

MINUTES

Oakdale, California
March 1, 2011

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in a Special Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Al Bairos, Jr., President
Frank B. Clark, Vice President
Jack D. Alpers
Steve Webb
Herman Doornenbal

Staff Present: Steve Knell, P.E., General Manager
Gary Jernigan, P.E., Contract/Special Projects Manager
Jason Jones, Support Services Manager
John Davids, P.E., District Engineer
Kathy Cook, Chief Financial Officer

Also Present: Bob Nielsen, Water Operations Supervisor – WUD
Derek Davis, Safety Coordinator

ADDITION OR DELETION OF AGENDA ITEMS

General Manager Steve Knell stated that he would like to add the Marie Atherton Trust counter proposal as Item B to the Closed Session. He stated that this counter proposal was received after the Agenda had been posted on Friday and is time sensitive and an economic advantage to the District to complete these negotiations. A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to add the following item to the Closed Session:

- B. *Government Code §54956.8 Conference with Real Property Negotiator***
Negotiating Parties: OID and Marie Atherton Trust
Property: Land
Under Negotiations: Price and terms

There were no other additions or deletions of agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

General Manager Steve Knell requested that Items 8 and 9 be pulled from the Consent Calendar. A motion was made by Director Alpers, seconded by Director Doornenbal, and unanimously supported to pull Item Nos. 8 and 9 from the Consent Calendar.

At the hour of 9:02 a.m. the Board welcomed public comment.

PUBLIC COMMENT
ITEM NO. 1

There was no public comment and public comment closed at 9:02 a.m.

Director Alpers requested that Item No. 5 be pulled from the Consent Calendar; and Director Webb requested that Item No.11 be pulled from the Consent Calendar.

CONSENT ITEMS
ITEM NOS. 2, 3, 4, 6, 7, 10, 12, 13

ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF FEBRUARY 15, 2011
AND RESOLUTIONS NOS. 2011-04 and 2011-05

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of February 15, 2011 and Resolution Nos. 2011-04 and 2011-05.

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Oakdale Irrigation District's Statement of Obligations.

ITEM NO. 4
APPROVE THE MONTHLY TREASURER
AND CHIEF FINANCIAL OFFICER'S
REPORTS FOR THE MONTH ENDING JANUARY 31, 2011

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the monthly Treasurer and Chief Financial Officer's Reports for the month ending January 31, 2011.

ITEM NO. 6
APPROVE ASSIGNMENT OF
CAPITAL WORK ORDER NUMBERS

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the assignment of the following work order numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
<u>CANCELLED WORK ORDERS - 2010</u>			
Southwest PL	Install and upgrade control structure & appurtenances and 2-new turnout gates.	\$67,900	2010-005
Adams No. 2	Install automation flow control and upgrade Fresno 20-10C slide gate.	\$100,400	2010-043
<u>NEW WORK ORDERS - 2011</u>			
Hind Lateral	Remove and replace 14" slide gate with new Fresno 101C slide gate.	\$2,000	2011-014
Adams No. 2	Install automation flow control and upgrade Fresno 20-10C slide gate.	\$72,100	2011-015

ITEM NO. 7
APPROVE GENERAL SERVICES AGREEMENTS
FOR VARIOUS VENDORS AND CONTRACTORS (CUSTOM
FIRE PROTECTION AND B.J.'S CONSUMER'S CHOICE PEST CONTROL)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the General Services Agreements for various vendors and contractors (Custom Fire Protection and B.J.'s Consumer's Choice Pest Control).

ITEM NO. 10
APPROVE DEFERRED CONDITIONS OF APPROVAL
AGREEMENT (APNS: 207-031-026/027/028/029/030/031 – SORRENTI)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve Deferred Conditions of Approval Agreement (APNS: 207-031-026/027/028/029/030/031 – Sorrenti).

ITEM NO. 12
APPROVE QUITCLAIM OF CRANE DRAIN ENCROACHMENT AGREEMENT
AND GRANT OF EASEMENT (APNS: 062-014-003 AND 062-025-025/026)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve Quitclaim of Crane Drain Encroachment Agreement and Grant of Easement (APNS: 062-014-003 and 062-025-025/026).

ITEM NO. 13
APPROVE REQUEST TO AMEND AND EXTEND
THE EXISTING SCHWARTZ SUBDIVISION WILL SERVE LETTER

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Request to amend and extend the existing Schwartz Subdivision Will Serve Letter.

