

MINUTES

Oakdale, California
February 5, 2013

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Frank Clark, President
Steve Webb, Vice President
Al Bairos, Jr.
Jack D. Alpers
Herman Doornenbal

Staff Present: Steve Knell, P.E., General Manager/Secretary
John Davids, P.E., District Engineer
Kathy Cook, Chief Financial Officer
Gary Jernigan, P.E., Contract/Special Projects Manager
Jason Jones, Support Services Manager
Eric Thorburn, Water Operations Manager

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletion of agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

Tom Orvis on behalf of the Stanislaus County Farm Bureau stated that on February 8, 2013 the Farm Bureau will be having their annual Stanislaus Safety Seminar from 8:00 a.m. to noon at the MJC Ag Pavilion on the West Campus and lunch will be provided. Also, on February 13, 2013 the Stanislaus County Farm Bureau will be taking a bus down to the Tulare Farm Show leaving Modesto at 6:00 a.m. and will leave Tulare about 4:00 p.m. and the cost is \$50 for members and \$60 for nonmembers.

There being no further public comment, public comment closed at 9:03 a.m.

PUBLIC HEARING
ITEM NO. 2

The Public Hearing opened at 9:03 a.m. to hear comments on the Knights Ferry Water Rights Delivery System Project.

Attorney Steve Herum from the Law firm Herum Crabtree was present on behalf of the Eakin Family and commented on the Knights Ferry Water Rights Delivery System Project.

Carol Davis was present on behalf of the Knights Ferry Cemetery District and commented on the Knights Ferry Water Rights Delivery System Project.

All comments were forwarded to the Engineering Department and will be addressed in the final environmental document.

There being no further comments, the public hearing closed at the hour of 9:13 a.m.

Director Doornenbal requested that Item No. 4 be pulled from the Consent Calendar.

CONSENT ITEMS
ITEM NOS. 3, 5, 7, 8, 9, 10, 11, 12

ITEM NO. 3
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF JANUARY 15, 2013
AND RESOLUTIONS NOS. 2013-01, 2013-02, AND 2013-03

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of January 15, 2013 and Resolution Nos. 2013-01, 2013-02, and 2013-03.

ITEM NO. 5
APPROVE TREASURER AND CHIEF
FINANCIAL OFFICER'S REPORT FOR
THE MONTH ENDING DECEMBER 31, 2012

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the Month Ending December 31, 2012.

ITEM NO. 6
APPROVE ASSIGNMENT OF
CAPITAL WORK ORDER NUMBERS

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the following work order numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
<u>NEW WORK ORDERS – 2013</u>			
North Side Regulating Reservoir	Phase II including installation of pump and motor, electrical service, motor controls discharge piping and PG&E service.	\$159,486	2013-001
Albers Lateral No. 2	Replace and upgrade Type I turnout structure with a new turnout structure and 80' of 15" 100 PIP PVC.	\$27,000	2013-002
Two-Mile Bar Tunnel	Final design and engineering for the South Main Two-Mile Bar study.	\$250,000	2013-003
North Main Canal	Replace and upgrade spill gate with 30" Fresno 101C slide gate.	\$3,600	2013-004
East Thalheim Lateral	Replace and upgrade turnout gate with 14" Fresno 101C slide gate.	\$2,000	2013-005
<u>CANCELLED WORK ORDERS - 2012</u>			
Campbell Lateral	Replace and upgrade slide gate with 18" Fresno 101C slide gate.	\$2,400	2012-022

ITEM NO. 7
APPROVE RESOLUTION ACCEPTING THE MEMORANDUM
OF UNDERSTANDING WITH THE OPERATIONS EMPLOYEES

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the Resolution Accepting the Memorandum of Understanding with the Operations Employees.

