

MINUTES

Oakdale, California
April 16, 2002

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Jack Alpers
 Louis Brichetto
 Tony Taro
 Frank Clark

Staff Present: Steve Knell, General Manager
 Kathy Cook, Chief Financial Officer/Treasurer
 Mike Evans, Watermaster
 Bob Nielsen, Water Utilities Chief

PUBLIC COMMENT

Mr. Gordon Pimley commented regarding problems he encounters in getting irrigation water. Director Alpers directed him to follow the proper chain of command, i.e., speak with the Watermaster and the General Manager. If this cannot be resolved following those channels, then this should be added to the Agenda for the Board's action.

Mr. Larry Foard commented regarding the funds for the Claribel Rehab Project for conveyance to M.I.D. Chief Financial Officer Kathy Cook responded to his questions. Director Taro asked Kathy Cook to provide the status of the project relating to the financial accounting.

Mr. Steve Andrade commented regarding problems he encounters in getting irrigation water and communication problems with the ditchtender and water department staff. Director Alpers responded to his questions.

Mr. Henry Burtschi commented regarding the proper procedures to follow when experiencing problems. He also commented regarding the need to produce a newsletter for distribution to the public. Director Alpers responded that a newsletter is in the development process at this time.

ADDITION OR DELETION OF AGENDA ITEMS

Director Alpers advised that Item #12 will be moved to another meeting date as Mr. Roots had not received our correspondence with attachments. These documents have been

resent to his corrected mailing address. Item #19a and Item #19c of the Closed Session calendar will be removed from the Agenda and will be heard in open session at the next Board of Director's meeting to be held on May 7, 2002.

Director Clark asked that Items #4, #10 and #11 be moved to the Action calendar.

Mr. Henry Burtschi commented regarding the Professional Services Agreement addressed in Item #6. Director Alpers responded to his comments.

A motion was made by Director Clark, seconded by Director Taro and unanimously supported to remove Item #12, #19a, #19b to another meeting and to move Item #4, #10 and #11 to the Action calendar.

PRESENTATION
JOHN BARNHART, CPA

Mr. John Barnhart reported his findings and answered questions relative to the Oakdale Irrigation District and Oakdale Irrigation District Improvement District's Annual Financial Reports for the year ending December 31, 2001.

Director Alpers commented that the auditors found Oakdale Irrigation District to have excellent controls in our financial department during the past few years. No changes were suggested to our systems. The only item brought to the attention of the Finance Committee was that we are not funding our depreciation costs. Beginning in the year 2004 all assets have to be on the books. (required by new law).

Mr. Larry Foard had questions regarding the balance sheet, which were answered by Mr. John Barnhart.

Mr. Henry Burtschi had comments regarding the status of the financial reporting.

ITEM NO. 1
GENERAL MANAGER'S REPORT

Director Alpers questioned the Land Reclassification reported (V.A. Rodden, Inc.) and wanted to know the location of that property. Mike Evans responded to his question.

Steve Knell reported the following:

- ?? Retirement of OID Employees: Lee Connors retired last week after 19 years with the District and Director Clark participated in the celebration held at the District office on Friday, April 5, 2002.
- ?? Supervisors and Managers received training from JPIA regarding OID's Injury and Illness Prevention Plan. We are working with ACWA on our Safety

program. Florescent orange safety vests were given to all directors to wear when they are out in the field. ACWA will provide monthly safety training for our Supervisors and Managers between now and December. We are working very closely and we have signed an agreement with ACWA to provide safety and risk management training to staff and supervisors. We have formed a Safety Counsel of employees that will oversee safety implementation. They will also do accident investigation. ACWA also has a supervisors and management training course that began at the end of last year. This is a two-year program of 12 classes with a certificate being awarded upon completion. We will be looking at that to ascertain whether our supervisors and managers will be attending.

- ?? General Counsel Bids – We have received two responses to date and anticipate receiving a few more before the close of the bidding process on Friday, April 19, 2002.
- ?? South Main Deep Well #2 at the Reservoir is operational. The auto dialer telephone system for the SCADA system was explained and it was asked that the newsletter include information relative to this process. Also include in the newsletter information regarding the cellular telephone system message given or not when the call is being transferred.
- ?? Closed Session Reorganization item –How this Board is going to govern and its relationship to the General Manager and to the public. General Manager would like to make this the entire Agenda at the May 7, 2002 meeting. We will talk about how this Board is going to govern, what it's responsibilities are to the public, what are the responsibilities of the General Manager and his interaction with the Board. We need to talk about our obligation to public comments, Board comments and General Manager comments. We need to sort out how the people's business is supposed to be conducted in open session.

It was determined that the next Board of Director's Meeting will be held on May 7, 2002 at 8:00 A.M.

