

MINUTES

Oakdale, California
September 6, 2011

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Al Bairos, Jr., President
Frank B. Clark, Vice President
Jack D. Alpers
Steve Webb
Herman Doornenbal

Staff Present: Steve Knell, General Manager/Secretary
Gary Jernigan, Contracts/Special Projects Manager
Jason Jones, Support Services Manager
John Davids, District Engineer
Kathy Cook, Chief Financial Officer
Eric Thorburn, Water Operations Manager

Also Present: Tim O'Laughlin, Water Counsel

ADDITION OR DELETION OF AGENDA ITEMS

There were no additions to the Agenda

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 9:01 a.m. the Board welcomed public comment.

PUBLIC COMMENT ITEM NO. 1

There being no Public Comment; Public Comment closed at 9:01 a.m.

CONSENT ITEMS
ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS' MINUTES
OF THE REGULAR MEETING OF AUGUST 16, 2010
AND RESOLUTION NOS. 2011-36, 2011-37, AND 2011-38
AND MINUTES OF THE SPECIAL BOARD MEETING OF AUGUST 30, 2011

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of August 16, 2011 and Resolution Nos. 2011-36, 2011-37, and 2011-38 and Minutes of the Special Board Meeting of August 30, 2011.

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4
APPROVE ASSIGNMENT
OF CAPITAL WORK ORDER NUMBERS

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the assignment of the following Capital Work Order Numbers:

<u>Facility</u>	<u>Project Description</u>	<u>Estimated Cost</u>	<u>Work Order No.</u>
<u>NEW WORK ORDERS</u>			
Cavill #3 Pump Site Upgrade	Upgrade pumping station.	\$5,700	2011-027
Garr Pipeline	Remove & upgrade 15" gate.	\$8,300	2011-028
Miller Pipeline	Remove & upgrade control structure including pipe, 2 – 18" gates, and misc. appurtenances.	\$47,000	2011-029
Albers II Pipeline	Remove & upgrade 16" slide gate.	\$3,530	2011-030
Claribel Lateral	Remove & upgrade turnout including turnout structure, 20' of pipe, 18" slide gate, stilling well, & misc. appurtenances.	\$11,800	2011-031
Hetland Lateral	Remove & upgrade headgate including turnout structure, 20' of pipe, 24" slide gate, stilling well, & misc. appurtenances.	\$12,500	2011-032
<u>CANCELLED WORK ORDERS</u>			
Garr Pipeline	Remove and upgrade 15" in-line valve.	\$2,600	2011-022

ITEM NO. 5
APPROVE PURCHASE OF
REPLACEMENT NETWORK COMPUTERS

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the purchase of replacement network computers.

ITEM NO. 6
APPROVE ATTENDANCE AT ACWA'S 2011
FALL CONFERENCE IN ANAHEIM, CALIFORNIA
FROM NOVEMBER 29, 2011 TO DECEMBER 3, 2011

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve attendance at ACWA's 2011 Fall Conference in Anaheim, California, from November 29, 2011 to December 3, 2011.

ITEM NO. 7
APPROVE GENERAL SERVICES AGREEMENTS FOR
VARIOUS VENDORS AND CONTRACTORS (FAR WEST SAFETY, INC.,
DENTONI'S WELDING WORKS, INC., DON'S MOBILE GLASS,
INC., ALLEN A. WAGGONER CONSTRUCTION, INC., AIR &
LUBE SYSTEMS OF SACRAMENTO, WILSON WAY TIRE,
FARWEST LABORATORIES, INC., BLACK DIAMOND AGGREGATES,
INC., MODESTO INDUSTRIAL ELECTRIC COMPANY, DBA
INDUSTRIAL ELECTRIC CO., RIVERA AND SON EARTH MOVING
AND GRADING, INC., AND CHAMBERS TRANSPORT

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the General Services Agreements for Various Vendors and Contractors (Far West Safety, Inc., Dentoni's Welding Works, Inc., Don's Mobile Glass, Inc., Allen A. Waggoner Construction, Inc., Air & Lube Systems of Sacramento, Wilson Way Tire, Farwest Laboratories, Inc., Black Diamond Aggregates, Inc., Modesto Industrial Electric Company, dba Industrial Electric Co., Rivera and Son Earth Moving and Grading, Inc., and Chambers Transport).

ITEM NO. 8
APPROVE PROFESSIONAL SERVICES AGREEMENT
WITH SCS TRACER ENVIRONMENTAL TO CONDUCT A
CALIFORNIA ACCIDENTAL RELEASE PREVENTION (CalARP)
PROGRAM 3-YEAR COMPLIANCE AUDIT FOR MAGNACIDE

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Professional Services Agreement with SCS Tracer Environmental to conduct a California Accidental Release Prevention (CalARP) Program 3-Year Compliance Audit for Magnacide.

ITEM NO. 9
APPROVE WORK RELEASE NO. 024 TO PROFESSIONAL SERVICES AGREEMENT 2009-PSA-015 WITH GIULIANI & KULL TO PROVIDE SURVEYING SERVICES FOR THE ROSSINI AND CRAWFORD PIPELINE EASEMENTS

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Work Release No. 024 to Professional Services Agreement 2009-PSA-015 with Giuliani & Kull to provide surveying services for the Rossini and Crawford Pipeline Easements.

ITEM NO. 10
APPROVE CLARIFICATION TO JOSLIN ANNEXATION

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Clarification to Joslin Annexation.

ITEM NO. 11
APPROVE ENCROACHMENT AGREEMENT ON THE CLARK PIPELINE AND ANGEL RECLAMATION PUMP PIPELINE (APNS: 207-037-001/012 - JOHN)

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Encroachment Agreement on the Clark Pipeline and Angel Reclamation Pump Pipeline (APNS: 207-037-001/012 – John).

