

MINUTES

Oakdale, California
September 2, 2003

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Jack D. Alpers, President
Louis Brichetto, Vice President
Frank Clark
Tony Taro
Steve Webb

Staff Present: Steve Knell, General Manager/Secretary
Mike Evans, Water Master
Bob Nielsen, Supervisor of Field Operations
Kathy Cook, Chief Financial Officer/Treasurer

PUBLIC COMMENT

There were no public comments.

ADDITION OR DELETION OF AGENDA ITEMS

A motion was made by Director Clark, seconded by Director Brichetto and unanimously supported to remove Item No. 5 from the Agenda.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no actions to take various items out of sequence.

ITEM NO. 1 COMMUNICATIONS

A. GENERAL MANAGER'S REPORT

Resource Issues

1. Tri-Dam Projects
 - a. Two meetings are scheduled for the sale of Tri-Dam power generation.

- b. September 2nd at MID
 - c. September 9th at Manteca with PG&E
2. Groundwater Management
 - a. RFQs mailed out to consultants looking to consolidate the member agencies Groundwater Management Plans in one document with regional coverage.
 - b. Return time is September 5th
3. Water Quality Issues
 - a. Requests for Stay have been with the RWQCB by the Water Quality Coalitions on August 12th. No new actions have transpired since that time.
4. VAMP-No activities to report
5. Water Report
 - a. Water season running on 12-day rotations.
 - b. Will look at 2 or 3 rotations at 12-day and then dropping to 14-day rotations.

Current and Pending Resource Contracts

1. Hazard Assessment of North and South Main Canals-On agenda
2. Strategic Plan-On agenda
3. Water Measurement Plan
 - a. A copy for critical review was sent to OID's Water Counsel.
 - b. GM is also reviewing prior to making document public.
4. Ag Water Management Plan
 - a. Under revision by Davids Engineering.
 - b. GM attended the Ag Water Management Council on August 27th in Sacramento.
5. CALTRANS Highway 120 Bypass
 - a. OID was informed that the 120 Bypass has been "shelved". We are awaiting a written confirmation from CALTRANS on what this actually entails.
6. Water Resources Plan-No activities to report

Current Internal Activities

1. Reorganization Plan
 - a. Shannon Executive Search sent us revisions to the previous job descriptions for the Support Services and Water Operations Managers.
 - b. Looking at advertising positions through October 17th.
 - c. Advertising in publications should be appearing shortly
2. Hiring-None to report
3. Labor Negotiations
 - a. This activity has consumed the majority of time since last Board meeting.
 - b. On Closed Session agenda
4. Safety Program
 - a. Boom truck Certification Training was held on August 26th
 - b. Discussions with various Safety Program Implementers continue. RFP to be sent out on this area.
5. Staff Training
 - a. Dawn Wilhelm and Carol Arnold attended an HR Conference in Sacramento on the changes in legal requirements for employees.
 - b. Dawn Wilhelm and Tony Priola attended a DOT Seminar in Sacramento on record keeping and managing commercial vehicles.

6. Community Activities
 - a. Attended the Chamber of Commerce Ag Committee meeting on August 26th
7. Staff Activities
 - a. A Dog Day was held on August 29th from 11:00-1:00 for all employees. Hot dogs, drinks, chili and potato salad were served and all had a good time.

Current Construction/Maintenance Activities

1. A stolen car was driven into and abandoned on the South Main upstream of the reservoir.
2. The Van Norman Lateral Pipeline was damaged by an area farmer. Two joints were replaced and the farmer was billed.
3. OID is working with a farmer who took dirt off District owned land for his farming operation along the South Lateral. He is coordinating the materials replacement with Water Operations staff.
4. In another case along the South Lateral an adjacent farmer has fenced OID fee owned lands without permission. He has been instructed to remove the fence within 30 days.
5. Discussions with a landowner on dirt pile opportunities.
6. Complaints on berry vines on Adams Creek Drain to be addressed
7. OID heard from Mr. Gookin regarding the Tulloch Pipeline damage by PG&E. He had a letter from PG&E's Claims Department stating that the OID did not do its job and this resulted in the damages to the pipeline. As a result, they were denying his claim. The GM has drafted and will be sending a letter to PG&E demanding a correction letter be sent out and an apology for these erroneous statements.