ITEM NO. 1b **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Clark questioned the status of obtaining quotes for a fence around the reservoir. General Manager Steve Knell advised that we have obtained quotes and this will be on the Agenda for the May 21, 2002 Board of Directors meeting.

Director Brichetto questioned the status of the Lutz property problem resolution and the Claribel. Director Brichetto stated that several constituents reported hazardous conditions at the South Lateral. Director Brichetto suggested that we install some type of markers in that area. General Manager Steve Knell advised that this is something that Stanislaus County is responsible for and they should be notified of this condition.

Director Taro commented regarding the Edwards Road project and was impressed with the employees and their proficiency on the job.

Director Alpers discussed the Oakdale Irrigation District Newsletter. Director Alpers and Clark want to work closely with staff to put this together as quickly as possible and hopefully within the next three (3) weeks. Public comments are encouraged as to what they think should be included in this newsletters.

**CONSENT CALENDAR
ITEM NO. 2, 3, 5, 6, 7, 8, 9,**

**ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS' MINUTES OF
REGULAR MEETING OF APRIL 2, 2002**

A motion was made by Director Taro, seconded by Director Brichetto and unanimously supported to approve the Board of Directors' Minutes of Regular Meeting of April 2, 2002.

**ITEM NO. 3
REVIEW AND APPROVE OID IMPROVEMENT
DISTRICT'S STATEMENT OF OBLIGATIONS**

A motion was made Director Taro, seconded by Director Brichetto and unanimously supported to approve the OID Improvement District's Statement of Obligations.

**ITEM NO. 5
APPROVE THE MONTHLY TREASURER'S REPORT AND
INTERNAL FINANCIAL REPORTS FOR THE
MONTH ENDING MARCH 31, 2002**

A motion was made by Director Taro, seconded by Director Brichetto and unanimously supported to approve the Monthly Treasurer's Report and Internal Financial Reports for the Month Ending March 31, 2002.

**ITEM NO. 6
APPROVE PROFESSIONAL SERVICES AGREEMENT
WITH CONSULTANT BILL SMITH**

A motion was made by Director Taro, seconded by Director Brichetto and unanimously supported to approve the Professional Services Agreement with consultant Bill Smith.

ITEM NO. 7
REVIEW AND CONSIDER REBUILDING THE
KNIGHTS FERRY PUMPING STATION

A motion was made by Director Taro, seconded by Director Brichetto and unanimously supported to approve the rebuilding of the Knights Ferry pumping station.

ITEM 8
REVIEW AND CONSIDER REPLACEMENT OF THE
FOLLOWING TURNOUT GATE: WORK ORDER #0226
PAULSELL LATERAL, JACKSON PROPERTY, 14" GATE

A motion was made by Director Taro, seconded by Director Brichetto and unanimously supported to approve the replacement of the Work Order #0026, Paulsell Lateral, Jackson property, 14" gate.

ITEM 9
REVIEW AND CONSIDER REPLACEMENT CANAL GATE:
WORK ORDER #0232, ALBERS 1 LATERAL, 18" GATE
DEVISSER PROPERTY

A motion was made by Director Taro, seconded by Director Brichetto and unanimously supported to approve the replacement canal gate: Work Order #0232, Albers Lateral, 18" turnout gate, De Visser property.

ITEM NO. 4
REVIEW AND APPROVE
OAKDALE IRRIGATION DISTRICT'S
STATEMENT OF OBLIGATIONS

After discussion a Motion was made by Director Clark, seconded by Director Brichetto and unanimously supported to approve Oakdale Irrigation District's Statement of Obligations.

Director Brichetto questioned the status of the workmen's compensation quote process. Chief Financial Officer Kathy Cook responded to his questions,

ITEM NO. 10
REVIEW AND CONSIDER CLOSING
CAPITAL PROJECT WORK ORDER:
#0033, #0135, #0137, #0158, #0168, #0169,
#0201, #0202, #0206

After discussion a motion was made by Director Clark, seconded by Director Bricetto and unanimously supported to approve the closing of capital project work order #0033, #0135, #0137, #0158, #0168, #0169, #0201, #0202, #0206.

Director Clark asked Kathy Cook to provide the estimates for the kitchen remodeling.

ITEM NO. 11
REVIEW AND APPROVE OAKDALE IRRIGATION DISTRICT'S AND
OAKDALE IRRIGATION DISTRICT IMPROVEMENT DISTRICT'S
AUDITED ANNUAL FINANCIAL REPORTS FOR
THE YEAR ENDED DECEMBER 31, 2001

A motion was made by Director Clark, seconded by Director Taro and unanimously supported to table this item for the next Agenda in order that it might be studied further before a vote for approval was held.

