

MINUTES

Oakdale, California
March 17, 2009

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Jack D. Alpers, President
Al Bairos, Jr., Vice President
Frank Clark
Steve Webb
Tony Taro

Staff Present: Steve Knell, General Manager/Secretary
Gary Jernigan, Contract/Special Projects Manager
Kevin King, Water Operations Manager
John Davids, District Engineer
Jason Jones, Support Services Manager
Kathy Cook, Chief Financial Officer

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of Agenda Items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

AWARDS PRESENTATION ITEM NO. 1

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

The award was presented to Kathy Cook, CFO, John Walsh, Principal Account Clerk, Carol Arnold, Payroll Clerk, Kristy Bissell, Account Clerk, Carla Lillie, Receptionist Clerk, and Lori Fitzwater-Presley, Administrative Assistant.

At the hour of 9:02 a.m. the Board welcomed public comment.

PUBLIC COMMENT
ITEM NO. 2

There being no Public Comment; Public Comment closed at 9:02 a.m. and the Board Meeting continued.

Director Bairos requested that Item Nos. 4 and 14 be pulled from the Consent Calendar; and Director Webb requested that Item No. 8 be pulled from the Consent Calendar.

CONSENT ITEMS
ITEM NOS. 3, 5, 6, 7, 9, 10, 12, 13, 15, 16

ITEM NO. 3
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF MARCH 3, 2009
AND RESOLUTION NOS. 2009-13, 2009-14, AND 2009-15

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of March 3, 2009 and Resolution Nos. 2009-13, 2009-14, and 2009-15.

ITEM NO. 5
APPROVE THE IMPROVEMENT DISTRICT
STATEMENT OF OBLIGATIONS

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Improvement District Statement of Obligations.

ITEM NO. 6
APPROVE THE TREASURER AND
CHIEF FINANCIAL OFFICER'S REPORT
FOR THE MONTH ENDING FEBRUARY 28, 2009

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the month ending February 28, 2009.

ITEM NO. 7
APPROVE ASSIGNMENT
OF CAPITAL WORK ORDER NUMBERS

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the following Capital Work Order Numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
Sweet Lateral	Replace and upgrade 20" gates with a Fresno 20-10C slide gate	\$7,300	0919

Mootz Lateral

Upgrade and rehabilitate 825' of
canal bank and Install 825' of barbed wire fence

\$88,000

0920

ITEM NO. 9
APPROVE PROFESSIONAL SERVICES
AGREEMENTS WITH VARIOUS CONSULTANTS/ENGINEERS
(ASTONE AND KLEINFELDER WEST, INC.)

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Professional Services Agreements with ASTONE and Kleinfelder West, Inc.

ITEM NO. 10
APPROVE PURCHASE OF NEW RIDGED
1822 PIPE THREADER FROM FRESNO
OXYGEN/BARNES WELDING SUPPLY

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the purchase of a new ridged 1822 pipe threader from Fresno Oxygen/Barnes Welding Supply.

ITEM NO. 11
APPROVE PURCHASE OF NEW SCOTCHMAN
MODEL 5014-TM METAL WORKER FROM
RAYCO INDUSTRIAL MACHINERY & WELDING EQUIPMENT

A motion as made by Director Webb, seconded by Director Clark, and unanimously supported to approve the purchase of a new Scotchman model 5014-TM metal worker from Rayco Industrial Machinery & Welding Equipment.

ITEM NO. 12
APPROVE PURCHASE OF NEW 36 TON
HYDRAULIC PRESS FROM RAYCO INDUSTRIAL
MACHINERY & WELDING EQUIPMENT

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the purchase of a new 36 ton hydraulic press from Rayco Industrial Machinery & Welding Equipment.

ITEM NO. 13
APPROVE CHANGE ORDER NO. 02 TO
CONSTRUCTION CONTRACT WITH SIERRA
MOUNTAIN CONSTRUCTION, INC., FOR THE
RIVERBANK/SOUTH LATERAL REHABILITATION PROJECT

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the Change Order No. 02 to the Construction Contract with Sierra Mountain Construction, Inc., for the Riverbank/South Lateral Rehabilitation Project.

ITEM NO. 15
APPROVE MODIFICATION TO
PRESCRIPTION SAFETY EYEGLASS PROGRAM

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the modification to prescription safety eyeglass program.

