

MINUTES

Oakdale, California
January 20, 2015

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Steve Webb, President
Herman Doornenbal, Vice President
Frank Clark
Al Bairos, Jr.

Absent: Jack D. Alpers

Staff Present: Steve Knell, General Manager/Secretary
Kathy Cook, Chief Financial Officer
Jason Jones, Support Services Manager

ADDITION OR DELETION OF AGENDA ITEMS

General Manager Steve Knell requested that the following item be added to the Consent Calendar due to not receiving notice of the conference until after the Agenda had been posted:

Approve Attendance by Directors at the 2015 Mid-Pacific Region Water User's Conference in Reno, Nevada and the California Irrigation Institute 2015 Conference in Sacramento, California.

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to add the above-item to the Consent Calendar.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:02 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Tom Orvis of the Stanislaus County Farm Bureau advised the Board of the following upcoming events:

- The Stanislaus Safety Seminar will be held at the Modesto Junior College Ag Pavilion on February 6, 2015;

- The Stanislaus County Farm Bureau will have a bus going to the Tulare Farm Show on February 11, 2015; and
- The District's General Manager Steve Knell will be speaking to the Farm Bureau Members from the Northeast Farm Bureaus at the House of Beef on February 19, 2015.

Tom Orvis also thanked the Oakdale Irrigation District and the other districts that participated in the Water Summit that was held on January 16, 2015.

There being no further Public Comment; Public Comment closed at 9:04 a.m. and the Board Meeting continued.

CONSENT ITEMS

ITEM NOS. 2, 3, 4, 5, 6, 7, 9, Added Item

ITEM NO. 2

**APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF JANUARY 6, 2015
AND RESOLUTIONS NOS. 2014-53 (AMENDED) AND 2015-01**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of January 6, 2015 and Resolution Nos. 2014-53 (Amended) and 2015-01.

ITEM NO. 3

**APPROVE THE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4

**APPROVE IMPROVEMENT
DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Improvement District Statement of Obligations.

ITEM NO. 5

**APPROVE WORK RELEASE NO. 010 TO THE PROFESSIONAL
SERVICES AGREEMENT 2009-PSA-002 WITH CH2M HILL FOR
ON-CALL ENVIRONMENTAL AND ENGINEERING CONSULTING SERVICES**

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Work Release No. 010 to the Professional Services Agreement 2009-PSA-002 with CH2M Hill for On-Call Environmental and Engineering Consulting Service.

ITEM NO. 6
APPROVE WORK RELEASE NO. 005 TO GENERAL SERVICES AGREEMENT 2013-GSA-041 WITH TESCO CONTROLS, INC. FOR TECHNICAL AND SCADA SUPPORT

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Work Release No. 005 to General Services Agreement 2013-GSA-041 with Tesco Controls, Inc. for Technical and SCADA Support.

ITEM NO. 7
APPROVE WORK RELEASE NO. 003 TO GENERAL SERVICES AGREEMENT 2013-GSA-020 WITH CUSTOM FIRE PROTECTION TO PROVIDE FIRE EXTINGUISHER TRAINING AND FIRE EXTINGUISHER SERVICE AND RECHARGING

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Work Release No. 003 to General Services Agreement 2013-GSA-202 with Custom Fire Protection to provide fire extinguisher training and fire extinguisher service and recharging.

ITEM NO. 8
APPROVE ENCROACHMENT PERMIT ON THE COMETA LATERAL, LOWER COMETA LATERAL, FAIRBANKS LATERAL, AND LEITCH LATERAL (APNS: 002-007-027/028/030 –KESTERSON)

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve the Encroachment Permit on the Cometa Lateral, Lower Cometa Lateral, Fairbanks Lateral, and Leitch Lateral (APNS: 002-007-027/028/030 – Kesterson).

ITEM NO. 9
APPROVE ENCROACHMENT PERMIT ON THE CLARIBEL LATERAL (APN: 064-003-016 – BLACK)

A motion was made by Director Bairos, seconded by Director Clark, and unanimously supported to approve Encroachment Permit on the Claribel Lateral (APN: 064-003-016 – Black).

