

## **MINUTES**

Oakdale, California  
August 21, 2012

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Frank Clark, President  
Steve Webb, Vice President  
Jack D. Alpers  
Steve Webb  
Herman Doornenbal  
Al Bairos, Jr.

Staff Present: Steve Knell, General Manager/Secretary  
Gary Jernigan, Contracts/Special Projects Manager  
John Davids, District Engineer  
Jason Jones, Support Services Manager  
Kathy Cook, Chief Financial Officer  
Eric Thorburn, Water Operations Manager

### **ADDITION OR DELETION OF AGENDA ITEMS**

There were no additions or deletions of Agenda Items.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

### **PUBLIC COMMENT ITEM NO. 1**

Mr. and Ms. Eric Hoff were present at the meeting and stated that they recently purchased a three (3) acre parcel on Saratoga Hills in the Rancheria Estates. One of the main reasons that they purchased this property was because of the pond on the property. He was recently advised by an OID employee that they could not use OID water to fill this pond. He is willing to pay for the water for the pond and would like to discuss this issue with the Board. Director Clark referred this matter to the Water Committee meeting to be held on September 4, 2012.

There being no further Public Comment; Public comment closed at 9:08 a.m.

Director Webb requested that Item No. 10 be pulled from the Consent Calendar; and Director Alpers requested that Item No. 11 be pulled to follow Discussion Item No. 16.

**CONSENT ITEMS**  
**ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 12, 13, 14**

**ITEM NO. 2**  
**APPROVE THE BOARD OF DIRECTORS' MINUTES**  
**OF THE REGULAR MEETING OF AUGUST 7, 2012**  
**AND RESOLUTION NOS. 2012-31, 2012-32, AND 2012-33**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of August 7, 2012 and Resolution Nos. 2012-31, 2012-32, and 2012-33.

**ITEM NO. 3**  
**APPROVE THE OAKDALE IRRIGATION**  
**DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

**ITEM NO. 4**  
**APPROVE IMPROVEMENT**  
**DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the Improvement District Statement of Obligations.

**ITEM NO. 5**  
**APPROVE THE TREASURER AND CHIEF FINANCIAL**  
**OFFICER'S REPORT FOR THE MONTH ENDING JULY 31, 2012**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the month ending July 31, 2012.

**ITEM NO. 6**  
**APPROVE LIFE INSURANCE**  
**RENEWAL WITH LINCOLN FINANCIAL GROUP**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the life insurance renewal with Lincoln Financial Group.

**ITEM NO. 7**  
**APPROVE GENERAL SERVICES AGREEMENT 2012-GSA-052**  
**WITH ROOF DOCTOR ROOFING AND**  
**CONSTRUCTION COMPANY FOR ROOF REPAIRS AND/OR REPLACEMENTS**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the General Services Agreement 2012-GSA-052 with Roof Doctor Roofing and Construction Company for roof repairs and/or replacements.

**ITEM NO. 8**  
**APPROVE WORK RELEASE NOS. 001 AND 002 TO GENERAL**  
**SERVICES AGREEMENT 2012-GSA-052 WITH ROOF DOCTOR**  
**ROOFING AND CONSTRUCTION COMPANY FOR ROOF REPAIR**  
**AND/OR REPLACEMENT FOR HUNTER ESTATES RIO SONDRÁ ROAD**  
**PUMP STATION AND COUNTRY CLUB ESTATES ATLAS ROAD PUMP STATION**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve Work Release Nos. 001 and 002 to General Services Agreement 2012-GSA-052 with Roof Doctor Roofing and Construction Company for roof repair and/or replacement for Hunter Estates Rio Sondra Road Pump Station and Country Club Estates Atlas Road Pump Station.

**ITEM NO. 9**  
**APPROVE WORK RELEASE NO. 005 TO GENERAL**  
**SERVICES AGREEMENT 2011-GSA-046 WITH INDUSTRIAL**  
**ELECTRIC CO. FOR THE CRAWFORD RIVER PUMP VFD REPAIRS**

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to approve Work Release No. 005 to General Services Agreement 2011-GSA-046 with Industrial Electric Co. for the Crawford River Pump VFD repair.

