

MINUTES

Oakdale, California
February 21, 2006

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Steve Webb, President
Jack D. Alpers
Louis Brichetto
Tony Taro Absent
Frank B. Clark

Staff Present: Steve Knell, P.E., General Manager/Secretary
Kathy Cook, Chief Financial Officer
Gary Jernigan, Support Services Manager
Kevin King, Water Operations Supervisor/Special
Projects Coordinator
Tom Laidlaw, Water Operations Supervisor
Mike Hanf, Water Operations Supervisor/Pest
Control Coordinator

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of Agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

A motion was made by Director Clark and seconded by Director Alpers to move Action Item Nos. 11, 12, 13, and Discussion Item No. 18 in front of Public Comment and to have Public Comment following these items. The motion was voted as follows:

Ayes: Directors Clark, Alpers, Webb
Noes: Director Brichetto

ACTION ITEMS **ITEM NOS. 11, 12, 13**

ITEM 11

REVIEW AND TAKE POSSIBLE ACTION ON BOARD AND STAFF ATTENDANCE AT THE 2006 ACWA CONFERENCE IN WASHINGTON D.C.

Oakdale Irrigation District needs to become more politically involved if it wishes to protect the water resources within its control, it. The Washington ACWA Conference is geared for

water agencies to develop and improve their congressional relationships and OID should take advantage of this opportunity. Scheduled visits with Congressman Radanovich and Pombo and/or their staffs are in the making. Issues we wish to promote are the Water Resource Planning efforts OID has embarked upon and how these activities can provide regional benefits within their districts. Likewise, OID needs to address the Revised Plan of Operations for New Melones and certain ESA issues that have recently come to light.

A motion was made by Director Clark, seconded by Director Bricchetto, and unanimously supported to approve Board and staff attendance at the 2006 ACWA Conference in Washington, D.C.

ITEM NO. 12
REVIEW AND TAKE POSSIBLE ACTION ON DISTRICT'S
ADMINISTRATIVE POLICY REGARDING THE BOARD'S
RELATIONSHIP WITH GENERAL MANAGER AND EMPLOYEES

The current Board Administrative Policy was adopted in December 19, 2000. Per minutes from that meeting, the policy adopted was a verbatim transcription from the Public Agencies Resource Book except for a few sentence additions. An interest to change the Board's Administrative Policy was raised at the last Board meeting and specifically those areas dealing with Board interaction with staff.

Included in this agenda report are ACWA's newest Guidelines (2004) on this very issue.

Whatever language change is adopted, the language should meet the legal sufficiency to be protective of the rights of Board members to talk with staff; protective of the rights of employees as outlined under various government codes, OSHA workplace and union bargaining restrictions; and protective of the rights of management to not be impacted by the actions of individual directors.

It is staff's recommendation that this matter be referred to the Personnel Committee for any action that may be desired.

After discussion by the Board of Directors, a motion was made by Director Bricchetto to delete the paragraph entitled "Employees" under the heading "Relationship with Board" on page 8. There being no second to the motion, the motion failed.

Thereafter, President Webb referred this matter to the Personnel Committee for review. This item will be placed on the Board Meeting Agenda for March 21, 2006 for further action.

ITEM NO. 13
REVIEW AND TAKE POSSIBLE ACTION ON GRANT AGREEMENT
BETWEEN OAKDALE IRRIGATION DISTRICT AND DEPARTMENT OF
WATER RESOURCES FOR PROP 50 TAILWATER RECOVERY PROJECT

Staff and legal counsel have reviewed a draft agreement provided by the State for the Proposition 50 – Tailwater Recovery Grant. The Prop 50 funding was approved by the

State in June of 2005. DWR Staff then generated a Scope of Work based on the Grant Proposal submitted by OID. OID Staff reviewed and approved the Scope of Work as presented. Once the Scope of Work was in place the State then developed a Draft Contract Agreement for the project. That Draft agreement was received by OID on January 12, 2006. OID Staff reviewed the document and forwarded the agreement to Legal Counsel for review. Please see attached for Legal Counsel's comments on the agreement.

Staff believes that despite the need and interest to promote water conservation on-farm, there is an even greater need at this time for monies to be funneled to correct a failing infrastructure problem throughout the district. Staff believes that it is in the best interest of the District to spend all available monies on the replacement of its facilities in order to meet existing customer demands that may be impacted by these failing pipelines. Based on staff's and water counsel's legal review, a recommendation to not pursue funding through Prop 50 is being made.

