

MINUTES

Oakdale, California
October 4, 2011

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors:	Frank B. Clark, Vice President Jack D. Alpers Steve Webb Herman Doornenbal
Absent:	Al Bairos, Jr., President
Staff Present:	Steve Knell, General Manager/Secretary Jason Jones, Support Services Manager John Davids, District Engineer Kathy Cook, Chief Financial Officer Gary Jernigan, Contracts/Special Projects Manager Eric Thorburn, Water Operations Manager

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of Agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Mary "Betty" Saletta was present to discuss the District's squirrel abatement process. She stated that she is concerned for her horses and other wildlife on her property and would appreciate it if the District would use a bait station rather than broadcasting the bait.

There being no further Public Comment; Public Comment closed at 9:16 a.m. and the Board Meeting continued.

Director Webb requested that Item No. 6 be pulled from the Consent Calendar.

CONSENT ITEMS
ITEM NOS. 2, 3, 4, 5

ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF SEPTEMBER 20, 2011

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of September 20, 2011.

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4
APPROVE WORK RELEASE NO. 001
TO GENERAL SERVICES AGREEMENT
2011-GSA-034 WITH NORTHERN STEEL, INC.
FOR CUTTING, BENDING, AND PLACEMENT OF REBAR
FOR THE BURNETT/RIVER ROAD DIVERSION

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve Work Release No. 001 to General Services Agreement 2011-GSA-034 with Northern Steel, Inc., for cutting, bending, and placement of rebar for the Burnett/River Road Diversion.

ITEM NO. 5
APPROVE WORK RELEASE 001 TO PROFESSIONAL
SERVICES AGREEMENT 2011-PSA-001 WITH KLEINFELDER
WEST, INC. FOR GEOTECHNICAL AND TESTING SERVICES TO
CONSTRUCT THE UNION SLOUGH WATER QUALITY ENHANCEMENT PROJECT

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve Work Release No. 001 to Professional Services Agreement 2011-PSA-001 with Kleinfelder West, Inc. for geotechnical and testing services to construct the Union Slough Water Quality Enhancement Project.

**ACTION CALENDAR
ITEM NO. 6, 7, 8**

ITEM NO. 6

**APPROVE THE DELIVERY OF CATTLE WATER IN THE
COMETA LATERAL (APN: 002-062-001 – HYACINTH GROUP, LP)**

Director Webb pulled this item to make sure that the District was not setting precedence by providing cattle water. General Manager Steve Knell stated that this item was placed on the agenda so as to not set precedence. Historically the District has not required Board approval for such requests. By placing this item on the agenda the District is trying to establish that Board approval is necessary in order to receive cattle water during the off season.

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the delivery of cattle water in the Cometa Lateral (APN: 002-062-001 – Hyacinth Group, LP).

ITEM NO. 7

**REVIEW AND TAKE POSSIBLE ACTION REGARDING
THE DISTRICT'S PARTICIPATION IN ACWA'S SPONSORSHIP PROGRAM**

As previously indicated, ACWA modified its sponsorship program and now offers two options for their annual sponsorship program:

Option A: By choosing Option A the District is authorizing ACWA to apply its donated sponsorship money to numerous ACWA events and activities.

Option B: By choosing Option B the District decides where it would like its dollars to be applied for the year.

ACWA is still offering five (5) levels of sponsorship:

Diamond Level \$12,000 +
Platinum Level \$10,000 - \$11,999
Gold Level \$5,000 - \$9,999
Silver Level \$2,000 - \$4,999
Bronze Level \$500 - \$1,999.

In 2009 the District participated at the Silver Level and donated \$2,175 and received two (2) vouchers; in 2010 the District participated at the Silver Level and donated \$2,000 and received two (2) vouchers; and this year at the Spring Conference the District participated at the Silver Level, donated \$2,000, and received one (1) complimentary voucher. For the District to receive two (2) complimentary vouchers (value of \$635 ea.) the District would be required to participate at the Gold Level.

A motion was made by Director Alpers, seconded by Director Doornenbal, and unanimously supported to participate as a sponsor at the Silver Level in the sum of \$2,000.

