

MINUTES

Oakdale, California
March 20, 2012

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Frank B. Clark, President
Steve Webb, Vice President
Al Bairos, Jr.
Jack D. Alpers
Herman Doornenbal

Staff Present: Steve Knell, General Manager/Secretary
John Davids, District Engineer
Jason Jones, Support Services Manager
Kathy Cook, Chief Financial Officer
Gary Jernigan, Contracts / Special Projects Manager
Eric Thorburn, Water Operations Manager

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of Agenda Items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Rita Ford was present and asked why the District was hiring teachers as temporary employees during the summer when they already had a full time job rather than hiring someone who is unemployed or a college student. The General Manager Steve Knell explained the purpose of hiring the teachers.

Regan Amerine was present and stated that he came to the District to help solve a problem that is creating some difficulties. He stated that this is the first year that he is having problems with debris in the Main Canal and he believes that it is due to the fact that there is no longer a screen at the headwaters of the Gray Lateral. Director Clark asked the Water Operations Manager Eric Thorburn to meet with Mr. Amerine and try and resolve this issue.

Bill Hummer was present and he also stated that he has had an excess amount of debris in the lateral. He concurred with Mr. Amerine regarding the necessity for a screen to be placed at the Gray Lateral headwaters. He also recommended that the District install a catwalk at this location to assist the DSOs in cleaning the screen.

There being no further Public Comment; Public Comment closed at 9:17 a.m. and the Board Meeting continued.

Director Webb requested that Item No. 11 be pulled from the Consent Calendar.

CONSENT ITEMS

ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14

ITEM NO. 2

**APPROVE THE BOARD OF DIRECTORS'
MINUTES OF THE REGULAR MEETING OF MARCH 6, 2011**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of March 6, 2012.

ITEM NO. 3

**APPROVE THE OAKDALE IRRIGATION
DISTRICT'S STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Oakdale Irrigation District's Statement of Obligations.

ITEM NO. 4

**APPROVE THE IMPROVEMENT
DISTRICT'S STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Improvement District's Statement of Obligations.

ITEM NO. 5

**APPROVE TREASURER AND CHIEF FINANCIAL
OFFICER'S REPORT FOR THE MONTH ENDING FEBRUARY 29, 2012**

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the month ending February 29, 2012.

ITEM NO. 6
APPROVE RESOLUTION AUTHORIZING EXECUTION
OF THE JOINT POWERS AGREEMENT FORMING
THE SAN JOAQUIN TRIBUTARIES AUTHORITY

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Resolution Authorizing Execution of the Joint Powers Agreement Forming the San Joaquin Tributaries Authority.

ITEM NO. 7
APPROVE REQUEST TO AUTHORIZE GENERAL
MANAGER TO EXECUTE AGREEMENT FOR THE
PURCHASE AND SALE OF REAL PROPERTY AND
JOINT ESCROW INSTRUCTIONS (APN: 063-024-023-BROWN)

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to authorize the General Manager to execute the Agreement for the Purchase and Sale of Real Property and Joint Escrow Instructions (APN: 063-024-023 – Brown)

ITEM NO. 8
APPROVE REQUEST TO AUTHORIZE GENERAL
MANAGER TO EXECUTE AGREEMENT FOR THE
PURCHASE AND SALE OF REAL PROPERTY AND
JOINT ESCROW INSTRUCTIONS (APN: 063-024-025 – VAN RUITEN)

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to authorize the General Manager to execute Agreement for the Purchase and Sale of Real Property and Joint Escrow Instructions (APN: 063-024-025 – Van Ruiten).

ITEM NO. 9
APPROVE ENCROACHMENT AGREEMENT ON
THE DORSEY LATERAL (APN: 006-010-064 – RUIZ)

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Encroachment Agreement on the Dorsey Lateral (APN: 006-010-064 – Ruiz).

ITEM NO. 10
APPROVE ABANDONMENT OF A PORTION OF THE
LANGSTROTH PIPELINE (APN: 062-025-011 – WRIGHT)

Director Doornenbal recused himself from this Consent Item.

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Abandonment of a Portion of the Langstroth Pipeline (APN: 062-025-011 – Wright).

