

MINUTES

Oakdale, California
March 4, 2014

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 8:00 a.m. Upon roll call, there were present:

Directors: Steve Webb, President
Herman Doornenbal, Vice President
Frank Clark
Jack D. Alpers (arrived at 8:10 a.m.)
Al Bairos, Jr.

Staff Present: Steve Knell, P.E., General Manager
Gary Jernigan, P.E., Contract/Special Projects Manager
Jason Jones, Support Services Manager
Eric Thorburn, Water Operations Manager

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions or deletions of agenda items.

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 8:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

There being no public comment, public comment closed at 8:01 a.m.

CONSENT ITEMS ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13

ITEM NO. 2 APPROVE THE BOARD OF DIRECTORS' MINUTES OF THE REGULAR MEETING OF FEBRUARY 18, 2014 AND RESOLUTIONS NOS. 2014-09-2014-10, 2014-11, 2014-12, and 2014-13

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of February 18, 2014 and Resolution Nos. 2014-09, 2014-10, 2014-11, 2014-12, and 2014-13.

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT'S STATEMENT OF OBLIGATIONS

Director Doornenbal had a question regarding the payment to Conlin Supply Co., Inc., in the amount of \$10,204.85 for a wire gripper. Support Services Manager Jason Jones stated that there were several items purchased the wire gripper was just one of the items.

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Oakdale Irrigation District's Statement of Obligations.

ITEM NO. 4
APPROVE IMPROVEMENT
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Improvement District's Statement of Obligations.

ITEM NO. 5
APPROVE THE TREASURER AND CHIEF FINANCIAL
OFFICER'S REPORT FOR THE MONTH ENDING JANUARY 31, 2014

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Treasurer and Chief Financial Officer's Report for the Month ending January 31, 2014.

ITEM NO. 6
APPROVE AMENDMENT NO. 01 TO UNIVERSAL SALES
AGREEMENT WITH SAFETY-KLEEN, INC. FOR INDUSTRIAL WASTE SERVICES

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve Amendment No. 01 to Universal Sales Agreement with Safety Kleen, Inc. for industrial waste services.

ITEM NO. 7
APPROVE BOARD ATTENDANCE AT THE ACWA SPRING
CONFERENCE MAY 6-9, 2014 IN MONTEREY, CALIFORNIA

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve Board's attendance at the ACWA Spring Conference May 6-9, 2014 in Monterey, California.

ITEM NO. 8
APPROVE AGRICULTURAL DISCHARGE PERMIT
ON THE SOUTHWEST PIPELINE (APN: 014-001-037 – JIMENEZ)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Agricultural Discharge Permit on the Southwest Pipeline (APN: 014-001-037 – Jimenez).

ITEM NO. 9
APPROVE ENCROACHMENT PERMIT ON THE
SOUTHWEST PIPELINE (APN: 014-001-037 – JIMENEZ)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Encroachment Permit on the Southwest Pipeline (APN: 014-001-037 – Jimenez).

ITEM NO. 10
APPROVE ENCROACHMENT PERMIT ON THE
HIRSCHFELD PIPELINE (APN: 207-032-010 – PACIFIC GAS & ELECTRIC)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Encroachment Permit on the Hirschfeld Pipeline (APN: 207-032-010 – Pacific Gas & Electric).

ITEM NO. 11
APPROVE AGRICULTURAL DISCHARGE PERMIT ON THE
PALMER LATERAL (APNS: 014-023-007 AND 014-024-009 – POSTMA)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Agricultural Discharge Permit on the Palmer Lateral (APNS: 014-023-007 and 014-024-009 – Postma).

ITEM NO. 12
APPROVE ENCROACHMENT PERMIT ON THE PALMER
LATERAL (APNS: 014-023-007 AND 014-024-009 – POSTMA)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the Encroachment Permit on the Palmer Lateral (APNS: 014-023-007 and 014-024-009 – Postma).

ITEM NO. 13
APPROVE EXTENSION OF THE EXISTING STORM
DRAINAGE AGREEMENT ON THE REED POND
(APN: 006-012-081 – RIVER OAK GRACE COMMUNITY CHURCH)

A motion was made by Director Clark, seconded by Director Doornenbal, and unanimously supported to approve the extension of the existing Storm Drainage Agreement on the Reed Pond (APN: 006-012-081 – River Oak Grace Community Church).

