

## **MINUTES**

Oakdale, California  
March 18, 2014

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Steve Webb, President  
Herman Doornenbal, Vice President  
Frank Clark  
Jack D. Alpers  
Al Bairos, Jr.

Staff Present: Steve Knell, P.E., General Manager  
Gary Jernigan, P.E., Contract/Special Projects Manager  
Jason Jones, Support Services Manager  
Eric Thorburn, Water Operations Manager  
Kathy Cook, Chief Financial Officer

### **ADDITION OR DELETION OF AGENDA ITEMS**

There were no additions or deletions of Agenda Items.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

### **PUBLIC COMMENT ITEM NO. 1**

There being no Public Comment; Public Comment closed at 9:01 a.m. and the Board Meeting continued.

**CONSENT ITEMS**  
**ITEM NOS. 2, 3, 4, 5, 6**

**ITEM NO. 2**  
**APPROVE THE BOARD OF DIRECTORS'**  
**MINUTES OF THE REGULAR MEETING OF MARCH 4, 2014**  
**AND RESOLUTION NOS. 2014-14, 2014-15, 2014-16, 2014-17 AND 2014-18**

A motion was made by Director Alpers, seconded by Director Bairos, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of March 4, 2014 and Resolution Nos. 2014-14, 2014-15, 2014-16, 2014-17, and 2014-18.

**ITEM NO. 3**  
**APPROVE AMENDED BOARD OF DIRECTORS**  
**MINUTES OF THE REGULAR MEETING OF FEBRUARY 4, 2014**

A motion was made by Director Alpers, seconded by Director Bairos, and unanimously supported to approve the Amended Board of Directors Minutes of the Regular Meeting of February 4, 2014.

**ITEM NO. 4**  
**APPROVE THE OAKDALE IRRIGATION**  
**DISTRICT'S STATEMENT OF OBLIGATIONS**

A motion was made by Director Alpers, seconded by Director Bairos, and unanimously supported to approve the Oakdale Irrigation District's Statement of Obligations.

**ITEM NO. 5**  
**APPROVE PURCHASE OF REPLACEMENT NETWORK COMPUTERS**

A motion was made by Director Alpers, seconded by Director Bairos, and unanimously supported to approve the purchase of network computers.

**ITEM NO. 6**  
**APPROVE WORK RELEASE NO. 005 TO GENERAL SERVICES**  
**AGREEMENT 2013-GSA-053 WITH DON PEDRO PUMP TO FURNISH**  
**AND INSTALL A NEW VFD FOR THE FURTADO DEEP WELL PUMP**

A motion was made by Director Alpers, seconded by Director Bairos, and unanimously supported to approve Work Release No. 005 to General Services Agreement 2013-GSA-053 with Don Pedro Pump to furnish and install a new VFD for Furtado Deep Well Pump.

**ACTION CALENDAR  
ITEM NOS. 7, 8**

**ITEM NO. 7  
REVIEW AND TAKE POSSIBLE ACTION AUTHORIZING  
GENERAL MANAGER TO EXECUTE A NEW LEASE  
AGREEMENT WITH GGD OAKDALE, LLC FOR THE DSO OFFICE**

The Lease Term for the DSO office space in the Live Oak Plaza expires March 31, 2014. The property owner, GGD Oakdale, LLC, as requested OID sign a new five (5) year lease. The Terms and Conditions basically remain the same but the monthly rate will increase by 1-1/2% annually after the first year. The present rate is \$1,950.00 per month plus "Common Area Maintenance" of \$375 per month. The rate will increase to \$2,069.66 per month for the fifth year plus the Maintenance cost.

The Water Operations Department has occupied this space since January, 2008. The Live Oak Plaza is perfectly situated adjacent to the District's main office and yard. This location has provided numerous advantages over other locations. Suite 6 is a 1,500 sq-ft space that is sufficient for the Water Operations Department.

Staff recommends that the Board authorize the General Manager to execute the new 5-Year lease agreement for the DSO office located in Live Oak Plaza.

A motion was made by Director Bairos, seconded by Director Alpers, and unanimously supported to authorize the General Manager to execute a new Lease Agreement with GGD Oakdale, LLC for the DSO Office.

