	0	1,800	1,800
	125 - 52600 - 20	Overhead	0	1,200	1,200
	125 - 52600 - 30	Materials	157	800	643
	125 - 52600 - 40	Transportation	0	200	200
	125 - 52600 - 60	Other	0	500	500
		Total	157	4,500	4,343
Concrete Canal Maintenance	140 - 52600 - 10	Labor	8,022	7,200	(822)
	140 - 52600 - 20	Overhead	4,974	4,500	(474)
	140 - 52600 - 30	Materials	1,111	1,400	289
	140 - 52600 - 40	Transportation	4,622	2,600	(2,022)
	140 - 52600 - 60	Other	2,997	1,500	(1,497)
		Total	21,726	17,200	(4,526)
Dams and Reservoir Maintenance	150 - 52600 - 10	Labor	664	5,400	4,736
	150 - 52600 - 20	Overhead	412	3,400	2,988
	150 - 52600 - 30	Materials	3,154	2,600	(554)
	150 - 52600 - 40	Transportation	154	400	246
		Total	4,384	11,800	7,416
Earth Canal Maintenance	165 - 52600 - 10	Labor	2,039	7,100	5,061
	165 - 52600 - 20	Overhead	1,265	4,500	3,235
	165 - 52600 - 30	Materials	4,504	2,500	(2,004)
	165 - 52600 - 40	Transportation	1,556	1,400	(156)
	165 - 52600 - 60	Other	18,583	21,100	2,517
		Total	27,947	36,600	8,653
Pest Control	235 - 52600 - 10	Labor	6,804	24,500	17,696
	235 - 52600 - 20	Overhead	4,219	15,200	10,981
	235 - 52600 - 30	Materials	92,886	103,000	10,114
	235 - 52600 - 40	Transportation	6,955	7,000	45
		Total	110,864	149,700	38,836
Road Maintenance	260 - 52600 - 10	Labor	1,904	18,000	16,096
	260 - 52600 - 20	Overhead	1,181	11,200	10,019
	260 - 52600 - 30	Materials	890	3,500	2,610
	260 - 52600 - 40	Transportation	1,291	6,500	5,209
	260 - 52600 - 60	Other	125	8,000	7,875
		Total	5,391	47,200	41,809

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>SOUTH MAIN CANAL MAINTENANCE - <i>continued</i></b>					
SCADA Maintenance	270 - 52600	10 Labor	10,528	37,200	26,672
	270 - 52600	20 Overhead	6,527	23,100	16,573
	270 - 52600	30 Materials	1,357	5,300	3,943
	270 - 52600	40 Transportation	1,273	3,800	2,527
	270 - 52600	60 Other	4,782	2,100	(2,682)
		Total	24,467	71,500	47,033
Structures and Turnout Maintenance	305 - 52600	10 Labor	3,256	6,900	3,644
	305 - 52600	20 Overhead	2,019	4,300	2,281
	305 - 52600	30 Materials	3,624	2,800	(824)
	305 - 52600	40 Transportation	1,891	1,000	(891)
	305 - 52600	60 Other	73	2,200	2,127
		Total	10,863	17,200	6,337
<b>TOTAL SOUTH MAIN CANAL MAINTENANCE</b>			219,485	371,800	152,315



ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>IRRIGATION WATER LATERAL MAINTENANCE - NORTH SIDE</b>					
Administration	100 - 52700 - 10	Labor	100,571	117,100	16,529
	100 - 52700 - 20	Overhead	62,783	72,700	9,917
	100 - 52700 - 30	Materials	10,322	6,000	(4,322)
	100 - 52700 - 50	Utilities	1,338	1,600	262
		Total	175,014	197,400	22,386
Bridge/Crossing Maintenance	125 - 52700 - 10	Labor	290	2,700	2,410
	125 - 52700 - 20	Overhead	180	1,700	1,520
	125 - 52700 - 30	Materials	186	1,000	814
	125 - 52700 - 40	Transportation	0	500	500
	125 - 52700 - 60	Other	13,636	500	(13,136)
		Total	14,292	6,400	(7,892)
Concrete Canal Maintenance	140 - 52700 - 10	Labor	5,473	11,900	6,427
	140 - 52700 - 20	Overhead	3,393	7,400	4,007
	140 - 52700 - 30	Materials	5,843	4,200	(1,643)
	140 - 52700 - 40	Transportation	2,787	2,400	(387)
	140 - 52700 - 60	Other	113	3,400	3,287
		Total	17,609	29,300	11,691
Earth Canal Maintenance	165 - 52700 - 10	Labor	68,832	127,600	58,768
	165 - 52700 - 20	Overhead	42,678	79,200	36,522
	165 - 52700 - 30	Materials	36,970	32,000	(4,970)
	165 - 52700 - 40	Transportation	84,687	39,000	(45,687)
	165 - 52700 - 60	Other	196,872	164,000	(32,872)
		Total	430,039	441,800	11,761
Pest Control	235 - 52700 - 10	Labor	26,088	35,500	9,412
	235 - 52700 - 20	Overhead	16,174	22,100	5,926
	235 - 52700 - 30	Materials	91,266	129,800	38,534
	235 - 52700 - 40	Transportation	27,519	30,000	2,481
	235 - 52700 - 60	Other	0	200	200
		Total	161,047	217,600	56,553
Pipeline Maintenance	240 - 52700 - 10	Labor	47,729	115,600	67,871
	240 - 52700 - 20	Overhead	29,593	71,700	42,107
	240 - 52700 - 30	Materials	27,193	32,600	5,407
	240 - 52700 - 40	Transportation	19,483	31,700	12,217
	240 - 52700 - 60	Other	6,866	35,700	28,834
		Total	130,864	287,300	156,436
Road Maintenance	260 - 52700 - 10	Labor	74,961	179,700	104,739
	260 - 52700 - 20	Overhead	46,474	111,500	65,026
	260 - 52700 - 30	Materials	22,442	25,000	2,558
	260 - 52700 - 40	Transportation	83,628	75,000	(8,628)
	260 - 52700 - 60	Other	73,134	75,000	1,866
		Total	300,639	466,200	165,561

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>IRRIGATION WATER LATERAL MAINTENANCE - NORTH SIDE - <i>continued</i></b>					
SCADA Maintenance	270 - 52700 - 10	Labor	17,969	59,200	41,231
	270 - 52700 - 20	Overhead	11,141	36,800	25,659
	270 - 52700 - 30	Materials	4,374	8,400	4,026
	270 - 52700 - 40	Transportation	3,484	6,100	2,616
	270 - 52700 - 50	Utilities	582	1,000	418
	270 - 52700 - 60	Other	5,368	3,400	(1,968)
		Total	42,918	114,900	71,982
Structures and Turnout Maintenance	305 - 52700 - 10	Labor	50,395	109,600	59,205
	305 - 52700 - 20	Overhead	31,208	68,000	36,792
	305 - 52700 - 30	Materials	31,688	38,000	6,312
	305 - 52700 - 40	Transportation	20,607	23,000	2,393
	305 - 52700 - 60	Other	18,781	29,000	10,219
		Total	152,679	267,600	114,921
<b>TOTAL IRRIGATION WATER LATERAL MAINTENANCE - NORTH SIDE</b>			1,425,101	2,028,500	603,399

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>IRRIGATION WATER LATERAL MAINTENANCE - SOUTH SIDE</b>					
Administration	100 - 52800 - 10	Labor	63,387	83,100	19,713
	100 - 52800 - 20	Overhead	39,302	51,600	12,298
	100 - 52800 - 30	Materials	10,416	6,100	(4,316)
	100 - 52800 - 50	Utilities	1,338	1,600	262
		Total	114,443	142,400	27,957
Bridge/Crossing Maintenance	125 - 52800 - 10	Labor	4,751	800	(3,951)
	125 - 52800 - 20	Overhead	2,945	500	(2,445)
	125 - 52800 - 30	Materials	2,961	200	(2,761)
	125 - 52800 - 40	Transportation	4,908	200	(4,708)
	125 - 52800 - 60	Other	1,229	1,600	371
		Total	16,794	3,300	(13,494)
Concrete Canal Maintenance	140 - 52800 - 10	Labor	881	5,400	4,519
	140 - 52800 - 20	Overhead	547	3,400	2,853
	140 - 52800 - 30	Materials	5,532	2,500	(3,032)
	140 - 52800 - 40	Transportation	1,716	500	(1,216)
	140 - 52800 - 60	Other	224	500	276
		Total	8,900	12,300	3,400
Earth Canal Maintenance	165 - 52800 - 10	Labor	23,719	93,500	69,781
	165 - 52800 - 20	Overhead	14,707	58,000	43,293
	165 - 52800 - 30	Materials	18,988	25,000	6,012
	165 - 52800 - 40	Transportation	25,591	27,000	1,409
	165 - 52800 - 60	Other	128,162	73,000	(55,162)
		Total	211,167	276,500	65,333
Pest Control	235 - 52800 - 10	Labor	18,379	28,900	10,521
	235 - 52800 - 20	Overhead	11,394	18,000	6,606
	235 - 52800 - 30	Materials	45,081	102,000	56,919
	235 - 52800 - 40	Transportation	22,594	28,000	5,406
		Total	97,448	176,900	79,452
Pipeline Maintenance	240 - 52800 - 10	Labor	67,674	111,400	43,726
	240 - 52800 - 20	Overhead	41,987	69,100	27,113
	240 - 52800 - 30	Materials	23,459	27,000	3,541
	240 - 52800 - 40	Transportation	28,400	35,000	6,600
	240 - 52800 - 60	Other	10,983	38,000	27,017
		Total	172,503	280,500	107,997
Road Maintenance	260 - 52800 - 10	Labor	28,151	91,100	62,949
	260 - 52800 - 20	Overhead	17,455	56,500	39,045
	260 - 52800 - 30	Materials	9,421	19,900	10,479
	260 - 52800 - 40	Transportation	25,986	30,800	4,814
	260 - 52800 - 60	Other	13,979	49,300	35,321
		Total	94,992	247,600	152,608

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>IRRIGATION WATER LATERAL MAINTENANCE - SOUTH SIDE - <i>continued</i></b>					
SCADA Maintenance	270 - 52800 - 10	Labor	20,113	60,800	40,687
	270 - 52800 - 20	Overhead	12,471	37,700	25,229
	270 - 52800 - 30	Materials	20,598	8,700	(11,898)
	270 - 52800 - 40	Transportation	3,284	6,200	2,916
	270 - 52800 - 50	Utilities	807	1,100	293
	270 - 52800 - 60	Other	4,147	3,500	(647)
		Total	61,420	118,000	56,580
Structures and Turnout Maintenance	305 - 52800 - 10	Labor	41,880	86,300	44,420
	305 - 52800 - 20	Overhead	26,005	53,600	27,595
	305 - 52800 - 30	Materials	30,563	30,000	(563)
	305 - 52800 - 40	Transportation	17,028	18,000	972
	305 - 52800 - 60	Other	13,902	27,000	13,098
		Total	129,378	214,900	85,522
<b>TOTAL IRRIGATION WATER LATERAL MAINTENANCE - SOUTH SIDE</b>			907,045	1,472,400	565,355

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>PUMPING PLANT OPERATIONS &amp; MAINTENANCE</b>					
Administration	100 - 53200 - 10	Labor	6,248	3,000	(3,248)
	100 - 53200 - 20	Overhead	3,876	1,900	(1,976)
	100 - 53200 - 30	Materials	629	1,000	371
		Total	10,753	5,900	(4,853)
Booster Pumps	120 - 53200 - 10	Labor	276	1,500	1,224
	120 - 53200 - 20	Overhead	171	1,000	829
	120 - 53200 - 30	Materials	910	700	(210)
	120 - 53200 - 40	Transportation	137	700	563
	120 - 53200 - 50	Utilities	9,265	8,200	(1,065)
	120 - 53200 - 60	Other	0	1,400	1,400
		Total	10,759	13,500	2,741
Deep & Shallow Wells	155 - 53200 - 10	Labor	16,085	25,800	9,715
	155 - 53200 - 20	Overhead	9,973	16,000	6,027
	155 - 53200 - 30	Materials	2,739	12,000	9,261
	155 - 53200 - 40	Transportation	8,812	13,000	4,188
	155 - 53200 - 50	Utilities	154,130	355,000	200,870
	155 - 53200 - 60	Other	176	5,000	4,824
		Total	191,915	426,800	234,885
Knights Ferry Pumping Plant	200 - 53200 - 10	Labor	1,797	2,200	403
	200 - 53200 - 20	Overhead	1,115	1,400	285
	200 - 53200 - 30	Materials	324	500	176
	200 - 53200 - 40	Transportation	668	1,600	932
	200 - 53200 - 50	Utilities	712	1,200	488
	200 - 53200 - 60	Other	50	700	650
		Total	4,666	7,600	2,934
Reclamation & Drainage Pumps	245 - 53200 - 10	Labor	18,652	30,900	12,248
	245 - 53200 - 20	Overhead	11,565	19,200	7,635
	245 - 53200 - 30	Materials	15,668	15,000	(668)
	245 - 53200 - 40	Transportation	8,439	15,000	6,561
	245 - 53200 - 50	Utilities	72,050	90,000	17,950
	245 - 53200 - 60	Other	12,093	10,000	(2,093)
		Total	138,467	180,100	41,633
River Pumps	255 - 53200 - 10	Labor	1,450	4,200	2,750
	255 - 53200 - 20	Overhead	900	2,700	1,800
	255 - 53200 - 30	Materials	544	2,100	1,556
	255 - 53200 - 40	Transportation	555	1,900	1,345
	255 - 53200 - 50	Utilities	19,727	25,400	5,673
	255 - 53200 - 60	Other	0	600	600
		Total	23,176	36,900	13,724
<b>TOTAL PUMPING PLANT OPERATIONS AND MAINTENANCE</b>			379,736	670,800	291,064

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>DRAINAGE SYSTEM MAINTENANCE</b>					
Administration	100 - 53400 - 10	Labor	18,109	17,000	(1,109)
	100 - 53400 - 20	Overhead	11,230	10,600	(630)
		Total	29,339	27,600	(1,739)
Bridge/Crossing Maintenance	125 - 53400 - 10	Labor	0	1,500	1,500
	125 - 53400 - 20	Overhead	0	1,000	1,000
	125 - 53400 - 30	Materials	113	800	687
	125 - 53400 - 60	Other	91	200	109
		Total	204	3,500	3,296
Earth Drain Maintenance	170 - 53400 - 10	Labor	27,403	50,300	22,897
	170 - 53400 - 20	Overhead	16,989	31,200	14,211
	170 - 53400 - 30	Materials	5,934	8,000	2,066
	170 - 53400 - 40	Transportation	27,564	20,000	(7,564)
	170 - 53400 - 60	Other	4,760	22,000	17,240
		Total	82,650	131,500	48,850
Pest Control	235 - 53400 - 10	Labor	10,278	6,300	(3,978)
	235 - 53400 - 20	Overhead	6,374	4,000	(2,374)
	235 - 53400 - 30	Materials	10,272	15,000	4,728
	235 - 53400 - 40	Transportation	14,174	13,000	(1,174)
		Total	41,098	38,300	(2,798)
Pipeline Maintenance	240 - 53400 - 10	Labor	9,375	9,000	(375)
	240 - 53400 - 20	Overhead	5,830	5,600	(230)
	240 - 53400 - 30	Materials	11,366	4,000	(7,366)
	240 - 53400 - 40	Transportation	6,473	1,000	(5,473)
	240 - 53400 - 60	Other	17,058	1,500	(15,558)
		Total	50,102	21,100	(29,002)
Retention Ponds	250 - 53400 - 10	Labor	0	1,100	1,100
	250 - 53400 - 20	Overhead	0	700	700
	250 - 53400 - 30	Materials	0	200	200
	250 - 53400 - 40	Transportation	0	400	400
	250 - 53400 - 60	Other	0	400	400
		Total	0	2,800	2,800

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>DRAINAGE SYSTEM MAINTENANCE - <i>continued</i></b>					
Road Maintenance	260 - 53400	10 Labor	5,185	11,700	6,515
	260 - 53400	20 Overhead	3,214	7,300	4,086
	260 - 53400	30 Materials	1,793	3,300	1,507
	260 - 53400	40 Transportation	6,450	3,200	(3,250)
	260 - 53400	60 Other	31	3,500	3,469
		Total	16,673	29,000	12,327
Structures and Turnout Maintenance	305 - 53400	10 Labor	2,814	5,600	2,786
	305 - 53400	20 Overhead	1,744	3,500	1,756
	305 - 53400	30 Materials	6,878	2,100	(4,778)
	305 - 53400	40 Transportation	636	1,000	364
	305 - 53400	60 Other	716	900	184
		Total	12,788	13,100	312
<b>TOTAL DRAINAGE SYSTEM MAINTENANCE</b>			232,854	266,900	34,046

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>BUILDING &amp; GROUNDS MAINTENANCE</b>					
Administration	100 - 53600 - 10	Labor	12,279	15,000	2,721
	100 - 53600 - 20	Overhead	7,614	9,300	1,686
	100 - 53600 - 30	Materials	3,443	2,300	(1,143)
	100 - 53600 - 60	Other	0	400	400
		Total	23,336	27,000	3,664
District Rental Properties	135 - 53600 - 60	Other	377	1,000	623
		Total	377	1,000	623
Main Office	205 - 53600 - 10	Labor	1,636	7,000	5,364
	205 - 53600 - 20	Overhead	1,017	4,400	3,383
	205 - 53600 - 30	Materials	8,090	19,000	10,910
	205 - 53600 - 50	Utilities	22,745	22,000	(745)
	205 - 53600 - 60	Other	27,226	9,000	(18,226)
		Total	60,714	61,400	686
Shop Buildings	275 - 53600 - 10	Labor	712	7,000	6,288
	275 - 53600 - 20	Overhead	442	4,400	3,958
	275 - 53600 - 30	Materials	10,050	7,400	(2,650)
	275 - 53600 - 50	Utilities	22,820	22,000	(820)
	275 - 53600 - 60	Other	125	2,600	2,475
		Total	34,149	43,400	9,251
Yard	345 - 53600 - 10	Labor	136,523	43,200	(93,323)
	345 - 53600 - 20	Overhead	84,799	26,800	(57,999)
	345 - 53600 - 30	Materials	9,943	7,400	(2,543)
	345 - 53600 - 40	Transportation	12,118	5,800	(6,318)
	345 - 53600 - 60	Other	11,163	14,800	3,637
		Total	254,546	98,000	(156,546)
<b>TOTAL BUILDING &amp; GROUNDS MAINTENANCE</b>			373,122	230,800	(142,322)



ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>VEHICLE &amp; EQUIPMENT MAINTENANCE</b>					
Administration	100 - 53800	10 Labor	91,632	76,500	(15,132)
	100 - 53800	20 Overhead	56,812	47,500	(9,312)
	100 - 53800	30 Materials	1,183	900	(283)
	100 - 53800	40 Transportation	913	1,300	387
	100 - 53800	50 Utilities	131	300	169
	100 - 53800	60 Other	540	800	260
		Total	151,211	127,300	(23,911)
Shop	280 - 53800	10 Labor	114,378	139,000	24,622
	280 - 53800	20 Overhead	70,915	86,200	15,285
	280 - 53800	30 Materials	222,367	118,000	(104,367)
	280 - 53800	40 Transportation	18,751	25,500	6,749
	280 - 53800	60 Other	11,701	16,500	4,799
		Total	438,112	385,200	(52,912)
<b>TOTAL VEHICLE &amp; EQUIPMENT MAINTENANCE</b>			589,323	512,500	(76,823)

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>DOMESTIC WATER SYSTEM MAINTENANCE</b>					
Administration	100 - 54000	10 Labor	14,689	9,000	(5,689)
	100 - 54000	20 Overhead	10,430	5,600	(4,830)
	100 - 54000	30 Materials	1,035	2,000	965
	100 - 54000	50 Utilities	1,356	1,000	(356)
	100 - 54000	60 Other	0	2,000	2,000
		Total	27,510	19,600	(7,910)
Domestic Water System	265 - 54000	10 Labor	52,286	73,400	21,114
	265 - 54000	20 Overhead	37,167	45,600	8,433
	265 - 54000	30 Materials	6,453	12,900	6,447
	265 - 54000	40 Transportation	8,655	9,100	445
	265 - 54000	50 Utilities	72,010	60,000	(12,010)
	265 - 54000	60 Other	10,347	18,000	7,653
		Total	186,918	219,000	32,082
<b>TOTAL DOMESTIC WATER SYSTEM MAINTENANCE</b>			214,428	238,600	24,172

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>IRRIGATION WATER LATERAL OPERATIONS - NORTH DIVISION</b>					
Administration	100 - 54200	10 Labor	151,279	140,800	(10,479)
	100 - 54200	20 Overhead	93,792	87,300	(6,492)
	100 - 54200	30 Materials	427	2,900	2,473
	100 - 54200	50 Utilities	3,651	3,800	149
	100 - 54200	60 Other	17,310	18,300	990
		Total	266,459	253,100	(13,359)
Water Distribution	335 - 54200	10 Labor	523,878	524,500	622
	335 - 54200	20 Overhead	324,804	325,200	396
	335 - 54200	30 Materials	9,603	7,000	(2,603)
	335 - 54200	40 Transportation	221,535	245,000	23,465
	335 - 54200	50 Utilities	7,766	8,000	234
	335 - 54200	60 Other	0	500	500
		Total	1,087,586	1,110,200	22,614
<b>TOTAL IRRIGATION WATER LATERAL OPERATIONS - NORTH DIVISION</b>			1,354,045	1,363,300	9,255
<b>IRRIGATION WATER LATERAL OPERATIONS - SOUTH DIVISION</b>					
Administration	100 - 54400	10 Labor	149,792	140,800	(8,992)
	100 - 54400	20 Overhead	92,869	87,300	(5,569)
	100 - 54400	30 Materials	427	2,500	2,073
	100 - 54400	50 Utilities	3,690	3,000	(690)
	100 - 54400	60 Other	17,310	15,000	(2,310)
		Total	264,088	248,600	(15,488)
Water Distribution	335 - 54400	10 Labor	470,507	524,500	53,993
	335 - 54400	20 Overhead	291,714	325,200	33,486
	335 - 54400	30 Materials	8,704	7,000	(1,704)
	335 - 54400	40 Transportation	211,597	231,000	19,403
	335 - 54400	50 Utilities	6,263	6,500	237
	335 - 54400	60 Other	0	500	500
		Total	988,785	1,094,700	105,915
<b>TOTAL IRRIGATION WATER LATERAL OPERATIONS - SOUTH DIVISION</b>			1,252,873	1,343,300	90,427
<b>DRAINAGE WATER OPERATIONS</b>					
Storm Water Management	175 - 54600	10 Labor	16,258	7,100	(9,158)
	175 - 54600	20 Overhead	10,079	4,500	(5,579)
	175 - 54600	40 Transportation	4,361	2,500	(1,861)
	175 - 54600	50 Utilities	7,990	4,500	(3,490)
		Total	38,688	18,600	(20,088)
<b>TOTAL DRAINAGE WATER OPERATIONS</b>			38,688	18,600	(20,088)

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>WATER MEASUREMENT MANAGEMENT</b>					
Ag. Waiver / Discharge Compliance	110 - 54800	10 Labor	1,402	1,000	(402)
(old acct no. 52900)	110 - 54800	20 Overhead	870	700	(170)
	110 - 54800	30 Materials	522	2,500	1,978
	110 - 54800	40 Transportation	501	500	(1)
	110 - 54800	60 Other	3,622	7,000	3,378
		Total	6,917	11,700	4,783
Water Measurement Program	342 - 54800	10 Labor	8,249	13,000	4,751
	342 - 54800	20 Overhead	5,114	8,100	2,986
	342 - 54800	30 Materials	9,313	8,500	(813)
	342 - 54800	40 Transportation	2,574	8,500	5,926
	342 - 54800	60 Other	127	8,000	7,873
		Total	25,377	46,100	20,723
<b>TOTAL WATER MEASUREMENT MANAGEMENT</b>			32,294	57,800	25,506

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>GENERAL &amp; ADMINISTRATION</b>					
Management / Supervision	600 - 56200 - 10	Labor	432,128	360,000	(72,128)
Management / Supervision	600 - 56200 - 20	Overhead	262,914	223,200	(39,714)
Clerical	605 - 56200 - 10	Labor	276,902	307,100	30,198
Clerical	605 - 56200 - 20	Overhead	176,690	190,500	13,810
Engineering / Technical	608 - 56200 - 10	Labor	236,578	297,100	60,522
Engineering / Technical	608 - 56200 - 20	Overhead	146,679	184,300	37,621
Meetings / Training	615 - 56200 - 10	Labor	72,512	26,000	(46,512)
Meetings / Training	615 - 56200 - 20	Overhead	44,957	16,200	(28,757)
Professional Training	618 - 56200 - 10	Labor	15,094	14,000	(1,094)
Professional Training	618 - 56200 - 20	Overhead	9,358	8,700	(658)
Vacation Compensation	620 - 56200 - 10	Labor	326,854	274,000	(52,854)
Vacation Compensation	620 - 56200 - 20	Overhead	167,700	169,900	2,200
Sick Leave Compensation	625 - 56200 - 10	Labor	141,386	177,000	35,614
Sick Leave Compensation	625 - 56200 - 20	Overhead	87,660	109,800	22,140
Holiday Compensation	630 - 56200 - 10	Labor	146,354	162,000	15,646
Holiday Compensation	630 - 56200 - 20	Overhead	90,888	100,500	9,612
Other Non-Productive Comp.	635 - 56200 - 10	Labor	57,789	147,000	89,211
Other Non-Productive Comp.	635 - 56200 - 20	Overhead	35,490	91,200	55,710
Director's Compensation	640 - 56200 - 10	Labor	51,500	60,000	8,500
Director's Compensation	640 - 56200 - 20	Overhead	28,830	37,200	8,370
Health Insurance	650 - 56200 - 20	Overhead	812,357	838,400	26,043
Dental Insurance	655 - 56200 - 20	Overhead	85,084	84,400	(684)
Vision Insurance	660 - 56200 - 20	Overhead	17,028	19,700	2,672
Life Insurance	665 - 56200 - 20	Overhead	9,160	13,300	4,140
Cafeteria & EAP Plans	667 - 56200 - 20	Overhead	3,836	3,600	(236)
Health & Fitness Program	668 - 56200 - 20	Overhead	9,972	14,000	4,028
Retirement Plan Contribution	670 - 56200 - 20	Overhead	543,784	613,600	69,816
Deferred Comp Contribution	671 - 56200 - 20	Overhead	55,180	76,600	21,420
Workers' Compensation Insurance	675 - 56200 - 20	Overhead	210,289	363,600	153,311
State Unemployment Expense	680 - 56200 - 20	Overhead	1,647	10,000	8,353
Social Security & Medicare	685 - 56200 - 20	Overhead	320,901	417,200	96,299
Office & Computer Supplies, Equip. & Furn	700 - 56200 - 30	Materials	67,261	69,300	2,039
Safety Materials and Supplies	705 - 56200 - 30	Materials	6,778	10,000	3,222
Classified Ads / Employment Ads	720 - 56200 - 30	Materials	11,474	8,100	(3,374)
Miscellaneous	725 - 56200 - 30	Materials	15,420	31,100	15,680
Telephone & Cellular Expense	740 - 56200 - 50	Utilities	10,304	10,800	496
Education/Training/Travel Expense	750 - 56200 - 60	Other	61,570	68,800	7,230
Membership Dues & Fees	755 - 56200 - 60	Other	35,699	36,000	301
Election Expense	760 - 56200 - 60	Other	18,327	15,000	(3,327)
Physical Expense/Background Checks	765 - 56200 - 60	Other	13,374	11,000	(2,374)
Safety Incentive & Productivity Program	770 - 56200 - 60	Other	20,809	29,000	8,191
Service Warranty Contracts	775 - 56200 - 60	Other	110,137	64,500	(45,637)
Subscriptions / Publications / Licenses	780 - 56200 - 60	Other	14,407	17,100	2,693
Insurance Expense	800 - 56200 - 60	Other	156,942	160,000	3,058
Investment Expenses	805 - 56200 - 60	Other	46,190	50,000	3,810
Judgment & Damages	850 - 56200 - 60	Other	1,060	1,500,000	1,498,940
Uncollectible Accounts	855 - 56200 - 60	Other	3,064	0	(3,064)
Expense Credits (Overhead)	860 - 56200 - 20	Overhead	(2,729,064)	(2,454,400)	274,664
Expense Credits (Overhead)	860 - 56200 - 40	Equipment	(1,167,242)	(1,000,000)	167,242
Expense Credits (Overhead)	860 - 56200 - 60	Other	(374,621)	(250,000)	124,621
Prior Year Expense	865 - 56200 - 60	Other	(12,227)	0	12,227

ACCOUNT DESCRIPTION	ACCOUNT NO.	FUNCTION	2017 YTD ACTUAL	TOTAL 2017 ANNUAL BUDGET	BUDGET REMAINING
<b>GENERAL &amp; ADMINISTRATION - <i>continued</i></b>					
SJTA & Stan. GW Mgmt Contribution	870 - 56200 - 60	Other	206,192	200,000	(6,192)
Regulatory Compliance Fees	872 - 56200 - 60	Other	63,198	64,500	1,302
County Administration Fees	875 - 56200 - 60	Other	21,614	41,400	19,786
Legal - General	900 - 56200 - 60	Other	179,058	150,000	(29,058)
Legal - Litigation	901 - 56200 - 60	Other	219,938	150,000	(69,938)
Finance Consultants	905 - 56200 - 60	Other	21,254	24,400	3,146
Engineering / Consultants	910 - 56200 - 60	Other	287,219	150,000	(137,219)
Other Consultants	915 - 56200 - 60	Other	13,297	40,000	26,703
Community Outreach	920 - 56200 - 60	Other	80,212	100,000	19,788
Warehouse Over/Short	997 - 56200 - 60	Other	0	0	0
Amortization Expense	998 - 56200 - 90	Amortization Expense	0	10,500	10,500
Depreciation Expense	999 - 56200 - 91	Depreciation Expense	2,451,492	2,436,000	(15,492)
<b>TOTAL GENERAL &amp; ADMINISTRATION</b>			<b>4,730,637</b>	<b>7,153,200</b>	<b>2,422,563</b>

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 5  
APN: N/A

**SUBJECT: APPROVE ASSIGNMENT OF CAPITAL WORK ORDER NUMBERS**

**RECOMMENDED ACTION:** Approve

## BACKGROUND AND/OR HISTORY:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Clavey Pipeline	Install 1-18" Krohne Enviromag 2000 flow meter, 1-18"x11' Fresno 101C slide gate, 2-18" couplers, 2-18" elbows, and additional appurtenances. (APN: 010-072-003)	\$47,300	2017-046
Paulsell Lateral	Installation of 1-21" Krohne Enviromag 2000 flow meter, 2-21" starter couplers, 44'-21" 100 PSI PIP PVC, 2-21" 45° elbows, 2-21" 90° elbows, and 1-21" PVC repair coupler. (APNs: 010-020-016, 011-005-010)	40,900	2018-003
Stude Pipeline	Remove and replace pipeline with 1,100 ft. of 15" 100 PSI PIP PVC, 2-15" starter couplers, 2-concrete connection blocks, 2-air vent assemblies and 6-15" 45° elbows. (APN: 006-004-010)	43,400	2018-013
South Lateral	Installation of 1-30"x7.5' Fresno 101C slide gate. (APN: 015-004-020)	5,300	2018-014
Riverbank Lateral	Installation of 1-18"x12' Fresno 101C slide gate. (APN: 062-026-005)	4,500	2018-015
Howard Pipeline	Modify existing turnout with 1-15" Fresno 101C slide gate, 1-15" starter coupler, 1-concrete connection collar, stilling well assembly, and 20'-15" 100 PSI PIP PVC. (APN: 006-009-045)	18,200	2018-016
Tulloch Lateral	Installation of 6,000 ft. of six-strand barbed wire fence. (APN: 002-051-003)	66,000	2018-017
Cometa Lateral	Installation of 1,800 ft. of six-strand barbed wire fence. (APN: 002-009-022)	19,800	2018-018
Reed Lateral	Installation of 1-12"x8' Fresno 101C slide gate. (APN: 002-008-007)	3,900	2018-019
Dry Creek Lateral	Installation of 1-12"x14.5' Fresno 101C slide gate. (APN: 015-001-020)	4,200	2018-020

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
South Lateral	Installation of 1-5'x7' precast MBI structure with 1-15" starter coupler, 1-15" 100 PIP PVC, stilling well, and necessary appurtenances. (APN: 010-018-024)	\$16,400	2018-021
Knights Ferry Pump Station	Installation of 1-2" Krohne Enviromag 2000 flow meter. (APN: 002-035-027)	8,300	2018-022
Burnett Lateral	Installation of 1-27"x7' Fresno 101C slide gate, 1-stilling well, 22'-27" 100 PSI PIP PVC, 1-27" starter coupler, and 1-concrete connection collar	22,300	2018-023
<b><u>Canceled</u></b>			
Clavey Pipeline	Remove and replace 1-24"x16' Fresno 101C slide gate. (APN: 010-038-007)	(\$5,000)	2017-022

**FISCAL IMPACT: \$300,500 (2018)**

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**



## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 6  
APN: N/A

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**SUBJECT: APPROVE WORK RELEASE NO. 072 TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-015 WITH GIULIANI & KULL, INC. FOR PROFESSIONAL SERVICES TO PREPARE A PLAT AND LEGAL DESCRIPTION FOR A THIRTY FOOT EASEMENT FOR THE BROCKMAN LATERAL THROUGH APNS: 002-057-002/003**

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**RECOMMENDED ACTION:** Authorize General Manager to Execute Work Release No. 072

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**BACKGROUND AND/OR HISTORY:**

Work Release No. 072 will allow Giuliani & Kull to provide the necessary professional services to prepare a plat and legal description for a 30' easement through the above noted parcels for the Brockman Lateral. Giuliani and Kull will also provide the necessary research, calculations and fieldwork to establish critical boundary points along subject property. A topographical route survey will be performed along the proposed easement alignment and tied to critical boundary points.

