

Thomas D. Orvis, President  
Herman Doornenbal  
Linda Santos  
Brad DeBoer  
Ed Tobias

District 3  
District 2  
District 4  
District 5  
District 1

**MEETING OF THE BOARD OF DIRECTORS  
OAKDALE IRRIGATION DISTRICT  
1205 EAST F STREET, OAKDALE, CA 95361  
TUESDAY, APRIL 6, 2021 – 9:00 A.M.  
AGENDA**

**NOTICE: CORONAVIRUS (COVID-19)**

A complete copy of the Agenda packet will be available on the Oakdale Irrigation District website ([www.oakdaleirrigation.com](http://www.oakdaleirrigation.com)) on Friday, April 2, 2021 by 5:00 p.m. All writings that are public records and relate to an agenda item which are distributed to a majority of the Board of Directors less than 24-hours prior to the meeting noticed above will be made available on the Oakdale Irrigation District website ([www.oakdaleirrigation.com](http://www.oakdaleirrigation.com)).

**INFORMATION FOR REGULAR MEETING DURING SHELTER IN PLACE ORDER**

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20, a local legislative body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public who wish to participate and to provide public comment to the local legislative body during the current health emergency. The Oakdale Irrigation District Board of Directors (OID Directors) will adhere to and implement the provisions of the Governor's Executive Order related to the Brown Act and the utilization of technology to facilitate participation.

The location of the meeting will be 1205 East F Street. This site may be utilized as the call-in center for some or all Directors who will be communicating via teleconference. Be advised these facilities are currently closed to public access due to implemented protection measures for the COVID 19 virus. The public will not be granted access to this facility.

If you wish to join the meeting as a member of the public to participate listen to and provide comment on agenda items, then please dial in using your phone. To join the OID Directors' meeting by teleconference, please call **1 669-900-9128, Access Code: 439-287-1020 #, the message will ask for a participant ID, just press # again. If you experience technical difficulties, please contact our IT Systems Administrator Michael Ballinger at (209) 896-6887.**

In addition to the mandatory conditions set forth above, the OID Directors will use sound discretion and make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Brown Act, and other applicable local laws regulating the conduct of public meetings, including, but not limited to, the requirement that such rights of access and public comment be made available in a manner consistent with the Americans with Disabilities Act in order to maximize transparency and provide the public access to their meetings.

The OID Directors offer many ways for you to participate in the OID Board Meeting without attending a meeting in person. Public comments and/or written comments for the OID Directors' agenda items can be submitted via email by 4:30 p.m. on the day before the

meeting to [hharris@oakdaleirrigation.com](mailto:hharris@oakdaleirrigation.com). If you would like to support, oppose, or otherwise comment on an upcoming agenda item, please consider sending in your comments prior to the meeting. Pursuant to Government Code section 54954.3(a), Public Comment or public comment on an Agenda Item are limited to five (5) minutes.

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the Executive Assistant at (209) 840-5507, as far in advance as possible but no later than 24 hours before the scheduled event. The District will provide its best effort to fulfill the request.

**Agendas and Minutes are on our website at [www.oakdaleirrigation.com](http://www.oakdaleirrigation.com)**

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **ADDITIONS OR DELETION OF AGENDA ITEMS**

## **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

### **PUBLIC COMMENTS - ITEM 1**

1. The Board of Directors welcomes participation in its meetings. This time is provided for the public to address the Directors of the District on matters of concern that fall within the jurisdiction of the Board that are not on the agenda.

Because matters being discussed are not on the agenda there should be no expectation of discussion or comment by the Board except to properly refer the matter for review or action as appropriate. Matters concerning District operations or responsibilities can be addressed prior to Board meetings by contacting District Management or Directors. In this manner, your concerns can be addressed expeditiously.

The Oakdale Irrigation District Board pledges to be respectful, truthful, knowledgeable, productive and unified in conducting the people's business. The Board believes in conducting its business using respectful and civil dialogue and would request that the public conduct itself in a similar fashion in their presentations. Disrespectful and threatening behavior will not be tolerated.

It is not required, but speakers may provide their name and address.

Public Comments will be limited to five minutes per speaker.

### **CONSENT CALENDAR - ITEMS 2-6**

Matters listed under the consent calendar are considered routine and will be acted upon under one motion. There will be no discussion of these items unless a request is made to

the Board President by a Director or member of the public. Those items will be considered at the end of the consent items.

Only properly noticed agenda matters shall be permitted for discussion.

2. Approve the **Board of Directors' Minutes of the Regular Meeting of March 2, 2021 and Resolutions Nos. 2021- 07, 2021-08, 2021-09, 2021-10, 2021-11 and 2021-12.**
3. Approve **Oakdale Irrigation District Statement of Obligations**
4. Approve **OID Improvement District Statement of Obligations**
5. Approve the **Draft Financial Statements for the Twelve Months Ending December 31, 2020**
6. Approve the **Treasurer's Report and Financial Statements for the Months Ending February 28, 2021**

#### **ACTION CALENDAR - ITEMS 7-9**

7. Review and take possible action to **Adopt Interagency Agreement Between OID and SSJID for the Canyon Tunnel Project**
8. Review and take possible action to **Adopt Procurement Policy**
9. Review and take possible action to **Cancel the Special Board Meeting of May 18 and Reinstate the Regular Board Meeting for May 4, 2021**

#### **DISCUSSION – ITEM 10**

10. Discussion on **Goal Setting for the District**

#### **COMMUNICATIONS - ITEM 11**

##### **11. Oral Reports and Comments**

- A. **General Manager's Report on Status of OID Activities**
- B. **Committee Reports**
- C. **Directors' Comments/Suggestions**

#### **CLOSED SESSION - ITEM 12**

12. Closed Session to discuss the following:

A. **Government Code §54956.8 – Conference with Real Property Negotiator**

Negotiating Parties:      OID, SSJID, USBR, DWR, San Luis and Delta  
  Mendota Water Authority, State Water  
  Contractors, SEWD, Brisbane, CCSF, Mi-Wuks  
Property:                      Water  
Agency Negotiators:      General Manager and Water Counsel  
Under Negotiations:      Price and Terms

B. **Government Code § 54957 – Public Employment: General Manager**

C. **Government Code §54956.9(b) – Exposure to Litigation: 4 cases**

D. **Government Code §54957 – Public Employee Discipline**

E. **Government Code §54956.9(c) – Initiation of Litigation**

|                               |
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| <b>OTHER ACTION – ITEM 13</b> |
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13. Adjournment:

- A. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, May 18, 2021 at 9:00 a.m.** via teleconference. Details can be obtained by calling (209) 847-0341.
- B. The next Joint Board Meeting of the South San Joaquin and Oakdale Irrigation Districts serving the Tri-Dam Projects and Tri-Dam Authority and other joint business matters is scheduled for **Thursday, April 15, 2021 at 9:00 a.m.** via teleconference and hosted by SSJID. Details can be obtained by calling (209) 249-4600.

*Writings distributed to Board Members in connection with the open session items on this agenda are available for public inspection in the office of the Board Secretary. Any person who has a question concerning any of the agenda items may call the Executive Assistant at (209) 840-5507.*

*ADA Compliance Statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Executive Assistant at (209) 840-5507. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*



# **PUBLIC COMMENTS**

## **BOARD MEETING OF APRIL 6, 2021**



# **AGENDA ITEMS CONSENT CALENDAR**

## **BOARD MEETING OF APRIL 6, 2021**

# BOARD AGENDA REPORT

Date: April 6, 2021  
Item Number: 2  
APN: N/A

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**SUBJECT: APPROVE THE BOARD OF DIRECTOR'S MINUTES OF THE MEETING OF MARCH 2, 2021 AND RESOLUTION NOS. 2021-07, 2021-08, 2021-09, 2021-10, AND 2021-11**

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**RECOMMENDED ACTION:** Approve the Board of Director's Minutes of the Meeting of March 2, 2021 and Resolution Nos. 2021-07, 2021-08, 2021-09, 2021-10, and 2021-11.

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**ATTACHMENTS:**

- Draft Minutes of the Board of Director's Meeting of March 2, 2021
- Draft Resolution No. 2021-07
- Draft Resolution No. 2021-08
- Draft Resolution No. 2021-09
- Draft Resolution No. 2021-10
- Draft Resolution No. 2021-11

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**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No) Tobias (Yes/No)**

**Action(s) to be taken:**

## **MINUTES**

Oakdale, California  
March 2, 2021

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:01 a.m. Upon roll call, there were present:

Directors: Tom Orvis, President  
Brad DeBoer, Vice President  
Herman Doornenbal  
Linda Santos  
Ed Tobias

Staff Present: Steve Knell, General Manager/Secretary  
Sharon Cisneros, Chief Financial Officer  
Eric Thorburn, Water Operations Manager  
Kim Bukhari, Human Resources Administrator (via Zoom)

Also Present: Fred A. Silva, General Counsel  
Tim O'Laughlin (via Zoom)

### **ADDITION OR DELETION OF AGENDA ITEMS**

There were no additions or deletions of Agenda Items.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

There were no items taken out of sequence.

At the hour of 9:05 a.m. the Board welcomed public comment.

### **PUBLIC COMMENT ITEM NO. 1**

There was one public comment from Robert Frobose.

There being no further Public Comment; Public Comment closed at 9:10 a.m. and the Board Meeting continued.

### **CONSENT ITEMS ITEM NOS. 2, 4, 5, 6, 7**

### **ITEM NO. 2 APPROVE THE BOARD OF DIRECTORS MINUTES OF THE MEETING OF FEBRUARY 2, 2021 AND RESOLUTION NOS. 2020-05 AND 2020-06**

A motion as made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the Minutes of the Meeting of February 2, 2021 and Resolution Nos. 2021-05 and 2021-06.



**ITEM NO. 4**  
**APPROVE OAKDALE IRRIGATION**  
**DISTRICT IMPROVEMENT DISTRICT'S STATEMENT OF OBLIGATIONS**

A motion as made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the Oakdale Irrigation District Improvement District's Statement of Obligations.

**ITEM NO. 5**  
**APPROVE TREASURER'S REPORT**  
**FOR THE ONE MONTH ENDING JANUARY 31, 2021**

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the Treasurer's Report for the one month ending January 31, 2021.

**ITEM NO. 6**  
**APPROVE THE QUITCLAIM OF AN EXISTING NORTH DUDLEY PIPELINE EASEMENT**  
**AND ACCEPT A NEW EASEMENT IN EXCHANGE (APNS: 002-028-073/074 –**  
**WILLIAM AND ELLEN WEARIN & RONALD AND CAROL ARNOLD)**

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the quitclaim of an existing North Dudley Pipeline easement and accept a new easement in exchange (APNs: 002-028-073/074 – William and Ellen Wearin & Ronald and Carol Arnold).

**ITEM NO. 7**  
**APPROVE THE ABANDONMENT OF A PORTION OF THE NORTH DUDLEY PIPELINE**  
**AND FORMALLY ADOPT THE NEW ALIGNMENT OF OID'S NORTH DUDLEY**  
**PIPELINE AS A DISTRICT FACILITY (APNS: 002-028-073/074 – WILLIAM AND ELLEN**  
**WEARIN & RONALD AND CAROL ARNOLD)**

A motion was made by Director Santos, seconded by Director DeBoer, and was unanimously supported to approve the abandonment of a portion of the North Dudley Pipeline and formally adopt the new alignment of OID's North Dudley.

The above consent items were approved by the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | Yes |
| Director DeBoer     | Yes |

The motions passed by a 5-0 vote.

**PULLED CONSENT CALENDAR**  
**ITEM NO. 3**

**ITEM NO. 3**  
**APPROVE OAKDALE IRRIGATION**  
**DISTRICT'S STATEMENT OF OBLIGATIONS**

After an explanation regarding checks prepared to pay for CEQA notifications, a motion as made by Director Doornenbal, seconded by Director DeBoer, and was unanimously

supported to approve the Oakdale Irrigation District's Statement of Obligations by the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | Yes |
| Director DeBoer     | Yes |

The motion passed by a 5-0 vote.

**PRESENTATION & PUBLIC HEARING CALENDAR**  
**ITEM NO. 8**

**ITEM NO. 8**  
**PRESENTATION AND PUBLIC HEARING ON 2020 AGRICULTURAL WATER**  
**MANAGEMENT PLAN**

Mr. Thorburn, OID Water Operations Manager, gave a brief introduction. He introduced Brandon Ertis with David's Engineering who gave the presentation on OID's 2020 Agricultural Water Management Plan.

Opened Public Hearing: 9:54 am

There was one public comment from Robert Frobose.

Closed Public Hearing: 10:04 am

**CLOSED SESSION**  
**ITEM NO. 9**

At 10:15 a.m. President Orvis read the items to be discussed in Closed Session and then opened Public Comment on these items.

There was one public comment from Robert Frobose.

The Board adjourned to Closed Session at 10:18 a.m.

**A. *Government Code § 54957* – Public Employment: General Manager**

**B. *Government Code §54956.8* – Conference with Real Property Negotiator**

Negotiating Parties: OID, SSJID, USBR, DWR, San Luis and Delta Mendota Water Authority, State Water Contractors, SEWD, Brisbane, CCSF, Mi-Wuks, ACWD

Property: Water

Agency Negotiators: General Manager and Water Counsel

Under Negotiations: Price and Terms

- C. **Government Code §54956.9(d)(1) – Existing Litigation** SJTA, et al. v. State Water Resources Control Board no reportable actions

At the hour of 11:52 a.m. the Board reconvened to open session.

Coming out of Closed Session Director Orvis stated that there was no reportable action.

**ACTION CALENDAR**  
**ITEM NOS. 10, 11, 12, 13, 14, 15**

**ITEM NO. 10**

**REVIEW AND TAKE POSSIBLE ACTION TO ADOPT RESOLUTION DECLARING  
CONSERVED WATER SURPLUS TO DISTRICT NEEDS IN WATER YEAR 2020/21**

A motion was made by Director DeBoer and was seconded by Director Doornenbal to approve the Resolution Adopting the Rules & Regulations Governing Operation and Distribution of Water Within the Oakdale Irrigation District Service Area and was voted by the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | Yes |
| Director DeBoer     | Yes |

The motion passed by a 5-0 vote.

**ITEM NO. 11**

**REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING THE  
2021 AGREEMENT ESTABLISHING TERMS AND CONDITIONS FOR IRRIGATION OF  
LANDS OUTSIDE OAKDALE IRRIGATION DISTRICT BOUNDARIES FOR THE WATER  
YEAR 2021 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE  
AGREEMENTS**

A motion was made by Director Doornenbal to make available up to 10,000 af for local out of district use. It was seconded by Director Santos and passed with the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | Yes |
| Director DeBoer     | No  |

The motion passed by a 4-1 vote.

**ITEM NO. 12**

**REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A RESOLUTION FINDING THE  
2021 AGREEMENT ESTABLISHING TERMS AND CONDITIONS FOR IRRIGATION OF  
LANDS OUTSIDE THE OAKDALE IRRIGATION DISTRICT BOUNDARY  
CATEGORICALLY EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY  
ACT (CEQA)**

A motion was made by Director Santos, seconded by Director DeBoer and was unanimously supported to approve the Resolution finding the 2021 agreement establishing terms and

conditions for irrigation of lands outside the Oakdale Irrigation District boundary categorically exempt under the California Environmental Quality Act (CEQA) by the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | Yes |
| Director DeBoer     | Yes |

The motion passed by a 5-0 vote.

#### ITEM NO. 13

**REVIEW AND TAKE POSSIBLE ACTION TO ADOPT RESOLUTION APPROVING AGREEMENT FOR RELEASE OF WATER AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE AGREEMENT FOR RELEASE OF WATER BY AND AMONG THE OAKDALE IRRIGATION DISTRICT, THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT, THE SAN LUIS & DELTA-MENDOTA WATER AUTHORITY AND THE CALIFORNIA DEPARTMENT OF WATER RESOURCES**

A motion was made by Director DeBoer, seconded by Director Tobias to approve the Resolution approving Agreement for Release of Water and authorizing the General Manager to execute Agreement for Release of Water by and among the Oakdale Irrigation District, the South San Joaquin Irrigation District, the San Luis & Delta-Mendota Water Authority and the California Department of Water Resources and was passed by the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | No  |
| Director DeBoer     | Yes |

The motion passed by a 4-1 vote.

#### ITEM NO. 14

**REVIEW AND TAKE POSSIBLE ACTION TO APPROVE ADOPTION OF RESOLUTION FINDING THE 2020 SPRING PULSE FLOW RELEASE CATEGORICALLY EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

A motion was made by Director DeBoer, seconded by Director Doornenbal to approve the Resolution finding the 2020 Spring Pulse Flow Release categorically exempt under the California Environmental Quality Act (CEQA) by the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | No  |
| Director DeBoer     | Yes |

The motion passed by a 4-1 vote.

**ITEM NO. 15**  
**REVIEW AND TAKE POSSIBLE ACTION TO APPROVE RESOLUTION ADOPTING THE**  
**2020 AGRICULTURAL WATER MANAGEMENT PLAN**

A motion was made by Director Doornenbal, seconded by Director Tobias to approve the Resolution Adopting the Agricultural Water Management Plan by the following roll call vote:

|                     |     |
|---------------------|-----|
| Director Tobias     | Yes |
| Director Doornenbal | Yes |
| Director Orvis      | Yes |
| Director Santos     | Yes |
| Director DeBoer     | Yes |

The motion passed by a 5-0 vote.

**DISCUSSION**  
**ITEM NO. 16**

**Discussion / Update from CSDA Dane Wadle**

Mr. Dane Wadle updated the Board regarding California Special District's Association efforts to seek financial relief for costs absorbed by Special Districts during the COVID pandemic. CSDA is asking for a Call to Action for all districts to support CSDA's efforts in passable of SB 91 for public water agencies. Mr. Wadle stated that CSDA training programs are very robust this year and are almost exclusively virtual. He advised that Stanislaus County has created a CSDA whose official meeting will be virtual on March 18th. He encouraged OID to participate.

**COMMUNICATIONS**  
**ITEM NO. 17**

**A. GENERAL MANAGERS REPORT**

General Manager Steve Knell discussed the information that was contained in the Board Packet under Communications.

**B. COMMITTEE REPORTS**

There were no Committee reports but it was mentioned the Finance and the Personnel Committees will have reports for the April Board Meeting.

**C. SUMMARY OF DIRECTORS COMMENTS**

**Director Tobias**

Director Tobias thanked Staff and David's Engineering for their hard work on the AWMP.

**Director Doornenbal**

Director Doornenbal had no comments.

**Director Santos**

Director Santos had no comments.

**Director DeBoer**

Director DeBoer had no comments.

**Director Orvis**

Director Orvis reminded the directors to turn in their Form 700s to Ms. Harris.

**OTHER ACTION**  
**ITEM NO. 18**

At the hour of 1:23 p.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, April 6, 2021 at 9:00 a.m.** via teleconference. Details can be obtained by calling (209) 847-0341.

The next Joint Board Meeting of the South San Joaquin and Oakdale Irrigation Districts serving the Tri-Dam Projects and Tri-Dam Authority and other joint business matters is scheduled for **Thursday, March 18, 2020 at 9:00 a.m.** via teleconference and hosted by OID. Details can be obtained by calling (209) 249-4600.

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Thomas D. Orvis, President  
Board of Directors

Attest:

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Steve Knell, P.E.  
General Manager/Secretary

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2021-07**

**DECLARATION SURPLUS WATER  
WATER CODE SECTION 22259**

WHEREAS, the Board of Directors of the Oakdale Irrigation District (District) typically makes a determination on the availability of conserved water “surplus” to the needs of the District for surface irrigation uses outside Oakdale Irrigation District’s service area boundary in March of each calendar year; and

WHEREAS, the precipitation in the Stanislaus Basin as late February, 2021 indicates that 51% of the April 1<sup>st</sup> average precipitation has already been received to date; and

WHEREAS, current inflow into New Melones as of February 23, 2021 is 156,000 acre feet and stands at 54% of average for this time of year, and

WHEREAS, DWR’s Bulletin 120 Water Supply Forecast for the Stanislaus Basin estimates 310,000 to 460,000 acre feet of runoff, April thru June, at the 50% and 90% exceedance levels respectively, and

WHEREAS, these numbers combined indicates an anticipated runoff of 466,000 to 616,000 acre feet at the present time, and

WHEREAS, upon review by the Board of Directors of this information, the Board determined that the in-district water demand for 2020/21 water season, which includes October’s water usage and the early start of the irrigation season, coupled with the benefit of increased automation of OID’s water delivery system, will be met with an allocation of 240,000 acre feet ; and

WHEREAS, Water Code §22259 provides that if in the best interests of a district, a district may enter into a contract for the lease or sale of any surplus water or use of surplus water not then necessary for the use within the district, for use either within or without the district; and

NOW, THEREFORE, the Board of Directors of the Oakdale Irrigation District declares all water above an allocation of 240,000 acre feet to be conserved water surplus to the District’s needs and available for use outside the service area of the District.

Upon motion of Director DeBoer, seconded by Director Santos, and duly submitted to the Board for its consideration, the above titled resolution was unanimously adopted this second day of March in the year 2021.

OAKDALE IRRIGATION DISTRICT

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Thomas D. Orvis, President  
Board of Directors

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Steve Knell, P.E.  
General Manager/Secretary

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2021-08**

**APPROVING THE 2021 AGREEMENT ESTABLISHING TERMS AND  
CONDITIONS FOR IRRIGATION OF LANDS OUTSIDE  
OF OAKDALE IRRIGATION DISTRICT BOUNDARIES AND AUTHORIZE THE GENERAL  
MANAGER TO EXECUTE THE AGREEMENTS**

WHEREAS, the Board of Directors of the Oakdale Irrigation District made a determination on the availability of "surplus water" for surface irrigation use outside Oakdale Irrigation District's service area for 2021; and

WHEREAS, staff presented an in-district water budget for 2021 to the Board of Directors for use by the Board of Directors in determining the availability of "surplus water." The in-district water budget forecasts 240,000 af of in-district water use in 2021; and

WHEREAS, the Board of Directors of the Oakdale Irrigation District declared "surplus water" for any OID allocation received above 240,000 af for use to out-of-District purposes as may be approved by the Board of Directors.