**ITEM NO. 8  
REVIEW AND TAKE POSSIBLE ACTION TO  
ISSUE WORK RELEASE NO. 001 TO 2013-GSA-053 FOR DON PEDRO  
PUMP TO PROCURE AND INSTALL A WATER STORAGE TANK FOR ID 49**

On October 15, 2013, a vote by the membership of ID No. 49 was conducted and ratified by the Board to authorize the replacement of the 5,000 gal water storage tank. The vote authorized the District to utilize one of their General Service Agreement Contractors to proceed with the work. Work Release No. 001 releases Don Pedro Pump to procure and install a new tank for ID No. 49 and dispose of the old tank.

The estimated cost of the tank is \$40,000. Don Pedro Pump will be released on a T&M basis to procure the new tank, remove and dispose of the old tank, and install the new tank including the necessary connections.

Staff recommends authorizing the General Manager to sign the Work Release No. 001 for the procurement, removal and disposal, and the installation of the new tank for an amount estimated to be \$40,000.

A motion was made by Director Clark, seconded by Director Alpers, and unanimously supported to approve issue Work Release No. 001 to 2013 GSA-053 for Don Pedro Pump to procure and install a water storage tank for ID 49.

**DISCUSSION  
ITEM NOS. 9, 10, 11**

**ITEM NO. 9  
DISCUSSION ON RENEWAL OF HEALTH INSURANCE**

The Finance Committee, Staff, and TSM Insurance Brokers met on March 12, 2014 to review the 2014 Group Health Insurance renewal quotes.

This year Sutter Health Plan has provided competitive quotes with an average 8% decrease as compared to the District's current Kaiser Plan rates for comparable plans.

Staff provided hand-outs and additional information for discussion at the meeting.

**ITEM NO. 10  
DISCUSSION ON STATUS OF 2014 IRRIGATION SEASON**

The intermittent rains have allowed OID to delay the start of the season but the forecast going forward would indicate that the season needs to begin. Water will be turned into the system on Saturday the 15<sup>th</sup> to fill the Mains and Regulating Reservoirs. DSO's will begin lining up their rotations and making water deliveries beginning Monday. First rotation will be 18 days, but we will get through it in 12 days, most likely.

Inflow to New Melones to date is 160K acre feet which is 49% of normal. The State's forecast at the 80% reliability is 320K acre feet, April thru July, making total inflow about 480K. Tri Dam is thinking the number might be closer to 400K. A number over 450K closes the door on the use of OID's Conservation Account, but the upside is that account will be fully intact for next year if inflow is less than 450K.

If the number is 480K; OID would receive 260K. With good management, OID could possibly add to its Conservation Account to add protection to buffer a similarly dry year in 2015.

If the number is 400K; OID would receive 233K and would be able to draw upon its Conservation Account to meet any shortfalls. However, with the number and good management, OID could possibly add to its Conservation Account to again add protection to buffer a similarly dry year in 2015.

A question to consider in the coming months will be the providing of 10 day rotations or not come the end of June. We have budgeted for 2-10 days but the water cost is about 7-8,000 acre feet. As a water benefit, there is none. This frequency only serves those who farm sandy soils or those who have poorly compacted soils due to mismanagement and resultant poor soil permeability. That is about 10-15% of the district. Something to think about and discuss.

**ITEM NO. 11**  
**DISCUSSION ON BUSINESS ITEMS AS THEY APPEAR**  
**ON THE TRI-DAM BOARD AGENDA FOR THURSDAY, MARCH 20, 2014**

This item is placed here for the Board to discuss Tri-Dam agenda items.

**ITEM NO. 12**  
**COMMUNICATIONS**

**A. GENERAL MANAGERS REPORT**

**Safety Activities**

1. OID has gone 315 days without a lost time injury accident.

**Administration Activities**

1. Drought preparations continue.
2. After 3 days of pre-trial motions, OID received a Judgment in its favor on the Agee (ID 52) trial. Plaintiffs said they would appeal and have 60 days from the date the Judgment is entered to file that appeal. This was a 4-1/2 year suit.
3. Provided an educational tour for the United States Committee on Irrigation and Drainage western states conference on the 7<sup>th</sup>. Toured the SSJID Division 9 Project in the a.m. and OID's Rubicon TCC system and new north side reservoir in the p.m. Messrs. Thorburn and Jones provided insightful technical support on OID's Project to the tour participants.
4. Participated in the SOS FunRun on Saturday.
5. Met with Rubicon on the 12<sup>th</sup> regarding a water conservation proposal plan that could be used to find and investigate funding options.
6. Attended the NE Regional Farm Bureau Meeting on the 13<sup>th</sup>. An outstanding presentation by Bill Powers from Power Hydrodynamics. Everyone who is concerned about groundwater should attempt to see. A practical, real time presentation of what is out there as it relates to our local resources.
7. GM will speak to the House Resource Committee on the drought in Fresno next Wednesday.
8. Tri Dam GM interviews are being scheduled out for later this month.