ITEM NO. 13
REVIEW AND CONSIDER DISTRICT'S DETERMINATION
ON OWNERSHIP OF TENNANT PIPELINE

A presentation was made by Mr. Larry Nydahl of 5936 Claribel Road. Comments were also made by other landowners Mr. Steve Andrade, Mr. Frank Coelho and Mr. Joe Oliveira. After discussion and comments made by Directors a motion was made by Director Taro, seconded by Director Alpers and unanimously supported to table this item until the May 21, 2002 Board of Directors meeting in order to complete further research of all the issues.

ITEM NO. 11
REVIEW AND APPROVE OAKDALE IRRIGATION DISTRICT'S AND
OAKDALE IRRIGATION DISTRICT IMPROVEMENT DISTRICT'S
AUDITED ANNUAL FINANCIAL REPORTS FOR
THE YEAR ENDED DECEMBER 31, 2001

The Board was advised that the Water Code states an approval of the audit must be made during the last board meeting in April. A motion was made by Director Clark, seconded by

Director Brichetto and unanimously supported to approve Oakdale Irrigation District and Oakdale Irrigation District Improvement District's Audited Annual Financial Reports for the year ended December 31, 2001.

ITEM NO. 14
REVIEW AND APPROVE SCOPE OF WORK FOR
CONSULTANT RELATIVE TO THE STRATEGIC PLAN

After discussion, a motion was made by Director Clark, seconded by Director Alpers and voted as follows:

Ayes: Alpers, Clark
Noes: Brichetto, Taro

As no quorum was had, this item will be added to the Agenda of the May 21, 2002 for further review and approval.

ITEM NO. 15
REVIEW AND CONSIDER THE PAYOFF OF THE ECONOMIC DEVELOPMENT
ADMINISTRATION 1977 DROUGHT ACT RELIEF PROGRAM LOAN

A motion was made by Director Brichetto, seconded by Director Clark and unanimously supported to pay off the Economic Development Administration 1977 Drought Act Relief Program Loan in the amount of \$289,356.54.

DISCUSSION ITEM
ITEM NO. 16
DRAIN POLICY AS IT RELATES TO PRIVATE FACILITIES

General Manager Steve Knell advised that the booklet and the contents therein of the Rules and Regulations for Distribution of Water in the Oakdale Irrigation District have been adopted by the Board. To change the booklet would require a resolution. Although the book was revised in 1990 the information remains current. Director Clark asked the possibility of changing the date on the front cover. General Manager Steve Knell commented that before that is done that he would like to review books put out by other water districts and ascertain whether we would like to rewrite our booklet.

Director Taro commented that we need to determine what is private and not private, which will be a large project.

Director Clark asked if we had a program for maintenance of these facilities – should we have and how do we move forward to establish a maintenance program?

General Manager Steve Knell responded that we are establishing that program and the funds for that will be seen in next year's budget. Steve Knell stated that the reason we don't have a policy for regularly scheduled maintenance is that we don't have budget commitment from this board to do that.

DISCUSSION ITEM
ITEM NO. 17
DISCUSS AND CONSIDER THE \$60.00 PARCEL FEE

After discussion it was determined that this item will be added to the Action calendar for the next Board meeting for a vote on whether or not to continue the parcel fee or increase the parcel fee but lower the per acreage fee.

ITEM NO. 18
STATUS OF CONSTRUCTION
CAPITAL PROJECTS

The Board asked that this construction schedule be updated monthly and included in the regular board packet as Item #1 on the action calendar.

CLOSED SESSION

ITEM NO. 19

At the hour of 11:30 A.M. the Board convened into Closed Session to discuss the following:

- B. Conference to discuss potential litigation pursuant to Government Code Section 54956.9 (b) (1)

- D. Meet and confer discussion pursuant to Government Code Section 54957. 1 (a)(6).

At the hour of 12:10 P.M. the Board reconvened to open session. President Jack Alpers reported the following actions:

17B. A motion was made by Director Clark, seconded by Director Taro to allow Burchell Nursery an extension of time before submitting their claim for alleged damages and voted as follows:

Ayes: Brichetto, Clark, Webb
Noes: Alpers

17D. A motion was made by Director Brichetto, seconded by Director Taro and unanimously supported to allow the automatic deduction for the employees of their union dues.

A motion was made by Director Clark, seconded by Director Brichetto and unanimously supported to increase the budget by \$6,000 for completion of a survey of union employees for wage and salary benefits.

At the hour of 12:15 P.M. the Board adjourned to the next **regular Board of Directors meeting** to be held on **Tuesday, May 7, 2002 at 9:00 A.M. at the** Oakdale Irrigation District Office, 1205 East "F" Street, Oakdale, Ca.

The next regular **Joint Board Meeting** for the **Tri-Dam Project** is scheduled for **May 16, 2002 at 9:00 A.M. in Oakdale.**

Attest:

Steve Knell
Secretary