WHEREAS, the Board of Directors of the Oakdale Irrigation District approved providing up to 10,000 af of out-of-District water to local agricultural water users in 2021; and

NOW, THEREFORE, the Board of Directors of the Oakdale Irrigation District hereby approves the 2021 Agreement Establishing Terms and Conditions for Irrigation of Lands Outside Oakdale Irrigation District, set the 2021 water rate for out-of-District lands at \$125.00/af, and authorize the General Manager to execute the agreements.

Upon motion of Director Doornenbal, seconded by Director Santos, and duly submitted to the Board for its consideration, the above titled resolution was unanimously adopted at the regular meeting of the Board of Directors of the Oakdale Irrigation District this second day of March in the year 2021.

OAKDALE IRRIGATION DISTRICT

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Thomas D. Orvis, President  
Board of Directors

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Steve Knell, P.E.  
General Manager/Secretary



**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2021-09**

**FINDING THE 2021 AGREEMENT ESTABLISHING TERMS AND  
CONDITIONS FOR IRRIGATION OF LANDS OUTSIDE THE  
OAKDALE IRRIGATION DISTRICT CATEGORICALLY EXEMPT FROM CEQA**

**WHEREAS**, The Oakdale Irrigation District (District) is a local public agency and political subdivision of the State of California acting as its own Lead Agency under the California Environmental Quality Act (CEQA), and

**WHEREAS**, the District has approved the 2021 Agreement Establishing Terms and Conditions for Irrigation of Lands Outside the OID Boundary (Project) located within northeastern Stanislaus County, and

**WHEREAS**, the Project proposes to deliver surplus surface irrigation water to lands under existing irrigated agricultural production for the benefit the supplemental surface water will have on the aquifer and the benefit of additional OID revenue, and

**WHEREAS**, the Board of Directors has determined that the proposed Project is Categorically Exempt from the requirements of CEQA pursuant to Section 15301, Existing Facilities, of the CEQA Guidelines. The Project utilizes existing public facilities for the delivery of irrigation water to lands under existing agricultural production and there will be no change in operation or expansion of existing diversion and pumping facilities.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Directors of the Oakdale Irrigation District hereby adopts the Resolution finding the 2021 Agreement Establishing Terms and Conditions for Irrigation of Lands Outside the OID Boundary Project Categorically Exempt from CEQA.

Upon motion of Director Santos, seconded by Director DeBoer, and duly submitted to the Board for its consideration the above titled resolution was adopted this 2<sup>nd</sup> day of March 2021.

**OAKDALE IRRIGATION DISTRICT**

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Thomas D. Orvis, President

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Steve Knell, P.E., Secretary

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2021-10**

**APPROVING A CALIFORNIA ENVIRONMENTAL QUALITY ACT  
NOTICE OF EXEMPTION FOR THE  
SOUTH SAN JOAQUIN AND OAKDALE IRRIGATION DISTRICTS'  
2021 SPRING PULSE FLOW RELEASE PROJECT**

**WHEREAS**, the Oakdale Irrigation District (OID) and the South San Joaquin Irrigation District (SSJID), collectively referred to as "Districts", are California irrigation districts operating under and by virtue of Division 11 of the California Water Code; and

**WHEREAS**, Districts are co-owners of certain water rights on the Stanislaus River, including pre-1914 appropriative rights to divert water from the Stanislaus River for irrigation of the lands within the Districts, and various post-1914 appropriative rights to store Stanislaus River water in various reservoirs for diversion to irrigate lands within the Districts, as well as to generate electrical power; and

**WHEREAS**, the San Luis & Delta Mendota Water Authority (SLDMWA) is a California joint power authority operating under and by virtue of Section 6500, et seq., of the California Government Code; and

**WHEREAS**, SLDMWA's member units are 28 water agencies representing approximately 2,100,000 acres of land within the western San Joaquin Valley, San Benito and Santa Clara Counties that receive water from the federal Central Valley Project (CVP) under water service or exchange contracts; and

**WHEREAS**, the California Department of Water Resources (DWR) owns, operates and maintains water collection, storage, conveyance and delivery facilities, including but not limited to the State Water Project (SWP), and delivers water to its water service contractors located throughout California; and

**WHEREAS**, in accordance with the applicable requirements of State Water Resources Control Board (SWRCB) Order D-1641, USBR makes releases from New Melones Reservoir to meet water quality and water quantity objectives measured at Vernalis; and  
**WHEREAS**, Districts' water rights are satisfied by and through the performance of a settlement agreement with the USBR (the 1988 Agreement) which requires the USBR to deliver water to the Districts at Goodwin Dam each year; and

**WHEREAS**, the amount of water available for the Districts' use each year under the 1988 Agreement is calculated by adding the inflow into New Melones to the amount derived by the formula  $(600,000 - \text{inflow}) \div 3$ , not to exceed 600,000 acre-feet; and

**WHEREAS**, based upon the USBR's 2021 forecast, Districts are willing to release up to 100,000 acre feet of water from Goodwin Dam during April and May 2021 (proposed Project) without reservoir refill criteria. The USBR will be responsible for determining the flow rate and schedule of the release, upon concurrence with the NMFS; and

**WHEREAS**, on the behalf of the Districts, USBR will release such water from Goodwin Dam, over, above and in excess of the quantities released by the USBR necessary to satisfy the USBR's obligations under Appendix 2-E and RPA IV.2.1 of the National Marine Fisheries Service's Biological Opinion (BO); and

**WHEREAS**, such operations in the Delta will be conducted consistent with D-1641 and applicable Biological Opinions; and

**WHEREAS**, the Districts' release of supplemental flow in April and May will improve instream flow conditions for migratory fish in the Stanislaus and San Joaquin River and will have an incidental effect of improving water quality and water supply conditions in the Delta that can benefit CVP and SWP operations; and

**WHEREAS**, the Parties hereto expect and anticipate, but cannot guarantee, the amount of water released as a result of the proposed Project will subsequently arrive at Vernalis; and

**WHEREAS**, DWR and the SLDMWA are willing to fund the supplemental releases and to share the anticipated incidental water supply benefits to their respective water contractors; and

**WHEREAS**, the SLDMWA and DWR will pay OID and SSJID for every acre foot of water released into the Stanislaus River; and

**WHEREAS**, the proposed Project would utilize existing water conveyance infrastructure and no construction would take place; and

**WHEREAS**, the proposed Project has been determined by the Board of Directors to be categorically exempt from CEQA because it will result in the provision of supplemental instream fishery flows pursuant to CEQA Guidelines § 15301, subsection (i), and in the ongoing operation of the existing system without change in operation or expansion of use pursuant to CEQA Guidelines § 15301; and

**WHEREAS**, Goodwin Dam is located in Tuolumne and Calaveras Counties; OID is located in Stanislaus and San Joaquin Counties; SSJID is located in San Joaquin County; and the DWR and SLDMWA facilities are located in Contra Costa, Alameda, San Joaquin, Stanislaus and Merced Counties

**WHEREAS**, OID is the custodian of the documents or other material which constitute the record of proceedings upon which the Board's decision is based, and the District office is the location of this record; and

**NOW THEREFORE, BE IT RESOLVED**, by this Board of Directors that:

1. The foregoing recitals are true and correct.
2. The proposed Project has been determined to be categorically exempt from CEQA under 14 Cal. Code of Regulations, Section 15301, subsection (i) Maintenance of Stream Flow to protect fish and wildlife resources. There will be no change in operation

or expansion of existing diversion and pumping facilities, pursuant to CEQA Guidelines Section 15301.

3. A Notice of Exemption is approved (and is on file with the District's records).
4. The District's Staff is authorized and directed to file a Notice of Exemption at the Clerk's Office (or other authorized place) of Stanislaus, San Joaquin, Contra Costa, Alameda, Merced, Calaveras and Tuolumne Counties and in the manner prescribed by the CEQA.

Upon motion of Director DeBoer, seconded by Director Doornenbal, and duly submitted to the Board for its consideration the above titled resolution was adopted this 2<sup>nd</sup> day of March, 2021.

#### **OAKDALE IRRIGATION DISTRICT**

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Thomas D. Orvis, President

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Steve Knell, P.E., Secretary

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2021-11**

**RESOLUTION ADOPTING UPDATED  
AGRICULTURAL WATER MANAGEMENT PLAN**

**WHEREAS**, the Agricultural Water Management Planning Act (Act), codified in Section 10800 et seq. of the Water Code (CWC), requires all agricultural water suppliers providing water to 10,000 or more irrigated acres to update its Agricultural Water Management Plan on or before April 1, 2021, and thereafter on or before April 1 in years ending in six and one; and

**WHEREAS**, Oakdale Irrigation District (District) prepared an Agricultural Water Management Plan in accordance with the Act (AWMP or Plan) and has prepared an updated Plan in accordance with the requirements of Section 10826 of the CWC and the regulations implementing the Plan adopted by the Department of Water Resources (DWR's Regulations); and

**WHEREAS**, the District provided notice of the March 2, 2021 hearing in accordance with Government Code Section 6066 by published notice in the Oakdale Leader, a newspaper of general circulation for two consecutive weeks and notified the City of Oakdale and the Counties of Stanislaus and San Joaquin in accordance with CWC Section 10821, of the availability of the Plan and of the time and place of the public hearing to be held on the Plan at the March 2, 2021 meeting of the District's Board of Directors; and

**WHEREAS**, the District held a public hearing at the March 2, 2021 meeting of the District's Board of Directors and no public comments were made.

**NOW, THEREFORE BE IT RESOLVED**, that this Resolution supersedes any other previous resolution relating to the above subject matter.

**NOW, THEREFORE BE IT FURTHER RESOLVED AND ORDERED**, by the Board of Directors of the Oakdale Irrigation District as follows:

The 2020 update to the District's Agricultural Water Management Plan is hereby adopted and ordered filed with the District;

The District's Water Conservation Coordinator is hereby authorized and directed within 30 days to distribute copies of the Plan to the California Department of Water Resources and the other entities described in Section 10843 of the CWC and to cause the Plan to be posted on the District's website in accordance with Section 10844 of the CWC;

The General Manager is hereby authorized and directed to take appropriate action to implement the updated Plan in accordance with the Act and DWR's Regulations, as such may be modified from time to time;

Upon Motion of Director Doornenbal, seconded by Director Tobias, and duly submitted to the Board for its consideration, the above-titled Resolution was adopted this 2<sup>nd</sup> day of March 2021.

**OAKDALE IRRIGATION DISTRICT**

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Tom Orvis  
President

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Steve Knell, P.E.  
Secretary

# BOARD AGENDA REPORT

Date: April 6, 2021  
Item Number: 3  
APN: N/A

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**SUBJECT: APPROVE OAKDALE IRRIGATION DISTRICT'S STATEMENT OF OBLIGATIONS**

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**RECOMMENDED ACTION:** Approve Statement of Obligations

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## **TOP TEN OBLIGATIONS**

| <u>Vendor</u>                 | <u>Purpose</u>            | <u>Amount</u> |
|-------------------------------|---------------------------|---------------|
| IRS                           | Payroll Taxes             | \$ 115,935.88 |
| CalPERS                       | Retirement Contribution   | 69,865.44     |
| Metron-Farrier, LLC           | Brass Measures & Antennas | 55,170.52     |
| Kaiser                        | Healthcare – April        | 52,813.02     |
| Steve Harkrader Trucking      | Hauling                   | 50,136.45     |
| Sutter Health                 | Healthcare – April        | 46,505.18     |
| EDD                           | Payroll Taxes             | 32,946.31     |
| Fresno Valves & Casting, Inc. | Slide Gates               | 32,130.01     |
| South San Joaquin Irrigation  | Legal Fees                | 22,820.89     |
| VOYA Retirement               | Retirement Contribution   | 20,064.17     |
|                               |                           | <hr/>         |
|                               |                           | 498,387.87    |
|                               | Other Obligations:        | <hr/>         |
|                               | Total Obligations:        | \$ 771,249.58 |

**FISCAL IMPACT:** \$771,249.58

## **ATTACHMENTS:**

- Statement of Obligations – Accounts Payable

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## **Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

## **VOTE:**

**Orvis (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No) Tobias (Yes/No)**

**Action(s) to be taken:**

**OAKDALE IRRIGATION DISTRICT**

**STATEMENT  
OF  
OBLIGATIONS**

**April 6, 2021**



# Accounts Payable

## Checks by Date - Summary by Check Number

User: cbailey  
Printed: 3/24/2021 2:09 PM



Oakdale Irrigation District  
1205 East F Street  
Oakdale, California 95361  
Phone: (209) 847-0341  
Fax: (209) 847-3468  
www.oakdaleirrigation.com

| Check No | Vendor No | Vendor Name                          | Check Date | Check Amount |
|----------|-----------|--------------------------------------|------------|--------------|
| 29167    | AMAZ50    | Amazon                               | 02/25/2021 | 1,138.09     |
| 29168    | ATM50     | AT&T Mobility                        | 02/25/2021 | 53.80        |
| 29169    | QUAD50    | Quadient Finance USA, Inc.           | 02/25/2021 | 1,000.00     |
| 29170    | STAN51    | Stanislaus County Clerk Recorder     | 02/25/2021 | 57.00        |
| 29171    | ACEH50    | Ace Hardware                         | 03/08/2021 | 169.07       |
| 29172    | AIRG50    | Airgas USA, LLC                      | 03/08/2021 | 582.92       |
| 29173    | ALLI50    | Allied Concrete and Supply Co., Inc. | 03/08/2021 | 1,736.79     |
| 29174    | AMAZ55    | Amazon Web Services, Inc.            | 03/08/2021 | 122.00       |
| 29175    | APPA45    | App Agency Inc.                      | 03/08/2021 | 30.00        |
| 29176    | AR-MODE   | Modesto Roselle LLC                  | 03/08/2021 | 10.00        |
| 29177    | BOBC50    | Bobcat Central, Inc.                 | 03/08/2021 | 486.53       |
| 29178    | BOUT50    | Boutin Jones, Inc.                   | 03/08/2021 | 78.85        |
| 29179    | CALI78    | California State Disbursement Unit   | 03/08/2021 | 207.69       |
| 29180    | CASE50    | Casey Records Management             | 03/08/2021 | 288.00       |
| 29181    | CENT52    | Central Valley Ag Grinding, Inc.     | 03/08/2021 | 1,130.00     |
| 29182    | CHIC60    | Chicago Title Co.                    | 03/08/2021 | 275.68       |
| 29183    | CITY45    | City of Oakdale                      | 03/08/2021 | 10.00        |
| 29184    | CITY50    | City of Oakdale Utilites             | 03/08/2021 | 1,934.53     |
| 29185    | COMC51    | Comcast                              | 03/08/2021 | 554.56       |
| 29186    | COND50    | Condor Earth Technologies, Inc.      | 03/08/2021 | 563.75       |
| 29187    | CUST50    | Custom Fire Protection               | 03/08/2021 | 2,651.22     |
| 29188    | DAVI60    | Davids Engineering, Inc.             | 03/08/2021 | 3,906.00     |
| 29189    | ELLI50    | Ellis Self Storage, Inc.             | 03/08/2021 | 85.00        |
| 29190    | FAST50    | Fastenal Company                     | 03/08/2021 | 1,545.10     |
| 29191    | FEDA50    | Fedak & Brown LLP                    | 03/08/2021 | 11,200.00    |
| 29192    | FIRS59    | First American Title Company         | 03/08/2021 | 80.48        |
| 29193    | FISH40    | Fishbio Inc.                         | 03/08/2021 | 846.53       |
| 29194    | FRAS50    | Frasco Profiles                      | 03/08/2021 | 238.00       |
| 29195    | FRES51    | Fresno Valves & Castings, Inc.       | 03/08/2021 | 26,415.72    |
| 29196    | GARC51    | Rosa Garcia                          | 03/08/2021 | 5.20         |
| 29197    | GEOR50    | George Reed, Inc.                    | 03/08/2021 | 2,985.13     |
| 29198    | GILT51    | Gilton Solid Waste Management, Inc.  | 03/08/2021 | 310.89       |
| 29199    | GIUL50    | Giuliani & Kull, Inc.                | 03/08/2021 | 1,150.00     |
| 29200    | GRAI50    | Grainger                             | 03/08/2021 | 45.43        |
| 29201    | GROV50    | Grover Landscape Services, Inc.      | 03/08/2021 | 510.00       |
| 29202    | HAID50    | Haidlen Ford                         | 03/08/2021 | 426.33       |
| 29203    | HILM50    | Hilmar Lumber, Inc.                  | 03/08/2021 | 2,953.69     |
| 29204    | HUNT50    | Hunt & Sons, Inc.                    | 03/08/2021 | 7,648.93     |
| 29205    | JENS50    | Jensen Precast                       | 03/08/2021 | 4,196.80     |
| 29206    | JORG50    | Jorgensen Company                    | 03/08/2021 | 110.53       |
| 29207    | KROH50    | Krohne Inc.                          | 03/08/2021 | 3,090.86     |
| 29208    | MCMA50    | McMaster-Carr                        | 03/08/2021 | 228.92       |
| 29209    | METR50    | Metron-Farnier, LLC                  | 03/08/2021 | 55,170.52    |
| 29210    | MISS50    | Mission Uniform Service              | 03/08/2021 | 1,202.68     |
| 29211    | MODE53    | Modesto Steel Company, Inc.          | 03/08/2021 | 2,398.15     |
| 29212    | MORR50    | Morrill Industries, Inc.             | 03/08/2021 | 17,119.08    |
| 29213    | MOTO50    | Motor Parts Distributors, Inc.       | 03/08/2021 | 400.83       |

| Check No | Vendor No | Vendor Name                                 | Check Date | Check Amount |
|----------|-----------|---|------------|--------------|
| 29214    | NORC50    | NorCal Kenworth                             | 03/08/2021 | 1,767.90     |
| 29215    | NORT57    | North American Title Company                | 03/08/2021 | 151.09       |
| 29216    | NORT57    | North American Title Company                | 03/08/2021 | 27.45        |
| 29217    | OAKD45    | Oakdale Automotive Repair & Tire            | 03/08/2021 | 70.28        |
| 29218    | OAKD50    | Oakdale Auto Parts                          | 03/08/2021 | 567.27       |
| 29219    | OAKD61    | Oakdale Leader                              | 03/08/2021 | 294.34       |
| 29220    | OFFI50    | Office Depot                                | 03/08/2021 | 522.36       |
| 29221    | OLAU50    | O'Laughlin & Paris LLP                      | 03/08/2021 | 2,367.50     |
| 29222    | ONTE50    | Ontel Security Services, Inc.               | 03/08/2021 | 275.00       |
| 29223    | PAKM50    | Pakmail                                     | 03/08/2021 | 74.55        |
| 29224    | PLCO50    | P & L Concrete Products, Inc.               | 03/08/2021 | 1,397.37     |
| 29225    | RAYM50    | Ray Morgan Company                          | 03/08/2021 | 799.04       |
| 29226    | SAMB50    | Samba Holdings, Inc.                        | 03/08/2021 | 165.70       |
| 29227    | SANJ60    | San Joaquin Valley Air Pollution Control D  | 03/08/2021 | 290.00       |
| 29228    | SOUT50    | South San Joaquin Irrigation District       | 03/08/2021 | 32.00        |
| 29229    | SPRA50    | Spray & Son Janitorial, Inc.                | 03/08/2021 | 2,450.00     |
| 29230    | STAN53    | Stanislaus County Farm Bureau               | 03/08/2021 | 500.00       |
| 29231    | STEV51    | Steve Harkrader Trucking                    | 03/08/2021 | 25,247.95    |
| 29232    | STRE50    | Streamline                                  | 03/08/2021 | 400.00       |
| 29233    | TIMO50    | Tim O'Laughlin A Professional Law Corpor    | 03/08/2021 | 10,360.00    |
| 29234    | VELL50    | Vince Vella                                 | 03/08/2021 | 15.00        |
| 29235    | VERI50    | Verizon Wireless                            | 03/08/2021 | 2,261.16     |
| 29236    | WHIT50    | White Cap Construction Supply               | 03/08/2021 | 969.11       |
| 29237    | WILL50    | Wille Electric Supply Co., Inc.             | 03/08/2021 | 135.05       |
| 29238    | ABSP50    | ABS Presort, Inc.                           | 03/22/2021 | 344.24       |
| 29239    | ACEH50    | Ace Hardware                                | 03/22/2021 | 159.71       |
| 29240    | ACWA40    | ACWA-JPIA                                   | 03/22/2021 | 9,297.14     |
| 29241    | AMAZ50    | Amazon                                      | 03/22/2021 | 4,889.86     |
| 29242    | BGAG50    | BG Agri Sales & Service                     | 03/22/2021 | 753.34       |
| 29243    | BLUE60    | Bluegrass Data Analytics, LLC               | 03/22/2021 | 3,500.00     |
| 29244    | CALI78    | California State Disbursement Unit          | 03/22/2021 | 416.30       |
| 29245    | CH2M50    | CH2M Hill Inc.                              | 03/22/2021 | 1,058.00     |
| 29246    | COFF50    | Coffee Break Service, Inc.                  | 03/22/2021 | 213.00       |
| 29247    | COND50    | Condor Earth Technologies, Inc.             | 03/22/2021 | 3,055.25     |
| 29248    | CORE50    | CoreLogic Solutions, LLC                    | 03/22/2021 | 283.25       |
| 29249    | DAMR50    | Damrell, Nelson, Schrimp, Pallios, Pacher & | 03/22/2021 | 15,692.99    |
| 29250    | DENA50    | Denair Lumber Company, Inc.                 | 03/22/2021 | 3,557.53     |
| 29251    | FARW50    | Far West Laboratories, Inc.                 | 03/22/2021 | 437.50       |
| 29252    | FAST50    | Fastenal Company                            | 03/22/2021 | 371.07       |
| 29253    | FIRS70    | First Choice Industrial Supply Inc.         | 03/22/2021 | 500.17       |
| 29254    | FRES51    | Fresno Valves & Castings, Inc.              | 03/22/2021 | 5,714.29     |
| 29255    | FRIE50    | Friends of Oakdale Heritage                 | 03/22/2021 | 500.00       |
| 29256    | GEOR50    | George Reed, Inc.                           | 03/22/2021 | 860.64       |
| 29257    | GILT50    | Gilton Resource Recovery Transfer Facility  | 03/22/2021 | 2,313.48     |
| 29258    | GILT51    | Gilton Solid Waste Management, Inc.         | 03/22/2021 | 962.22       |
| 29259    | GIUL50    | Giuliani & Kull, Inc.                       | 03/22/2021 | 1,570.00     |
| 29260    | HAID50    | Haidlen Ford                                | 03/22/2021 | 1,669.09     |
| 29261    | HILM50    | Hilmar Lumber, Inc.                         | 03/22/2021 | 4,474.50     |
| 29262    | HUNT50    | Hunt & Sons, Inc.                           | 03/22/2021 | 10,310.18    |
| 29263    | INTE51    | Interstate Truck Center                     | 03/22/2021 | 207.31       |
| 29264    | JORG50    | Jorgensen Company                           | 03/22/2021 | 212.40       |
| 29265    | KAIS50    | Kaiser Foundation Health Plan, Inc.         | 03/22/2021 | 52,813.02    |
| 29266    | MCCR50    | McCrometer, Inc.                            | 03/22/2021 | 673.52       |
| 29267    | MISS50    | Mission Uniform Service                     | 03/22/2021 | 1,691.85     |
| 29268    | MODE51    | Modesto Irrigation District                 | 03/22/2021 | 133.52       |
| 29269    | MODE53    | Modesto Steel Company, Inc.                 | 03/22/2021 | 3,523.78     |
| 29270    | MORR50    | Morrill Industries, Inc.                    | 03/22/2021 | 1,080.46     |

