

## MINUTES

Oakdale, California  
December 7, 2004

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Frank B. Clark, President  
Steve Webb, Vice President  
Jack D. Alpers  
Louis Brichetto  
Tony Taro

Staff Present: Steve Knell, P.E., General Manager/Secretary  
Gary Jernigan, P.E., Support Services Manager  
Kathy Cook, Chief Financial Officer

### **ADDITION OR DELETION OF AGENDA ITEMS**

None.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

General Manager Steve Knell requested to move Item #19 in front of Item #18 so they could have a little more direction when discussing the Budget.

A motion was made by Director Brichetto, seconded by Director Webb and unanimously supported to move Item #19 in front of Item #18.

Director Brichetto requested that Item 2 be removed from the Consent Calendar for further discussion.

### **CONSENT ITEMS**

**ITEMS 1, 3, 4, 5, 6, 7, 8, 9, 10, 11**

#### **ITEM NO. 1**

#### **APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR MEETING OF NOVEMBER 16, 2004**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Minutes of the Regular Meeting of November 16, 2004.

#### **ITEM NO. 3**

#### **APPROVE CHIEF FINANCIAL OFFICER'S REPORT FOR THE MONTH ENDING OCTOBER 30, 2004**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve Chief Financial Officer's Report for the month ending October 30, 2004.

**ITEM NO. 4**  
**APPROVE ABANDONMENT OF A PORTION OF THE OAKDALE LATERAL**  
**(APN #010-047-030)**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Abandonment of a portion of the Oakdale Lateral APN #010-047-030.

**ITEM NO. 5**  
**APPROVE ENCROACHMENT AGREEMENT ON THE SOUTH LATERAL RIGHT-OF-WAY (APN**  
**#S 015-001-062/063)**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Encroachment Agreement on the South Lateral Right-of-Way APN #'s 015-001-062/063.

**ITEM NO. 6**  
**APPROVE QUITCLAIM DEED FOR THE MOOTZ LATERAL 60 FOOT RIGHT-OF-WAY (APN**  
**#014-049-002)**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Quitclaim Deed for the Mootz Lateral 60 Foot Right-of-Way APN #014-049-002.

**ITEM NO. 7**  
**APPROVE QUITCLAIM DEED FOR THE MOOTZ LATERAL 20 FOOT EASEMENT**  
**(APN #014-049-001)**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Quitclaim Deed for the Mootz Lateral 20 Foot Easement APN #014-049-001.

**ITEM NO. 8**  
**APPROVE AN ENCROACHMENT AGREEMENT FOR CAMPBELL LATERAL RIGHT-OF-WAY**  
**(APN 002-016-044)**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve an Encroachment Agreement for Campbell Lateral Right-of-Way APN 002-016-044.

**ITEM NO. 9**  
**APPROVE RENEWAL OF CALIFORNIA SPECIAL DISTRICTS ASSOCIATION'S 2005**  
**MEMBERSHIP DUES**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Renewal of California Special Districts Association's 2005 Membership Dues.

**ITEM NO. 10**  
**APPROVE RENEWAL OF ASSOCIATION OF CALIFORNIA WATER AGENCIES 2005**  
**MEMBERSHIP DUES**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Association of California Water Agencies 2005 Membership Dues.

**ITEM NO. 11**  
**APPROVE PURCHASE OF TWO FIREPROOF DOUBLE WALL OIL STORAGE TANKS FOR**  
**AUTO SHOP OIL ROOM**

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Purchase of two Fireproof Double Wall Oil Storage Tanks for Auto Shop Oil Room.

**ACTION ITEMS**  
**ITEMS 2, 12, 13, 14, 15, 16, 17, 18**

**ITEM NO. 2**  
**APPROVE OAKDALE IRRIGATION DISTRICT'S STATEMENT OF OBLIGATIONS**

Director Brichetto requested clarification on the San Joaquin River Group 2005 contribution. General Manager Steve Knell explained it is the cash-call that they do at the end of every year for the next year's budget. All seven member agencies of the SJRG will pay that same amount. The increase in the amount is due to expected litigation costs that have been budgeted for next year.

A motion was made by Director Alpers, Seconded by Director Brichetto and unanimously supported to approve Oakdale Irrigation District's Statement of Obligations.