Giuliani & Kull will perform said professional services on a Time and Material basis for an estimated amount of \$1,300.00. Staff recommends that the Board authorize the General Manager to execute the Work Release No. 072 for professional services to prepare the plat and legal description as described above.

**FISCAL IMPACT:** Estimated amount: \$1,300.00

**ATTACHMENTS:**

- Work Release No. 072 w/ Exhibit "A"

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**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**



## Work Release #017

# Visual Analysis for the OID North Side Communications Tower Project

### Background

This Scope of Work provides details on the proposed visual analysis for the North Side Communications Tower Project (proposed project) to support the Oakdale Irrigation District's (OID or District) development of an Environmental Impact Report (EIR) in accordance with the California Environmental Quality Act (CEQA).

The proposed project involves the installation of a 190-foot tall tower at the existing OID North Side Regulating Reservoir located approximately three miles northeast of the City of Oakdale in Stanislaus County.

The proposed communications tower will be located at an area of the OID North Side Regulating Reservoir that is currently being used as a laydown area and inventory yard for OID materials. The tower will be a self-supporting lattice design and will be located approximately 2,100 feet from the nearest residence. It is anticipated that the tower will have either daytime lighting or aviation orange and white marking, as well as nighttime red obstruction lighting for the safety of low altitude aircraft. The tower's concrete pad foundation is anticipated to be approximately 26' x 26' x 4' deep, and the tower components will be manufactured at an existing facility and assembled onsite.

### Scope of Work and Schedule

Work Release #017 authorizes CH2M HILL to perform the following tasks:

#### **Task 1 – Visual Analysis**

##### **Visual Simulations**

In preparation of the visual simulations, photos taken at pre-determined viewpoint locations would be required using a camera to be provided by CH2M HILL that meets certain specifications. It is anticipated that the photos would be taken by OID staff, in coordination with CH2M HILL staff. CH2M HILL will coordinate with OID to make the final selection of the viewpoints and photos that we require that will be used for preparation of the simulations. Based on a preliminary review of the project site and surrounding area, the largest concentration of potentially sensitive viewers is located approximately one mile from the project site in a residential area north of the Stanislaus River (East Oakdale). No residences or public roads that would provide close-up views of the project site were identified.

WORK RELEASE No. 017  
SCOPE OF WORK (Cont'd)

Given the distance to the nearest viewers, up to three visual simulations would be developed.  
Potential viewpoints include:

- Oak View Drive - Located in the middle of the rural residential area, 1.25 miles due south of the project site.
- Rodden Road - Located at the eastern edge of the rural residential area at a curve in the road, 2.1 miles southeast of the project site.
- Sierra View Drive - Located near estate-like homes along a small rise, 1.2 miles due north of the proposed tower.
- 28 Mile Road at Mettler Road - Located 1.1 miles northwest of the project site.

**Viewshed Modeling and Letter Report**

Viewshed modeling would occur following the visual simulations. Figures displaying the existing condition and simulated view images would be provided. A letter report containing the results of the visual analysis, including the visual simulations and viewshed modeling, would be provided to OID for the District's use in development of the project EIR.

**Assumptions:**

- It is assumed that OID staff will take field photos.
- This level of effort assumes minimal coordination (no public or agency comments or responses) and that OID incorporates the provided letter report (which will be provided in electronic Word and pdf format) as part of their administrative draft project EIR.
- No travel is assumed in this task.

**Deliverables:**

- Letter report with results of the visual analysis, including the visual simulations and viewshed modeling.

**Fee for Services**

Services provided under Work Release #017 will be provided on a time and materials basis per the rates identified in the Professional Services Agreement 2009 – PSA – 002. The estimated level of effort to complete Work Release #017 is shown in the following table.

Task/Deliverable	Fee
Task 1 – Visual Analysis	\$ 12,000
Total	\$ 12,000

WORK RELEASE No. 017  
SCOPE OF WORK (Cont'd)

## Proposed Schedule

The estimated schedule to complete Task 1 is shown in the following table.

Task/Deliverable	Planned Completion
Task 1 – Visual Analysis	90 days from NTP

## Terms and Conditions

All Terms and Conditions identified in **Professional Services Agreement 2009 – PSA – 002** will remain in effect for Work Release #017.

Oakdale Irrigation District

CH2M HILL

By: \_\_\_\_\_

By:  \_\_\_\_\_

Name: Steve Knell, P.E.

Name: Greg Eldridge, P.E.

Title: General Manager

Title: Vice President

Date: \_\_\_\_\_

Date: January 29, 2018

## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 7  
APN: N/A

---

**SUBJECT: APPROVE WORK RELEASE NO. 073 TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-015 WITH GIULIANI & KULL, INC. FOR PROFESSIONAL SERVICES TO PREPARE A PLAT AND LEGAL DESCRIPTION FOR A THIRTY FOOT EASEMENT FOR THE DIXON PIPELINE THROUGH APN: 010-022-004**

---

**RECOMMENDED ACTION:** Authorize General Manager to Execute Work Release No. 073

---

**BACKGROUND AND/OR HISTORY:**

Work Release No. 073 will allow Giuliani & Kull to provide the necessary professional services to prepare a plat and legal description for a 30' easement through the above noted parcel for the Dixon Pipeline. Giuliani and Kull will also provide the necessary research, calculations and fieldwork to establish critical boundary points along subject property. A topographical route survey will be performed along the proposed easement alignment and tied to critical boundary points.

Giuliani & Kull will perform said professional services on a Time and Material basis for an estimated amount of \$1,950.00. Staff recommends that the Board authorize the General Manager to execute the Work Release No. 073 for professional services to prepare the plat and legal description as described above.

**FISCAL IMPACT:** Estimated amount: \$1,950.00

**ATTACHMENTS:**

- Work Release No. 073 w/ Exhibit "A"

---

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**



**Work Release #073**

**Dixon Pipeline Easement – Plat and Legal  
Descriptions & Surveying Services  
APN: 010-022-004**

**Description**

The Oakdale Irrigation District (OID) requires Giuliani & Kull to prepare a plat and legal description for an easement 30' in width. Giuliani & Kull will perform the necessary research and provide the necessary resources for the calculations and drafting to prepare a plat and legal description for use as exhibits in an OID easement document. The plat and legal description is for a new 30' easement for the Dixon Pipeline through the above referenced parcel. See the attached Exhibit "A" for details, inclusions and exclusions.

**Pricing & Schedule**

Pricing to perform the Scope of Work described will be on a Time & Materials basis using the Hourly Rates in accordance with 2009-PSA-015 with an estimated cost as follows.

<b>Boundary and Easement Route Survey</b>	<b>\$1,200.00</b>
<b>Easement Legal Description and Plat</b>	<b><u>\$ 750.00</u></b>
<b>Estimated Total:</b>	<b>\$1,950.00</b>

The Work is to start and be completed as soon as possible.

**Terms and Conditions:**

All Terms and Conditions for Work Release No. 073 will remain in effect as identified in the Professional **Services Agreement 2009-PSA-015**.

**Oakdale Irrigation District**

**Giuliani & Kull, Inc.**

By: \_\_\_\_\_  
Name: Steve Knell, P.E.  
Title: General Manager  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Bill Kull  
Title: President  
Date: \_\_\_\_\_

Exhibit "A"



January 26, 2018

Eric Thorburn  
Oakdale Irrigation District  
1205 E. F Street  
Oakdale, CA 95361

Subject: Proposal for Surveying Services  
New 30' Dixon Pipeline Easement – APN 010-022-004

Dear Mr. Thorburn:

We are pleased to offer the attached estimate for surveying services associated with creating 30' easement for the Dixon Pipeline through those lands defined below:

- APN 010-022-004

We understand that it is your desire to have a plat and legal description prepared for the purpose of describing a new easement beginning at the southerly right of way of State Highway 108 and terminating at the westerly property line of APN 010-022-004, being centered on the existing pipeline. A scope of services is attached for your review.

We look forward to working with you on this project.

Sincerely,

**GIULIANI & KULL, INC.**

Kevin S. Cole, P.L.S.  
P.L.S. 8853

## **AGREEMENT**

### **ESTIMATE FOR SURVEYING SERVICES**

#### **SITE**

O.I.D. Dixon Pipeline

- APN 010-022-004

#### **CLIENT**

Oakdale Irrigation District

Contact: Chase King

1205 E. F Street

Oakdale, CA 95361

(209) 847-0341

#### **CONSULTANT**

Giuliani & Kull, Inc.

440 S. Yosemite Avenue, Suite A

Oakdale, CA 95361

(209) 847-8726

This agreement entered into in Oakdale, California hereby binds the Client and Consultant to the following Scope of Services and Compensation:



## **SCOPE OF SERVICES**

The following scope of services is offered for preparing plats and legal descriptions for the purpose of acquiring a new 30' district easement through Stanislaus County APN 010-022-004.

### **TASK 1 – Boundary and Easement Route Survey**

Consultant will perform the necessary research, calculations, fieldwork, and drafting to establish critical boundary points along subject property. A topographic route survey will be performed along the proposed easement alignment and tied to critical boundary points. The proposed route shall begin at the southerly right of way of State Highway 108 and terminate at the westerly property line of APN 010-022-004, being centered on the existing pipeline..

### **TASK 2 – Easement Legal Description and Plat**

Consultant will import and analyze field collected survey data and prepare a legal description and plat describing the centerline of a 30 foot wide district easement for inclusion in O.I.D. easement documents.

## **SERVICES NOT INCLUDED**

The following services are specifically not included as a part of the consultants work effort under this contract:

- Environmental documents, reports or studies
- Architectural, landscape architecture or structural services
- Utility design for gas, sewer, water, electric or phone
- Payment of fees associated with the herein described scope of work
- Pump and Structure Design
- Geotechnical, Well, & Septic System Design
- Record of Survey
- Setting of property corners

The above listing is not intended to be exhaustive and shall not be construed to include any work as offered under this proposal except as specifically identified in the Scope of Services.

### CLIENT PROVIDED DATA

The following data information and materials are to be provided by the Client:

- Payment of application, permitting fees, plan checking, and/or recording fees
- Access to the site for survey work
- Any additional information available regarding the project (Deeds, Title Report)

### COST OF SERVICES

The cost of the professional services described in the Scope of Services is estimated as follows:

<b>TASK 1 – Boundary and Easement Route Survey</b>	<b>\$1,200.00</b>
<b>TASK 2 – Easement Legal Description and Plat</b>	<b><u>\$750.00</u></b>
<b>TOTAL</b>	<b>\$1,950.00</b>

### TERMS

The services described herein will be provided in accordance with the existing Professional Services Agreement. Work performed will be billed in accordance with our Schedule of Hourly Rates as approved by the Oakdale Irrigation District Board of Directors.

If this proposal is acceptable, please provide written authorization to proceed at your earliest convenience. We look forward to working with you on this project.

Respectfully submitted,



Kevin S. Cole, L.S.  
Giuliani & Kull, Inc.  
PLS#8853

Accepted,

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 8  
APN: N/A

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**SUBJECT: APPROVE WORK RELEASE NO. 039 TO GENERAL SERVICES AGREEMENT 2013-GSA-032 WITH NORTHERN STEEL, INC. FOR CUTTING, BENDING, AND PLACEMENT OF REBAR FOR ONE (1) EA. STANDARD BOX CULVERT LOCATED ON THE COMETA LATERAL**

---

**RECOMMENDED ACTION:** Authorize General Manager to Execute Work Release No. 039

---

**BACKGROUND AND/OR HISTORY:**

Northern Steel, Inc. will furnish all necessary labor, tools, equipment, transportation, and materials for the cutting, bending and placement of rebar for one (1) ea. standard box culvert structure located on the Cometa Lateral. The Work will be performed on a lump sum basis and completed by March 1, 2019.

Staff recommends that the Board authorize the General Manager to execute the Work Release No. 039 for General Services Agreement 2013-GSA-032 for the furnishing, cutting, bending, and placement of rebar. For the inclusions and exclusions see the attached Exhibit "A" for details.

**FISCAL IMPACT:** \$10,505.00

**ATTACHMENTS:**

- Work Release No. 039 w/ Exhibit A

---

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**



**Work Release No. 039**

**Supply Rebar and Tie in Place for One (1) ea.  
Standard Box Culvert Structure located on the  
Cometa Lateral – OID #2017-042**

**Scope of Work**

Furnish all necessary labor, tools, equipment, transportation, and materials for the supply, cutting, bending, and tying in place of rebar for one (1) ea. standard box culvert structure located on the Cometa Lateral. The price will include two field trips to complete the Scope of Work. The Work will be performed for a Lump Sum amount based on discussions and drawings previously provided to Northern Steel, Inc.

**Lump Sum Amount: \$10,505.00**

See Exhibit "A" for terms, disclaimers, inclusions and exclusions.

**Schedule**

The Schedule will be for the Work to be performed and completed before March 1, 2019. The OID contact will be Mr. Jason Jones, Support Services Manager who will coordinate the work. Mr. Jones can be contacted at his office, the telephone number is (209) 840-5535, or at his cell phone number (209) 495-3672.

**Terms and Conditions**

All Terms and Conditions identified in **General Services Agreement 2013-GSA-032** will remain in effect for Work Release No. 039.

**All work over \$1,000.00 will be at prevailing wage rates.**

**Oakdale Irrigation District**

By: \_\_\_\_\_

Name: Steve Knell, P.E.

Title: General Manager

Date: \_\_\_\_\_

**Northern Steel, Inc.**

By: \_\_\_\_\_

Name: Michael Jackson

Title: CFO

Date: \_\_\_\_\_



Exhibit "A"  
**NSI**  
NORTHERN STEEL, INC.

1636 Culpepper Ave.  
Modesto, CA 95351  
p: 209-527-7934  
f: 209-527-8765  
northernsteel@gmail.com

**Customer:** Oakdale Irrigation District  
1205 East "F" Street  
Oakdale, CA 95361

**Date:** 1/9/2018

**Job Name:** Bridge

**Plan Date:** Verbal+D80

**Addenda:** None

## BID PROPOSAL

Material & Labor Price		Total
Tie in place CIP single box culvert per Cal Trans 2015 D80 with the following notes: 1. Box is 6-0 high, 10-0 wide, 20-0 long 2. No parapet 3. 4 wing walls 5-0 long (2 upstream and 2 downstream with #5 verts @ 6" & #4 horz @ 6") 4. 2 Cut off walls with #5 @ 12" o/c ew		10,505.00
<p><b>TERMS:</b> This bid is good for 30 days. Payment terms are 30 days from billing for labor performed and materials consumed or delivered to job site. Past due accounts will be charged a finance charge at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%. No retention is to be held more than 30 days after installation is complete. This page must be included as an addendum to any contract you provide. All applicable taxes are included. We are union signatories.</p> <p><b>EXCLUSIONS:</b> Unless specified in the description, all of the following are excluded from the cost of this bid: C.J. Dowels, masonry reinforcement, light pole footings, welding, welded bars, pour watchman, rebar guards, labor on existing reinforcement, cost of bonds, liquidated damages, city/ county standards reinforcement, reinforcement not shown on bid plans, testing, inspection, drilling, grouting, misc. iron, engineers allowance, galvanized or epoxy coated rebar, anchor bolt ties, pre-cast reinforcement, threaded rods, inserts, mechanical couplers, and rebar protection. Where other trades' connections go through footing, rebar and labor needed to install will be extra. Unless specified, NO SITE WORK IS INCLUDED.</p> <p><b>CONTRACTOR PROVIDES:</b> Lines, grades, templates, scaffold, hoisting, lowering, clear access to structures, lay down area within 50' of each structure, safe working environment, layout (including layout of masonry dowels), wooden templates for dowels, field measurements, clear access to excavations (no doubling up of forms; added time will be billed as an extra).</p>		<b>Total \$10,505.00</b>

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 9  
APN: N/A

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**SUBJECT: APPROVE WORK RELEASE NO. 001 TO GENERAL SERVICES AGREEMENT 2018-GSA-001 WITH TASHJIAN TOWERS CO. FOR DESIGN AND ERECTION OF THE NORTH SIDE REGULATING RESERVOIR SCADA TOWER**

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**RECOMMENDED ACTION:** Authorize General Manager to Execute Work Release No. 001

---

## **BACKGROUND AND/OR HISTORY:**

The OID has over 80 automated canal gates and flow meters currently incorporated into its Supervisory Control and Data Acquisition (SCADA) system, and continues to expand canal automation as part of modernization and increased efficiency efforts identified in the district's Water Resources Plan and associated Programmatic EIR for the program. As the SCADA system continues to grow, the need has arisen for a new tower to intercept and relay radio communications to and from the OID office and the remote automated gate and meter sites.

The North Side Regulating Reservoir SCADA Tower Project (Project) will involve the installation of one 190' tall tower at the OID North Side Regulating Reservoir located approximately three miles northeast of the City of Oakdale in Stanislaus County. The proposed communications tower will be located at an area of the OID North Side Regulating Reservoir that is currently being used as a laydown area and inventory yard for OID materials. The tower will be a self-supporting lattice design and will be located approximately 2,100 feet from the nearest residence. It is anticipated that the tower will have either daytime lighting or aviation orange and white marking, as well as nighttime red obstruction lighting for the safety of low altitude aircraft. The tower's concrete pad foundation is anticipated to be approximately 26' x 26' x 4' deep, and the tower components will be manufactured at an existing facility and assembled onsite.

OID staff consulted with Applied Technology Group, Inc. (ATG) which prepared OID's Radio Communication System - Radio Study, regarding contractors that could design and construct towers in the range needed by OID. ATG provided information on three contractors of which were contacted by OID staff. One contractor was non-responsive, one was from out of state (which raised maintenance response concerns) and the other was Tashjian Towers Co. from Fowler, CA. With the need for future maintenance and/or inspections on the tower and lack of responsiveness from other contractors, OID staff is recommending that it sole source this specialty project to Tashjian Towers, Co.

Tashjian Towers Co. will perform the design of the new 190' tower including foundation, ladder, cable ladder, grounding, bridge and erection of a 190' self-supporting tower, light kit to 110 AC in building, ladders, bridge and face dish mounts. The Work will be performed on a Not to Exceed basis for a total amount of \$45,306.00.

Staff recommends that the Board authorize the General Manager to execute the Work Release No. 001 for General Services Agreement 2018-GSA-001 for the design and erection of the North Side Regulating Reservoir SCADA Tower as described above and in the attached Work Release.

**FISCAL IMPACT:** \$45,306.00

**ATTACHMENTS:**

- Work Release No. 001 w/ Exhibit A
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**



### **Work Release No. 001**

### **North Side Regulating Reservoir SCADA Tower**

#### **Background**

The OID has over 80 automated canal gates and flow meters currently incorporated into its Supervisory Control and Data Acquisition (SCADA) system, and continues to expand canal automation as part of modernization and increased efficiency efforts identified in the district's Water Resources Plan and associated Programmatic EIR for the program. As the SCADA system continues to grow, the need has arisen for a new tower to intercept and relay radio communications to and from the OID office and the remote automated gate and meter sites.

The North Side Communications Tower Project (Project) will involve the installation of one 190' tall tower at the OID North Side Regulating Reservoir located approximately three miles northeast of the City of Oakdale in Stanislaus County. The proposed communications tower will be located at an area of the OID North Side Regulating Reservoir that is currently being used as a laydown area and inventory yard for OID materials. The tower will be a self-supporting lattice design and will be located approximately 2,100 feet from the nearest residence. It is anticipated that the tower will have either daytime lighting or aviation orange and white marking, as well as nighttime red obstruction lighting for the safety of low altitude aircraft. The tower's concrete pad foundation is anticipated to be approximately 26' x 26' x 4' deep, and the tower components will be manufactured at an existing facility and assembled onsite.

#### **Scope of Work**

Provide the necessary resources to perform the Scope of Work consisting of two tasks identified as follows:

Task 1 Design – Perform design of a new 190' tower including foundation, ladder, cable ladder, grounding and bridge.

Task 2 Tower erection – Erect 190' self-supporting tower, light kit to 110 AC in building, ladders, bridge, face dish mounts.

#### **Schedule**

Tashjian Towers Co. will begin the Work as soon as possible. OID's contact will be Mr. Eric Thorburn, P.E., Water Operations Manager. Mr. Thorburn can be reached at his direct office number, (209) 840-5525.



**Pricing**

Tashjian Towers Co. will perform the Scope of Work for a Lump Sum amount noted on the attached Exhibit "A" and summarized below by Task:

Task 1 – Design	\$ 3,806.00
Task 2 – Tower Erection	<u>\$41,500.00</u>
<b>Not to Exceed Amount</b>	<b>\$45,306.00</b>

**Terms and Conditions:**

All Terms and Conditions for Work Release No. 001 will remain in effect as identified in the **General Services Agreement 2018–GSA–001**.

When submitting the invoice, include the Contract and Work Release Number on the invoice. All invoices are to be sent to the attention of Oakdale Irrigation District's Accounts Payable Department.

**Oakdale Irrigation District**

By: \_\_\_\_\_  
Name: Steve Knell, P.E.  
Title: General Manager  
Date: \_\_\_\_\_

**Tashjian Towers Co.**

By: \_\_\_\_\_  
Name: Karl Tashjian  
Title: Owner  
Date: \_\_\_\_\_

# Exhibit "A"

Tashjian Towers Corporation

Tashjian@msn.com

559-834-4300

2765 S. Temperance Ave

# Proposal

Date	Proposal #
12/29/2017	8855

Name / Address
Oakdale Irrigation 1205 East F Street Oakdale Ca. 95361

Ship To
Oakdale Irrigation 1205 East F Street Oakdale Ca. 95361

			Terms	Project	
			Net 30	190' SS Oakdale	
Item	Description	Qty	U/M	Cost	Total
950-0001	Design of new 190' tower including foundation, ladder, cable ladder, grounding, and bridge	32		110.00	3,520.00T
			<b>Subtotal</b>		
			\$3,520.00		
			<b>Sales Tax (8.125%)</b>		
			\$286.00		
			<b>Total</b>		
			\$3,806.00		

Phone #	Fax #	E-mail	Web Site
(559) 834-4300	(559) 834-4377	tashjian@msn.com	www.tashtowers.com

**Exhibit "A"**

Tashjian Towers Corporation

Tashjian@msn.com

559-834-4300

2765 S. Temperance Ave

**Proposal**

Date	Proposal #
12/29/2017	8854

Name / Address
Oakdale Irrigation 1205 East F Street Oakdale Ca. 95361

Ship To
Oakdale Irrigation 1205 East F Street Oakdale Ca. 95361 Tower Site

			Terms	Project	
			Net 30	190' Tower Heavy	
Item	Description	Qty	U/M	Cost	Total
800-0001	Tower Erection, Erect 190' self supporting tower, light kit to 110 AC in building, ladders, bridge, face dish mounts, Prevailing Wage, Assume OID does perimeter tower grounding installation with material Tashjian provides, final hook up of light kit by OID.	1		41,500.00	41,500.00
			<b>Subtotal</b>		\$41,500.00
			<b>Sales Tax (0.0%)</b>		\$0.00
			<b>Total</b>		\$41,500.00

Phone #	Fax #	E-mail	Web Site
(559) 834-4300	(559) 834-4377	tashjian@msn.com	www.tashtowers.com

## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 10  
APN: N/A

---

**SUBJECT: APPROVE WORK RELEASE NO. 017 TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-002 WITH CH2M HILL FOR PROFESSIONAL SERVICES TO PROVIDE SUPPORT TO DEVELOP AN ENVIRONMENTAL IMPACT REPORT FOR THE NORTH SIDE REGULATING RESERVOIR SCADA TOWER PROJECT**

---

**RECOMMENDED ACTION:** Authorize General Manager to Execute Work Release No. 017

---

**BACKGROUND AND/OR HISTORY:**

Work Release No. 017 will allow CH2M Hill to provide the necessary professional services to support the District's staff in development of an Environmental Impact Report (EIR) in accordance with California Environmental Quality Act (CEQA) for the proposed North Side Regulating Reservoir SCADA Tower Project that includes the installation of a 190' tall tower at the North Side Regulating Reservoir.

CH2M Hill will perform said professional services on a Time and Material basis for an estimated amount of \$12,000.00. Staff recommends that the Board authorize the General Manager to execute the Work Release No. 017 for professional services as described above and in the attached Work Release No. 017.

**FISCAL IMPACT:** Estimated amount: \$12,000.00

**ATTACHMENTS:**

- Work Release No. 017

---

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**



## **Work Release #072**

### **Brockman Lateral Easement – Plat and Legal Descriptions & Surveying Services APN: 002-057-002/003**

#### **Description**

The Oakdale Irrigation District (OID) requires Giuliani & Kull to prepare a plat and legal description for an easement 30' in width. Giuliani & Kull will perform the necessary research and provide the necessary resources for the calculations and drafting to prepare a plat and legal description for use as exhibits in an OID easement document. The plat and legal description is for a new 30' easement for the Brockman Lateral through the above referenced parcels. See the attached Exhibit "A" for details, inclusions and exclusions.

#### **Pricing & Schedule**

Pricing to perform the Scope of Work described will be on a Time & Materials basis using the Hourly Rates in accordance with 2009-PSA-015 with an estimated cost as follows.

<b>Boundary and Easement Route Survey</b>	<b>\$ 600.00</b>
<b>Easement Legal Description and Plat</b>	<b><u>\$ 700.00</u></b>
<b>Estimated Total:</b>	<b>\$1,300.00</b>

The Work is to start and be completed as soon as possible.

#### **Terms and Conditions:**

All Terms and Conditions for Work Release No. 072 will remain in effect as identified in the Professional **Services Agreement 2009-PSA-015**.