After discussion, a motion was made by Director Clark, seconded by Director Alpers, and unanimously approved to notify the state that we are not interested in participating in the Prop 50 – Tailwater Recovery Grant.

DISCUSSION ITEM

ITEM NO. 18

DISCUSSION/PRESENTATION BY CH2M HILL ON WATER RELIABILITY AND PRELUDE TO TRANSFER/ANNEXATION ISSUE

Greg Eldridge from CH2M Hill gave a PowerPoint presentation on water reliability.

At 10:00 a.m. Director Alpers left the Board Meeting.

At the hour of 10:23 a.m. the Board welcomed public comment.

PUBLIC COMMENT

ITEM NO. 1

Mr. Lorens Foard commented on the Panagraph Company billing their expenses separate from the Water Resources Plan.

Public Comment was closed at 10:25 a.m. and the Board Meeting continued.

Director Brichetto requested that Consent Items No. 8 and 9 be pulled from the Consent Calendar to be heard at the next regularly scheduled Board Meeting.

General Manager, Steve Knell, requested that Consent Item No. 2 be removed from the Consent Calendar.

CONSENT ITEMS
ITEM NOS. 3, 4, 5, 6, 7, 10

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4
APPROVE IMPROVEMENT DISTRICT
STATEMENT OF OBLIGATIONS

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the Improvement District Statement of Obligations

ITEM NO. 5
APPROVE TREASURER AND CHIEF FINANCIAL OFFICER'S
REPORT FOR THE MONTH ENDING JANUARY 31, 2005

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the month ending January 31, 2005.

ITEM NO. 6
APPROVE EXTENSION OF MEMORANDUM OF UNDERSTANDING
RELATING TO THE FORMATION AND OPERATION OF THE STANISLAUS
AND TUOLUMNE RIVERS GROUNDWATER BASIN ASSOCIATION

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the extension of Memorandum of Understanding relating to the formation and operation of the Stanislaus and Tuolumne Rivers Groundwater Basin Association.

ITEM NO. 7
APPROVE ABANDONMENT OF BROWN
PIPELINE IN THE CITY OF OAKDALE

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the abandonment of Brown Pipeline in the City of Oakdale.

ITEM NO. 10
APPROVE GENERAL SERVICES AGREEMENT
TO CLYDE WHEELER CONSTRUCTION

A motion was made by Director Clark, seconded by Director Webb, and unanimously supported to approve the General Services Agreement to Clyde Wheeler Construction.

ACTION ITEMS
ITEM NOS. 2, 14, 15, 16, 17

ITEM NO. 2
APPROVE THE BOARD OF DIRECTOR'S MINUTES OF THE
REGULAR MEETING OF FEBRUARY 7, 2006
AND RESOLUTION NOS. 2006-09 THROUGH 2006-12

General Manager Steve Knell stated that there is a typographical error in the APN reflected under Consent Item No. 8. The APN number should be corrected to read 132-061-072.

Director Brichetto wished to make a correction to the Closed Session to show that he was not present during Item C.

A motion was made by Director Clark, seconded by Director Brichetto, and unanimously supported to approve the Board of Director's Minutes of the Regular Meeting of February 7, 2006 and Resolution Nos. 2006-09 through 2006-12 once these corrections have been made to the Minutes.

ITEM NO. 14
REVIEW AND TAKE POSSIBLE ACTION ON AWARD OF BID
FOR AN INJECTION SPRAY SYSTEM AND TRUCK BED

The District replacement program started last year with the initial replacement of one (1) outdated spray rig and the proposed replacement of the second spray rig in 2006. This system is designed to apply chemicals per the manufacture's recommendation at a constant rate regardless of the vehicle speed. This type of injection type system is typically custom built for each end user because of their special needs. The proposed system is identical to the present system which was purchased last year.

In addition to the spray system, staff recommends the proposed Roadway Management System be included in the assembly. This Roadway Management System package is Windows based and provides the capability to create pre-planned and job specific spray files that are mapped using GPS technology. The controller produces a GPS referenced spray report that includes "as applied" maps of all active ingredients used as well as a record and reporting format for all applications. The additional cost for the Roadway Management System is \$7,950 which also includes the set up and system training.

With this proposed system being custom built to meet the needs of the Oakdale Irrigation District, the bid process is restrictive to specialty manufacturers of which there is only one in the area. The proposed spray system supplier is the same manufacture as our present spray system. The current system has functioned flawlessly over the previous year.

A motion was made by Director Clark, seconded by Director Brichetto for discussion. After a brief discussion it was unanimously supported to approve the purchase of the Injection Spray System and Truck Bed.