ITEM NO. 8
REVIEW AND TAKE POSSIBLE ACTION ON
PREPARATION AND RELEASE OF A REQUEST
FOR PROPOSAL (RFP) FOR NETWORK CABLING PROJECT

An element of the 2011 Capital Projects' Budget is to replace the network cabling and networking equipment in the administration building. The cabling has been added onto piece by piece over the years and is not efficiently run throughout the building. The current network infrastructure is comprised of category 5 cabling and cannot transmit the large amount of data that is needed for some of the District's business applications. The new cabling will allow data to be transmitted up to 10 times faster than the current infrastructure in the building by improving cable quality and eliminating hardware bottlenecks. The distance limitation for Ethernet cabling is 300 ft. Connections from the administration building to the maintenance shop building exceeds that limitation by approximately 30 ft. to 50 ft. This causes some slowness issues and impacts productivity in the Maintenance Shop and Warehouse. This project will alleviate this problem by reorganizing where the connections between buildings are placed. We are implementing more technology that will benefit from increased throughput. OID currently has a voice over IP (VOIP) phone system that relies upon the Ethernet wiring in the building; in addition we have large AutoCAD drawings, ArcGIS maps, Springbrook accounting system, and 2 SCADA systems that are transmitting large amounts of data across our network. These programs will function much faster with an improved network infrastructure. This project will provide capability to transmit data faster and improve staff productivity. This project will include replacement of the network switches and enclosures. This hardware can be taken with us upon relocation if needed.

A motion was made by Director Alpers, seconded by Director Clark, and unanimously supported the preparation and release of a request for proposal (RFP) for the network cabling project.

DISCUSSION
ITEM NO. 9, 10

ITEM NO. 9
DISCUSSION ON PUBLIC
EDUCATION AND OUTREACH NEEDS

The needs of OID in the area of public outreach and education are growing in importance. As our issues concerning water grow, so grows our need to do more outreach. As our population and even our constituency turn to the internet for information, so grows our need to be involved in that media.

Areas of importance that we need to develop and focus on are as follows:

Annual Water-User Education meeting(s):

1. Educate users on political (State and Federal) issues facing OID, its water rights, and ultimately its constituents.
2. Educate users on existing OID policies/rules and regulations.

3. Educate users on efficient water management practices and irrigation scheduling.

Webpage/Facebook/podcasting of pertinent information:

1. When WebPages get stale they cease becoming effective. We need to constantly post new material and information to increase repeat visits.
2. Podcasting is "now" information that can be placed on the web for immediate dissemination.
3. YouTube videos could be very useful in getting timely messages out.
4. Public radio can be used to disseminate the information.
5. Payment of billing, fines, etc., can be made available online to facilitate customer service.

Ag/Water/Food/Resource Education Programs:

1. Many of our local schools have Ag Days for which OID participates in a limited capacity. OID may also want to consider engaging our high school students in a more pro-active Ag Day.
2. OID has little to no outreach to local FFA or 4-H organizations in our community. This is a focus area where more attention needs to be placed.
3. OID participates in the Leadership Program through the Chamber of Commerce and provides a tour of its tunnels/facilities.
4. Water to the Tap program coordination for local grade school program.
5. Salmon growing program at the schools. We sponsor in money but little else.
6. SaveTheStan Program is very good outreach but needs constant attention.
7. The District offers two (2) annual Ag Scholarships to graduating seniors.
8. The District participates in Job Shadowing Day which is sponsored by OHS.
9. Summer internship partnerships with CSU Fresno, CSU San Luis Obispo, a UCD, etc.

Water Education and Safety:

1. While nice to have the City do this, it is not as effective outside the control of the OID.
2. Programs need to be developed for the schools, public events, etc.
3. OID needs to work with the Army Corp of Engineers on River education and safety programs.
4. OID participates in life jacket programs with the Oakdale Rural Fire Department but little else.

Local Events we need to take advantage of to educate youth:

1. Knights Ferry Salmon Festival
2. Children's Spring Safety Fest at Kerr Park
3. Halloween Parade
4. Movies Under the Stars
5. Concerts in the Park
6. Santa Claus at the Community Center. Good opportunity to hit the young audience.