ACTION ITEMS
ITEM NOS. 14, 15

ITEM NO. 14
REVIEW AND TAKE POSSIBLE ACTION ON
LANDOWNERS' REQUEST TO REPAIR A PRIVATE
PIPELINE (APNS: 064-021-009/011 – RANDALL/DUMLAO)

On February 24, 2014, OID staff (Jones/Thorburn) met with Mario and Doreen Dumlao, Mike Fouts and Director Frank Clark, who had arranged the meeting. Mario and Doreen Dumlao are the owners of APN: 064-021-011 and Mike Fouts leases APN: 064-021-009, both of which are provided irrigation service through a private pipeline that is currently in a state of disrepair just downstream (east) of where it crosses Orsi Road. Mr. Fouts and Mr. and Mrs. Dumlao are insistent that OID has at least a partial ownership and maintenance responsibility for the pipeline based on the fact that OID has worked on the facility in the past. Obviously staff disagrees and explained that a Board authorized one-time fixe(s) do not convert to either a responsibility or ownership of a private pipeline.

Upon review of the APN files, this pipeline was confirmed as private, but was rerouted as part of the construction of the Adams No. 1 Pipeline during the PL-984 project. The Board of directors (Board) took action on May 13, 1986 to authorize staff to reroute the private pipeline after it was determined to be located directly under a neighbor's house on the east side of Orsi Road. Approximately three (3) years later, the private pipeline was found to be leaking under Orsi Road where the new connection was made when the pipeline was rerouted in 1986. The landowners at that time, including Mr. Dumlao, who insisted that the pipeline was no longer private and that OID was responsible for the pipeline as a result of the work previously performed. Mr. Dumlao and the other landowners were instructed that OID's previous work on the private pipeline did not constitute a transfer of ownership to the District and while OID would review his claim that the pipeline leaked in the middle of Orsi Road where OID had made the connection to the old pipeline the pipeline was still a private facility. When the leaks from the pipeline were reported to be flooding Orsi Road in 1996, Mr. Dumlao requested to be heard again by the Board. On May 7, 1996, the Board took action authorizing District crews to repair the pipeline so that it no longer leaked with the understanding that once the line was repaired, it would be maintained by the landowners from then on. Mr. Dumlao stated at the meeting that he understood the Board's actions and concerns and would abide by this action. The repairs to the pipeline were completed during the first part of July 1996 and no additional documented issues with the pipeline were found to have been reported since these repairs were made.

Multiple leaks were brought to staff's attention at the recent field meeting over a total length of approximately 40 linear feet just downstream of the previous tie-in downstream of Orsi Road. The landowners want again OID to repair this private facility.

Mr. Clark suggested that emergency action be taken by the Board at this meeting. Staff's recommendation is to deny and assert no further OID activities take place on this private facility.

Mr. and Mrs. Dumlao, owners of APN 064-024-011, and Mr. Fouts, the lessor of APN 064-024-009, were present at the hearing to discuss their request and answer any questions.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to deny landowners' request to repair a private pipeline (APNS: 064-021-009/011 – Randall/Dumlao)

ITEM NO. 15
REVIEW AND TAKE POSSIBLE ACTION TO APPROVE
WORK RELEASE NO. 007 TO PROFESSIONAL SERVICES
AGREEMENT 2009-PSA-002 WITH CH2M HILL FOR PROP 218
ASSISTANCE IN DEVELOPMENT OF A WATER RATE STRUCTURE
CHANGE COMPLIANT WITH SBx7-7 AND POTENTIAL RATE INCREASE

Work Release No. 007 will allow CH2M Hill to assist staff, as needed, to get through the Prop 218 process. The Prop 218 compliance process is a three (3) step approach; develop a rate study to support the rate structure change and increase; mail out notifications, and tabulate and analyze the responses. CH2M Hill will provide interim reports and complete the process with a report no later than Mid-October.

Staff recommends the Board approve Work Release Amendment No. 01 and authorize the General Manager to execute Work Release No. 007.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to approve Work Release No. 007 to Professional Services Agreement 2009-PSA-002 with CH2M Hill for Prop 218 Assistance in Development of a Water Rate Structure Change Compliant with SBx7-7 and Potential Rate Increase.