ITEM NO. 16
APPROVE REJECTION OF
CLAIMS FOR DAMAGES FILED BY
IMPROVEMENT DISTRICT NO. 52 LANDOWNERS

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the rejection of claims for damages filed by Improvement District No. 52 landowners.

ACTION CALENDAR
ITEMS NOS. 4, 8, 14, 17, 18, 18, 19, 20, 21, 22, 23

ITEM NO. 4
APPROVE THE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

Director Bairos asked why the District is renting an excavator. Jason Jones, Support Services Manager stated that the District owns one mini excavator and the District's needs warrant four during the construction season. Director Bairos asked if we had placed the purchase of a mini excavator on the budget. Jason Jones stated that there was one on the budget this year which was denied, and they will place this item on the budget again next year. Director Clark requested that the hours of use be indicated on next year's budget for the excavator.

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 8
APPROVE GENERAL SERVICES
AGREEMENTS WITH VARIOUS VENDORS AND CONTRACTORS
(APPLEGATE TEEPLES DRILLING CO., INC., RAMONT'S
TOW SERVICES, EVERGREEN ENVIRONMENTAL
SERVICES, AND AMERICAN CRANE RENTAL

Director Webb asked if the towing services in Oakdale were being used. Gary Jernigan, Contracts & Special Projects Manager stated that we have three tow services that the District uses and believed that some of them were Oakdale business. Gary Jernigan stated that several tow services cannot meet our public agency insurance requirements.

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve the General Services Agreements with various vendors and

contractors (Applegate Teeples Drilling Co., Inc., Ramont's Tow Services, Evergreen Environmental Services, and American Crane Rental).

ITEM NO. 14
APPROVE CHANGE ORDER NO. 01 TO CONSTRUCTION
AGREEMENT 2008-CA-013 WITH TEICHERT CONSTRUCTION
FOR FAIRBANKS/COMETA LATERAL REHABILITATION PROJECT

Director Bairos asked why this change order for additional fencing is not going to the vendor that the District has a General Services Agreement (GSA) with. Gary Jernigan, Contract & Special Projects Manager, stated that this is part of a lump sum contract and that this additional fencing was not discovered until they started the fencing portion of the project. Gary Jernigan further stated that going with Teichert was cheaper than going with the GSA contractor.

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the Change Order No. 01 to Construction Agreement 2008-CA-013 with Teichert Construction for Fairbanks/Cometa lateral Rehabilitation Project.

ITEM NO. 17
REVIEW AND TAKE POSSIBLE ACTION ON
ASSISTING THE CITY OF OAKDALE WITH
PROGRAMS/PROJECTS THAT PROVIDE
BENEFIT TO OAKDALE IRRIGATION DISTRICT

The City of Oakdale met with the Board's Planning and Public Relations Committee regarding the OID's participation in City programs and projects that benefit both agencies. This greater partnership effort is driven by the recent economic crisis affecting California and the nation as a whole. Without a greater partnership role from OID, at least in the near term, it is likely that the programs being considered here will be cut or substantially reduced to the detriment of our community.

As reviewed by the Planning and Public Relations Committee, the programs being considered are compatible to OID interests as they relate to;

- Water Safety and Education;
- Public Safety Programs (related to confined space rescue, water rescue and hazardous material response and training.)

Water Safety and Education

OID offers no formal advancement or promotion of water safety in its business operation. Despite having an extensive canal system of some 300 miles throughout our community, countless private ponds and three large recreational lakes for public use (not counting Woodward Reservoir, an SSJID facility in OID's service area or New Melones Reservoir) OID has no formal education program to advance water safety. As the largest water purveyor in the area, the Water Safety Partnership Program submitted by the City would be a very compatible and beneficial program to fill a void in OID's current educational outreach programs.

Public Safety Programs

OID has historically funded and been an active partner in efforts to support public safety within our community. One reason is; OID has designated the City as their Confined Space Responder. These City services are essential to our own employee's safety. A second reason, the OID has a significant amount of hazardous materials on-site. Should a spill occur, response is critical and having well trained and competent responders reduce the risk of injury to OID employees and neighboring residents.

While it is unlikely these Public Safety Programs will not be cut, because they are required by law, they will be substantially underfunded if a partnership is not established. Underfunded programs generally means slower response times during periods of greatest need. A slower response time means greater risk of injury and death to both our community's citizens and OID employees.

Steve Hallum, City Manager, Mayor Farrell Jackson, Mike Botto, Fire Chief, City of Oakdale Fire Department, and Cheryl Bolin, Director of Parks & Recreation, were all present at the meeting and discussed their partnership requests.