ITEM NO. 12
APPROVE DEFERRED CONDITIONS OF APPROVAL
AGREEMENT AS A CONDITION OF APPROVAL TO IRRIGATE
SUB-STANDARD PARCELS (APNS: 062-018-019/020/021 – COSTA)

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Deferred Conditions of Approval Agreement as a Condition of Approval to Irrigate Sub-Standard Parcels (APNS: 062-018-019/020/021 – Costa).

ITEM NO. 13
APPROVE DEFERRED CONDITIONS OF APPROVAL
AGREEMENT AS A CONDITION OF APPROVAL TO IRRIGATE
SUB-STANDARD PARCEL (APN: 002-028-023 – WEARIN)

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Deferred Conditions of Approval Agreement as a Condition to Irrigation Sub-Standard Parcel (APN: 002-028-023 – Wearin).

ITEM NO. 14
APPROVE DEFERRED CONDITIONS OF APPROVAL
AGREEMENT AS A CONDITION OF APPROVAL TO
IRRIGATE SUBSTANDARD PARCEL (APN: 014-012-012 - BAIROS)

Director Bairos recused himself from this Consent Item.

A motion was made by Director Webb, seconded by Director Doornenbal, and unanimously supported to approve the Deferred Conditions of Approval Agreement as a Condition of Approval to Irrigate Substandard Parcel (APN: 014-012-012 – Bairos).

ACTION CALENDAR
ITEM NO. 11

ITEM NO. 11
APPROVE STORM DRAINAGE AGREEMENT ON THE REED
POND (APN: 006-012-081 – RIVER OAK GRACE COMMUNITY CHURCH)

Director Webb asked if the Water Committee had agreed on a drainage fee for the River Oak Grace Community Church. Director Alpers stated that the Committee waived the fee for one year and the drainage fee will be added to the rate study that is being conducted by the District. Director Doornenbal further stated that the District is going to be looking at all drainage agreements and fine tuning the policy and therefore, the River Oak Grace Community Church's drainage fee is recommended to be waived for one year.

A motion was made by Director Webb, seconded by Director Alpers, and unanimously supported to approve the Storm Drainage Agreement on the Reed Pond (APN: 006-012-081 – River Oak Grace Community Church).

**DISCUSSION
ITEM NOS. 24**

ITEM NO. 24

**DISCUSSION / PRESENTATION BY JOHN GILSTRAP, ACWA/JPIA,
ON CLAIMS, CLAIM SUBMISSIONS, LIABILITY AND RISK MANAGEMENT**

John Gilstrap with ACWA/JPIA was present and gave a PowerPoint presentation on claims, claim submissions, liability and risk management.

**ACTION CALENDAR
ITEM NOS. 15, 16, 17, 18, 19, 20, 21, 22, 23**

ITEM NO. 15

**REVIEW AND TAKE POSSIBLE ACTION ON CANCELLATION
OF LATE PAYMENT PENALTIES (APN: 062-024-0265 – WOHLER)**

Ms. Wohler is requesting that the first installment late penalties applied to her account (APN 062-024-025) be cancelled.

The District received Ms. Wohler's first installment payment on February 17, 2012 after she had received a past due notice. As stated in her February 17, 2012 correspondence, she did not receive her November 2011 statement. She is requesting that her first installment penalties be cancelled as she has never missed a payment since becoming an OID customer in 1999 and always pays for all charges for the entire year at once.

Ms. Wohler's November 2011 Statement was sent to the correct mailing address and was not returned back to the District as non-deliverable. Ms. Wohler has been an OID customer for thirteen years and is aware that the annual statements are sent out in November of each year and the first installment is due on December 20th of each year.

In accordance with Board Policy and California Water Code section 26000, the Board shall order the Treasurer, to cancel or modify an assessment when it finds that any property has been either:

- (a) Assessed in any year more than once.
- (b) Assessed by reason of a clerical error for more than its cash value.
- (c) Computed for assessment on an excessive acreage.
- (d) Assessed while not in district.

Any other cancellation or modification to charges not mentioned in Section 26000 or in this resolution shall be submitted to the Board of Directors for consideration.

This item was pulled from the Agenda and will be placed on the April 3, 2012 Agenda pursuant to Ms. Wohler's request.

