

MINUTES

Oakdale, California
May 1, 2012

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Frank B. Clark, President
Steve Webb, Vice President
Al Bairos, Jr.
Jack D. Alpers
Herman Doornenbal

Staff Present: Steve Knell, General Manager/Secretary
Gary Jernigan, Contract/Special Projects Manager
John Davids, District Engineer
Jason Jones, Support Services Manager
Kathy Cook, Chief Financial Officer
Eric Thorburn, Water Operations Manager

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of Agenda Items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Ronald Heffner was present and stated that he sent the District two letters outlining his two issues with the Sweet Lateral. He stated that District staff was removing moss from the lateral using a backhoe and he alleged that the backhoe backed into his fence and damaged a corner fence post. He would like the District to fix the fence post. Mr. Heffner was told that he needed to complete a claim form and submit it to the District for processing. His second issue dealt with the maintenance of the Sweet Lateral and the District's easement. Director Bairos requested that this matter be placed on the Water Committee Agenda for June 5, 2012 for discussion.

There being no further Public Comment; Public Comment closed at 9:15 a.m. and the Board Meeting continued.

CONSENT ITEMS
ITEM NOS. 2, 3, 4, 5

ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF APRIL 17, 2012
AND RESOLUTION NOS. 2012-20, 2012-21, 2012-22, AND 2012-23

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of April 17, 2012 and Resolution Nos. 2012-20, 2012-21, 2012-22, and 2012-23.

ITEM NO. 3
APPROVE THE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4
APPROVE GENERAL SERVICES
AGREEMENT WITH DENNIS WING TRUCKING

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve General Services Agreement with Dennis Wing Trucking.

ITEM NO. 5
APPROVE REQUEST FOR NEW IRRIGATION
SERVICE TO SUB-STANDARD PARCEL OFF THE
LOWER EATON LATERAL (APN: 010-003-069 – METCALF)

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Request for New Irrigation Service to Sub-Standard Parcel off the Lower Eaton Lateral (APN: 010-003-069 – Metcalf).

ACTION CALENDAR
ITEM NO. 6, 7

ITEM NO. 6
REVIEW AND TAKE POSSIBLE ACTION TO WAIVE 2012
IRRIGATION CHARGES FOR WEST PUMP PIPELINE PROPERTY OWNERS

In accordance with the District's Surface Water Irrigation Abandonment policy, requests received from landowners prior to December 20 shall be considered effective for the next year's irrigation season, if approved by the District. Requests received after December 20 shall be effective the following irrigation season.

The City of Oakdale's request to expedite the West Pump Pipeline project during the 2012 irrigation season has left various properties without irrigation water service. Therefore, Staff is requesting that the Surface Water Irrigation Abandonments for these properties be effective for the 2012 irrigation season and refunds be issued to those landowners that have paid. All but one landowner has paid for their 2012 irrigation charges. Additionally, these landowners have not used water as of this date.

A motion was made by Director Alpers, seconded by Director Doornenbal, and was unanimously supported to waive the 2012 irrigation charges for West Pump Pipeline property owners.

ITEM NO. 7
REVIEW AND TAKE POSSIBLE ACTION TO PURCHASE
REPLACEMENT LARGE FORMAT COPIER, SCANNER, AND PRINTER

Staff prepared a Technical Memorandum for justification regarding this purchase. While an unbudgeted item for the 2012 year we believe the following actions and savings will off-set this purchase:

- Stand-up Workstation – Budgeted at \$3,000 and will not be purchased in 2012.
- Commercial Grade Finance Printer – Budgeted at \$4,500 and will not be purchased in 2012.
- DSO Trucks – Approximately \$15,000 under budget.

A motion was made by Director Webb, seconded by Director Bairos, and was unanimously supported to purchase the replacement large format copier, scanner, and printer from California Surveying and Drafting in the amount of \$10,520.60.

DISCUSSION
ITEM NOS. 8

ITEM NO. 8
DISCUSSION ON BUSINESS ITEMS AS THEY APPEARED
ON THE TRI-DAM BOARD AGENDA FOR THURSDAY, APRIL 26, 2012

This item was placed on the Agenda to afford the Directors an opportunity to discuss the Tri-Dam Board Meeting that was held on April 26, 2012.

ITEM NO. 9
COMMUNICATIONS

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 137 days without a lost time injury accident.

Administration Activities

1. Continue to meet with all bargaining group on renewal of labor contracts
2. Met with County representatives on the Willms Development Monday the 16th.
3. Stanislaus County Farm Bureau Annual Dinner was Thursday, April 19th at the SOS Club.
4. ID52 depositions and trial date are to be re-scheduled to a later date. Will know in June the new dates.
5. Mr. O'Laughlin reviewed the OID/SSJID Stanislaus River proposal regarding the reoperations of New Melones with the other eastside irrigation districts on April 18th.