Rob Hoyer, Fire Chief with the Oakdale Rural Fire District will present their partnership requests at the April 21, 2009 Board Meeting.

There were also several members of the public present who discussed the sponsorship request. Those members were: Ken Krause, Mary Ann Bunker, and Brian Kemper.

A motion was made by Director Clark and seconded by Director Alpers to assist the City of Oakdale with Programs/Projects in the total amount of \$124,419.00, to be determined on an annual basis and was voted as follows:

Ayes:	Directors Webb, Clark, Alpers
Noes:	Director Bairos
No Vote:	Director Taro

ITEM NO. 18
REVIEW AND TAKE POSSIBLE ACTION
TO APPROVAL RENEWAL OF
2009/2010 HEALTH INSURANCE COVERAGE

The District's health insurance coverage is scheduled to renew May 1, 2009. As a reminder of the changes beginning this year; employees will be offered a no premiums plan (Core Plan) and two other plans that, if they so choose, can *buy-up* to. Buying-up would entail paying contributions towards their monthly premium. Under the terms of the contract, the base rate for health insurance, vision, and dental was set at that which the district expended in 2008.

The Finance Committee met with staff and TSM Insurance Broker representatives twice to review the District's Health Insurance renewal quotes and plan options. Out of the six California insurance companies three provided quotes, Aetna, Blue Shield, and Kaiser. Out of these three companies, Aetna provided the most economical quotes. TSM provided and

recommended to the Finance Committee and Staff three plans offered by Aetna:

- HSA 1500 (PPO plan) – no employee premium contribution required (Core Plan)
- PPO 500/80/60 plan – employee premium contribution required
- HMO 10 plan – employee premium contribution required

Under the buy-up provisions, the following formulas will apply to those not selecting the Core Plan;

- Employee only: Employee to pay the first \$25 over the monthly premium level. If the monthly premium increase exceeds the first \$25; than the District to share 50% of the monthly premium increases over \$25.
- Employee + 1: Employee to pay the first \$50 over the monthly premium level. If the monthly premium increase exceeds the first \$50; than the District to share 50% of the monthly premium increases over \$50.
- Employee + 2 or more: Employee to pay the first \$75 over the monthly premium level. If the monthly premium increase exceeds the first \$75; then the District to share 50% of the monthly premium increases over \$75.

The attached summary gives a brief description of each of these plan's benefits. In addition, attached are copies of detailed plan design and benefit summaries. District employees will have the option to choose a health insurance plan that best fits their family's health needs.

The Finance Committee and Staff's recommendation is as follows:

1. To increase the 2008 premium levels by 3% in order to provide the HSA 1500 plan at no cost to the employee.

	<u>2008 premium levels</u>	<u>2009 recommended premium levels</u>
Employee only	\$340.26	\$351.77
Employee + 1	717.95	742.24
Employee + 2 or more	1,027.58	1,062.35

2. To renew with Aetna Insurance Company.
3. To provide employees the ability to opt-out of the District group health insurance (upon proof of other health insurance coverage) with compensation at the "employee only" premium level.
4. The District to absorb the increases in dental and vision insurance premiums expected January 2010 until renewal of health insurance in May 2010. At which time those costs would be added to the employees benefit costs, if any.

Patrick Thistle, Business Representative with the Operating Engineering Local Union No. 3 was present and asked that the Board of Directors wait two weeks before taking action on the renewal of the 2009/2010 health insurance coverage.

General Manager Steve Knell stated that time is of the essence because the insurance renewal has to be completed by May 1, 2009.

A motion was made by Director Clark, seconded by Director Alpers, and unanimously supported to:

1. To increase the 2008 premium levels by 3% in order to provide the HSA 1500 plan at no cost to the employee.

	<u>2008 premium levels</u>	<u>2009 recommended premium levels</u>
Employee only	\$340.26	\$351.77
Employee + 1	717.95	742.24
Employee + 2 or more	1,027.58	1,062.35

2. To renew with Aetna Insurance Company.
3. To provide employees the ability to opt-out of the District group health insurance (upon proof of other health insurance coverage) with compensation at the "employee only" premium level.
4. The District to absorb the increases in dental and vision insurance premiums expected January 2010 until renewal of health insurance in May 2010. At which time those costs would be added to the employees benefit costs, if any.