ITEM NO. 8
APPROVE GENERAL SERVICES AGREEMENTS FOR VARIOUS VENDORS AND
CONTRACTORS (DONLEE PUMP CO., TRI-WEST TRACTOR, INC., MOZINGO
CONSTRUCTION, INC., GROVER LANDSCAPING (TREES), LUCAS BUSINESS
SYSTEMS, C & C PORTABLE TOILETS, ACCELERATED CONCRETE CUTTING,
SIERRA MOUNTAIN CONSTRUCTION, INC., AND VALLEY ENTRY SYSTEMS, INC.)

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve the General Services Agreements for various vendors and contractors Donlee Pump Co., Tri-West Tractor, Inc., Mozingo Construction, Inc., Grover Landscape (Trees), Lucas Business Systems, C & C Portable Toilets, Accelerated Concrete Cutting, Sierra Mountain, Construction, Inc., and Valley Entry Systems, Inc.).

ITEM NO. 9
APPROVE AMENDMENT NO. 03 TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-016 WITH O'LAUGHLIN & PARIS, LLP FOR REVISED HOURLY RATE SCHEDULE

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve Amendment No. 03 to Professional Services Agreement 2009-PSA-016 with O'Laughlin & Paris, LLP for revised hourly rate schedule.

ITEM NO. 10
APPROVE WORK RELEASE NO. 019, AMENDMENT NO. 002 TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-001 WITH PROVOST & PRITCHARD FOR DETAILED DEVELOPMENT OF THE KNIGHTS FERRY DELIVERY SYSTEM

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve Work Release No. 019, Amendment No. 002 to Professional Services Agreement 2009-PSA-001 with Provost & Pritchard for detailed development of the Knights Ferry Delivery System.

ITEM NO. 11
APPROVE ENCROACHMENT PERMIT ON THE TOWN "C" PIPELINE (APN: 064-001-008 – AT&T)

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve Encroachment Permit on the Town "C" Pipeline (APN: 064-001-008 – AT&T).

ITEM NO. 12
APPROVE DEFERRED CONDITIONS OF APPROVAL AGREEMENT (APNS: 207-031-004-042 – YATES)

A motion was made by Director Webb, seconded by Director Bairos, and unanimously supported to approve Deferred Conditions of Approval Agreement (APNS: 207-031-004-042 – Yates).

ACTION ITEMS
ITEM NOS. 4, 13, 14, 15

ITEM NO. 4
APPROVE OAKDALE IRRIGATION DISTRICT STATEMENT OF OBLIGATIONS

Director Doornenbal asked for clarification on the Industrial Electric payment of \$14,108.16 for the Furtado Deep Well Pump VFD repairs. He asked if this was covered under any warranty. Water Operations Manager Eric Thorburn stated that this damage was due to a

power surge and therefore was not covered under a warranty. He further stated that a claim had been filed with PG&E.

Director Webb asked if our PG&E bill was high for this time of year. Chief Financial Officer Kathy Cook responded that she would look into the bill, but she felt that it was typical for this time of year.

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 13
REVIEW AND TAKE POSSIBLE ACTION TO PURCHASE A NEW 3000
PSI HOT WATER PRESSURE WASHER FROM AHERN RENTALS (UNBUDGETED)

During routine maintenance of OID's turnout gates, Rubicon Systems gates and power actuated gates, OID crews currently utilize a cold water pressure washer to remove grease and other debris on the above mentioned gates and gate stems. A hot water pressure washer will assist in expediting these maintenance tasks and allow OID forces to complete additional tasks. While the majority of the maintenance of OID's gates occurs once a year for a period of three months, the power actuated gates need to be serviced monthly; therefore it is cost efficient to purchase this machine vs. renting. Staff will be available to answer any questions.

Support Services staff received quotes from three separate vendors, with Ahern Rentals from Modesto, Ca. being the lowest quote.

A motion was made by Director Bairos, seconded by Director Alpers, and unanimously supported to purchase a new 3000 psi hot water pressure washer from Ahern Rentals in the sum of \$3,195.00 (tax and freight not included).