Education of our Political Representatives:

1. We need regular contact with our representatives on matters of importance to OID
2. Email contacts

3. Briefing papers on legislative issues
4. Letting them know what we're doing so we don't look like we're doing nothing

Ag Water Management Plan (AB 3616)

1. OID is required under our plan to have an education and outreach program. We are lax in this area.

In the short term we think it beneficial to bring in a part-time person to begin developing and working with staff on advancing the needs identified above.

ITEM NO. 10 **PRESENTATION/DISCUSSION ON** **NETWORK SECURITY SYSTEM AT OID**

IT/SCADA Coordinator Michael Ballinger will give a presentation/discussion on the District's network security system.

ITEM NO. 11 **COMMUNICATIONS**

A. **GENERAL MANAGERS REPORT**

Safety Activities

1. OID has gone 296 days without a lost time injury accident.

Administration Activities

1. GM and Counsel continue to meet with Trinitas
2. Presentation to Oakdale Rotary Club on SaveTheStan and other water issues.
3. Oakdale Education Foundation Dinner held September 24, 2011. Director Alpers and staff in attendance.
4. Rubicon shooting info videos of TCC Project.
5. Provided and afternoon presentation to the TuCARE Water Summit Tour at Tulloch on the 29th. Tri Dam present as well to talk hydro issues with attendees.
6. OID provided a table top display on SaveTheStan at the Sonora Fairgrounds for the TuCARE Water Summit. GM was an emcee for Doug Demko's presentation.

Contract and Special Project Activities

1. 2-Mile Bar Tunnel (CEQA & Engineering) – No response received from Hodgdon Enterprises for letter sent to their attorney on August 26, 2011.

The Corps of Engineers have forward the Easement Application to the real estate division in Sacramento. An email was received from one of the Natural Resources Specialist which OID responded to asking for clarification. In addition, OID requested the project be Categoricaly Exempt as stated in the CEQA documents. No response has been received from the Corps of Engineers.

Condor Earth Technologies continues with the design for the access road to the downstream portal. The project completion is still on schedule for on or before November 1, 2011.

2. Cashman Dam Rehabilitation Project – No response from TCB on letter sent July 12, 2011. Another statement was received on July 31, 2011 and a response letter sent out rejecting the total balance claimed by TCB but offering to release Retention if supplied the proper documentation. Another statement was received on September 16, 2011 claiming attorney fees be added to the balance. A response is being draft rejecting the all amounts exceeding the retention and offer to pay the balance of approximately \$18,000.
3. Paulsell Valley Water Conveyance System – A feasibility study of various options have been completed for the GM's review.
4. MID Water Conveyance System – A feasibility study is in progress including a cost analysis.
5. Cross Valley Conveyance System – No Activity to report for this period.
6. Beardsley Recreational Improvements – No Activity to report this period.
7. Continued with audits of billings on services contracts and drafted contracts for renewal.
8. Prepared Bid Package for the Furtado Deep Well Pump and Motor Installation project. Bids due October 14, 2011.
9. Prepared Bid Package for OID facilities Re-Cabling. On hold for Board direction.
10. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. District crews and equipment operators are currently working on routine maintenance, JSF's prepared by Water Department Staff, cleaning Board approved drains and gaining back drive able access.
2. Auto Shop Chief David Skokan attended an EPA, CARB & SJVAPCD class in Fresno on September 21st to remain current with air quality emission regulations.
3. C&M Dept. attended a CPR/First Aid refresher class on September 23rd & 30th instructed by Derek Davis.
4. Continued preparation for the upcoming construction season.
5. Knights Ferry Delivery System – Offer letter has been sent to Mr. & Mrs. Valencia.
6. Union Slough Project – District crews are continuing to install the perimeter barb wire fence and material for the construction of the central berm is being hauled into the site. Precast structures are scheduled to be delivered on September 28th & 30th.
7. River Bottom Pipelines – Grant of Easement's have been signed and forwarded to the Engineering Dept. to record. The new 18" PVC pipe has been ordered and received for the replacement of the Rossini & Crawford Pipelines after the completion of the water season.