| Check No                   | Vendor No | Vendor Name                               | Check Date | Check Amount |
|----------------------------|-----------|---|------------|--------------|
| 29271                      | NORC50    | NorCal Kenworth                           | 03/22/2021 | 380.06       |
| 29272                      | OAKD61    | Oakdale Leader                            | 03/22/2021 | 30.00        |
| 29273                      | OAKV50    | Oak Valley Hospital District              | 03/22/2021 | 300.00       |
| 29274                      | OCCU50    | Occu-Med, Ltd.                            | 03/22/2021 | 342.00       |
| 29275                      | OFFI50    | Office Depot                              | 03/22/2021 | 569.15       |
| 29276                      | OIDI50    | OID Improvement Districts                 | 03/22/2021 | 9,809.27     |
| 29277                      | OPER01    | Operating Engineers Union Local No. 3     | 03/22/2021 | 2,970.00     |
| 29278                      | PACI50    | P G & E                                   | 03/22/2021 | 15,518.59    |
| 29279                      | PAKM50    | Pakmail                                   | 03/22/2021 | 45.52        |
| 29280                      | PLCO50    | P & L Concrete Products, Inc.             | 03/22/2021 | 599.88       |
| 29281                      | POWE50    | Powers Electric Products Co.              | 03/22/2021 | 125.10       |
| 29282                      | PRIN40    | Principal Financial Group                 | 03/22/2021 | 911.52       |
| 29283                      | RUBI50    | Rubicon, Inc.                             | 03/22/2021 | 11,274.21    |
| 29284                      | SAFE50    | Safe-T-Lite of Modesto, Inc.              | 03/22/2021 | 131.85       |
| 29285                      | SOUT50    | South San Joaquin Irrigation District     | 03/22/2021 | 22,788.89    |
| 29286                      | SPRI50    | SBRK Finance Holdings, Inc.               | 03/22/2021 | 69.00        |
| 29287                      | STEV51    | Steve Harkrader Trucking                  | 03/22/2021 | 24,888.50    |
| 29288                      | STRE50    | Streamline                                | 03/22/2021 | 800.00       |
| 29289                      | SUTT60    | Sutter Health Plus                        | 03/22/2021 | 46,505.18    |
| 29290                      | TARG50    | Target Specialty Products                 | 03/22/2021 | 14,233.67    |
| 29291                      | TETE50    | Teter, LLP                                | 03/22/2021 | 4,288.77     |
| 29292                      | TPEX50    | TP Express                                | 03/22/2021 | 2,550.00     |
| 29293                      | TRIW50    | Tri-West Tractor Incorporated             | 03/22/2021 | 1,721.23     |
| 29294                      | UB*00285  | Chicago Title Co.                         | 03/22/2021 | 14.40        |
| 29295                      | UNIT50    | United Rentals Northwest, Inc.            | 03/22/2021 | 2,718.05     |
| 29296                      | UNKE50    | UNKE, Inc.                                | 03/22/2021 | 11,250.00    |
| 29297                      | VERI50    | Verizon Wireless                          | 03/22/2021 | 7.02         |
| 29298                      | VILL50    | Jasen Villa                               | 03/22/2021 | 75.00        |
| 29299                      | WATE35    | Waterford Irrigation Supply, Inc.         | 03/22/2021 | 50.08        |
| 29300                      | WCMA50    | W.C. Maloney, Inc.                        | 03/22/2021 | 2,130.00     |
| 223211                     | EMPL50    | Employment Development Department         | 02/23/2021 | 12,344.00    |
| 225211                     | INTE50    | Internal Revenue Service                  | 02/25/2021 | 321.44       |
| 225212                     | EMPL50    | Employment Development Department         | 02/25/2021 | 25.21        |
| 302211                     | INTE50    | Internal Revenue Service                  | 03/02/2021 | 1,033.30     |
| 302212                     | EMPL50    | Employment Development Department         | 03/02/2021 | 32.53        |
| 305211                     | INTE50    | Internal Revenue Service                  | 03/05/2021 | 53,596.53    |
| 305212                     | ICMA20    | ICMA Retirement                           | 03/05/2021 | 2,619.76     |
| 305213                     | EMPL50    | Employment Development Department         | 03/05/2021 | 9,443.37     |
| 305214                     | CALI54    | California Public Employees' Retirement S | 03/05/2021 | 34,537.96    |
| 305215                     | ING       | VOYA Retirement                           | 03/05/2021 | 9,935.19     |
| 309211                     | VISA54    | Visa                                      | 03/05/2021 | 339.88       |
| 309212                     | VISA55    | Visa                                      | 03/09/2021 | 1,473.38     |
| 311211                     | INTE50    | Internal Revenue Service                  | 03/11/2021 | 210.53       |
| 311212                     | EMPL50    | Employment Development Department         | 03/11/2021 | 21.35        |
| 312211                     | EMPL50    | Employment Development Department         | 03/12/2021 | 1,483.15     |
| 312212                     | ICMA20    | ICMA Retirement                           | 03/12/2021 | 6,550.20     |
| 312213                     | ING       | VOYA Retirement                           | 03/12/2021 | 279.11       |
| 312214                     | INTE50    | Internal Revenue Service                  | 03/12/2021 | 6,241.77     |
| 319211                     | INTE50    | Internal Revenue Service                  | 03/19/2021 | 54,532.31    |
| 319212                     | ICMA20    | ICMA Retirement                           | 03/19/2021 | 2,626.61     |
| 319213                     | ING       | VOYA Retirement                           | 03/19/2021 | 9,849.87     |
| 319214                     | EMPL50    | Employment Development Department         | 03/19/2021 | 9,596.70     |
| 319215                     | CALI54    | California Public Employees' Retirement S | 03/19/2021 | 35,327.48    |
| Report Total (157 checks): |           |   |            | 771,249.58   |

OAKDALE IRRIGATION DISTRICT  
STATEMENT OF OBLIGATIONS  
April 6, 2021

Voided Check No. 25689

THE FOREGOING CLAIMS, NUMBERED 223211, 2225211 THROUGH 225212, 302211  
THROUGH 302212, 305211 THROUGH 305215, 309211, 311211 THROUGH 311212,  
312211 THROUGH 312214, 319211 THROUGH 319215. INCLUSIVE ARE APPLIED TO  
THE GENERAL FUND OF OAKDALE IRRIGATION DISTRICT AND ARE OBLIGATIONS  
AUTHORIZED THERETO.

# BOARD AGENDA REPORT

Date: April 6, 2021  
Item Number: 4  
APN: N/A

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**SUBJECT: APPROVE OID IMPROVEMENT DISTRICTS' STATEMENT OF OBLIGATIONS**

---

**RECOMMENDED ACTION:** Approve OID Improvement Districts' Statement of Obligations

---

| <u>Vendor</u>               | <u>Purpose</u>                    | <u>Amount</u> |
|-----------------------------|-----------------------------------|---------------|
| Oakdale Irrigation District | January & February O & M Expenses | \$ 14,548.53  |

Total Obligations: \$ 14,548.53

**FISCAL IMPACT:** \$14,548.53

**ATTACHMENTS:**

- Statement of Obligations – Accounts Payable

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**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No) Tobias (Yes/No)

**Action(s) to be taken:**

**OAKDALE IRRIGATION DISTRICT  
IMPROVEMENT DISTRICT ACCOUNT**

0131

| <b>DATE: 6-Apr-21</b>      |   | <b>TO: Oakdale Irrigation District</b> |   |                                     |   |
|----------------------------|---|--|---|-------------------------------------|---|
| <b>MAINTENANCE PAYABLE</b> |   |  |   |                                     |   |
| <b>I.D. #</b>              | <b>January &amp; February<br/>O &amp; M Expense</b> | <b>I.D. #</b>                          | <b>January &amp; February<br/>O &amp; M Expense</b> |                                     |   |
| 1                          | \$8.88  | 31                                     | \$8.87  |                                     | Note:<br>Included Misc.<br>Recon. Items |
| 2                          | 8.88  | 36                                     | 8.87  |                                     |   |
| 8                          | 8.88  | 38                                     | 8.87  |                                     |   |
| 13                         | 8.87  | 41                                     | 3,706.24  |                                     |   |
| 19                         | 119.76  | 45                                     | 2,184.60  |                                     | <b>Construction<br/>In Progress</b>     |
| 20                         | 8.87  | 46                                     | 4,524.29  | <b>I.D. #</b>                       |   |
| 21                         | 8.87  | 48                                     | 8.87  | 51                                  |   |
| 22                         | 1,374.41  | 51                                     | 2,419.59  |                                     |   |
| 26                         | 8.87  | 52                                     |   |                                     |   |
| 29                         | 122.04  |  |   |                                     |   |
| SUB-TOTAL                  | \$1,678.33  | SUB-TOTAL                              | \$12,870.20   | SUB-TOTAL                           | \$0.00                                  |
|                            |   |  |   | <b>VOUCHER CHARGES</b>              |   |
|                            |   |  |   | <b>Maintenance &amp; Operations</b> | \$14,548.53                             |
|                            |   |  |   | <b>Capital Projects</b>             | \$0.00                                  |
|                            |   |  |   | <b>Transfers</b>                    | \$0.00                                  |
|                            |   |  |   | <b>TOTAL AMOUNT</b>                 | \$14,548.53                             |

**OAKDALE IRRIGATION DISTRICT  
IMPROVEMENT DISTRICTS  
STATEMENT OF OBLIGATIONS  
FOR JANUARY 1, 2021 - APRIL 6, 2021**

**CHECK**

| <b>NO.</b> | <b>PAYABLE TO:</b>          | <b>AMOUNT</b> | <b>DATE</b> |
|------------|-----------------------------|---------------|-------------|
| 0129       | OAKDALE IRRIGATION DISTRICT | \$11,943.30   | 01/07/2021  |
| 0130       | OAKDALE IRRIGATION DISTRICT | 76,975.22     | 02/18/2021  |
| 0131       | OAKDALE IRRIGATION DISTRICT | 14,548.53     | 03/29/2021  |

THE FOREGOING CLAIM NUMBERED 0131 WAS APPLIED TO  
GENERAL FUNDS OF THE OAKDALE IRRIGATION'S IMPROVEMENT  
DISTRICTS AND ARE AUTHORIZED THERETO.

# BOARD AGENDA REPORT

Date: April 6, 2020  
Item Number: 5  
APN: N/A

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**SUBJECT: APPROVE DRAFT FINANCIAL STATEMENTS FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2020**

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**RECOMMENDED ACTION:** Approve the Draft Financial Statements for the Twelve Months Ending December 31, 2020

---

## BACKGROUND AND/OR HISTORY:

The Financial Statements demonstrate the income and expenditures for the District for the twelve months ending December 31, 2020, and are presented in draft form pending audit.

As of the financial statement date, the District realized 77.1% of the budgeted revenues, and actual expenditures (including capital projects and purchases) utilized 81.3% of the budgeted expenditures. Additional information is provided within the attached reports.

Please note that these are draft financial statements for the year ending December 31, 2020. Audit of the attached financial statements is scheduled for April 2020. Staff does not anticipate that the final revenues and expenditures will present a dramatic difference than those presented.

**FISCAL IMPACT:** None

## ATTACHMENTS:

- Treasurer's Report
- Monthly Financial Report (*unaudited*)

---

## Board Motion:

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

## VOTE

Orvis (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No) Tobias (Yes/No)

**Action(s) to be taken:**



# OAKDALE IRRIGATION DISTRICT



## MONTHLY FINANCIAL STATEMENTS

**December 31, 2020**

*FOR INTERNAL REPORTING PURPOSES ONLY*

# OAKDALE IRRIGATION DISTRICT



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# Oakdale Irrigation District

## Statement of Net Position



|  | For the month ending December 31, 2020 |                       |                     |
|--|--|-----------------------|---------------------|
|  | 2020                                   | 2019                  | Change              |
| <b>ASSETS</b>  |  |                       |                     |
| <b>Current assets:</b>                                 |  |                       |                     |
| Cash and cash equivalents                              | \$ 2,262,974                           | \$ 5,423,770          | \$ (3,160,796)      |
| Restricted Cash and cash equivalents                   | 1,395,711                              | 1,621,892             | (226,181)           |
| Investments  | 69,709,712                             | 62,357,739            | 7,351,973           |
| Receivables  |  |                       |                     |
| Accrued Interest                                       | 244,500                                | 146,560               | 97,940              |
| Annexation fees  | 912,275                                | 859,906               | 52,368              |
| Agricultural water fees                                | 107,266                                | (274,218)             | 381,484             |
| Property Taxes Receivable                              | 1,689,854                              | -                     | 1,689,854           |
| Due from other governmental agencies                   | 94,407                                 | 1,587,786             | (1,493,379)         |
| Miscellaneous  | 3,369                                  | 2,260                 | 1,110               |
| Domestic water fees                                    | 4,383                                  | 19,500                | (15,117)            |
| Inventory of materials and supplies                    | 662,921                                | 673,561               | (10,640)            |
| Prepaid expenses                                       | 837,194                                | 551,710               | 285,484             |
| Due from Improvement Districts                         | -                                      | -                     | -                   |
| <b>Total current assets</b>                            | <b>77,924,567</b>                      | <b>72,970,466</b>     | <b>4,954,103</b>    |
| <b>Noncurrent assets:</b>                              |  |                       |                     |
| Accounts receivable - delinquencies                    | 44,261                                 | 8,422                 | 35,839              |
| Due from other governmental agencies                   | 297,277                                | -                     | 297,277             |
| Annexation fees receivable                             | 12,657,772                             | 14,107,249            | (1,449,477)         |
| Investments in Tri-Dam Project                         | 40,603,464                             | 40,167,235            | 436,229             |
| Capital assets:  |  |                       |                     |
| Not being depreciated                                  | 7,360,173                              | 29,838,932            | (22,478,758)        |
| Being depreciated, net                                 | 103,197,592                            | 77,071,100            | 26,126,492          |
| <b>Total noncurrent assets</b>                         | <b>164,160,538</b>                     | <b>161,192,939</b>    | <b>2,967,600</b>    |
| <b>Total assets</b>                                    | <b>242,085,105</b>                     | <b>234,163,403</b>    | <b>7,921,703</b>    |
| <b>Deferred outflows of resources</b>                  |  |                       |                     |
| Pensions   | 611,889                                | 667,856               | (55,967)            |
| Bonds  | 2,948,136                              | 3,275,706             | (327,571)           |
| <b>Total deferred outflows of resources</b>            | <b>3,560,025</b>                       | <b>3,943,562</b>      | <b>(383,538)</b>    |
| <b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b> | <b>245,645,130</b>                     | <b>238,106,965</b>    | <b>7,538,165</b>    |
| <b>LIABILITIES</b>                                     |  |                       |                     |
| <b>Current liabilities:</b>                            |  |                       |                     |
| Payable from nonrestricted assets                      |  |                       |                     |
| Accounts payable                                       | 618,361                                | 1,809,769             | (1,191,408)         |
| Due to other governmental agencies                     | -                                      | 59,382                | (59,382)            |
| Accrued salaries, wages and related benefits           | 1,028,850                              | 1,020,078             | 8,772               |
| Unearned revenue                                       | 2,082,615                              | 180,879               | 1,901,736           |
| Deposits payable                                       | 313,811                                | 160,573               | 153,238             |
| Due to Improvement Districts                           | -                                      | -                     | -                   |
| Claims payable   | 25,001                                 | 4,800                 | 20,201              |
| Interest expense payable                               | 420,457                                | 423,847               | (3,391)             |
| Long-term liabilities, due within one-year             | 899,337                                | 830,000               | 69,337              |
| <b>Total current liabilities</b>                       | <b>5,388,431</b>                       | <b>4,489,329</b>      | <b>899,102</b>      |
| <b>Noncurrent liabilities:</b>                         |  |                       |                     |
| Long-term liabilities, due in more than one-year, net  | 25,316,626                             | 26,157,444            | (840,818)           |
| Pensions   | 5,090,115                              | 3,986,214             | 1,103,901           |
| <b>Total noncurrent liabilities</b>                    | <b>30,406,741</b>                      | <b>30,143,658</b>     | <b>263,083</b>      |
| <b>TOTAL LIABILITIES</b>                               | <b>35,795,172</b>                      | <b>34,632,989</b>     | <b>1,162,185</b>    |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                   |  |                       |                     |
| Pensions   | 151,210                                | 33,849                | 117,361             |
| <b>Total deferred inflows of resources</b>             | <b>151,210</b>                         | <b>33,849</b>         | <b>117,361</b>      |
| <b>Net Position</b>                                    |  |                       |                     |
| Net investment in capital assets                       | 85,267,685                             | 78,374,181            | 6,893,504           |
| Restricted   | 1,807,955                              | 1,433,363             | 374,592             |
| Unrestricted   | 122,623,109                            | 123,632,584           | (1,009,475)         |
| <b>TOTAL NET POSITION</b>                              | <b>\$ 209,698,748</b>                  | <b>\$ 203,440,128</b> | <b>\$ 6,258,620</b> |

FOR INTERNAL REPORTING PURPOSES ONLY

**Oakdale Irrigation District**  
**Statement of Revenues, Expenses, and Changes in net position**  
**For the Month Ended December 31, 2020**



|  | Current Month       | YTD Actual          | 2020 Budget         | Budget Remaining    | % of 2020<br>Budget<br>Remaining |
|--|---------------------|---------------------|---------------------|---------------------|----------------------------------|
| <b>Operating revenues:</b>                         |                     |                     |                     |                     |                                  |
| Agricultural water deliver charges (base rate)     | \$ -                | \$ 2,080,245        | \$ 2,047,500        | \$ (32,745)         | -2%                              |
| Water sales  | (15)                | 2,278,698           | 6,575,000           | 4,296,302           | 65%                              |
| Domestic water delivery fee                        | 12,187              | 222,316             | 225,000             | 2,684               | 1%                               |
| Improvement District Fees                          | 15,678              | 431,113             | 65,000              | (366,113)           | -563%                            |
| Other water related revenues                       | 2,553               | 84,865              | 65,000              | (19,865)            | -31%                             |
| <b>Total operating revenues</b>                    | <b>30,403</b>       | <b>5,097,237</b>    | <b>8,977,500</b>    | <b>3,880,263</b>    | <b>43%</b>                       |
| <b>Operating expenses:</b>                         |                     |                     |                     |                     |                                  |
| Operation and maintenance                          | 595,860             | 6,083,504           | 5,081,200           | (1,002,304)         | -20%                             |
| Water operations                                   | 218,280             | 3,801,328           | 3,227,786           | (573,542)           | -18%                             |
| General and administrative                         | 965,964             | 3,348,416           | 5,381,575           | 2,033,159           | 38%                              |
| Depreciation / amortization                        | 347,622             | 3,222,829           | 3,500,000           | 277,171             | 8%                               |
| <b>Total operating expenses</b>                    | <b>2,127,726</b>    | <b>16,456,077</b>   | <b>17,190,561</b>   | <b>734,484</b>      | <b>4%</b>                        |
| <b>Operating Income (loss)</b>                     | <b>(2,097,323)</b>  | <b>(11,358,841)</b> | <b>(8,213,061)</b>  | <b>3,145,779</b>    | <b>-38%</b>                      |
| <b>Nonoperating revenues (expenses):</b>           |                     |                     |                     |                     |                                  |
| County property tax appropriations                 | 1,693,554           | 3,871,220           | 2,650,000           | (1,221,220)         | -46%                             |
| Net Investment income (loss)                       | 179,458             | 1,016,610           | 1,200,000           | 183,390             | 15%                              |
| Gain (loss) sale of assets                         | -                   | 4,625               | -                   | -                   | 0%                               |
| Debt service interest                              | (442,437)           | (1,078,626)         | (1,075,000)         | 3,626               | 0%                               |
| Tri-Dam Project distributions                      | -                   | 7,842,736           | 11,500,000          | 3,657,264           | 32%                              |
| Tri-Dam Power Authority distributions              | -                   | 3,219,500           | 3,000,000           | (219,500)           | 0%                               |
| Other non-operating revenue                        | 1,500               | 14,000              | 6,000               | (8,000)             | -133%                            |
| <b>Total non-operating rev. (exp.)</b>             | <b>1,432,075</b>    | <b>14,890,065</b>   | <b>17,281,000</b>   | <b>2,403,560</b>    | <b>14%</b>                       |
| Capital contributions                              | (665,248)           | 3,531,224           | 9,067,939           | 5,549,339           | 61%                              |
| <b>Change in net position</b>                      | <b>\$ (665,248)</b> | <b>\$ 3,531,224</b> | <b>\$ 9,067,939</b> | <b>\$ 5,549,339</b> | <b>61%</b>                       |
| <b>Capital expenditures &amp; debt obligations</b> | <b>\$ 1,455,097</b> | <b>\$ 4,839,380</b> | <b>\$ 9,059,375</b> | <b>\$ 4,219,995</b> | <b>47%</b>                       |