ACTION ITEMS

ITEM NOS. 5, 8, 9, 11, 14, 15, 16, 17, 18

ITEM NO. 5

APPROVE REJECTION OF CLAIMS FOR DAMAGES

FILED BY EDWARD BRUNNER, AMBER

McGOWAN-BRUNNER, AND ELIAS McGOWAN-BRUNNER

Director Alpers asked if this accident involved an employee of the District. The General Manager responded yes.

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve rejection of Claims for Damages filed by Edward Brunner, Amber McGowan-Brunner, and Elias McGowan-Brunner.

ITEM NO. 8

APPROVE DEFERRED CONDITIONS OF

APPROVAL AGREEMENT (APNS: 006-002-084/085 – WALKER)

General Manager Steve Knell stated this item was pulled to correct the title of the agenda item, which should read "Approve Irrigation of Substandard Parcels and Deferred Conditions of Approval Agreement (APNS: 006-002-084/085 – Walker)."

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve Irrigation of Substandard Parcels and Deferred Conditions of Approval Agreement (APNS: 006-02-084/085 – Walker).

ITEM NO. 9

APPROVE DEFERRED CONDITIONS OF

APPROVAL AGREEMENT (APNS: 062-010-040/041 – WILSON)

General Manager Steve Knell stated this item was pulled to correct the title of the agenda item, which should read "Approve Irrigation of Substandard Parcels and Deferred Conditions of Approval Agreement (APNS: 062-010-040/041 – Wilson)."

A motion was made by Director Webb, seconded by Director Clark, and unanimously supported to approve Irrigation of Substandard Parcels Deferred Conditions of Approval Agreement (APNS: 062-010-040/041 – Wilson).

ITEM NO. 11

APPROVE RESOLUTION OF ABANDONMENT OF THE CRANE DRAIN

(APNS: 062-025-002/003/005/016/017/025/026, 062-014-003/004, 063-027-002)

Director Webb asked if the District was still going to use the drain pump at the end of the Crane Drain for storm water and if we are going to continue to pump storm water out of the drain, why are we going to abandon the drain. District Engineer John Davids stated the facility although shown on the district map was never formally adopted by the Board and

abandonment doesn't necessarily preclude OID's use of the water in the facility through the existing Stump Pump. This issue has come up due to the current discussions with the Deniz Family and it doesn't make sense to have a non-contiguous facility. Our recommendation was to abandon the whole facility from Lexington Avenue to its point of termination at the Snedigar Pipeline. This is more of a housekeeping issue than anything else.

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve Resolution of Abandonment of the Crane Drain (APNS: 062-025-002/003/005/016 /017/025/026, 062-014-003/004, 063-027-002).

ITEM NO. 14
REVIEW AND TAKE POSSIBLE ACTION
ON THE START OF THE 2011 WATER SEASON

Current soil-water content is sufficient to carry crop water needs until March 21st, if no additional rain were to occur. With the upcoming weather pattern, staff will defer this decision until the next Board meeting on March 15th.

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to defer this matter for decision until the Board Meeting on March 15, 2011.

ITEM NO. 15
REVIEW AND TAKE POSSIBLE ACTION ON
AVAILABILITY OF SURPLUS WATER FOR OUT-OF-DISTRICT LANDS

As provided by policy, OID makes a determination on the availability of "surplus" surface irrigation water for "out-of-district" annual agreements at the first board meeting in March.

The OID has a contractual obligation to the Bureau for 26,000 acre feet this year. This will be the last year of that agreement. The opportunity to sell water to the SEWD will not materialize this year because of some questionable actions by the Bureau, which OID is evaluating. Therefore, the 15,000 acre feet normally allocated to that contract is available for use to out-of-district lands this year.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the availability of surplus water for out-of-district lands for water year 2011.

ITEM NO. 16
REVIEW AND TAKE POSSIBLE ACTION ON
AVAILABILITY OF SURPLUS WATER FOR ANNEXATIONS

At the present time the State Water Resources Control Board is developing a flow criteria standard for the San Joaquin River. Due to the uncertainty of the magnitude and extent of this pending basin action by the State Board, it would be staff's recommendation that no annexations be considered until after 2016.

A motion was made by Director Alpers and seconded by Director Clark that there is no surplus water available for annexations and was voted as follows:

Ayes: Directors, Alpers, Bairos, Clark, Doornenbal
Noes: Director Webb

The motion carried by a vote of 4 to 1.