**Contract and Special Project Activities**

1. Two-Mile Bar Tunnel (CEQA & Engineering) – A status was requested from the Corps. The Corps still indicates the FONSI is on scheduled to be issued by mid-March. An update was to be provided by the Corps on or before March 7, 2014, we are still waiting no response to our phone calls. The final design for the Two-Mile Bar Tunnel has been completed and once the project has been released to proceed, the contract documents will require some editing for bidding.
2. Beardsley Reservoir Recreational Improvements – The remaining work has been assembled in a Bid Package and sent out to the five (5) selected local contractors in and around the Sonora area. A Pre-Bid Meeting and site visit was conducted on March 13, 2014. The Bids are due on April 2, 2014 with an award scheduled for April 18, 2014. The Work is scheduled to start on or about April 29, 2014 and complete on May 22, 2014. The work will consist of the construction of a road/parking lot, cleanup of

debris piles, and boulder placing around the perimeter in the China Flat Day Use Area. Also included in the bid package will be the asphalt trail work to the vista overlooking the reservoir and boat ramp from the Beardsley Day Use Area. In addition, the remaining original contract work which consists of crack repair and slurry seal on the upper parking lot for the Boat Ramp will be completed. This work will begin also during the week of April 28, 2014. The original contract Work will be complete on or before May 16, 2014 in time for the Memorial Day weekend activities.

3. Willms Ranch Access Easement – Still no action occurred this period, Willms are waiting on court decisions before moving forward and stated they would advise us when a decision is forthcoming.
4. Office Relocation – No activity to report this period.
5. Request for Proposals - Risk Management Plan (RMP) Compliance Audit proposals were received from five (5) of the nine (9) firms the proposal was sent. The proposals are still being reviewed and a recommendation will be made at the second Board meeting in April. Also, preparing a RFP for the Uniform Service which will be sent out by April 1, 2014. Presently, there are six (6) vendors interested in providing a proposal.
6. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts are ongoing.

### **Construction Activities**

1. Conducting and performing employee evaluations.
2. C&M crews and equipment operators are currently working on routine maintenance tasks, JSF's generated by Water Dept. staff and general cleanup of this winter's construction projects.
3. Stanislaus County Environmental Resources Solid Waste Division conducted an inspection of OID's waste tire disposal storage and procedures. Upon completion of the inspection there were no reportable violations.
4. Assisting Water Ops./Engineering Dept. with various assigned tasks.
5. The vacant position of Warehouseman/Yardman was filled in house by Michael Evans.
6. Posted in house for one (1) vacant C&M Leadman position.
7. Assisted the GM and Water Ops. Manager with a tour of the NSRR and TCC System on Friday, March 7<sup>th</sup> as part of the USCID Conference.

### **Water Operations Activities**

#### **Engineering**

1. Land use Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land use conversion projects. Standard land use conversion letters going out on an as needed basis.
2. Continued to process Encroachment and Ag. Discharge Agreements for Board approval.
3. Engineering staff attended the Technical Advisory Committee (TAC) meeting on March 7<sup>th</sup>. The County has requested well construction and location information from each agency to assemble a central information database. Meetings have been scheduled twice a month to meet a 100 day deadline to provide an update to the BOS.
4. Continued to process Request for Work Approvals, plans and cost estimates as needed for construction and maintenance projects.

5. Participated in the Stan. Co. Drought Task Force conference call on March 3<sup>rd</sup>. The recent rains were welcomed, but not enough to make much of an impact. A follow-up meeting is scheduled for March 19<sup>th</sup>. The next meeting is scheduled for March 27<sup>th</sup>.
6. Attended the USCID conference in Sacramento, CA where the focus was groundwater. Attended and participated in a field tour along with the OID GM and Support Services Manager of SSJID's pressurized irrigation system followed by a tour of OID's North Side Regulating Reservoir and TCC system.
7. Started review of the Assistant Engineer applications.