**Oakdale Irrigation District**  
**Revenues**  
**For the Month Ended December 31, 2020**



|                                       | Current Month       | YTD Actual           | 2020 Budget          | Budget<br>Remaining | % of 2020<br>Budget<br>Remaining |
|---------------------------------------|---------------------|----------------------|----------------------|---------------------|----------------------------------|
| <b>Operating revenues</b>             |                     |                      |                      |                     |                                  |
| Agricultural water service fees       |                     |                      |                      |                     |                                  |
| Tier 1                                | \$ -                | \$ 1,843,780         | \$ 1,811,000         | \$ (32,780)         | 0%                               |
| Tier 2                                | -                   | 236,465              | 236,500              | 35                  | 0%                               |
| Water sales                           |                     |                      |                      |                     |                                  |
| Tier 1                                | (15)                | 678,159              | 575,000              | (103,159)           | -18%                             |
| Tier 2                                | -                   | 757,798              | 650,000              | (107,798)           | -17%                             |
| Local out-of-district                 | -                   | 761,491              | 350,000              | (411,491)           | -118%                            |
| Out-of-district                       | -                   | 81,250               | 5,000,000            | 4,918,750           | 98%                              |
| Domestic water sales                  | 12,187              | 222,316              | 225,000              | 2,684               | 1%                               |
| Improvement District M&O Charges      |                     | 377,729              | 65,000               | (312,729)           | -481%                            |
| Miscellaneous revenues                |                     |                      |                      |                     |                                  |
| Service Charges & Penalties           | 2,553               | 84,864               | 65,000               | (19,864)            | -31%                             |
| <b>Total Operating Revenue</b>        | <u>14,725</u>       | <u>5,043,852</u>     | <u>8,977,500</u>     | <u>3,933,648</u>    | <u>44%</u>                       |
| <b>Non-operating revenues</b>         |                     |                      |                      |                     |                                  |
| County property tax appropriations    | 1,693,554           | 3,871,220            | 2,650,000            | (1,221,220)         | -46%                             |
| Investment earnings                   |                     |                      |                      |                     |                                  |
| Investment earnings (loss)            | 114,156             | 805,792              | 800,000              | (5,792)             | -1%                              |
| Other Interest income                 | 136,594             | 428,964              | 400,000              | (28,964)            | -7%                              |
| Improvement District Interest         | 4,266               | 15,312               | -                    | (15,312)            | 0%                               |
| Investments Fair Market Adj           | (75,558)            | (233,458)            | -                    | 233,458             | 0%                               |
| Gain (loss) sale of assets            | -                   | 4,625                | -                    | (4,625)             | 0%                               |
| Tri-Dam Project distributions         | -                   | 7,842,736            | 11,500,000           | 3,657,264           | 32%                              |
| Tri-Dam Power Authority distributions | -                   | 3,219,500            | 3,000,000            | (219,500)           | 0%                               |
| Annexation Revenue                    | 15,678              | 53,384               | -                    | (53,384)            | 0%                               |
| District rental properties            | 1,500               | 14,000               | 6,000                | (8,000)             | -133%                            |
| <b>Total Nonoperating Revenues</b>    | <u>1,890,190</u>    | <u>16,022,075</u>    | <u>18,356,000</u>    | <u>2,333,925</u>    | <u>13%</u>                       |
| Capital Contributions                 | -                   | -                    | -                    | -                   | 0%                               |
| <b>Total Revenues</b>                 | <u>\$ 1,904,915</u> | <u>\$ 21,065,927</u> | <u>\$ 27,333,500</u> | <u>\$ 6,267,573</u> | <u>23%</u>                       |

**OAKDALE IRRIGATION DISTRICT**  
**OPERATING EXPENSES SUMMARY**  
**For the Month Ended December 31, 2020**



|   | Current Month       | YTD Actual           | 2020 Budget          | Budget Remaining   | % of 2020 Budget Remaining |
|---|---------------------|----------------------|----------------------|--------------------|----------------------------|
| <b>Operating expenses</b>                             |                     |                      |                      |                    |                            |
| <b>Maintenance</b>                                    |                     |                      |                      |                    |                            |
| SSJID Main Supply Diversion Works                     | \$ 798              | \$ 7,182             | \$ 50,000            | \$ 42,818          | 86%                        |
| North Main Canal Maintenance                          | 46,681              | 174,509              | 253,000              | 78,491             | 31%                        |
| South Main Canal Maintenance                          | 54,304              | 370,501              | 203,100              | (167,401)          | -82%                       |
| Irrigation Water Lateral Maint-North Side             | 238,624             | 2,162,172            | 1,572,600            | (589,572)          | -37%                       |
| Irrigation Water Lateral Maint - South Side           | 114,689             | 1,222,385            | 1,355,000            | 132,615            | 10%                        |
| Pumping Plant Operations and Maintenance              | 9,586               | 367,789              | 458,100              | 90,311             | 20%                        |
| Drainage System Maintenance                           | 10,408              | 382,813              | 230,300              | (152,513)          | -66%                       |
| Building and Grounds Maintenance                      | 52,305              | 392,349              | 355,000              | (37,349)           | -11%                       |
| Vehicle and Equipment Maintenance                     | 58,535              | 630,257              | 604,100              | (26,157)           | -4%                        |
| Improvement District Maintenance                      | 9,930               | 373,547              | -                    | (373,547)          | 0%                         |
| <b>Total Maintenance</b>                              | <b>595,860</b>      | <b>6,083,504</b>     | <b>5,081,200</b>     | <b>(1,002,304)</b> | <b>-20%</b>                |
| <b>Water Operations</b>                               |                     |                      |                      |                    |                            |
| Domestic Water System Maintenance                     | 43,730              | 332,410              | 280,300              | (52,110)           | -19%                       |
| Irrigation Water Operations - North Division          | 80,776              | 1,699,345            | 1,435,986            | (263,359)          | -18%                       |
| Irrigation Water Operations - South Division          | 88,779              | 1,723,158            | 1,439,700            | (283,458)          | -20%                       |
| Drainage Water Operations                             | 4,044               | 12,281               | 18,600               | 6,319              | 34%                        |
| Water Measurement Management                          | 951                 | 34,134               | 53,200               | 19,066             | 36%                        |
| <b>Total Water Operations</b>                         | <b>218,280</b>      | <b>3,801,328</b>     | <b>3,227,786</b>     | <b>(573,542)</b>   | <b>-18%</b>                |
| <b>General and Administrative</b>                     |                     |                      |                      |                    |                            |
| General and Administrative                            | 965,964             | 3,348,416            | 5,381,575            | 2,033,159          | 38%                        |
| Depreciation and Amortization                         | 347,622             | 3,222,829            | 3,500,000            | 277,171            | 8%                         |
| <b>Total General, Administrative and Depreciation</b> | <b>1,313,586</b>    | <b>6,571,245</b>     | <b>8,881,575</b>     | <b>2,310,330</b>   | <b>26%</b>                 |
| <b>Total Operating expenses</b>                       | <b>2,127,726</b>    | <b>16,456,077</b>    | <b>17,190,561</b>    | <b>734,484</b>     | <b>4%</b>                  |
| <b>Non-operating expenses</b>                         |                     |                      |                      |                    |                            |
| Interest and investment expenses                      | 442,438             | 1,078,626            | 1,075,000            | (3,626)            | 0%                         |
| <b>Total non-operating expenses</b>                   | <b>442,438</b>      | <b>1,078,626</b>     | <b>1,075,000</b>     | <b>(3,626)</b>     | <b>0%</b>                  |
| <b>Total Expenses</b>                                 | <b>\$ 2,570,164</b> | <b>\$ 17,534,703</b> | <b>\$ 18,265,561</b> | <b>\$ 730,858</b>  | <b>4%</b>                  |

**OAKDALE IRRIGATION DISTRICT**  
**CAPITAL AND DEBT EXPENDITURES**  
**For the Month Ended December 31, 2020**



| GL ACCOUNT<br>NO. | GL DESCRIPTION                       | PROJECT DESCRIPTION                                  | 2020 YTD<br>ACTUAL | 2020 BUDGET  |
|-------------------|--------------------------------------|--|--------------------|--------------|
| 00-000-15200-00   | Capital Work                         | Capital construction projects (Water Resources Plan) |                    |              |
|                   |                                      | Canal and Lateral Rehabilitation                     | \$ 261,960         | \$ 1,600,000 |
|                   |                                      | Domestic Water Projects                              | -                  | -            |
|                   |                                      | Flow Control and Measurement Structures              | 1,960,914          | 1,800,000    |
|                   |                                      | Irrigation Service Turnout Replacement               | 158,786            | 300,000      |
|                   |                                      | Main Canals and Tunnels Improvement Projects         | 19,043             | 100,000      |
|                   |                                      | Miscellaneous in-system improvements                 | -                  | -            |
|                   |                                      | New and Replacement Groundwater Wells                | -                  | -            |
|                   |                                      | North Side Regulating Reservoir                      | -                  | -            |
|                   |                                      | Outflow Management Projects                          | -                  | 100,000      |
|                   |                                      | Pipeline Replacement                                 | 453,857            | 1,200,000    |
|                   |                                      | Reclamation Projects                                 | -                  | -            |
|                   |                                      | Subtotal for Water Resources Plan Improvements       | 2,854,560          | 5,100,000    |
|                   |                                      | South Main Canal - Segment 4 (2019 Budget)           | 68,146             | -            |
|                   |                                      | Operating Headquarters Design                        | 258,493            | 1,300,000    |
|                   |                                      | Canyon Tunnel-Joint with SSJID (900k x 28%)          | 131,424            | 252,000      |
|                   |                                      | Joint Main Canal Stabilization project (800k x 28%)  | 4,130              | 224,000      |
|                   |                                      | Asset Management Program Implementation              | 71,322             | 100,000      |
|                   |                                      | South Main Canal - Tunnel 9 downstream design        | 26,482             | 100,000      |
|                   |                                      | North Main Seepage Mitigation Project-90% Design     | 16,708             | 50,000       |
|                   |                                      | Ag Pump Replacements                                 | 3,561              | 50,000       |
|                   |                                      |  | 3,434,826          | 7,176,000    |
| 00-000-15183-00   | Miscellaneous Construction Equipment |  |                    |              |
|                   |                                      | MI-T-M Air Compressor w/ Electric Start              | 1,902              | 3,000        |
|                   |                                      | Wacker 5.6 KW Generator w/ Electric Start 2.7k)      | 2,555              | 2,700        |
|                   |                                      | Wacker 2" Trash Pump                                 | 1,199              | 1,700        |
|                   |                                      | Wacker 3" Trash Pump                                 | 2,807              | 2,700        |
|                   |                                      | Husqvarna cutoff saw 14"                             |                    | 1,200        |
|                   |                                      | Wacker Vibratory Rammer, Gas                         | 2,764              | 3,175        |
|                   |                                      | Wacker Vibratory Plate, Gas                          | 2,004              | 2,500        |
|                   |                                      | Multiquip Concrete Vib. w/21' Shaft                  | 1,091              | 1,150        |
|                   |                                      | Multiquip Concrete Vib. w/14' Shaft                  | 1,025              | 1,200        |
|                   |                                      | Single Slope Laser                                   | 1,599              | -            |
|                   |                                      | Portable Auger (SCADA)                               | 4,680              | 5,000        |
|                   |                                      |  | 21,626             | 24,325       |
| 00-000-15184-00   | Autos/Pickups/Trucks/ Trailers       |  |                    |              |
|                   |                                      | 1/2 Ton Pickup 2WD (DSO)                             | 26,333             | 29,000       |
|                   |                                      | 1/2 Ton Pickup 4WD (DSO)                             | 29,914             | 32,500       |
|                   |                                      | 1 Ton Utility 4WD (C&M)                              | 43,609             | 45,000       |
|                   |                                      | Heavy Duty Transport (Truck w/Lowboy)                | 268,800            | 316,000      |
|                   |                                      | Dump truck, 3-axle (diesel)                          | 175,457            | 245,000      |
|                   |                                      | Water Truck (2000 gal)                               | -                  | 145,000      |
|                   |                                      | Water Truck (3600 gal)                               | -                  | 192,000      |
|                   |                                      |  | 544,113            | 1,004,500    |
| 00-000-15185-00   | Shop/Whse/Yard                       |  |                    |              |
|                   |                                      | 3 Evaporative Coolers for Autoshop                   | 7,132              | -            |
|                   |                                      |  | 7,132              | -            |
| 00-000-15187-00   | Office and Engineering Equipment     |  |                    |              |
|                   |                                      | Network security hardware (c/o from 2019 Budget)     | -                  | 8,000        |
|                   |                                      | Computer upgrades and replacements                   |                    |              |
|                   |                                      | HP Mini (4 @ 1,025 ea)                               | -                  | 4,100        |
|                   |                                      | EliteDesk (6 @ 975 ea)                               | -                  | 5,850        |
|                   |                                      | HP Workstation upgrade (4@ 2,400)                    | -                  | 4,800        |
|                   |                                      | HP Elitebook upgrade (1*1,800)                       | 1,683              | 1,800        |
|                   |                                      |  | 1,683              | 22,750       |
|                   |                                      | TOTAL CAPITAL PROJECTS AND PURCHASES EXPENDITURES    | 4,009,380          | 8,227,575    |
| 00-000-22320-00   | Current portion - COP Debt           |  | 830,000            | 830,000      |
|                   | TOTAL CAPITAL AND DEBT EXPENDITURES  |  | 4,839,380          | 9,059,375    |

# BOARD AGENDA REPORT

Date: April 6, 2021  
Item Number: 6  
APN: N/A

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**SUBJECT: APPROVE THE TREASURER'S REPORT AND FINANCIAL STATEMENTS FOR THE TWO MONTHS ENDING FEBRUARY 28, 2021**

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**RECOMMENDED ACTION:** Approve the Treasurer's Report and Financial Statements for the Two Months Ending February 28, 2021

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## BACKGROUND AND/OR HISTORY:

The Treasurer's report provides the total Treasury and Improvement District Funds as of February 28, 2021. The month ended with \$59.8 million in designated reserves, \$1.5 million in restricted cash and \$14.1 million in operating cash.

The Financial Statements demonstrate the income and expenditures for the District for the two months ending February 28, 2021.

As of the financial statement date, the District realized 33.6% of the budgeted revenues, and actual expenditures (including capital projects and purchases) utilized 12.4% of the budgeted expenditures. Additional information is provided within the attached reports.

**FISCAL IMPACT:** None

## ATTACHMENTS:

- Treasurer's Report
- Monthly Financial Report (*unaudited*)

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## Board Motion:

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

## VOTE

Orvis (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No) Tobias (Yes/No)

Action(s) to be taken:



# OAKDALE IRRIGATION DISTRICT



## TREASURER'S REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2021

TREASURER'S REPORT TO THE BOARD OF DIRECTORS  
OAKDALE IRRIGATION DISTRICT  
STATEMENT OF FUNDS  
FOR THE PERIOD ENDING FEBRUARY 28, 2021

| PERIOD ENDING   | 2/28/2021                     | RATE   | 1/31/2021                     | NET CHANGE                     |
|---|-------------------------------|--------|-------------------------------|--------------------------------|
| <b><u>OAKDALE IRRIGATION DISTRICT FUNDS</u></b>             |                               |        |                               |                                |
| LAIF  | \$171,735.57                  | 0.407% | \$171,735.57                  | \$0.00                         |
| OAK VALLEY COMMUNITY BANK CHECKING                          | 885,261.75                    |        | 782,567.60                    | 102,694.15                     |
| OVCB BUSINESS PLUS SAVINGS                                  | 4,544,557.67                  | 0.500% | 5,812,991.22                  | (1,268,433.55)                 |
| UNION BANK OF CALIFORNIA                                    | 69,843,199.66                 | 0.730% | 69,815,600.97                 | 27,598.69                      |
| <i>TOTAL TREASURY FUNDS</i>                                 | <u>75,444,754.65</u>          |        | <u>76,582,895.36</u>          | <u>(1,138,140.71)</u>          |
| <b><u>IMPROVEMENT DISTRICT FUNDS</u></b>                    |                               |        |                               |                                |
| IMPROVEMENT DISTRICT'S FUNDS                                | 1,502,401.92                  |        | 1,566,249.34                  | (63,847.42)                    |
| <i>TOTAL IMPROVEMENT DISTRICT FUNDS</i>                     | <u>1,502,401.92</u>           |        | <u>1,566,249.34</u>           | <u>(63,847.42)</u>             |
| <b><u>TOTAL TREASURY AND IMPROVEMENT DISTRICT FUNDS</u></b> | <b><u>\$76,947,156.57</u></b> |        | <b><u>\$78,149,144.70</u></b> | <b><u>(\$1,201,988.13)</u></b> |

**OAKDALE IRRIGATION DISTRICT**  
**FOR THE PERIOD ENDING FEBRUARY 28, 2021**

| DISTRICT CASH AND CASH EQUIVALENTS            |                  | 2/28/2021              | 2/29/2020              | NET CHANGE            |
|---|------------------|------------------------|------------------------|-----------------------|
| Beginning Balance: 2/1/2021                   |                  | \$76,582,895.36        |                        |                       |
| Receipts / Earnings / Transfers               |                  | 197,389.01             |                        |                       |
| Expenditures / Transfers                      |                  | (1,335,529.72)         |                        |                       |
| <b>TOTAL DISTRICT TREASURY FUNDS ON HAND:</b> | <b>2/28/2021</b> | <b>\$75,444,754.65</b> | <b>\$73,706,527.42</b> | <b>\$1,738,227.23</b> |

**GENERAL FUND**

Beginning Balance: 2/1/2021 \$15,216,546.32

**RECEIPTS / EARNINGS**

Tri Dam Cash Receipts

Net Investment Income 29,159.74

Collection Receipts 168,229.27

Total Receipts: 197,389.01

**EXPENDITURES**

Accounts Payable 1,042,976.12

Payroll 292,553.60

Total Expenditures: (1,335,529.72)

|                         |                  |                        |                        |                          |
|-------------------------|------------------|------------------------|------------------------|--------------------------|
| <b>BALANCE ON HAND:</b> | <b>2/28/2021</b> | <b>\$14,078,405.61</b> | <b>\$27,805,178.38</b> | <b>(\$13,726,772.77)</b> |
|-------------------------|------------------|------------------------|------------------------|--------------------------|

**DESIGNATED FUNDS:**

**MAIN CANAL & TUNNEL REPLACEMENT/IMPROVEMENT PROJECT RESERVE**

Beginning Balance: 2/1/2021 \$1,383,417.89

Transfer from General Fund 0.00

Transfer Funds to General Fund 0.00

|                         |                  |                       |                       |               |
|-------------------------|------------------|-----------------------|-----------------------|---------------|
| <b>BALANCE ON HAND:</b> | <b>2/28/2021</b> | <b>\$1,383,417.89</b> | <b>\$1,383,417.89</b> | <b>\$0.00</b> |
|-------------------------|------------------|-----------------------|-----------------------|---------------|

**JOINT CANYON TUNNEL PROJECT RESERVE**

Beginning Balance: 2/1/2021 13,000,000.00

Transfer from General Fund 0.00

Expenditures 0.00

|                         |  |                        |                     |                     |
|-------------------------|--|------------------------|---------------------|---------------------|
| <b>BALANCE ON HAND:</b> |  | <b>\$13,000,000.00</b> | <b>3,500,000.00</b> | <b>9,500,000.00</b> |
|-------------------------|--|------------------------|---------------------|---------------------|

**CAPITAL REPLACEMENT / IMPROVEMENT RESERVE**

Beginning Balance: 2/1/2021 \$10,964,670.72

Transfer from General Fund 0.00

Transfer to General Fund 0.00

|                         |                  |                        |                        |                    |
|-------------------------|------------------|------------------------|------------------------|--------------------|
| <b>BALANCE ON HAND:</b> | <b>2/28/2021</b> | <b>\$10,964,670.72</b> | <b>\$10,899,670.72</b> | <b>\$65,000.00</b> |
|-------------------------|------------------|------------------------|------------------------|--------------------|