COMMUNICATIONS
ITEM NO. 16

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 302 days without a lost time injury accident.

Administration Activities

1. Drought preparations continue.

2. Met with the Tri Dam Ad Hoc Committee and Jeff Shields to interview a potential candidate to fill the GM positions.
3. Met with State Water Resources Control Board member Dee Dee D'Adamo on February 14th with TID, MID and SSJID representatives on water issues.
4. Met with the Bureau of Reclamation on the Revised Plan of Operations for New Melones on February 14th.
5. ID 52 trial begins March 4th. GM will be unavailable for the next two weeks.
6. Met with Gauge Stueve on water availability outside OID and annexations.
7. Attended Sports Booster dinner Saturday evening.
8. Met with a local PR Consultant on outreach program opportunities.
9. Met with LAFCO representatives on proposed school farm and site visit.
10. DSO training held February 27th and gave drought overview to stat.

Contract and Special Project Activities

1. Two-Mile Bar Tunnel (CEQA & Engineering) – A status was requested from the Corps. The Corps still indicates the FONSI is on scheduled to be issued by mid-March. An update will be provided by the Corps on or before March 7, 2014. The final design for the Two-Mile Bar Tunnel has been received. Once the project has been released to proceed, the contract documents will require editing for bidding.
2. Beardsley Reservoir Recreational Improvements – The remaining work is being assembled in a Bid Package for bidding to five (5) local contractors in and around the Sonora area. The work will consist of the construction of a road/parking lot, cleanup of debris piles, and boulder placing around the perimeter in the China Flat Day Use Area. Also included in the bid package will be the asphalt trail work to the vista overlooking the reservoir and boat ramp in the Beardsley Day Use Area. The bid package will be out for bids on or before March 5, 2014 with the bids due on April 4, 2014. Award recommendation will be presented to the Board on April 17, 2014. The Notice of Award will be issued on April 18, 2014 with the Notice to Proceed immediately following the receipt of the necessary Bonds. The start date will be sometime during the week of April 28, 2014. The remaining original contract work consists of crack repair and slurry seal on the upper parking lot for the Boat Ramp. This work will begin also during the week of April 28, 2014. All work will be complete on or before May 23, 2014 in time for the Memorial Day weekend activities.
3. Willms Ranch Access Easement – Still no action occurred this period, Willms are waiting on court decisions before moving forward and stated they would advise us when a decision is forthcoming.
4. Office Relocation - A review various facilities is ongoing. Recently, the District Engineer for Coachella Water District provided the Architectural drawings for their new administration building. This has some interesting concepts which will be investigated. Now, OID has the architectural drawings for several sites which provide a good starting point for a preliminary layout for OID. One more visit is scheduled for a review of the TUD facilities in Sonora. No date has been set but will be after the annual OID audit.
5. Request for Proposals - Risk Management Plan (RMP) Compliance Audit proposals were received from five (5) of the nine (9) firms the proposal was sent. The proposals are being reviewed and a recommendation will be made at the March 18, 2014 Board Meeting. Also, met with two interested organizations who want to provide a proposal for

the Uniform Service. The RFP is being drafted and should be ready to send out the first week of March. Presently, there are six (6) vendors interested in providing a proposal.

6. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts are ongoing.

Construction Activities

1. Support Services Dept. completed the construction and maintenance of OID facilities this year without a lost time work injury. Thanks to all of my staff for being diligent in safety and productive in the tasks that have been completed.
2. All C&M projects are ready for the irrigation season, C&M staff are working on minor tasks and general cleanup of projects.
3. Assisting Water Ops./Engineering Dept. with various assigned tasks.
4. Preparing and performing employee evaluations.

Water Operations Activities

Engineering

1. Land use Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land use conversion projects. Standard land use conversion letters going out on an as needed basis.
2. Continued to process Encroachment and Ag. Discharge Agreements for Board approval.
3. Stan. Co. Water Advisory Committee (WAC) appointments were approved by the BOS. The first WAC meeting was held on February 26th. The next Technical Advisory Committee (TAC) meeting has been scheduled for March 7th.
4. Continued to process Request for Work Approvals, plans and cost estimates as needed for construction and maintenance projects.
5. Attended the Stan. Co. Drought Task Force meeting. The task force has been established to monitor current and potential impacts of the drought and as a way for the group of local agencies to collaborate, communicate and coordinate to address them. A conference call is scheduled for March 3rd with follow-up meetings anticipated on a monthly basis.
6. The Assistant Engineering posting closed on February 28th.