**ITEM NO. 12**  
**APPROVE ENCROACHMENT PERMIT ON THE**  
**SWEET LATERAL (APN: 229-006-012 – CORREIA)**

A motion as made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the Encroachment Permit on the Sweet Lateral (APN: 229-006-012 – Correia).

**ITEM NO. 13**  
**APPROVE IRRIGATION AND DRAINAGE**  
**INFRASTRUCTURE INSTALLATION POLICY**

A motion as made by Director Bairos, seconded by Director Webb, and unanimously supported to approve the Irrigation and Drainage Infrastructure Installation Policy.

**ACTION CALENDAR  
ITEM NO. 10, 15**

**ITEM NO. 10**

**APPROVE WORK RELEASE NO. 006 TO GENERAL  
SERVICES AGREEMENT 2011-GSA-046 WITH INDUSTRIAL  
ELECTRIC CO. FOR THE FURTADO DEEP WELL PUMP VFD REPAIRS**

Director Webb stated that this is a brand new deep well pump that was installed and asked why it had to be repaired. Water Operations Manager Eric Thorburn stated that there was a power surge which took out the VFD electronics. Director Clark asked if we were seeking reimbursement from PG&E. Water Operations Manager Eric Thorburn replied yes; however they are waiting until they have compiled the total costs for the damage.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve Work Release No. 006 to General Services Agreement 2011-GSA-046 with Industrial Electric Co. for the Furtado Deep Well Pump VFD repairs.

**ITEM NO. 15**

**REVIEW AND TAKE POSSIBLE ACTION ON REQUEST TO  
WAIVE THE DISTRICT'S FINE ASSESSED FOR THE  
UNAUTHORIZED DIVERSION OF WATER (APN: 002-065-013 – YAKLIGIAN)**

The Water Committee heard this matter at its August 7, 2012 Committee meeting. The Yakligian's felt they were falsely accused of tampering with the turnout gate and claimed to be unaware that water was diverted from the North Main Canal to fill the private pond.

The Committee recommended that the fine be waived and a concrete plug be installed this winter in all three (3) turnouts that could potentially be used to fill the private pond. These turnouts have never been used to supply water for the benefit of agriculture and the concrete plugs could be removed in the future if necessary.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to waive the District's fine assessed for the unauthorized diversion of water (APN: 002-065-013 – Yakligian).

**DISCUSSION  
ITEM NO. 16**

**ITEM NO. 16**

**DISCUSSION ON DISTRICT POLICY FOR  
GRANTING ENCROACHMENT PERMITS FOR ORCHARDS**

Historically, the Oakdale Irrigation District (OID) Board of Directors (Board) has granted Encroachment Permits (Agreements) to landowners wishing to encroach upon existing easements with trees in cases where OID maintains a current easement width greater than

what is currently adopted by the Board. As a refresher, our Board approved easement widths are as shown below.

Main Canals	100 foot	centered on canal
Canals/Drains	60 foot	centered on canal/drain
Pipelines	30 foot	centered on pipeline
Pipelines adjacent to roadways	20 foot	
Pipelines adjacent to PUE	15 foot	
Pump Sites	40 foot	square centered on pump

This is commonly the case when a facility has been pipelined, but the open ditch easement width is retained. While this was a rather infrequent occurrence historically, it is a near daily discussion with landowners in the midst of or planning for future landuse conversion. Staff discussed this at a recent staff meeting and thought it appropriate for discussion at the Board level. Below are some discussion points for consideration.

- If trees are planted 15' on each side of centerline, their canopy at maturity will likely cause O&M issues.
- What about our easements (existing/future) that are in accordance with current policy? Is 30' too restrictive for pipelines?
- Authority exists under the encroachment permit (agreement) to remove any and all encroachments. Is that sufficient?
- Authority exists under the CA water code to remove any and all encroachments necessary for the conveyance of water. Is that sufficient?

The question seems to be how difficult is it going to be to remove and or prune the trees if and when they become an issue? Should we hedge our bets despite the water code and encroachment permit and not allow it to occur?

Staff was available to answer any questions of the Board.