**DEBT SERVICE RESERVE - maximum \$21,145,000**

Beginning Balance: 2/1/2021 16,000,000.00

Transfer from General Fund 0.00

Expenditures 0.00

|                         |  |                        |                      |                     |
|-------------------------|--|------------------------|----------------------|---------------------|
| <b>BALANCE ON HAND:</b> |  | <b>\$16,000,000.00</b> | <b>13,500,000.00</b> | <b>2,500,000.00</b> |
|-------------------------|--|------------------------|----------------------|---------------------|

OAKDALE IRRIGATION DISTRICT  
FOR THE PERIOD ENDING FEBRUARY 28, 2021

| DISTRICT CASH AND CASH EQUIVALENTS | 2/28/2021 | 2/29/2020 | NET CHANGE |
|------------------------------------|-----------|-----------|------------|
|------------------------------------|-----------|-----------|------------|

**OPERATING FACILITY PROJECT RESERVE**

|                             |                       |                     |                     |
|-----------------------------|-----------------------|---------------------|---------------------|
| Beginning Balance: 2/1/2021 | 5,507,244.15          |                     |                     |
| Transfer from General Fund  | 0.00                  |                     |                     |
| Expenditures                | 0.00                  |                     |                     |
| <b>BALANCE ON HAND:</b>     | <b>\$5,507,244.15</b> | <b>3,307,244.15</b> | <b>2,200,000.00</b> |

**MUNICIPAL CONSERVATION PROJECT RESERVE**

|                             |                     |                   |                   |
|-----------------------------|---------------------|-------------------|-------------------|
| Beginning Balance: 2/1/2021 | 200,000.00          |                   |                   |
| Transfer from General Fund  | 0.00                |                   |                   |
| Expenditures                | 0.00                |                   |                   |
| <b>BALANCE ON HAND:</b>     | <b>\$200,000.00</b> | <b>100,000.00</b> | <b>100,000.00</b> |

**RATE STABILIZATION AND OPERATIONS DESIGNATED RESERVE**

|                             |                       |                       |               |
|-----------------------------|-----------------------|-----------------------|---------------|
| Beginning Balance: 2/1/2021 | \$8,238,000.00        |                       |               |
| Transfer from General Fund  | 0.00                  |                       |               |
| Transfer to General Fund    | 0.00                  |                       |               |
| <b>BALANCE ON HAND:</b>     | <b>\$8,238,000.00</b> | <b>\$8,238,000.00</b> | <b>\$0.00</b> |

**RURAL WATER SYSTEM CAPITAL REPLACEMENT / IMPROVEMENT RESERVE**

|                                   |                       |                       |               |
|-----------------------------------|-----------------------|-----------------------|---------------|
| Beginning Balance: 2/1/2021       | \$1,004,134.14        |                       |               |
| Transfer from General Fund        | 0.00                  |                       |               |
| Transfer to General Fund          | 0.00                  |                       |               |
| <b>BALANCE ON HAND: 2/28/2021</b> | <b>\$1,004,134.14</b> | <b>\$1,004,134.14</b> | <b>\$0.00</b> |

**VEHICLE AND EQUIPMENT REPLACEMENT RESERVE**

|                                   |                       |               |                       |
|-----------------------------------|-----------------------|---------------|-----------------------|
| Beginning Balance: 2/1/2021       | \$1,100,000.00        |               |                       |
| Transfer from General Fund        | 0.00                  |               |                       |
| Transfer Funds to General Fund    | 0.00                  |               |                       |
| <b>BALANCE ON HAND: 2/28/2021</b> | <b>\$1,100,000.00</b> | <b>\$0.00</b> | <b>\$1,100,000.00</b> |

**BUILDING AND FACILITIES IMPROVEMENT PROJECT RESERVE**

|                                   |                       |                       |               |
|-----------------------------------|-----------------------|-----------------------|---------------|
| Beginning Balance: 2/1/2021       | \$3,075,000.00        |                       |               |
| Transfer from General Fund        | 0.00                  |                       |               |
| Transfer to General Fund          | 0.00                  |                       |               |
| <b>BALANCE ON HAND: 2/28/2021</b> | <b>\$3,075,000.00</b> | <b>\$3,075,000.00</b> | <b>\$0.00</b> |

**EMPLOYEE COMPENSATION ABSENCES RESERVE**

|                                   |                     |                     |               |
|-----------------------------------|---------------------|---------------------|---------------|
| Beginning Balance: 2/1/2021       | \$893,882.14        |                     |               |
| Transfer from General Fund        | 0.00                |                     |               |
| Transfer to General Fund          | 0.00                |                     |               |
| <b>BALANCE ON HAND: 2/28/2021</b> | <b>\$893,882.14</b> | <b>\$893,882.14</b> | <b>\$0.00</b> |

OAKDALE IRRIGATION DISTRICT  
FOR THE PERIOD ENDING FEBRUARY 28, 2021

| DISTRICT CASH AND CASH EQUIVALENTS | 2/28/2021 | 2/29/2020 | NET CHANGE |
|------------------------------------|-----------|-----------|------------|
|------------------------------------|-----------|-----------|------------|

RESTRICTED FUNDS

IMPROVEMENT DISTRICT'S FUNDS

|                                   |                       |                       |                       |
|-----------------------------------|-----------------------|-----------------------|-----------------------|
| Beginning Balance: 2/1/2021       | \$1,566,249.34        |                       |                       |
| Receipts                          | 13,137.80             |                       |                       |
| Expenditures                      | (76,985.22)           |                       |                       |
| <b>BALANCE ON HAND: 2/28/2021</b> | <b>\$1,502,401.92</b> | <b>\$1,645,979.65</b> | <b>(\$143,577.73)</b> |

FILED: March 30, 2021

STATE OF CALIFORNIA / COUNTY OF STANISLAUS

# OAKDALE IRRIGATION DISTRICT



## MONTHLY FINANCIAL STATEMENTS

**February 28, 2021**

*FOR INTERNAL REPORTING PURPOSES ONLY*

# OAKDALE IRRIGATION DISTRICT



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# Oakdale Irrigation District

## Statement of Net Position



|  | For the month ending February 28, 2021 |                       |                       |
|--|--|-----------------------|-----------------------|
|  | 2021                                   | 2020                  | Change                |
| <b>ASSETS</b>  |  |                       |                       |
| <b>Current assets:</b>                                 |  |                       |                       |
| Cash and cash equivalents                              | \$ 5,602,305                           | \$ 1,997,741          | \$ 3,604,564          |
| Restricted Cash and cash equivalents                   | 1,501,402                              | 1,645,980             | (144,578)             |
| Investments  | 69,843,200                             | 71,709,536            | (1,866,337)           |
| Receivables  |  |                       |                       |
| Accrued Interest                                       | 180,610                                | 176,900               | 3,710                 |
| Annexation fees  | 900,540                                | 885,704               | 14,837                |
| Agricultural water fees                                | 528,409                                | 559,377               | (30,968)              |
| Property Taxes Receivable                              | -                                      | -                     | -                     |
| Due from other governmental agencies                   | 2,248                                  | 452,463               | (450,215)             |
| Miscellaneous  | 1,929                                  | 2,759                 | (830)                 |
| Domestic water fees                                    | 789                                    | 3,899                 | (3,110)               |
| Inventory of materials and supplies                    | 648,006                                | 646,627               | 1,379                 |
| Prepaid expenses                                       | 6,228                                  | 260,055               | (253,827)             |
| Due from Improvement Districts                         | 8,893                                  | 95,704                | (86,811)              |
| <b>Total current assets</b>                            | <b>79,224,559</b>                      | <b>78,436,746</b>     | <b>787,814</b>        |
| <b>Noncurrent assets:</b>                              |  |                       |                       |
| Accounts receivable - delinquencies                    | 12,466                                 | 10,922                | 1,544                 |
| Due from other governmental agencies                   | 297,277                                | 122,374               | 174,903               |
| Annexation fees receivable                             | 12,668,534                             | 13,221,546            | (553,012)             |
| Investments in Tri-Dam Project                         | 40,603,464                             | 45,331,728            | (4,728,264)           |
| Capital assets:  |  |                       |                       |
| Not being depreciated                                  | 6,795,656                              | 12,992,056            | (6,196,400)           |
| Being depreciated, net                                 | 103,398,229                            | 97,180,463            | 6,217,765             |
| <b>Total noncurrent assets</b>                         | <b>163,775,625</b>                     | <b>168,859,090</b>    | <b>(5,083,463)</b>    |
| <b>Total assets</b>                                    | <b>243,000,184</b>                     | <b>247,295,835</b>    | <b>(4,295,650)</b>    |
| <b>Deferred outflows of resources</b>                  |  |                       |                       |
| Pensions   | 611,889                                | 667,856               | (55,967)              |
| Bonds  | 2,948,136                              | 3,111,921             | (163,785)             |
| <b>Total deferred outflows of resources</b>            | <b>3,560,025</b>                       | <b>3,779,777</b>      | <b>(219,752)</b>      |
| <b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b> | <b>246,560,209</b>                     | <b>251,075,612</b>    | <b>(4,515,402)</b>    |
| <b>LIABILITIES</b>                                     |  |                       |                       |
| <b>Current liabilities:</b>                            |  |                       |                       |
| Payable from nonrestricted assets                      |  |                       |                       |
| Accounts payable                                       | 302,787                                | 271,258               | 31,529                |
| Due to other governmental agencies                     | -                                      | -                     | -                     |
| Accrued salaries, wages and related benefits           | 1,108,144                              | 931,383               | 176,762               |
| Unearned revenue                                       | 359,263                                | -                     | 359,263               |
| Deposits payable                                       | 95,188                                 | 198,676               | (103,487)             |
| Due to Improvement Districts                           | 9,806                                  | 10,701                | (895)                 |
| Claims payable   | 25,001                                 | 1                     | 25,000                |
| Interest expense payable                               | -                                      | -                     | -                     |
| Long-term liabilities, due within one-year             | 873,337                                | 830,000               | 43,337                |
| <b>Total current liabilities</b>                       | <b>2,773,527</b>                       | <b>2,242,019</b>      | <b>531,508</b>        |
| <b>Noncurrent liabilities:</b>                         |  |                       |                       |
| Long-term liabilities, due in more than one-year, net  | 25,316,626                             | 25,994,072            | (677,446)             |
| Pensions   | 5,090,115                              | 3,986,214             | 1,103,901             |
| <b>Total noncurrent liabilities</b>                    | <b>30,406,741</b>                      | <b>29,980,286</b>     | <b>426,455</b>        |
| <b>TOTAL LIABILITIES</b>                               | <b>33,180,268</b>                      | <b>32,222,306</b>     | <b>957,963</b>        |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                   |  |                       |                       |
| Pensions   | 151,210                                | 33,849                | 117,361               |
| <b>Total deferred inflows of resources</b>             | <b>151,210</b>                         | <b>33,849</b>         | <b>117,361</b>        |
| <b>Net Position</b>                                    |  |                       |                       |
| Net investment in capital assets                       | 85,216,485                             | 85,655,824            | (439,339)             |
| Restricted   | 1,501,402                              | 1,672,222             | (170,820)             |
| Unrestricted   | 126,510,843                            | 131,491,411           | (4,980,567)           |
| <b>TOTAL NET POSITION</b>                              | <b>\$ 213,228,730</b>                  | <b>\$ 218,819,456</b> | <b>\$ (5,590,726)</b> |



**Oakdale Irrigation District**  
**Statement of Revenues, Expenses, and Changes in net position**  
**For the Month Ended February 28, 2021**



|  | Current Month         | YTD Actual          | 2020 Budget         | Budget Remaining      | % of 2020<br>Budget<br>Remaining |
|--|-----------------------|---------------------|---------------------|-----------------------|----------------------------------|
| <b>Operating revenues:</b>                         |                       |                     |                     |                       |                                  |
| Agricultural water deliver charges (base rate)     | \$ 367                | \$ 2,125,684        | \$ 2,108,900        | \$ (16,784)           | -1%                              |
| Water sales  | 345                   | 3,805               | 1,912,300           | 1,908,495             | 100%                             |
| Domestic water delivery fee                        | 11,390                | 21,762              | 230,000             | 208,238               | 91%                              |
| Improvement District Fees                          | -                     | -                   | 48,700              | 48,700                | 100%                             |
| Other water related revenues                       | 922                   | 30,671              | 65,000              | 34,329                | 53%                              |
| <b>Total operating revenues</b>                    | <b>13,024</b>         | <b>2,181,922</b>    | <b>4,364,900</b>    | <b>2,182,978</b>      | <b>50%</b>                       |
| <b>Operating expenses:</b>                         |                       |                     |                     |                       |                                  |
| Operation and maintenance                          | 497,975               | 801,779             | 6,558,695           | 5,756,916             | 88%                              |
| Water operations                                   | 155,688               | 265,097             | 4,027,390           | 3,762,293             | 93%                              |
| General and administrative                         | 266,487               | 1,114,814           | 3,819,240           | 2,704,426             | 71%                              |
| Depreciation / amortization                        | 274,310               | 548,620             | 4,000,000           | 3,451,380             | 86%                              |
| <b>Total operating expenses</b>                    | <b>1,194,460</b>      | <b>2,730,310</b>    | <b>18,405,325</b>   | <b>15,675,015</b>     | <b>85%</b>                       |
| <b>Operating Income (loss)</b>                     | <b>(1,181,436)</b>    | <b>(548,389)</b>    | <b>(14,040,425)</b> | <b>(13,492,037)</b>   | <b>96%</b>                       |
| <b>Nonoperating revenues (expenses):</b>           |                       |                     |                     |                       |                                  |
| County property tax appropriations                 | 8,147                 | 185,622             | 2,600,000           | 2,414,378             | 93%                              |
| Net Investment income (loss)                       | 5,649                 | 95,062              | 50,000              | (45,062)              | -90%                             |
| Gain (loss) sale of assets                         | -                     | -                   | -                   | -                     | 0%                               |
| Debt service interest                              | (677)                 | (86,741)            | (980,000)           | (893,259)             | 91%                              |
| Tri-Dam Project distributions                      | -                     | 2,753,000           | 9,300,000           | 6,547,000             | 70%                              |
| Tri-Dam Power Authority distributions              | -                     | 1,252,000           | 2,100,000           | 848,000               | 0%                               |
| Other non-operating revenue                        | 1,500                 | 122,340             | 56,000              | (66,340)              | -118%                            |
| <b>Total non-operating rev. (exp.)</b>             | <b>14,619</b>         | <b>4,321,283</b>    | <b>13,126,000</b>   | <b>8,871,057</b>      | <b>67%</b>                       |
|  | <b>(1,166,817)</b>    | <b>3,772,894</b>    | <b>(914,425)</b>    | <b>(4,620,980)</b>    | <b>513%</b>                      |
| Capital contributions                              | -                     | -                   | -                   | -                     | 0%                               |
| <b>Change in net position</b>                      | <b>\$ (1,166,817)</b> | <b>\$ 3,772,894</b> | <b>\$ (914,425)</b> | <b>\$ (4,620,980)</b> | <b>513%</b>                      |
| <b>Capital expenditures &amp; debt obligations</b> | <b>\$ 288,455</b>     | <b>\$ 542,368</b>   | <b>\$ 8,479,250</b> | <b>\$ 7,936,882</b>   | <b>94%</b>                       |

**Oakdale Irrigation District**  
**Revenues**  
**For the Month Ended February 28, 2021**



|  | Current Month    | YTD Actual          | 2020 Budget          | Budget Remaining     | % of 2020 Budget Remaining |
|--|------------------|---------------------|----------------------|----------------------|----------------------------|
| <b>Operating revenues</b>              |                  |                     |                      |                      |                            |
| Agricultural water service fees        |                  |                     |                      |                      |                            |
| Tier 1                                 | \$ 367           | \$ 1,882,085        | \$ 1,865,300         | \$ (16,785)          | 0%                         |
| Tier 2                                 | -                | 243,599             | 243,600              | 1                    | 0%                         |
| Water sales                            |                  |                     |                      |                      |                            |
| Tier 1                                 | (3)              | (874)               | 592,300              | 593,174              | 100%                       |
| Tier 2                                 | -                | -                   | 720,000              | 720,000              | 100%                       |
| Local out-of-district                  | 348              | 4,679               | 600,000              | 595,321              | 99%                        |
| Out-of-district                        | -                | -                   | -                    | -                    | #DIV/0!                    |
| Domestic water sales                   | 11,390           | 21,762              | 230,000              | 208,238              | 91%                        |
| Improvement District Admin Fees        | -                | -                   | 48,700               | 48,700               | 100%                       |
| Miscellaneous revenues                 |                  |                     |                      |                      |                            |
| Service Charges & Penalties            | 922              | 30,670              | 65,000               | 34,330               | 53%                        |
| <b>Total Operating Revenue</b>         | <b>13,024</b>    | <b>2,181,921</b>    | <b>4,364,900</b>     | <b>2,182,979</b>     | <b>50%</b>                 |
| <b>Non-operating revenues</b>          |                  |                     |                      |                      |                            |
| County property tax appropriations     | 8,147            | 185,622             | 2,600,000            | 2,414,378            | 93%                        |
| District Rental Properties             | 1,500            | 3,000               | 6,000                | 3,000                | 50%                        |
| Domestic Annexation Revenue            | -                | 119,340             | 50,000               | (69,340)             | -139%                      |
| Investment earnings                    |                  |                     |                      |                      |                            |
| Investment earnings (Loss)             | 5,649            | 84,649              | 800,000              | 715,351              | 0%                         |
| Other Interest income                  |                  | 10,413              | 400,000              | 389,587              | 0%                         |
| Gain (loss) sale of assets             |                  |                     | -                    | -                    | 0%                         |
| Change in investment Tri-Dam Project   | -                | 2,753,000           | 9,300,000            | 6,547,000            | 70%                        |
| Change in investment Tri-Dam Authority | -                | 1,252,000           | 2,100,000            | 848,000              | 40%                        |
| <b>Total Nonoperating Revenues</b>     | <b>15,296</b>    | <b>4,408,024</b>    | <b>15,256,000</b>    | <b>10,847,976</b>    | <b>71%</b>                 |
| Capital Contributions                  | -                | -                   | -                    | -                    | 0%                         |
| <b>Total Revenues</b>                  | <b>\$ 28,320</b> | <b>\$ 6,589,945</b> | <b>\$ 19,620,900</b> | <b>\$ 13,030,955</b> | <b>66%</b>                 |

**OAKDALE IRRIGATION DISTRICT  
OPERATING EXPENSES SUMMARY  
For the Month Ended February 28, 2021**



|   | Current Month       | YTD Actual          | 2020 Budget          | Budget<br>Remaining  | % of 2020<br>Budget<br>Remaining |
|---|---------------------|---------------------|----------------------|----------------------|----------------------------------|
| <b>Operating expenses</b>                             |                     |                     |                      |                      |                                  |
| <b>Maintenance</b>                                    |                     |                     |                      |                      |                                  |
| SSJID Main Supply Diversion Works                     | \$ 22,789           | \$ 29,769           | \$ 125,000           | \$ 95,231            | 76%                              |
| North Main Canal Maintenance                          | 30,435              | 56,272              | 476,570              | 420,298              | 88%                              |
| South Main Canal Maintenance                          | 25,634              | 43,988              | 524,970              | 480,982              | 92%                              |
| Irrigation Water Lateral Maint-North Side             | 223,079             | 340,758             | 1,890,545            | 1,549,787            | 82%                              |
| Irrigation Water Lateral Maint - South Side           | 110,197             | 191,533             | 1,733,380            | 1,541,847            | 89%                              |
| Pumping Plant Operations and Maintenance              | 16,529              | 22,976              | 461,860              | 438,884              | 95%                              |
| Drainage System Maintenance                           | 6,557               | 8,460               | 401,930              | 393,470              | 98%                              |
| Building and Grounds Maintenance                      | 19,366              | 32,923              | 281,010              | 248,087              | 88%                              |
| Vehicle and Equipment Maintenance                     | 43,389              | 75,100              | 663,430              | 588,330              | 89%                              |
| <b>Total Maintenance</b>                              | <b>497,975</b>      | <b>801,779</b>      | <b>6,558,695</b>     | <b>5,756,916</b>     | <b>88%</b>                       |
| <b>Water Operations</b>                               |                     |                     |                      |                      |                                  |
| Domestic Water System Maintenance                     | 75,423              | 95,986              | 507,460              | 411,474              | 81%                              |
| Irrigation Water Operations - North Division          | 35,539              | 75,885              | 1,724,130            | 1,648,245            | 96%                              |
| Irrigation Water Operations - South Division          | 32,859              | 76,563              | 1,732,050            | 1,655,487            | 96%                              |
| Drainage Water Operations                             | 11,867              | 16,663              | 22,870               | 6,207                | 27%                              |
| Water Measurement Management                          | -                   | -                   | 40,880               | 40,880               | 100%                             |
| <b>Total Water Operations</b>                         | <b>155,688</b>      | <b>265,097</b>      | <b>4,027,390</b>     | <b>3,762,293</b>     | <b>93%</b>                       |
| <b>General and Administrative</b>                     |                     |                     |                      |                      |                                  |
| General and Administrative                            | 266,487             | 1,114,814           | 3,819,240            | 2,704,426            | 71%                              |
| Depreciation and Amortization                         | 274,310             | 548,620             | 4,000,000            | 3,451,380            | 86%                              |
| <b>Total General, Administrative and Depreciation</b> | <b>540,797</b>      | <b>1,663,434</b>    | <b>7,819,240</b>     | <b>6,155,806</b>     | <b>79%</b>                       |
| <b>Total Operating expenses</b>                       | <b>1,194,460</b>    | <b>2,730,310</b>    | <b>18,405,325</b>    | <b>15,675,015</b>    | <b>85%</b>                       |
| <b>Non-operating expenses</b>                         |                     |                     |                      |                      |                                  |
| Interest and investment expenses                      | 677                 | 86,741              | 980,000              | 893,259              | 91%                              |
| <b>Total non-operating expenses</b>                   | <b>677</b>          | <b>86,741</b>       | <b>980,000</b>       | <b>893,259</b>       | <b>91%</b>                       |
| <b>Total Expenses</b>                                 | <b>\$ 1,195,137</b> | <b>\$ 2,817,051</b> | <b>\$ 19,385,325</b> | <b>\$ 16,568,274</b> | <b>85%</b>                       |