ITEM NO. 19
REVIEW AND TAKE POSSIBLE ACTION
THE START OF THE 2009 WATER SEASON

The start of the irrigation season is predicated on three criteria:

1. Water Availability
 - a. The results from the March 1st snow survey are available; however the subsequent Bureau forecast is not available yet. Staff believes that based on the snow survey and projected run off that the drought concerns have relaxed slightly. However, the District will likely have a reduced supply and need to implement some water conservation efforts similar to those implemented in 2008.
2. Soil Moisture/Crop Demand
 - a. The late February precipitation was significant enough to bring soil moisture content within the District to field capacity. However, temperatures and evapotranspiration have increased in the last week and precipitation has stalled. Typically the District begins the irrigation season any time after March 1 when forecasts indicate a dry pattern and soil moisture content drops

below one inch per foot of soil. Staff has been monitoring soil moisture and we anticipate reaching the threshold around March 24, 2009. With no precipitation forecasted within the next two weeks, Staff believes that the irrigation season would need to start before the first Board meeting in April.

3. System Readiness.

- a. Tri-Dam has lifted the diversion restriction previously in place due to activities surrounding the Tulloch Project.
- b. Capital Improvement Projects are 95% complete and will be capable of delivering water by March 20, 2009.

Based on the information presented above Staff recommends that the Board allow Management to determine the start of the 2009 irrigation season dependent upon rainfall between now and March 23, 2009. Water deliveries will not be made available prior to March 24, 2009 in any circumstance. However, Management may stall the start of water deliveries if moderate to significant precipitation occurs in the mean time.

A motion was made by Director Bairos, seconded by Director Alpers, and unanimously supported to allow Management to determine the start of the 2009 irrigation season dependent upon rainfall between now and March 23, 2009.

ITEM NO. 20
REVIEW AND TAKE POSSIBLE ACTION TO
ADOPT A RESOLUTION FOR FUNDS TRANSFER
AUTHORIZATION WITH UNION BANK OF CALIFORNIA

The attached Resolution for Funds Transfer Authorization is being submitted for Board approval. The approval of said resolution authorizes the District's Chief Financial Officer and General Manager to facilitate transfers of funds from bond proceeds for costs associated with the District's Water Facility's Projects.

The District's bond proceeds are invested, by Union Bank, in Fidelity Institutional Money Market Funds – Government Portfolio and LAIF – Union Bank.

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to adopt a Resolution for Funds Transfer Authorization with Union Bank of California.

ITEM NO. 21
REVIEW AND TAKE POSSIBLE ACTION
ON BOARD ATTENDANCE AT ACWA SPRING CONFERENCE

The ACWA Conference is scheduled for May 19-22, 2009 in Sacramento.

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve Board and staff attendance at ACWA Spring Conference in Sacramento, CA for May 19-22, 2009.

ITEM NO. 22
REVIEW AND TAKE POSSIBLE ACTION
ON ACWA – NATIONAL GEOGRAPHIC PARTNERSHIP
TO LAUNCH CONSUMER MAGAZINE "WATER FOR
TOMORROW – CALIFORNIA'S WATER, OUR
RESPONSIBILITY" ORDER COMMITMENT

ACWA sent a letter to its members requesting a commitment for their participation with ACWA and National Geographic to launch a consumer magazine entitled "*Water for Tomorrow – California's Water, Our Responsibility.*" The attached material outlines the commitment required.

This agenda item was provided to the Board for discussion and direction to staff.

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported not to participate with the ACWA and National Geographic consumer magazine.

ITEM NO. 23
REVIEW AND TAKE POSSIBLE ACTION
ON AVAILABILITY OF ADDITIONAL
WATER FOR OUT-OF-DISTRICT LANDS

The District has received two requests for Land Reclassifications wherein the landowners wish to bring land within the District back on to the District's water assessment role. In both cases the landowners desire to pay for water for properties within the District's service area yet take delivery of that water onto lands outside of the District boundaries. The landowners propose that they would reclassify like acreage within the District for like acreage outside of the District.

The Water Code does not support such exchanges and OID has no policy to address requests not supported by law. However District Staff is crafting policy to address agricultural development along the fringe of the District's boundaries. The District fully recognizes that fringe parcels are developing and utilizing piped irrigation systems which take District water to properties outside of the District and efforts need to be made to discourage this practice. If the District does not limit this theft of water, water supply reliability to the rightful recipients is jeopardized.