ITEM NO. ADDED
APPROVE ATTENDANCE BY DIRECTORS AT THE MID-PACIFIC REGIONAL WATER USERS' CONFERENCE IN RENO, NEVADA AND THE CALIFORNIA IRRIGATION INSTITUTE 2015 CONFERENCE IN SACRAMENTO, CALIFORNIA

A motion was made by Director Bairos, seconded by Director Clark and unanimously supported to approve attendance by the Directors at the Mid-Pacific Regional Water Users' Conference in Reno, Nevada and the California Irrigation Institute 2015 Conference in Sacramento, California.

**ACTION CALENDAR
ITEMS NOS. 10, 11, 12**

**ITEM NO. 10
REVIEW AND TAKE POSSIBLE ACTION
TO APPROVE ANNUAL REVIEW OF ASSIGNED VEHICLES**

The Oakdale Irrigation District Vehicle Policy, Section 2.01, states that assigned vehicles may be authorized for use by specific employees on a full-time basis when it is determined to be in the best interest of the District. The General Manager must approve each assigned vehicle and such assignment shall be reviewed annually by the General Manager and the Board of Directors.

<u>Position</u>	<u>2015</u>
General Manager	Yes
Chief Financial Officer	Yes
Support Services Manager	Yes
Water Operations Manager	Yes
Supervisor Water Operations (2)	Yes
Supervisor Water Operations Utilities	Yes
Supervisor of Field Operations (2)	Yes
Safety/Compliance Officer	Yes (Vacant)

A motion was made by Director Clark, seconded by Director Bairos, and unanimously supported to approve the Annual Review of Assigned Vehicles.

**ITEM NO. 11
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE
A VARIANCE TO OID POLICY TO ALLOW CDFW TO
REPAIR THE SOUTH MAIN CANAL BRIDGE DOWNSTREAM
OF GOODWIN DAM (APN: 063-012-029 – USBR)**

The United States Bureau of Reclamation (USBR) has utilized the bridge across the OID South Main Canal downstream of Goodwin Dam over the past several years to complete gravel injection projects on the Stanislaus River. Please see the attached Temporary Entry Permit for reference. In a 2011 bridge inspection report by the USBR, it was recommended that all the bridge deck boards be removed and replaced prior to the next gravel injection project. As the USBR wishes to continue with gravel injections this summer, the bridge repairs need to take place prior to the start of the 2015 irrigation season.

In 2012, OID Staff had compiled a list of materials and created an estimate to complete the work. That estimate was updated in 2014 and presented to the USBR. However, the USBR does not have a funding mechanism to pay a deposit for OID crews to perform the work. Therefore a request has been made that the California Department of Fish and Wildlife (CDFW) be responsible for ordering the materials and repair of the bridge. The CDFW will be partnering with the USBR to complete the gravel injection project, and the local CDFW Region 4 has the equipment and personnel necessary to complete the work,

but is unable to directly pay OID to complete the project under their current policies. Please see the attached project description for clarification.

Since OID crews will not be performing the bridge repairs, OID Staff is requesting a variance to OID Policy be approved by the Board to allow the project. The project is estimated to be completed in 5 days and, per the project description, is not to exceed 9 days. The bridge is to be in drivable condition by the start of the 2015 irrigation season. OID Staff does not foresee any impacts to OID operations with the given construction time frame and recommends approval of the project. OID Staff was available to answer any questions of the Board.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to approve a variance to OID Policy to allow CDFW to repair the South Main Canal bridge downstream of Goodwin Dam (APN: 063-012-029 – USBR).

ITEM NO. 12
REVIEW AND TAKE POSSIBLE ACTION TO PURCHASE
NEW STAINLESS STEEL REGULATORS FROM SPRAYTEC FOR
THE DISTRICT'S PESTICIDE DEPARTMENT'S APPLICATION TRUCKS

Due to the lack of precipitation during the winter months when the District's Pest Department Applicators apply pre-emergent, Staff has been looking into new products that require less moisture in the soil profile during application.