### **Aq Water**

1. Continued to research and respond to miscellaneous irrigation and maintenance issues and inquiries.
2. Continued setup of the STORM water delivery tracking system, the IPADs and associated application software.
3. Continued SCADA integration work on new automated and remote monitoring sites.
4. Began review of the IT/SCADA Technician applications.
5. Interviews for a DSO/C&M Worker position are scheduled for March 17<sup>th</sup> and 18<sup>th</sup>.
6. Finished up winter water and storm water operations.
7. De-winterization was initiated on March 14<sup>th</sup>.
8. Water was brought into Knights Ferry on March 1<sup>st</sup>. Water will be brought into the OID system on March 15<sup>th</sup> to begin the first rotation of 2014 (second of the 2014 irrigation season) on March 17<sup>th</sup>. The first rotation will be an 18-day rotation, followed by a 16-day rotation that would start on or about April 4<sup>th</sup>.

### **Water Utilities**

1. Improvement District No. 41:
  - Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Improvement District No. 49 – Water Storage Tank:
  - Continued to monitor leaks on the water storage tank at Pumping Station No. 1. The tank remains in service and under observation.
  - The new water storage tank has been delivered to the contractor's yard. The WUD is working with the contractor to coordinate its installation.
3. Domestic Water Pumping Stations:
  - Staff continues to conduct weekly inspection, servicing and security checks on the pumping stations. There is nothing unusual or out of the ordinary to report.
4. Domestic Water Systems:
  - Monthly Coliform bacteria water quality samples were collected on Monday, March 3<sup>rd</sup>. No problems were detected.
5. Knights Ferry River Pumps:
  - River pumps were secured from use on Wednesday, March 4<sup>th</sup> when the KFWTP switched over to gravity water.
6. On-Call Activities:
  - Nothing to Report.
7. Improvement District No. 52:
  - Staff attended court proceedings.
8. Irrigation Pumping Stations:

- WUD staff has started routine inspection, servicing and security checks of the irrigation pumping stations. There is nothing unusual or out of the ordinary.
- Furtado Deep Well Pump – Staff is currently working with a contractor to install a new VFD equipped with the manufacture’s recommended voltage monitoring protection devices.
  - The original VFD was removed was removed from service on August 8, 2013.
  - The site is still operational by using MCP.
- Oakdale Deep Well Site Repairs:
  - Well rehabilitation work was completed on February 28<sup>th</sup>.
  - New pump was installed on March 6<sup>th</sup>.
- Weimer Deep well Pump – The site remains out of service until:
  - The new electrical service is installed and inspected.
  - The new discharge piping is fabricated and installed.

### **FINANCING Activities**

1. Review of 2014 Health Insurance renewal quotes with Finance Committee.
2. Prepared a bond rate covenant analysis and discussed it with the Finance Committee.
3. Continue to prepare for auditors field work the week of March 24<sup>th</sup>.
4. Re-organization of the Finance Department work stations, including CFO office.
5. Provide information for public records request information.
6. Prep for ID52 lawsuit.
7. Sent correspondence to ID29 for committee member nominations.
8. Sent correspondence to ID46 landowners regarding conducting their annual meeting to nominate and vote for committee members.
9. Sent correspondence to ID46 landowners regarding planning for infrastructure replacement.
10. Interviewed applicants for the Account Clerk position and made offer of employment.

### **B. COMMITTEE REPORTS**

#### Finance Committee Meeting, Wednesday, March 12, 2014

- Review of 2014 Budget
- Review of 2014 Health Insurance Renewal Quotes

### **C. DIRECTORS’ COMMENTS/SUGGESTIONS**

#### Director Clark

Director Clark had no comments

#### Director Alpers

Director Alpers stated that he would like to have in depth discussion about the improvement districts.

#### Director Doornenbal

Director Doornenbal had no comments.



Director Bairos

Director Bairos wished Water Operations Manager Eric Thorburn and Support Services Manager Jason Jones good luck and stated that he thought the District would be just fine this year.

Director Webb

Director Webb stated the he was looking forward to a good water season and with the experienced staff that the District has everything will run smoothly.

At the hour of 9:44 a.m. the meeting adjourned to Closed Session.

**ITEM NO. 13**  
**CLOSED SESSION**

1. Closed Session to discuss the following:

- A. Government Code §54957**  
Public Employee Performance Evaluation  
Title: General Manager

At the hour of 10:14 a.m. the meeting returned to open session.

Coming out of Closed Session Director Webb stated that there was no reportable action.

**OTHER ACTION**  
**ITEM NO. 14**

At the hour of 10:14 a.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, April 1, 2014 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, March 20, 2014 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA..

---

Steve Webb, President

Attest:

---

Steve Knell, P.E., Secretary