**OAKDALE IRRIGATION DISTRICT**  
**CAPITAL AND DEBT EXPENDITURES**  
**For the Month Ended February 28, 2021**



| GL ACCOUNT<br>NO. | GL DESCRIPTION                       | PROJECT DESCRIPTION                                  | 2021 YTD<br>ACTUAL | 2021 BUDGET  |
|-------------------|--------------------------------------|--|--------------------|--------------|
| 00-000-15200-00   | Capital Work                         | Capital construction projects (Water Resources Plan) |                    |              |
|                   |                                      | Canal and Lateral Rehabilitation                     | \$ 18,410          | \$ 400,000   |
|                   |                                      | Domestic Water Projects                              | -                  | 425,000      |
|                   |                                      | Flow Control and Measurement Structures              | 146,556            | 1,400,000    |
|                   |                                      | Irrigation Service Turnout Replacement               | 66,573             | 1,176,100    |
|                   |                                      | Main Canals and Tunnels Improvement Projects         | 3,619              | 110,000      |
|                   |                                      | Miscellaneous in-system improvements                 | -                  | -            |
|                   |                                      | New and Replacement Groundwater Wells                | -                  | -            |
|                   |                                      | North Side Regulating Reservoir                      | -                  | -            |
|                   |                                      | Outflow Management Projects                          | -                  | 100,000      |
|                   |                                      | Pipeline Replacement                                 | 259,031            | 1,290,000    |
|                   |                                      | Reclamation Projects                                 | -                  | -            |
|                   |                                      | Subtotal for Water Resources Plan Improvements       | 494,189            | 4,901,100    |
|                   |                                      | Ag Pump Replacements                                 | 8,248              | 130,350      |
|                   |                                      | Asset Management Program Implementation              | 400                | -            |
|                   |                                      | Operating Headquarters Design                        | 37,289             | 965,000      |
|                   |                                      | Canyon Tunnel-Joint with SSJID (900k x 28%)          | -                  | 300,000      |
|                   |                                      | Joint Main Canal Stabilization project (800k x 28%)  | -                  | 330,000      |
|                   |                                      | South Main Canal - Tunnel 9 downstream design        | 2,242              | 80,000       |
|                   |                                      | North Main Seepage Mitigation Project-90% Design     | -                  | 60,000       |
|                   |                                      |  | 542,368            | 6,766,450    |
| 00-000-15183-00   | Miscellaneous Construction Equipment |  |                    |              |
|                   |                                      | Masticator for Mini Excavator                        | -                  | 15,000       |
|                   |                                      | Masticator for SK140                                 | -                  | 36,000       |
|                   |                                      | Portable welder (2)                                  | -                  | 15,000       |
|                   |                                      | Rake Attachment                                      | -                  | 8,000        |
|                   |                                      | Underground Utility Locators (\$2,500 each x 10)     | -                  | 25,000       |
|                   |                                      | Underground Utility Scanner                          | -                  | 32,000       |
|                   |                                      | Drone (equipment and training)                       | -                  | 3,300        |
|                   |                                      |  | -                  | 134,300      |
| 00-000-15184-00   | Autos/Pickups/Trucks/ Trailers       |  |                    |              |
|                   |                                      | 1/2 Ton Pickup 2WD                                   | -                  | 31,000       |
|                   |                                      | 1/2 Ton Pickup 4WD                                   | -                  | 34,500       |
|                   |                                      | 2wd SUV  | -                  | 38,000       |
|                   |                                      | Dump truck, 3-axle                                   | -                  | 185,000      |
|                   |                                      | Water Truck 2 axle                                   | -                  | 150,000      |
|                   |                                      | Water Truck 3 axle                                   | -                  | 220,000      |
|                   |                                      |  | -                  | 658,500      |
| 00-000-15185-00   | Shop/Whse/Yard                       |  |                    |              |
|                   |                                      | Fuel Island Upgrade                                  | -                  | 20,000       |
|                   |                                      | Fleet Tracking software Upgrade                      | -                  | 20,000       |
|                   |                                      |  | -                  | 40,000       |
| 00-000-15187-00   | Office and Engineering Equipment     |  |                    |              |
|                   |                                      | Computer upgrades and replacements                   | -                  | 15,000       |
|                   |                                      |  | -                  | 15,000       |
|                   |                                      | TOTAL CAPITAL PROJECTS AND PURCHASES EXPENDITURES    | 542,368            | 7,614,250    |
| 00-000-22320-00   | Current portion - COP Debt           |  | -                  | 865,000      |
|                   | TOTAL CAPITAL AND DEBT EXPENDITURES  |  | \$ 542,368         | \$ 8,479,250 |

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FOR INTERNAL REPORTING PURPOSES ONLY



# **AGENDA ITEMS ACTION CALENDAR**

## **BOARD MEETING OF APRIL 6, 2021**

# BOARD AGENDA REPORT

Date: April 6, 2021  
Item Number: 7  
APN: N/A

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**SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO ADOPT INTERAGENCY AGREEMENT BETWEEN OID AND SSJID FOR THE CANYON TUNNEL PROJECT**

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**RECOMMENDED ACTION:** Staff recommends the Board Adopt the Interagency Agreement between OID and SSJID for the Canyon Tunnel Project

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**BACKGROUND AND/OR HISTORY:**

This matter was brought before the Tri Dam Board of Directors at their March 18, 2021 meeting as a discussion and informational item. The Board was allowed to ask questions of staff at that time and were advised the adoption of the Agreement would be on the agendas at their next Board Meeting.

Both GM's and CFO's at each District participated in the preparation of the Agreement as well as each District having their General Counsels/In-House Counsels review and comment as well.

Staff supports the adoption of the Agreement

**FISCAL IMPACT:**

**ATTACHMENTS:**

- SSJID Board Agenda Report for the Interagency Agreement Between OID and SSJID for the Canyon Tunnel Project

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**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

Orvis (Yes/No) Tobias (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)

**Action(s) to be taken:**

**INTERAGENCY AGREEMENT**  
**BETWEEN OID AND SSJID**  
**FOR THE CANYON TUNNEL PROJECT**



Tri-Dam Meeting Date: March 18, 2021

## Staff Report

To: Tri-Dam Board/Commissioners

From: Peter M. Rietkerk

Title: General Manager

Date: March 11, 2021

Re: Interagency Agreement between OID and SSJID for the Canyon Tunnel Project

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### STAFF RECOMMENDATION

This Interagency Agreement is being presented to the Tri-Dam board for discussion and informational purposes only. No action is recommended at this time.

Staff is recommending that following discussion at the March Tri-Dam meeting, with consensus of the boards at Tri-Dam, the OID and SSJID boards will separately approve the Interagency Agreement at their next regular board meeting.

### BACKGROUND

The Oakdale Irrigation District (OID) and South San Joaquin Irrigation District (SSJID) utilize the Joint Supply Canal (JSC) to convey water from the Stanislaus River to the Districts' service area. The JSC starts at Goodwin Dam, and conveys water from the Stanislaus River toward the west approximately 3.6 miles to its termination, where it bifurcates into the OID North Main, and SSJID's Upper/Main Supply Canal. The JSC flows water north of and adjacent to the Stanislaus River, and follows the contour of the canyon in which the river flows. The JSC system also includes four tunnels along its 3.6 mile flow path to the bifurcation point. The JSC facility is utilized to convey diversions to both districts, with approximately 72-percent of the JSC capacity meeting SSJID water demands, and 28-percent meeting OID needs. Historical diversions and utilization of the JSC continue to support these percentages. The maintenance costs for the JSC are allocated to OID and SSJID per these percentages. SSJID is the lead agency responsible for construction and maintenance activities on the JSC.

Condor Earth, an engineering and consulting firm, performed an update to SSJID's Phase 2 Improvement Evaluation Study (Hazard Study) in 2017. The Hazard Study re-evaluated the known hazards related to slope stability and potential failures. It also updated conceptual improvement alternatives for repairing and improving the existing canal system for continued long-term operation. The presence of significant geologic hazards that would be difficult (if not impossible) to control and stabilize is what ultimately led to Condor's recommendation for a bypass tunnel. The new tunnel would be located at Goodwin Dam and would extend approximately 12,000 feet downstream to a point where the JSC departs from the Stanislaus River canyon, bypassing approximately 12,300 feet and three of the four tunnels along the JSC.



With concurrence from OID, SSJID initiated a 30-percent preliminary design and feasibility effort to evaluate the Joint Supply Canal Bypass Tunnel Project (or "Canyon Tunnel") in January 2019. Since that time, SSJID has engaged Condor Earth in exploratory boring, geophysics analysis, piezometer (groundwater level) monitoring, and preliminary design and construction cost estimating to support the project. Currently, Condor Earth is progressing through the 60-percent design effort and anticipates completion of this phase of the project by May 2021.

From the inception of the Canyon Tunnel Project, it has been understood by staff (and presumably the boards) of both districts that the project costs would be the responsibility of both Districts, and allocated using the 72-percent/28-percent (SSJID/OID) percentages that continue to be used for allocating maintenance costs on the JSC. When SSJID attempted to bill OID for incremental project expenses in 2020, it became apparent to staff at both agencies that the scope of this project, and ways that staff from both agencies may participate in this project, likely justify a separate formal agreement. Since that time, the Districts have held off on additional billings for the Canyon Tunnel Project until this agreement is finalized and approved by both boards.

## ANALYSIS

The "Interagency Agreement Between the Oakdale Irrigation District and the South San Joaquin Irrigation District for the Joint Supply Canal Bypass Tunnel ("Canyon Tunnel") Project" (Interagency Agreement) is meant to formalize the financial, managerial, and operational commitments of OID and SSJID toward the Canyon Tunnel Project. The agreement is intended to accomplish the following:

- Formally extend the financial apportionment of maintenance costs for the Joint Supply Canal between OID and SSJID to the Canyon Tunnel Project
- Define project management roles, and other roles and responsibilities of individual staff and each District
- Identify steps necessary to develop, review, and approve annual project costs and memorialize each district's financial commitment toward the project
- Define specific financial limits for SSJID in responding to unanticipated or emergency work to support the project.
- Detail specific labor and project costs that may be attributable to the project from both Districts
- Define the project invoicing and reimbursement process
- Define the dispute resolution process

Staff and Counsel from both districts have participated in the development of the proposed Interagency Agreement and will be available to discuss and review this agreement with the Tri-Dam board.

No action is recommended at this Tri-Dam board meeting. With concurrence of the Tri-Dam board, and inclusive of any comments or recommendations proposed during this review, the Interagency Agreement will be considered by both OID and SSJID at their respective board meetings.

## FISCAL IMPACT

The Interagency Agreement does not change the expected cost share allocation, and the resulting fiscal impact of the Canyon Tunnel Project among the two districts. The budgeted engineering/consulting costs to-date for the project are detailed in Table 1 below.

**Table 1. Canyon Tunnel Project Design/Consulting Costs**

| Project Phase (to-date)                    | Total              | 72% SSJID          | 28% OID          |
|--|--------------------|--------------------|------------------|
| 30-Percent Design                          | \$637,857          | \$459,257          | \$178,600        |
| 30-Percent Design Addendum                 | \$73,942           | \$53,238           | \$20,704         |
| 60-Percent Design                          | \$1,037,737        | \$747,171          | \$290,566        |
| 60-Percent Design Addendum                 | \$17,417           | \$12,540           | \$4,877          |
| <b>Total Fee Estimate with Contingency</b> | <b>\$1,766,953</b> | <b>\$1,272,206</b> | <b>\$494,747</b> |

Please note that these costs reflect approved consultant labor only, and do not include any labor or overhead contributions to the project from either district. The agreement requires a true-up and billing of all project costs expended by both districts, including specific district labor and overhead. Approval and execution of this agreement will initiate the billing and true-up process for all project costs to-date for both districts.

Additional project costs are expected to include the next phase of design, CEQA, right-of-way acquisition, and construction. Each district will review and approve subsequent project efforts subject to the Interagency Agreement before work is released.

Based on the 30-percent design, the Engineer's Estimate of Probable Construction Costs (in 2020 dollars) for the Canyon Tunnel are summarized as follows:

- Tunnel Boring Machine: ~\$43M
- Conventional tunneling: ~\$33M
- Soft Costs including future design efforts, CEQA compliance, right of way acquisition, construction management and inspection are preliminary estimated at ~\$6M.

Refined project costs will be developed as part of the ongoing 60-percent design effort.

## ATTACHMENTS

**Attachment A: Interagency Agreement Between the Oakdale Irrigation District and the South San Joaquin Irrigation District for the Joint Supply Canal Bypass Tunnel ("Canyon Tunnel") Project"**  
(Interagency Agreement)

**ATTACHMENT A: INTERAGENCY AGREEMENT BETWEEN THE OAKDALE IRRIGATION DISTRICT  
AND THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT FOR THE JOINT SUPPLY  
CANAL BYPASS TUNNEL ("CANYON TUNNEL") PROJECT" (INTERAGENCY  
AGREEMENT)**

**INTERAGENCY AGREEMENT BETWEEN  
THE OAKDALE IRRIGATION DISTRICT  
AND  
THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
FOR THE  
JOINT SUPPLY CANAL BYPASS TUNNEL ("CANYON TUNNEL") PROJECT**

This Agreement is made by and between the Oakdale Irrigation District ("OID") and South San Joaquin Irrigation District ("SSJID") ("Districts" collectively, and "District" singularly), both being California irrigation districts governed by Division 11 of the California Water Code. This Agreement is made by and between the Districts to be retroactively effective as of January 15, 2019 ("Effective Date"), to coincide with the commencement of relevant activities pursuant to the Districts' mutual Canyon Tunnel Project.

**RECITALS**

WHEREAS, the Districts jointly own and operate a water conveyance facility commonly known as the Joint Supply Canal ("JSC"); and

WHEREAS, the JSC is integral to both Districts' ability to supply water from the Stanislaus River to their respective customers; and

WHEREAS a segment of the Joint Supply Canal ("JSC") is located within a natural, rock-sided, open canyon ("Canyon"); and

WHEREAS, consultants retained by the Districts have advised that the long-term reliability of the JSC is compromised by the instability of the Canyon and the resulting vulnerability of the JSC to landslides that could severely impact the Districts' ability to deliver water; and

WHEREAS, the Districts mutually agreed to undertake feasibility and planning studies to design and eventually construct, if determined feasible, an enclosed tunnel and related facilities for the JSC to bypass the Canyon ("Canyon Tunnel Project"); and

WHEREAS, historically, apportionment of costs relating to the ownership, operation and maintenance of the JSC has been Twenty-Eight Percent (28%) attributed to OID and Seventy-Two Percent (72%) attributed to SSJID, based upon mutual findings made by the engineers of both Districts and approved by the board of directors of each respective District at a joint meeting held September 23, 1948; and

WHEREAS, the Districts agree that such apportionment of costs is likewise applicable to the Canyon Tunnel Project; and

WHEREAS, the Districts desire to set forth the terms and conditions under which they agree to carry out the activities related to the Canyon Tunnel Project, including payment and/or reimbursement of the costs therefor;

NOW, THEREFORE, OID and SSJID agree as follows:

## AGREEMENT

1. Project Management. Each District shall appoint a Project Manager to represent the respective District during the duration of the Project.
2. Project Management Roles.
  - a. The Project Manager for SSJID shall be designated as the Primary Project Manager, and shall be responsible for the day-to-day management of the Project. The Primary Project Manager shall be responsible for providing written authorizations and signing all contractual and other documents in furtherance of the Project.
  - b. The OID Project Manager shall work in a supplementary and supporting capacity to the Primary Project Manager. The OID Project Manager shall be provided the opportunity to review and comment on all Project-related contracts and other documents.
  - c. The Project Managers shall coordinate on a regular basis, as needed, regarding the status of the Project and to confer on key decisions and milestones. Decisions affecting the administration of the Project shall be made by consensus between the Project Managers.
  - d. If consensus cannot be achieved between the Project Managers, the dispute will be referred to the Districts' general managers. If the dispute cannot be resolved by consensus of either the Project managers or the District general managers, the matter shall be brought before the Board of Directors for each District for resolution.
3. Project Costs Defined.
  - a. Project costs shall include all costs and expenses necessary to complete the Project, including the full cost of all engineering and consulting services.
  - b. Project costs shall include all SSJID and OID labor by force account, including all wages, fringe benefits, and payroll or other related taxes; materials, and equipment. No markup shall be added to any item.
  - c. Project costs shall not include costs attributable to the labor or time of Project Managers and General Managers of each District and shall not be reimbursed by one District to the other.
4. Apportionment of Project Costs.
  - a. Project costs shall be apportioned seventy-two percent (72%) to SSJID and twenty-eight percent (28%) to OID. These proportionate shares represent the historical apportionment of costs relating to the operation and maintenance of the Joint Supply Canal, which apportionment was determined by the respective

Districts' engineers, based upon each District's fractional entitlement of the design flow of the Joint Supply Canal.

- b. Should the Districts determine Project, upon certified completion, results in a different ratio of capacity in the Joint Supply Canal, the apportionment of project costs to each District shall be adjusted to reflect the new capacity ratio. Such a change must be acknowledged by amendment to this agreement, approved by both Districts by Resolution, and such amendment shall include the following minimum terms:
  - i. The new capacity ratio;
  - ii. The effective date of the new capacity ratio;
  - iii. The re-apportionment of that ratio shall be the basis for determining a change in the fractional costs paid by each District for annual operation and maintenance expenses;
  - iv. Acknowledgement that reallocation shall only apply to the then-remaining useful life of the Canyon Tunnel, and there shall be no retroactive reallocation for the Canyon Tunnel as already depreciated by the Districts;
  - v. The asset register of each District shall be adjusted to reflect the proportionate change in asset value ownership by each District in the Canyon Tunnel; and
  - vi. Agreement on terms regarding any retroactive reallocation of Project capital expenses from one District to another based on the new capacity ratio.
5. Annual Project Budgeting Process. Each year, prior to the annual adoption of the budgets by the Districts, the Project Managers shall jointly develop the budget and scope for Project activities ("Annual Project Budget") for the upcoming budget year. The draft Annual Project Budget may be introduced and discussed between the Districts at a Tri-Dam Project meeting for the sake of convenience. Once finalized, the Districts shall incorporate their apportioned share of project costs into their respective annual budgets for approval by their board of directors, and separately, by board action, approve the Annual Project Budget. Approval by each individual District shall constitute each District's financial commitment to the Annual Project Budget and authorization of SSJID to contract and undertake activities contemplated within the scope of the Annual Project Budget.
6. Approvals and Authorization of Project Work and Services.
  - a. SSJID as Contracting Party. SSJID shall serve as the contracting party for all contracts for Project-related analysis, studies, design, and construction of works and improvement, and shall be responsible for all public works contracting and competitive bidding procedures including the award and execution of all contracts, unless otherwise mutually agreed to by the Districts on a case-by-case basis.

- b. **SSJID Authority to Approve Contracts.** The SSJID General Manager or Primary Project Manager may approve contracts for work, services, or materials, as long as the proposed work, services or materials are directly related to work contemplated and approved in the Annual Project Budget. The SSJID General Manager or Primary Project Manager will make reasonable efforts to acquire consensus from the OID general manager or OID Project Manager prior to approving such contracts.
- c. **Approval of Emergency Work and Contracts Outside of Approved Project Budget.**
  - i. In order to prevent Project delays, SSJID shall have the authority to approve contracts for emergency work, materials, or services or other work deemed necessary for the Project.
  - ii. SSJID shall obtain prior authorization from OID's General Manager for contracts that are anticipated to exceed the Annual Project Budget by One Hundred Thousand Dollars (\$100,000.00) but not more than Two Hundred Thousand Dollars (\$200,000.00).
  - iii. For contracts that are anticipated to exceed the Annual Project Budget by more than Two Hundred Thousand Dollars (\$200,000.00), SSJID shall obtain prior, formal approval by the board of directors of each District.
- d. **Work Performed by SSJID Forces.**
  - i. Where work or portions of work can be carried out by SSJID's own forces, SSJID's general manager may authorize the work to be performed by SSJID without separate approval required by OID.
  - ii. Where such work to be performed by SSJID's own forces will exceed the Annual Project Budget by One Hundred Thousand Dollars (\$100,000.00) but not more than Two Hundred Thousand (\$200,000.00), inclusive of all costs identified in Section 3(b), SSJID shall obtain prior authorization from OID's General Manager.
  - iii. Where such work to be performed by SSJID's own forces will exceed the Annual Project Budget by more than Two Hundred Thousand Dollars (\$200,000.00), SSJID shall obtain prior, formal approval from the board of directors of each District.
- e. **Status Reports.**

The Project Managers will provide periodic progress reports to their respective boards regarding all project work, including contracted outside services and work performed by SSJID forces. The Primary Project Manager shall present periodic progress reports at the Tri-Dam monthly meetings as necessary.
- f. **OID Temporary Assumption of Primary Project Manager or Contracting Party Role(s).**

In the event SSJID is temporarily unable to carry out its duties as either the Primary Project Manager as set forth in section 2(a), the Contracting Party as set forth in section 6(a), or perform work by its own forces in section 6(c) of this Agreement, SSJID shall coordinate with OID and provide a letter agreement or other written accord to have OID temporarily fill one or more of those roles and carry out the duties thereof. Said agreement or accord shall vest OID's General Manager to authorize and direct work performed as Outside Services or utilizing OID's own forces. In the event OID temporarily assumes one or more of SSJID's roles, OID shall have the same responsibilities as SSJID in performing those roles as set forth in this Agreement.