ITEM NO. 14
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE A
REVISED AGREEMENT AND APPLICATION FOR IRRIGATION OF
LANDS OUTSIDE OAKDALE IRRIGATION DISTRICT BOUNDARIES

Given some of the recent regulatory changes, completion of the Fringe Parcels analysis and the Board approved crop allotment alternative to volumetric billing, the Water Committee has recommended that the Agreement for Irrigation of Lands Outside Oakdale Irrigation District (OID) Boundaries (Agreement) be revised. As part of this process the Application for Irrigation of Lands Outside Oakdale Irrigation District (OID) Boundaries (Application) will also need to be revised. Outside of some minor grammatical edits, the most significant changes proposed in the attached draft Agreement and Application are as follows:

- All references to Appendix "A" are proposed to be removed as it is no longer applicable with the crop allotment alternative to volumetric billing and all parcels on the list under the 10 acre minimum having now been split, sold or detached with the City of

Riverbank. APN: 010-027-007 (Orange Blossom Park) is the only exception to this being that it is under the 10 acre minimum. A note has been added to the draft Agreement to preclude the Army Corp. of Engineers from having to request a variance from the Board on an annual basis.

- Irrigation of lands outside the District's boundaries is proposed to only be made available to individual parcels that are 10 acres or larger in size, or a group of parcels under the same ownership that receive water through a single point of delivery and have a total combined parcel acreage of 10 acres or larger in size. A single application and fee would be required in either situation.
- It is proposed that Applicants be required to provide proof of membership in the appropriate Water Quality Coalition.

A motion was made by Director Doornenbal and seconded by Director Bairos to approve the revised Agreement and Application for Irrigation of Lands Outside Oakdale Irrigation District Boundaries and was voted as follows:

Ayes: Directors, Webb, Clark, Bairos, Doornenbal
Noes: Director Alpers

The motion passed by a vote of 4-1

ITEM NO. 15
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE
THE LIST OF SELECTED PARCELS FOR ADDITIONAL ANNEXATION

On February 21, 2012 the Board adopted a series of guidelines for additional agricultural annexations, fringe parcel annexations and water for future transfers to meet the financial needs of the District. As part of these guidelines staff was directed to accept additional annexation applications until October 1, 2012 from those interested in annexation under similar terms to the Trinitas Annexation. The Board also subsequently took action to waive the annexation deposit requirement for the additional applications until OID had determined the amount of acreage, if any, that would potentially be allowed to annex.

Given the expectation that not all fringe parcels would apply for annexation, whatever water OID got back from the fringe parcels would be committed to additional annexations following the October 1, 2012 deadline. Out of the total 716 acres that could have potentially been annexed under the Fringe Parcels Terms, applications were only received for 330 acres. This has left 386 acres available for additional annexation under similar terms to the Trinitas Annexation.

Using the list of guiding principles for expansion of water service within OID's Sphere of Influence that was developed as part of Water Resources Plan, a list of prioritization factors was created and reviewed by the Water Committee. These prioritization factors were then used to rank each parcel according to a point system to determine which parcels from the additional annexation applications would be selected to move forward. Staff has reviewed the draft List of Selected Parcels for Additional Annexation (Annexation List) with the Water Committee and is now requesting approval by the full Board of Directors.

Upon approval of the attached Annexation List, staff will notify the applicants of the results and inform them of OID's intent to finalize the terms of the Trinitas annexation before proceeding any further. At that point a terms sheet for these additional annexations would be drafted for review and approval by the Board prior to obtaining a final signature of the additional annexation terms sheet and a deposit from each landowner to allow staff to proceed with completing the annexation process. In the interim these parcels would have the option to apply for out of district water should surplus water be determined to be available.

The Board discussed adding Mr. Hoekstra to the South Side annexation list if he is willing to annex his entire parcel.

This item was tabled until March 19, 2013 to allow Mr. Hoekstra time to meet with the Water Committee on March 5, 2013.