Projects on the Table

1. Hirschfeld Lateral Project
 - a. Awaiting a review meeting with Kull.
2. Mootz Drain-Dennis Edge drain rehabilitation
 - a. Letter to be sent to Mr. Edge on his presentation and the direction of OID in regards to Mootz Drain.
3. MID Drainage Agreement Review
 - a. A meeting is scheduled for September 4 with Allen Short and staff and OID and staff.
4. Annexation
 - a. A meeting with those out-of-district service agreement recipients that qualified for annexation consideration was held at 3:00 on August 20th. OID's Annexation Policy and risks of annexation were discussed.
 - b. Staff to work with Bill Kull in refining costs and to share that with applicants at a subsequent meeting on September 11th at 3:00 p.m.
5. Burneyville Area of Riverbank- No activities to report
6. Mootz Lateral-Duane Roots (Follow-up)-No activities to report
7. Brichetto Canal/Keeley Pipeline-Bobby Goad-On the Agenda
8. Burchell Hills/City of Oakdale bike path and usage agreement- No activities to report
9. Bridle Ridge Development
 - a. The relocation of the Langworth Pipeline has been completed in the Bridle Ridge Subdivision.

10. Bid packages to replace the Glines Pipeline and the North Dudley Pipeline have been sent out.

Pending List of Jobs

1. Additional items being researched and to be added to this list.
 - a. Lower Cometa-Steve Kessler
 - b. Frobose Ditch-Bob Frobose
 - c. Root Drain Pump and Pond
 - d. Adams Creek Drain Pump
 - e. Brady Pipeline-incremental replacements of portions of this pipeline continue in an effort to prevent orchard flooding.

Legal Activities

1. Both attorneys were asked to provide 2004 budgets.

B. COMMITTEE REPORTS

There were no Committee Reports given.

C. DIRECTORS' COMMENTS

Director Brichetto:

- Director Brichetto questioned the projected year-end water use for the District. Water Master Mike Evans stated that he believed OID was on target, but had not contacted Tri-Dam for the official August numbers as yet. Director Brichetto asked that these be provided at the next Board meeting.
- Director Brichetto questioned the status of the Mootz Drain project and whether or not it would get done this winter. General Manager Steve Knell responded that the new Engineer at Giuliani & Kull had contacted OID for information and he has been working on that project. Mr. Knell further responded that OID would need to evaluate where they are in the capital budget. If certain projects were not going to get done because of problems, some shifting around could be done. The Board would of course be notified on how that money would be shifted.
- Director Brichetto suggested that due to the high cost of health/insurance benefits that OID look at putting a fixed dollar amount on health benefits paid by the District. He further stated that this should start with the Directors' allocation for health benefit payments by the District.

Director Webb:

- Director Webb stated that Betty Serpa, who attends the meetings regularly, has recently undergone surgery and that he was glad to see her in attendance again.
- Director Webb questioned the status of the Root Drain Pump project. General Manager Steve Knell stated that the new engineer at Giuliani & Kull was working on this.
- Director Webb questioned Water Master Mike Evans regarding landowners on the end of the Moulton Pipeline that had called him. Director Webb further stated that

the landowners stated that the ditchtender has water coming and going and it gets taken away before anything ever gets finished. Water Master Mike Evans stated that he would investigate this.

Director Taro:

- Director Taro stated that he thought the irrigation season was to run through the end of October if substantial rainfall was not received. General Manager Steve Knell responded that part of that is contingent upon having sufficient water to make sure that whatever is done in October will not detract from next September. Until the Water Department provides what our efforts did this year, and what our projected efforts are next year, that commitment cannot be made.
- Director Taro questioned whether it was correct that the pest control trucks were spraying on Labor Day. General Manager Steve Knell responded that the spray trucks run 7 days per week; there are two employees and they cover the 7 day work period.
- Director Taro stated that the Mootz Drain looks so bad that you can barely see the water travel through it as there is so many weeds, etc.