**ITEM NO. 12**  
**REMOVAL OF INTEREST CHARGES FOR OUTSTANDING BILL ON RELOCATION OF**  
**PIPELINE ON 721 RIVER AVENUE, OAKDALE (AMORE)**

After discussion by the board, the Board denied the request and recommended the Amore's pursue their request through OID's claims process.

A motion was made by Director Alpers, seconded by Director Brichetto, and unanimously supported to deny request.

**ITEM NO. 13**  
**CLAIM SUBMITTED BY MR. DAVID COX FOR**  
**ALLEGED DAMAGE TO HAY CAUSED BY A LEAK ON THE FAXON PIPELINE**

No action taken, the Water Committee will meet with Mr. Cox at his property to go over his claim and see if it can be resolved and bring it back to the next board meeting.

**ITEM NO. 14**  
**HAZARD ASSESSMENT OF THE CAPE HORN TUNNEL BY CONDOR EARTH**  
**TECHNOLOGIES**

General Manager Steve Knell explained the assessment work that Condor did on the Cape Horn Tunnel.

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve payment.

**ITEM NO. 15**  
**AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR THE CONCRETE LINING OF THE CLARIBEL LATERAL**

To expedite the process and not delay construction during the short winter work season, it is requested that the Board authorize the General Manager to award the bid and execute said contract upon qualifying the low bidder.

A motion was made by Director Brichetto, seconded by Director Webb, and unanimously supported to approve Authorizing the General Manager to Execute a Contract for the Concrete Lining of the Claribel Lateral in the amount of \$697,000.

**ITEM NO. 16**  
**AWARD OF BID TO REPLACE OFFICE LIGHTING**

District staff requested bids from five electrical contractors and has obtained two quotes for the replacement of the existing light fixtures in the District Main office. Originally, the light fixtures were proposed for replacement because many of the covers are yellowed; however, in researching the extent of the issue the following has been discovered:

- Parts are no longer available for the existing light fixtures and several light covers have had to be hand manufactured by staff.
- Some of the existing light fixtures have been red tagged and cannot be used because during repair, the insulation on the wiring was found to be crumbling.
- Some light fixtures have scorched wiring and are no longer serviceable for use due to fire hazard.

A motion was made by Director Webb, seconded by Director Alpers and was voted as follows:

Ayes: Alpers, Clark, Taro, Webb  
Noes: Brichetto

**ITEM NO. 17**  
**REVIEW AND TAKE POSSIBLE ACTION ON THE ABANDONMENT OF 4 DEEP WELL PUMP SYSTEMS**

This item appeared on the Board's October 19, 2004 Board Agenda and was referred to the Water Committee for review. The Committee (Brichetto, Webb) met on November 15, 2004 and reviewed the request to abandon the wells.

The four (4) well sites are:

1. California Deep Well, California Ave. in Riverbank next to the California Elementary School.
2. Santa Fe Deep Well, Claus Rd. in Riverbank, across the street from the high school.
3. Liberini Deep Well, Liberini Rd. In Oakdale next to City of Oakdale's sewage treatment plant.
4. Van Norman Deep Well, east of the intersection of Hwy 108 and Langworth Rd. in Oakdale.

Staff has reviewed the above wells and recommends the Board abandon the wells listed and proceed with appropriate well destruction measures for the protection of the areas groundwater.

A motion was made by Director Webb, seconded by Director Alpers and was voted as follows:

Ayes: Alpers, Clark, Webb  
Noes: Brichetto, Taro

**ITEM NO. 18**  
**REVIEW AND TAKE POSSIBLE ACTION ON THE 2005 BUDGET**

General Manager Steve Knell stated that there are three issues pending approval of the budget that the Board needs to be aware of; the Claribel Concrete Lining Project came in at \$700K dollars, the South Main Canal Study's budget is at \$601K dollars and the Educational Revenue Augmentation Fund Shift (ERAF) loss to OID will be 2.2 million dollars over the next two years. The GM asked Kathy Cook to see what borrowing \$3.5 million dollars to cover those three expenses would cost – what it would cost to borrow \$3.5K for 10 years at 3.95% would be \$214K/year. The GM stated that for purposes of finalizing the budget we need some direction from the Board. Should we absorb these expenses out of reserves or is there interest in borrowing this amount over the next two years and see what the Tri Dam revenues do?