DISCUSSION ITEM

ITEM NO. 16

DISCUSSION ON TWO-MILE BAR TUNNEL DESIGN, PERMIT STATUS, AND ADVANCING THE CONSTRUCTION PROCESS

Permit Status – NEPA Review is currently underway by Corps but its progress has been delayed due to the Corps focus on providing assistance to the area hit by Hurricane Sandy on the east coast. No word as to when they will return and the review will restart. Once the comments are received, OID will address these comments and respond. Then the Corps will decide if the project can be determined to have a "Finding of No Significant Impact" (FONSI).

Geotechnical Investigations – Complete with a Data Report issued. Nine (9) bore holes were drilled. Presently, Condor is monitoring groundwater elevations on a bi-monthly basis. As part of the final design, the Geological Baseline Report will be developed from the information gathered in the Data Report.

Design Status – Preliminary engineering has been completed with the drawings and specifications at 50%. The technical development of the project commenced on January 28, 2013. This will include the following:

- Task 1 – Develop a preliminary execution plan to complete the design;
- Task 2 – Completing the 50% design to 100% which includes drawings and specifications;
- Task 3 – Prepare the Geotechnical Baseline Report;
- Task 4 – Prepare a construction cost estimate; and
- Task 5 – Prepare the contract documents for bidding.

Schedule for the five tasks will be as follows:

- Task 1 – Complete on April 19, 2013;
- Task 2 – Complete on April 19, 2013;
- Task 3 – Complete on May 31, 2013;
- Task 4 – Complete on May 31, 2013; and
- Task 5 – Complete on June 28, 2013.

Upon completion of the above, actual bid documents could be readied for release after July 1, 2013.

COMMUNICATIONS **ITEM NO. 17**

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 88 days without a lost time injury accident.

Administration Activities

1. The GM attended and spoke at a Management / Operations Seminar in Phoenix on January 23rd and 24th. Seminar was for irrigation district general managers in the western states. Anticipated attendance was 50 but over 70 attendees showed up!
2. Addressing some North Main Canal requests on Steve Fields' property.
3. Director Clark received a Lifetime Achievement Award at the Chamber of Commerce Awards banquet on January 18th.
4. Adam Perez, C&M Leadman, announced his retirements effective July 5th of this year.
5. ID52 depositions are on the calendar again. Motion for Summary Judgment to be heard on February 28th.

Contract and Special Project Activities

1. Two-Mile Bar Tunnel (CEQA & Engineering) – Still no action this period due to the Corps Personnel assisting Hurricane Sandy clean up. OID effectively has all the easements necessary for the new Two-Mile Bar Tunnel. The Corps of Engineers, Sacramento Section, has responded to the District request for a construction and tunnel easement by granting, in principle, the construction and operation easements on government land. However, the review process by the Corp of Engineers for the NEPA document and the Cultural Resource Assessment Report could not begin until a determination was received from the Corps of Engineers' Regulatory Section's review of the Wetlands delineation Report. The District has received a letter from the Corp of Engineers Regulatory Section confirming that the project is exempt from Section 404 of the Clean Water Act and does not require a Department of the Army permit. Now, the Real Estate Section of the Corps of Engineers can begin the review process of the NEPA documents submitted.
2. Two-Mile Bar Tunnel Final Design – Condor Earth Technologies was issued a Notice to Proceed with the final Design. A Kick Off meeting was held on January 28, 2013 to develop the path forward for the Final Design.
 - Task 1 – 90% design will be completed on or before April 19, 2013.
 - Task 2 – 90% Construction Cost will be completed on or before April 19, 2013.

- Task 3 – Geotechnical Baseline Report (GBR) will be completed on or before on May 31, 2013.
- Task 4 – 100% Design Plans and Specs and Contract Documents will be completed on or before June 28, 2013.

Based on the preliminary design completed in March, 2007, the estimated cost was \$14,278,000 with escalation of 3.3% per year to 2015; the estimated cost would be \$17,544,000.