#### **Oakdale Irrigation District**

By: \_\_\_\_\_  
Name: Steve Knell, P.E.  
Title: General Manager  
Date: \_\_\_\_\_

#### **Giuliani & Kull, Inc.**

By: \_\_\_\_\_  
Name: Bill Kull  
Title: President  
Date: \_\_\_\_\_

Exhibit "A"



January 15, 2018

Chase King  
Oakdale Irrigation District  
1205 E. F Street  
Oakdale, CA 95361

Subject: Proposal for Surveying Services  
New 30' Brockman Lateral Easement – APN 002-057-002 and 002-057-003

Dear Mr. King:

We are pleased to offer the attached estimate for surveying services associated with creating a 30' easement for the Brockman Lateral through those lands of Brichetto and those lands of Russell defined below:

- APN 002-057-002
- APN 002-057-003

We understand that it is your desire to have a plat and legal description prepared for the purpose of describing a new easement centered on the easternmost 50' of an open ditch. A scope of services is attached for your review.

We look forward to working with you on this project.

Sincerely,

**GIULIANI & KULL, INC.**

Kevin S. Cole, P.L.S.  
P.L.S. 8853

## **AGREEMENT**

### **ESTIMATE FOR SURVEYING SERVICES**

#### **SITE**

O.I.D. Brockman Lateral

- APN 002-057-002 and 002-057-003

#### **CLIENT**

Oakdale Irrigation District

Contact: Chase King

1205 E. F Street

Oakdale, CA 95361

(209) 847-0341

#### **CONSULTANT**

Giuliani & Kull, Inc.

440 S. Yosemite Avenue, Suite A

Oakdale, CA 95361

(209) 847-8726

This agreement entered into in Oakdale, California hereby binds the Client and Consultant to the following Scope of Services and Compensation:

## **SCOPE OF SERVICES**

The following scope of services is offered for preparing plats and legal descriptions for the purpose of acquiring a new 30' district easement through Stanislaus County APN 002-057-002 and 002-057-003.

### **TASK 1 – Boundary and Easement Route Survey**

Consultant will perform the necessary research, calculations, fieldwork, and drafting to establish critical boundary points along subject property. A topographic route survey will be performed along the proposed easement alignment and tied to critical boundary points. The proposed route shall begin on the northwesterly right-of-way of Hinds Road at the centerline of an open ditch and terminate 50' upstream.

### **TASK 2 – Easement Legal Description and Plat**

Consultant will import and analyze field collected survey data and prepare a legal description and plat describing the 30 foot wide district easement for inclusion in O.I.D. easement documents.

## **SERVICES NOT INCLUDED**

The following services are specifically not included as a part of the consultants work effort under this contract:

- Environmental documents, reports or studies
- Architectural, landscape architecture or structural services
- Utility design for gas, sewer, water, electric or phone
- Payment of fees associated with the herein described scope of work
- Pump and Structure Design
- Geotechnical, Well, & Septic System Design
- Record of Survey
- Setting of property corners

The above listing is not intended to be exhaustive and shall not be construed to include any work as offered under this proposal except as specifically identified in the Scope of Services.



#### CLIENT PROVIDED DATA

The following data information and materials are to be provided by the Client:

- Payment of application, permitting fees, plan checking, and/or recording fees
- Access to the site for survey work
- Any additional information available regarding the project (Deeds, Title Report)

#### COST OF SERVICES

The cost of the professional services described in the Scope of Services is estimated as follows:


<b>TASK 1 – Boundary and Easement Route Survey</b>	<b>\$600.00</b>
<b>TASK 2 – Easement Legal Description and Plat</b>	<b><u>\$700.00</u></b>
<b>TOTAL</b>	<b>\$1,300.00</b>

#### TERMS

The services described herein will be provided in accordance with the existing Professional Services Agreement. Work performed will be billed in accordance with our Schedule of Hourly Rates as approved by the Oakdale Irrigation District Board of Directors.

If this proposal is acceptable, please provide written authorization to proceed at your earliest convenience. We look forward to working with you on this project.

Respectfully submitted,



Kevin S. Cole, L.S.  
Giuliani & Kull, Inc.  
PLS#8853

Accepted,

\_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 11  
APN: N/A

---

**SUBJECT: APPROVE AMENDMENT NO. 002 TO GENERAL SERVICES AGREEMENT 2015-GSA-002 WITH SIERRA CONTROLS LLC FOR REVISED RATE SCHEDULE**

---

**RECOMMENDED ACTION:** Authorize General Manager to Execute Amendment No. 002

---

**BACKGROUND AND/OR HISTORY:**

Sierra Controls LLC. revised their rates effective January 1, 2018 per the attached Exhibit "B" REVISED. Sierra Controls LLC provides technical support and assistance with the District's ClearSCADA system. A comparison cannot be given because Sierra Controls has changed the structure of Exhibit "B." Exhibit "B" now breaks the engineering support into different levels of classifications for the Senior Engineer and Project Engineer as set forth in Exhibit "B" REVISED.

Staff recommends that the Board approve Amendment No. 002 and authorize the General Manager to execute Amendment No. 002 to amend General Services Agreement 2015-GSA-002.

**FISCAL IMPACT:**

- Unknown at this time

**ATTACHMENTS:**

- Contract Amendment No. 002 with Exhibit "B" REVISED
  - Exhibit "B" (Revised in 2015)
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**



**OAKDALE IRRIGATION DISTRICT  
GENERAL SERVICES AGREEMENT  
2015-GSA-002, AMENDMENT NO. 002**

**WITNESSETH THIS AMENDMENT TO THE GENERAL SERVICES AGREEMENT**, made this 6<sup>th</sup> day of February, 2018, by and between Oakdale Irrigation District, hereinafter called the "District" and Sierra Controls, LLC., hereinafter called the "Contractor" agrees to furnish at its own expense, all the labor, equipment and material necessary to do and perform in a good and workmanlike manner all the necessary work as needed by the District per this AMENDMENT.

In connection with the foregoing Contract, the parties hereto mutually agree as follows:

1. Amend the Rates as shown in the attached "Exhibit B REVISED" effective January 1, 2018.

There are no other changes to the General Service Agreement. All Terms and Conditions of the original General Services Agreement remain the same for this Amendment No. 002.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands.

**OAKDALE IRRIGATION DISTRICT**

**SIERRA CONTROLS, LLC.**

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager

\_\_\_\_\_  
Name: Danny Hunsaker  
Title: General Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# SIERRA CONTROLS, LLC

## WATER MEASUREMENT AND CONTROL SYSTEMS

Exhibit "B" REVISED

### **Prevailing Wage Rate Billing Schedule- Oakdale ID**

***Pricing per the CA State Prevailing Wage rates for the Oakdale Irrigation District  
Ref: Wage Determination- Stanislaus County (STA-2017-2)***

#### **Professional /Travel Rates (Not subject to prevailing wage requirements):**

##### **Regular Hourly Rates**

##### **Maintenance Customers Hourly Rates**

#### **Engineering Support- SC Standard Rates (Not subject to PW Guidelines):**

Sr. Electrical Engineer	\$185 per hour	\$175 per hour
Sr. Engineer III	\$175 per hour	\$165 per hour
Sr. Engineer II	\$165 per hour	\$155 per hour
Sr. Engineer I	\$155 per hour	\$145 per hour
Project Engineer IV	\$145 per hour	\$135 per hour
Project Engineer III	\$135 per hour	\$125 per hour
Project Engineer II	\$125 per hour	\$115 per hour
Project Engineer I	\$110 per hour	\$100 per hour

#### **Field Support- Per CA State Prevailing Wage Requirements:**

Inside Wireman	\$185 per hour	\$175 per hour
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#### **Other Rates and Misc. Mobilization and Material Fees (All offices):**

Shop Time	\$ 90 per hour
Admin Support	\$ 65 per hour
Parts	Unit price
Travel	Per IRS Guidelines
Per Diem	\$215 per day

#### **Notes:**

1. *Current pricing is based upon current rates and may change depending upon further cost increases not foreseen at this time.*
2. *Additional holiday, overtime, weekend, and emergency rates apply when applicable.*
3. *Travel time will also be billable at PW Rates when applicable.*



# SIERRA CONTROLS, LLC

## WATER MEASUREMENT AND CONTROL SYSTEMS

Exhibit "B"

### **Prevailing Wage Rate Billing Schedule**

***Pricing per the CA State Prevailing Wage rates for the Stanislaus County***

***Ref: Determination: STA-2015-1***

*Rates listed below are based upon specific time periods listed to account for known increases in rate changes. Current pricing is based upon current rates and may change depending upon further cost increases not foreseen at this time.*

#### **Professional / Travel Rates (Not subject to prevailing wage requirements):**

Sr Tech	\$110 per hour
Tech	\$ 95 per hour
Sr. Engineer	\$155 per hour
Project Engineer	\$135 per hour

#### **Prevailing Wage Rates (June 1, 2015 thru December 1, 2015):**

Sr. Tech (Electrician: Comm & System Tech)	\$175 per hour
Technician (Electrician: Comm & System Tech)	\$160 per hour

#### **Prevailing Wage Rates (December 1, 2015 thru Decemebr 1, 2016):**

Sr. Tech (Electrician: Comm & System Tech)	\$180 per hour
Technician (Electrician: Comm & System Tech)	\$165 per hour

#### **Prevailing Wage Rates (After December 1, 2016):**

Sr. Tech (Electrician: Comm & System Tech)	\$185 per hour
Technician (Electrician: Comm & System Tech)	\$170 per hour

#### **Other Rates and Misc Mobilization and Material Fees (All offices):**

Shop Time	\$ 90 per hour
Drafting	\$ 85 per hour
Admin Support	\$ 65 per hour
Parts	Unit price
Travel	.56 per mile
Per Diem	\$215 per day

## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 12  
APN: 064-059-001

---

**SUBJECT: APPROVE QUITCLAIM AND ACCEPT A NEW GRANT OF EASEMENT OF A PORTION OF THE ADAMS NO. 1 PIPELINE (APN: 064-059-001 – JUSTIN T. LABADIE)**

---

**RECOMMENDED ACTION:** Approve

---

### **BACKGROUND AND/OR HISTORY:**

The Oakdale Irrigation District (OID) Adams No. 1 Pipeline is located within the parcel noted above (Property) within a sixty (60) foot dedicated easement as shown on Parcel Map 30-PM-35. The landowner of the Property has requested OID to review the possibility of quitclaiming this easement in exchange for a new thirty (30) foot easement. Staff has reviewed and determined that the existing sixty (60) foot easement in question is operationally unnecessary and a thirty (30) foot easement would be sufficient to continue to operate and maintain this portion of the Adams No. 1 Pipeline. As part of this project, the landowner has agreed to grant OID an easement (Instrument No. 2017-67380) that includes a thirty (30) foot strip of land centered on the facility through the Property and an additional strip of land along the south Property line to provide sufficient area to operate and maintain the Adams No. 1 Pipeline located immediately south of the Property. Please refer to the attached Project Site Map for clarification. Staff now recommends the Board of Directors (Board) formally accept the new Grant of Easement for the Adams No. 1 Pipeline and quitclaim that sixty (60) foot easement within the parcel noted above as shown on that certain Parcel Map recorded March 6, 1980 in Book 30 of Parcel Maps on Page 35, in the Office of the Stanislaus County Recorder by Quitclaim Deed and Resolution.

**FISCAL IMPACT:** Staff time for document preparation.

### **ATTACHMENTS:**

- Project Site Map
  - Quitclaim Deed
  - Quitclaim Resolution
  - Grant of Easement
- 

### **Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

### **VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**

PROJECT SITE  
064-059-001

ADAMS NO. 1 PIPELINE

ADAMS NO. 1 PIPELINE

ORSI ROAD

15'

30'  
(P) R/W

15'  
(P) R/W

PROPOSED 15' R/W CENTERED ON  
PRESSURE MANHOLE AND OUTGOING  
PIPELINE AT CONTROL STRUCTURE

OAKDALE IRRIGATION DISTRICT  
1205 EAST F STREET  
OAKDALE CALIFORNIA 95361

PROJECT SITE MAP  
PROPOSED RIGHT-OF-WAY  
APN: 064-059-001



DATE: JAN. 10, 2018  
DRAWN BY: CMK  
CHECKED BY: ECT

ADAMS NO. 1 PIPELINE

NOT TO SCALE  
SHEET 1 of 1

RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:



**OAKDALE IRRIGATION DISTRICT**  
1205 East F Street  
Oakdale, CA 95361

MAIL TAX STATEMENTS TO:

Justin T. Labadie  
506 Orsi Road  
Oakdale, CA 95361

APN: 064-059-001

---

The undersigned declares Documentary Transfer Tax is \$0.00

**QUITCLAIM DEED – ADAMS NO. 1 PIPELINE**

FOR A CONSIDERATION, receipt of which is hereby acknowledged,

**OAKDALE IRRIGATION DISTRICT**, an irrigation district organized and existing under the laws of the State of California, does hereby remise, release and forever quitclaim to the property owner of record, Justin T. Labadie, any interest in that sixty (60) foot dedicated easement within the parcel noted above as shown on that certain Parcel Map recorded March 6, 1990 in Book 30 of Parcel Maps on Page 35, in the Office of the Stanislaus County Recorder. Said easement is as shown on the attached Project Site Map attached hereto as Exhibit "B".

Approved by Board Action on February 6, 2018, as shown in the Resolution attached hereto as Exhibit "A".

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Knell, P.E., Secretary

\_\_\_\_\_  
Date



**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL  
AUTHORIZING QUITCLAIM DEED TO  
JUSTIN T. LABADIE**

**APN: 064-059-001**

**WHEREAS**, the Oakdale Irrigation District facility known as Adams No. 1 Pipeline, is situated in a sixty (60) foot easement within the parcel noted above as dedicated on that certain Parcel Map recorded March 6, 1990 in Book 30 of Parcel Maps on Page 35, in the Office of the Stanislaus County Recorder, located within the Southeast Quarter of the Northwest Quarter of Section 13, Township 2 South, Range 10 East, Mount Diablo Base and Meridian in the City of Oakdale, Stanislaus County; and

**WHEREAS**, that sixty (60) foot dedicated easement has been reviewed by the Oakdale Irrigation District's Water Operations Department and has been determined to be operationally unnecessary; and

**WHEREAS**, Justin T. Labadie has granted the Oakdale Irrigation District a thirty (30) foot easement centered on the Adams No. 1 Pipeline within the parcel noted above as described in that certain Grant of Easement with Instrument No. 2017-67380, recorded September 14, 2017, in the Office of the Stanislaus County Recorder, and

**WHEREAS**, the Oakdale Irrigation District's Water Operations Department has no plan to expand or modify the current use of that portion of the Adams No. 1 Pipeline and has determined the existing sixty (60) foot easement within the parcel noted above as dedicated on that certain Parcel Map recorded March 6, 1990 in Book 30 of Parcel Maps on Page 35, in the Office of the Stanislaus County Recorder in exchange for the thirty (30) foot Grant of Easement with Instrument No. 2017-67380, recorded September 14, 2017, in the Office of the Stanislaus County Recorder will not be detrimental to the operations of the Oakdale Irrigation District.

**NOW THEREFORE BE IT RESOLVED**, that any interest in that sixty (60) foot easement dedicated to the Oakdale Irrigation District on that certain Parcel Map recorded March 6, 1990 in Book 30 of Parcel Maps on Page 35, in the Office of the Stanislaus County Recorder, be quitclaimed to the titled owner of said property, and that said Quitclaim in its entirety is incorporated herein by reference to this Resolution.

Upon Motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

---

Thomas D. Orvis, President  
Board of Directors

---

Steve Knell, P.E.  
General Manager/Secretary

RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:



OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 064-059-001

Space above this line for recorder's use

**GRANT OF EASEMENT**

**ON THE ADAMS NO. 1 PIPELINE**

FOR VALUABLE CONSIDERATION OF \$10.00, receipt of which is hereby acknowledged, **JUSTIN T. LABADIE, A MARRIED MAN**, (hereinafter referred to as "**GRANTOR**"), hereby grants to the **OAKDALE IRRIGATION DISTRICT**, an irrigation district organized and existing under the laws of the State of California (hereinafter referred to as "**DISTRICT**"), a 30 foot perpetual easement and right-of-way as described in the attached **Exhibits "A" and "B"**, for the purpose of laying down, constructing, patrolling, maintaining, operating, repairing, removing, replacing, enlarging, reconstructing, and other uses as the **DISTRICT** may see fit including the transmission and distribution of water and the collection, transmission, and disposal of drainage water, a pipe or pipes, canal or channel, well and related pump(s) and all braces, connections, fastenings, manholes, standpipes, valves, control boxes, meters and other appliances and fixtures reasonable and necessary for use in connection therewith or appurtenant thereto (hereinafter "**said facilities**"), over, under and across that real property in the County of Stanislaus, State of California, described in attached **Exhibit "C"**:

TOGETHER WITH the right at all times of ingress to and egress from said easement and right-of-way with vehicles, machinery, and equipment customary for laying down, constructing, patrolling, maintaining, operating, repairing, removing, replacing, enlarging, reconstructing, and using said facilities. **GRANTOR** further grants to **DISTRICT** the right of necessary ingress to and egress from said easement over and across adjacent lands of **GRANTOR** by means of roads and lanes thereon, if such there be, otherwise by such route or routes as shall occasion the least practicable damage and inconvenience to **GRANTOR**.

*Handwritten signature*

Stanislaus, County Recorder  
Lee Lundrigan Co Recorder Office  
**DOC- 2017-0067380-00**  
Thursday, SEP 14, 2017 09:49:28  
Ttl Pd \$0.00 Rcpt # 0004022390  
AKN/R2/1-7

GRANTOR grants DISTRICT the right to install and maintain fences and gates as required along and across said right-of-way at the sole discretion of DISTRICT for DISTRICT purposes only.

In order to protect DISTRICT'S FACILITIES, GRANTOR shall not place or permit to be placed on, in, across, under, or through said right-of-way any tree, building, structure, explosive, well, power pole, guy wire, or any other obstruction, which may or may not damage DISTRICT facilities, interfere with the operation of DISTRICT FACILITIES or obstruct access along the easement without first obtaining written permission of DISTRICT. Such written permission from DISTRICT shall not be unreasonably withheld.

GRANTOR shall not excavate, or permit any excavation, within said easement and right-of-way without first receiving written permission from DISTRICT and notifying DISTRICT at least forty-eight (48) hours in advance.

IN THE EVENT that DISTRICT herein shall abandon the use of said facilities as evidenced by Resolution of its Board of Directors, the easement and right-of-way herein granted shall revert to GRANTORS, their heirs, successors or assigns.

The Grant of Easement, and each of its covenants, shall run with the land and shall be binding on and shall inure to the benefit of each of the parties hereto and each of their heirs, legal representatives, successors, and assigns.

**"OWNER(S)"**

  
Justin T. Labadie, Owner

8/21/2017  
Date

Mailing Address: 506 Orsi Road  
Oakdale, CA 95361

**SIGNATURES MUST BE NOTARIZED AND BE PER RECORDED DEED**

**CERTIFICATE OF ACCEPTANCE AND CONSENT TO RECORDATION**

This is to certify that the interest in real property conveyed by Grant of Easement dated

August 21, 2017, from Justin T. Labadie, a married man, to the Oakdale Irrigation District, an irrigation district organized and existing under the laws of the State of California, is hereby accepted by the undersigned officer or agent on behalf of the Board of Directors of the Oakdale Irrigation District pursuant to authority conferred by resolution of the Board of Directors of the Oakdale Irrigation District adopted on August 19th, 1997, and the Grantee consents to recordation thereof by its duly authorized officer.

**OAKDALE IRRIGATION DISTRICT**

  
\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

9/12/17  
\_\_\_\_\_  
Date

## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On August 21, 2017 before me Carla Lillie, Notary Public,

personally appeared Justin T. Labadie

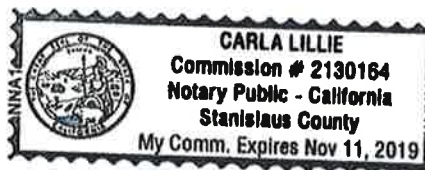
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie  
Signature

(Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On September 12, 2017 before me Denise Freiwald, Notary Public,

personally appeared Steve Kneel

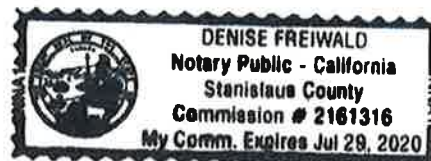
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Denise Freiwald  
Signature

(Seal)



**EXHIBIT "A"**

**OAKDALE IRRIGATION DISTRICT ADAMS NO. 1 PIPELINE EASEMENT**

**LEGAL DESCRIPTION**

All that real property being a portion of Parcel "B" as shown on that Parcel Map filed for record in Book 30 of Parcel Maps at Page 35, Stanislaus County Records, situate in Section 13, Township 2 South, Range 10 East, Mount Diablo Meridian, Stanislaus County, California, being more particularly described as follows:

**BEGINNING** at the southeast corner of said Parcel "B"; thence along the south line of said Parcel "B" South 88°55'41" West 150.56 feet; thence leaving said south line North 03°30'01" West 63.00 feet; thence North 02°24'36" West 23.18 feet; thence North 08°29'36" West 24.75 feet; thence North 29°38'19" West 40.38 feet; thence North 60°21'41" East 30.00 feet; thence South 29°38'19" East 45.98 feet; thence South 08°29'36" East 31.95 feet; thence South 02°24'36" East 24.48 feet; thence South 03°30'01" East 53.96 feet; thence North 88°08'52" East 120.84 feet to the east line of said Parcel "B"; thence along said east line South 01°41'00" East 11.66 feet to the **POINT OF BEGINNING**.

All as shown on attached exhibit "B" and made a part hereof and containing 6,074 square feet, more or less.

**END DESCRIPTION**



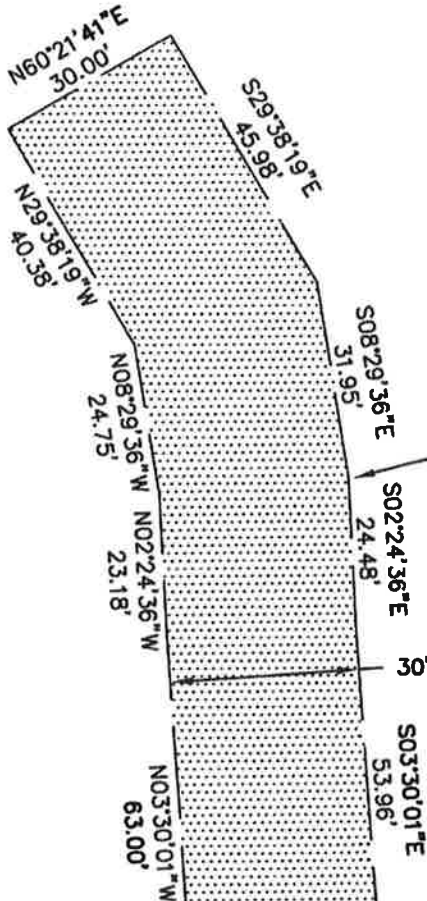
LOT 3  
43-M-66

LOT 2  
43-M-66

LOT 1  
43-M-66



ORSI ROAD



PARCEL "B"  
30-PM-35

OAKDALE IRRIGATION DISTRICT  
EASEMENT  
AREA = 6,074± S.F.

LOT 18  
35-M-37

LOT 19  
35-M-37

LOT 20  
35-M-37

POINT OF BEGINNING  
SOUTHWEST CORNER  
OF PARCEL "B" PER  
30-PM-35

S01°41'00"E  
11.66'

S88°55'41"W

150.56'

**GK** Giuliani & Kull, Inc.  
Engineers • Planners • Surveyors

440 S. Yosemite Avenue, Suite A, Oakdale, CA 95361  
(209) 847-8726 Fax (209) 847-7323  
Auburn • Oakdale • San Jose

SCALE: 1" = 30'  
DRAWN: JRS  
CHECKED: KSC  
JOB NO.: 17181  
SHEET: 02 OF 02

EXHIBIT "B"  
O.I.D. EASEMENT  
ADAMS NO. 1 PIPELINE

**EXHIBIT "C"**

**LEGAL DESCRIPTION FOR SUBJECT PROPERTY**

Parcel B as per Parcel Map thereof recorded March 6, 1980 in Book 30 of Parcel Maps, Page 35, Stanislaus County Records. Being a resubdivision of Lot 17 of the Lane Colony.

APN: 064-059-001

**END OF DESCRIPTION**



## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 13  
APN: 064-059-001

---

**SUBJECT: APPROVE ENCROACHMENT PERMIT ON THE ADAMS NO. 1 PIPELINE AND  
WAIVE ASSOCIATED STRUCTURE PERMIT FEE (APN: 064-059-001 – JUSTIN T.  
LABADIE)**

---

**RECOMMENDED ACTION:** Approve

---

**BACKGROUND AND/OR HISTORY:**

As noted in the previous agenda item, Mr. Labadie granted the District an easement that improves OI's ability to operate and maintain the Adams No. 1 Pipeline. In return, Mr. Labadie requested staff prepare an Encroachment Permit to allow for the existing fences to remain and include a proposed drain pipeline crossing be permitted to be installed within the Adams No. 1 Pipeline right of way (ROW). Staff has reviewed the existing and proposed encroachments and has determined they will not impact the operations of the District. In consideration for the new easement, staff recommends approving the attached Encroachment Permit and waiving the associated Structure Permit fee (\$412.50).

**FISCAL IMPACT:** Structure Permit processing fee (\$412.50).

**ATTACHMENTS:**

- Encroachment Permit
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**

RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:



OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 064-059-001

---

**ENCROACHMENT PERMIT  
ON THE ADAMS NO. 1 PIPELINE**

THIS ENCROACHMENT PERMIT executed this SIXTH day of FEBRUARY, 2018, by and between OAKDALE IRRIGATION DISTRICT, an irrigation district organized and existing under the laws of the State of California, hereinafter referred to as "DISTRICT," and JUSTIN T. LABADIE, A MARRIED MAN, hereinafter referred to as "OWNER" sets forth Permits as follows:

**WITNESSETH:**

WHEREAS, the Board of Directors of the DISTRICT adopted the request for an Encroachment Permit on February 6, 2018, as shown in the Resolution attached hereto as **Exhibit "A."**

WHEREAS, DISTRICT occupies easements and fee-owned lands for its irrigation and drainage facilities, and

WHEREAS, OWNER'S property described in the attached **Exhibit "B"** (the "Subject Property") is subject to all or a portion of said easements, and

WHEREAS, OWNER has title to the Subject Property and wishes to encroach upon the ADAMS NO. 1 PIPELINE right of way with encroachments as follows:

1. Existing fence on South property line.
2. One (1) existing fence crossing.
3. Southwest corner of existing fence line.
4. One (1) 4" Sch. 40 PVC drain pipeline crossing.

WHEREAS, DISTRICT is willing to permit said encroachments provided the OWNER agrees to the following provisions:

1. Nature of Right Conferred. This Permit is valid only for the purposes

DISTRICT.

For emergency purposes OWNER will be required to remove encroachments immediately upon request by DISTRICT. If it should be necessary to repair or replace DISTRICT facilities, DISTRICT is not liable for damages or resultant damages to the permitted encroachments within the DISTRICT'S easement. Further, the repair and replacement of OWNER encroachments following DISTRICT maintenance and reconstruction efforts shall be performed by OWNER and at the expense of OWNER.

THIS PERMIT shall be a covenant binding upon both DISTRICT and OWNER.

IN WITNESS WHEREOF, DISTRICT and OWNER have caused their names to be affixed.

**OAKDALE IRRIGATION DISTRICT  
"DISTRICT"**

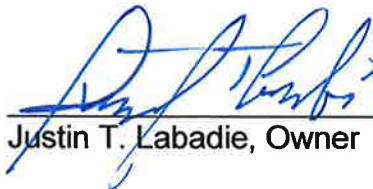
\_\_\_\_\_  
Steve Webb, President  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

\_\_\_\_\_  
Date

**"OWNER"**

  
\_\_\_\_\_  
Justin T. Labadie, Owner

8/22/2017  
\_\_\_\_\_  
Date

Mailing Address: 506 Orsi Road  
Oakdale, CA 95361

**SIGNATURES MUST BE NOTARIZED AND BE PER RECORDED DEED**

## NOTARY

### CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Stanislaus

On August 22, 2017 before me Denise Freiwald **Notary Public,**  
personally appeared Justin T. Labadie

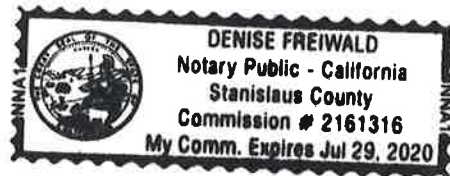
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Denise Freiwald  
Signature

(Seal)



### CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_ before me \_\_\_\_\_ **Notary Public,**

personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

**EXHIBIT "A"**

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**ENCROACHMENT PERMIT ON THE ADAMS NO. 1 PIPELINE**

**APN: 064-059-001**

**WHEREAS**, JUSTIN T. LABADIE, A MARRIED MAN, is the titled owner of property located in the NE 1/4 of the NW 1/4 of Section 13, Township 2 South, Range 10 East, Mount Diablo Base and Meridian, in the City of Oakdale, California; and

**WHEREAS**, JUSTIN T. LABADIE, A MARRIED MAN has requested an Encroachment Permit for:

1. Existing fence on South property line.
2. One (1) existing fence crossing.
3. Southwest corner of existing fence line.
4. One (1) 4" Sch. 40 PVC drain pipeline crossing.

**WHEREAS**, the Encroachment Permit has been signed by the titled owner.

**NOW THEREFORE BE IT RESOLVED**, that the provisions contained in the Encroachment Permit of the above-identified land has been accepted by the titled owner of said property, is hereby accepted by the District, and that the President be and is hereby authorized and directed to have the same recorded on the records of Stanislaus County, and that said Encroachment Permit in its entirety is incorporated by reference and attached to this Resolution.

Upon Motion of Director \_\_\_\_\_ seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
Board of Directors  
General Manager/Secretary

**EXHIBIT "B"**

**LEGAL DESCRIPTION FOR SUBJECT PROPERTY**

Parcel B as per Parcel Map thereof recorded March 6, 1980 in Book 30 of Parcel Maps, Page 35, Stanislaus County Records. Being a resubdivision of Lot 17 of the Lane Colony.