Engineering Activities

1. Honolulu Bar Mitigation Project – Ongoing negotiations and planning with FISHBIO, USFWS and CVFPB.
2. Rubicon (TCC) – Assisting Water Operations Department as necessary. JBD met with Rubicon on 9/28/11 for a brief video interview at the North Side Regulating Reservoir. Met with Rubicon staff and Water Ops Manager on 9/30 to discuss the project to date and review Rubicon's "yearend summary report".

3. SBX7-7 – A1 Subcommittee meetings continue. Next ASC meeting set for 11/16/11 in Sacramento. Eric Thorburn attended the 9/16/11 ASC meeting for JBD. The next East Side ID Staff meeting regarding SBX7-7 will be held at OID on 10/19/11 and will be a field review of what we have done, what we are doing and how we intend to comply. In discussions with TID, we will try to develop a list of commonalities that may serve as the basis for a subsequent scope of work.
4. Ag Water Management Plan – JBD supporting Water Operations as necessary.
5. Long Term Irrigated Lands Program – Ongoing participation in both the Delta and East San Joaquin Coalitions.
6. STRGBA – Bi-weekly conference calls being held to review status of USGS Model Progress. Next meeting set for 10/13/11.
7. Assuming all of the hiring “hurdles” are cleared without issue, the new Assistant Engineer should begin 10/10/11.
8. Knights Ferry – Orifice plate design criteria memo complete and delivered in DRAFT format to GM for subsequent review. Numerous Easement Agreements out for review. Engineering to meet with Boatright concerning Board guidance given at 9/20/11 Board meeting.
9. Union Slough Enhancement Project – 100% Design Drawings have been received. Stockpiling of borrow material and pre-cast structures and fencing of the project site has begun. All permits should be in place by 10/5/11 and construction shall commence shortly thereafter.
10. Riggs Townhill Pipeline Encroachment Request – Record of Survey bid received and correspondence sent to Herman Myer requesting deposit in the amount of one-half the survey costs. Engineering Department Staff has been in weekly contact with Mr. Myer who assures us that a check from Ms. Rigg is on the way.
11. Revising Standard Details to account for SBX7-7 and other minor changes that have been made over the last year.
12. Rossini and Risetto have signed the Grant of Easement for the Crawford Pipeline and Rossini Pipeline replacement projects.
13. Reviewing numerous land use conversion projects with respect to new turnout installations, required encroachment agreements and subsequent Ag Discharge Agreements.
14. Working with River Oak Grace Community Church regarding their DRAFT Discharge Agreement. The Church seems to have issue with the annual fee and in correspondence to Church representatives on 9/27/11, JBD recommended that they pursue other means of discharge if they didn’t agree with our proposal.

Water Operations Activities

Ag Water

1. Continued Fringe Parcels monitoring as necessary. Comprehensive summary of the Fringe Parcel Analysis to be prepared following the irrigation season.
2. The Cometa Lateral and Claribel Lateral are now in full TCC operation.
3. Working with the Engineering Department & Rotork to address misc. operational issues with the RVL hydraulic actuators as a result of a recent power surge through the PG&E power supply. The single installed hydraulic actuator at the site is currently being operated in local position mode while repairs are being coordinated.
4. Conducting various landowner meetings and field review as misc. irrigation issues arise.

5. Completing Job Setup Forms and coordinating various repairs with the Support Services Department as necessary.
6. Pesticide Department continuing post emergent application and squirrel control throughout the District.
7. Aquatic Pesticide sampling events have concluded for the irrigation season as the required percentage of samples and representative number of sampling sites has been satisfied for the 2011 Annual Report.
8. Completed preparation of the 2012 preliminary budget for review by the Finance Department.
9. Working with Davids Engineering to provide requested data and documentation for development of a scope of work to update the OID Agricultural Water Management Plan.
10. The additional 14 day rotation (rotation 1 of the 2012 irrigation season) as approved by the Board of Directors began on or about October 1st. One last irrigation will be offered during October and the final water deliveries in 2011 will conclude on or before the 14th of October.