ITEM NO. 15
REVIEW AND TAKE POSSIBLE ACTION ON AWARD OF BID
FOR A WAREHOUSE MATERIAL JIB LIFT FROM SYSTEMS DESIGN

According to JPIA statistics soft tissue ergonomic injuries, like back injuries, cost approximately \$50,000 in direct costs. With minimum indirect costs factored in, a back injury costs about \$120,000. The OID warehouse has been identified by the OID Safety Coordinator and JPIA risk management as a high risk area for ergonomic soft tissue injuries. In order to increase employee productivity and prevent ergonomic injuries a jib crane has been recommended and budgeted for 2006. Currently it takes two people to manually lift and load equipment weighing up to 300lbs onto construction maintenance vehicles. The new device will allow one person to mechanically lift and load equipment in half the time, with virtually no back injury or other soft tissue injury exposure. Lifting jibs are extremely common safety and productivity increasing tools found in all sectors of American industry today.

A motion was made by Director Clark, seconded by Director Brichetto, and unanimously supported to approve the award of bid for a warehouse material jib lift from Systems Design.

ITEM NO. 16
REVIEW AND TAKE POSSIBLE ACTION
ON AWARD OF BID FOR A DIGITAL COPIER

The copier in the Distribution Systems Operators' room was purchased in August of 1998 and needs to be replaced. Four (4) vendors were asked to submit quotes for a digital copier; Ray Morgan Co., Lucas Business Systems, Imagistics, and Alpha Numeric, Inc. The District requested each company to provide quotes that included certain specifications.

After a brief discussion staff was instructed to determine the total yearly cost based on the number of copies produced and bring it back to the Board at the next regularly scheduled Board Meeting for further discussion.

ITEM NO. 17
REVIEW AND TAKE POSSIBLE ACTION TO
AUTHORIZE DISTRICT EMPLOYEES TO
VOLUNTARILY DONATE EARNED VACATIONS DAYS

Several District employees have requested authorization to donate vacation to one of their fellow employees that is dealing with the death of a spouse. This employee will be using all vacation and floater accruals during this period and will not have any accruals left.

A motion was made by Director Brichetto, seconded by Director Clark, and unanimously supported to authorize District employees to voluntarily donate earned vacation days.

DISCUSSION ITEM
ITEM NO. 19

DISCUSSION/UPDATE OF 2006 CAPITAL PROJECTS

General Manager, Steve Knell, turned the discussion/update of 2006 Capital Projects over the Gary Jernigan, Support Services Manager. Gary Jernigan updated the Board of Directors on the contracting for the 2006 capital projects to be completed prior to the start of water season.

COMMUNICATIONS
ITEM NO. 20

A. **GENERAL MANAGER'S REPORT**

The General Manager stated that the District is looking to completing all on-going construction projects by March 17, 2006. We started tracking CIMIS and as long as we keep getting a little rainfall the District should be okay.

B. **COMMITTEE REPORTS**

Director Clark reported that the Finance Committee met with the Auditor to discuss any concerns. Also, the Auditor advised the committee of what he would be doing. The audit will take place over the next week.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Clark

Director Clark stated that in the Statement of Obligations it appears that we are still renting a lot of heavy equipment.

Director Brichetto

Director Brichetto had no comments.

Director Webb

Director Webb had no comments.

At the hour of 10:54 a.m. a motion was made by Director Brichetto, seconded by Director Clark, and unanimously supported to move to Closed Session.

CLOSED SESSION
ITEM NO. 21

Closed Session to discuss the following:

- A. *Government Code §54957.6* Conference with Labor Negotiator**
Agency Negotiator: General Manager
Unrepresented Employees: Supervisory Exempt, Confidential Employees, and Management Exempt

B. Government Code §54956.9 Existing Litigation
(1) Fields

At the hour of 11:16 a.m., a motion was made by Director Brichetto, seconded by Director Clark, and unanimously supported to move to Open Session.

There were no other reportable actions following closed session.

OTHER ACTION
ITEM NO. 22

At the hour of 11:16 a.m. a motion was made by Director Clark, and seconded by Director Brichetto, and unanimously supported to adjourn to the next **regular Board of Director's Meeting** to be held on **Tuesday, March 7, 2006, at 9:00 a.m.** at the Oakdale Irrigation District Office, 1205 East F Street, Oakdale, CA 95361.

The next **regular Joint Board Meeting for the Tri-Dam Project** is scheduled for **Thursday, March 16, 2006, at 9:00 a.m.** in the Board Room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Steven A. Webb, President

Attest:

Steve Knell, P.E., Secretary