APN: 064-059-001

**END OF DESCRIPTION**



OAKDALE IRRIGATION DISTRICT  
1205 EAST F STREET  
OAKDALE CALIFORNIA 95361

PROJECT SITE MAP  
ENCROACHMENT PERMIT  
ADAMS NO. 1 PIPELINE  
APN: 064-059-001

**OID**  
OAKDALE IRRIGATION DISTRICT



DATE: AUG. 21, 2017  
DRAWN BY: CMK  
CHECKED BY: ECT

EXHIBIT "C"

NOT TO SCALE  
SHEET 1 of 1

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 14  
APN: 002-012-063

---

**SUBJECT: APPROVE ABANDONMENT AND QUITCLAIM OF THE TERMINUS OF THE YOUNG LATERAL AND ACCEPT A GRANT OF EASEMENT FOR THE PROPOSED TERMINUS OF THE YOUNG LATERAL (APN: 002-012-063 – JOHN AND JACQUELINE BRICHETTO 2008 REVOCABLE TRUST DATED MAY 7, 2008, JOHN M. BRICHETTO 2012 IRREVOCABLE TRUST DATED DECEMBER 21, 2012, AND JOSEPH P. BRICHETTO 2012 IRREVOCABLE TRUST DATED DECEMBER 21, 2012)**

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**RECOMMENDED ACTION:** Approve

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**BACKGROUND AND/OR HISTORY:**

The Oakdale Irrigation District (OID) recently completed a turnout installation project to improve service and provide a means of measuring water deliveries to the lands served downstream of the proposed terminus of the Young Lateral. With the new delivery points effectively operating as the terminus of the Young Lateral, the remaining downstream portion of the facility, approximately nine hundred fifty-two (952) linear feet of open ditch, has become operationally unnecessary. As part of the project, the landowner has agreed to grant OID a sixty (60) foot easement centered on the facility to allow OID to continue to operate and maintain the new delivery points and exclude that portion that has been determined to be operationally unnecessary. Staff now recommends the Board of Directors (Board) formally accept the said Grant of Easement and quitclaim and abandon that portion of the Young Lateral downstream of the new delivery points as described in that Grant of Easement with Instrument No. 2004-160095 by Resolution of Abandonment and Quitclaim Deed (attached).

**FISCAL IMPACT:** Staff time for document preparation.

**ATTACHMENTS:**

- Abandonment Resolution
  - Quitclaim Deed
  - Quitclaim Resolution
  - Grant of Easement
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**



**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**ABANDONMENT OF A PORTION OF A DISTRICT FACILITY**

**YOUNG LATERAL**

**APN: 002-012-063**

**WHEREAS**, the Oakdale Irrigation District facility known as the Young Lateral, as described in its original sixty foot (60) Grant of Easement with Instrument No. 2004-160095, recorded September 30, 2004, in the Office of the Stanislaus County Recorder, located within the Southeast Quarter of Section 28, Township 1 South, Range 10 East, Mount Diablo Base and Meridian in the unincorporated area of Stanislaus County, is situated on the parcel noted above; and

**WHEREAS**, the Young Lateral within the parcel noted above excepting therefrom that portion as described in that certain Grant of Easement with Instrument No. 2017-67381, recorded September 14, 2017, in the Office of the Stanislaus County Recorder, has been reviewed by the Water Operations Department and has been determined to be operationally unnecessary; and

**WHEREAS**, Oakdale Irrigation District has no plan to expand or modify the use of that portion of the Young Lateral and has no need to maintain the said facility as described, and the abandonment of that portion of the said facility will not be detrimental to the irrigation operations of the Oakdale Irrigation District.

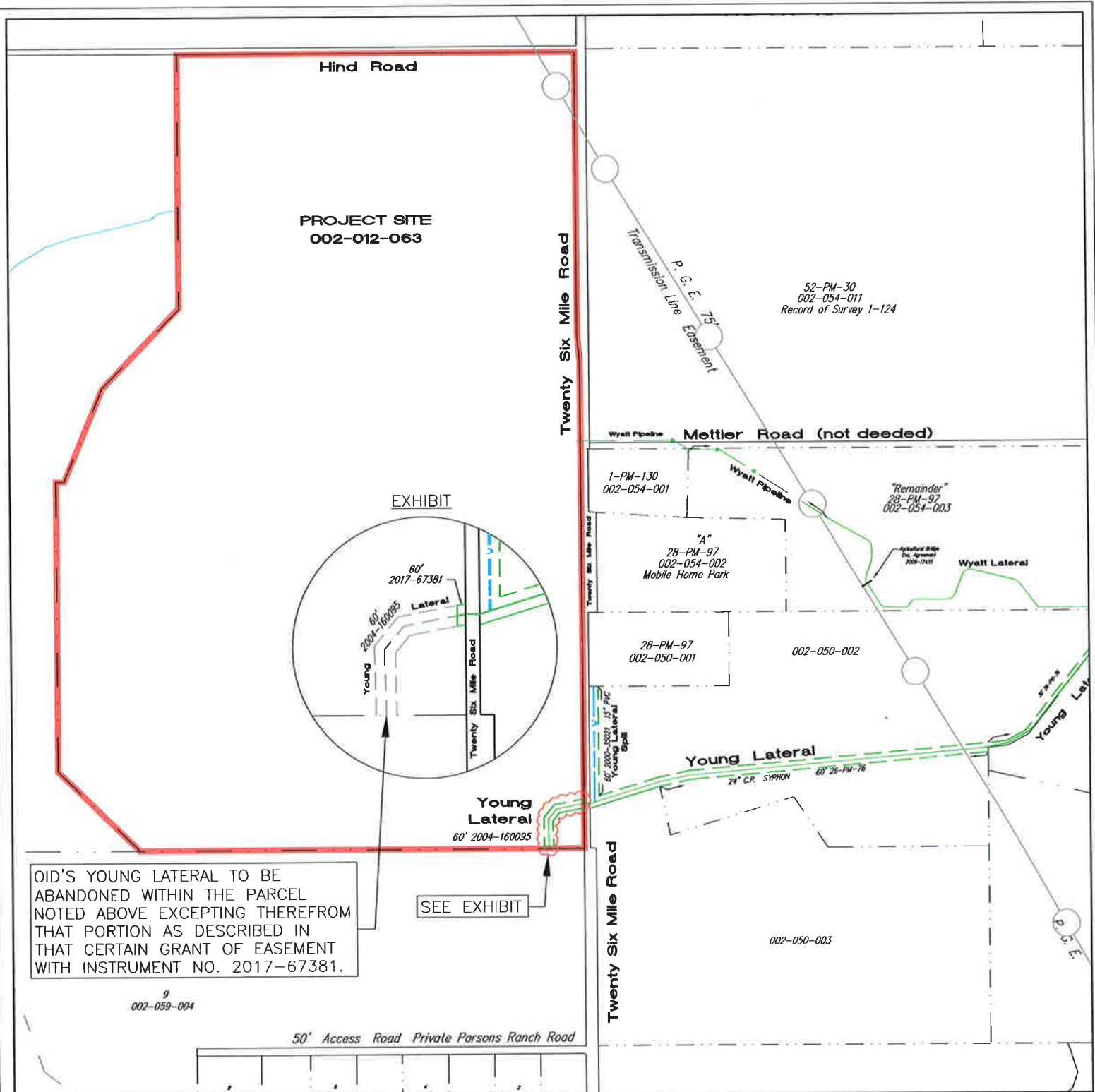
**NOW, THEREFORE BE IT RESOLVED**, that we find the abandonment of the Young Lateral within the parcel noted above excepting therefrom that portion as described in that certain Grant of Easement with Instrument No. 2017-67381, recorded September 14, 2017, in the Office of the Stanislaus County Recorder, and as shown on the attached Project Site Map attached hereto as "Exhibit "A" is appropriate and be adopted.

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
General/Secretary

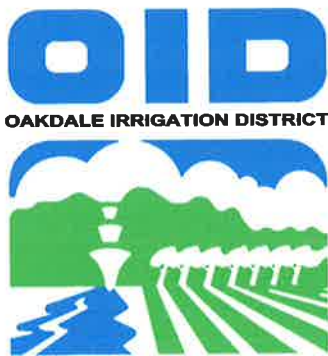


OID'S YOUNG LATERAL TO BE ABANDONED WITHIN THE PARCEL NOTED ABOVE EXCEPTING THEREFROM THAT PORTION AS DESCRIBED IN THAT CERTAIN GRANT OF EASEMENT WITH INSTRUMENT NO. 2017-67381.

SEE EXHIBIT

OAKDALE IRRIGATION DISTRICT  
1205 EAST F STREET  
OAKDALE CALIFORNIA 95361

PROJECT SITE MAP  
ABANDONMENT OF A DISTRICT FACILITY  
YOUNG LATERAL  
APN: 002-012-063



DATE: JAN. 11, 2018  
DRAWN BY: CMK  
CHECKED BY: ECT

EXHIBIT "A"

NOT TO SCALE  
SHEET 1 of 1

RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:



**OAKDALE IRRIGATION DISTRICT**  
1205 East F Street  
Oakdale, CA 95361

MAIL TAX STATEMENTS TO:

John P. Brichetto  
P.O. Box 11600  
Oakdale, CA 95361

APN: 002-012-063

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The undersigned declares Documentary Transfer Tax is \$0.00

**QUITCLAIM DEED – YOUNG LATERAL**

FOR A CONSIDERATION, receipt of which is hereby acknowledged,

**OAKDALE IRRIGATION DISTRICT**, an irrigation district organized and existing under the laws of the State of California, does hereby remise, release and forever quitclaim to the property owners of record, John P. Brichetto and Jacqueline J. Brichetto, trustees of the John and Jacqueline Brichetto 2008 Revocable Trust dated May 7, 2008, John M. Brichetto, trustee of the John M. Brichetto 2012 Irrevocable Trust dated December 21, 2012, Joseph P. Brichetto, Trustee of the Joseph P. Brichetto 2012 Irrevocable Trust dated December 21, 2012, all as tenants in common, any interest in that certain Grant of Easement with Instrument No. 2004-160095, recorded September 30, 2004 in the Office of the Stanislaus Recorder, and any interest in the Young Lateral within the parcel noted above excepting therefrom that portion as described in that certain Grant of Easement with Instrument No. 2017-67381, recorded September 14, 2017, in the Office of the Stanislaus County Recorder. Said easement is as shown on the attached Project Site Map attached hereto as Exhibit "B".

Approved by Board Action on February 6, 2018, as shown in the Resolution attached hereto as Exhibit "A".

## OAKDALE IRRIGATION DISTRICT

\_\_\_\_\_  
Thomas D. Orvis, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Knell, P.E., Secretary

\_\_\_\_\_  
Date

## NOTARY

### CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_ before me \_\_\_\_\_ **Notary Public,**  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

### CERTIFICATE OF ACKNOWLEDGMENT

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State of California

County of \_\_\_\_\_

On \_\_\_\_\_ before me \_\_\_\_\_ **Notary Public,**  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**AUTHORIZING QUITCLAIM DEED TO  
JOHN AND JACQUELINE BRICHETTO 2008 REVOCABLE TRUST DATED MAY 7,  
2008, JOHN M. BRICHETTO 2012 IRREVOCABLE TRUST DATED DECEMBER 21,  
2012, AND JOSEPH P. BRICHETTO 2012 IRREVOCABLE TRUST DATED  
DECEMBER 21, 2012**

**APN: 002-012-063**

**WHEREAS**, a portion of the Oakdale Irrigation District facility known as Young Lateral, is situated in its original sixty (60) foot Grant of Easement through the parcel noted above as described in Instrument No. 2004-160095, recorded September 30, 2004 in the Office of the Stanislaus County Recorder, located within the Southeast Quarter of Section 28, Township 1 South, Range 10 East, Mount Diablo Base and Meridian in the unincorporated area of Stanislaus County; and

**WHEREAS**, the Young Lateral excepting therefrom that portion as described in that certain Grant of Easement with Instrument No. 2017-67381, recorded September 14, 2017, in the Office of the Stanislaus County Recorder, has been reviewed by the Water Operations Department and has been determined to be operationally unnecessary; and

**WHEREAS**, Oakdale Irrigation District has no plan to expand or modify the current use of that portion of the Young Lateral and has no need to maintain said facility as described, and the abandonment of that portion of said facility will not be detrimental to the operations of the Oakdale Irrigation District.

**NOW THEREFORE BE IT RESOLVED**, that any interest of the original sixty (60) foot Grant of Easement through the parcel noted above as described in Instrument No. 2004-160095, recorded September 30, 2004 in the Office of the Stanislaus County Recorder, and the Young Lateral excepting therefrom that portion as described in that certain Grant of Easement with Instrument No. 2017-67381, recorded September 14, 2017, in the Office of the Stanislaus County Recorder, be quitclaimed to the titled owner of said property, and that said Quitclaim in its entirety is incorporated herein by reference to this Resolution.

Upon Motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

---

Thomas D. Orvis, President

---

Steve Knell, P.E., Secretary



**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**AUTHORIZING QUITCLAIM DEED TO  
JOHN AND JACQUELINE BRICHETTO 2008 REVOCABLE TRUST DATED MAY 7,  
2008, JOHN M. BRICHETTO 2012 IRREVOCABLE TRUST DATED DECEMBER 21,  
2012, AND JOSEPH P. BRICHETTO 2012 IRREVOCABLE TRUST DATED  
DECEMBER 21, 2012**

**APN: 002-012-063**

**WHEREAS**, a portion of the Oakdale Irrigation District facility known as Young Lateral, is situated in its original sixty (60) foot Grant of Easement through the parcel noted above as described in Instrument No. 2004-160095, recorded September 30, 2004 in the Office of the Stanislaus County Recorder, located within the Southeast Quarter of Section 28, Township 1 South, Range 10 East, Mount Diablo Base and Meridian in the unincorporated area of Stanislaus County; and

**WHEREAS**, the Young Lateral excepting therefrom that portion as described in that certain Grant of Easement with Instrument No. 2017-67381, recorded September 14, 2017, in the Office of the Stanislaus County Recorder, has been reviewed by the Water Operations Department and has been determined to be operationally unnecessary; and

**WHEREAS**, Oakdale Irrigation District has no plan to expand or modify the current use of that portion of the Young Lateral and has no need to maintain said facility as described, and the abandonment of that portion of said facility will not be detrimental to the operations of the Oakdale Irrigation District.

**NOW THEREFORE BE IT RESOLVED**, that any interest of the original sixty (60) foot Grant of Easement through the parcel noted above as described in Instrument No. 2004-160095, recorded September 30, 2004 in the Office of the Stanislaus County Recorder, and the Young Lateral excepting therefrom that portion as described in that certain Grant of Easement with Instrument No. 2017-67381, recorded September 14, 2017, in the Office of the Stanislaus County Recorder, be quitclaimed to the titled owner of said property, and that said Quitclaim in its entirety is incorporated herein by reference to this Resolution.

Upon Motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary



RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:



Stanislaus, County Recorder  
Lee Lundrigan Co Recorder Office  
**DOC- 2017-0067381-00**

Thursday, SEP 14, 2017 09:49:33  
Ttl Pd \$0.00 Rcpt # 0004022391  
AKN/R2/1-10

OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 002-012-063

Space above this line for recorder's use

**GRANT OF EASEMENT**

**ON THE YOUNG LATERAL**

FOR VALUABLE CONSIDERATION OF \$10.00, receipt of which is hereby acknowledged, **JOHN P. BRICHETTO AND JACQUELINE J. BRICHETTO, TRUSTEES OF THE JOHN AND JACQUELINE BRICHETTO 2008 REVOCABLE TRUST DATED May 7, 2008, JOHN M. BRICHETTO, TRUSTEE OF THE JOHN M. BRICHETTO 2012 IRREVOCABLE TRUST DATED DECEMBER 21, 2012, JOSEPH P. BRICHETTO, TRUSTEE OF THE JOSEPH P. BRICHETTO 2012 IRREVOCABLE TRUST DATED DECEMBER 21, 2012, ALL AS TENANTS IN COMMON**, (hereinafter referred to as "**GRANTOR**"), hereby grants to the **OAKDALE IRRIGATION DISTRICT**, an irrigation district organized and existing under the laws of the State of California (hereinafter referred to as "**DISTRICT**"), a 60 foot perpetual easement and right-of-way as described in the attached **Exhibits "A" and "B"**, for the purpose of laying down, constructing, patrolling, maintaining, operating, repairing, removing, replacing, enlarging, reconstructing, and other uses as the **DISTRICT** may see fit including the transmission and distribution of water and the collection, transmission, and disposal of drainage water, a pipe or pipes, canal or channel, well and related pump(s) and all braces, connections, fastenings, manholes, standpipes, valves, control boxes, meters and other appliances and fixtures reasonable and necessary for use in connection therewith or appurtenant thereto (hereinafter "**said facilities**"), over, under and across that real property in the County of Stanislaus, State of California, described in attached **Exhibit "C"**:

TOGETHER WITH the right at all times of ingress to and egress from said easement and right-of-way with vehicles, machinery, and equipment customary for laying down, constructing, patrolling, maintaining, operating, repairing, removing, replacing, enlarging, reconstructing, and using said facilities. **GRANTOR** further grants to **DISTRICT** the right of necessary ingress to and egress from said easement over and across adjacent lands of **GRANTOR** by means of roads and lanes thereon, if such there be, otherwise by such route or routes as shall occasion the least practicable damage and inconvenience to

1000

GRANTOR.

GRANTOR grants DISTRICT the right to install and maintain fences and gates as required along and across said right-of-way at the sole discretion of DISTRICT for DISTRICT purposes only.

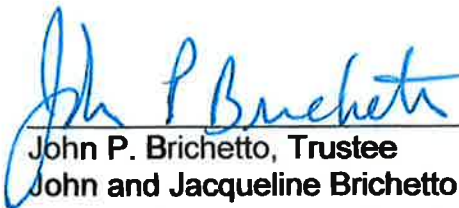
In order to protect DISTRICT'S FACILITIES, GRANTOR shall not place or permit to be placed on, in, across, under, or through said right-of-way any tree, building, structure, explosive, well, power pole, guy wire, or any other obstruction, which may or may not damage DISTRICT facilities, interfere with the operation of DISTRICT FACILITIES or obstruct access along the easement without first obtaining written permission of DISTRICT. Such written permission from DISTRICT shall not be unreasonably withheld.

GRANTOR shall not excavate, or permit any excavation, within said easement and right-of-way without first receiving written permission from DISTRICT and notifying DISTRICT at least forty-eight (48) hours in advance.


IN THE EVENT that DISTRICT herein shall abandon the use of said facilities as evidenced by Resolution of its Board of Directors, the easement and right-of-way herein granted shall revert to GRANTORS, their heirs, successors or assigns.

The Grant of Easement, and each of its covenants, shall run with the land and shall be binding on and shall inure to the benefit of each of the parties hereto and each of their heirs, legal representatives, successors, and assigns.

"OWNER(S)"

  
\_\_\_\_\_  
John P. Brichetto, Trustee  
John and Jacqueline Brichetto 2008  
Revocable Trust dated May 7, 2008

6/29/17  
\_\_\_\_\_  
Date

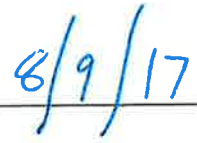
  
\_\_\_\_\_  
Jacqueline J. Brichetto, Trustee  
John and Jacqueline Brichetto 2008  
Revocable Trust dated May 7, 2008

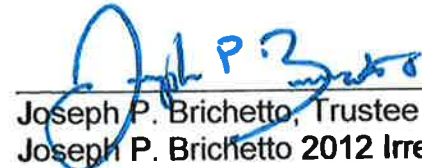
8-9-2017  
\_\_\_\_\_  
Date

**"OWNER(S)"**



John M. Brichetto, Trustee  
John M. Brichetto 2012 Irrevocable  
Trust dated December 21, 2012

  
Date



Joseph P. Brichetto, Trustee  
Joseph P. Brichetto 2012 Irrevocable  
Trust dated December 21, 2012

  
Date

Mailing Address: P.O. Box 11600  
Oakdale, CA 95361

**SIGNATURES MUST BE NOTARIZED AND BE PER RECORDED DEED**

**CERTIFICATE OF ACCEPTANCE AND CONSENT TO RECORDATION**

This is to certify that the interest in real property conveyed by Grant of Easement dated

June 29, 2017, from John P. Brichetto and Jacqueline J. Brichetto, trustees of the John and Jacqueline Brichetto 2008 Revocable Trust dated May 7, 2008, John M. Brichetto, trustee of the John M. Brichetto 2012 Irrevocable Trust dated December 21, 2012, Joseph P. Brichetto, Trustee of the Joseph P. Brichetto 2012 Irrevocable Trust dated December 21, 2012, all as tenants in common, to the Oakdale Irrigation District, an irrigation district organized and existing under the laws of the State of California, is hereby accepted by the undersigned officer or agent on behalf of the Board of Directors of the Oakdale Irrigation District pursuant to authority conferred by resolution of the Board of Directors of the Oakdale Irrigation District adopted on August 19th, 1997, and the Grantee consents to recordation thereof by its duly authorized officer.

**OAKDALE IRRIGATION DISTRICT**

  
\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

8/15/17  
\_\_\_\_\_  
Date

## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On June 29, 2017 before me Carla Lillie, Notary Public,  
personally appeared John P. Brichetto  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie

Signature

(Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On August 7, 2017 before me Carla Lillie, Notary Public,  
personally appeared Joseph P. Brichetto  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie

Signature

(Seal)





## CERTIFICATE OF ACKNOWLEDGMENT

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State of California  
County of Stanislaus

On Aug 9, 2017 before me Carla Lillie, Notary Public,  
personally appeared Jacqueline J. Brichetto  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie  
Signature

(Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On Aug 9, 2017 before me Carla Lillie, Notary Public,  
personally appeared John M. Brichetto  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie  
Signature

(Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On Aug. 15, 2017 before me Carla Lillie, Notary Public,  
personally appeared Steve Knell

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie  
Signature

(Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

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State of California  
County of Stanislaus

On \_\_\_\_\_ before me \_\_\_\_\_, Notary Public,  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

**EXHIBIT "A"**

**LEGAL DESCRIPTION**

**60' O.I.D. EASEMENT**

A 60.00 FOOT WIDE STRIP OF LAND BEING A PORTION OF PARCEL 7 AS SHOWN ON THAT PARCEL MAP FILED FOR RECORD IN BOOK 53 OF PARCEL MAPS AT PAGE 29, STANISLAUS COUNTY RECORDS SITUATE IN SECTION 28, TOWNSHIP 1 SOUTH, RANGE 10 EAST, MOUNT DIABLO MERIDIAN, STANISLAUS COUNTY, CALIFORNIA, THE CENTERLINE OF SAID STRIP BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**COMMENCING** AT THE SOUTHEAST CORNER OF SECTION 28 AS SHOWN ON SAID PARCEL MAP; THENCE ALONG THE EAST LINE OF SAID SECTION 28 NORTH 00°20'23" EAST 297.84 FEET; THENCE LEAVING SAID EAST LINE SOUTH 89°39'37" EAST 20.00 FEET TO THE WEST LINE OF THE 20.00 FOOT WIDE HALF-WIDTH OF 26 MILE ROAD AS SHOWN ON SAID PARCEL MAP, SAID POINT ALSO BEING THE **POINT OF BEGINNING**; THENCE SOUTH 89°39'37" EAST 55.39 FEET TO THE **POINT OF TERMINUS**.

ALL AS SHOWN ON ATTACHED EXHIBIT "B" AND MADE A PART HEREOF.

**END DESCRIPTION**







FOUND BRASS CAP IN  
MONUMENT WELL AT THE  
NORTHEAST CORNER OF  
SECTION 28 PER 53-PM-29

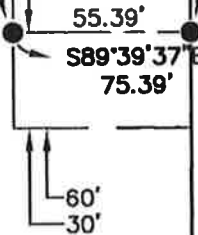
PARCEL 7  
53-PM-29

APN 002-012-063



POINT OF TERMINUS

POINT OF BEGINNING



20.00'

5320.08'(M) 5320.15(R1)

297.84'  
N00°20'23"E

26 MILE ROAD

POINT OF COMMENCEMENT  
FOUND 2" PIPE WITH BRASS  
CAP AT THE SOUTHEAST  
CORNER OF SECTION 28  
PER 53-PM-29

**GK** Giuliani & Kull, Inc.  
Engineers • Planners • Surveyors

440 S. Yosemite Avenue, Suite A, Oakdale, CA 95361  
(209) 847-8726 Fax (209) 847-7323  
Auburn • Oakdale • San Jose

SCALE: 1" = 60'  
DRAWN: JRS  
CHECKED: KSC  
JOB NO.: 17141  
SHEET: 02 OF 02

EXHIBIT "B"  
60' O.I.D. EASEMENT  
STANISLAUS COUNTY, CALIFORNIA

**EXHIBIT "C"**

**LEGAL DESCRIPTION FOR SUBJECT PROPERTY**

The land referred to herein is situated in the State of California, County of Stanislaus, unincorporated area, described as follows:

Parcel No. 1:

The Northeast Quarter of Section 28, Township 1 South, Range 10 East, Mount Diablo Base and Meridian.

Excepting therefrom all that portion Granted to the County of Stanislaus for 26 Mile Road by Deed recorded January 23, 1980 in Volume 3281, Page 513 of Official Records, as Instrument No. 46246, Stanislaus County Records.

APN: 002-012-063

**END OF DESCRIPTION**

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 15  
APN: 002-013-034

---

**SUBJECT: APPROVE ENCROACHMENT AND AGRICULTURAL DISCHARGE PERMITS ON  
THE CAMPBELL LATERAL (APN: 002-013-034 - GREEN)**

---

**RECOMMENDED ACTION:** Approve

---

**BACKGROUND AND/OR HISTORY:**

The landowner of the parcel noted above has submitted a request to encroach upon the Oakdale Irrigation District (OID) Campbell Lateral with one (1) 3" sch. 40 PVC private irrigation pipeline across the Campbell, and one (1) 4" sch. 40 PVC private agricultural filter station backflush pipeline discharge into the Campbell Lateral. An Encroachment Permit and Agricultural Discharge Permit have been prepared for these encroachments. OID Staff has reviewed the project and recommends approval of the Encroachment and Agricultural Discharge Permits.

**FISCAL IMPACT:** A Structure Review Application has been submitted to cover all District costs.

**ATTACHMENTS:**

- Encroachment Permit
  - Agricultural Discharge Permit
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**

RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:



OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 002-013-034

---

**AGRICULTURAL DISCHARGE PERMIT  
ON THE CAMPBELL LATERAL**

THIS AGRICULTURAL DISCHARGE PERMIT executed this SIXTH day of FEBRUARY, 2018 by and between OAKDALE IRRIGATION DISTRICT, an irrigation district organized and existing under the laws of the State of California, hereinafter referred to as "DISTRICT," and WARREN E. GREEN AND LINDA S. GREEN, Trustees of the W AND L GREEN 2013 REVOCABLE TRUST, and any amendments thereto, hereinafter referred to as "OWNER" sets forth permits as follows:

**WITNESSETH:**

WHEREAS, the Board of Directors of the DISTRICT adopted the request for an Agricultural Discharge Permit on February 6, 2018, as shown in the Resolution attached hereto as **Exhibit "A."**

WHEREAS, DISTRICT occupies easements, rights of way and fee-owned lands for its irrigation and drainage facilities, hereinafter referred to as "CONDUITS".

WHEREAS, OWNER'S property described in the attached **Exhibit "B"** (the "Subject Property") is subject to all or a portion of said easements, rights of way and fee-owned lands, and

WHEREAS, OWNER has title to the Subject Property and requests that DISTRICT grant permission to release said Agricultural Discharge as needed, subject to the terms and conditions of this AGRICULTURAL DISCHARGE PERMIT, from one (1) 4" sch. 40 PVC private agricultural filter station backflush pipeline.

WHEREAS, OWNER has been granted an Encroachment Permit for their private Agricultural Discharge Facilities crossing DISTRICT'S easements, rights of way and fee-owned lands and said Encroachment Permit has been recorded.

THIS PERMIT shall be a covenant binding upon both DISTRICT and OWNER.

IN WITNESS WHEREOF, DISTRICT and OWNER have caused their names to be affixed.

**OAKDALE IRRIGATION DISTRICT - "DISTRICT"**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

\_\_\_\_\_  
Date

**"OWNER"**

Warren E. Green  
Warren E. Green, Trustee  
W and L Green 2013 Revocable Trust

9-29-18  
Date

Linda S. Green  
Linda S. Green, Trustee  
W and L Green 2013 Revocable Trust

1/29/18  
Date

Mailing Address: Warren and Linda Green  
c/o Richard Green  
30324 E. Lone Tree Road  
Oakdale, CA 95361

**SIGNATURES MUST BE NOTARIZED AND BE PER RECORDED DEED**

## NOTARY

### CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

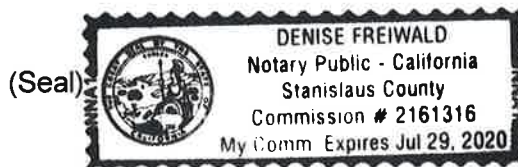
On January 29, 2018 before me Denise Freiwald, Notary Public,  
personally appeared Warren E. and Linda S. Green  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument to  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

Witness my hand and official seal

Denise Freiwald

Signature



### CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On \_\_\_\_\_ before me \_\_\_\_\_, Notary Public,  
personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument to  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

Witness my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

**EXHIBIT "A"**

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**AGRICULTURAL DISCHARGE PERMIT ON THE CAMPBELL LATERAL**

**APN: 002-013-034**

**WHEREAS**, WARREN E. GREEN AND LINDA S. GREEN, Trustees of the W AND L GREEN 2013 REVOCABLE TRUST, are the titled owners of property located in Section 31, T.1 S. R.10 E., M.D.B.& M., in the unincorporated area of Stanislaus County, California, and have requested an AGRICULTURAL DISCHARGE PERMIT for Agricultural Discharge into the Campbell Lateral; and

**WHEREAS**, the AGRICULTURAL DISCHARGE PERMIT has been signed by the titled owners.

**NOW THEREFORE BE IT RESOLVED**, that the provisions contained in the Agricultural Discharge Permit of the above-identified land have been accepted by the titled owner of said property, is hereby accepted by the District, and that the President be and is hereby authorized and directed to have the same recorded on the records of Stanislaus County, and that said Agricultural Discharge Permit in its entirety is incorporated by reference hereto this Resolution.