ITEM NO. 16
REVIEW AND TAKE POSSIBLE ACTION ON
CONTRIBUTION REQUEST OF OAKDALE COMMUNITY GARDEN CLUB

The Planning and Public Relations Committee met on March 6, 2012 and discussed the OID Community Donation Application submitted by the Oakdale Community Garden Club (OCGC). OCGC is requesting a donation in the sum of \$3,000 this year. In the past, the District has given the OCGC the following sums:

2010	\$2,100
2011	\$2,500

The Committee recommended bringing this to the full Board for a decision.

As a staff note: The increasing size of requests coming from community service groups is limiting OID's ability to spread its limited funds to other organizations. Last year, OID ran out of money in August and many qualified community groups received no contribution from OID. Similarly, it is apparent that those organizations that request funds early in the year seem to benefit more than those organizations that have funding needs at the end of the year.

There is some policy refinements staff sees as being necessary in order to provide both a fairer distribution of funds and a fairer level of contribution to these groups. In order to keep money for many of the latter groups who have needs at the end of the year, staff recommends a lesser contribution to the Garden Club be given at this time. OID would be the single largest contributor to the Garden Club by a factor of 6 if the Board grants the Club's \$3,000 request, ahead of the City, who is a \$500 annual contributor.

Director Clark stated that the Donations and Community Involvement Policy needs to be revisited.

A motion was made by Director Doornenbal, seconded by Director Alpers, and unanimously supported to contribute the sum of \$2,000 to the Oakdale Community Garden Club.

ITEM NO. 17

This item was pulled from the Agenda.

ITEM NO. 18
REVIEW AND TAKE POSSIBLE ACTION TO AWARD
BID FOR PURCHASE OF A 2012 TWO-AXLE
TRACTOR TRUCK, CLASS EIGHT FROM NORCAL KENWORTH

Staff solicited bids from five (5) vendors; Coast Counties Truck, Interstate Truck Center, Kenworth of Central California, Valley Peterbuilt Truck Center, and Norcal Kenworth. Four (4) vendors responded; Interstate Truck Center, Kenworth of Central California, Valley Peterbuilt Truck Center, and Norcal Kenworth. Coast Counties Truck did not respond. The low bidder Interstate Truck Center provided the lowest bid of \$97,704.64 but took a number

of exceptions to the specifications. The major exception was the exception to the engine manufacture. International, the tractor to be provided by Interstate Truck Center, no longer provides a Cummins Engine. The engine quoted is called a MaxxFace and the model quoted is in the first year of production. Purchase of this equipment will require new software for the diagnostic testing and possibly other items. The second bidder Norcal Kenworth met all specification requirements for a quote of \$101,950.00.

Staff recommends the purchase of the 2012 Two-Axle Tractor Truck from Norcal Kenworth in the amount of \$101,950.00.

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to award the bid for the purchase of a 2012 Two-Axle Tractor Truck, Class Eight, to Norcal Kenworth in the amount of \$101,950.00.

ITEM NO. 19
REVIEW AND TAKE POSSIBLE ACTION TO AWARD BID
FOR PURCHASE OF FORKLIFT FROM WATTS EQUIPMENT COMPANY

Staff solicited bids from three (3) vendors; Watts Equipment Co., Pape Material Handling, and Pacific Material Handling. Two (2) vendors responded; Watts Equipment Co. and Pape Material Handling and one (1) vendor, Pacific Material Handling, did not respond. The low bidder Pape Material Handling provided the lowest bid of \$27,719.25 but failed to meet specifications. The equipment was smaller in horsepower, height capabilities, and the operating controls were not what were specified. The second low bid was \$28,858.11 submitted by Watts Equipment Co. with the equipment meeting or exceeding all the specifications.

Staff recommends the purchase of the forklift from Watts Equipment Co. in the amount of \$28,858.11.

A motion was made by Director Bairos, seconded by Director Webb, and unanimously supported to award the bid for the purchase of the forklift from Watts Equipment Co. in the amount of \$28,858.11.