Director Alpers:

- Director Alpers stated that there is a cafeteria-type tax deduction available to employees to set money aside for expenses beyond their medical insurance. The deduction is not taxed and can be used for daycare, co-payments on medical, extra dental, etc. Director Alpers suggested that we look at offering this to employees next year.
- Director Alpers commented regarding the Southwest drain. He stated that he had three people visit his home yesterday to look at the drains and show him the tremendous amount of water going through and the contaminants going into the MID canal. Director Alpers suggested that this be looked at during the next year and perhaps visit the idea of tying those drains together.

Mr. Laurens Foard questioned whether the irrigation season would end at the end of September or continue into October. Director Alpers stated that this would be on the September 16 Agenda for discussion.

CONSENT ITEMS NO. 2,3,4

ITEM NO. 2

APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR MEETING OF AUGUST 19, 2003

A motion was made by Director Clark, seconded by Director Webb and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of August 19, 2003.

ITEM NO. 3
APPROVE OAKDALE IRRIGATION DISTRICT'S
STATEMENT OF OBLIGATIONS

A motion was made by Director Clark, seconded by Director Webb and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4
APPROVE SIX (6) AMENDED JOB DESCRIPTIONS

Several new position descriptions were created as changes were made to some existing position descriptions. All such changes require meet and confer with Union representatives. The Board was asked to concur with the changes made.

The newly created positions include:

- Leadman Ditchtender/Construction & Maintenance,
- Senior Ditchtender/Construction & Maintenance,
- Senior Construction & Maintenance Worker II.

The newly changed position descriptions include:

- Leadman Construction & Maintenance,
- Construction & Maintenance Worker II and
- Ditchtender/Construction & Maintenance worker.

The changes negotiated in all positions were:

- All positions will require a Class B License;
- Only the position of Construction & Maintenance worker is subject to acquiring the license in the first 6 months of employment, the other positions have 12 months;
- All positions will be subject to a 12-month probationary period instead of the previous 6-month period.

A motion was made by Director Clark, seconded by Director Webb and unanimously supported to approve six (6) amended job descriptions.

ACTION ITEMS 6, 7, 8, 9, 10, 11, 12

ITEM NO. 6
REVIEW AND TAKE POSSIBLE ACTION ON THE
PROPOSED RECONSTRUCTION WORK FOR THE SOUTH MAIN CANAL
AS PROVIDED BY CONDOR EARTH TECHNOLOGIES

OID entered into a Professional Services Agreement with Condor Earth Technologies in January of 2003. Condor was to evaluate relocation alternatives for the South Main and to

provide a Hazard Assessment of the South Main and portions of the North Main Canal. The results of the Hazard Assessment were presented to the Board at the April 15, 2003 Board meeting. At the May 20, 2003 Board meeting the Board authorized funding in the amount of \$314,045 to continue with the alternative route study for the South Main and to prepare plans and specifications, for work to be released in October of this year, to remediate the most severe hazard areas on the South Main Canal.

Condor has been actively pursuing the Board's direction and presented the following;

1. A brief status on the alternative alignment work done so far on the South Main Canal.
2. A description of the high hazard remediation work that is proposed for the 2003-2004 winter work season.
3. A rough estimate on the costs associated with this work.
4. A rough estimate of Condor's costs to provide project management services to the OID to manage this work.

The Board is reminded that monies were not budgeted for this work in the preparation of the 2003 Budget. The estimates presented to the Board are still rough, as design work continues to progress on some of the work. The Board was asked however to authorize all or a portion of the work that will be presented to them. The urgency of the Board's action is required due to the timetable OID and Condor are trying to meet. That is; to prepare plans and specs; advertise; release bids; bid review and award; contractor bonding and mobilization; all before water is out in mid-October. The need is to take advantage of every working day available once water is out of the South Main Canal system to complete this work by March 1, 2004.