Upon Motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

## **EXHIBIT "B"**

### **LEGAL DESCRIPTION FOR SUBJECT PROPERTY**

Parcel 2 as shown upon that certain Parcel Map filed January 21, 1974 in Volume 18 of Parcel Maps, page 48, Stanislaus County Records; being a portion of Lots 7 and 8 of Leitch Colony Tract as per Map thereof filed October 17, 1911 in Volume 6 of Maps, page 6, Stanislaus County Records.

Commonly known as 11776 Victory Road, Oakdale, California.

APN: 002-013-034

**END OF DESCRIPTION**



RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:



OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 002-013-034

---

**ENCROACHMENT PERMIT  
ON THE CAMPBELL LATERAL**

THIS ENCROACHMENT PERMIT executed this SIXTH day of FEBRUARY, 2018, by and between OAKDALE IRRIGATION DISTRICT, an irrigation district organized and existing under the laws of the State of California, hereinafter referred to as "DISTRICT," and WARREN E. GREEN AND LINDA S. GREEN, Trustees of the W AND L GREEN 2013 REVOCABLE TRUST hereinafter referred to as "OWNER" sets forth Permits as follows:

**WITNESSETH:**

WHEREAS, the Board of Directors of the DISTRICT adopted the request for an Encroachment Permit on February 6, 2018, as shown in the Resolution attached hereto as **Exhibit "A."**

WHEREAS, DISTRICT occupies easements and fee-owned lands for its irrigation and drainage facilities, and

WHEREAS, OWNER'S property described in the attached **Exhibit "B"** (the "Subject Property") is subject to all or a portion of said easements, and

WHEREAS, OWNER has title to the Subject Property and wishes to encroach upon the CAMPBELL LATERAL right-of-way with encroachments as follows:

1. One (1) 3" sch. 40 PVC private irrigation pipeline crossing under the Campbell Lateral.
2. One (1) 4" sch. 40 PVC private filter station backflush pipeline discharge into the Campbell Lateral.

WHEREAS, DISTRICT is willing to permit said encroachments provided the OWNER agrees to the following provisions:

1. Nature of Right Conferred. This Permit is valid only for the purposes specified herein, and neither the Permit, nor use there under shall create an easement,

THIS PERMIT shall be a covenant binding upon both DISTRICT and OWNER.

IN WITNESS WHEREOF, DISTRICT and OWNER have caused their names to be affixed.

**OAKDALE IRRIGATION DISTRICT  
"DISTRICT"**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

\_\_\_\_\_  
Date

**"OWNER"**

Warren E. Green  
Warren E. Green, Trustee  
W and L Green 2013 Revocable Trust

1-29-2018  
Date

Linda S. Green  
Linda S. Green, Trustee  
W and L Green 2013 Revocable Trust

1/29/18  
Date

Mailing Address:      Warren and Linda Green  
                                 c/o Richard Green  
                                 30324 E. Lone Tree Road  
                                 Oakdale, CA 95361

**SIGNATURES MUST BE NOTARIZED AND BE PER RECORDED DEED**

## NOTARY

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

### CERTIFICATE OF ACKNOWLEDGMENT

State of California  
County of Stanislaus

On January 29, 2018 before me Denise Freiwald, personally appeared Warren E. and Linda S. Green who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument to person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal

Denise Freiwald  
Signature

(Seal)



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

### CERTIFICATE OF ACKNOWLEDGMENT

State of California  
County of Stanislaus

On \_\_\_\_\_ before me \_\_\_\_\_, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument to person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

**EXHIBIT "A"**

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**ENCROACHMENT PERMIT ON THE CAMPBELL LATERAL**

**APN: 002-013-034**

**WHEREAS**, WARREN E. GREEN AND LINDA S. GREEN, Trustees of the W AND L GREEN 2013 REVOCABLE TRUST, are the titled owners of property located in the Northwest quarter of Section 31, Township 1 South, Range 10 East, Mount Diablo Base and Meridian, in the unincorporated area of San Joaquin County, California; and

**WHEREAS**, the owners have requested an Encroachment Permit for:

1. One (1) 3" sch. 40 PVC private irrigation pipeline crossing over the Campbell Lateral.
2. One (1) 4" sch. 40 PVC private filter station backflush pipeline discharge into the Campbell Lateral.

**WHEREAS**, the Encroachment Permit has been signed by the titled owners.

**NOW THEREFORE BE IT RESOLVED**, that the provisions contained in the Encroachment Permit of the above-identified land have been accepted by the titled owner of said property, is hereby accepted by the District, and that the President be and is hereby authorized and directed to have the same recorded on the records of Stanislaus County, and that said Encroachment Permit in its entirety is incorporated by reference hereto this Resolution.

Upon Motion of Director \_\_\_\_\_ seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this SIXTH day of FEBRUARY, 2018.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

**EXHIBIT "B"**

**LEGAL DESCRIPTION FOR SUBJECT PROPERTY**

Parcel 2 as shown upon that certain Parcel Map filed January 21, 1974 in Volume 18 of Parcel Maps, page 48, Stanislaus County Records; being a portion of Lots 7 and 8 of Leitch Colony Tract as per Map thereof filed October 17, 1911 in Volume 6 of Maps, page 6, Stanislaus County Records.

Commonly known as 11776 Victory Road, Oakdale, California.

APN: 002-013-034

**END OF DESCRIPTION**



## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 16  
APN: 006-009-045

---

**SUBJECT: APPROVE ENCROACHMENT AND AGRICULTURAL DISCHARGE PERMITS ON THE HOWARD PIPELINE (APN: 006-009-045 – THEODORE P. DYKZEUL AND BARBARA C. DYKZEUL TRUST UNDER INSTRUMENT DATED MARCH 1, 1994)**

---

**RECOMMENDED ACTION:** Approve

---

### **BACKGROUND AND/OR HISTORY:**

A microirrigation system is in the process of being installed within the parcel noted above and a request to encroach upon and discharge into the OID Howard Pipeline was received. The project will include the following encroachments:

1. One (1) 4" Sch. 40 PVC private agricultural filter station backflush discharge pipeline.
2. One (1) 4" Sch. 40 PVC private irrigation pipeline crossing.
3. Four (4) 6" 100 PSI PIP PVC private irrigation pipeline crossings.
4. One (1) 8" 100 PSI PIP PVC private irrigation pipeline crossing.

An Encroachment Permit has been prepared for the encroachments noted above and an Agricultural Discharge Permit has been prepared for the private agricultural filter station backflush discharge pipelines proposed to be installed. OID staff has reviewed the project and recommends approval of the Encroachment Permit and Agricultural Discharge Permit.

**FISCAL IMPACT:** A Structure Review Application has been submitted to cover all District costs.

### **ATTACHMENTS:**

- Encroachment Permit
  - Agricultural Discharge Permit
- 

### **Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

### **VOTE:**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**

RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:



OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 006-009-045

---

**ENCROACHMENT PERMIT  
ON THE HOWARD PIPELINE**

THIS ENCROACHMENT PERMIT executed this SIXTH day of FEBRUARY, 2018, by and between OAKDALE IRRIGATION DISTRICT, an irrigation district organized and existing under the laws of the State of California, hereinafter referred to as "DISTRICT," and BARBARA C. DYKZEUL, SUCCESSOR TRUSTEE OF THE THEODORE P. DYKZEUL AND BARBARA C. DYKZEUL TRUST UNDER INSTRUMENT DATED MARCH 1, 1994, hereinafter referred to as "OWNER" sets forth Permits as follows:

**WITNESSETH:**

WHEREAS, the Board of Directors of the DISTRICT adopted the request for an Encroachment Permit on February 6, 2018, as shown in the Resolution attached hereto as **Exhibit "A."**

WHEREAS, DISTRICT occupies easements and fee-owned lands for its irrigation and drainage facilities, and

WHEREAS, OWNER'S property described in the attached **Exhibit "B"** (the "Subject Property") is subject to all or a portion of said easements, and

WHEREAS, OWNER has title to the Subject Property and wishes to encroach upon the HOWARD PIPELINE right of way with encroachments as follows:

1. One (1) 4" Sch. 40 PVC private agricultural filter station backflush discharge pipeline.
2. One (1) 4" Sch. 40 PVC private irrigation pipeline crossing.
3. Four (4) 6" 100 PSI PIP PVC private irrigation pipeline crossings.
4. One (1) 8" 100 PSI PIP PVC private irrigation pipeline crossing.

WHEREAS, DISTRICT is willing to permit said encroachments provided the OWNER agrees to the following provisions:



30 days notice, the removal or relocation of portions of OWNER'S encroachments and OWNER shall perform the required work at no cost to DISTRICT.

For emergency purposes OWNER will be required to remove encroachments immediately upon request by DISTRICT. If it should be necessary to repair or replace DISTRICT facilities, DISTRICT is not liable for damages or resultant damages to the permitted encroachments within the DISTRICT'S easement. Further, the repair and replacement of OWNER encroachments following DISTRICT maintenance and reconstruction efforts shall be performed by OWNER and at the expense of OWNER.

THIS PERMIT shall be a covenant binding upon both DISTRICT and OWNER.

IN WITNESS WHEREOF, DISTRICT and OWNER have caused their names to be affixed.

**OAKDALE IRRIGATION DISTRICT  
"DISTRICT"**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

\_\_\_\_\_  
Date

**"OWNER"**

Barbara C. Dykzeul  
Barbara C. Dykzeul,  
Successor Trustee  
Theodore P. Dykzeul and Barbara C.  
Dykzeul Trust under Instrument Dated  
March 1, 1994

1 - 25 - 2018  
Date

Mailing Address: 5829 River Road  
Oakdale, CA, 95361

**SIGNATURES MUST BE NOTARIZED AND BE PER RECORDED DEED**

## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of **Stanislaus**

On Jan. 25, 2018 before me Carla Lillie, Notary Public,  
personally appeared Barbara C. Dykzev

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

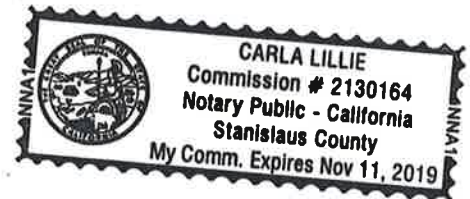
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie

Signature

(Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of **Stanislaus**

On \_\_\_\_\_ before me \_\_\_\_\_, Notary Public,  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

**EXHIBIT "A"**

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**ENCROACHMENT PERMIT ON THE HOWARD PIPELINE**

**APN: 006-009-045**

**WHEREAS**, BARBARA C. DYKZEUL, SUCCESSOR TRUSTEE OF THE THEODORE P. DYKZEUL AND BARBARA C. DYKZEUL TRUST UNDER INSTRUMENT DATED MARCH 1, 1994, is the titled owner of property located in the North 1/2 of Section 8, Township 2 South, Range 10 East, Mount Diablo Base and Meridian, in the unincorporated area of Stanislaus County, California; and

**WHEREAS**, BARBARA C. DYKZEUL, SUCCESSOR TRUSTEE OF THE THEODORE P. DYKZEUL AND BARBARA C. DYKZEUL TRUST UNDER INSTRUMENT DATED MARCH 1, 1994 has requested an Encroachment Permit for:

1. One (1) 4" Sch. 40 PVC private agricultural filter station backflush discharge pipeline.
2. One (1) 4" Sch. 40 PVC private irrigation pipeline crossing.
3. Four (4) 6" 100 PSI PIP PVC private irrigation pipeline crossings.
4. One (1) 8" 100 PSI PIP PVC private irrigation pipeline crossing.

**WHEREAS**, the Encroachment Permit has been signed by the titled owner.

**NOW THEREFORE BE IT RESOLVED**, that the provisions contained in the Encroachment Permit of the above-identified land have been accepted by the titled owners of said property, is hereby accepted by the District, and that the President be and is hereby authorized and directed to have the same recorded on the records of Stanislaus County, and that said Encroachment Permit in its entirety is incorporated by reference and attached to this Resolution.

Upon Motion of Director \_\_\_\_\_ seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
Board of Directors  
General Manager/Secretary

## **EXHIBIT "B"**

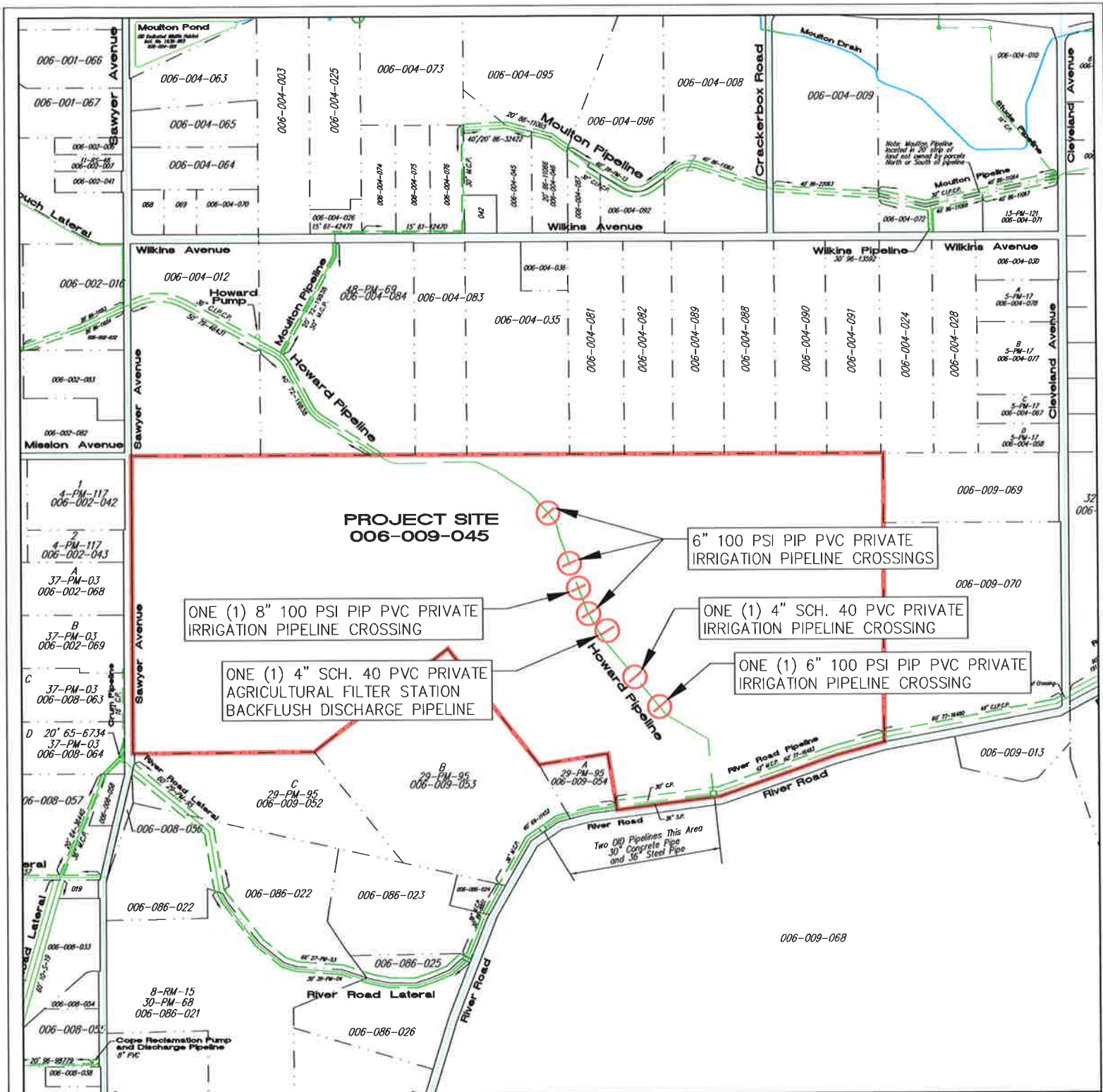
### **LEGAL DESCRIPTION FOR SUBJECT PROPERTY**

The land referred referred to herein below is situated in the unincorporated area, County of Stanislaus, State of California, and is described as follows:

Parcel B as shown upon that certain Parcel Map filed for Record June 5, 1975 in Book 21 of Parcel Maps, at Page 37 of Stanislaus County Records.

APN: 006-009-045

**END OF DESCRIPTION**



OAKDALE IRRIGATION DISTRICT  
1205 EAST F STREET  
OAKDALE CALIFORNIA 95361

PROJECT SITE MAP  
ENCROACHMENT PERMIT  
APN: 006-009-045



DATE: JAN. 9, 2018  
DRAWN BY: CMK  
CHECKED BY: ECT

EXHIBIT "C"

NOT TO SCALE  
SHEET 1 of 1



---

**EXHIBIT D**

**OID STANDARD DETAILS: STD-2-03, STD-5-01  
THREE (3) PAGES TOTAL, INCLUDING COVER SHEET**

---

Details-  
Exhibit "D"  
Omitted.

RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:



OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 006-009-045

---

**AGRICULTURAL DISCHARGE PERMIT  
ON THE HOWARD PIPELINE**

THIS AGRICULTURAL DISCHARGE PERMIT executed this SIXTH day of FEBRUARY, 2018, by and between OAKDALE IRRIGATION DISTRICT, an irrigation district organized and existing under the laws of the State of California, hereinafter referred to as "DISTRICT," and BARBARA C. DYKZEUL, SUCCESSOR TRUSTEE OF THE THEODORE P. DYKZEUL AND BARBARA C. DYKZEUL TRUST UNDER INSTRUMENT DATED MARCH 1, 1994, hereinafter referred to as "OWNER" sets forth Permits as follows:

**WITNESSETH:**

WHEREAS, the Board of Directors of the DISTRICT adopted the request for an Agricultural Discharge Permit on February 6, 2018, as shown in the Resolution attached hereto as Exhibit "A."

WHEREAS, DISTRICT occupies easements, rights of way and fee-owned lands for its irrigation and drainage facilities, hereinafter referred to as "CONDUITS".

WHEREAS, OWNER'S property described in the attached Exhibit "B" (the "Subject Property") is subject to all or a portion of said easements, rights of way and fee-owned lands, and

WHEREAS, OWNER has title to the Subject Property and requests that DISTRICT grant permission to release said Agricultural Discharge as needed, subject to the terms and conditions of this AGRICULTURAL DISCHARGE PERMIT from one (1) 4" Sch. 40 PVC private agricultural filter station backflush discharge pipeline.



THIS PERMIT shall be a covenant binding upon both DISTRICT and OWNER.

IN WITNESS WHEREOF, DISTRICT and OWNER have caused their names to be affixed.

**OAKDALE IRRIGATION DISTRICT**  
**"DISTRICT"**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

\_\_\_\_\_  
Date

**"OWNER"**

Barbara C Dykzeul  
Barbara C. Dykzeul,  
Successor Trustee  
Theodore P. Dykzeul and Barbara C.  
Dykzeul Trust under Instrument Dated  
March 1, 1994

1 - 25 - 2018  
Date

Mailing Address: 5829 River Road  
Oakdale, CA, 95361

**SIGNATURES MUST BE NOTARIZED AND BE PER RECORDED DEED**



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of **Stanislaus**

On Jan. 29, 2018 before me Carla Lillie, Notary Public,  
personally appeared Barbara C. Dykzeul

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie

Signature

(Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of **Stanislaus**

On \_\_\_\_\_ before me \_\_\_\_\_, Notary Public,  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

\_\_\_\_\_  
Signature

(Seal)

**EXHIBIT "A"**

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**AGRICULTURAL DISCHARGE PERMIT ON THE HOWARD PIPELINE**

**APN: 006-009-045**

**WHEREAS**, BARBARA C. DYKZEUL, SUCCESSOR TRUSTEE OF THE THEODORE P. DYKZEUL AND BARBARA C. DYKZEUL TRUST UNDER INSTRUMENT DATED MARCH 1, 1994, is the titled owner of the property located in the North 1/2 of Section 8, Township 2 South, Range 10 East, Mount Diablo Base and Meridian, in the unincorporated area of Stanislaus County, California; and has requested an Agricultural Discharge Permit for ONE (1) 4" SCH. 40 PVC PRIVATE AGRICULTURAL FILTER STATION BACKFLUSH DISCHARGE PIPELINE on the HOWARD PIPELINE, constructed in accordance with District Standard Details.

**WHEREAS**, the Agricultural Discharge Permit has been signed by the titled OWNER.

**NOW THEREFORE BE IT RESOLVED**, that the provisions contained in the Agricultural Discharge Permit of the above-identified lands have been accepted by the titled OWNER of said property, is hereby accepted by the District, and that the President be and is hereby authorized and directed to have the same recorded on the records of Stanislaus County, and that said Agricultural Discharge Permit in its entirety is incorporated by reference to this Resolution.

Upon Motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this sixth day of February, 2018.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

## **EXHIBIT "B"**

### **LEGAL DESCRIPTION FOR SUBJECT PROPERTY**

The land referred referred to herein below is situated in the unincorporated area, County of Stanislaus, State of California, and is described as follows:

Parcel B as shown upon that certain Parcel Map filed for Record June 5, 1975 in Book 21 of Parcel Maps, at Page 37 of Stanislaus County Records.

APN: 006-009-045

**END OF DESCRIPTION**



# **AGENDA ITEMS ACTION CALENDAR**

## **BOARD MEETING OF FEBRUARY 6, 2018**

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 17  
APN: N/A

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## SUBJECT: REVIEW AND TAKE POSSIBLE ACTION ON BOARD COMMITTEE APPOINTMENTS

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### BACKGROUND AND DISCUSSION:

This item was tabled at the January 9, 2018 Board Meeting to allow the Directors time to provide the Board President with their requests for Board Committee Appointments. This agenda item is now before the Board for the President's appointments.

Per Board Guidelines:

*A standing Committee is one with a particular subject matter jurisdiction. Committees shall be formed as soon as practical after the election of the President. The President shall designate the task of each committee and appoint persons to serve on each committee. In the absence of objection by a majority of the Board, the President's action shall be final. Currently, the Finance, Water/Engineering, Personnel, Planning & Public Relations, Domestic Water, Tri-Dam Project and San Joaquin River Commission (now known as San Joaquin Tributary Authority) are the District's Board Committees. A Standing Committee may deliberate and recommend changes in District policy or direction but may not itself create or change policy or direction. Although they have commonly been called technical committees, a more precise description is Standing Committees because these committees permissibly perform some of the standing functions of the Board, enabling the Board to better focus on the policy questions raised by the particular matter.*

The following Committees need to have Board Members appointed to them:

1. Oakdale Irrigation District's Seven (7) Standing Committees
2. JPIA Representative Member Director and Alternate Member Director

### STANDING COMMITTEES

There are seven (7) Standing Committees; Finance, Water/Engineering, Personnel, Planning & Public Relations, Domestic Water, Tri-Dam Project and San Joaquin Tributary Authority Commission.

To reduce the risk of communications that could result in impermissible discussion or consensus-building there are ground rules of communicating between different committees (or their respective members) through either the Board or the General Manager. (Note: The Board may only provide new policy direction to District staff or management via the General Manager.)

### JPIA BOARD OF DIRECTORS – MEMBER DIRECTOR AND ALTERNATE MEMBER DIRECTOR

The District will need to appoint a Member Director to the JPIA Board of Directors. The Board of Directors shall be composed of one representative from each Member, who shall be a Member Director selected by the governing Board of that Member. Each Member, in addition to appointing its Member of the Board, shall appoint at least one alternate who shall be an Officer, Member of the governing

Board, or an employee of that Member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.

**FISCAL IMPACT:** None.

**ATTACHMENTS:**

- Proposed Board Committee Assignments
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**

Oakdale Irrigation District  
Board Committee Assignments

<b>OID Committees</b>	<b>Member</b>	<b>Member</b>	<b>Alternate</b>
<b>Domestic Water</b>	<i>Altieri</i>	<i>Orvis</i>	<i>DeBoer</i>
<b>Finance</b>	<i>DeBoer</i>	<i>Doornenbal</i>	<i>Santos</i>
<b>Personnel</b>	<i>Altieri</i>	<i>Santos</i>	<i>Orvis</i>
<b>Planning &amp; Public Relations</b>	<i>DeBoer</i>	<i>Santos</i>	<i>Altieri</i>
<b>SJTA</b>	<i>Doornenbal</i>		<i>Orvis</i>
<b>Tri-Dam Project</b>	<i>Doornenbal</i>	<i>Orvis</i>	<i>DeBoer</i>
<b>Water &amp; Engineering</b>	<i>DeBoer</i>	<i>Santos</i>	<i>Doornenbal</i>
<b>Other Committees</b>	<b>Member</b>	<b>Member</b>	<b>Alternate</b>
<b>JPIA</b>	<i>Orvis</i>		<i>Santos</i>

## BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 18  
APN: N/A

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**SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING REVISED RECORDS RETENTION AND DESTRUCTION POLICY**

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**RECOMMENDED ACTION:** Adopt Resolution Approving Revised Records Retention and Destruction Policy

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**BACKGROUND AND/OR HISTORY:**

The District's Records Retention and Destruction Policy has been in place since June 6, 2000. Staff has revised this policy and the draft policy and a redlined version has been provided to the Board. To-date staff has received no questions from the Board on the revisions.

Staff recommends adopt of the revised policy by the Board.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

- Old Records Retention and Destruction Policy w/ Retention Schedule
  - Revised Draft Retention and Destruction Policy w/ Retention Schedule
  - Comparison Copy
  - Resolution 2018-NIL
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**



## OAKDALE IRRIGATION DISTRICT RECORDS RETENTION AND DESTRUCTION POLICY

### 1. DISTRICT RECORDS MANAGEMENT

The goal of Record Management is making the desired information available at the required time at least expense. A well-structured sort-as-you-go file system can put the burden of data destruction where it belongs, with the clerical staff who operate the files.

### 2. RECORDS MANAGEMENT TASKS

- a. Schedule once a year, as determined by the Department Heads, a transfer of records to inactive storage.
- b. Develop a sound retention schedule
- c. Designate one area of record storage
- d. Audit the transfer of records to make sure that records are moved.
- e. Control the purchase of file cabinets.

### 3. LONG TERM OBJECTIVES

- a. Improve information retrieval.
- b. Destroy promptly those duplicate records and working papers that are no longer needed for administrative, legal, historical, or research purposes.
- c. Protect record essential to continuity of government in case of disaster.

### 4. ELEMENTS OF CONTROL

- a. Installation of records control procedures within each department.
- b. The District's Treasurer shall be responsible to coordinate the records control program of all offices.
- c. Provision for the evaluation of records. An index to make immediate location of documents possible.

### 5. RETENTION AND DESTRUCTION

- a. Accounting Records. All accounting records should be retained indefinitely in their original form until the District Treasurer gives authorization or destruction.
  1. Any accounting record, except the journals and ledgers which are more than five years old may be authorized for destruction, provided that:
    - a. There is no continuing need for said records, i.e., long term transactions, special projects, pending litigations, etc., and;
    - b. There exists in a permanent file, an audit report or reports

- covering the inclusive period of said records, and that;
  - c. Said unit report or reports were prepared pursuant to procedures outlined in Government Code Section 26909 and other State or Federal audit requirements.
- 2. Any accounting record created for a specific event or action may be destroyed upon authorization five years after said event has terminated in all respects.
- 3. Any source document detailed in a register, journal, ledger or statement may be authorized for destruction five years from the end of the fiscal period to which it applies.
- 4. The following may be destroyed at any time:
  - a. Duplicates.
  - b. Rough drafts, notes or working papers.
  - c. Cards, listings, nonpermanent indexes, other papers used for controlling work or transitory files.
- b. Payroll and Personnel Records
  - 1. All payroll and personnel records should be retained 30 years (29 CFR 516.1 et seq.). Originals may be authorized for destruction after seven years retention, provided said records have been microfilmed as provided for in Government Code Section 60203. Payroll and personnel records including, but not limited to, the following:
    - a. Retirement information.
    - b. Safety & toxic chemical exposure records.
    - c. Settlements.
    - d. Earnings and deduction registers.
  - 2. Any source document detailed in a summary may be authorized for destruction five years from the end of the fiscal period to which it applies, including, but not limited to:
    - a. Injury frequency charts.
    - b. Time cards, vacation/sick leave/personal leave requests.
    - c. Job postings.
    - d. Employee accrual reports and schedules.
    - e. DMV Driver non-violation record information.
  - 3. Any source document detailed in a summary may be authorized for destruction five years after termination of employee, including, but not limited to:
    - a. Employment Eligibility Verifications (I-9's)
    - b. Accident reports, injury claims.
    - c. Applications for applicants not hired.

- d. Insurance records.
- e. Medical Histories

- 4. Any source document detailed in a summary may be authorized for destruction ten years, including, but not limited to:
  - a. DMV Driver violation record information (after termination of employee).
  - b. Personnel files (after termination of employees).
- 5. Personnel Rules and Regulations and Employee Memorandum of Understandings should be retained indefinitely. Originals may be authorized for destruction after seven years retention, provided said records have been microfilmed as provided for in Government Code Section 60203.

c. Water Records

All water records may upon authorization be destroyed after seven years retention from lien date; however, these records may be destroyed three years after the lien date when said records are microfilmed as provided for in Government Code Section 60203.

d. Minutes

Minutes of the meetings of the Board of Directors shall be retained indefinitely in their original form.

e. Construction Records

Construction records, such as bids correspondence, change orders, etc., should not be kept in excess of seven years unless they pertain to a project which includes a guarantee or grant and, in the event they should be kept for the life of the guarantee or grant plus seven years. As-built plans for any public facility or works should be retained as long as said facility is in existence.

f. Contracts

Contracts should be retained for its life plus seven years.