ITEM NO. 17
REVIEW AND TAKE POSSIBLE ACTION ON A
RESOLUTION SETTING 2011 WATER RATES FOR IRRIGATION
OF LANDS OUTSIDE OAKDALE IRRIGATION DISTRICT BOUNDARIES

As provided for in the District's Agreement for Irrigation of Lands Outside District Boundaries, surplus irrigation water is determined to be available (surplus) or not at the first meeting in March. Rates for the delivery of water to lands outside district boundaries are set before the determination of surplus water, hence the purpose of this agenda item.

The full service cost of water at OID (without benefit of hydro or water transfer revenues) is:

- \$ 79 per acre foot (flow rate) or
- \$331 per acre

In 2010, the per-acre charge for out-of-district water remained unchanged since the 2008 rate of:

- \$19.59 per acre foot, or
- \$79.30 per acre for those landowners owning less than 10 acres, and
- \$62.40 per acre for those landowners owning 10 acres or larger.

Staff is requesting the Board set a *per **acre*** rate, and a *per **acre-foot*** rate for those applicants who are requesting out-of-district water this year. An exclusion to this are the fringe parcels identified on the attached 2011 Out-of-District Agreement list. These parcels are working with the Water Committee to address their out of district land issues. The Water Committee recommends that these parcels be charged the in-district rate for this year.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to leave the out-of-districts rates the same as in 2010 and to approve the Resolution Setting 2011 Water Rates for Irrigation of Lands Outside Oakdale Irrigation District Boundaries, as follows:

- \$19.59 per acre foot, or
- \$79.30 per acre for those landowners owning less than 10 acres, and
- \$62.40 per acre for those landowners owning 10 acres or larger.

ITEM NO. 18
REVIEW AND TAKE POSSIBLE ACTION TO EXTEND GENERAL SERVICES AGREEMENT OF SPRAY AND SON JANITORIAL SERVICES

Spray and Son Janitorial GSA expires in March. We have received some interest from several companies wanting to bid if the District decides to go out for bids for a new General Services Agreement. Spray and Son Janitorial has been the low bidder on two of three previous times when the District has gone out for bids. The one time they were not low bidder they ended up replacing the low bidder due to some security problems. Also, last year the District received an unsolicited bid from a janitorial service which was approximately 40% higher than the present rates charged by Spray and Son Janitorial.

Spray and Son Janitorial is a local Oakdale based contractor and very quick to respond to any request made by the District Staff. The other janitorial service companies interested in bidding are located in Modesto, Lathrop, and Sacramento. Furthermore, Spray and Son Janitorial has indicated their rates will remain the same for 2011 as they were for 2010.

Staff recommends the Board authorize the General Manager to execute a new GSA to Spray and Son Janitorial for 2011 with the same rates stated in the 2010 GSA.

A motion was made by Director Alpers, seconded by Director Clark, and unanimously supported to extend the General Services Agreement of Spray and Son Janitorial Services.

DISCUSSION
ITEMS NOS. 19

ITEM NO. 19
DISCUSSION BY DEREK DAVIS ON THE SAFETY CONSULTATION CONDUCTED BY CAL/OSHA

Safety Coordinator, Derek Davis, requested CAL/OSHA to conduct a limited safety consultation visit related to confined spaces. The attached report is the findings of the CAL/OSHA consultation.

Derek Davis discussed the report that was prepared by CAL/OSHA with the Board of Directors.

COMMUNICATIONS
ITEM NO. 20

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 83 days without a lost time injury accident.

Administration Activities

1. OID Newsletter is being ready for distribution.

2. February 11th – Held a make up meeting for employees who missed October's all-hands training on harassment, driving policies, and an update on OID direction.
3. February 18th – Attended Bob Schultz's Community Recognition evening at Escalon Community Center.
4. February 24th – Farm Bureau Regional Meeting held at House of Beef.
5. SJRG Meeting changed from the 2nd to the 9th of March
6. OHS Booster Dinner March 5th. See Lori for tickets,
7. March 7th is Tri Dam Advisory meeting.