A motion was made by Director Webb, seconded by Director Taro and unanimously supported to approve moving forward on the bidding process for the proposed reconstruction work for the South Main Canal as provided by Condor Earth Technologies with bids being due October 15, 2003, start of construction to begin November 1, 2003 and anticipated completion by March 1, 2004.

ITEM NO. 7
REVIEW AND TAKE POSSIBLE ACTION ON
ADOPTION OF A THREE-YEAR ACTION PLAN
TOWARD FULFILLMENT OF OID'S STRATEGIC PLAN

At the July 15, 2003 Board of Directors' meeting, the Board adopted a Strategic Plan for the OID. The objectives of the Plan were:

- To become the planning document identifying the sequencing of steps the District will take to fulfill its mission statement.
- Put on record the benchmarks used to evaluate performance on each direction the Board has determined the organization should proceed.

- Set the framework for staff and the Board to look back in a year's time to evaluate progress.

Staff presented at the Board's August 5, 2003 meeting a draft document outlining the goals to be accomplished over the next three (3) years in fulfillment of OID's Strategic Plan. Input was received at that meeting and staff revised the document based on those comments.

Staff presented the Board a three (3) Year Action Plan for adoption. The Action Plan contained those goals deemed priority in the coming years for both staff and the Board on which to focus. Annually the Board will review the Action Plan as a means to measure the progress of the District.

Director Clark suggested that the General Manager include the progress of the Action Plan in the General Manager's report to the Board.

A motion was made by Director Webb, seconded by Director Clark and unanimously supported to adopt a three-year action plan toward fulfillment of the OID'S Strategic Plan.

ITEM NO. 8
REVIEW AND TAKE POSSIBLE ACTION TO
ADD THE SOSINSKY PROPERTY TO THE LIST OF
ELIGIBLE LANDOWNERS FOR ANNEXATION

The Board opened the window for annexation to a small group of landowners currently receiving OID water. The criteria established was that these landowners have an out-of-district water service agreement in place as of July 1, 2003 and that they meet the minimum acreage requirement of 10 acres, as stated in OID'S annexation policy.

Mr. Kevin Sosinsky, in a separate issue before the Board on August 19, 2003, expressed his desire to irrigate close to all 30 acres of his land. At the time of July 1, 2003, Mr. Sosinsky's out-of-district service agreement with the OID was for only 3 acres.

Mr. Sosinsky requested he be allowed to be considered in this small group.

A motion was made by Director Brichetto to add the Sosinsky property to the list of eligible landowners for annexation. With no second being made to this motion, the motion failed.

ITEM NO. 9
REVIEW AND TAKE POSSIBLE ACTION ON
THE PURCHASE OF A STANDBY ELECTRICAL GENERATOR FOR
RURAL WATER SYSTEM NO. 1

Originally OID's Rural Water Systems No.1 & 2 were constructed without a standby electrical generator (Gen-Set) to supply back up electrical power to the water systems in the event of an electrical power failure. This meant there was no water supply available if a power outage occurred, or was caused by any emergency such as a fire.

Several of OID'S domestic water customers wrote letters of concern to OID. The lack of standby electrical power was also a major topic for the OID insurance carrier (ACWA/JPIA) and to the Stanislaus County of Environmental Resources. (as noted in their annual inspections of OID's water systems)

These concerns prompted OID to take corrective measures. A Gen-Set was installed for Rural Water System No. 2 in 2001. The Gen-Set for Rural Water System No. 1 was scheduled and budgeted for installation in 2002. The 2002 installation had to be postponed due to the State of California Department of Health Services taking over primacy of Rural Water System No. 1. The State has now finalized the permitting process and has included in the permit a section regarding OID'S intent to install a Gen-Set.

OID mailed out a request for bid to fourteen (14) contractors. Industrial Electric was the only contractor to respond. Industrial Electric has performed work for OID in the past; installing the Gen-Set for Rural Water System No. 2 in 2001.