7. Invoicing and Reimbursement of Costs.

- a. To recover the cost of SSJID expenses, SSJID shall issue periodic invoices to OID for Twenty-Eight Percent (28%) of SSJID's actual costs for all outside services and services rendered by SSJID, including labor, materials, equipment, and staff time, excluding time expended by the Project Manager and SSJID General Manager.
- b. To recover the cost of OID expenses, OID shall issue periodic invoices to SSJID for Seventy-Two Percent (72%) of OID's actual costs for all outside services and services rendered by OID, including labor, materials, equipment, and staff time, excluding time expended by the Project Manager and SSJID General Manager.
- c. Ordinary transportation costs (e.g. mileage) incurred by administrative and project management staff of the Districts shall not be an eligible reimbursement expense.
- d. Equipment rates charged directly for work performed by SSJID forces shall be based upon:
  - i. The actual incurred cost for any rental equipment utilized; or
  - ii. For District owned equipment, rates shall be in accordance with the rates listed in the Cal Trans publication "Labor Surcharge and Equipment Rental Rates" in effect at the time the work is performed.
- e. Invoices will be issued on a monthly basis and shall be paid within 30 days of receipt. Should a dispute arise regarding an inter-district invoice the Districts respective appointed Project Managers will meet with the CFO of the District questioning the invoice in effort to resolve the issue. If the Project Managers cannot resolve the disputed issue with the CFO, the Districts' General Managers will attempt to resolve the outstanding issue with the CFO. If the matter cannot be resolved at by the General Managers, the matter shall be presented to the Boards of Directors for each District for resolution.
- f. Each invoice submitted to a District for payment shall include or be accompanied by:
  - i. For outside services, equipment, and materials: A list of all paid invoices including individual invoice amounts, an invoice total, and a copy of each invoice included in the billing.



- ii. For labor or staff charges: total hours worked, wages, taxes and benefits for each employee, totaled.
    - iii. For other costs billed: A description of the item or service and a receipt or other documentation substantiating the cost.
    - iv. A summation of all costs to substantiate the amount invoiced.
  - g. Each District shall have the right to inspect and audit any financial records related to the Project. The District serving as custodian of the records at issue shall produce them for inspection to the requesting District within ten (10) business days of request.
8. **Term of Agreement.** The Term of this Agreement shall commence as of the Effective Date, and remain effective until completion of the Project, including construction phases, if any, unless terminated in accordance with Section 9 of this Agreement.
9. **Termination.** This Agreement may be terminated by mutual agreement between the Districts. Termination shall become effective upon 1) completion of work under the then-current phase or portion of phase of the Project to which the parties are obligated to carry out by contract or agreement with third parties; and 2) satisfaction in full of all financial commitments up to the date of termination.

10. Amendments.

This Agreement may be amended in writing by the mutual consent of the Districts and approval by each respective District's board of directors.

11. Disputes and Arbitration.

In the event of a dispute regarding the enforcement, breach, or interpretation of this Agreement, the general managers of each District shall first meet in a good faith attempt to resolve such dispute. In the event the general managers are unable to resolve such dispute, the dispute shall be presented to the Districts' respective board of directors. If the dispute cannot be resolved by the Districts' boards, the parties agree to resolve the dispute through binding arbitration.

The arbitration shall be conducted pursuant to California Code of Civil Procedure Section 1280 et seq., under the rules of the American Arbitration Association ("AAA"), pursuant to its Arbitration Rules & Procedures ("AAA rules"). The AAA rules will govern the allocation of costs and expenses of such arbitration. The Arbitrator shall be a mutually agreed upon retired Superior or Appellate Court Judge. In the event the Parties cannot agree on the selection of an Arbitrator, any party can petition a Court of competent jurisdiction to appoint an Arbitrator. The arbitration hearing shall take place in the County of San Joaquin, California, before a single Arbitrator, unless otherwise agreed in writing. The Arbitrator may grant any remedy or relief that the Arbitrator deems just and equitable, including injunctive relief and including any remedy or relief that would have been available to the parties had the matter been heard in court, provided, however, that the Arbitrator will not have the authority to render a decision that will add to, subtract from, or change the meaning of specific provisions of this Agreement; nor shall the Arbitrator have any authority to change wages, salaries or benefits or to determine future contract terms; or (except with the consent of the parties) to waive time limits. The

Arbitrator shall have authority to hear and rule on a motion to dismiss and/or a motion for summary judgment by any party and shall apply the standards governing such motions under the California Code of Civil Procedure.

- a. The arbitrator shall administer and conduct any arbitration in accordance with California law, including the California Code of Civil Procedure, and the arbitrator shall apply substantive and procedural California law to any dispute or claim, without reference to any conflict-of-law provisions of any jurisdiction. To the extent that the AAA rules conflict with California law, California law shall take precedence. The decision of the Arbitrator shall be subject to appeal to a court of competent jurisdiction.
- b. The Parties hereby agree to waive their right to have any dispute between them resolved in a court of law by a judge or jury. Notwithstanding the foregoing, this Section will not prevent a Party from seeking injunctive relief (or any other provisional remedy) from any court having jurisdiction over the Parties and the subject matter of their dispute relating to this Agreement and the agreements incorporated herein by reference, and the Parties agree that the prevailing party in any arbitration shall be entitled to injunctive relief in any court of competent jurisdiction to enforce the arbitration award. Should any part of the arbitration agreement contained in this paragraph conflict with any other arbitration agreement between the Parties, the Parties agree that this arbitration agreement shall govern.

12. Severability.

If any term, provision, covenant or condition of this Cooperative Agreement is held to be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

13. Entire Agreement.

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

**“OID”**

OAKDALE IRRIGATION  
DISTRICT

By: \_\_\_\_\_  
Tom Orvis,  
President, Board of Directors

**“SSJD”**

SOUTH SAN JOAQUIN  
IRRIGATION DISTRICT

By: \_\_\_\_\_  
Robert Holmes  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Steve Knell  
Secretary, Board of Directors

\_\_\_\_\_  
Peter M. Rietkerk  
Secretary, Board of Directors

APPROVED AS TO FORM:

\_\_\_\_\_  
Fred A. Silva, General Counsel

\_\_\_\_\_  
Mia S. Brown, General Counsel

# BOARD AGENDA REPORT

|              |               |
|--------------|---------------|
| Date:        | April 6, 2021 |
| Item Number: | 8             |
| APN:         | N/A           |

---

**SUBJECT: REVIEW AND TAKE POSSIBLE ACTION ON THE ADOPTION OF THE RESOLUTION REPEALING THE OAKDALE IRRIGATION DISTRICT SERVICES AND PURCHASING POLICY AND REPLACING IT WITH THE PROCUREMENT POLICY**

---

**RECOMMENDED ACTION:** Approve the Resolution Adopting the Procurement Policy

---

## **BACKGROUND AND/OR HISTORY:**

In 2004, the District adopted a Services and Purchasing Policy to increase purchasing limits allowing approval of smaller purchases at Staff level rather than taking those items to the Board. These limits no longer coincide with the costs of materials and services that have increased over the last 17 years.

At the Board meeting of April 7, 2020, the authorization limits for the General Manager were increased due to the COVID-19 State Declaration of Emergency. Some of the changes proposed reflect the changes put into place at that time that have proven to create efficiencies in administrative duties and operations as they relate to procurement.

Changes in the revised policy include

- Addition of centralized purchasing to put more procedural restrictions in place creating a more transparent procurement process
- Addition of General Procurement policies as guidelines for overall procurement process
- Addition of a local credit preference of 5% not to exceed \$5,000
- Increased purchasing authority in line with the increases in costs, specifically as follows:
  - Increase in purchasing authority for Supervisors to \$3,000
  - Increase in contract and capital purchasing authority for Managers to \$25,000
  - Increase in contract and capital purchasing authority for General Manager to \$100,000 (current limit under emergency order)
- Revision to bid requirements to include comparative shopping, verbal quotations, written quotations and competitive bidding at levels allowed by the public contract code
- Addition of more exceptions to Formal bidding allowed by public contract code
  - Single/Sole Source Provider
  - Cooperative Procurement
- Addition of exhibits for primary information to provide clear authorizations, limitations and enable future revisions

The addition of procedural restrictions, increased purchasing limits, general procurement guidelines, and clear tables of authorization limits and required documents will clearly communicate the policy for the District for procurement.

**FISCAL IMPACT:** Future savings for centralized procurement is not currently measureable but anticipated with new policy.

**ATTACHMENTS:**

- Resolution 2021-12
  - 1.113 Procurement Policy
- 

**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No) Tobias (Yes/No)**

**Action(s) to be taken:**



# OAKDALE IRRIGATION DISTRICT

## Miscellaneous Policies and Procedures

| <i>Title</i>            | <i>Chapter</i>    | <i>Section</i>           |
|-------------------------|-------------------|--------------------------|
| 1 – FINANCE             | 1 – District      | 1.113 Procurement Policy |
| Adopted: March 16, 2004 | Revised: PROPOSED | Page 1 of 8              |

### **PURPOSE:**

To define the practices and policies governing the procurement of supplies, materials, equipment and services, including construction and capital improvements for the Oakdale Irrigation District (OID). This Procurement Policy (Policy) is the written rule and regulation required by California Government Code section 54202 and serves as OID administrative policies and procedures governing procurement activities. This Policy is compliant with Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

### **SCOPE:**

This policy applies to all employees with authorization to make purchases, secure consulting and miscellaneous contract services for the Oakdale Irrigation District.

### **POLICY SECTIONS:**

1. Policy Statement
2. Requisitions & Purchase Orders
3. Receiving
4. Formal Bidding/Quotations
5. Inventory Control
6. Finance Department Accounting and Policy Compliance Assurances

Exhibit A – Bid Requirements and Authorization Limits for Budgeted Expenditures

Exhibit B – Exceptions to Authorization Limits and/or Formal Bidding

Exhibit C – Exceptions to Centralized Procurement

### **Section 1      Policy Statement**

California law requires all local agencies to formally adopt policies and procedures governing the acquisition of materials, supplies, equipment and services as referenced below.

*“California Government Code section 54202: Every local agency shall adopt policies and procedures, including bidding regulations, governing purchases of supplies and equipment by the local agency. Purchases of supplies and equipment by the local agency shall be in accordance with said duly adopted policies and in*



# OAKDALE IRRIGATION DISTRICT

## Miscellaneous Policies and Procedures

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*accordance with all provisions of law governing same. No policy, procedure, or regulation shall be adopted which is inconsistent or in conflict with statute. “*

This Policy is subject to change by the Board of Directors. Temporary increases in authorization limits created by a declaration of emergency and resolution of the Board of Directors will supersede limitations in this policy until the emergency declaration is repealed.

### General Procurement Policies

All purchases, agreements, services, leases, and/or contracts for materials, supplies, equipment, and other OID property shall be made in accordance with this Policy.

- a) Procurement practices shall comply with laws, regulations and guidelines of the State of California and the provisions of grant or funding agreements, if applicable.
- b) Any employee effecting any procurement action outside of the policies and procedures established within this manual, and without Board authorization to do so, may be subject to disciplinary action and/or termination.
- c) Splitting or separating of material, supply, service, lease, and equipment orders or projects for the expressed purpose of evading the requirements of this Policy is strictly prohibited.
- d) Contract administration methods shall be maintained to assure that goods and services received by OID meet the terms and conditions of the contract. The General Manager, or delegate, is authorized to sign contracts after required authorization per Exhibit A.
- e) Purchasing authority for the capital and contracted acquisition of materials, supplies, equipment and services shall be centralized under the Purchasing Staff (Purchasing) within the Finance Department and in such persons who are officially designated in Exhibit A. The Chief Financial Officer and Purchasing Staff will ensure performance within the guidelines prescribed by law, by legal opinions, and in accordance with established OID policies and procedures. Exceptions to the centralized procurement is provided in Exhibit B.
- f) Operation, Maintenance and Capital purchases including materials, supplies, inventory items, and rentals do not require Board approval if services are performed by OID forces. Operation, Maintenance and



# OAKDALE IRRIGATION DISTRICT

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Capital services performed by outside contractors and large equipment purchases require Board approval if the total cost is above the General Manager's approval authority.

g) Any amendment to any purchase order or contract that will increase OID's adopted annual budget will require Board approval.

h) Contracts shall contain a Hold Harmless and Indemnification clause and insurance requirements as recommended by the Association of California Water Agencies Joint Powers Insurance Authority (ACWA-JPIA). Contractor shall provide Certificate of Insurance and Additional Insured Endorsement prior to work commencing.

### **Section 2      Requisitions and Purchase Orders**

#### **Requisitions**

Requisitions communicate to the Purchasing Staff, in clear and explicit terms, the needs of the requestor. The requisitioning process also provides a mechanism for obtaining the approvals necessary to authorize Purchasing to proceed with the acquisition.

A completed Requisition will be routed for authorized signature by the requestor and submitted to Purchasing to obtain any goods, services, materials or equipment unless included in the Exceptions listed in Exhibit C. A requisition with receipts attached is be required to be remitted to Accounts Payable for invoice matching after authorized staff has made the purchase outside of centralized purchasing.

If the requestor has received vendor quotes, they should be attached to the Requisition or emailed to Purchasing to evaluate and move forward in the procurement of the goods or service. If no quotes are provided, but they are required in Exhibit A, Purchasing will obtain quotes, but it may delay the processing of the Requisition.

#### **Purchase Orders**

Purchase Orders will be completed for purchases of all inventory and capital project materials and for purchases exceeding the limit set in Exhibit A.





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### **Section 3      Receiving**

Standard Operating Procedures have been developed to provide internal controls for receiving of purchased materials.

### **Section 4      Competitive Bidding/Quotations**

Competitive Bidding (bidding) is required when purchases meet or exceed the Bid Requirements listed in Exhibit A for Capital Purchases and Contracts with outside vendors. Purchases under the limits in Exhibit A and purchases of materials, supplies, and services expensed or placed in inventory are not subject to the bidding requirements in Exhibit A. Materials purchased for improvement projects performed by District staff, which are capitalized for accounting purposes, are not considered capital purchases in regards to bidding requirements. Exceptions to the bidding process are listed in Exhibit B.

Based on the limits in Exhibit A, the General Manager or Board of Directors may grant exceptions to bidding due to emergency conditions, supply limitation, or other circumstances with justification for such waiver documented with the acquisition. For the purposes of Public Contract Code section 3400, the General Manager has been authorized by the Board to make Single/Sole Source findings and will document the Single/Sole Source Justification for procurements of any dollar amount notwithstanding his/her authority.

Vendors located within the District's service boundary will be given a local preference credit of 5% but not greater than \$5,000 when evaluating bids for supplies, equipment, materials, and services. All bidding will conform to local, state and federal laws.

Written quotes, verbal quotes, and Comparative Shopping shall be utilized when making purchases of items as allowed in Exhibit A. Comparative Shopping should be utilized when making purchases of materials, supplies, and tools by Purchasing as well as those categories of purchases exempt from Centralized Purchasing per Exhibit C.

### **Section 5      Inventory Control**

Standard Operating Procedures have been developed to provide Inventory Controls to track and maintain economical stock levels of District materials, supplies, tools, and equipment and for the dispensing of such items.



## OAKDALE IRRIGATION DISTRICT

### Miscellaneous Policies and Procedures

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Each Department Manager, or when delegated, the appropriate supervisor, is charged with the responsibility for maintaining sufficient quantities of expensed items, including tools supplies and materials, on hand for the efficient and timely operation of his or her assigned department.

Inventory Cycle Counts and annual inventory of materials are conducted in accordance with Accounting Standards.

#### **Section 6      Finance Department Accounting and Policy Compliance Assurances**

Finance Department staff reviews all procurement documents for accuracy, completeness and compliance with the procurement policy. The Board of Directors shall address exceptions or non-compliance with the policy on a case-by-case basis if not resolved at the staff level.



# OAKDALE IRRIGATION DISTRICT

## Miscellaneous Policies and Procedures

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## Exhibit A

### Authorized Approval Limits and Bid Requirements

The authorized purchase limits and bid requirements below apply to purchases that are approved budgeted items. All capital expenditures and contracted services are subject to the authorization limits and bid requirements listed below. Materials purchased for improvement projects performed by District staff, which are capitalized for accounting purposes, are not considered capital purchases in regards to bidding requirements. As all capital improvement projects are approved by the General Manager, purchase of materials for those projects are approved at that time. Temporary authorizations may be made with Board approval during a declared emergency or interim position appointments.

Any amendment to any purchase order or contract that will increase OID's adopted annual budget will require Board approval. Managers and supervisors are responsible for ensuring that annual operating budget expenditures not budgeted individually remain within the annual budgeted amounts and are consistent with the intended purpose.

| Authorization Limits for Contracts and Capital Expenditures |                     | Operating Expenditures of supplies, materials and services which are expensed or placed in inventory. |
|---|---------------------|---|
| Position Held   | Authorized Purchase | All purchases over \$3,000 must have approval and signature of one of the following positions         |
| Supervisors   | \$3,000             | Construction and Maintenance Manager  |
| CFO/Managers  | \$25,000            | District Engineer/Water Operations Manager  |
| General Manager   | \$100,000           | Chief Financial Officer   |
| Board of Directors  | over \$100,000      | General Manager   |

| Bidding/PO Requirements for Budgeted Expenditures |  |                      |
|---|--|----------------------|
| Purchase Limit                                    | Bid Requirements                           | PO/Contract Required |
| Less than \$1,000                                 | Comparative Shopping                       | NO                   |
| \$1,000-\$4,999                                   | 3 verbal quotes                            | NO                   |
| \$5,000 - \$25,000                                | 3 written quotes                           | YES                  |
| over \$25,000                                     | Competitive Bidding/Cooperative Purchasing | YES                  |



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## Exhibit B

### Exceptions to Authorized Approval Limits

#### Emergency Purchases

The General Manager may initiate work with consultants and contractors costing in excess of the Authorized Approval Limits and/or the Bidding Requirements, as established in Exhibit A, if it is determined that service involving the public health, safety, or welfare would be interrupted if the normal procedure were followed. All emergency purchases, which would otherwise require competitive bidding procedures, shall be submitted to the Board of Directors for ratification at the next regular Board meeting after the purchase is authorized.

### Exceptions to Formal Bidding

#### 1. Single/Sole Source Providers

Where a single brand, product or service is needed to comply with standardization or warranty requirements, or where the product is proprietary in nature, the General Manager is authorized to approve single/sole source purchases. The justification for the single/sole source purchase that allows for a non-competitive purchase will be documented with the purchasing documents and should be approved by the General Manager in advance.

#### 2. Cooperative Procurement

The District may participate in purchases and contracts established by other political jurisdictions, or cooperative purchasing organizations provided the cooperative agreement is established following a competitive bid process.

#### 3. Operating Expenditures and Projects Completed by District Employees

Materials, supplies, and services expensed or placed in inventory are exempt from competitive bidding requirements. Materials purchased for improvement projects performed by District staff, which are capitalized for accounting purposes, are not considered capital purchases in regards to bidding requirements. Purchases to replenish the District's warehouse inventory within the established inventory re-order levels require no prior authorization if the vendor being utilized has been selected within the last twelve months as one of the designated vendor for the items or class of items to be purchased.



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## Exhibit C

### Exceptions to Centralized Procurement

Any purchase for supplies, materials, equipment and/or services, other than those exceptions listed below, shall not be made outside of centralized Purchasing without the approval of the Chief Financial Officer or General Manager.

Any purchase made without the proper authorizations will be deemed void and of no effect and will be subject to non-payment. The individual employee responsible for creating the unauthorized obligation may be subject to disciplinary action and/or subject to termination.

Purchases that are exempt from the centralized procurement process are limited to the following, and authorization for these transactions shall be in accordance with the approval limits and dollar thresholds set forth in Exhibit A.

| Exceptions to Centralized Procurement |                                   |
|---------------------------------------|-----------------------------------|
| Advertisements                        | Medical Services                  |
| Agency contributions                  | Memberships, dues & subscriptions |
| Application Fees                      | Notices                           |
| Attorney and Legal Fees               | Payroll related expenses          |
| Bank Charges and Fees                 | Pension payments                  |
| Board/Employee Lunches                | Petty Cash                        |
| Bond Transactions                     | Postage                           |
| Books and reference materials         | Refunds                           |
| Claims                                | Retail Account charges *          |
| Credit Card Purchases                 | Travel Conference & Education     |
| Disposal of Project Debris            | Utilities                         |
| Debt Service Payments                 | Vendors With Contracts or GSA**   |
| Fees & Permits                        | Vendors With Contracts or PSA***  |
| Insurance Premiums                    | Other items determined by CFO/GM  |

\*Retail account charges should be limited to immediate need items

\*\*GSA-General Service Agreement

\*\*\*PSA - Professional Service Agreement

**OAKDALE IRRIGATION DISTRICT  
RESOLUTION NO. 2021-12**

**RESOLUTION ADOPTING UPDATED PROCUREMENT POLICY**

**WHEREAS**, Oakdale Irrigation District (District) desires to repeal the Services and Purchasing Policy and replace it with the Procurement Policy; and

**WHEREAS**, the current Services and Purchasing Policy has not been comprehensively updated since its adoption on March 16, 2004; and

**WHEREAS**, this policy outlines and defines the procedures for securing consultant and miscellaneous contract services and further establishes the purchasing guidelines and financial control objectives of the District.

**THEREFORE, BE IT RESOLVED**, that this Resolution rescinds the previously adopted Service and Purchasing Policy and states that the following is the Procurement Policy of the District and that this policy supersedes any other previously adopted resolutions.