3. North Side Regulating Reservoir Deep Well – A Notice of Award was sent to Don Pedro Pumps with a signed copy returned to OID. Once the Bonds are received, a Notice to Proceed will be sent. The completion date is scheduled for March 15, 2013.
4. Beardsley Reservoir Recreational Improvements – Met the Tri-Dam staff, TranSystem's Project Manager, and the Department of Boating and Waterways (DBAW) staff to review where we are with the project. Agreed upon a location for the DBAW Project sign for the Boat Launching Ramp. The tentative Project Execution is to construct the Boat Ramp to the High Water Level (HWL) and the Beardsley Campground prior to the mandatory stopping date prior to Memorial Day. Then during the summer, construct the Black Oak Flat Campground. The Black Oak Campground is a new facility and can be constructed during the summer months. Then after Labor Day, resume the Boat Ramp Construction to completion and then simultaneously construct the Beardsley Day Use Area. If this plan cannot be implemented, then construction of the Black Oak Flat would be begin as soon as possible after Memorial Day and complete in August. Then all the other work would follow after Memorial Day. The Bid Package will be completed around February 1st at which time it will be forward to DBAW for their review and sign off. We are under a very aggressive schedule to meet the date for the reservoir to start filling in the middle of May.
5. Water Resources Financial Plan Update and Water Transfer Alternatives Analysis – As part of the December 3, 2012 meeting, CH2MHILL presented an update to the analysis for the 2012 WRP. Information was forward to OID to review and provide comments. The comments have not all be received to compile and forward to CH2MHILL. Presently, the schedule is to forward to CH2MHILL on February 1, 2013.
6. Water Utilities Department Support – Proposals were received with Larsen Pumps with the lowest bid submitted. A Notice of Award sent to Larsen Pumps along with the GSA. A signed copy of the GSA was returned but, it was noticed the when the Contractor's License Number was checked with the State Board it had expired. The contractor was notified he had until February 4, 2013 to provide a valid Contractor's License to the District. Presently, the District is waiting on Larsen Pumps to provide a valid License to the District.
7. IT Support - A GSA was sent to the lowest responsive bidder along with a Notice of Award. The Notice to Proceed is ready to be sent as soon as the District receives the appropriate insurance documentation.
8. New Office Project Development – No Action this period. All activity on hold.
9. District Standard Specifications – No activity this period.
10. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. Conducting and performing employee evaluations.

2. Hinds Lateral/Pipeline Project – PG&E is tentatively scheduled to relocate the power pole this week. When this task is complete OID can install the last section of pipe. The only remaining task to complete will be the installation and integration of the Rubicon Slipmeter.
3. Diliberto Project – Crews have completed all concrete placement on the project and are currently working on rip rap placement, canal gate installation and foot bridge installation.
4. Wills Lateral Project – Crews have installed the Rubicon Slipmeter and are currently working on installation of the pedestal.
5. Paulsell Lateral – Crews have completed the installation of the new structure and pipeline tie ins. WUD is assisting in fabricating and installing the new deep well discharge pipe.
6. West Pump Pipeline Project – OID crews continue to work on the remainder of the pipeline installation and other associated tasks included as part of the project.
7. Trinitas Turnout – North Main Canal – OID crews have placed concrete into the floor section of the new turnout and have laid the new 42” RCP. Crews are currently working on forming the walls to the structure and anticipate placing concrete into the wall sections of the structure this week.
8. Trinitas Turnout – South Main Canal – OID forces have installed coffer dams into the South Main and excavation of the new structure is complete. Crews are currently working on formwork for the floor of the new structure.
9. South Main – Hunter Headgate – OID crews have removed the existing headgate structure, placed concrete into the new floor section of the project and are currently working on forming the new wall sections of the structure.
10. Albers Lateral – Crews have modified the existing structure that was struck by a seed truck that caused severe structural damage to the structure. Crews have completed excavation and concrete placement for the floor of the new structure and are currently working on forming the walls.
11. Rubicon Flumegates have been installed on the Stevenot, Young and Brennan Drops on the Cometa Lateral.
12. The remainder of OID forces are currently working on pipeline maintenance, splitting canal banks, crawling and patching pipelines and conducting canal gate inspections and replacements.
13. Fourteen OID employees completed the classroom portion of the Crane Certification Program and have taken the written exam with results returning sometime this week. The practical exam is tentatively scheduled for the first week in April.