Contract and Special Project Activities

1. 2-Mile Bar Tunnel (CEQA & Engineering) – Agreement has been reached with the Hodgdon for the Two-Mile Bar Tunnel and Service Road easements. The Offer Letter was sent to the Hodgdon's attorney on April 20, 2012. No response to date has been received.
2. The Corps of Engineers, Sacramento Section, has responded confirming the District does not need a Jurisdictional Determination. The District has provided a formal request for the tunnel easement and the use of the Two-Mile Bar access road as requested. Theresa Hersey of the Corps of Engineers has returned from medical leave and has requested a telephone conference to be scheduled. Hopefully after this telephone conference call direction will be provided to the District to finalize the documentation required by the Corps of Engineers.
3. Land Purchase for Office Relocation – The two (2) remaining Purchase Agreements for land parcels located on Kaufman and Greger Roads have been signed and escrow is being established. The closing date for the Parcel #1 (Brown's Property) is scheduled on or about May 29, 2012. The closing date for Parcel #3 is scheduled on or about July 13, 2012. The exceptions are being cleared from both title reports now. OID's legal council is working with the Bank of America and the title company to have the Mineral Rights removed.
4. South Main Rehabilitation from the 2nd Concrete Flue to, and including, the Willms Siphon, the initial field investigation by the engineers and surveyors was completed. The topo was completed and sent to Condor for their continuation of the design work. The remaining field work will be completed once water is in the canal. The design work is still on hold until the final field investigation can be completed in June or July when the South Main is at or near capacity.
5. Two-Mile Bar Tunnel Design continuation started on February 2, 2012. The drilling company will mobilized on May 2, 2012 to start the Third Stage Drilling Exploration. The work will be completed in approximately 4 weeks.
6. North Side Regulating Reservoir Deep Well – Bid Package being is on hold until PG&E can review the route and provide a cost for the supply of power.
7. MID Water Conveyance System – A feasibility study and estimate for three options has been completed.
8. District Standard Specifications – Work as started on a draft of the District's Standard Specification Manual.
9. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. OID crews and equipment operators continue to work on JSF's generated by Water Dept. staff and routine maintenance of District facilities.
2. West Pump Pipeline Project – Vegetation removal and installation of temporary fence have been completed. Crews have laid the new 27" PVC pipe across Stearns Road and are currently laying the remainder of the pipe in the new alignment. Connections from the existing pipeline to the new pipeline will be coordinated with the Water Dept. towards the end of a rotation.
3. California Conservation Corporation (CCC) – Substantial progress has been made on the first project of tree removal on the West Thalheim Lateral. All trees have been fallen and clean-up is in progress. Both agencies worked extremely well together. Costs for this project will be evaluated before continuing in this partnership on other projects.
4. Twer – OID forces have completed the tasks outlined in correspondence with Mr. Twer. Correspondence will be sent bringing closure to this matter.
5. Fleet Equipment Mechanic Jim Skavdahl announced his retirement from OID. His last day of work will be May 31st, 2012. Mr. Skavdahl has been employed since September of 2004.
6. Bureau of Automotive Repair conducted their annual inspection of OID class 1 & 2 vehicles on April 26th. Inspection involves review of smog inspection paperwork and visual inspection of random vehicles.
7. Received correspondence from Mr. Brunk that will be discussed in closed session during today's meeting.

Engineering Activities

1. Honolulu Bar Mitigation Project – Construction start date set for June 15th. Ongoing meetings and coordination with respect to the start of construction.
2. SBX7-7 – JBD attended last ASC Ag Efficiency meeting in Sacramento on 4/24/12. Document has come a long ways, but still lacks critical components and clarification needed to be properly interpreted by the Legislature. If DWR doesn't make sweeping changes, it will lead to another arduous process when it comes time to draft regulation (if required).
3. Long Term Irrigated Lands Program – Ongoing participation in both the Delta and East San Joaquin Coalitions. JBD attended the ESJWQC Board meeting on 2/23 to hear issues associated with budget and DRAFT WDR. Tess Dunham still reviewing WDR, but monitoring is extensive. If it remains unchanged and membership dues stay the same, projections are that the ESJWQC will be significantly in the red by the end of 2013. Thus the future of the coalitions is in jeopardy.
4. STRGBA – USGS Groundwater Model progressing and should be completed in the next week or so. Report writing to follow before the model can be released. JBD attended STRGBA meeting held 4/19/12 at MID to discuss the possible submission of a DWR LGA Grant Application.
5. Knights Ferry/Boatright – Progressing as directed.
6. Willms – Meeting held with Willms, County, Supervisor O'Brien and OID on 4/16/12 in Modesto. As of 4/26/12, OID has not heard anything from Ms. Savery with respect to follow-up.
7. Trinitas – Summary environmental docs are trickling in for different ranches and subsequently Staff is working diligently to assemble the Project Description and DRAFT

CEQA doc. Also continuing to work with Trinitas as they develop additional lands adjacent to the South Main canal with respect to access, encroachments, etc.