For the 2009 irrigation season, Staff can support making water available for these two landowners by way of an Out of District Service Agreement. The details of each potential agreement are listed below:

1. John Brichetto – APN 006-091-002, APN 006-091-003, and APN 006-091-004.
 - a. The total acreage to be irrigated outside of the District boundaries is 37.8 acres.
 - b. Parcel would be assessed the per acre out of District rate for the 2009 irrigation season.

2. Steve Kistler – APN 002-001-054.
 - a. The total acreage to be irrigated outside of District boundaries is 48.76 acres.
 - b. Parcel would be assessed the per acre out of District rate for the 2009 irrigation season.

Staff can be supportive of making these agreements available only for the 2009 irrigation season. Doing so will allow time for the District Staff to develop a comprehensive policy to address fringe agricultural development. Certainly, the District has no obligation to serve properties outside of the District Service Area and the landowners developing these agricultural endeavors have done so with the risk of not having a water supply to service them.

General Manager Steve Knell stated that Joe DaSilva should be added to this Board Agenda Report. The total acreage to be irrigated outside of District boundaries is 17.78 acres (APN: 270-350-009)

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to make water available to John Brichetto, Steve Kistler, and Joe DaSilva for one year upon execution of an Out-of-District Agreement.

**DISCUSSION
ITEM NO. 24, 25**

**ITEM NO. 24
PRESENTATION BY ANDY
SELLS, CFO, ACWA/JPIA**

Andy Sells, CFO of ACWA/JPIA will give a PowerPoint presentation on the various programs offered by ACWA/JPIA.

Andy Sells was present and gave a PowerPoint presentation.

**ITEM NO. 25
DISCUSSION ON BUSINESS MATTERS AS
THEY APPEAR ON THE TRI-DAM BOARD AGENDA
FOR THURSDAY, MARCH 19, 2009**

This item is placed here for the Board to discuss Tri-Dam agenda items.

Director Clark stated that a Construction Manager was hired for the installation of the new generator who put in a bid for \$96,000 for the project and he is now 90% finished. He has submitted a change order for \$100,000. Director Clark has asked General Manger Steve Felte of Tri-Dam to bring the other bids on the project to the Tri-Dam Meeting. This item needs to be discussed on Thursday.

Director Webb asked if everyone knew that the OID Board of Directors needed to leave the Tri-Dam Meeting by 11:00 on Thursday to attend the Chamber of Commerce Ag Luncheon.

ITEM NO. 26 **COMMUNICATIONS**

A. GENERAL MANAGERS REPORT

Safety Activities

1. 78 days without a lost time injury accident.
2. Fire extinguisher training held on March 6th

Administration Activities

1. The Gregg Case has been settled through ACWA.
2. Mitch Gagos ditch (West Oakdale No.1 Pipeline) has been filled in.
3. Mr. Goad has met all terms of our settlement agreement.
4. Working with Labor Counsel Jenness on PR&R changes.
5. Attended the SJ Farm Bureau Regional meeting March 5th.
6. Health Insurance meetings with TSM and employee bargaining groups
7. Auto Shop Chief interviews of candidates. Seven interviews.
8. Johnny Carrizales retirement held March 13th.
9. The Chamber of Commerce Ag Luncheon to be held Thursday, March 19th.
10. Providing Ag/Water overview talk to Chamber's Leadership Program
11. Crossed the "critically dry" index to the "dry" index. Still looking like a VAMP relaxation year. OID to sell all water to Bureau as Difference Water.
12. SJRG has fish for acoustic tagging this year.
13. Will be looking at a bubble curtain at the HORB instead of an operational gate barrier.
14. Stripped Bass legislation introduced to remove fishing restrictions on this non-native, salmon and smelt predator fish.
15. Letters sent by DWR to all water right entitlement holders in California reminding them of their responsibilities especially during this drought period and how water and in what priority of rights water can be taken is needed.

Contract and Special Project Activities

1. Cape Horn Tunnel – The California Tiger Salamander (CTS) Monitoring Program has been completed with the final report submitted to the USFWS. There were no CTS found or observed during the construction phase of the rehab project and no violations of the ESA. The contract with Bumgardner Biological Services is closed now with the final invoice submitted. The final contract price is \$6,400 with a savings of \$75,200.
2. Little John Creek Dam Project – Final work to be completed by Sierra Controls for the SCADA system and PG&E for the power installation. PG&E had originally scheduled the work for February 23rd however, their construction department indicates the site is too wet. Once the power has been installed, Sierra Controls will finish the SCADA installation.
3. Riverbank/South Main - Sierra Mountain completed all of the contract work and Punch List on February 23rd, 2009. Contract Close-out is in progress now.
4. Fairbanks/Cometa Control Structure Rehabilitation – Teichert Construction completed the Punch List items on Friday, February 27th, 2009. Contract Close-out is in progress now.