ITEM NO. 20
REVIEW AND TAKE POSSIBLE ACTION TO
INCREASE THE DISTRICT'S FINE FOR THEFT OF
WATER DURING THE 2012 IRRIGATION SEASON

At the March 6th Board meeting the Board requested staff to investigate the maximum limit that fines can be administered for said violations. The current fine for water theft is \$250 as outlined in Resolution 2011-48 (Charges Related to Irrigation Water Service and Related Fees) and specifically Item 13 of that resolution which states:

In accordance with Penal Code, Section 498 – "Theft of Utility Services", the District shall charge two hundred fifty dollars (\$250) per occurrence, for the unauthorized adjusting of delivery gates which results in a change in the amount of water being delivered.

The guidance on establishing fines is found in Article 8 of the U.S. Constitution. Carried down to State law, the level/limit of a fine is determined by its “reasonableness.” There are lots of examples on the internet of fines set/adopted by agencies to curb this illegal practice. Using the common verbiage found on its review, staff recommends the following language be adopted to replace Item 13 of Resolution 2011-48:

In accordance with Penal Code, Section 498 – “Theft of Utility Services”, and Water Code Section 22225 the District shall impose the following criteria for the recovery of damages for the unauthorized diverting of water or tampering with OID water conveyance facilities;

Fines shall be assessed on the first occurrence. Each instance of tampering or theft shall be treated as a separate offense;

<i>First Offense</i>	<i>\$500</i>
<i>Second Offense</i>	<i>\$750</i>
<i>Third Offense</i>	<i>\$1,250</i>

In addition to the fine for tampering with the system, the offending party will be billed for all water that potentially was withdrawn from the OID system at the out-of-district water rate currently in effect. The volume determined to be withdrawn without authorization shall be determined by the Manager, Water Operations.

If the fine is not paid after 15 days from written notification, the offender’s gate will be locked until paid. The requirement to pay the fine will not be waived during any assertion of innocence or error by the offender, however the Board has full discretion to hear any matter brought before it on this matter and refund all or a portion of the fine based on individual circumstances.

Director Alpers stated that he felt the fine was too little and that it should be increased to \$1,000 for the first offense.

A motion was made by Director Webb and seconded by Director Doornenbal to increase the fine for the unauthorized diversion of water and tampering of OID facilities during the course of irrigation as recommended above and was voted as follows:

Ayes:	Directors Webb, Doornenbal, Bairos, Clark
Noes:	Director Alpers

The item passed by a vote of 4-1.

ITEM NO. 21
REVIEW AND TAKE POSSIBLE ACTION ON WATER
DELIVERIES TO FRINGE PARCELS AND OUT-OF-DISTRICT LANDS

Per recent (3/8/12) DWR snow runoff data and with the recent series of storm events OID’s water allocation has improved. Using the information available, it would appear (with 80% reliability) that OID’s water allocation will be near 263K acre feet. Of that, approximately

8,000 acre feet will be charged to OID's October rotation. OID's five year average water use, inclusive of the water delivered to all fringe parcels and out-of-district recipients, is just shy of 255,000 acre feet.

In combination with added enforcement, no 10 day rotations, and the added benefit of recent storm events, staff is comfortable with OID water use being made to the following groups under the following conditions:

Fringe Parcel Users Groups 2, 3, 4, & 5: Water be made available to fringe parcel users that have made an annexation application and have made an annexation deposit with OID. Water to be made available at the in-district water rate.

5,000 acre feet be made available to the following groups on a first come, first serve basis of payment:

Fringe Parcel Users Groups 2, 3, 4, & 5: Water be made available to fringe parcel that have no annexation application on file and have no annexation deposit with the OID but at the out-of-district water rate.

Out of District Water Users: Water be made available at the out-of-district rate.

More water may become available after the April 1st snow report. OID will continue to monitor its water budget through the water season and curtail water deliveries to the above groups in reverse order of presentation should water supplies prove to be insufficient to meet existing customer demands.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to approve that water be made available to:

Fringe Parcel Users Groups 2, 3, 4, and 5 that have made an annexation application and paid an annexation deposit with OID; and that water be made available at the in-district water rate, and further:

That 5,000 acre feet be made available to:

Fringe Parcel Users Groups 2, 3, 4, and 5 that have no annexation application and have no annexation deposit on file with the OID at the out-of district water rate; and to

Out-of-District Water Users at the out-of-district rate.