Contract and Special Project Activities

1. 2-Mile Bar Tunnel (CEQA & Engineering) – A Revised Counter Offer was sent to the Beneficiaries of the Marie A. Atherton Trust on February 4, 2011. A response was expected on or before February 18, 2011 but was not received. A call was received stating the response would be sent on or before February 25, 2011. There are two more landowners to start the acquisition process for the remainder of the tunnel easements and service road. The CTS Exclusion Fence monitoring is ongoing, no activity of significance to report.
2. Cashman Dam Rehabilitation Project – No new update since the last Board meeting on the acceptance of OID's offer.
3. Cross Valley Conveyance System – Provost & Pritchard (P&P) continue to address the various options for a conveyance system.
4. Beardsley Recreational Improvements – No activity to report this period.
5. Continued with audits of billings on services contracts and drafted contracts for renewal.
6. The development of a Project Management and Construction Administration Manual continued.
7. Continued with the developing the Manual of Forms was started for various aspects related to the contract management and documentation of projects.
8. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. District crews working on routine maintenance job set up forms & Capital Projects including turnout replacements and gate replacements.
2. Preparing and conducting employee performance evaluations.
3. Processing job set up forms and review of those that need to be Capital Projects after field review.
4. Reed Pipeline Replacement: District crews have completed the installation of 1200 linear feet of 27" PVC pipeline. Concrete has been placed into the walls of the new inlet structure and crews are currently working on wall form work to the outlet structure.
5. TCC: Crews are currently working on installing handrail's and grating, installation of the six slipmeter gates and demo has been completed on the last drop for the project. A total of thirty Rubicon gates have been installed on this project with one remaining.

Engineering Activities

1. V.A. Rodden – Set up for April LAFCO meeting.
2. Completing Map Panel project with Provost and Prichard.
3. Joslin – Set up for April LAFCO meeting.

4. Furtado Deep Well Site Project – Bid packages became available yesterday. Pre-bid meeting at OID on 3/10 @ 10AM. Bid opening set for 3/29/11 @ 2pm.
5. Honolulu Bar Mitigation Project – CVFPB final permit received, but OID/USFWS can't agree to conditions included therein and thus we are trying to set up a meeting with CVFPB Staff to discuss our issues.
6. Two Mile Bar Tunnel Project – Engineering Department Staff reviewing CTS fence following rain events.
7. Fringe Parcel Analysis – Next round of parcels to Water Committee on 4/5/11.
8. Rubicon (TCC) – Engineering Department and Construction Department moving forward with implementation of Pilot Project. Flumegates and SlipMeters being installed, gates being commissioned, final grading, handrailing/grating being installed, new deck at RVL being manufactured/installed, etc. Rubicon staff will provide a portion of the speculated training courses 3/15 → 4/1. C&M has done a fantastic job this winter and we would not be nearing completion without all of their hard work.
9. SBX7-7 – JBD attended A2 Subcommittee meeting in SAC on 2/17/11. Existing turnout analysis completed and submitted to GM for review and comment. Comments concerning DRAFT Regulation and Accuracy Standards submitted to DWR on 2/25/11.
10. Irrigated Lands PEIR – Attended East San Joaquin Water Quality Coalition Board meeting yesterday at Bronco Winery. Discussion item concerning ID membership. JBD to brief Board as necessary.
11. STRGBA – Next meeting set for 3/3/11.
12. Processing numerous requests for information and CEQA - Early Consultation reviews.
13. Form letter prepared for new connections and reconnections that are tying into a private system. Correspondence sets forth OID's position, the landowners responsibilities, recommendations and finally a copy of OID's Rules and Regs is provided.
14. 2010 Parcel Splits – Numerous deferred conditions of approval being prepared, reviewed by Staff/Water Committee and then to full Board for approval.
15. Agricultural Discharge Agreement – DRAFT doc complete and submitted to GM for review. Subsequent review by Water Committee/Board anticipated.
16. 2010 South Main Flow Summary – Review comments submitted to Contracts and Special Projects Manager. Engineering Department to prepare measurement analysis presentation for review by Board at the 3/15/11 meeting.
17. Working with GM and Accounting on 2011 Out-of-District Agreement summary.
18. SBX7-6 – Working on scope of work for survey of existing deep well sites in NAVD 88 coordinate system to comply with x7-6 reporting requirements.
19. IT/SCADA Coordinator to begin on 3/7/11.

Water Operations Activities

Aq Water

1. Assisting Engineering Department with GIS mapping.
6. Assisting Engineering Department with Fringe Parcel Analysis.
7. Conducting various landowner meetings.
8. Continue patrolling district facilities for new unauthorized encroachments.
9. Pest Department still applying pre-emergent throughout the District.
10. Monitoring and maintaining Rodden Lake level.
11. Processing "Release of Liability and Temporary Permit" requests from landowners wanting to rent OID deep wells for frost protection.

