

## **MINUTES**

Oakdale, California  
February 3, 2015

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:02 a.m. Upon roll call, there were present:

Directors: Steve Webb, President  
Herman Doornenbal, Vice President  
Frank Clark  
Al Bairos, Jr.

Absent: Jack D. Alpers

Staff Present: Steve Knell, General Manager/Secretary  
Kathy Cook, Chief Financial Officer  
Jason Jones, Support Services Manager  
Eric Thorburn, Water Operations Manager

### **ADDITION OR DELETION OF AGENDA ITEMS**

There were no additions or deletion of agenda items.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

There were no items taken out of sequence.

At the hour of 9:03 a.m. the Board welcomed public comment.

### **PUBLIC COMMENT ITEM NO. 1**

Brian Lemons from American Ag Credit was present and stated that he attended the Water Summit and he was pleased to see the District well represented; however, he was disappointed to see that there were very few farmers in attendance. He suggested that the District utilize future newsletters as an avenue to notify farmers about upcoming meetings so that the agricultural community can have a voice at these events.

Tom Orvis of the Stanislaus County Farm Bureau stated that the California State Association of Counties, CSAC, ACWA, and the Water Education Foundation, etc. is holding their GSA workshop for municipalities and irrigation districts on Thursday, February 5, 2015 at the Ag Center; the Stanislaus Safety Seminar will be held on Friday, February 6, 2015 at the MJC West Campus, and the Stanislaus County Farm Bureau will be providing a bus to the Tulare Farm Show on February 11, 2015.

Tom Orvis also stated that the Stanislaus County Ag Advisory Board is writing a letter to the Stanislaus County Board of Supervisors supporting the Eastside Tributaries in their opposition to the SWRCB'S SED/40% unimpaired flow document.

Tom Orvis also reminded the Board that the Oakdale High School Sports Boosters fundraiser is on Saturday, February 28, 2015.

Ken Kraus who resides on Wamble Road asked how Director Alpers was doing. Director Webb stated that he hoped to return in two weeks.

There being no further public comment, public comment closed at 9:10 a.m.

**CONSENT ITEMS**

**ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12**

**ITEM NO. 2**

**APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR MEETING OF JANUARY 20, 2015 AND RESOLUTION NOS. 2015-02 AND 2015-03**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of January 20, 2015 and Resolution Nos. 2015-02 and 2015-03.

**ITEM NO. 3**

**APPROVE OAKDALE IRRIGATION DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

**ITEM NO. 4**

**APPROVE ASSIGNMENT OF CAPITAL WORK ORDER NUMBERS**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the assignment of the following Capital Work Order Numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
North Main Canal	Remove and upgrade existing gate with a new 24" square fabricated slide gate.	\$7,100	2015-004
Dorsey Lateral	Remove and upgrade existing gate with a new 8" x 13' Fresno 101C slide gate.	\$2,200	2015-005
Quistini Lateral	Remove and upgrade existing gate with a new 18" x 7' Fresno 101C slide gate.	\$2,600	2015-006

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Burnett Lateral	Remove and upgrade existing gate with a new 24" x 10' Fresno 101C slide gate.	\$3,400	2015-007

**ITEM NO. 5**  
**APPROVE TREASURER AND CHIEF**  
**FINANCIAL OFFICER'S REPORT FOR**  
**THE MONTH ENDING DECEMBER 31, 2014**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the Month Ending December 31, 2014.

**ITEM NO. 6**  
**APPROVE AMENDMENT NO. 02 TO GENERAL**  
**SERVICES AGREEMENT 2013-GSA-003 WITH 7-11**  
**MATERIALS, INC. FOR REVISED RATE SCHEDULE**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve Amendment No. 02 to General Services Agreement 2013-GSA-003 with 7-11 Materials, Inc. for revised rate schedule.

**ITEM NO. 7**  
**APPROVE ENCROACHMENT PERMIT ON THE RIVER**  
**ROAD PIPELINE (APN: 006-009-053 – PACIFIC GAS & ELECTRIC)**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Encroachment Permit on the River Road Pipeline (APN: 006-009-053 – Pacific Gas & Electric).

**ITEM NO. 8**  
**APPROVE AGRICULTURAL DISCHARGE PERMIT**  
**ON THE SOUTH MAIN CANAL (APN: 010-011-034 – STUEVE)**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Agricultural Discharge Permit on the South Main Canal (APN: 010-011-034 – Stueve).

**ITEM NO. 9**  
**APPROVE ENCROACHMENT PERMIT ON THE**  
**SOUTH MAIN CANAL (APN: 010-011-034 – STUEVE)**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Encroachment Permit on the South Main Canal (APN: 010-011-034 – Stueve).

**ITEM NO. 10**  
**APPROVE AGRICULTURAL DISCHARGE PERMIT**  
**ON THE SOUTH MAIN CANAL (APN: 010-011-036 – STUEVE)**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve Agricultural Discharge Permit on the South Main Canal (APN: 010-011-036 – Stueve).