**ITEM NO. 11**  
**APPROVE ENCROACHMENT PERMIT ON THE**  
**WEILAND AND CHAPPEL PIPELINES (APN: 229-022-020-DUTRA)**

Director Alpers requested that this item be pulled and discussed following the discussion of the District policy for granting encroachment permits for orchards. District Engineer John Davids stated that this Agenda item was not associated with the Discussion Item and should be dealt with separately.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Encroachment Permit on the Weiland and Chappel Pipelines (APN: 229-022-020 – Dutra).

## **ITEM NO. 17** **COMMUNICATIONS**

### **A. GENERAL MANAGERS REPORT**

#### **Safety Activities**

1. OID has gone 20 days without a lost time injury accident.

#### **Administration Activities**

1. Bargaining Groups continue to meet.
2. CH2M Hill here on August 10<sup>th</sup> to project financing options.
3. SED (Substitute Environmental Document) in support of the State's "unimpaired flow" criteria will be out at the end of August or early September.
4. Conducted C&M interviews for two vacant positions.
5. Tri Dam Advisory meeting to be held on September 10<sup>th</sup> due to Labor Day conflict. Meeting is in Manteca.
6. "Some" Board members need to complete Ethics Training before the end of this calendar year. There is now a website to do this at home, as time is available. See Lori for details.

#### **Contract and Special Project Activities**

1. Two-Mile Bar Tunnel (CEQA & Engineering) – Agreement with Hodgdon Enterprises has been accepted, signed and payment made. OID effectively have all the easements necessary for the new Two-Mile Bar Tunnel.
2. The Corps of Engineers, Sacramento Section, has responded to the District request for a construction and tunnel easement by granting, in principle, the construction and operation easements on government land. However, the District has requested by the Corps of Engineers to submit a NEPA and a Cultural Resource Assessment Report. The NEPA has been completed and the Cultural Resource Assessment Report is in the final review process and will be returned to CH2MHILL for submitting to the Corps.
3. New Office Project Development – Contact with Byron Bethany was made and a review of their facilities scheduled for August 10, 2012 was cancelled and moved to early September. They completed a new facility in 2009 for a total cost of \$7.1M which includes all furnishings, computers, AV, Telemetry, Security/Camera Systems, Permitting, etc.
4. South Main Rehabilitation from the 2<sup>nd</sup> Concrete Flume to, and including, the Willms Siphon, the initial field investigation by the engineers and surveyors was completed. The final walk through will be conducted during the Week of August 20, 2012.
5. Two-Mile Bar Tunnel Design continuation started on February 2, 2012. The drilling company mobilized on May 2, 2012 and demobilized on May 18, 2012 completing drilling four (4) bore holes. The core samples were reviewed on May 31, 2012. The final analysis and report are being prepared and will be completed in Early September.
6. North Side Regulating Reservoir Deep Well – The Notice of Award was issued to Calwater Drilling and the Construction Agreement mailed. Once the bonds, insurance certificates and executed Construction Agreement has been received by OID the Notice to Proceed will be issued on or before August 27, 2012. The Pre-Construction Kick-off

meeting will be scheduled for August 29, 2012 with the Start of construction on or about September 4, 2012 and the completion on or about November 2, 2012.

7. MID Water Conveyance System – A meeting and system review was conducted with the CH2MHILL on July 9 and 10, 2012. A subsequent meeting was held on August 10, 2012 on potential financing options for the various projects. Progress is ongoing reviewing and evaluating the various alternates. Presently, as of August 17, 2012, approximately 40% has been completed.
8. Water Resources Plan Update – As part of the August 10, 2012 meeting, CH2MHILL and OID review the OID project objectives and vision for the various projects, project parameters and risk as well as the project developments for the Water Resources Update Plan. Presently, CH2MHILL is on week 10 of 17 of their schedule.
9. District Standard Specifications – Work continues on the draft of the District's Standard Specification and Contracts Manual. The draft continued as fill in work and will continue.
10. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

### **Construction Activities**

1. C&M crews and operators are working on routine maintenance and JSF's generated by Water Dept. Staff.
2. Conducted interviews for the two vacant C&M Worker positions on August 14<sup>th</sup>. Job offers are being prepared for two candidates.
3. Honolulu Bar Project – OID forces continue to sort material on the island. Gravel augmentation into the river and side channel is progressing well. Conducted site visit and tour with OID office staff and Engineering Dept. staff on August 13<sup>th</sup>.
4. Hinds Pipeline – Assisting Engineering Dept. with plan review and field meetings with land owners.
5. Working on preparation of 2013 Budget for the Support Services Dept.
6. Conducting employee evaluations.