12. In process of scheduling specific DSO's to start TCC computer training.

Water Utilities

1. Improvement District No. 41: OID is still waiting for a response from the City of Oakdale on the DRAFT set of construction plans. In the meantime Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Domestic Pumping Stations: WUD staff continues to conduct weekly inspection and servicing of the domestic water pumping stations. Nothing unusual or out the ordinary to report.
3. On-Call Activities: Nothing to Report.
4. Deep Well Pump Operations: Prepared 6 of OID's deep well pumps for rental as frost control pumps by various landowners. WUD staff will monitor the pumps for proper use and operation until the start of the 2011 Irrigation Season.
5. Domestic Water Systems: Starting to receive the test results from the Title 22 Water Quality Samples collected on Monday, February 7th and Tuesday, February 8th. All test results so far are well within acceptable Maximum Contaminate Level limits.
6. Storm Water Pumps: WUD staff continues to perform routine inspection and servicing of the winter drain pumps. All sites remain fully operational.
7. Spring Servicing of Pumping Stations: WUD staff has completed the annual inspection and servicing of the electrical motor control panels and other electrical support equipment in preparation for the upcoming irrigation season. Some PG&E problems were discovered and corrected.

Financing Activities

1. Received notification from Special District Risk Management Authority that effective July 1, 2011 the District's Experience Modification Factor (EMOD) will be 112%, an increase from 91%.
2. Reviewing revised Maxum Petroleum invoices from July 2010 – January 2011.
3. Preparing for 2011 audit.
4. Processing numerous title transfers.
5. Working with GM and Engineering on 2011 Out-of-District Agreements. Sent out letters to previous applicants with 2011 applications.
6. Prepared numerous deep well and conveyance channel rental invoices.

B. COMMITTEE REPORTS

Water/Engineering Committee, February 15, 2011

- Deferred Conditions of Approval Agreement (APNS: 006-002- 084/085 - Walker)
- Deferred Conditions of Approval Agreement (APNS: 062-010- 040/041 – Wilson)
- Deferred Conditions of Approval Agreement (APNS: 207-031- 026/027/028/029/ 030/031 – Sorrenti)
- Proposed Orchard Improvement (APN: 008-001-003 – V.A. Rodden)
- Fringe Parcel Update

Director Webb stated that these items were previously discussed on the agenda.

Tri-Dam Advisory Committee, March 7, 2011

There were no comments made for the Tri-Dam Advisory Committee Meeting to be held on March 7, 2011.

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Webb

Director Webb stated that he is glad to report that the District is financially sound and that the District is able to pass that on to its constituents by not raising the water rates. He stated that the Board, management, and staff are working diligently to maintain our low water rates.

Director Alpers

Director Alpers asked if there are any more possible candidates for the Water Operations Manager position. General Manager Steve Knell stated that we had saturated the job market the last time we went out to fill this position. He further stated that the firm that we used is still under contract until we hire someone so it was decided to wait until the spring before going out again.

Director Alpers also asked if the District had tried out chaining and/or rotating screens for moss control. General Manager Steve Knell stated that the District used chaining the past season and the rotating screens were not tried due to a power issue. The places where the District needed the rotating screens had no power and bringing power in to do a demonstration was not cost effective.

Director Doornenbal

Director Doornenbal had no comments.

Director Clark

Director Clark had no comments.

Director Bairos

Director Bairos had no comments.

At the hour of 10:30 a.m. the meeting adjourned to Closed Session.

ITEM NO. 21
CLOSED SESSION

A. *Government Code §54956.8* Conference with Real Property Negotiator

Negotiating Parties: OID

Property: Potential Sites for Re-Location of District Facilities

Under Negotiations: Price and terms

B. Government Code §54956.8 Conference with Real Property Negotiator

Negotiating Parties: OID and Marie Atherton Trust

Property: Land

Under Negotiations: Price and terms

At the hour of 11:15 a.m. the meeting returned to open session.

Coming out of Closed Session Director Bairos stated that there was no reportable action.

OTHER ACTION
ITEM NO. 22

At the hour of 11:15 a.m. the meeting was adjourned until 1:00 p.m. in Knights Ferry. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, March 15, 2011 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, March 17, 2011 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District 11011 East Highway 120, Escalon, CA.

The Board will reconvene on **March 1, 2011 at 1:00 p.m.** at the Knights Ferry Historic Museum Building, 17631 Sonora Road (Main Street), Knights Ferry, CA for a tour of the historic museum building.

The meeting adjourned at the hour of 2:00 p.m.

Al Bairos, Jr., President

Attest:

Steve Knell, P.E., Secretary