**ITEM NO. 11**  
**APPROVE ENCROACHMENT PERMIT ON THE SOUTH**  
**MAIN CANAL AND PAULSELL LATERAL (APN: 010-011-036 – STUEVE)**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve Encroachment Permit on the South Main Canal and Paulsell Lateral (APN: 010-011-036 – Stueve).

**ITEM NO. 12**  
**APPROVE DISCHARGE AGREEMENT ON THE**  
**RIVERBANK LATERAL (APN: 063-028-024 – SCONZA CANDY COMPANY)**

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve the Discharge Agreement on the Riverbank Lateral (APN: 063-028-024 – Sconza Candy Company).

**ACTION ITEMS**  
**ITEM NOS. 13, 14**

**ITEM NO. 13**  
**REVIEW AND TAKE POSSIBLE ACTION TO APPROVE REQUEST**  
**FOR NEW IRRIGATION SERVICE TO SUBSTANDARD PARCEL**  
**OFF THE JACKSON PIPELINE (APN: 006-012-083 – CAMPBELL)**

The parcel noted above was created as part of a 2012 lot line adjustment. The parcel is a total of 5.23 acres and, given it is less than ten (10) acres, is considered a substandard parcel according to Oakdale Irrigation District (OID) policy. As such, approval of the new connection is required from the Board of Directors.

Ms. Campbell is requesting to continue irrigating the parcel as it historical has been, via existing valves on the OID Jackson Pipeline. The existing delivery point on the Jackson Pipeline is currently not measureable, and OID Staff has met with family members of the owner to discuss this issue. OID Staff recommends further meetings with the remaining Jackson Pipeline customers in the near future to discuss the possibility of OID abandoning the Jackson Pipeline. There are several locations along the Jackson Pipeline where customers do not have a measureable delivery, and the pipeline is heavily encroached upon. If the affected customers are not willing to accept ownership of the Jackson Pipeline as a private facility, OID Staff would proceed with obtaining Encroachment Permits for the existing encroachments and request that deliveries be made measurable.

Staff recommends approval of the owner's request to continue irrigating as it is not anticipated to negatively impact OID operations.

The owner also requests to not pay any new connection fees, since the lot line adjustment occurred prior to their ownership of the property. OID Staff recommends the owner is charged \$100, to be consistent with the New Connection fees that were in effect at the time the parcel was created.

A motion was made by Director Doornenbal, seconded by Director Clark, and unanimously supported to approve request for new irrigation service to substandard parcel off the Jackson Pipeline (APN: 006-012-083 – Campbell) and to charge a fee of \$100.

**ITEM NO. 14**  
**REVIEW AND TAKE POSSIBLE ACTION TO APPROVE REQUEST**  
**FOR NEW IRRIGATION SERVICE TO SUBSTANDARD PARCEL**  
**OFF THE BURNETT LATERAL (APN: 006-006-055 – VELDSTRA)**

The parcel noted above was created as part of a 2004 lot line adjustment. The parcel is a total of 6.58 acres and, given it is less than ten (10) acres, is considered a substandard parcel according to Oakdale Irrigation District (OID) policy. As such, approval of the new connection is required from the Board of Directors.

Mr. Veldstra is requesting to continue irrigating the parcel as it historically has been, via a private pipeline off the Burnett Lateral. Since Mr. Veldstra was being billed for the irrigable acreage only, the 2004 lot line adjustment was recently brought to OID's attention when the billing records were adjusted to apply the base water rate to the total parcel acreage. The billing records have now been corrected, but as a new APN was created the new connection process applies. As it is not anticipated to negatively impact OID operations, Staff recommends approval of the owner's request to continue irrigating with a processing fee of \$100 to be consistent with the New Connection fees that were in effect at the time the parcel was created.

A motion was made by Director Clark, seconded by Director Bairos, and unanimously supported to approve request for new irrigation service to substandard parcel off the Burnett Lateral (APN: 006-006-055 – Veldstra) and to charge a fee of \$100.

**COMMUNICATIONS**  
**ITEM NO. 15**

**A. GENERAL MANAGERS REPORT**

General Manager Steve Knell added the following information to his report:

- The District sent out its newsletter last week. The District is going to use the newsletter as a tool to keep our constituents up-to-date.

- The Morrison Pipeline Project in Knights Ferry has been completed.
- The District received an email from Michael Engelbrecht with Wells Fargo Bank to advising that there had been a softening in interest rates. A Finance Committee Meeting will be scheduled to discuss this further.

### **Safety Activities**

1. OID has gone 632 days without a lost time injury accident.
2. OID's Emergency Action Plan has been updated and staff training is underway to refresh all employees on its contents.
3. Oakdale Police Chief Lester Jenkins has discussed having some joint training on the physical aspects of the OID yard in case of an entry by his staff if so needed. Chief Jenkins will work with Jason Jones, Support Services Manager, in this area.