ITEM NO. 22
REVIEW AND TAKE POSSIBLE ACTION CONCERNING A
REQUEST FOR A ONE-YEAR WAIVER OF OUT-OF DISTRICT FEES
FOR ORANGE BLOSSOM PARK (APN: 010-027-007 – CORPS OF ENGINEERS)

For the past several years, Oakdale Irrigation District (OID) has made water available to Orange Blossom Park through an Out-of-District Surface Irrigation Agreement. Orange Blossom Park is owned and operated by the Army Corps of Engineers, Stanislaus River

Parks (Corps) and is just one (1) of many parks in the Stanislaus River Parks system. As you will recall, the Board authorized a one (1) year waiver for the 2012 irrigation season with the caveat that a sign be placed at the park entrance noting that irrigation service is being provided by OID. This sign has been installed as shown in the attached documentation. As noted in the attached request from Park Manager, Duane Johnson dated March 5, 2012, they are requesting that the fees again be waived for the 2013 Irrigation Season. From Staff's perspective, the local Corps' staff has been great to work with and a big asset on the Honolulu Bar Mitigation Project.

Staff was available to answer any additional questions that the Board may have.

A motion was made by Director Alpers and seconded by Director Webb to provide a one-year waiver of the out-of-district fees for Orange Blossom Park (APN: 010-027-007 - Corps of Engineer), and was voted as follows:

Ayes: Directors, Alpers, Webb, Clark, Doornenbal
Noes: Director Bairos

The item passed by a vote of 4-1.

ITEM NO. 23
REVIEW AND TAKE POSSIBLE ACTION TO
APPROVE RENEWAL OF 2012/2013 HEALTH INSURANCE COVERAGE

The District's health insurance coverage is scheduled to renew May 1, 2012. The Finance Committee and staff met with TSM Insurance (OID's Insurance Broker) representatives on Friday, March 16th to review the insurance renewal quotes. The Finance Committee and staff provided the renewal information and the recommendation set forth below at the Board meeting

The District's health insurance coverage is scheduled to renew May 1, 2012.

Employees will be offered a no premium plan (Core Plan) and one other plan that they can *buy-up*, if they so choose, for greater coverage. Buying-up would entail paying contributions towards their monthly premium.

Under the buy-up provisions, the following formulas will apply to those *not* selecting the Core Plan;

Employee only: Employee to pay the first \$75 over the monthly premium level. If the monthly premium increase exceeds the first \$75; than the District to share 50% of the monthly premium increases over \$75.

Employee + 1: Employee to pay the first \$100 over the monthly premium level. If the monthly premium increase exceeds the first \$100; than the District to share 50% of the monthly premium increases over \$100.

Employee + 2 Employee to pay the first \$125 over the monthly premium level. If the monthly premium increase exceeds the first \$125; than the District to share 50% of the monthly premium increases over \$125.

Since 2007, under the terms of our employee labor contracts, the base rate for health insurance, vision, and dental was set at its 2008 rates. Despite that agreement the District has increased its 2008 “Core Plan” health insurance monthly premium level by 17.1%. Five insurance companies provided quotes; Blue Shield, Anthem, Cigna, SeeChange, and Kaiser. Aetna did not quote due to the decrease in the District’s membership. Out of these companies, Kaiser provided the most economical quotes for the level of benefits.

The Finance Committee and staff met with TSM Insurance (OID’s Insurance Broker) representatives on Friday, March 16th to review the insurance renewal quotes. It is the Committee and staff’s recommendation to approve the below referenced plans and premiums:

Kaiser – Deductible HMO Plan – “Core Plan” (same plan benefits as 2011)

	Employee Only	Employee Plus One	Employee Plus Two or More
Total monthly premium	\$397.38	\$838.46	\$1,200.19
OID’s monthly cost	397.38	838.46	1,200.19
Employee’s monthly contribution	-0-	-0-	-0-

Kaiser – HC HMO Plan - Buy-Up Option (new plan for 2012)

	Employee Only	Employee Plus One	Employee Plus Two or More
Total monthly premium	\$442.78	\$934.26	\$1,337.18
OID’s monthly cost	398.40	840.63	1,207.67
Employee’s monthly contribution	44.38	93.63	129.51

Mark Antrim with TSM Insurance will be holding individual Open Enrollment meetings the first week of April to assist our employees in selecting the Plan that best fits their family’s health care needs and to answer any questions.