### **Engineering Activities**

1. Honolulu Bar Mitigation Project – Construction progressing. One downstream landowner complaint regarding turbidity. CA Fish and Game come out to investigate and recommended that only one haul truck be in the river at a time. Corrective action taken by crews and no further complaints.
2. SBX7-7 – Engineering and Water Ops working on statistically representative sample. Staff to attend workshop on 8/29 at Modesto ID.
3. Irrigated Lands Coalition – Continued participation at both the ESJWQC and Delta Coalition. JBD working with several growers concerning enrollment.
4. STRGBA – 8/2/12 meeting cancelled.
5. Knights Ferry/Boatright – Progressing as necessary. Preliminary design drawings received and being reviewed. Board to take action on the Notice of Intent at the 9/4 Board meeting.
6. Willms – Staff has not seen a revised subdivision map for the project as of 8/15/12.
7. Trinitas – Revised MND to O&P for review.

8. Hinds Lateral Relocation – Term Sheet reviewed by GM and Agreement being prepared. Met with Joe Martin on 8/16/12. G&K finishing up design drawings.
9. Rate Study – Support documentation delivered to Allan Highstreet with CH on 7/6/12. Setting up meeting with Allan to discuss.
10. Asset Management – Our summer intern, Mr. Borba is heading back to school and the 24<sup>th</sup> will be his last day. Greg has been a great addition to our team this summer and has completed the inventory for all facilities on the south side.
11. CCWD – LGA Application submitted 7/13/12. No notice of award to date.
12. Fields Ranch – DRAFT Term Sheet reviewed by Water Committee on 7/3/12. JBD currently preparing final agreement and reviewing past documentation.
13. Landuse Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future landuse conversion projects.
14. STANCO Groundwater Export Ordinance – Reviewed DRAFT correspondence as prepared by Art and prepared OID specific letter for GM review. Both comment letters have been sent to the STANCO Ag Commissioner. JBD attended stakeholder meeting on 7/31/12 and will attend the Ag Advisory meeting set for 8/27 in Modesto.

## **Water Operations Activities**

### **Ag Water**

1. Continued to review, document and address numerous private irrigation, flooding and maintenance issues throughout the District.
2. Began preparation of a proposed 2013 Water Operations Department budget.
3. Pest Department concentrating on post emergent, thistle control and squirrel control. Mag-H applications also continued in various open ditch facilities on both the north and south side of the District.
4. Compiled additional data for the Contracts and Special Projects Manager as requested by CH2M Hill to complete the south side boundary outflow analysis and update of the WRP.
5. Stephen Mauchley, OID Temporary DSO, finished his last day of the 2012 irrigation season on 08-09-12. Mr. Mauchley will be returning to his teaching position at Oakdale High School to start the new school year.
6. Ryan Kane, Division 1-5 Night Relief DSO, announced his resignation effective on 08-16-12. He has taken a position with PG&E as a lineman. OID wishes Ryan the best of luck in the future and has made arrangements with Lori Hawkins, Night Rover DSO, to fill-in for the remainder of the irrigation season.
7. The fifteenth rotation of the 2012 irrigation season is a fourteen (14) day rotation and began on or about August 18<sup>th</sup>. The sixteenth rotation will be a fourteen (14) day rotation and will begin on or about September 1<sup>st</sup>, fourteen (14) days after rotation fifteen.