### **Administration Activities**

1. SJTA Commissioners Special meeting of January 26<sup>th</sup> ended in a mixed vote for an Executive Officer.
2. SJTA Managers meeting on the 26<sup>th</sup> to strategize on how to address the SWRCB's pending 40% UIF standard in the soon to be released Water Quality Control Plan for the Delta.
3. Initial Study and Environmental Assessment (IS/EA) preparations continue for a surplus water transfer and the On Farm Conservation Funding Program.
4. Hydrology conditions continue to deteriorate and SSJID, OID and both counsels met on the 27<sup>th</sup> to develop an operations plan for this water season. Will meet with the Bureau of Reclamation on February 5<sup>th</sup> to discuss and develop some buy-in to the Plan.
5. Solano Irrigation District will be visiting on the 8<sup>th</sup> to see OID's Rubicon System, as they are purchasing the same technology.
6. Stanislaus River Settlement Talks scheduled for early February have been cancelled. Awaiting new date.
7. Attended Mayor's State of the City Address on the 28th.
8. Meeting on the 28<sup>th</sup> with City Manager, Public Works Director and their Water Resource consultant on future water needs and availability to City from OID.

### **Construction Activities**

1. Assisting Water Ops./Engineering Dept. with various assigned tasks including field and plan review of capital projects.
2. OID forces are working on maintenance tasks and capital projects including turnout replacements, gate replacements and other misc. projects.
3. Scheduling Interviews for two vacant C&M Worker positions.
4. Conducting Contract Administration activities on contracts to be renewed and/or issued and work releases.
5. Assisting Water Ops. Manager on various landowner meetings regarding the On-Farm Conservation Program.
6. Conducting safety related tasks and working with Condor on the five-year RMP Update.

### **Water Operations Activities**

### **Engineering**

1. Land use Conversion – Continued to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land use conversion projects.
2. Processed several On-Farm Conservation Program project estimates and site maps.
3. Continued to process request for work approvals, plans and cost estimates as needed for 2015 winter construction and maintenance projects.

### **Ag Water**

1. Continued to research and respond to miscellaneous irrigation and maintenance issues and inquiries.
2. Winter SCADA maintenance was completed at all remotely monitored and automated sites. Integration of the new SCADA sites was initiated.
3. SCADA and Water Ops staff continued to assist in the development of the STORM software for use during the 2015 irrigation season.
4. Began preparation for 2015 irrigation season (DSO orientation, division assignments, schedules, etc.).
5. Numerous landowner meetings were held to answer questions and proceed with finalization of the On-Farm Conservation Program project details prior to issuance of a draft contract during the first 2 weeks of February.
6. Standard winter water operations continued.

### **Water Utilities**

1. Improvement District No. 41:
  - Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Domestic Water Pumping Stations:
  - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report.
3. Domestic Water Systems:
  - Staff investigated reports of a leak on Twildo Ave in ID 22. Leak was found to be on the customer's side of the service connection.
4. Rural Water System No. 1:
  - Performed monthly testing of stand-by electrical generators.
5. Knights Ferry Community Services District:
  - Staff continues to conduct multiple weekly inspections, servicing and security checks on the pumping station.
6. On-Call Activities:
  - Nothing to Report.
7. Irrigation Pumping Stations:
  - Staff continued to conduct routine inspection, servicing and security checks of the pumping stations in use as winter storm water pumps. There is nothing unusual or out of the ordinary to report other than the items listed below:
    - Claus Drain Pumps – Repaired vandalism damage to pump house.
  - Started spring servicing procedures to pumping stations.
  - Wyatt Deep Well Pump electrical repairs have been completed by PG&E.

- Met with OID's PG&E account representative and adjusted rate structures for the 2015 Irrigation Season. It is estimated these changes will save OID approximately \$40,000 in electrical costs.

### **Financing Activities**

1. Routine accounting functions (AP, AR, PR, billing, reconciliations, etc.)
2. Preparing closing entries for year-end, in addition to routine accounting functions (AP, AR, PR, billings, account reconciliations, etc.)
3. Account clerk interviews were held on January 21, 2015. An offer was made to the successful candidate.
4. Attended a Labor Law Seminar in Sacramento with the GM.
5. Continue to train staff on the new ag water billing software.

### **B. COMMITTEE REPORTS**

There were no committee meetings.

### **D. DIRECTORS' COMMENTS/SUGGESTIONS**

There were no Directors' comments/suggestions.

At the hour of 9:35 a.m. the meeting adjourned to Closed Session.

### **CLOSED SESSION** **ITEM NO. 16**

- A. Government Code §54956.8 Conference with Real Property Negotiator**
- |                      |   |
|----------------------|---|
| Negotiating Parties: | OID, Stockton East Water District, Federal and State Water Contractors, Bureau of Reclamation |
| Property:            | Water   |
| Agency Negotiators:  | General Manager and Water Counsel   |
| Under Negotiations:  | Price and Terms   |

At the hour of 10:35 a.m. the Board returned to open session.

Coming out of Closed Session, President Webb stated that there was no reportable action.

### **OTHER ACTION** **ITEM NO. 17**

At the hour of 10:35 a.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, February 17, 2015 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.



The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, February 19, 2015 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

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Steve Webb, President

Attest:

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Steve Knell, P.E., Secretary