8. Hinds Lateral Relocation – No progress since 3/15 meeting with Joe Martin. Water Ops reviewing relocation feasibility.
9. Rate Study – Existing and proposed rate matrix complete and being circulated for management review prior to delivery to CH.
10. Leica Survey Unit – Received and Staff working to install necessary software in addition to creating the necessary user interface for field Staff.
11. Engineering Department reviewing Water Resources Plan (WRP) with respect to potential drain water recapture sites and secondary reservoir placement in areas with “service equity” less than or equal to 2 per the WRP.
12. JBD attended presentation on the Tuolumne River presented by the Tuolumne River Trust.

Water Operations Activities

Aq Water

1. Working with PG&E to review options and the associated costs for bringing electrical service to the proposed pump station at the North Side Regulating Reservoir.
2. Continued to assist DSOs with electronic input of flows and durations into the rotation sheets and address various unique circumstances within each Division.
3. Continued to fine tune the operational settings and monitor the performance of the new SCADA sites.
4. Working with C&M to coordinate reinstallation of the electric actuator at Rodden Lake. The actuator was inspected for internal damage and a new lock nut is in the process of being manufactured for subsequent replacement. The site remains operational by hand in the interim.
5. Water Operations Department staff met with Ron Berry on 04-24-12 to review options for tracking future surface water diversions to the Stanislaus River in exchange for any excess water diverted at OID’s river pumps throughout the irrigation season.
6. The 5th rotation (fourth of 2012) of this irrigation season began on or about April 28th. This fourteen (14) day rotation will be followed up by a twelve (12) day rotation beginning on or about May 12th.

Water Utilities

1. Improvement District No. 41:
 - The ID 41 Committee along with OID staff met with Anthony Smith from the City of Oakdale on Thursday, April 19th to talk about supplying the systems water needs. Mr. Smith will be presenting the topic for discussion at the City Council meeting on May 21, 2012.
 - The “Boil the Water” notice for the residents of ID 41 was canceled on Thursday, April 12th after water quality testing was completed.
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Domestic Water Pumping Stations:
 - Performed annual well head seal inspection and replacement.
3. Domestic Water Systems:
 - Staff has started work on the 2011 Consumer Confidence Reports.
4. Rural Water System No. 1:

- Monthly meter readings were collected on Friday, April 27th. Readings were forwarded to the Finance Department for processing and customer billing.
5. Irrigation Pumping Stations:
 - Staff continues with the annual performance and flow testing of each pumping station.
 - Wirth Reclamation Pump:
 - C&M completed repairs and the pumping station was returned to operational status on Wednesday, April 18th.
 6. Furtado Deep Well Project:
 - The installation of the VFD has been completed. Training is now being coordinated with the DSOs for future operation.

Finance Activities

1. Attended Oakdale Chamber Monthly Leadership Day on April 26, 2012.
2. Assisted Water Department with processing Out-of-District applications.
3. Continue to prepare 2011 Comprehensive Annual Financial Report. Anticipate completion and submittal to Board on June 3, 2012.
4. Continue to meet with General Manager and bargaining groups on renewal of labor contracts.
5. Assisting the Engineering Department on Rate Study information.
6. Routine accounting functions (AP, AR, PR, billings, account reconciliations, etc.)

B. COMMITTEE REPORTS

There were no committee reports.

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Webb

Director Webb stated that he felt the water year was off to a good start and that he has not seen any water in the District's drains. Director Webb also asked if the State was looking into the water rights on the Delta since it is looking into the pumps and the amount of water they are pumping in the delta. General Manager Steve Knell responded no.

Director Bairos

Director Bairos stated that he appreciated staff showing in their agenda reports how the unbudgeted items were going to be purchased by the District.

Director Clark

Director Clark stated that the City of Oakdale recently discovered that it had a couple million of unfunded liabilities and he has asked the General Manager Steve Knell and the Chief Financial Officer Kathy Cook to put together a presentation to inform the Board where the District is financially. Director Clark also asked about the District's reclamation project on the South Main and the General Manager Steve Knell stated the District is working with its consultants on preparing a scope of work for the project.

At the hour of 9:56 a.m. the meeting adjourned to Closed Session.

ITEM NO. 10
CLOSED SESSION

- A. **Government Code §54956.8** - Conference with Real Property Negotiator
Negotiating Parties: OID and Brunk
Property: APNS: 002-020-006
Under Negotiations: Price and terms
- B. **Government Code §54957.6** – Conference with Labor Negotiator
Agency Negotiator: General Manager
Unrepresented Employee Organization: Operations Employees, Exempt
Management, Exempt Supervisory, and Confidential Employees
- C. **Government Code §54957.6** - Conference with Labor Negotiator
Agency Negotiator: Board of Directors
Unrepresented Employee Organization: IBEW and All Employees of the
Tri-Dam Project

At the hour of 10:57 a.m. the meeting returned to open session.

Coming out of Closed Session Director Clark stated that there was no reportable action.

OTHER ACTION
ITEM NO. 11

At the hour of 10:57 a.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, May 15, 2012 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, May 17, 2012 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

Frank Clark, President

Attest:

Steve Knell, P.E., Secretary