Engineering Activities

1. Honolulu Bar Mitigation Project – Second planting occurred 1/26/13.
2. SBX7-7 – Working with Water Operations and Support Services to ensure successful replacement/rehabilitation, testing and calibration of those deliveries in the statistically representative sample in excess of 100 acres. FlumeMeters to arrive in late February. Corrective action memo issued to Water Operations and Support Services related to seven (7) previously identified deliveries. Engineering working on second random statistically representative sample for review and/or alternative protocol as necessary.
3. Irrigated Lands Coalition – Continued participation at both the ESJWQC and Delta Coalition. JBD attended the Delta Coalition meeting on 1/14/13.

4. STRGBA – USGS Conference call held 1/22/13. Next call scheduled for 2/4/13 and next STRGBA meeting set for 2/7/13 at MID. Hope to have draft USGS model report at or before the 3/7/13 STRGBA meeting at MID.
5. Boatright – To closed session for consideration today.
6. Knights Ferry – Cemetery PSA being reviewed by Gaarde. Valencia PSA complete and ready for Mr. and Mrs. Valencia's signature. Eakin offer sent to her legal on 1/11/13.
7. Ohe – Reviewed access options in the field with Support Services Manager and GM on 1/8/13 and revised Agreement sent to Ohe for review on 1/10/13. Ohe's have sent a copy of the Draft Agreement to their attorney for review.
8. Trinitas – Turnout deposit in the amount of \$444,000 received 1/23/13. Trinitas Annexation Agreement comments received. Conference call held 1/18 to discuss and additional comments provided.
9. Rate Study – Numerous emails sent to CH regarding status and no response to date.
10. CCWD – LGA Application submitted 7/13/12. No notice of award to date.
11. Fields Ranch – Through discussions with GM and Support Services Manager, no Agreement with Lent Burden Farming will be executed.
12. Landuse Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future landuse conversion projects.
13. STANCO Groundwater Export Ordinance – JBD named to Groundwater Ordinance workgroup. Two meetings scheduled in February, one for 2/15 and the second for 2/27.
14. Engineering processing numerous requests for work approval and preparing designs for the winter work season.

Water Operations Activities

Aq Water

1. Continued to research and respond to irrigation inquiries regarding new connection possibilities and past irrigation practices on recently purchased parcels.
2. Continued storm water operations throughout the District as necessary.
3. Coordinated Sconza water conveyance and/or deliveries with C&M activities and private landowner requests.
4. Processed several pump rental and conveyance channel use agreements as requested for frost protection purposes.
5. Completed annual update of OID crop report.
6. Met with ID41 (Tioga Road) committee, Bill O'Brien (Stan. Co. Board of Supervisor) and Michael Brennan (City of Oakdale Council Member) along with the OID WUD Supervisor and CFO on 01-22-13 to discuss future water supply options.
7. Prepared a revised Out of District Agreement & Application for Board review.
8. Began integration and field calibration of new SCADA sites.
9. Provided PG&E easement documentation to the applicable landowner for review and execution as necessary to progress with securing a power supply alignment for the new NSRR deep well.
10. Pest Department staff continued post-emergent applications and continued squirrel control processes. Pest Department Staff also assisted in clearing brush and vegetation on windy and rainy days along District facilities in which access was becoming restricted.