### **Water Utilities**

1. Improvement District No. 41:
  - Pumping Station No. 3 remains out of service due to high turbidity issues.
  - OID staff and ID committee members met with officials from the City of Oakdale on Wednesday, August 8<sup>th</sup> to discuss their requirements for supplying the system with water.
2. Improvement District No. 51:
  - Staff continues to work with the ID committee members on looking for sites which could be used as future well sites.
3. Domestic Water Systems:
  - Monthly Coliform Bacteria water quality samples were collected on Monday, August 6<sup>th</sup>. No problems were detected. All sites under OID's jurisdiction are operating without restrictions.
  - Quarterly Nitrate water quality samples were collected on Monday, August 6<sup>th</sup>. Results are still pending.
  - Browning Reserve Group took a tour of the domestic water systems under OID's jurisdiction on Tuesday, August 7<sup>th</sup>.
  - Exercised and flushed distribution system air / vacuum relief valves.
  - Exercised and flushed distribution system blow off valves.
4. Aquatic Pesticide Water Quality Testing :
  - Follow up samples were collected at the Sweet Lateral on Monday, August 6<sup>th</sup>.
5. Irrigation Pumping Stations:
  - Furtado Deep Well Pump – The site was out of service for 24 hours while repairs were made to the motor control panel caused by PG&E power problems.
  - Raney Drain Pump – The motor failed and was removed for repairs on Monday, August 13<sup>th</sup>.
  - Staff continues routine inspection, servicing and security checks of the irrigation pumping stations.
    - Gambini River Pump – Pump performance is starting to decrease. The pump will be schedule for repairs when time permits.
  - Staff continues with the annual performance and flow testing of each pumping station.

### **Financing Activities**

1. Started preparation for the 2013 Budget.
2. Sent out 2012 statements to KF Community Service District water users.
3. Continue assist General Manager on renewal of labor contracts.
4. Bob Nielsen and I met with Browning Reserve Group regarding updating OID's Rural Water and the Improvement Districts' Reserve Studies.
5. Met with Bere Lindley, SSJID, and Rick Dodge, TDP, to discuss options for a resolution for funding the TDP Maintenance Reserve.
6. Routine accounting functions (AP, AR, PR, billing, reconciliations, etc.)

**B. COMMITTEE REPORTS**

Water Committee Meeting, August 7, 2012

- Bridge Crossing/Width of Access Road on Sweet Lateral (APN: 229-080-050 – Heffner)
- Townhill Lateral Survey (APN: 064-020-008 – Rigg)
- Theft of Water (APN: 002-067-008 – Yakligian)
- Request on Invoice for Damage to District Property (APN: 064-031-027 – Brichetto)

Director Webb asked what happened with the Townhill Lateral issue. Director Doornenbal stated that they are working on that issue. He stated that there are a lot of encroachments involved. District Engineer John Davids stated that they are putting together all costs associated with the encroachments.

**C. DIRECTORS' COMMENTS/SUGGESTIONS**

Director Alpers

Director Alpers stated that the District needs to look into the pond issues. He stated that the District needs to know if these properties are in our district or out of our district. He asked if the ditches could be walked to determine where the ponds are located. General Manager Steve Knell agreed and stated that the District is going to have to do this.

Director Webb

Director Webb had no comments.

Director Bairos

Director Bairos had no comments.

Director Doornenbal

Director Doornenbal had no comments.

Director Clark

Director Clark had no comments.

At the hour of 10:00 a.m. the meeting adjourned to Closed Session.

**CLOSED SESSION**  
**ITEM NO. 18**

- A. **Government Code §54957.6** – Conference with Labor Negotiator  
Agency Negotiator: General Manager  
Unrepresented Employee Organization: Operations Employees, Exempt Management, Exempt Supervisory, and Confidential Employees

- B. **Government Code §54957.6** - Conference with Labor Negotiator  
Agency Negotiator: Board of Directors  
Unrepresented Employee Organization: IBEW and All Employees of the  
Tri-Dam Project
  
- C. **Government Code §54957**  
Public Employee Discipline/Dismissal/Release
  
- D. **Government Code §54956.8** – Conference with Real Property Negotiator  
Negotiating Parties: OID and City of Brisbane  
Property: Water  
Agency Negotiators: General Manager and Counsel  
Under Negotiations: Price and Terms

At the hour of 10:57 a.m. the meeting returned to open session.

Coming out Closed Session President Clark stated that there was no reportable action.

**OTHER ACTION**  
**ITEM NO. 19**

The meeting was adjourned at the hour of 10:57 a.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, September 4, 2012 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, September 20, 2012 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

\_\_\_\_\_  
Frank Clark, President

Attest:

\_\_\_\_\_  
Steve Knell, P.E., Secretary