**OAKDALE IRRIGATION DISTRICT  
RETENTION SCHEDULE**

DESCRIPTION		RETENTION
<b>ACCOUNTING RECORDS</b>		
ACCOUNTS PAYABLE JOURNAL	Indefinite	
ACCOUNTS RECEIVABLE JOURNAL	Indefinite	
ADJUSTING YEAR-END ENTRIES	Indefinite	
AGING REPORTS/STATUS REPORTS	5 Years	
ANNUAL AUDITS	Indefinite	
BANK DEPOSITS	5 Years	End of fiscal period
BANK STATEMENTS	5 Years	End of fiscal period
BUDGETS	Indefinite	
CAPITAL ASSET RECORDS	Indefinite	
CASH RECEIPTS	5 Years	End of fiscal period
CASH RECEIPTS JOURNAL	Indefinite	
CHANGES IN FIXED ASSETS	Indefinite	
CHECK REGISTER	Indefinite	
CHECKS - CANCELLED	5 Years	End of fiscal period
CLAIMS	5 Years	End of fiscal period
AGING JOURNAL ENTRIES	Indefinite	
COLLECTION EDITS	5 Years	End of fiscal period
COLLECTIONS EDITS	5 Years	End of fiscal period
COLLECTIONS JOURNAL	Indefinite	
COLLECTIONS STATEMENTS (BILLS)	5 Years	End of fiscal period
COST ACCOUNTING RECORDS	Indefinite	
DEPRECIATION SCHEDULE	Indefinite	
FINANCIAL STATEMENTS	Indefinite	
GENERAL JOURNAL	Indefinite	
GENERAL LEDGER	Indefinite	
INVENTORY RECORDS	Indefinite	
JOB COSTING	Indefinite	
JOB COSTING JOURNAL	Indefinite	
JOURNAL ENTRIES	Indefinite	
LEASE - PURCHASE RECORDS	Indefinite	
LONG TERM DEBT RECORDS	Indefinite	
MISCELLANEOUS INVOICES	5 Years	End of fiscal period
MISCELLANEOUS SALES JOURNAL	Indefinite	
PAYROLL JOURNAL	Indefinite	
CASH RECORDS	5 Years	End of fiscal period

**OAKDALE IRRIGATION DISTRICT  
RETENTION SCHEDULE**

DESCRIPTION	RETENTION	
PURCHASE ORDERS	5 Years	End of fiscal period
REQUISITIONS	5 Years	End of fiscal period
SCHEDULE OF INVESTMENTS	Indefinite	
SUPPLY TAGS	5 Years	
TITLE COMPANY PAY-OFF REQUESTS	1 Year	
TRIAL BALANCE	Indefinite	
VOUCHERS	5 Years	End of fiscal period
WARRANTS	5 Years	End of fiscal period
WARRANTS REGISTER	Indefinite	
WATER BILLING JOURNAL	Indefinite	

**PAYROLL AND PERSONNEL RECORDS**

ACCIDENT REPORTS, INJURY CLAIMS	5 Years	After Termination
APPLICATIONS FOR APPLICANTS NOT HIRED	5 Years	After Termination
APPLICATIONS, CHANGES AND TERMINATION OF EMPLOYEES	5 Years	After Termination
DMV DRIVER NON VIOLATION RECORD INFORMATION	5 Years	From date of request
DMV DRIVER VIOLATION RECORD INFORMATION	10 years	After Termination
EARNING AND DEDUCTIONS REGISTERS	30 Years	
EMPLOYEE BENEFITS ACCRUAL REPORTS	5 Years	
EMPLOYMENT ELIGIBILITY VERIFICATIONS (I-9's)	5 Years	After Termination
INJURY FREQUENCY CHARTS	5 Years	After Termination
INSURANCE RECORDS OF EMPLOYEES	5 Years	After Termination
JOB DESCRIPTIONS	5 Years	After Termination
JOB POSTING FOR EMPLOYMENT OPENINGS	5 Years	
MEDICAL HISTORIES	5 Years	After Termination
MEMORANDUMS OF UNDERSTANDING	Indefinite	
PERSONNEL RULES AND REGULATIONS	Indefinite	
PERSONNEL FILES (EXCEPT RETIREMENT PLAN INFORMATION AND SAFETY & TOXIC CHEMICAL EXPOSURE RECORDS)	10 Years	After Termination
SAFETY & TOXIC CHEMICAL EXPOSURE RECORDS	30 Years	After Termination
RETIREMENT PLAN INFORMATION	30 Years	After Termination
SETTLEMENTS	30 Years	
TIME CARDS	5 Years	
VACATION, SICK LEAVE, PERSONNEL LEAVE, ETC. REQUESTS	5 Years	

**OAKDALE IRRIGATION DISTRICT  
RETENTION SCHEDULE**

DESCRIPTION	RETENTION
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**WATER SERVICE AND OTHER RELATED COLLECTIONS RECORDS**

COUNTY MAPS	5 Years	After latest update
CUSTOMER ADDRESS CHANGES, ETC.	5 Years	
CUSTOMER CORRESPONDENCE	5 Years	
DEED COPIES	Indefinite	
LIEN RELEASE	11 YRS	
LIENS	11 YRS	
PROPERTY RECORDS SHEETS	5 Years	
TRANSFER OF TITLE RECORDS	7 Years	
UNDELIVERABLE BILLINGS	5 Years	

**LONG-TERM DEBT RECORDS**

AGREEMENTS (TERMS AND CONDITIONS)	Indefinite	
AUTHORIZATION OF LONG-TERM DEBTS (Bonds, Loans etc.)	Indefinite	
FINANCIAL BONDS, WARRANT CERTIFICATES, INTEREST CERTIFICATES	10 YRS	After full debt is paid

**ADMINISTRATION RECORDS**

AGREEMENTS	Plus 7 years	After life of agreement
CONTRACTS	Plus 7 years	After life of agreement
DISTRICT CORRESPONDANCE-MISC/RELATIVE TO AGREEMENTS/PROJ.	5 Years	After life of agreement
IMPROVEMENT DISTRICT RECORDS	Indefinite	
INSURANCE POLICIES	5 Years	After Expiration
LAW SUITS - LITIGATED	Indefinite	
MINUTE BINDERS	Indefinite	
PROPERTY TITLE RECORDS	11 Years	
RESOLUTIONS	Indefinite	

**OAKDALE IRRIGATION DISTRICT  
RETENTION SCHEDULE**

DESCRIPTION	RETENTION
-------------	-----------

**CONSTRUCTION RECORDS**

AS-BUILT PLANS FOR PUBLIC FACILITY	Indefinite	
BID, CORRESPONDENCE, CHANGE ORDERS, ETC.	5 Years	AFTER BID DATE
WORK ORDERS FOR CONSTRUCTION IN PROGRESS/CAPITAL PROJ.	Indefinite	
WORK ORDERS FOR CONSTRUCTION IN PROGRESS/MAINT. PROJ.	11 Years	

**WATER RECORDS**

APN FILES	7 Years	after APN expires
CROP REPORTS	7 Years	
DAILY LOG BOOKS	7 Years	
INCIDENT REPORTS	7 Years	
ROTATION SHEETS	7 Years	
UNIDEN RADIO SYSTEM TAPES	7 Years	

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# **OAKDALE IRRIGATION DISTRICT MANUAL OF OPERATIONS**

**Subject: RECORDS RETENTION AND  
DESTRUCTION POLICY**

**Policy and Procedure No.:**

**Responsible Department: ADMINISTRATION DEPARTMENT**

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## **PURPOSE**

One of the purposes for records management is to ensure that information is available when it is needed. To do this efficiently and thoroughly, records must be identified, organized, maintained for the requisite number of years, and then documented when destroyed. Records management encompasses all the record-keeping requirements that allow an organization to establish and maintain control over information flow and administrative operations, seeking to control and manage records through the entirety of their life cycle, from creation to final disposition.

## **SCOPE**

This policy applies to all physical records in the course of the District's operations including both original documents and reproductions. The policy is to establish procedures for the efficient and economical management of the creation, utilization, maintenance, retention, preservation, and disposal of the District's records to reflect the requirements of the law. Government Code Section 60201 provides that district records which have served their purpose, which are not expressly required by law to be filed and preserved, and which will not adversely affect any interest of the district or public may be destroyed.

## **POLICY AND PROCEDURE**

The District's Retention and Destruction Schedule is attached and the procedures outlined below:

### **Records Management Tasks**

1. Schedule once a year, as determined by the Department Heads, a transfer of records to inactive storage.
2. Develop a sound retention schedule.
3. Designate one area of records storage.
4. Audit the transfer of records to make sure that records are moved.



### **Long Term Objectives**

1. Improve information retrieval.
2. Destroy promptly those duplicate records and working papers that are no longer needed for administrative, legal, historical, or research purposes.
3. Protect records essential to continuity of government in case of disaster.

### **Elements of Control**

1. Installation of records control procedures within each department.
2. The District's Treasurer or designated staff shall be responsible to coordinate the records control program of all offices.
3. Provision for the evaluation of records. An index to make immediate location of documents possible.

### **Retention and Destruction**

Section 60200 of the Government Code of the State of California provides that the legislative body of a special district may authorize at any time the destruction or disposition of any duplicate record, paper, or document, the original or a permanent photographic record of which is in the files of any officer or department of the district. Section 60201 of the Government Code of the State of California is amended effective January 1, 2005 to provide that district records which have served their purpose, which are not expressly required by law to be filed and preserved, and which will not adversely affect any interest of the district or public may be destroyed.

The following is a summary of the District's disposition of records. This information is also summarized in the attached Retention Schedule:

1. Accounting Records. All accounting records should be retained indefinitely in their original form until the District Treasurer gives authorization for destruction.
  - a. Any accounting record, except the journals, ledgers, and registers which are more than five years old may be authorized for destruction provided that:
    - i. There is no continuing need for said record, i.e. long term transactions, special projects, pending litigations, etc. and;
    - ii. There exists in a permanent file, an audit report or reports covering the inclusive period of said record, and that;
    - iii. Said unit report or reports were prepared pursuant to procedures outlined in Government Code Section 26909 and other State or Federal audit requirements.
  - b. Any accounting record created for a specific event or action may be destroyed upon authorization five (5) years after said event has terminated in all respects.

- c. Any source document detailed in a register, journal, ledger or statement may be authorized for destruction five (5) years from the end of the fiscal period to which it applies.
- d. The following may be destroyed at any time:
  - i. Duplicates.
  - ii. Rough drafts, notes or working papers.
  - iii. Cards, listings, nonpermanent indexes, other papers used for controlling work or transitory files.

## 2. Payroll

- a. Any payroll record, except the payroll check registers and payroll reports (check proofs, deduction registers, and general ledger distribution) which are more than five years old may be authorized for destruction provided that:
  - i. There is no continuing need for said record, i.e. long term transactions, special projects, pending litigations, etc. and;
  - ii. There exists in a permanent file, an audit report or reports covering the inclusive period of said record, and that;
  - iii. Said unit report or reports were prepared pursuant to procedures outlined in Government Code Section 26909 and other State or Federal audit requirements.
- b. Any accounting record created for a specific event or action may be destroyed upon authorization five (5) years after said event has terminated in all respects.
- c. Any source document detailed in a register, journal, ledger or statement may be authorized for destruction five (5) years from the end of the fiscal period to which it applies.
- d. The following may be destroyed at any time:
  - i. Duplicates.
  - ii. Rough drafts, notes or working papers.
  - iii. Cards, listings, nonpermanent indexes, other papers used for controlling work or transitory files.

## 3. Personnel Records

- a. All personnel records should be retained 30 years (29 CFR 516.1 et seq.). Originals may be authorized for destruction after five (5) years retention, provided said records have been scanned as provided for in Government Code Section 60203. Payroll and personnel records include but are not limited to, the following:
  - i. Retirement information.
  - ii. Personnel Files (with or without retirement and with safety / toxic chemical exposure).
  - iii. Safety and toxic chemical exposure records.
  - iv. Medical File / Safety File
  - v. Settlements.
  - vi. Earnings and deduction registers.
  - vii. Workers' Compensation Claims.

- b. Any source document detailed in a summary may be authorized for destruction five (5) years from the end of the fiscal period to which it applies, including, but not limited to:
  - i. Injury frequency charts
  - ii. Time cards, vacation/sick leave/personal leave requests.
  - iii. Job postings.
  - iv. Employee accrual reports and schedules.
  - v. DMV Driver Non-violation record information.
- c. Any source document detailed in a summary may be authorized for destruction five (5) years after termination of employee, including, but not limited to:
  - i. Employment Eligibility Verifications (I-9 Form).
  - ii. Applications for Employment (solicited / not hired)
  - iii. Applications for Employment (unsolicited / no open position).
  - iv. Medical histories.
- d. Any source document detailed in a summary may be authorized for destruction ten after (10) years, including, but not limited to:
  - i. DMV Driver Pull Notice information (after terminating of employee).
  - ii. Personnel files (after termination of employee).

#### 4. Water Records

All water records may upon authorization be destroyed after seven (7) years, except for Rotation Sheets which may be destroyed after ten (10) years; however, these records may be destroyed after three (3) years when said records are scanned as provided for in Government Code Section 60203.

#### 5. Minutes / Resolutions / Ordinances

Minutes of the meetings of the Board of Directors, Resolutions and Ordinances shall be retained indefinitely in their original form

#### 6. Construction Records

Construction records, such as bids, correspondence, change orders etc., should not be kept in excess of seven (7) years unless they pertain to a project which includes a guarantee of grant and in the event they should be kept for the life of the guarantee or grant plus seven (7) years. As-built plans for any public facility or works should be retained as long as said facility is in existence.

#### 7. Contracts

Contracts should be retained for seven (7) years after life of the contract.

**OAKDALE IRRIGATION DISTRICT  
RETENTION SCHEDULE**

**ACCOUNTING RECORDS**

DESCRIPTION	RETENTION	
Accounts Payable 1099s and Reports	7-Years	End of Fiscal Period
Accounts Payable Check Distribution & Register	Permanent	
Accounts Payable Check Proofs, VOYA & ICMA	5-Years	End of Fiscal Period
Accounts Payable Check Register (OID & IDs)	Permanent	
Accounts Payable Journal	Permanent	
Aging Reports (Summary Aging Reports)	Permanent	
Aging Reports/Status Reports	5-Years	End of Fiscal Period
Bank Deposits	5-Years	End of Fiscal Period
Bank Statements and Reconciliations (Banks and Investments)	7-Years	End of Fiscal Period
Billing (Unbilled Readings Batch Reports)	5-Years	End of Fiscal Period
Billing (Water Billing Batch Reports)	Permanent	
Billing / Invoice Edit Reports (RW, Ag, Misc)	5-Years	End of Fiscal Period
Billing Adjustments Journals (RW, Ag, Misc)	Permanent	
Billing Journals (RW, Ag, & Misc)	Permanent	
Billing Reconciliations (RW, Ag, & Misc)	5-Years	End of Fiscal Period
Billing Statements / Invoices (billing, refunds, past dues, collections)	5-Years	End of Fiscal Period
Budgets	Permanent	
Capital Asset Records, CIP GL Reconciliations (WO Proj.File)	Permanent	
Cash Board Ledgers	5-Years	End of Fiscal Period
Cash Receipts Journal - GL; Distribution	Permanent	
Cash Receipts Proofs / Edits	5-Years	End of Fiscal Period
Cash Receipts Submittal Stubs	5-Years	End of Fiscal Period
Checks - Cancelled / Voided	5-Years	End of Fiscal Period
Construction-in-Progress General Ledger Reconciliations (inclusive of Project Files)	Permanent	
Cost Accounting Journals	Permanent	
Deposit Slips (RW, Ag, Cash Board)	5-Years	End of Fiscal Period

## ACCOUNTING RECORDS

DESCRIPTION	RETENTION	
Diesel Tax Returns	5-Years	End of Fiscal Period
Financial Reports (Annual Audited, Monthly Unaudited)	Permanent	
Fixed Assets and Depreciation Schedules	Permanent	
General Ledger Account Reconciliation	5-Years	End of Fiscal Period
General Ledger Rural Water & AG Water	Permanent	
General Ledger Trial Balance	Permanent	
Inventory Records	Permanent	
Journal Entries (month-end, YE closing)	Permanent	
Lease - Purchase Records	Permanent	
Long Term Debt Records	Permanent	
Payroll Adjustments	5-Years	End of Fiscal Period
Payroll Check Register	Permanent	
Payroll Federal & State Payroll Tax Deposits	10-Years	End of Fiscal Period
Payroll Memos	5-Years	End of Fiscal Period
Payroll Report (Check Proof, Deduction Reg., G/L Dist.)	Permanent	
Payroll Reports (Timecard Proof List)	5-Years	End of Fiscal Period
Payroll Tax Reports, W-2 forms, Quarterly Tax Reports (Federal & State)	Permanent	
Payroll Time Cards	5-Years	End of Fiscal Period
Petty Cash Records	5-Years	End of Fiscal Period
Purchase Orders	5-Years	End of Fiscal Period
Requisitions	5-Years	
Sales & Use Tax Returns	5-Years	End of Fiscal Period
Supply Tags	5-Years	End of Fiscal Period
Tax Use (1099's/State Sales Use Tax/Consumers Use Sales Tax, Misc. Income, Diesel Tax Returns)		
Title Company Pay-Off Demands	1-Year	End of Fiscal Period
Workers' Comp Audit	5-Years	End of Fiscal Period

PERSONNEL RECORDS			
Accident Reports / Injury Claims	5-Years	After Termination	
Applications for Applicants not Hired	5-Years		
Cal OSHA Logs 200 & 300	5-Years		
Employment Eligibility (I-9's)	5-Years	After Termination	
Job Posting for Employment Openings	5-Years	From Closing Date	
Labor Negotiations	Permanent		
Memorandums of Understanding	Permanent		
Personnel Rules and Regulations	Permanent		
Personnel Files (Temp. unless Safety/Toxic Chem. Exp.)	10-Years	After Termination	
Personnel Files (With Retirement, W/out Retirement, W/ Safety/Toxic Chemical Exposure)	30-Years	After Termination	
Settlements	30-Years		
Workers' Compensation	Permanent		
Personnel Policies	Until Amended		
WATER SERVICE AND OTHER RELATED COLLECTIONS RECORDS			
County Maps	5-Years		
Customer Address Changes, etc.	3-Years		
Customer Correspondence	5-Years		
Deed Copies of District Property	5-Years		
Lien Release	11-Years		
Liens	11-Years		
Property Record Sheets	5-Years		
Transfer of Title Records	3-Years		
Return mail	3-Years		



LONG-TERM DEBT RECORDS			
Agreements (Terms and Conditions)		Permanent	
Authorization of Long-Term Debts (Bonds, Loans, etc.)		Permanent	
ADMINISTRATION RECORDS			
DESCRIPTION			RETENTION
Agreements		Plus 7-Years	After life of agrmnt.
Board Packets		5-Years	
Claims for Damages		5-Years	After Payment/Denial
Contracts		Plus 7-Years	After life of agrmnt.
Deeds		11-Years	
District Correspondence (Misc.)/Relative to Agreement/Project		5-Years	After life of agrmnt.
Form 700 - Conflict of Interest - Elected Officials		7-Years	After Serving
Form 700 - Conflict of Interest - Not Elected Officials		5-Years	After Termination
Improvement District Records		Permanent	
Insurance Policies		5-Years	After Expiration
Legal Opinion			
Litigation		Permanent	
Minute Binders		Permanent	
Public Records Requests		2-Years	End of Fiscal Year
Resolution Binders		Permanent	
Tape Recordings of Board Meetings		1-Year	From Recording

CONSTRUCTION RECORDS			
As-Built Plans for Public Facility	Permanent		
Bid-Correspondence, Change Orders	7-Years		After Completion
Bid (Unaccepted)	5-Years		After Bid Close
Contracts	7-Years		After Life of Contract
Material Safety Data Sheets (MSD)	30-Years		
Underground Service Alerts (USA)	10-Years		End of Fiscal Year
Work Orders for Construction in Progress/Capital Proj.	Permanent		
Work Orders for Construction in Progress/Maintenance Proj.	11-Years		
WATER RECORDS			
APN Files	Permanent		
Daily Log Books	7-Years		
Incident Reports	7-Years		
Rotation Sheets	10-Years		
ENGINEERING			
Ag Water Discharge Permits	Permanent		
Annexations/Boundary Changes/ Detachments	Permanent		
CEQA/NEPA (EIR's, Environment Assessments, Neg. Dec., etc.)	Permanent		
Crop Reports	Permanent		
Encroachment Permits	Permanent		
Groundwater Depth to Water	Permanent		
Maps	Permanent		
Wells & Data History, Locations	Permanent		



# OAKDALE IRRIGATION DISTRICT

## MANUAL OF OPERATIONS

**Subject:** RECORDS RETENTION AND  
DESTRUCTION POLICY

### ~~1. DISTRICT RECORDS MANAGEMENT~~

~~The goal of Record Management is making the desired information available at the required time at least expense. A well-structured sort-as-you-go file system can put the burden of data destruction where it belongs, with the clerical staff who operate the files.~~

### ~~2. RECORDS MANAGEMENT TASKS~~

#### ~~a. Policy and Procedure No.:~~

**Responsible Department:** ADMINISTRATION DEPARTMENT

---

## PURPOSE

One of the purposes for records management is to ensure that information is available when it is needed. To do this efficiently and thoroughly, records must be identified, organized, maintained for the requisite number of years, and then documented when destroyed. Records management encompasses all the record-keeping requirements that allow an organization to establish and maintain control over information flow and administrative operations, seeking to control and manage records through the entirety of their life cycle, from creation to final disposition.

## SCOPE

This policy applies to all physical records in the course of the District's operations including both original documents and reproductions. The policy is to establish procedures for the efficient and economical management of the creation, utilization, maintenance, retention, preservation, and disposal of the District's records to reflect the requirements of the law. Government Code Section 60201 provides that district records which have served their purpose, which are not expressly required by law to be filed and preserved, and which will not adversely affect any interest of the district or public may be destroyed.

## POLICY AND PROCEDURE

The District's Retention and Destruction Schedule is attached and the procedures outlined below:

## Records Management Tasks

1. Schedule once a year, as determined by the Department Heads, a transfer of records to inactive storage.
2. ~~b.~~ — Develop a sound retention schedule.
3. ~~c.~~ — Designate one area of ~~record~~records storage.
4. ~~d.~~ — Audit the transfer of records to make sure that records are moved.  
~~e.~~ — ~~Control the purchase of file cabinets.~~

## ~~3. — LONG TERM OBJECTIVES~~

~~a. —~~

## Long Term Objectives

1. Improve information retrieval.
2. ~~b.~~ — Destroy promptly those duplicate records and working papers that are no longer needed for administrative, legal, historical, or research purposes.
3. ~~c.~~ — Protect ~~record~~records essential to continuity of government in case of disaster.

## ~~4. — ELEMENTS OF CONTROL~~

### ~~a. —~~ Elements of Control

1. Installation of records control procedures within each department.
2. ~~b.~~ — The District's Treasurer or designated staff shall be responsible to coordinate the records control program of all offices.
3. ~~c.~~ — Provision for the evaluation of records. An index to make immediate location of documents possible.

## ~~5. — RETENTION AND DESTRUCTION~~

### ~~a. —~~ Retention and Destruction

Section 60200 of the Government Code of the State of California provides that the legislative body of a special district may authorize at any time the destruction or disposition of any duplicate record, paper, or document, the original or a permanent photographic record of which is in the files of any officer or department of the district. Section 60201 of the Government Code of the State of California is amended effective January 1, 2005 to provide that district records which have served their purpose, which are not expressly required by law to be filed and preserved, and which will not adversely affect any interest of the district or public may be destroyed.

The following is a summary of the District's disposition of records. This information is also summarized in the attached Retention Schedule:

1. Accounting Records. All accounting records should be retained indefinitely in their original form until the District Treasurer gives authorization ~~or~~for destruction.

- a. ~~1.~~—Any accounting record, except the journals ~~and~~, ledgers, and registers which are more than five years old may be authorized for destruction, provided that:

- i. ~~a.~~—There is no continuing need for said ~~records~~record, i.e., long term transactions, special projects, pending litigations, etc., and;

- ii. ~~b.~~—There exists in a permanent file, an audit report or reports covering the inclusive period of said ~~records~~record, and that;

- iii. ~~c.~~—Said unit report or reports were prepared pursuant to procedures outlined in Government Code Section 26909 and other State or Federal audit requirements.

- b. ~~2.~~—Any accounting record created for a specific event or action may be destroyed upon authorization five (5) years after said event has terminated, in all respects.

- c. ~~3.~~—Any source document detailed in a register, journal, ledger or statement may be authorized for destruction five (5) years ~~form~~from the end of the fiscal period to which it applies.

- d. ~~4.~~—The following may be destroyed at any time:

- i. ~~a.~~—Duplicates.

- ii. ~~b.~~—Rough drafts, notes or working papers.

- iii. ~~c.~~—Cards, listings, nonpermanent indexes, other papers used for controlling work or transitory files.

2. ~~b.~~—Payroll

- a. Any payroll record, except the payroll check registers and payroll reports (check proofs, deduction registers, and general ledger distribution) which are more than five years old may be authorized for destruction provided that:

- i. There is no continuing need for said record, i.e. long term transactions, special projects, pending litigations, etc. and;

- ii. There exists in a permanent file, an audit report or reports covering the inclusive period of said record, and that;

- iii. Said unit report or reports were prepared pursuant to procedures outlined in Government Code Section 26909 and other State or Federal audit requirements.



- b. Any accounting record created for a specific event or action may be destroyed upon authorization five (5) years after said event has terminated in all respects.
- c. Any source document detailed in a register, journal, ledger or statement may be authorized for destruction five (5) years from the end of the fiscal period to which it applies.
- d. The following may be destroyed at any time:
  - i. Duplicates.
  - ii. Rough drafts, notes or working papers.
  - iii. Cards, listings, nonpermanent indexes, other papers used for controlling work or transitory files.

### 3. Personnel Records

- a. 1. — All ~~payroll and~~ personnel records should be retained 30 years (29 CFR 516.1 et seq.). Originals may be authorized for destruction after ~~seven~~ five (5) years retention, provided said records have been ~~microfilmed~~ scanned as provided for in Government Code Section 60203. Payroll and personnel records ~~including~~ include but are not limited to, the following:
  - i. ~~a. — Retirement information.~~
  - ii. ~~b. — Safety & Personnel Files (with or without retirement and with safety / toxic chemical exposure).~~
  - iii. Safety and toxic chemical exposure records.
  - iv. ~~c. — Medical File / Safety File~~
  - v. Settlements.
  - vi. ~~d. — Earnings and deduction registers.~~
  - vii. 2. — Workers' Compensation Claims.
- b. Any source document detailed in a summary may be authorized for destruction five (5) years from the end of the fiscal period to which it applies, including, but not limited to:
  - i. ~~a. — Injury frequency charts.~~
  - ii. ~~b. — Time cards, vacation/sick leave/personal leave requests.~~
  - iii. ~~c. — Job postings.~~
  - iv. ~~d. — Employee accrual reports and schedules.~~
  - v. ~~e. — DMV Driver ~~non~~Non-violation record information.~~
- c. 3. — Any source document detailed in a summary may be authorized for destruction five (5) years after termination of employee, including, but not limited to:
  - i. ~~a. — Employment Eligibility Verifications (I-9's) 9 Form).~~
  - ii. ~~b. — Accident reports, injury claims.~~
  - iii. ~~c. — Applications for applicants Employment (solicited / not hired.)~~
  - iv. ~~d. — Insurance records.~~

iii. ~~e.~~ Applications for Employment (unsolicited / no open position).

iv. ~~Medical Histories~~ histories.

d. 4. — Any source document detailed in a summary may be authorized for destruction ten after (10) years, including, but not limited to:

i. ~~a.~~ — DMV Driver ~~violation record~~ Pull Notice information (after ~~termination~~ terminating of employee).

ii. ~~b.~~ — Personnel files (after termination of ~~employees~~ employee).

~~5. — Personnel Rules and Regulations and Employee Memorandum of Understandings should be retained indefinitely. Originals may be authorized for destruction after seven years retention, provided said records have been microfilmed as provided for in Government Code Section 60203.~~

4. ~~c.~~ — Water Records

All water records may upon authorization be destroyed after seven ~~years retention from lien date~~ (7) years, except for Rotation Sheets which may be destroyed after ten (10) years; however, these records may be destroyed after three (3) years ~~after the lien date~~ when said records are ~~microfilmed & scanned as~~ provided for in Government Code Section 60203.

5. — ~~d.~~ — Minutes / Resolutions / Ordinances

Minutes of the meetings of the Board of Directors, Resolutions and Ordinances shall be retained indefinitely in their original form.

6. — ~~e.~~ — Construction Records

Construction records, such as bids, correspondence, change orders, etc., should not be kept in excess of seven (7) years unless they pertain to a project which includes a guarantee ~~or of~~ grant and, in the event they should be kept for the life of the guarantee or grant plus seven (7) years. As-built plans for any public facility or works should be retained as long as said facility is in existence.

7. — ~~f.~~ — Contracts

Contracts should be retained for ~~its life plus seven (7) years~~ after life of the contract.

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2018-NIL**

**RECORDS RETENTION AND DESTRUCTION POLICY**

**WHEREAS**, the Oakdale Irrigation District desires to adopt a Records Retention and Destruction Policy in order to facilitate consistency in District record management.

**NOW, THEREFORE, BE IT RESOLVED**, that the Oakdale Irrigation District's Board of Directors authorizes the adoption of the attached Records Retention and Destruction Policy as amended.

Upon motion of Director, seconded by Director and duly submitted to the Board for its consideration, the above-titled resolution was adopted this 6<sup>th</sup> day of February, 2018

**OAKDALE IRRIGATION DISTRICT**

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Thomas D. Orvis, President  
Board of Directors

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Steve Knell, P.E.  
General Manager/Secretary

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 19  
APN: N/A

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**SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO PROVIDE STAFF DIRECTION ON ESTABLISHING A TIME AND SCHEDULE FOR DIRECTOR TRAINING**

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**RECOMMENDED ACTION:** Board Discretion

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**BACKGROUND AND/OR HISTORY:**

Staff has contacted Rob Greenfield, General Counsel with ACWA JPIA, regarding providing a 2018 update of the Limiting Liability through Governance presentation given previously to the Board. Mr. Greenfield has agreed to provide this training and is awaiting possible dates from OID. There is no charge to the District for this training because we are members of ACWA JPIA.