5. Fairbanks/SSJID Main – Preston Pipeline completed all of the work necessary for the Water Season. Some Hand Rail modifications are required and will be completed on March 17th, 2009. Also, some final grading cannot be completed until the site dries out.
6. South Main Canal and Tunnel Projects (CEQA) – The CH2M HILL CEQA team conducted the initial site investigation on February 12, 2009 followed up with a Biological Site Investigation on February 19, 2009. The initial Cultural Investigation was conducted on March 3, 2009. The investigations focused on the Upstream Portion of the project which consists of Canal between Goodwin Dam and 2-Mile and the South Main between Tunnel 7 and Wilms Siphon. The initial report is being drafted now.
7. South Main Canal and Tunnel Projects (Engineering) – Condor conducted a detail evaluation of the South Main from Goodwin Dam to 2-Mile Bar to assess the extent of the engineering required to complete the design. Provost & Pritchard conducted a site investigation of the two (2) flumes located on the South Main between Tunnel #8 and the Wilms Siphon.
8. Lessons Learned meetings in progress with Provost & Pritchard and Giuliani & Kull on the engineering and construction management of the recent projects.
9. Contract Administration activities on issued contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.
10. Project coordination with Engineering Consultants.
11. Program Execution Plan for Next Three Years of Projects
12. Construction Management and Contracts Administration manuals being developed.

Construction & Maintenance Activities

1. Review of Job Set Up Forms
2. Review of Request For Work Approvals
3. On-going review for potential dirt sites
4. Various Landowner meetings
5. Assisting Engineering Department on upcoming Capital Projects.
6. Conducted interviews for the Auto Shop Supervisor.
7. Brady Pipeline Replacement- New control structure has been constructed, all PVC pipe been installed including connection points. Installation of C-10 gates, handrail, ladder, and expanded metal cover are scheduled for Monday, March 16th. Anticipated completion date of March 17th.
8. Lesinini Head gate Replacement- Removal of the existing gate is complete. Placement of the new concrete wall attaching to the existing structure has been completed. Installation of the new gate is scheduled for Monday, March 16th. Anticipated completion of construction below high water mark of Rodden Lake is Tuesday, March 17th.
9. Preliminary numbers indicate that all Capital in-house construction projects for the 2008/2009 Construction Season are under budget. Final numbers should be available for a Board Meeting in May.

Engineering Activities

1. Ongoing Suspense Forms.
2. Board Agenda Report preparation.
3. Ongoing Encroachment Agreement preparation.
4. Working with various Irrigation Design Companies on new turnout designs and construction inspection for this winters installations.

5. Engineering Department Staff assisting Mr. Jernigan with construction inspection activities on this winters contracted projects, all of which are nearing or have reached substantial completion.
6. 30% design submittals for 2009/2010 Capital Projects have been received and are being reviewed internally.
7. Received the DRAFT Design Criteria Report and 30% Design Drawings from P&P last week. Design Criteria Report and 30% Design Drawings have been reviewed by GM, Water Operations, Engineering and Construction and review comments have been supplied to P&P. Continued coordination with Regulatory Agencies as it pertains to securing the permits necessary for construction by August of 2009. Meeting set for Friday, March 20, 2009 in Sacramento to discuss status and next steps.
8. Conde's CEQA resolution was approved at the 2/17/09 Board meeting and the necessary CEQA documentation has been supplied to the Conde's Engineer (G&K) and recorded at the County. Following the 30 day CEQA comment period, the Annexation will be heard before LAFCO at their meeting scheduled for June.
9. Preparing various cost estimates and subsequent Requests for Work Order Approval.
10. Working on Goad Construction Issues with Jason Jones, Support Services Manager and G&K as it pertains to recording the Lot Line Adjustment. Settlement check delivered to Mike Ijams for his distribution on 2/10/09. Waiting for Mr. Goad's signature on the lot line adjustment and onsite meeting to discuss construction.
11. Met with the Water Committee on 3/3/09 to discuss the DRAFT Land Acquisition Policy and the outstanding issues on the Langworth Pipeline. The DRAFT Land Acquisition Policy has been revised and letters have been sent to the Bordona's, McCallister's, McClain's and the Camelio's concerning OID's suggested course of action.
12. DRAFT Purchase Agreement for new deep well site (Furtado) completed and submitted to Water Operations for review.
13. Met with Bill Smith and Tom Gookin concerning new irrigation delivery options on Smith Parcel. Currently reviewing options with GM.