A motion was made by Director Alpers, seconded by Director Clark, and unanimously supported to approve renewal of the 2012/2013 Health Insurance Coverage as set forth above.

**DISCUSSION
ITEM NOS. 25, 26**

**ITEM NO. 25
DISCUSSION ON KNIGHTS FERRY**

On March 14, 2012 the Supreme Court of California denied the Petition for Review filed in *Piccinini v. Oakdale Irrigation District*. OID has successfully defended its position on this lengthy water right dispute and has prevailed in all areas of contention by the Knights Ferry Plaintiffs, who initiated this suit against OID.

**ITEM NO. 26
DISCUSSION ON USFWS FLOODPLAIN COST SHARE PROPOSAL**

Staff wanted to make the Board aware of a cost share proposal being submitted by Doug Demko of FISHBIO to the US Fish and Wildlife Service (USFWS) to do work on the Stanislaus River for rearing and spawning habitat assessment. The project scope is attached.

This proposal, if accepted and approved by the USFWS, will be run through the Tri Dam Project budget so both districts can share in their respective obligations.

**ITEM NO. 27
COMMUNICATIONS**

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 95 days without a lost time injury accident.
2. Fire extinguisher training held February 28th.

Administration Activities

1. Continue to meet with OE3 bargaining group on renewal of labor contract.
2. The lawsuit with the City of Riverbank was settled for the sum of \$18,000.
3. Met with Bordon Ranch owners and others and the Bureau of Reclamation's River Operations staff. Request was made by Bordon Ranches legal consultants. Meeting was on the high river flows anticipated this spring and the potential damage to theirs and other river properties as result of said flows.
4. Attended Home and Garden Show at Community Center Saturday (10th) and Sunday (11th). OID had a booth on water conservation around the home.
5. Attended TuCARE annual dinner Saturday (10th) with Tri Dam staff and SSJID directors. Tri Dam won an award for their tours of the Tri Dam Projects over the last year...very nice.
6. Various Committee meetings, on Water and Finance matters.
7. Will be leaving for Austin, Texas after April 3rd meeting to present 3 papers on OID projects and activities at the USCID Conference.

Contract and Special Project Activities

1. 2-Mile Bar Tunnel (CEQA & Engineering) – Agreement has been reached with the Hodgdon for the Two-Mile Bar Tunnel and Service Road easements. The letter requires the legal description for the Service Road easement. The survey has been completed. The plat and legal description is being process now and should be available on or before March 23, 2012.
The Corps of Engineers, Sacramento Section, has responded confirming the District does not need a Jurisdictional Determination. However, the Corps still intend to do a Section 7 and 106. The District will be getting a Corps nexus without having to deal with 404 permitting. The District still needs to provide a formal request now for the tunnel easement and the use of the Two-Mile Bar access road both for short and long term.
2. Janitorial Service Contract was awarded to Jan-Pro Cleaning Systems. Jan-Pro Cleaning Systems commenced work on March 1, 2012 and we are working through the startup pains.
3. South Main Rehabilitation from the 2nd Concrete Flue to, and including, the Willms Siphon, the initial field investigation by the engineers and surveyors was completed. The topo was completed and sent to Condor for their continuation of the design work. The remaining field work will be completed once water is in the canal. The design work is in progress and will be completed around May 1, 2012.
4. Two-Mile Bar Tunnel Design continuation started on February 2, 2012. Project Scope definition has been finalized the Work Plan for the Third Stage Exploration geotechnical work completed and agreed upon. Drilling company has been identified and discussions for their scope of work and schedule will be completed by April 1, 2012 for work to start in May, 2012.
5. North Side Regulating Reservoir Deep Well – Additional scope of work definition being developed. Bid package is being drafted for review and will be ready in early April for final review and release for bids.
6. Ongoing discussions with Landowners for potential sites to relocate office complex. Agreement has been reached on one parcel and the Purchase agreement signed by the landowner.
7. Bids were received for the Fork Lift and Class 8 Truck with a recommendation to the Board in the March 20, 2012 Board meeting.
8. MID Water Conveyance System – A feasibility study and estimate for three options has been completed. A Technical Memo is in preparation for future project development.
9. Continued with audits of billings on services contracts and drafted contracts for renewal.
10. Continued with the District Standard Specifications Manual. Will follow the Construction Standards Institute (CSI) format.
11. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. OID crews are working on JSF's completed by the Water Department Staff in regards to minor repairs discovered during the start of the water season. Crews are also working on cleaning drains and other routine maintenance tasks.
2. Attended ACWA/JPIA training in Roseville on 3/13 & 3/14. Training classes included New Employee Orientation, Performance Evaluations, Performance Management & Documenting.