A motion was made by Director Clark, seconded by Director Taro and unanimously supported to approve the purchase of a standby electrical generator for rural water system No. 1.

ITEM NO. 10
REVIEW AND TAKE POSSIBLE ACTION ON A
DEVELOPER AGREEMENT AND DEVELOPER PROCEDURES

The Board of Directors adopted the existing Developer agreement form six (6) years ago. District counsel and staff have revised the form to be compliant with current contractual language for development. The revisions include the Caveats section, a reference to the newly created Developer Procedures, Indemnification, Guarantees and Surety language and Safety language. The Developer Procedures is the described path for development from introduction to OID; construction requirements; to the final notice of completion. The documents are cross-referenced to provide support for every step in both procedures.

A motion was made by Director Webb, seconded by Director Bricchetto and unanimously supported to approve a Resolution adopting a Developer Agreement and Developer Procedures.

ITEM NO. 11
REVIEW AND TAKE POSSIBLE ACTION TO
APPROVE A DEVELOPER AGREEMENT WITH
CALIFORNIA ASSOCIATES LIMITED

The Board has adopted a new Developer Agreement. This is a project where that agreement applies. The Board approved the relocation of the Oakdale Pipeline, accepted a new easement and quitclaimed the previous easement for that relocation at their July

2003 meeting. This Developer Agreement assures the requirements for the project will be completed.

A motion was made by Director Clark, seconded by Director Brichetto to approve a Resolution adopting a Developer Agreement with California Associates Limited and was voted as follows:

Ayes: Alpers, Brichetto, Clark, and Taro
Noes: Webb

ITEM NO. 12
REVIEW AND TAKE POSSIBLE ACTION ON THE QUITCLAIM OF
A PORTION OF AN EASEMENT ON THE
BRIDGE RIDGE PROPERTY

The Bridle Ridge developers have requested abandonment of small portions of the PL-984 Easement at five points along the common property line between Bridle Ridge and the OID Crane Lateral right-of-way. Staff reviewed the locations requested to be abandoned and finds no impact to OID. The PL-984 Easements meander in and out of the existing 60' right-of-way, and the portions to be abandoned are less than 9 feet in width at the widest point. Staff recommends quitclaiming these small nominal segments of the PL-984 easement to V. A. Rodden, Incorporated, Beck Properties Incorporated and Bridle Ridge II, LLC, the current property owners. There are two Quitclaim deeds involved for two areas of the project with the three different landowners involved.

A motion was made by Director Webb, seconded by Director Brichetto and unanimously supported to adopt a Resolution to Quitclaim a Portion of an Easement on the Bridle Ridge Property.

DISCUSSION ITEMS

ITEM NO. 13
DISCUSSION OF THE STANISLAUS AG CENTER FOUNDATION

A presentation was made to the Board at their last meeting regarding the support of OID for the Stanislaus Ag Center Foundation. This item was included so that the Board might discuss how best to address this issue.

It was the consensus of the Board that this item be added to the next Agenda as a discussion item.

At the hour of 11:30 A.M. a motion was made by Director Brichetto, seconded by Director Clark and unanimously supported to adjourn to closed session.

ITEM NO. 14
CLOSED SESSION

- A. Government Code Section 54957.8 – Conference with Labor Negotiator – Agency Negotiator: General Manager
Employee Organization(s): Exempt Management, Exempt Supervisory and Confidential Employees

No Action Taken

At the hour of 11:45 A.M. a motion was made by Director Brichetto, seconded by Director Clark and unanimously supported to adjourn to the next **regular Board of Directors' Meeting** to be held on **Tuesday, September 16, 2003 at 9:00 A.M.** at the Oakdale Irrigation District Office, 1205 East F Street, Oakdale, CA.

The next regular Joint Board Meeting for the Tri-Dam Project is scheduled for **Thursday, September 18, 2003** at 9:00 A.M. at the Oakdale Irrigation District Office, 1205 East F Street, Oakdale, Ca.

Attest:

Steve Knell, P.E.
General Manager/Secretary