Water Operations Activities

1. Monitoring statewide water supply conditions.
2. Reviewed 205 applications for vacant DSO position, approximately 95 were selected to take the written exam.
3. Assisting Engineering with 2009 Capital Project design considerations
4. Various Landowner meetings being conducted
5. Water Utilities – Recently completed bi-annual exercising and flushing of street valves and fire hydrants.
 1. ID 22 – Nothing to Report
 2. ID 41 – Nothing to Report
 3. ID 42 – Nothing to Report
 4. ID 45 & 49 – Nothing to Report
 5. ID 46 – Repairs have been completed on the street damage resulting from Water Main failure on Feb. 12th near Dillwood & White Oak Drives.
 6. ID 51 – Nothing to Report
 7. ID 52 – Well site abandonment tabled pending possible litigation
 8. RWS – Annual Water Report completed and submitted to the Department of Public Health
6. Attended Almond Board Environmental Stewardship Tour on March 5, 2009

7. Participated in Oakdale Home & Garden Show on March 14, 2009 to promote water conservation measures.

Finance and Accounting Activities

1. Continue to work on annual audit and provide information to audits for year ended December 31, 2008.
2. Working with General Manager and Julia Jennes to finalize the revised PR&Rs.
3. Working with TSM on insurance quotes and plan options. Along with the General Manager, met with Personnel Committee on March 4. Along with the General Manager, met with employee bargaining groups to review plan options on March 10.
4. Beginning to prepare final Capital Project costs on work orders closed in December, January, and February.
5. Preparing hardware requirements for budgeted network server to support new accounting software and GIS software.
6. Rural water billing notices sent with March billing: 87-late payment notices, 6-15 day shut-off notices, and 5-\$100 deposit requirement notices for customer delinquent more than 2 times in a 12 month period.
7. Meeting with Union Bank (Bond trustees) on March 20th to review bond proceeds disbursement requirements/processes.
8. Catching up on GL account reconciliations for January and February.
9. The accounting department will be short-staffed due to a medical leave during the period March 18-31.
10. Routine accounting functions (AP, AR, PR, billing, etc.)

B. COMMITTEE REPORTS

Water/Engineering Committee Meeting, March 3, 2009

- Langworth Pipeline Encroachments
- Draft Land Acquisition Policy
- Incentives for Land Conversion

Director Bairos stated that letters had been forwarded to the Langworth Pipeline landowners.

Personnel Committee Meeting, March 4, 2009

- 2009 Health Benefit Options

This was discussed in a prior agenda item.

Planning & Public Relations Committee Meeting, March 10, 2009

- City of Oakdale and OID Discussion on Mutual Benefits Program

This was discussed in a prior agenda item.

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Webb

Director Webb asked if the District had received a letter from Mr. Gulley and whether or not it is an operational problem. Water Operations Manager Kevin King stated that a letter had

been received and it is not an operational problem. He stated that a levy was installed last year that alleviated the problem and a levy needs to be installed this year. They will go out to the properties when water starts and check it out to make sure that it is not an operational problem.

Director Clark

Director Clark had no comments.

Director Alpers

Director Alpers had no comments.

Director Bairos

Director Bairos had no comments.

Director Taro

Director Taro commented on the Steingul Drain and on the Messinger Lateral.

At the hour of 12:01 p.m. the meeting adjourned to Closed Session.

CLOSED SESSION
ITEM NO. 27

A. *Government Code §54957* Public Employee Performance Evaluation

Title: General Manager

B. *Government Code §54957.6* Conference with Labor Negotiator

Agency Negotiator: General Manager

Unrepresented Employee Organization: Exempt Management Employees

At the hour of 12:21 p.m. the meeting returned to open session.

General Manager Steve Knell stated that there was no reportable action.

OTHER ACTION
ITEM NO. 20

The meeting adjourned at the hour of 12:21 p.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, April 7, 2009 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, March 19, 2009 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Jack D. Alpers, President

Attest:

Steve Knell, P.E., Secretary