3. Assisting Engineering Dept. with plan review of the West Pump Pipeline Project.
4. Preparing & conducting employee evaluations.

Engineering Activities

1. Honolulu Bar Mitigation Project – Construction start date set for June 15th. Spill Prevention Control and Countermeasures Plan completed and sent to NMFS for review with respect to on island fueling. No response as of 3/13/12. Ongoing meetings and coordination with respect to the start of construction.
2. Rubicon (TCC) – April tour set with Alta Irrigation District.
3. SBX7-7 – Next A1 ASC meeting set for last full week in April. DWR missed previous deadline given extent of comments received during last round of comments.
4. Ag Water Management Plan – JBD supporting Water Operations as necessary.
5. Long Term Irrigated Lands Program – Ongoing participation in both the Delta and East San Joaquin Coalitions.
6. STRGBA – USGS Groundwater Model progressing. Next STRGBA meeting to be held 4/12/12 at MID. Working with MID on expansion of monitoring wells within Modesto Subbasin. Draft map showing proposed well locations sent to MID for comment. No response as of 3/13/12.
7. Knights Ferry/Boatright – Progressing as directed.
8. Union Slough Water Quality Enhancement Project – Legal review of O&M Agreement complete. Will place on agenda once Mr. Jackson has reviewed the final draft.
9. Riggs Townhill Pipeline Encroachment Request – No progress to report. Ball in Riggs court, property can't be sold without addressing the issue.
10. Willms – DRAFT Easement Agreement sent to Ms. Savery on 2/8/12. Haven't heard from the Willms or Ms. Savery since delivery. Have sent two follow-up emails with respect to status and have heard nothing as of 3/13/12.
11. Cost Estimates and Requests for Work – Assisting Support Services as necessary.
12. Reviewing numerous land use conversion projects with respect to new turnout installations, Ag Discharge Agreements and Encroachment Agreements. Construction essentially complete for 2012. Numerous issues to be addressed (corrected) during the 2012/2013 winter work season.
13. Trieste – Final design drawings complete. DRAFT Agreement received by OID has been reviewed and returned to the City of Oakdale for changes. No progress to report as of 3/13/13.
14. Trinitas – Environmental component of Project on hold for 2-3 months.
15. 5 year CIP – Preparing with Support Services and Water Ops.
16. Hinds Lateral Relocation – Alignment meeting with Mr. Bricchetto and Jason Jones held 2/28/12. Met with Joe Martin on 3/15/12. Ongoing Water Operations review with respect to headgate location and Mr. Bricchetto's irrigation schedule.
17. Science Fair – JBD judged science projects completed within OJUSD on 3/13/12 at the FES Hall.
18. Rate Study – Engineering kicking project back off with assistance from Accounting.
19. Summer Intern – Reviewing resumes for summer intern. Should make decision in next couple weeks.
20. GPS Rover Unit – Met with Leica Survey Reps on 3/8/12 and should have quote for GPS Rover Unit to aid in facility mapping and asset management.

Water Operations Activities

Ag Water

1. Water Operations Manager attended ACWA/JPIA Professional Development Program training on 03/13/12 and 03/14/12.
2. Completed de-winterization of the system and began making water deliveries on 03/07/12.
3. Continued DSO training on the TCC system for the new DSOs operating in the applicable divisions. TCC was activated at each drop on the Claribel and Cometa Laterals on 03/12/12.
4. Began DSO training on electronic input of flows and durations into the rotation sheets for each Division.
5. Provided DSO training on the new tablets for remote SCADA monitoring and control in the field by Division 3 and Division 10 DSOs.
6. Completed wet commissioning of new SCADA sites.