Ag Water

1. Continued to research and respond to miscellaneous irrigation and maintenance issues and inquiries.
2. Finalized configuration of the Historian and ClearSCADA upgrades with the assistance of TESCO staff.
3. Continued setup of the STORM water delivery tracking system, the IPADs and associated application software.
4. Continued SCADA integration work on new automated sites. Installation of the new SonTek flow measurement units was completed.
5. The IT/SCADA Technician posting closed on February 28th.
6. An opening for a DSO/C&M Worker position was posted. The deadline for submission is February 20th.

7. Finished up winter water and storm water operations.
8. 2014 DSO orientation and training was held on February 27th. De-winterization was initiated on February 28th.
9. Staff is preparing to bring water into the system on March 3rd. The first rotation of 2014 (second of the 2014 irrigation season) is proposed to be an 18-day rotation and be followed by a consecutive 18-day rotation that would start on or about March 21st.

Water Utilities

1. Improvement District No. 41:
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Improvement District No. 49 – Water Storage Tank:
 - Continued to monitor leaks on the water storage tank at Pumping Station No. 1. The tank remains in service and under observation.
 - The new water storage tank has been delivered to the contractor yard. The WUD is working with the contractor to coordinate it's installation.
3. Domestic Water Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks on the pumping stations. There is nothing unusual or out of the ordinary to report.
4. Knights Ferry River Pumps:
 - Monitor operations until surface water deliveries to the Knights Ferry WTP begin on March 5th.
5. On-Call Activities:
 - Nothing to Report.
6. Irrigation Pumping Stations:
 - Furtado Deep Well Pump – Staff is currently working with a contractor to install a new VFD equipped with the manufacture's recommended voltage monitoring protection devices
 - The original VFD was removed from service on August 8, 2013.
 - The site is still operational by using MCP.
 - Oakdale Deep Well Pump – The site remains down for repairs.
 - Weimer Deep well Pump – The site remains out of service until the new electrical service can be installed and inspected.
 - WUD staff has started routine inspection, servicing and security checks of the irrigation pumping stations. There is nothing unusual or out of the ordinary.
 - OID deep well pumps were secured from rental use with the start of the 2014 Water Season.

FINANCING Activities

1. Improvement District No. 46 – Sent letter to all landowners to remind them that they need to hold their annual election of committee members in April.
2. Improvement District No. 46 – Sent letter to all landowners regarding aging infrastructure and planning for its replacement.
3. Preparing for year-end closing of the general ledger and audit.
4. ID52 Trial – anticipate being available during the next two weeks starting on March 4th.
5. Job offer was made on the Account Clerk position.

B. COMMITTEE REPORTS

There were no committee meetings

C. DIRECTORS' COMMENTS/SUGGESTIONS

Director Clark

Director Clark stated that the Tri-Dam Advisory Committee met on Monday at SSJID. Director Clark stated that three department heads of Tri-Dam are in charge at Tri-Dam while the Districts look for a new General Manager. They meet on a weekly basis. Director Clark also stated that they met with Mr. Holman regarding the sale of his property on Lake Tulloch. The Advisory Committee will be taking a tour of his property in the near future.

Director Bairos

Director Bairos stated that the Water Advisory Committee (WAC) had its first meeting last week which was very uneventful so he had little to report.

Director Doornenbal

Director Doornenbal stated that about a year ago a fuel truck rolled over and spilled the fuel at the end of his driveway. Recently, the County came out and drilled some core holes to test the soil. Director Doornenbal asked them where the groundwater level was. They told Director Doornenbal that it was at eighty feet which is about the same level as in the past.

Director Webb

Director Webb stated that without SSJID filling Woodward Reservoir he felt that the groundwater may not recharge as much as it has in the past. Director Webb also stated that he hoped the rain continued.

Director Alpers

Director Alpers had no comments.

OTHER ACTION **ITEM NO. 17**

At the hour of 8:40 a.m. the meeting was adjourned. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, March 18, 2014 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, March 20, 2014 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

Frank Clark, President

Attest:

Steve Knell, P.E., Secretary