"Dimension" is a pre-emergent product provided by Target Specialty Products that requires less moisture in the soil profile. Pest Department staff has been utilizing "Dimension WP" (wetable powder) for the last month. The disadvantage to using a wetable powder is the excess amount of time needed to mix the powder into a liquid form and the continued agitation necessary while in the tank.

"Dimension EC" (emulsifiable concentrate) is a liquid form that eliminates the mixing time. However, the District's applicator trucks are currently equipped with plastic regulators which will become corroded with the use of the "Dimension EC." In order to use "Dimension EC", the District's two applicator trucks will need to have the regulators converted to stainless steel. The cost to purchase the twelve regulators is \$4,022.25. If the Board approves the purchase of the regulators, the conversion to "Dimension EC" away from "Dimension WP" will save an estimated \$8,000 in product costs per year.

This purchase was not included in the 2015 Budget.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to approve the purchase of new stainless steel regulators from Spraytec for the District's Pesticide Department's application trucks.

**DISCUSSION CALENDAR
ITEM NOS. 13**

**ITEM NO. 13
DISCUSSION AND UPDATE ON
ON-FARM CONSERVATION FUNDING PROGRAM**

The General Manager gave the Board an update for the On-Farm Conservation Funding Program. Participation has been exceptional with 114 farmers signed up representing 3,250 acres of land. Staff will be conducting applicant farm visits over the next couple of weeks and finalizing contracting documents.

**COMMUNICATIONS
ITEM NO. 4**

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 584 days without a lost time injury accident.

Administration Activities

1. SJTA Commissioners meeting of January 14th ended in a mixed vote for an Executive Officer.
2. Met in Sacramento January 9th on Settlement Talks.
3. California Farm Water Coalition held a workshop at OID on the automation of its open canal system.
4. GM to attend a Labor Law seminar in Sacramento. Cost is free.
5. January 28th is the Mayor's City Address. See Lori for tickets
6. January 28th meeting with Oakdale City Manager on opportunities for use of surface water within City limits.

Construction Activities

1. Assisting Water Ops./Engineering Dept. with various assigned tasks including field and plan review of capital projects.
2. OID forces are working on maintenance tasks and capital projects including turnout replacements, gate replacements and other misc. projects.
3. Reviewing applications for two vacant C&M Worker positions.
4. Conducting Contract Administration activities on contracts to be renewed and/or issued and work releases.
5. Assisted GM & Water Ops. Manager on 1/14 with the Water Use Efficiency Workshop.
6. Assisting Water Ops. Manager on various landowner meetings regarding the On-Farm Conservation Program.
7. Conducting safety related tasks and working with Condor on the five-year RMP Update.

Water Operations Activities

Engineering

1. Land use Conversion – Continued to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land use conversion projects.
2. The Kearney and Town “E” pipeline project easements have all been fully executed. The originals are now in the process of being recorded with the County and plans for each project are in the process of being finalized.
3. Water Operations Manager attended the TAC meeting on January 8th where the agenda, District and City presentation format and general plan for the upcoming Water Summit was discussed.
4. The Water Operations Manager attended the STRGBA meeting on January 13th. Future work plan for the group was discussed and included:
 - completion of the USGS GW Model
 - update/extension of the MOU given the expectation that the GSA formation would likely occur this year;
 - potential development of outreach material to initiate governance discussions and raise general awareness of the group’s accomplishments and activities; and
 - governance and GSA formation for compliance with recent GW legislation.
5. The Water Operations Manager attended the Stanislaus County Water Summit on January 16th.
6. Processed several Requests for Work Approvals, plans and cost estimates as needed for 2014-15 winter construction and maintenance projects.

Aq Water

1. Continued to research and respond to miscellaneous irrigation and maintenance issues and inquiries.
2. Winter SCADA maintenance continued at all remotely monitored and automated sites.
3. Numerous calls were received and several landowner meetings were conducted to answer questions regarding their potential participation in the proposed OID On-Farm Conservation Funding Program. The deadline for submittal of solicitation of interest forms was January 14th. Meetings are now ongoing to proceed with finalization of project details prior to issuance of a contract during the first 2 weeks of February.
4. Standard winter water operations continued.
5. Water Operations Manager assisted in hosting and presenting OID’s successful implementation of the TCC Pilot project at the CA Farm Water Coalition’s Water Efficiency Workshop on January 14th.