Director Brichetto requested an explanation on the increase in the Administration Budget. Chief Financial Officer Kathy Cook explained that the Water Resources Plan was an increase of almost \$1.4 million. The reallocation of sick leave and training was \$197K because our non-productive time is now charged to an overhead expense in Administration. We have had \$190K dollar increase on contractors, insurances, regulatory fees and the water rights fees. There was a \$40K dollar increase for employee benefits and \$30K in miscellaneous materials and supplies. That is why the Administration Budget increased. The majority of the increase was for the Water Resources Plan.

No action taken. The Board requested it be brought back to the next Board Meeting after further review.

**DISCUSSION ITEMS**  
**ITEM 19**

**ITEM NO. 19**  
**DISCUSSION ON FINANCING CONDOR EARTH TECHNOLOGIES LONG TERM IMPROVEMENT PROJECT FOR THE SOUTH MAIN CANAL**

General Manager Steve Knell stated that is was requested that this be put on the agenda for discussion to talk specifically about the importance of this work and the possibility of maybe borrowing money to do this work. As a quick overview; Condor has prepared a Scope of Work for \$601K to investigate the relocation of the South Main Canal below 2 Mile Bar. The other part of this project is to look at doing additional improvements upstream in areas that have the dry stack rock walls which are just overlaid with gunite. Those walls are showing creep failure, they are in the upper sections, above Two Mile Bar and some remedial measures need to be implemented in those sections to protect the canal.

Director Clark asked Ron Skaggs of Condor how long he thought his portion would take to do Tasks 1, 2 and 3. Mr. Skaggs stated it would take about 18 months due to a large amount of exploration to be done. Director Clark asked if they went to bid in 2006 could they start work in 2007. Mr. Skaggs stated you couldn't go out to bid in 2006 because at that point you would have to begin the permitting phase of the project. Condor does not believe that the tunnel rerouting can be done without going through the CEQA process, which could possibly take a year, and then you have to prepare the final plans and specs and then go out to bid. It will take five or six year before the construction can begin.

Director Clark asked if there was any reason why the work above two mile bar couldn't be done earlier, since he would hate to wait six years to eliminate some of these hazards if they could be eliminated sooner.

Mr. Skaggs stated that he thought they could be split up, if they were not changing the alignments or the land uses and to the best of his knowledge they're not proposing to change that. I think there would not be any reason why they couldn't start on the improvements upstream of two mile bar sooner. Having said that, I don't think that the risk above two mile necessarily warrants starting any sooner than the tunnel work.

Mr. Skaggs stated a few items that might help in the Board's decision process that he had not given them so far. I gave some preliminary cash flow numbers to Steve Knell this morning as to if and when you were to do all or a portion of the work when the invoices would be due and payable. I can provide that information and we have also not tried to separate out the bypass work from the other work above two mile bar and if you think that would be helpful, I could do that as well. Mr. Skaggs stated that the Board should not act whether you have the cash flow or not on this proposal until you are comfortable with the concept of the preferred alternative that we are suggesting.

The Board requested that this item be put on the next agenda as an action item. Condor is to supply the Board with further information for them to review before the next meeting.

### **PUBLIC COMMENT**

Tom Gookin asked what size outlet was coming from Wills Pond? Mr. Jernigan stated that he would get together with Mr. Gookin after the meeting to go over his question.

### **ITEM NO. 21 COMMUNICATIONS**

#### **A. GENERAL MANAGER'S REPORT**

##### **Irrigation Off-Season Activities**

1. Oakdale's CIMIS Station is on-line and accessible through DWR's Web page at [www.cimis.water.ca.gov](http://www.cimis.water.ca.gov)

##### **Safety Activities**

1. OID will be hosting a Work Area and Traffic control safety class on 12/03/04. This is required traffic flagging training per Cal-OSHA standards. This will be the first "certification" class in the history of the District.
2. The District RMP (Risk Management Plan) for Magnacide is still in review at Stanislaus County Dept. of Environmental Services. Stanislaus County has approximately 16 more months to review the document.
3. Work is continuing on the new safety inspection checklists and procedures as well as the District Emergency Action Plan.
4. To date the District has worked 194 days accident free with only one reportable lost time injury.