Water Utilities

1. Improvement District No. 41: WUD staff continues discussions with the City of Oakdale regarding the ID's water needs. The City is currently working on a proposed rate fee structure. In the meantime Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Domestic Pumping Stations: Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report except for the item listed below:
 - ID 51, Pump #2 – Replaced mufflers on well head air vents.
3. Rural Water System No. 1: Monthly meter readings were collected and forwarded to the CFO for processing and customer billing.
4. Improvement District No. 45: Two service connections were located and meter boxes installed as per the landowner's request.
5. Improvement District No. 46, Pump #1: The pump was out of service for 5 days with a PG&E power problem. The WUD only received one low pressure phone call during the down time.
6. Domestic Water Improvement Districts: Assisted in conducting an annual budget review and system status meeting with each of the ID's committee members.
7. On-Call Activities:
 - Wednesday, September 21st, at 11:00pm, Staff received an after-hours call regarding a broken water line in OID's RWS No. 1. The water in question was from a landowner draining his pool.
8. Domestic Water Systems:
 - Finished the semi-annual inspection, servicing and flushing of the fire hydrants under OID's jurisdiction.
 - New "Private Water Systems" signs were installed on selected fire hydrants while performing the inspections.
 - Finished the semi-annual exercising of the street valves under OID's jurisdiction.
9. Irrigation Pumping Stations: Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report other than the items listed below:

- Raney Drain Pump – The pump house received minor damage from several bullet strikes through the pump house walls. No other on site equipment was damaged.
- Wirth Reclamation Pump – A bad PG&E power wire was spotted on the transformer pole. PG&E has been notified.

10. Safety & Training Activities:

- As of Friday, September 30th, the WUD has gone 4021 days without a lost time injury.
- Bob Nielsen has obtained his D3 Water Distribution System Operators recertification from the State of California Department of Health Services.

Finance Activities

1. Held meetings with six domestic improvement district committees the week of September 26, 2011.
2. Preparing 2012 preliminary budget.
3. Attended training in Sacramento on 9/22 on CalPERS new administrative and reporting software.
4. Continue training on Springbrook's Project Management, Work Orders, and Accounts Receivable the week of 10/3/2011.

B. COMMITTEE REPORTS

Tri-Dam Advisory Committee Meeting, October 3, 2011

C. DIRECTORS' COMMENTS/SUGGESTIONS

There were no Directors' comments and/or suggestions.

At the hour of 10:20 a.m. the Board adjourned to Closed Session

CLOSED SESSION
ITEM NO. 12

Closed Session to discuss the following:

- A. *Government Code §54956.8*** - Conference with Real Property Negotiator
- | | |
|----------------------|-----------------------------|
| Negotiating Parties: | OID, Trinitas, LLC |
| Property: | Water |
| Agency Negotiators: | General Manager and Counsel |
| Under Negotiations: | Price and Terms |
- B. *Government Code §54957.6*** – Conference with Labor Negotiator
- | | |
|--------------------------------------|--|
| Agency Negotiator: | General Manager |
| Unrepresented Employee Organization: | Operations Employees, Exempt Management, Exempt Supervisory and Confidential Employees |

- C. Government Code §54957.6** - Conference with Labor Negotiator
Agency Negotiator: Board of Directors
Unrepresented Employee Organization: IBEW and All Employees of the Tri-Dam Project
- D. Government Code §54956.8** - Conference with Real Property Negotiator
Negotiating Parties: OID
Property: Potential Sites for Re-Location of District Facilities
Under Negotiations: Price and terms
- E. Government Code §54956.8** - Conference with Real Property Negotiator
Negotiating Parties: OID and Wilkins
Property: APN: 002-053-005
Agency Negotiators: General Manager
Under Negotiations: Price and Terms

At the hour of 12:25 p.m. the Board adjourned to open session

Coming out of Closed Session Vice President Clark stated that by a vote of 4-0 the Board unanimously approved forwarding the Agreement to Kathryn L. Wilkins.

OTHER ACTION
ITEM NO. 13

The Board Meeting adjourned at the hour of 12:25 p.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, October 18, 2011 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, October 20, 2011 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Frank Clark, Vice President

Attest:

Steve Knell, P.E., Secretary