Staff has also contacted Jake Wenger, a former Director for the Modesto Irrigation District, to see if he is interested in providing training. Mr. Wenger has provided the Board of Directors of Modesto Irrigation District, as well as other entities, with training on Robert's Rules of Order, a Director's fiduciary responsibilities, confidentiality by Directors, and closed session duties. Mr. Wenger has agreed to provide this training at a nominal fee of about \$250 for a 2-3 hour workshop.

Tim O'Laughlin, OID's General Counsel has agreed to provide a Water Rights Briefing to the Board (Closed Session) regarding the districts water rights and how that strength plays into current legal actions underway in California. Mr. O'Laughlin has tentatively offered this for the second meeting in March.

Staff is interested in what other training the Board may be interested in and for scheduling the timing of these events.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

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**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**

# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 20  
APN: N/A

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**SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO DIRECT STAFF TO DEVELOP A 50% DESIGN ANALYSIS OF TWO POTENTIAL CITY OF OAKDALE PARTNERSHIP PROJECTS: (1) RECLAMATION AND REUSE OF CITY WASTEWATER AND (2) IRRIGATION OF GREGER PARK WITH OID SURFACE WATER**

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**RECOMMENDED ACTION:** Direct staff to provide a 50% level design analysis of both projects and bring that analysis back to the Board for review and further direction

---

## **BACKGROUND AND/OR HISTORY:**

The City of Oakdale and OID have been talking over the past months on mutual benefit projects that advance both water conservation and provide groundwater benefits. Two projects of near-term interest include;

1. Water reclamation and reuse of City of Oakdale's treated wastewater
2. Irrigation of the City of Oakdale's Greger Park with OID surface water

### Water Reclamation/Reuse Project

A pump station would be located at the City's Water Treatment Facility's percolation ponds. This pump station would pump treated wastewater north to the top of the river bluff and discharge into the OID's River Road Pipeline. The treated City wastewater would be mixed with OID canal water and carried downstream to a regulating reservoir site, location yet to be determined.

OID would use the City's treated wastewater in the summer time to replace irrigation water it would have used, thus creating a surplus supply of water for OID. This surplus supply could be bundled with OID's other surplus water supplies and sold as-available/when available. Revenues of the sale could be used to pay back the capital costs of construction. Upon payback of the capital costs, the revenues then generated would flow back to the City and OID.

The regulating reservoir constructed by the project, if properly located, could be used as a percolation pond during the winter. Storm water runoff entering the OID canal system in the winter could be directed to the River Road Lateral and then to the reservoir site for percolation purposes.

### Irrigation of City of Oakdale Parks with OID Surface Water – Greger Park Demonstration Project

Many of the City of Oakdale's parks are in close proximity to OID irrigation systems. These parks use City pumped groundwater for irrigation purposes, putting a draw on the underground aquifer. Replacing the use of groundwater by the City with surface water provided by OID would reduce this demand on the aquifer. A demonstration project of this sort would be beneficial and serve as a template for hooking up other City park areas with such services provided by OID.

The merits of both projects have value for both the City of Oakdale and OID. Utilizing more surface water for local purposes is important. Developing projects that benefit groundwater weigh equally into that importance. Staff is recommending the Board direct OID staff to provide a 50% design level analysis of the two project proposals and bring them back to the Board for further direction.



**FISCAL IMPACT:** Staff and surveying time. Less than \$25,000

**ATTACHMENTS:**

- Google Map of City Wastewater Treatment facility and proximity to OLD canal/laterals
  - Google Map of Greger Park and proximity to OLD canal/laterals
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**



**PRELIMINARY SITE MAP- CITY OF OAKDALE  
RECYCLED WATER PIPELINE CONNECTION  
APN: 006-011-042**

0 225 450 675 Feet

Date: 1/23/18  
Drawn By: ECS  
Checked By: ECT



DRAWN BY: AJB  
 CHECKED BY: ECT  
 DATE: 1/23/18



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

**PARCEL SITE MAP - CITY OF OAKDALE**  
**YOUTH SPORTS FACILITY & COMMUNITY PARK**  
 APN: 063-025-041 & 063-025-033



# BOARD AGENDA REPORT

Date: February 6, 2018  
Item Number: 21  
APN: 207-090-02

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**SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO APPROVE A WAIVER TO SECTION 10(a) OF THE TIER II ANNEXATION AGREEMENT (APN: 207-090-02 – WENDELL J. NARAGHI)**

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**RECOMMENDED ACTION:** Board Discretion

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**BACKGROUND AND/OR HISTORY:**

The William Alan DeJong and Kathleen Sue DeJong 1999 Trust is in the process of purchasing the above noted parcel (Property) from Wendell J. Naraghi. The Property was part of the group of OID tier II annexations certified by LAFCO in October 2016. Action to approve the Agreement Establishing Terms and Conditions of Annexation of Land into the Oakdale Irrigation District and Establishing Terms and Conditions of Service and Covenant Running with the Land (Annexation Agreement) was taken by OID's Board of Directors (Board) on June 6, 2017.

As per Section 10(a) of the Annexation Agreement, should the Landowner (Wendell J. Naraghi) sell or otherwise transfer ownership of the Property to an unaffiliated third party, all annexation fees shall immediately become due and payable, and payment must be made prior to the closing of escrow of the Property. Please refer to the enclosed copy of the Naraghi Annexation Agreement for clarification. William Alan DeJong and Kathleen Sue DeJong, trustees of the William Alan DeJong and Kathleen Sue DeJong 1999 Trust, are requesting consideration from the Board as purchasers of the Property to assume the current loan for the annexation originally extended to Mr. Naraghi as part of the Annexation Agreement.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

- Annexation Agreement – Naraghi
  - William Alan DeJong and Kathleen Sue DeJong 1999 Trust – Jan. 9, 2018 Request
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Altieri (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

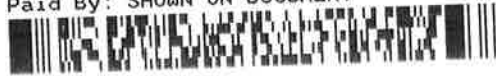
**Action(s) to be taken:**

RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:

OAKDALE IRRIGATION DISTRICT  
1205 East F Street  
Oakdale, CA 95361

APN: 207-090-02

Doc #: 2017-108648  
09/20/2017 10:06:29 AM  
Page: 1 of 16 Fee: \$59.00  
Steve J. Bestolarides  
San Joaquin County Recorders  
Paid By: SHOWN ON DOCUMENT



**AGREEMENT ESTABLISHING TERMS AND CONDITIONS  
OF ANNEXATION OF LAND INTO OAKDALE IRRIGATION DISTRICT  
AND ESTABLISHING TERMS AND CONDITIONS OF SERVICE  
AND COVENANT RUNNING WITH THE LAND**

THIS AGREEMENT, hereinafter referred to as "Agreement," is made and entered into as of this sixth day of June, 2017, by and between WENDELL J. NARAGHI, hereinafter referred to as "Landowner" and the OAKDALE IRRIGATION DISTRICT, an irrigation district organized and existing under the laws of the State of California hereinafter referred to as the "District."

**RECITALS**

- A. Landowner is the owner of real property hereinafter referred to as the "Property," described in Exhibit A: Legal Description and depicted in Exhibit B: Site Map, attached hereto and incorporated by reference herein. The Property is agricultural land.
- B. All of the plantable portions of the Property have developed groundwater supplies sufficient to fully supply the needs of agricultural operations on the land. Thus, all of the plantable portions of the Property are currently planted or are under development regardless of whether the annexation described herein occurs. However, Landowner wishes to obtain a supply of surface water to supplement and preserve its existing groundwater supply. Therefore, the Landowner wishes to annex the Property to the District in order to receive a surface water supply from the District.
- C. The District has fully considered all potential environmental impacts of the proposed annexation and has concluded that no impacts will occur. Consequently, the District adopted a negative declaration under the California Environmental Quality Act on July 7, 2015 relating to the proposed annexation (the "Negative Declaration").
- D. Landowner has formally requested that the District annex the Property, and the District has petitioned the Local Agency Formation Commission ("LAFCO"), of the County of Stanislaus County to authorize and approve the annexation of the Property into the District. The annexation was approved by LAFCO on August 24, 2016.

## AGREEMENT

Landowner and the District agree as follows:

1. **WARRANTY OF TITLE.** Landowner hereby represents and warrants that it is the sole owner of the Property and has full authority to enter into this Agreement.

2. **SUBORDINATION.** Where applicable, Landowner confirms that, to Landowner's knowledge, the holders of the interests identified in the lot book guaranty for the Property issued by Old Republic National Title Company dated June 19, 2017 and identified as Order No. 1614018744-MK which has been furnished by Landowner to the District, are the sole holders of any interests in the Property and that there are no other holders of any interest, written or unwritten, affecting the Property known to Landowner. Prior to the execution of this Agreement and its acceptance by the District, Landowner has provided to the District subordinations of interest of those interest holders identified in the referenced lot book guarantee in forms acceptable to the District. The District's execution of this Agreement confirms that such subordinations are acceptable to the District.

3. **PROPERTY SUBJECT TO RULES AND REGULATIONS OF DISTRICT.** Except as otherwise expressly provided in this Agreement, and subject to the provisions hereof, and upon recordation of this Agreement: (i) the Property shall be annexed to and included within the District, (ii) the Property shall be entitled to all the benefits and burdens of lands currently within the District's boundaries, (iii) Landowner shall have the same voting rights as all other District landowners, and (iv) the Property shall be subject to all rules and regulations, resolutions, policies and procedures of the District as they exist on the date of this Agreement and as they are amended or changed from time to time.

4. **WATER SERVICE.**

(a) The Property's right to receive water from the District is not equal to the rights of other land in the District as of the effective date of this Agreement. Instead, upon recordation of this Agreement, the Property shall be entitled to water service from the District solely in accordance with this Agreement. The amount of District water to be made available to Property during an irrigation season (defined by the Certificate of Water Right by Appropriation, but subject to annual adjustment by OID based on water supply and other relevant conditions) shall be based on the District's Stanislaus River supply in that water year as determined by the United States Bureau of Reclamation's (USBR) preliminary forecast initially provided on or about March 1 of each calendar year (the "Annual Forecasted Supply):

(i) When the District's Annual Forecasted Supply on April 1 is at least 600,000 acre feet, the Property's right to receive water from the District during that water year shall be equal to the rights of other land in the District as of the effective date of this Agreement, but subject to the provisions of this Agreement and the District's rules and regulations;

(ii) When the District's Annual Forecasted Supply on April 1 is less than 600,000 acre feet, then the amount of water the Property is entitled to receive during that water year is subject to reduction by the District as the Property's right to receive water is not



equal to the rights of other land in the District as of the effective date of this Agreement. It is the goal of this Agreement to deliver as much surface water to the Property in those year types as possible while not substantially impacting lands in the District.

(iii) The District shall not enter into water transfers or other arrangements which will result in a reduction in the amount of water available to the Property in years described in Section 4(a)(ii) above, unless the Landowner provides written consent to the District.

(iv) The District and the Landowner will meet every year during water shortage years, as described in Section 4(a)(ii) above, on or about March 15, to discuss initial allocation and delivery schedules to the Landowner. The outcome of such meetings pursuant to this Section 4(a)(iv) shall be confirmed in writing.

(b) For purposes of this Agreement, the District's Stanislaus River supply shall be determined based solely on hydrologic conditions and Regulatory Restrictions (as defined below) imposed on the District and its Stanislaus River supply as of January 1, 2017. The District shall not take voluntary or discretionary action which renders it incapable of performing as set forth herein, unless otherwise agreed to by the District and Landowner.

(c) Notwithstanding Section 4(a), Landowner acknowledges and agrees that the ability of the District to deliver water during certain periods is limited by capacity constraints in the District's facilities. The District shall use good faith to exercise its best efforts to deliver as much surface water as possible to Landowner during those periods, subject to Section 4(a) of this Agreement.

(d) Although the District is obligated to make water available to the Property as set forth in this Section, Landowner is not required to purchase such amounts, or any water made available by the District. Subject to the provisions of this Agreement, water provided hereunder shall be ordered, scheduled, and delivered by the Landowner for the benefit of the Property in accordance with then-current District-wide policies and procedures governing the distribution of water in the District.

(e) The District makes no warranty or representations as to the quality or fitness for use of the water that it will deliver to Landowner, except that it will be of the same quality as all other water delivered by the District to its customers using the same diversion, storage, and conveyance facilities as the Property. The parties acknowledge that the District delivers raw, untreated water diverted from the Stanislaus River, and Landowner acknowledges that it is familiar with the quality of water and the District's diversion, storage and conveyance facilities, and methods. Landowner shall be solely responsible at its expense for all necessary measures for any testing, treatment or other steps required for the intended use of the water delivered by the District hereunder.

(f) Except as expressly provided in this Agreement, and except to the extent such rights are held by all landowners and lands within the District, neither Landowner nor the Property shall possess or gain as a result of the annexation described in this Agreement (i) any right,

title or interest, either in law or equity, to demand any proportion of or share in the water rights held by the District for water acquired from its pre-1914 water rights, riparian water rights, or its appropriative water rights of any type or nature, (ii) any right in waters purchased or otherwise acquired by the District from any source, (iii) any post-1914 appropriative water rights held or acquired by the District, (iv) any right for delivery or service to the District obtained via contract, or (v) any right to amounts of water extracted by the District from underground strata. Except for the Landowner's right to obtain water service on the Property as provided in this Agreement, the water rights held by the District are reserved to the District.

(g) The District's obligation to deliver water to the Property shall be satisfied, and the Landowner's obligation to pay for water at the rates specified herein, shall apply when water is ordered by the Landowner and delivered to the Landowner's private facilities capable of receiving the ordered water to the Property from, by and through the District's storage, conveyance, and delivery facilities. Subject to the first sentence of Section 4(e) of this Agreement, such obligation shall apply whether or not such water results from direct delivery of Stanislaus River water or if it is a provision of storm runoff, groundwater, drain water, or tail water from other landowners or water purveyors upstream of the Property, as it does for all other District customers in accordance with District policy.

## 5. LIMITATIONS AND REQUIREMENTS OF WATER USE AND SERVICE.

(a) Water supplied by the District shall be used solely for irrigation purposes and uses directly related to crop production, and shall not be used for any domestic, commercial, or industrial purposes except those not requiring potable water that are directly related to crop production.

(b) Landowner understands that the District's ability to provide water may be diminished should the District become subject to (i) State Water Resources Control Board or judicial decrees, (ii) state or federal legislation, (iii) regulatory, administrative, or legal restrictions, and/or (iv) other adverse conditions or factors beyond the District's control (collectively, "Regulatory Restrictions"). Should new Regulatory Restrictions be imposed on the District or its water supply after January 1, 2017 that result in water shortages or other restrictions, such shortages or restrictions shall be ratably apportioned to all lands within the District, including the Property, in accordance with equitable rules and regulations established by the District that proportionately allocate such shortages or restrictions to all lands eligible to receive water service from the District.

(c) All water delivered to the Landowner based on orders for the Property in accordance with this Agreement shall be used exclusively on the Property except to the extent delivery to other land within the District is consistent with the District's then-current rules, regulations and policies. Landowner may use any water delivered in accordance with this Agreement on the Property. Unless permitted by the District's then-current rules, regulations and policies, Landowner may not sell, transfer, deliver or convey any water delivered in accordance with this Agreement to any person, party, or property for use outside of the boundaries of the District.



(d) All water supplied by the District to the Property shall be dedicated to reasonable and beneficial use, consistent with California law and District policy.

(e) The District shall not be responsible for, nor shall it incur any costs in connection with, the provision of any necessary water conservation and/or drainage improvements and/or other facilities on the Property. All irrigation water supplied by the District and applied to the Property and any and all contained, collected, and controlled surface or subsurface drain water shall not result in tail water leaving the Property. This Section 5(e) shall apply only to that water delivered during the irrigation season and shall not preclude water leaving the Property during the non-irrigation season nor to water generated during a storm event. Upon order of the District Board of Directors, Landowner shall install, operate and maintain, at Landowner's sole expense, such reclamation pumping facilities as needed to control irrigation drain water upon the Property consistent with the District's then-current rules, regulations and policies, after delivery of such water by the District. Landowner's use and control of all irrigation and irrigation drain water shall be subject to the "Rules and Regulations for Distribution of Water in the Oakdale Irrigation District." Compliance with this Section 5(e) can be satisfied by the performance of the conditions specified in any agricultural discharge permit issued by District to Landowner.

(f) Irrigation practices on the Property shall conform to current industry standards, established for the efficient application of irrigation water. Without limiting the foregoing, an irrigation efficiency of seventy percent (70%), as measured by practices prescribed by the District, shall be achieved and maintained on the Property. Failure to achieve such irrigation efficiency shall result in suspension of the District's obligation to supply water to the Landowner for delivery to the Property, and a suspension of the Landowner's right to order water for delivery to the Property, until such irrigation efficiency is attained, and shall further permit the District to initiate any remedy set forth in this Agreement, including detachment.

## 6. FEES AND CHARGES.

(a) Commencing with the irrigation season beginning on or about March 1, 2017, the Property shall incur the following fees and charges:

(i) an annual fixed parcel charge of \$27.81 per gross acre (with a minimum rate of \$55.62), and subject to an annual increase at the Board of Directors' discretion.

(ii) a volumetric water charge of \$58.36 per acre foot actually delivered by the District to the Landowner for the benefit of the Property.

(b) The District shall bill Landowner for the annual fixed parcel charge in accordance with the then applicable water billing/invoicing policy in place at the District. Currently, invoicing for the upcoming water season is mailed out before the end of November. Invoices may be paid in two installments and are payable as set by the Board of Directors. If payment is not received prior to the dates established by the Board of Directors, penalties and delinquent fees will be assessed and water service placed on a "do not deliver" status, meaning that no water will be supplied to the Landowner for delivery to the Property and the Landowner's right to order water for delivery to the Property shall be suspended until all applicable balances have

been paid in full.

(c) Facilities have been, or will need to be, installed as the point of delivery for receipt of District water by the Landowner on behalf of the Property. The District shall read the meters at such delivery point to determine the quantity of water delivered to the Property.

(d) The Landowner will be billed a volumetric water charges as described in Section 6(a)(ii), based upon the quantity of water delivered to the Property. Late payments may be subject to late payment penalties pursuant to the then-applicable District policy.

(e) On the first day of each water year (generally defined as March 1 of one year), commencing with the water year beginning on March 1, 2018, the volumetric water charge described in Section 6(a)(ii) above, will increase from the volumetric water charge in the immediately preceding water year by the lesser of one and one-half percent (1.5%) or the actual increase (in dollars) in the volumetric water rate charged by the District to all other landowners in the District from the immediately preceding water year until such time as the current volumetric water rate charged by the District to all other landowners in the District rate equals the volumetric water rate charged to the Property. Thereafter, the volumetric water charge described in Section 6(a)(ii) above will increase at the same rate (in dollars) as the volumetric water rate charged by the District to all other landowners in the District.

## 7. ANNEXATION FEE.

(a) Landowner shall pay the District an annexation fee of \$2,600 per gross acre of property to be annexed to the District, for an agreed upon total payment of \$572,000. The annexation fee shall be paid in 20 equal, annual installments of \$36,071.54 due on September 1 of each year commencing September 1, 2017. Such payments represent an amortization of the annexation fee over 20 years with an interest rate of 3%.

(b) If any installment required under Section 7(a) is not paid when due, such non-payment shall not constitute a default or breach hereunder, and the District shall have no obligation to deliver water to the Landowner for the benefit of the Property until such installment is paid in full. Any late payment shall be subject to late fees and other penalties in accordance with the District's then-applicable policy. If an annexation fee installment is delinquent for more than two years the District may upon 60 days notice permanently terminate water service to the Landowner for the benefit of that parcel (but not to any non-delinquent parcels), and Landowner shall not be entitled to any refund of annexation fee installments paid as to that parcel. Under no circumstances shall the District have the right to exercise any remedy against Landowner or the Property as the result of the non-payment of any installment required under Section 7(a) other than (i) the imposition of late fees and other penalties in accordance with the District's then-applicable policy and (ii) the termination of water service to the Landowner for the benefit of a parcel as to which installments under Section 7(a) are delinquent. After the 20<sup>th</sup> annual installment of the annexation fee has been paid, no further fees, charges or costs relating to the annexation described in this Agreement shall apply or remain due and owing.

(c) In the event that the District approves an annexation of land into the

District and charges an annexation fee that is less than the annexation fee charged to Landowner, the District shall apply the difference between the annexation fee described in Section 7(a) and the lower annexation fee to Landowner via credit applied first toward the immediately following future annual installments described in Section 7(a) and then to the next fees and charges due under Section 6(a). Notwithstanding the foregoing, this Section 7(c) shall not apply to the annexation fee paid by any of the parcels described in District resolutions 2013-09, 2013-10, 2013-11 and 2013-12, or in the "Draft List of Selected Parcels for Additional Annexation" attached to the District's Board Agenda Report for Item 19 considered at the District's February 19, 2013 Board of Directors meeting (a total of approximately 1,200± acres), or to any future annexation wherein the District acquires property, easements, or other non-cash consideration in combination with or in lieu of, a lower cash annexation fee.

## 8. FACILITIES.

(a) Landowner is responsible for all costs associated with installation of facilities necessary to connect the Property to the District's existing water supply and delivery system. Such facilities shall include a point of delivery, which shall be equipped with a meter that continuously captures and records flow data that is (1) accessible to District employees, and (2) sufficiently accurate to comply with the requirements of Water Code Section 10608.48 and any regulations promulgated thereunder.

(b) Before such construction begins, and where applicable, the District shall review and approve the design. Once construction is completed, the District shall inspect and approve the construction before water deliveries will be permitted. The review and approval of both the design and construction of such facilities by the District shall not create any liability in the District related to the operation and use of such facilities. Landowner hereby waives any and all claims against the District for injury or damage allegedly attributable to its review and approval. Landowner further hereby agrees to indemnify, hold harmless and defend District from and against any and all claims brought by third parties alleging that District's review and approval of the design and/or construction of such facilities caused or contributed to harm or damaged suffered by such third party.

(c) All such facilities shall remain in the ownership Landowner. Landowner shall be solely responsible for obtaining the easements and/or rights of way necessary to convey water to the Property. All such easements and rights of way shall remain in the ownership of Landowner. District shall have the right to access, control, and maintain the point of delivery to install, integrate, operate, and maintain connections between the District's SCADA system and the point of delivery, and to read the meter as necessary. Landowner agrees to indemnify, hold harmless and defend District from and against any and all damages or losses related to the District's access, control, or maintenance of the point of delivery, and/or the reading of the meter, except for any damages or losses caused by the District's negligence or willful misconduct.

(d) Landowner shall be solely responsible for the design, construction, maintenance, and repair of its water distribution system located on the Property.

(e) This Agreement supersedes and makes void all other existing written or

oral agreements concerning the construction or maintenance by the District of facilities for the benefit of the Landowner or the Property, including but not limited to bridges, fences, ditches and other infrastructure.

(f) Notwithstanding any other provision of this Agreement, the District shall have no obligation to deliver water to the Landowner for the benefit of the Property unless and until Landowner has complied with all of the actions identified in this Section.

9. DIVISION, PARCELING OR SUBDIVISION OF THE PROPERTY. All subdivision or division of the Property shall be subject to the District's "Subdivision Parcel Map Policy" as it may be amended from time to time. Additional points of delivery shall not be permitted unless expressly approved by the District in writing, which approval shall be subject to the District's sole discretion.

10. TRANSFER OF TITLE.

(a) Except as the result of inheritance, should Landowner sell or otherwise transfer ownership of the Property to an unaffiliated third party, all annexation fees identified in Section 7(a) above associated with the portion of the Property transferred shall immediately become due and payable, and payment must be made prior to the closing of the escrow for the Property transferred.

11. DISTRICT ACCESS TO PROPERTY

(a) Landowner shall grant to the District, at no cost to the District, surveyed and recorded "Access Easements" adequate for ingress and egress for workers and equipment on established roadways in order for the District to perform all necessary and required inspections, monitoring, and maintenance of District facilities, as well as required meter reading, as may be necessary and reasonable for the delivery of water for irrigation purposes to the Property hereunder.

(b) Access Easements shall provide the District, its employees, vehicles, and contracts and agents, access to the Property perpetually and at all reasonable times.

12. RECORDATION OF AGREEMENT. This Agreement shall be recorded by the District in the Official Records of the County of San Joaquin after the Executive Director of the Stanislaus County Local Agency Formation Commission certifies the annexation of the Property requested by Landowner.

13. BINDING ON SUCCESSORS, HEIRS, GRANTEES, AND ASSIGNS. This Agreement, upon recording, shall inure to the benefit of, and be binding upon, the District, and all successors of the District, and all heirs, successors, grantees and assigns of the Landowner to all or any portion or subdivided parcel of the Property, who shall be deemed to agree and consent to the terms of this Agreement by acceptance of such title or interest in such lands or any part thereof, whether such interest be considered legal or equitable. It is the intent of the parties that this Agreement shall constitute a covenant, both as to the benefits and the burdens, running with the Property and shall be binding on Landowner and all successive owners of the Property, or any portion thereof, for the benefit of the District. The Landowner and the Landowner's successors,

heirs, and assigns, shall further, by the act of acceptance of title, have constructive notice of all terms of this Agreement without necessity of showing actual notice of consent to said terms, or showing receipt of a copy of this Agreement. Such successors shall hereafter be estopped from relying upon or contesting the conditions of this Agreement as unlawful, counter to public policy, beyond the legal power or authority of the District, or that they are unenforceable in whole or in part for any reason or cause. In the event there is more than one owner of the Property, the rights and obligations of such parties shall be (to the extent practical and permitted by law) apportioned among them in proportion to their interests (quantified in acreage equivalents) in their respective parcels. Any successor of Landowner shall be deemed to be a "Landowner" under the terms of this Agreement.

14. INDEMNITY. The District shall not be responsible for, and Landowner shall defend and indemnify the District and hold the District free and harmless from, all claims, damages, injuries or losses of whatever kind, arising out of the performance of the terms of this Agreement by the District and Landowner ("Claims"); provided, that the District shall be responsible for all Claims to the extent they arise as a result of the District's negligence or willful misconduct. Subject to Section 5(b) of this Agreement, Landowner waives any Claim arising out of any failure to deliver water by virtue of any Regulatory Restriction, including acts assessing penalties or fees or restricting or reducing the quantities of water available to the District, acts of God, acts of nature including drought, or other errors or omissions beyond the reasonable control of the District, including the inability of the District to finance adequate repairs and maintenance of its conveyance system, which inability is caused by lack of revenues and/or inability to finance improvements. Notwithstanding the foregoing, it shall be the District's obligation to use its best efforts to repair and construct any facilities which are unable to provide service, within the financial means of the District, and/or to discontinue service until such time as adequate precipitation and/or other water supply become available to the District.

15. NOTICE, CURE AND REMEDIES FOR DEFAULTS. Except as provided in Section 7(b) of this Agreement, any default of any provision hereof shall be considered a material breach if it has not been cured within 30 days after written notice of such default has been provided to the breaching party by the non-breaching party; provided, that if the default is not reasonably capable of being cured within such 30-day period, it shall not be deemed to be a material breach if the defaulting party begins good faith efforts to cure the default within such 30-day period. Upon a material breach of this Agreement by or attributed to Landowner, the District, in its sole and exclusive discretion, may elect in the event of such breach to do any or all of the following: (i) discontinue water service to the Landowner for the benefit of the Property in accordance with this Agreement until a substitute agreement, acceptable to the District in its sole discretion, is negotiated and implemented; (ii) petition for the detachment from the District of the Property, upon which petition for detachment the Landowner shall not protest or object, and shall further consent in writing thereto and/or (iii) discontinue service of water hereunder to the Landowner for the benefit of the Property and/or initiate suit for recovery of all fees, costs, and expenses owed to the District that remain unpaid. Subject to Section 7(b), any remedy specified hereinabove and provided to the District shall not be deemed to be the sole or exclusive remedy available to the District and it is agreed by the parties hereto that the District shall have any and all remedies available to it at law or in equity. Any failure by the Landowner to satisfy a material obligation imposed on the Landowner herein that is undertaken for the benefit of Landowner or the Property shall be deemed a material

breach by Landowner attributed to the Landowner.

## 16. MICELLANEOUS PROVISIONS

(a) Time is of the essence in the performance of this Agreement and of each and every term hereof.

(b) This Agreement shall not be modified or amended except by a recorded instrument executed by the District and the then-current owner(s) of the Property.

(c) This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof. All prior agreements with respect to that subject matter, whether verbal, written or implied, are hereby superseded in their entirety by this Agreement and are of no further force or effect. The parties agree that there are no other warranties or promises, implied or explicit, other than those set forth in the terms of this Agreement.

(d) This Agreement may be executed by one or more counterparts, and all of the counterparts shall constitute but one and the same agreement, notwithstanding that all parties are not signatory to the same or original counterpart.

(e) The captions to the paragraphs of this Agreement are inserted for convenience only and shall not affect the intent of this Agreement.

(f) In the event of any action between the District and Landowner seeking enforcement or interpretation of any of the provisions of this Agreement, the prevailing party in such action shall be awarded, in addition to damages, its reasonable costs and expenses, including without limitation actual out of pocket costs and attorneys' fees, all as ordered by the trier of fact. In the event a third party challenges this Agreement or any of the provisions hereof, whether judicially or otherwise, the District and Landowner shall assist one another without cost in connection therewith by providing information and witnesses as reasonably requested. Any costs of defending any such challenge, including out-of-pocket costs and attorneys' fees, shall be borne by Landowner except to the extent such challenge results from the negligence or willful misconduct of the District.

(g) Notwithstanding any other provision of this Agreement, neither party shall be liable for any failure to perform resulting from any cause outside the reasonable control of that party.

(h) If any provision of this Agreement is determined by a court of competent jurisdiction to be void or unenforceable, that provision shall be deemed automatically reformed to be enforceable to the maximum extent legally permissible, and the balance of this Agreement shall be unaffected.