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly submitted to the Board for its consideration, the above resolution was adopted this 6<sup>th</sup> day of April, 2021.

**OAKDALE IRRIGATION DISTRICT**

\_\_\_\_\_  
Thomas D. Orvis, President  
Board of Directors

\_\_\_\_\_  
Steve Knell, P.E.  
General Manager/Secretary

# BOARD AGENDA REPORT

Date: April 6, 2021  
Item Number: 9  
APN: N/A

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**SUBJECT: REVIEW AND TAKE POSSIBLE ACTION TO CANCEL THE SPECIAL BOARD MEETING OF MAY 18 AND REINSTATE THE REGULAR BOARD MEETING OF MAY 4, 2021**

---

**RECOMMENDED ACTION:** Cancel the Special Board Meeting of May 18 and Reinstate the Regular Board Meeting of May 4, 2021

---

**BACKGROUND AND/OR HISTORY:**

OID's Regular Board Meeting is the first Tuesday of the month. At the time the 2021 Board Meeting Schedule was being set, ACWA had not yet scheduled their Spring Meeting, which is generally the first week of May. The ACWA meeting has now been set and is occurring the second week of May. This negates the need to hold a meeting on the 18<sup>th</sup> of May, hence the request now to the Board to reinstate the Regular Board meeting of May 4, 2021 and cancel the May 18<sup>th</sup> Special Board Meeting.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:**

➤ N/A

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**Board Motion:**

**Motion by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**VOTE:**

**Orvis (Yes/No) Tobias (Yes/No) Doornenbal (Yes/No) Santos (Yes/No) DeBoer (Yes/No)**

**Action(s) to be taken:**



# **DISCUSSION ITEMS**

**BOARD MEETING OF  
APRIL 6, 2021**



## DISCUSSION ITEM

|              |               |
|--------------|---------------|
| Date:        | April 6, 2021 |
| Item Number: | 10            |
| APN:         | N/A           |

---

**SUBJECT: DISCUSSION ON GOAL SETTING BY THE BOARD**

---

### **BACKGROUND AND/OR HISTORY:**

Back in December staff presented an Agenda Item on Goal Setting and some background material to take into consideration prior to embarking on this effort. That material is attached. I've included OID's Mission Statement below for reference. Goals should be aligned with meeting the agencies Mission Statement and/or aligned to support or enhance the annual organizational goals established by Staff.

Prior to beginning the Goal Setting process it's important that we all start from the same place and work our way to the end. The starting point in Goal Setting is to understand the SMART principles used in developing goals. I have attached a SMART GOALS TEMPLATE which I have used in past exercises. Each SMART principle on the Template has helpful questions, which when answered, will get you to developing a Specific, Measurable, Achievable, Relevant, and Time Bound Goal. Please familiarize yourself with this process.

For May's meeting I am going to suggest each Director choose 5-Goals they have in mind and be ready to share those goals with the rest of the Board.

### ***Mission Statement of OID***

*To protect and develop Oakdale Irrigation District water resources for the maximum benefit of the Oakdale irrigation District community by providing excellent irrigation and domestic water service.*

### **ATTACHMENTS:**

- SMART GOALS TEMPLATE
- Operational Goals and Objectives of OID Departments

---

**Board Comments:**

# SMART GOALS TEMPLATE

S

## Specific

- What do I want to accomplish?
- Why do I want to accomplish this?
- What are the requirements?
- What are the constraints?

M

## Measurable

- How will I measure my progress?
- How will I know when the goal is accomplished?

A

## Achievable

- How can the goal be accomplished?
- What are the logical steps I should take?

R

## Relevant

- Is this a worthwhile goal?
- Is this the right time?
- Do I have the necessary resources to accomplish this goal?
- Is this goal in line with my long term objectives?

T

## Time-Bound

- How long will it take to accomplish this goal?
- When is the completion of this goal due?
- When am I going to work on this goal?

## DISCUSSION ITEM

|              |                   |
|--------------|-------------------|
| Date:        | December 15, 2020 |
| Item Number: | 15                |
| APN:         | N/A               |

---

**SUBJECT: DISCUSSION ON BOARD GOALS FOR 2021**

---

### **BACKGROUND AND/OR HISTORY:**

After each election there is a reorganization of the Board entailing the election of new officers and new Committee assignments. It is also a time for the new Board to re-center itself on the direction the District has established by its past actions, policies and directives and determine if there is a course alteration that needs to be made.

Three of the five Board members recently attended a Governance Foundations Workshop put on by CSDA. Each Director has been provided a copy of that course material for their use in administering the affairs of the OID. Another resource document for Board reference and use is the Board Guidelines-Guidelines for Conducting Business, revised and adopted by the Board in January 2016.

If directional change is an interest of the Board it needs to be done through both proper governance procedures and Board Policy. Goal setting and directional change also needs to have a foundational basis to be successful. Both documents provide the mechanisms to achieve successful change, if in fact change is needed.

An excellent tool that can inform the Board on the current direction of the OID is in its adopted budget. A budget is a ministerial statement on how the actions, policies and directives of the Board are being implemented. To that end, attached to the Agenda Report are Staff's operational goals and objectives for their Departments in the 2021 budget year.

There is not a request at this time for Board input. This agenda item is intended to generate thought and or questions on what Goals they may wish to reaffirm, modify or develop in the coming years.

### ***Mission Statement of OID***

*To protect and develop Oakdale Irrigation District water resources for the maximum benefit of the Oakdale irrigation District community by providing excellent irrigation and domestic water service.*

### **ATTACHMENTS:**

- Operational Goals and Objectives of OID Departments

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### **Board Comments:**

## **OPERATIONAL GOALS AND OBJECTIVES OF OID DEPARTMENTS (2021)**

### Administrative, Legal, Human Resources, Safety

- Finalize the Basin Plan currently in development.
  - This document will guide the water making decisions of the OID.
- The Water Resources Plan has been the guiding policy statement for the OID Board in advancing its modernization and infrastructure replacement programs.
  - This guiding policy document will continue until replaced by an updated Basin Plan.
  - Modernization and infrastructure replacement programs are funded through sales of surplus water under the Water Resources Plan, hence staff will be continue to bring various water sales and water transfer proposals to the Board for their consideration.
- OID anticipates now that the State Water Resources Control Board will begin implementation of its Bay-Delta Water Quality Control Plan in 2021.
  - Continue to work with Water Counsel in preparing a water rights defense position in the event legal actions must be taken to protect the OID's interests on the Stanislaus River.
- Meet budget goals adopted in the 2021 Budget.
  - Manage operational costs to prepare for a \$3 million loss in Tri Dam revenue in 2024.
- Update District Miscellaneous Policies Manual
- Manage COVID 19 issues as they arise and manifest themselves during the recovery process.
- Implement Safety Programs and Training targeted at lowering OID's E-Mod Rating.
- Continue to advance in-house training capabilities to lower outside training costs.
- Update Personnel Policies per 2021 legal changes and bring for Board Approval.
- Transition Commercial Drivers Licenses from Admin to HR.
- Implement online applicant tracking.
- Automate onboarding process for new hired.

### Finance, Contracting, Warehouse, Auto-Shop

- Annual Independent Audit begins in February
- Update Finance Policies as necessary and bring to the Board for adoption.
- Continue to expand the capabilities of Springbrook software into OID's Finances.
- 2022 Budget preparations begin in September 2021.
- Hire an Inventory/Purchasing Control Clerk
- Hire a Warehouse/Yardman Worker
- Administer and manage OID's Professional Service Agreements and General Service Contracts.
- Provide financial oversight of Improvement District and Rural Water Systems.
- Refine finance, warehouse, and auto shop procedures

### Water Operations and Engineering, Water Utilities and SCADA

- Continue to refine volumetric measurement at the farm gate
- Continue refinement of Storm Software
- Continue implementation of City-Works software to enhance OID's maintenance management.
- Completion of 2019-2020 Water Balance.
- Work with consultants to update the OID's Agricultural Water Management Plan.
- Represent OID both on the Technical Committee and on the STRGBA GSA in development of the GSP for the Modesto GW Basin, which is due in January 2022.
- Monitor the activities associated with the Canyon Tunnel being managed by SSJID.
- Continue to coordinate major project plan development and implement modernization plans as outlined in the Water Resources Plan.
- Assist with technical support in the development of the Basin Plan.
- Provide oversight Management of Improvement Districts and OID's Rural Water System.
- Work with consultant to develop the site plan and cost estimate for the new Greger Facility.

#### Maintenance and Construction, Pesticide

- Continue to modernize and rebuild District infrastructure as permitted by budget and maintain existing facilities in a serviceable and functional condition.
- Evaluate work efficiency in current construction and maintenance practices to look for ways to reduce costs.
- Work cooperatively with the Safety Coordinator in implementation and enforcement of safety in the workplace.



# **COMMUNICATIONS**

**BOARD MEETING OF  
APRIL 6, 2021**

## Steve Knell

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**From:** Karen Thesing <kthesing@acwajpia.com>  
**Sent:** Wednesday, March 10, 2021 10:19 AM  
**To:** Steve Knell  
**Cc:** Robin Flint  
**Subject:** 2020 ACWA JPIA Risk Control Grant Recipient- Oakdale ID  
**Attachments:** Grant-Program-Description.pdf

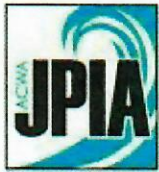
Hello Steve,

Congratulations! Oakdale Irrigation District's Risk Control Grant submission has been chosen as one of JPIA's 2020's recipients of \$10,000. The JPIA enjoyed reading your proposal for a pipe crawler, and the anticipated mitigation results it will provide you and by extension, the overall membership.

Enclosed is another copy of the grant requirements, which we suggest you discuss with your Risk Control Advisor to ensure the district is in compliance.

The monies will be forth coming. I anticipate by the end of the month at the latest.

With best wishes,  
Karen



strength • stability • partnership  
celebrating 40 years

### **Karen L. Thesing, ARM** **ACWA JPIA**

Director of Insurance Services  
(916) 786-5742, x3149 (Office)  
(916) 774-7050, x3130 (Direct)  
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# JPIA Risk Control Grant Program

## Program Description



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### PROGRAM DEADLINES

***Applications may be submitted between October 1, 2020 and December 1, 2020. Submit no later than December 1, 2020.***

**You will be notified of approval: March 1, 2021**

### PURPOSE

The purpose of the JPIA Risk Control Grant Program is to promote the implementation of best practices that will prevent or mitigate losses in the JPIA's Workers' Compensation, General Liability, and Property Programs. The historical loss areas for these programs served as the foundation for the best practices in the JPIA's Commitment to Excellence. The grant program will incentivize members to renew their Commitment to Excellence and review the best practices applicable to their operations.

This is accomplished by funding specific one-time, non-routine risk management or loss control programs or activities that are intended to address those risks. Members should refer to the Grant Program description for guidance as to projects that are likely to merit a grant.

### ELIGIBILITY

- All JPIA members participating in at least two JPIA pooled programs: (Workers' Compensation, Liability, and/or Property Programs).
- The member has signed the Commitment to Excellence (C2E) Agreement.
- The member must have the C2E Agreement in place before submitting the Grant request, and it should accompany the Grant documents.
- Grant funds must be applied to best practices relevant to the pooled programs in which the member participates.
- The member must be current in their payment of premiums.

### GRANT FUND – COMMITMENT TO EXCELLENCE CATEGORIES

The JPIA Commitment to Excellence (C2E) Program Best Practices are detailed in the Loss Reduction Focus Menus and Explanations available on the JPIA's website. A partial list of grant ideas is outlined below.



| C2E Loss Reduction      | Coverage Program        | Grant Ideas   |
|-------------------------|-------------------------|---|
| Infrastructure-Wildfire | Liability, Property     | <ul style="list-style-type: none"> <li>Emergency plan for wildfire</li> <li>Emergency equipment/supplies</li> <li>Communication equipment</li> </ul>  |
| Vehicle Operations      | WC, Liability, Property | <ul style="list-style-type: none"> <li>Vehicle equipment such as emergency strobes, and high visibility stripes</li> <li>Vehicle Telemetries-GPS tracking</li> <li>Smith System Train-the-Trainer or similar systems</li> </ul>   |
| Water Line Failure      | Liability, Property     | <ul style="list-style-type: none"> <li>Valve exercise/flushing program</li> <li>Emergency response trailer</li> <li>Underground line locating equipment and training</li> <li>Fire hydrant check valve/flapper valve</li> <li>Condition Assessment Study/Water Leak Study</li> <li>Cathodic protection</li> </ul> |
| Cyber Security          | Liability, Property     | <ul style="list-style-type: none"> <li>Cyber risk vulnerability testing</li> <li>Incident response plan</li> </ul>  |
| Ergonomics Program      | Workers' Compensation   | <ul style="list-style-type: none"> <li>Ergonomic evaluations</li> <li>Ergonomic Coordinator training</li> <li>Ergonomic equipment purchase</li> <li>Mobile workstation for trucks</li> <li>Truck bed steps</li> </ul>   |
| Employment Practices    | Liability               | <ul style="list-style-type: none"> <li>Specialized training</li> </ul>  |

### **EXCLUSIONS (include but are not limited to):**

- Normal or routine maintenance projects or deferred maintenance, such as repair or serving equipment.
- Items normally covered in an operations budget.
- Projects deemed to be capital improvements. A capital improvement is defined as a non-recurring expenditure or any expenditure for physical improvements, including costs for the acquisition of existing buildings, land, or interests in land; construction of new buildings or other structures, including additions and major alterations; construction of streets and highways or utility lines; acquisition of fixed equipment; landscaping; and similar expenditures. It may mean any change, alteration, rearrangement, or addition to existing facilities. It is also new construction, acquisition, or improvements to sites, buildings, or service systems.
- Cost of labor (hiring personnel or overtime hours).
- Non-safety work apparel.
- Expenditures for fines, penalties, and/or citations.

### **AWARD CRITERIA**

- JPIA members are eligible for a grant up to \$10,000 to fund their risk management and safety program projects or equipment.
- The grants will be reserved for a member applying the funds to a JPIA Commitment to Excellence Program category consistent with their pooled program participation. Applying the grants to the Commitment to Excellence categories ensures that funds are used on best practices tied to JPIA's primary loss drivers.

This approach is consistent with the JPIA's Risk Control program focus and supports other program elements such as the JPIA's Safety Awards, ongoing risk assessments at member facilities, and onsite training delivery.

### **THE PROPOSED GRANT REQUEST MUST:**

- Be an approach that may provide a unique and innovative solution.
- Assist our members with risk management and loss control techniques.
- The grant request must show a results-oriented impact that is measurable and identifiable.
- Process or performance objective(s) that have a high probability of increasing employee safety, enhancing risk control, or reducing loss exposure(s).
  - Grant requests utilizing the hierarchy of hazard control system (eliminate or minimize a hazard) are strongly encouraged.

#### ***Data demonstrating the reduction of risk will enhance the possibility of the grant.***

- Be an effective and sustainable risk management or loss control process or procedure.

Grant funds will be distributed on a first approved basis until all eligible funds have been expended. Small, medium, and large districts will receive two awards respectively; the remaining four awards will be merit-based.

The Project Contact and/or Alternate Contact may be contacted to provide additional information regarding the grant application.

### **APPLICATION AND REIMBURSEMENT OF EXPENDITURES**

Grant fund applications will be reviewed for completeness. Members will be notified when their grant has been approved and approvals will occur until the allocated \$100,000 in JPIA funds are expended.

A grant fund application must be submitted with adequate documentation to support the stated use of funds with a General Manager's signature. The ACWA JPIA Risk Control Grant Program application must be prepared and responded to **fully**. All responses to questions are required; otherwise, the application will be deemed incomplete.

Grant funds will be paid as reimbursements or initial investment for costs incurred within the scope of the project. To receive grant funding, the grant program request form must be submitted for projects ***initiated and completed within the fiscal year (10/1/20 – 9/30/21)***. Paid invoices and supporting documentation are required.

Members agree to update ACWA JPIA to review project progress and results, and share lessons learned and observations about the implementation and outcomes. **Upon completion of the project, members shall provide a report to the Risk Management Committee and Executive Committee summarizing the project goals and results achieved.**

Applications will be approved by March 1. Members will be notified at that time if their application has been approved.

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## **USE OF FUNDS CRITERIA**

Grant funds shall be used solely for the implementation of the project as defined in the Grant Application and consistent with the Risk Control Grant Program. Funds may not be expended or otherwise encumbered or used for any other purpose without ACWA JPIA's prior written approval.

Members are required to provide ACWA JPIA with immediate written notification of their inability to expend funds under the grant, in whole or in part, for the purposes as described in the Grant Application, or if any expenditure is made for any purpose other than those for which the grant was requested and approved. Additionally, if the deliverables are not completed within the designated milestones as approved, or if the project is not showing progress to achieve program goals within the grant funding, ACWA JPIA reserves the right to immediately discontinue, modify, or withhold any payments under this conditional grant award.

If projects are not completed with the agreed specified timeline, the entire Risk Control Grant award must be returned to the ACWA JPIA.

Members agree to give ACWA JPIA full access to all project-related information, data, and analytics the member has access to under this grant.

## **ACCOUNTABILITY PROCESS**

All grant fund awards are at the discretion of the JPIA, with the final decision by the JPIA CEO. The JPIA's Risk Control Manager will prepare an annual report on the grant fund utilization for presentation at the annual Risk Management Committee meeting.

## Steve Knell

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**From:** Leu, Mark/SAC <Mark.Leu@jacobs.com>  
**Sent:** Friday, March 5, 2021 4:12 PM  
**To:** Steve Knell  
**Cc:** Eric Thorburn; Sharon Cisneros; Eldridge, Greg/SAC; Hendrickson, Lisa/RDD; Polrolniczak, Pawel  
**Subject:** CH2M Services through January 2021 and 2021 Rates  
**Attachments:** Jan-2021\_Status\_Report\_356965.pdf; 2021 District Engineer Rates PerDiem\_CH2M.pdf

Steve,

Attached is our status report and invoice for services for January.

I am also transmitting our rates for 2021. We understand that 2020 was a uniquely challenging year for all our clients. As a result of this situation, we have determined not to increase our billing rates for 2021 and will continue to utilize established 2020 rates through December 31, 2021.

Please let us know if you need additional information.

Thank you,  
Mark

Mark R. Leu, P.E.  
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**Oakdale Irrigation District 2021 Water Budget  
Tracking Sheet Thru March 2021**

| Tri-Dam Diversions      | Actual (19/20 yr) <sub>1</sub> | Actual (20/21 yr) <sub>1</sub> | Historical Avg. <sub>2</sub> | Yr. to Yr. Diff. |
|-------------------------|--------------------------------|--------------------------------|------------------------------|------------------|
| October (previous year) | 21,157                         | 20,095                         | 11,339                       | (1,062)          |
| March                   | 9,846                          | 8,348                          | 6,913                        | (1,498)          |
| April                   | 14,930                         |                                | 16,359                       |                  |
| May                     | 34,877                         |                                | 31,939                       |                  |
| June                    | 40,423                         |                                | 36,315                       |                  |
| July                    | 47,036                         |                                | 44,209                       |                  |
| August                  | 41,227                         |                                | 41,060                       |                  |
| September               | 28,501                         |                                | 29,844                       |                  |
| <b>Total Use</b>        | <b>237,997</b>                 | <b>28,443</b>                  | <b>217,978</b>               | <b>(2,560)</b>   |

| As of March 1, 2021   | Acre Feet     |
|---|---------------|
| 2021 Allocation (w/ formula and conservation account water)   | 250,000       |
| October 1, 2020 thru March 31, 2021 water use   | 28,443        |
| Estimated April 1 <sup>st</sup> thru September 30 <sup>th</sup> water use (Based on Tri-Dam historical avg) | 199,726       |
| Total projected water use October 1st to September 30th (Based on Tri-Dam historical avg)                   | 228,169       |
| OID Water Sales   | 0             |
| <b>OID water lost to Federal Government on September 30, 2021</b>   | <b>21,831</b> |

| Evapotranspiration (inches)   | 2020         | 2021        | Yr. to Yr. Diff. | Avg. ET      |
|-------------------------------|--------------|-------------|------------------|--------------|
| October (18, 19 respectively) | 3.97         | 3.55        | (0.42)           | 3.62         |
| March                         | 3.1          | 3.75        | 0.65             | 3.51         |
| April                         | 4.73         |             |                  | 4.96         |
| May                           | 6.74         |             |                  | 6.82         |
| June                          | 7.99         |             |                  | 8.08         |
| July                          | 8.49         |             |                  | 8.61         |
| August                        | 6.81         |             |                  | 7.52         |
| September                     | 4.83         |             |                  | 5.52         |
| <b>Total ET</b>               | <b>46.66</b> | <b>7.30</b> | <b>0.23</b>      | <b>48.64</b> |

**Notes:**

1. TriDam Diversion figures are preliminary and have yet to be approved by USGS.
2. "Historical Avg." Tri-Dam Diversions are based on a 15 year average (2006-2020).

## Steve Knell

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**From:** Stanislaus County Farm Bureau <[annag@stanfarmbureau.org](mailto:annag@stanfarmbureau.org)>  
**Sent:** Thursday, April 1, 2021 1:10 PM  
**To:** Steve Knell  
**Subject:** Thank you!

Hi Steve,

Hope you are having a great week. I wanted to send a quick note to say thank you for speaking to my class this week. Your background, knowledge and experience is priceless. I feel confident that most of my students think that ag is bad and conservation is good. Your chat this week helps to demonstrate there is a middle ground.

Thank you, have a lovely weekend,  
Anna



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# **CLOSED SESSION ITEMS**

## **BOARD MEETING OF APRIL 6, 2021**