Water Utilities

1. Improvement District No. 41:
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Domestic Water Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report.
3. Domestic Water Systems:
 - Monthly Coliform Bacteria water quality samples were collected on Monday, January 5th. No problems were detected. All domestic water systems are operating without restrictions.
4. Rural Water System No. 1:

- Monday, January 12th, locked out 3 service connections for non-payment.
5. Knights Ferry Community Services District:
 - Staff continues to conduct multiple weekly inspections, servicing and security checks on the pumping station.
 6. On-Call Activities:
 - Nothing to Report.
 7. Irrigation Pumping Stations:
 - Staff continued to conduct routine inspection, servicing and security checks of the pumping stations in use as winter storm water pumps. There is nothing unusual or out of the ordinary to report other than the items listed below:
 - The Thompson Pond Reclamation Pump was secured from temporary use as a winter drain pump on Monday, January 5th.
 - The repairs to the Cavill #2 Reclamation Pump were completed on Thursday, January 8th.

Financing Activities

1. Routine accounting functions (AP, AR, PR, billing, reconciliations, etc.)
2. Preparation of PR 4th QTR reporting and W2s.
3. Preparation of 1099 reporting.
4. As directed by Resolution No. 96-01 and pursuant to California Government Code Section 53065.5, the written statements of Disclosures of Reimbursement of Amounts to employees and directors paid by the District during 2014 of at least \$100 for an individual charge for service or product received are available for public review at the office of the District's Chief Financial Officer, Kathy Cook
5. Preparing closing entries for 2014 year-end, in addition to routine accounting functions (AP, AR, PR, billings, account reconciliations, etc.)
6. Account clerk testing was performed on Thursday, Jan. 8, 2015. Interviews to be held by the end of January.

IT

1. Completed the change in ISP from TelePacific to Comcast
 - a. Configure internet and firewall to accommodate the new connection
 - b. Configure analog lines for fax and IVR
2. Configure and order SSL certificate
3. Configure and order Server Interface Pods
4. Install new printer for Jason Jones
5. Resolve issue with Leica base station connectivity
6. Process employee changes (password change and email redirection)
7. Transfer AutoCAD licenses on 2 computers
8. Springbrook service pack install
9. Install Windows updates on all servers
10. Troubleshoot issues for OID users.
11. Install new 64 bit printer queue for DSO Konica copier

B. **COMMITTEE REPORTS**

Water Committee Meeting, January 6, 2015

- Deferred Conditions of Approval (APN: 006-012-083 -Campbell)

At the hour of 10:05 a.m. the Meeting adjourned to Closed Session.

CLOSED SESSION
ITEM NO. 15

- A. **Government Code §54956.9** - Significant Exposure to Litigation Pursuant to Paragraph (2) and (3) of Subdivision (d) of §54956.9
One (1) Case
- B. **Government Code §54957**
Pubic employee Discipline/Dismissal/Release

At the hour of 10:40 a.m. the Board returned to open session.

Coming out of Closed Session Director Webb stated that by a vote of 4-0 the Board authorized the District's General Counsel to advise the City of Oakdale that the District will contribute its pro-rata share of the cost for the offsite improvements on their Greger Property.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Webb

Director Webb asked if the Board felt it was necessary to have a representative of the District to sit on the Water Advisory Committee. Director Webb stated that we need to have someone on the committee who will represent the interests of the District. Director Webb appointed Director Clark to the Water Advisory Committee to represent the interests of the District.

Director Clark

Director Clark stated that he will represent the interests of the District and if at any time the Board is not happy with his representation of the District he can be removed from that committee.

Director Doornenbal

Director Doornenbal stated that the District needs to have someone on the committee to represent the interests of the District and he agreed with the appointment of Director Clark.

Director Bairos

Director Bairos agreed with the appointment of Director Clark to the committee.

OTHER ACTION
ITEM NO. 28

At the hour of 11:05 a.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, February 3, 2015 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, February 19, 2015 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Steve Webb, President

Attest:

Steve Knell, P.E., Secretary