(i) This Agreement shall be interpreted as if it had been jointly drafted by both parties. Therefore, the normal rule of construction that ambiguities are construed against the drafter is hereby waived.

(j) The parties agree to perform all further acts, and to execute, acknowledge, and deliver any documents that may be reasonably necessary, appropriate or desirable to carry out the purposes of this Agreement.

(k) This Agreement does not create, and shall not be construed to create, any rights enforceable by any person, partnership, corporation, joint venture, limited liability company or other form of organization or association of any kind that is not a party to this Agreement.

(l) Any waiver of the provisions of this Agreement by the party entitled to the benefits thereof as to any instance must be in writing and shall in no event be deemed a waiver of the same provision with respect to any other instance or a waiver of any other provision of this Agreement.

(m) This Agreement shall be governed and construed in accordance with the laws of the State of California. Venue for any action to interpret or enforce this Agreement shall be proper only in Stanislaus County, California.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.


LANDOWNER

By:


  
Wendell J. Naraghi, Owner

OAKDALE IRRIGATION DISTRICT

By:

  
Steve Webb, President  
Board of Directors

By:

  
Steve Knell, P.E.  
General Manager/Secretary

## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On Aug. 25, 2017 before me Sherry K. Pierce, Notary Public,  
personally appeared Wendell J. Naraahi

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Sherry K. Pierce  
Signature (Seal)



## CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Stanislaus

On Sept. 5, 2017 before me Carla Lillie, notary public  
personally appeared Steve Webb and Steve Kneil  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Carla Lillie  
Signature (Seal)





**EXHIBIT A**  
**Legal Description of Property**

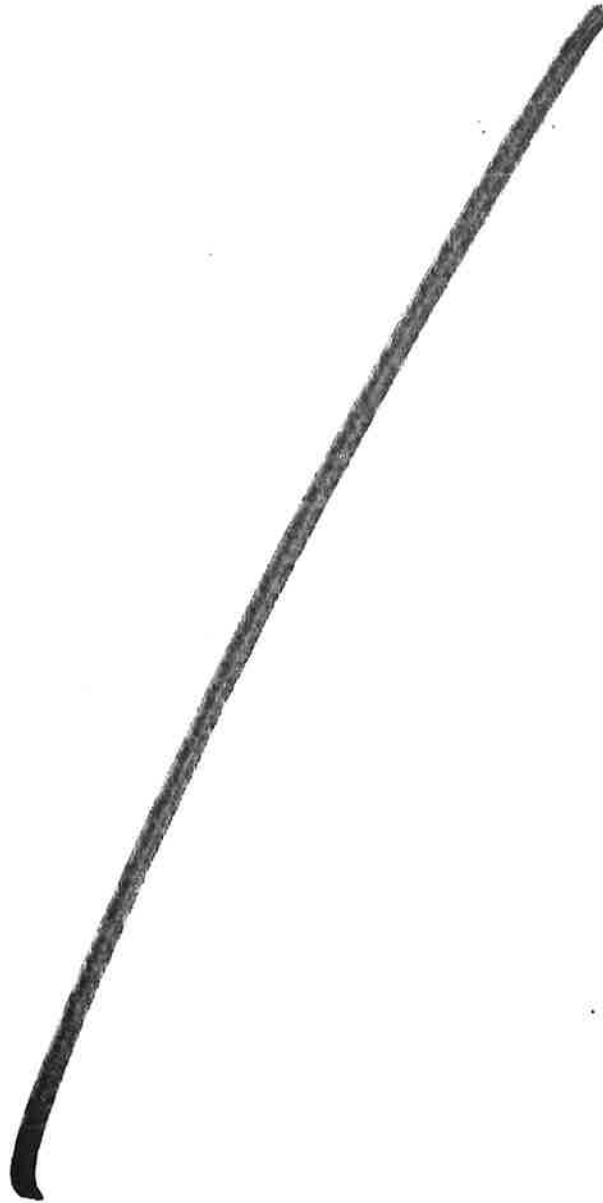


EXHIBIT "A"

ADDITIONAL PARCEL CHANGE OF ORGANIZATION TO THE OAKDALE IRRIGATION DISTRICT

AREA "C" LEGAL DESCRIPTION

All that real property being a portion of the east half of Section 1, Township 1 South, Range 9 East, Mount Diablo Meridian, San Joaquin County, California, being more particularly described as follows:

Commencing at the southeast corner of Section 1, Township 1 South, Range 9 East, Mount Diablo Meridian and being a point on the existing Oakdale Irrigation District (O.I.D.) boundary; thence along the east line of said Section 1 and said O.I.D. boundary, North 01°13'00" West 755.00 feet to the northeast corner of LOT 1 of ALMOND ACREAGE as shown on the map thereof filed for record in Book 8 of Maps and Plats at Page 59, San Joaquin County Records, said point being the **Point of Beginning**; thence the following (5) courses:

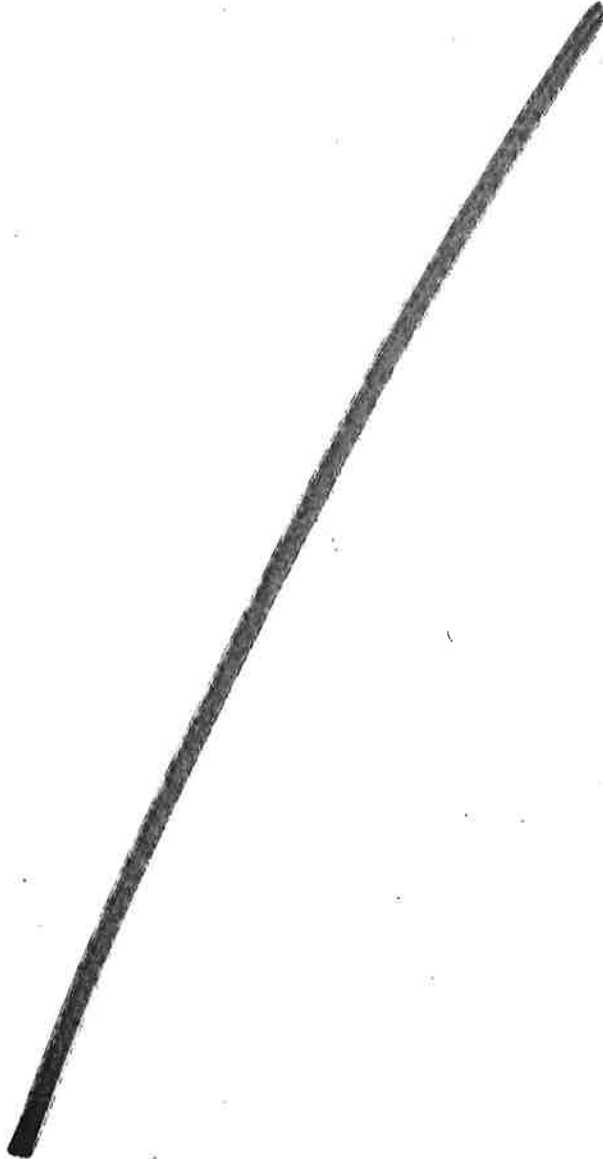
1. North 01°13'00" West 376.00 feet along the east line of said Section 1 and said O.I.D. boundary to the centerline of Oakdale Irrigation District's Cometa Lateral;
2. North 01°13'00" West 4459.39 feet, leaving said O.I.D. boundary, along the east line of said Section 1 to the northeast corner of said Section 1;
3. North 89°45'00" West 1982.41 feet along the north line of said Section 1 to the west line of the east 220.00 acres of the north 440.00 acres of the east half and the east half of the west half of said Section 1;
4. South 01°13'00" East 4835.97 feet along said west line to the north line of said ALMOND ACREAGE as shown on the map thereof;
5. South 89°46'00" East 1982.41 feet along said north line to the Point of Beginning.

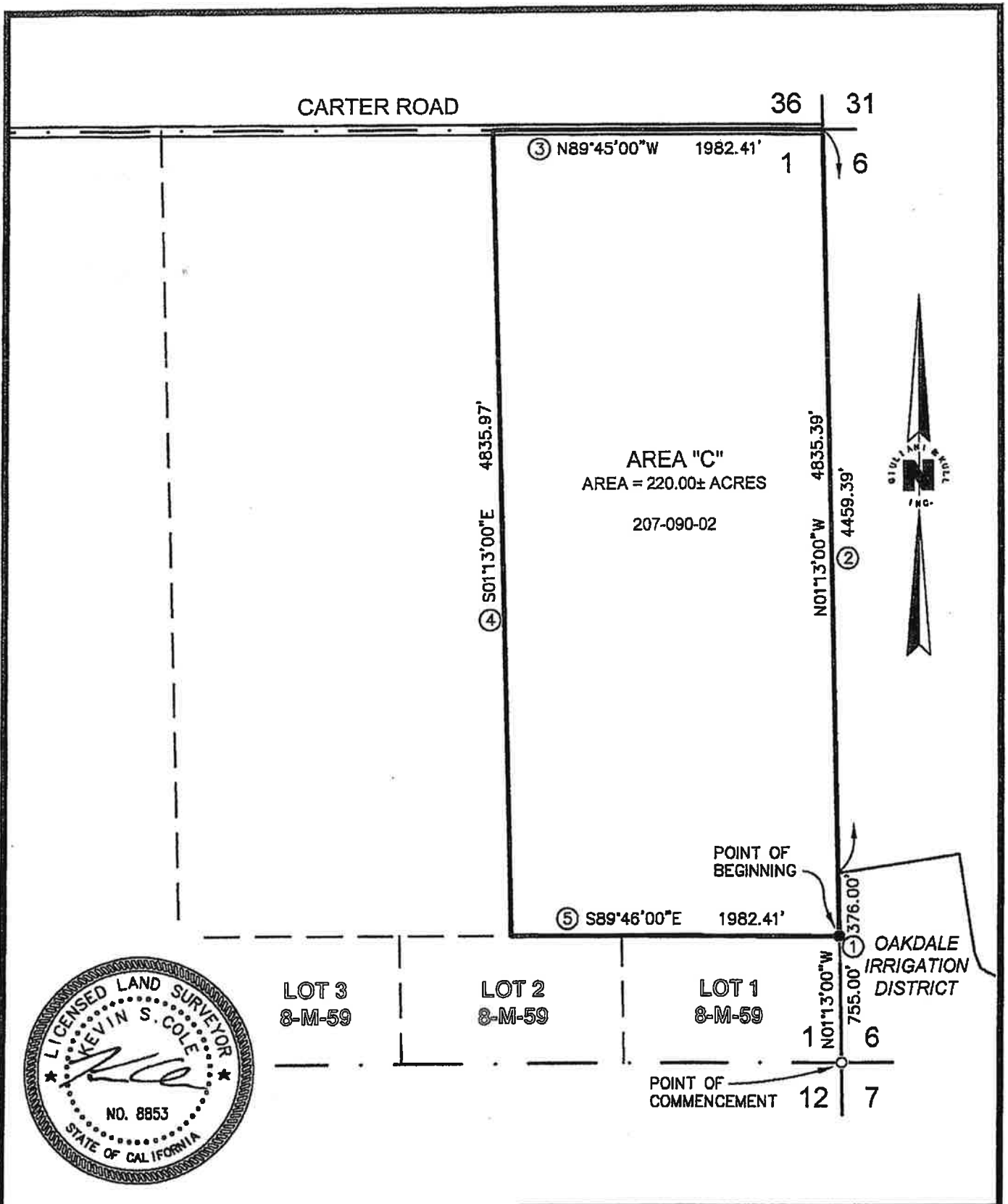
All as shown on attached Exhibit "B" and made a part hereof and containing 220.00 acres, more or less.

END DESCRIPTION



**EXHIBIT B**  
**Property Site Map**





**GK Giuliani & Kull, Inc.**  
 Engineers • Planners • Surveyors  
 440 S. Yosemite Avenue, Suite A, Oakdale, CA 95361  
 (209) 847-8726 Fax (209) 847-7323  
 Auburn • Oakdale • San Jose

SCALE: 1" = 800'  
 DRAWN: KSC  
 CHECKED: KSC  
 JOB NO.: 15229  
 SHEET: 12 OF 14

**ADDITIONAL PARCEL CHANGE OF ORGANIZATION  
 TO THE OAKDALE IRRIGATION DISTRICT  
 AREA "C"**

COPY TO BOARD

01-09-2018 LFD

RECEIVED

JAN - 9 2018

OAKDALE ID

The William Alan DeJong and  
Kathleen Sue DeJong 1999 Trust  
22550 Alice Rd.  
Manteca, CA 95337

January 9, 2018

Oakdale Irrigation District  
1205 E. F Street  
Oakdale, CA 95361  
Attn: Board of Directors

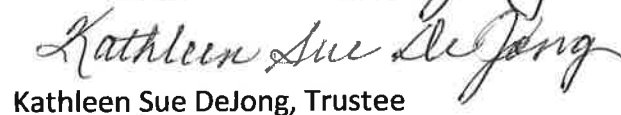
Dear Board Members,

The William Alan DeJong and Kathleen Sue DeJong 1999 Trust is purchasing property from Wendell Naraghi including Parcel # 207-090-02 which has recently been annexed into the Oakdale Irrigation District. We are aware that the initial agreement with Mr. Naraghi stipulated that the loan would be paid in full at the time of the sale of the property. At this time, we are asking to assume the loan for the annexation as agreed upon with the previous owner.

Thank you for your consideration.

Sincerely,

  
William Alan DeJong, Trustee

  
Kathleen Sue DeJong, Trustee



## **DISCUSSION ITEMS**

## **BOARD MEETING OF FEBRUARY 6, 2018**

## **DISCUSSION ITEM**

Date:	February 6, 2018
Item Number:	22
APN:	N/A

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**SUBJECT: DISCUSSION ON THE AVAILABILITY OF ATTORNEY BILLING STATEMENTS**

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### **BACKGROUND AND DISCUSSION:**

General Counsel Fred A. Silva has researched this matter and will provide some discussion during this time. Specifics on the subject matter that have the potential to generate exposure to OID will be addressed in Closed Session.

Matters acted upon in Closed Session will be disclosed and reported at the conclusion of Closed Session.

**ATTACHMENTS:** None

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**Board Comments:**

## **DISCUSSION ITEM**

Date:	February 6, 2018
Item Number:	23
APN:	N/A

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**SUBJECT: DISCUSSION ON THE LEGAL ISSUES OF RENTING DISTRICT PROPERTY TO DISTRICT EMPLOYEES**

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### **BACKGROUND AND DISCUSSION:**

The District recently purchased 0.94 acres of property located at 6000 Albers Road, Oakdale, CA. On this property is a 1,208 sq. ft. residence which is unoccupied. The District would like to rent this vacant property to avoid vandalism issues. A District employee has expressed an interest in the renting the property subject to the conditions of the District.

This was brought to the Board on December 5, 2017 and at the time a question was raised about the legality of renting the property to a District Employee. General Counsel has researched the question and will discuss his findings with the Board.

### **ATTACHMENTS:**

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### **Board Comments:**



## **DISCUSSION ITEM**

Date:	February 6, 2018
Item Number:	24
APN:	N/A

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**SUBJECT: DISCUSSION OF CITY OF OAKDALE'S LETTER OF SEPTEMBER 25, 2017  
REGARDING THE DISPARATE TREATMENT OF CITY CUSTOMERS**

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### **BACKGROUND AND DISCUSSION:**

This letter sent to OID on September 25, 2017 was addressed in Closed Session on October 3, 2017. Due to a lack of a quorum at the time, this matter could not be acted on.

This matter is being put on the agenda for discussion purposes at this time and to answer any questions of a non-legal nature the new OID Board members may have. This matter will be further discussed in Closed Session.

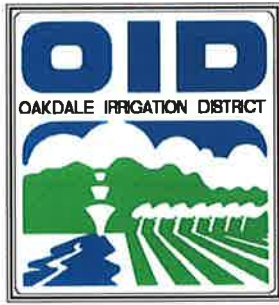
Matters acted upon in Closed Session will be disclosed and reported at the conclusion of Closed Session.

### **ATTACHMENTS:**

- September 25, 2017 letter from City of Oakdale

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### **Board Comments:**



# **COMMUNICATIONS**

**BOARD MEETING OF  
FEBRUARY 6, 2018**



**CONDOR EARTH**  
21663 Brian Lane, P.O. Box 3905  
Sonora, CA 95370  
209.532.0361  
Fax 209.532.0773  
[www.condorearth.com](http://www.condorearth.com)

## **WEEKLY CONSTRUCTION MANAGER'S REPORT**

**Oakdale Irrigation District  
Two-Mile Bar Tunnel Project  
WEEK 39**

**TO:** Scott Lewis, Project Manager

**COPY:** Jason Jones, Eric Thorburn, Emily Sheldon – OID  
Kyle White and Kim Tarantino – Condor

**FROM:** Ron Skaggs, Resident Engineer

**DAY/DATE:** Friday, January 26, 2018

**PROJECT NO.:** 3818G4

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### **DISCUSSION**

1. No injuries, accidents, or near-misses to report.
2. Tunnel advancement from the upstream portal continued with the roadheader excavation machine. Tunnel advancement was approximately 45 feet this week. Electrical issues with the roadheader significantly slowed tunnel advance this week due to downtime.
3. Tunnel advancement from the downstream portal continued with another roadheader excavation machine. Tunnel advancement was approximately 50 feet this week. Mechanical issues with the roadheader slowed advance this week due to downtime.
4. Tunnel excavation (from the upstream and downstream portals combined) is approximately 23% (~1,386 feet) complete.
5. Schedule Update:
  - DTDS's updated (12/20/17) baseline schedule indicates that they are approximately 2 weeks (float) ahead of overall completion schedule; anticipated project completion date remains January 2019 to accommodate wintertime canal tie-in. DTDS has been requested to review baseline schedule to verify schedule can be met based on projected daily tunnel excavation footage (new baseline update from DTDS due January 30).
  - Condor has expressed concern to DTDS regarding continued worktime delays associated with equipment downtime.
6. Submittals and RFI's:
  - There is currently one outstanding submittal:
    - Submittal 30, related to the temporary downstream portal tunnel plug (during the 2018 irrigation season), was submitted by DTDS on January 18. Condor returned the submittal

on January 22 and requested additional information. The revised submittal is pending re-submission by DTDS.

- There is currently one outstanding RFI:
  - RFI 20, related to upstream tunnel additional ground support, was submitted by DTDS on January 9 (submitted backup documentation January 15). Condor discovered several minor errors in the backup documentation and requested revision. Re-submittal of backup information by DTDS is pending.

7. Contract Updates:

- DTDS submitted Draft Invoice No. 9 (December) on January 5. Condor approved and submitted to OID for payment on January 19. Review of detailed eCPR is being performed.

X:\Project\3000\_prj\3818G OID 2-Mile Bar\3818G4 TMB Construction\Construction Management\Condor Field Reports and Photos\Weekly Construction Reports\WCMR 20180126 OID TMB.docx



# OAKDALE IRRIGATION DISTRICT MEMORANDUM



From: Kathy Cook, CFO

Date: February 6, 2018

**Subject: 2017 DISCLOSURE OF REIMBURSEMENT OF AMOUNTS TO  
EMPLOYEES AND DIRECTORS**

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In accordance the District's Resolution No. 96-01 and the California Government Code Section 53065.5, the District shall annually disclose any reimbursement paid by the District to or on the behalf of the employee or member of the governing body of the District for each individual charge for services or product received over \$100. Individual charges includes but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to or on behalf of the employee or member of the governing body of the district. Only those individual charges are shown on your Disclosure Statement.

The disclosures shall be made available for public inspection upon request at the office of the Oakdale Irrigation District's Chief Financial Officer.

Please return your signed disclosure to Denise Freiwald by no later than February 15, 2018.



**State of California**

**GOVERNMENT CODE**

**Section 53065.5**

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53065.5. Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

(Amended by Stats. 1995, Ch. 529, Sec. 4. Effective October 4, 1995.)



FILED

2018 JAN 12 AM 11:58

STANISLAUS CO. CLERK-RECORDER

Alejandra Marroquin

**NOTICE OF PREPARATION  
NORTH SIDE COMMUNICATIONS TOWER PROJECT  
ENVIRONMENTAL IMPACT REPORT**

From: Oakdale Irrigation District  
1205 East F Street  
Oakdale, CA 95361  
Ph: (209) 847-0341 Fax: (209) 847-3468

**Subject: Notice of Preparation of a Draft Environmental Impact Report**

The Oakdale Irrigation District will be the Lead Agency and will prepare an environmental impact report for the project identified below. We need to know the views of your agency as to the scope and content of the environmental information which is germane to your agency's statutory responsibilities in connection with the proposed project. The project description, location, and potential environmental effects are contained below and in the attached materials.

**Project Title:** North Side Communications Tower

**Comment Period:** January 16, 2018 – February 15, 2018

**Respond By:** February 15, 2018

**Lead agency name and address:** Oakdale Irrigation District  
1205 East F Street  
Oakdale, CA 95361

**Respond to:** Steve Knell, P.E., General Manager  
(209) 840-5508

**Description of Project/Background:**

The OID has over 80 automated canal gates and flow meters currently incorporated into its Supervisory Control and Data Acquisition (SCADA) system, and continues to expand canal automation as part of modernization and increased efficiency efforts identified in the district's Water Resources Plan and associated Programmatic EIR for the program. As the SCADA system

continues to grow, the need has arisen for a new tower to intercept and relay radio communications to and from the OID office and the remote automated gate and meter sites.

The North Side Communications Tower Project (Project) will involve the installation of one 190' tall tower at the OID North Side Regulating Reservoir located approximately three miles northeast of the City of Oakdale in Stanislaus County. The proposed communications tower will be located at an area of the OID North Side Regulating Reservoir that is currently being used as a laydown area and inventory yard for OID materials. The tower will be a self-supporting lattice design and will be located approximately 2,100 feet from the nearest residence. It is anticipated that the tower will have either daytime lighting or aviation orange and white marking, as well as nighttime red obstruction lighting for the safety of low altitude aircraft. The tower's concrete pad foundation is anticipated to be approximately 26' x 26' x 4' deep, and the tower components will be manufactured at an existing facility and assembled onsite.

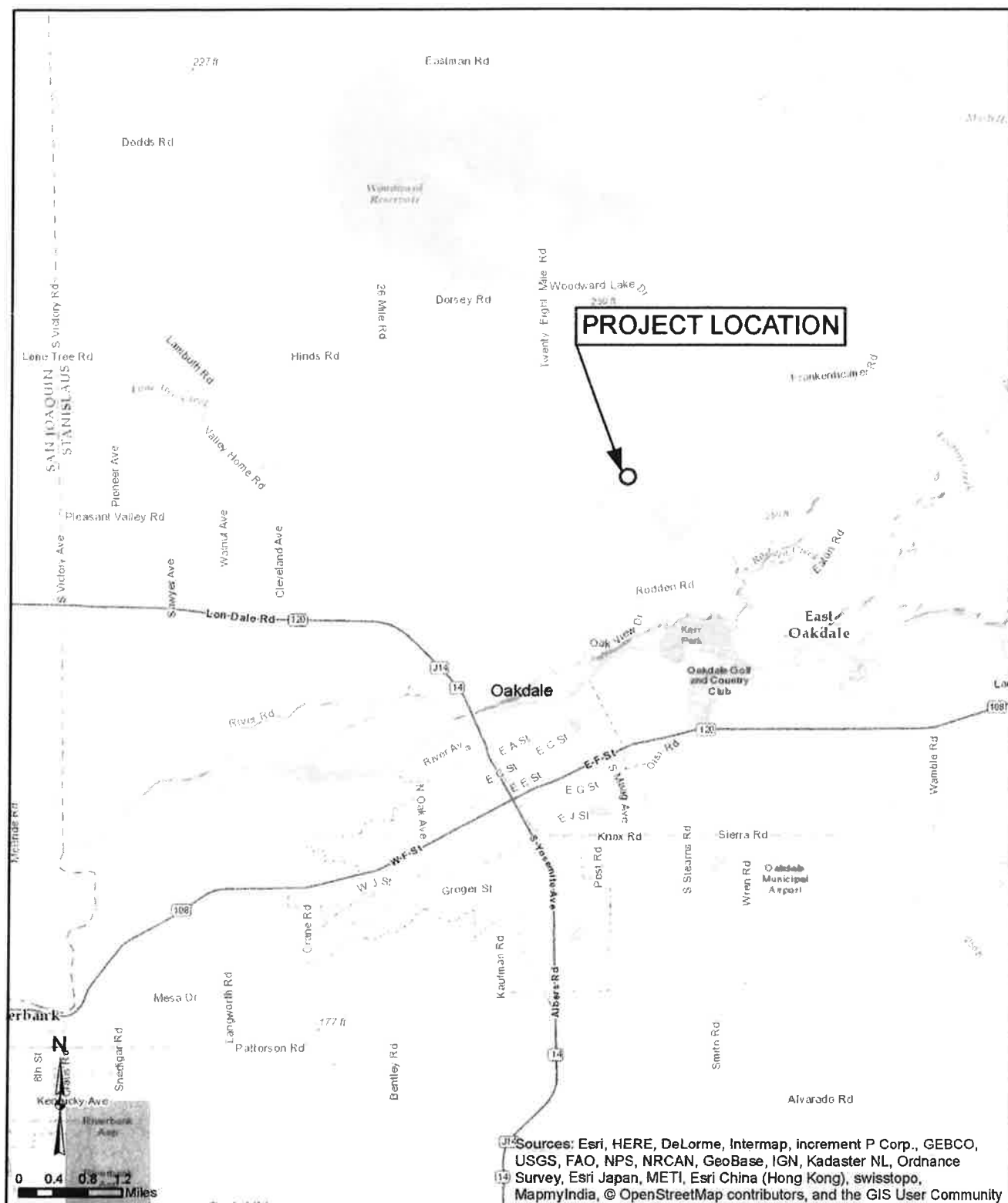
Due to the relatively short construction time frame, minimal area of ground disturbance during construction, and existing use of the site for OID operations, the only potentially significant impact OID has identified upon completion of an Initial Study pertains to aesthetic issues. OID intends to prepare a project Environmental Impact Report (EIR) to address the potentially significant aesthetic impacts, which may be unavoidable.

The supporting Initial Study is available to the general public at the address noted above, and online at [www.oakdaleirrigation.com](http://www.oakdaleirrigation.com).

Date: 1/12/18

Signature:   
Steve Knell, P.E., General Manager  
Oakdale Irrigation District





# North Side Communications Tower Vicinity Map

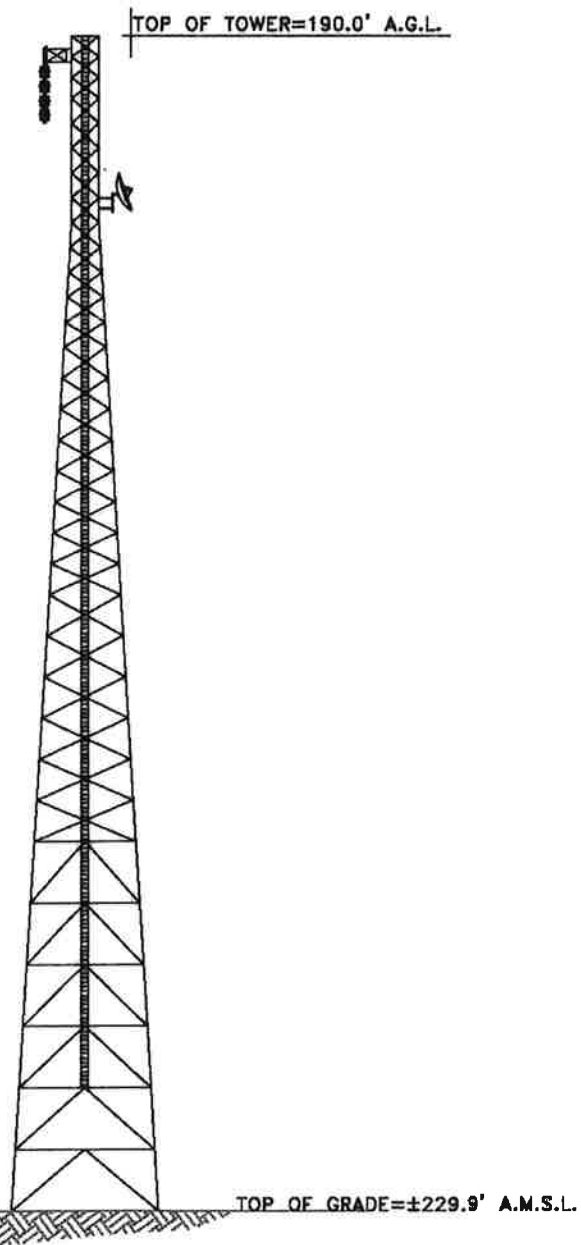
Date: 12/4/17  
 Drawn By: ECS  
 Checked By: ECT



**North Side Communications Tower**

**Project Location Map**

Date: 12/4/17  
 Drawn By: ECS  
 Checked By: ECT



A.M.S.L. = above mean sea level  
A.G.L. = above ground level



OAKDALE IRRIGATION DISTRICT  
1205 EAST F STREET  
OAKDALE CALIFORNIA 95361

PROJECT SITE MAP  
PROPOSED NORTH SIDE  
COMMUNICATIONS TOWER



DATE: Nov. 30, 2017  
DRAWN BY: ECS  
CHECKED BY: ECT

ELEVATION

NOT TO SCALE  
SHEET 1 of 1



**SPECIAL GUEST SPEAKERS**

**Join Us at the Elks Lodge in Sonora!**

**March 10<sup>th</sup>, 2018**

**Social Time 5:00-6:30    Dinner 6:30**

**Awards & Live Auction to Follow**

**Silent Auction during Social Time!**

**~ DRAWINGS TOO ~**

**FOR TICKETS AND INFORMATION**

**CALL (209) 586-7816 ~ Email: [tucare@mlode.com](mailto:tucare@mlode.com)**



# **CLOSED SESSION ITEMS**

## **BOARD MEETING OF FEBRUARY 6, 2018**