##### **Administration/Accounting Activities**

1. Congratulation to Kevin and Jennifer King, proud first time parents to Aubrey Mason King, born December 2<sup>nd</sup>, weighing 7 lbs. 8 oz. and being 20 inches in length. Jennifer did all the work but was appropriately supervised by Kevin!
2. Strategic Training Plan activities underway with Robert Taylor. An "all-hands" meeting is scheduled for December 15<sup>th</sup> to explain to employees.
3. Retirement Plan meeting with all bargaining groups held November 17<sup>th</sup>.
4. Integrated Resource Management Plan meeting attended by Kevin King. Plan development is for the Stanislaus River and being done by the BOR.

5. Temperature Measurement Program for SJ River approved by CalFed.
6. ACWA Conference attended in Palm Springs.

### **Water Operations Activities**

1. Work on CH2MHill data request.
2. Scope of Work inspections with Engineering Dept.
3. Campbell Rehab Landowner Notifications.
4. North Main/Frymire water coordination with SSJID and OID C/M.
5. Pre-emergent weed control start up.
6. Continue patrolling District facilities – new encroachments and dairy waste.
7. Working on 14 Land Reclassifications for John Brichetto.

### **C&M Operations Activities**

1. Work continued on the Campbell Lateral Rehabilitation with Bank rebuild, gunite preparation and demolition and new structure installation
2. Forming of the Corn Box on the Fairbanks Lateral continued CTB#2 water tested with evaporation only observed, box drained, dried and mastic compound application begin.
3. Cape Horn Tunnel discharge canal into Rodden Lake being cleaned for Inspection on December 1, 2004.
4. Kearney Drop repaired on the Kearney Lateral
5. Survey completed and/or project staked for the following:
  - Mootz Lateral (Frobose/Miller Property)
  - Glines Pipeline relocation
  - East Thalhien
  - Williams Pipeline Replacement
6. Clavey Booster Pump Submittals approved and returned to Contractor, work to commence the week of December 6<sup>th</sup>.
7. Claribel Lining bidding cycle in process with bids due for on December 3<sup>rd</sup>.

### **Engineering Activities**

1. Project management on winter design/construction projects
2. Continued revision of internal departmental processes
3. Preparation of maps and field materials for December 6, 2004 meeting with CH2MHill
4. Continued revision of District Standard Specifications and Drawings

### **Water Utility Activities**

1. Routine maintenance continues.

## **B. COMMITTEE REPORTS**

Director Alpers reported that the Personnel Committee met on November 10, 2004 to discuss the Supervisory Exempt employment contract. Steve Knell will be conveying the Committee's comments to this bargaining group.

Director Brichetto reported that the Water Committee met on November 15, 2004, to discuss the abandonment of the four deep wells. They presented their recommendations to the Board on December 7, 2004.

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Alpers:

Director Alpers congratulated the workforce for their no loss time injury days accumulated. The Domestic Water Committee is still meeting on an almost weekly basis with all the improvement districts.

Director Webb:

None.

Director Clark:

None.

Director Brichetto:

Director Brichetto would like to see Bill Kull give a presentation on where annexation is, possibly at the next meeting.

Director Taro:

Director Taro asked if it was possible for a Director to ride along on the tours being done with CH2M Hill. General Manager Steve Knell stated that the Directors will have an opportunity to discuss issues at the workshop scheduled with CH2M Hill on the 14<sup>th</sup> of December.

At the hour of 11:30 A.M. a motion was made by Director Alpers, seconded by Director Webb and unanimously supported to adjourn to the next **regular Board of Directors' Meeting** to be held on **Tuesday, December 21, 2004 at 9:00 A.M.** at the Oakdale Irrigation District Office, 1205 East F Street, Oakdale, CA 95361.

The next regular Joint Board Meeting for the Tri-Dam Project is scheduled for **Thursday, December 16, 2004** at 9:00 A.M. at the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA 95361.

Attest:

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Steve Knell, P.E.  
General Manager/Secretary