11. Prepared draft 2012 Annual Report for the use of Magnacide-H as required by SWRCB.

Water Utilities

1. Improvement District No. 41:
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
 - Continued to monitor small leak on the water storage tank at the Well No. 1 Station. The tank remains in service and under observation.
2. Rural Water System No. 1:
 - Staff responded to calls of frozen water lines.
 - Air Quality Control District inspected the stand-by electrical generators on Friday, January 18th. No problems were found.
 - Asbestos water quality samples were collected on Monday, January 28th. Test results are still pending.
3. Domestic Water Systems:
 - Responded to a report of water leak in ID 22. Leak was on the customer's supply line.
4. Domestic Water Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report.
5. On-Call Activities:
 - Friday, January 18th, Staff responded to an afterhours call regarding a broken water line in ID 41. Water service was shut off to allow for the customer to perform repairs.
6. Irrigation Pumping Stations:
 - Staff continues to conduct routine inspection, servicing and security checks to the pumping stations in use as winter drain pumps.
 - Staff continues with spring servicing procedures to prepare the sites for the upcoming irrigation season.
 - Electrical surge suppressors and voltage stabilizers were installed at the S. Main #2 Deep Well, Clavey and Crawford River Pump Sites.
 - Staff has been working with Oakdale PD to remove a homeless shelter camp set up on OID's property at the Oakdale Deep Well.
 - The Oakdale, Allen, Valley Home and Campbell Deep Well Pumps have been reactivated for rental use.

Financing Activities

1. As directed by Resolution No. 96-01 and pursuant to California Government Code Section 53065.5, the written statements of Disclosures of Reimbursement of Amounts to employees and directors paid by the District during 2012 of at least \$100 for an individual charge for service or product received are available for public review at the office of the District's Chief Financial Officer, Kathy Cook
2. Preparing closing entries for 2012 year-end, in addition to route accounting functions (AP, AR, PR, billings, account reconciliations, etc.)
3. Prepared and distributed 2012 W-2's and year-end reporting.
4. Prepared and distributed 2012 1099's and year-end reporting.
5. Continue assist General Manager with bargaining groups on renewal of labor contracts.

6. Processed and monitoring multiple deep well pump rental agreements.
7. Preparation of monthly financials and treasurer's reports.

ITActivities

1. Setup Scan to Folders for management on Sharp Copier
2. Configured and setup 4 finance workstations.
3. Rebuilt laptop due to various Microsoft Office issues
4. Resolved issue with warehouse computer and the bump tester
5. Uninstalled Java from all computers in response to the latest Java exploit
6. Replaced failed hard drive in the domain controller
7. Resolved various IT issues based on tickets created in Spiceworks
8. Tested and installed Spiceworks app on iPhone
9. Reconfiguring Firewall to block on Java in and out
10. Enabled Spam Filtering from our Antivirus software.
11. Installed several hotfixes for our Antivirus software
12. Routine maintenance checks on antivirus, WSUS applications

B. COMMITTEE REPORTS

Water/Engineering Committee, January 15, 2013 @ 1:30 p.m.

- Other Annexation Applications List

This item was discussed previously on the agenda.

D. DIRECTORS' COMMENTS/SUGGESTIONS

Director Webb

Director Webb asked if the payment to the SJTA was for the entire year. General Manager Steve Knell responded yes.

There were no other Directors' comments and/or suggestions.

At the hour of 10:24 a.m. the Board of Directors went into closed session.

CLOSED SESSION **ITEM NO. 18**

Closed Session to discuss the following:

- A. Government Code §54957.6 – Conference with Labor Negotiator**
Agency Negotiator: General Manager
Unrepresented Employee Organization: Exempt Management and Exempt Supervisory
- B. Government Code §54956.9 - Existing Litigation**
Eakin, et al., v. Oakdale Irrigation District

- C. Government Code §54956.8** - Conference with Real Property Negotiator
Negotiating Parties: OID
Property: APNS: 002-063-003/004/021/038
Under Negotiations: Price and terms

At the hour of 10:47 a.m. the Board returned to open session.

Coming out of Closed Session Director Clark reported that there was no reportable action taken in Closed Session.

OTHER ACTION
ITEM NO. 19

At the hour of 10:47 a.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, February 19, 2013 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, February 21, 2013 at 9:00 a.m.** in the board room of the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA.

Frank Clark, President

Attest:

Steve Knell, P.E., Secretary