Water Utilities

1. Improvement District No. 41:
 - A meeting with the ID membership is scheduled to be held on Wednesday, March 21st, to discuss the cost comparison analysis on merging with the City of Oakdale versus staying a standalone system. Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Domestic Pumping Stations:
 - Replaced filter elements on well head air vents.
3. Sierra Sunset Pumping Station in RWS #1:
 - The site remains out of service while repairs to the 125hp submersible pump are being performed.
4. Domestic Water Systems:
 - Monthly Coliform Bacteria water quality water samples were collected on Monday, March 5th. No problems were detected. All 7 potable water systems under OID's jurisdiction are operating without restrictions.
 - Finished the bi-annual exercising of the water distribution system gate valves.
 - Finished the bi-annual inspection, exercising and flushing of the distribution system fire hydrants.
5. Irrigation Pumping Stations:
 - Staff continued routine inspection, servicing and security checks of the irrigation pumping stations.
 - Numerous OID pumps secured from frost control rental use.
 - Snedigar #1 Drain Pump – Installed rebuilt pump.
6. Valley Home Deep Well Pump:
 - Site was removed from service for two days while PG&E replaced a bad transformer.
7. Furtado Deep Well Project:
 - The installation of the VFD is currently underway.
 - The site remains operational.

Finance Activities

1. Preparing for 2011 audit. Audit field work will begin the week on March 26, 2011.
2. Preparation for 2012 health insurance renewals.
3. Prepared numerous deep well and conveyance channel rental invoices and refunds.
4. Received notification from Special District Risk Management Authority that effective July 1, 2012 the District's Experience Modification Factor (EMOD) will be 99%, a decrease from 112%.
5. Assisting in giving a tour of Tulloch and the South Main Canal tunnels to a group from the Oakdale Museum on Saturday March 3rd.
6. Continue to meet with General Manager and bargaining groups on renewal of labor contracts.
7. Rural water system account information:
 - 79 – late payment notices
 - 7 – 15-day shutoff notices
 - 2 – 48-hour shutoff notices
8. Route accounting function (AP, AR, PR, billing, account reconciliations, etc.)

B. COMMITTEE REPORTS

Planning and Public Relations Committee Meeting, March 6, 2012

- Contribution Request of Family Farm Alliance
- Community Donation Application of Oakdale Community Garden Club

Water/Engineering Committee Meeting, March 6, 2012

- Annexation Requests of Hoekstra Dairy, John Bricchetto, and Walter Betschart
- Request to Abandon Langstroth Pipeline (APN: 062-025-011, 062-030-011/003 – Wright)
- Langworth Pipeline Storm Drainage Agreement (APN: 062-010-026 – Lazy B Mobile Home Park – Braker)

Water/Engineering Committee Meeting, March 12, 2012

- Review Policy Issues on Storm Drainage Fees Regarding River Oak Grace Community Church

Finance Committee Meeting, March 16, 2012

- Health Insurance Renewal

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Alpers

Director Alpers asked if we provided drainage for the City of Riverbank and the City of Modesto and, if so, shouldn't the District require a drainage agreement with them. Director Alpers further stated that he would be attending the redevelopment meeting on Friday.

There were no further Directors' comments and/or suggestions.

At the hour of 11:25 a.m. the meeting adjourned to Closed Session.

ITEM NO. 28
CLOSED SESSION

- A. **Government Code §54957.6** – Conference with Labor Negotiator
Agency Negotiator: General Manager
Unrepresented Employee Organization: Operations Employees, Exempt Management, Exempt Supervisory and Confidential Employees

- B. **Government Code §54957.6** - Conference with Labor Negotiator
Agency Negotiator: Board of Directors
Unrepresented Employee Organization: IBEW and All Employees of the Tri-Dam Project

At the hour of 12:20 p.m. the meeting returned to open session.

Coming out of Closed Session Director Clark stated that there is no reportable action.

OTHER ACTION
ITEM NO. 29

At the hour of 12:20 p.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, April 3, 2012 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Regular Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, April 26, 2012 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale CA.

Frank Clark, President

Attest:

Steve Knell, P.E., Secretary