ITEM NO. 12
APPROVE ENCROACHMENT AGREEMENT ON THE HUFFMAN PIPELINE (APN: 229-013-059 – CICCARELLI)

A motion was made by Director Alpers, seconded by Director Webb, and unanimously supported to approve the Encroachment Agreement on the Huffman Pipeline (APN: 229-013-059 – Ciccarelli).

ACTION CALENDAR
ITEM NO. 13

ITEM NO. 13
REVIEW AND TAKE POSSIBLE ACTION ON ENDING THE 2010 / 2011 WATER SEASON AND BEGINNING THE 2011 / 2012 WATER SEASON

The 2010/2011 Irrigation Season will end on or about September 30th, on Rotation 16. The end of the irrigation season ends OID's water availability for 2011 and all waters delivered after September 30th will be charged to OID's 2012 water usage.

This item is on the agenda for the Board to authorize the use of water in October. If an additional rotation is offered, all users would be offered an opportunity to take one more irrigation, thereby ending Rotation No. 1 at midnight on October 14th. This would be a 14-day rotation.

The ending date affords staff time to drain the system; winterize for storm flows; check in tools, trucks and equipment before reporting to work for the winter work season on Wednesday, October 19th.

A motion was made by Alpers, seconded by Director Webb, and unanimously supported to end the 2010 / 2011 water season on September 30, 2011 and to begin the 2011 / 2012 water season on October 1, 2011 and provide one 14-day rotation.

**DISCUSSION
ITEM NO. 14**

**ITEM NO. 14
DISCUSSION / STATUS ON OAKDALE
IRRIGATION DISTRICT ANNEXATIONS**

The OID Board of Directors has requested this item be placed on the agenda Annexations are a topic of interest lately and the Board is interested in having a public education/outreach session on where OID may be going regarding annexations and also to take public input from those both in and out of the district on this subject.

The General Manager gave a PowerPoint presentation in response to the Board's direction.

There were several members of the public present at the Board Meeting who participated in the discussion.

**ITEM NO. 11
COMMUNICATIONS**

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 268 days without a lost time injury accident.
2. Supervisor Reasonable Suspicion Training scheduled for September 9th.

Administration Activities

1. GM and Counsel continue to meet with Trinitas.
2. Met with Virgil Thompson and Gary Aldrin on their interest to annex or get water from OID.
3. Interviewed for Assistant Engineers position. A job offer was made to a qualified candidate.
4. Interviewed for a Water Utilities Serviceman – Temp position. A job offer was made to a qualified candidate.

5. SaveTheStan advertising hit Sacramento last week. A few contacts, all positive.
6. Tri Dam Advisory Committee scheduled for September 9th.

Contract and Special Project Activities

1. 2-Mile Bar Tunnel (CEQA & Engineering) – A Letter of Offer was sent to the Co-Partners of the Hodgdon Enterprises, LP for their review. A response was received on August 26, 2011 from Mr. Michael Abbott the Hodgdon Enterprises attorney and OID responded on August 30, 2011. The initial response Mr. Abbott was to remove the “Sunset Clause” and establish a position on the Marketable Record Title Act opposite of OID’s position. In OID’s response, the “Sunset Clause” was removed and Mr. Abbott was advised OID needed to revisit the opinions receive from our attorneys concern the Marketable Record Title Act. In Mr. Abbott’s letter, it was stated a response would be forthcoming concerning all the issues presented in the July 8, 2011 offer letter to the Hodgdon Enterprises, LP.

The Corps of Engineers have forward the Easement Application to the real estate division in Sacramento. The application consists of the Report of Availability (ROA) which states the land is available for this type of development or access and the Record of Environmental Consideration (REC) that the project will not have or have very little environmental impact and is within the scope of the parks planned purposes. The documents were approved by the local Corps of Engineers and forward on August 22, 2011 to the Sacramento District Office Construction Operations, Regulatory, and Real Estate Division for final authorization and issuance of the permit. Of course, there are attorneys who need to review the documents throughout the process. Quoting the Park Manger, “It’s going to be there for a while with all the reviews...” This will not be a quick process.

The topo map for the downstream portal access road was completed and reviewed by Condor and OID. The review determined the upslope access road was not as viable for the access road as the downslope side of the South Main Canal. For the upslope access road to be constructed would require the removal of some very old Oak Trees, an old Chinese rock wall and a lot of bank stabilization and large boulder removal. Now the location has been finalized, the detail road design has begun. The design development will require 3 more months to complete and tentatively scheduled for completion on or around November 1, 2011.

2. Cashman Dam Rehabilitation Project – No response from TCB on letter sent July 12, 2011. Another statement was received on July 31, 2011 and a response letter sent out rejecting the total balance claimed by TCB but offering to release Retention if supplied the proper documentation.
3. Paulsell Valley Water Conveyance System – A feasibility study for a water conveyance system was completed and presentation to the GM was given. After presentation, another option was identified and is in the process of evaluation.
4. Cross Valley Conveyance System – No Activity to report for this period.
5. Beardsley Recreational Improvements – No Activity to report this period other than the Tri-Dam GM continues discussions with the U.S. Forest Service concerning the Collection Agreement.
6. Continued with audits of billings on services contracts and drafted contracts for renewal.
7. Contract Administration activities on contracts to be renewed and/or issued, Work Releases and Change Orders for all contracts.

Construction Activities

1. District crews and equipment operators are currently working on routine maintenance, JSF's prepared by Water Department Staff, chaining District Laterals, cleaning Board approved drains and gaining back drive able access.
2. Knights Ferry Delivery System – Correspondence has been prepared and sent to the Oak Grove Cemetery regarding the Draft Easement Agreement. No response as of 8/31 from Eakin or the Cemetery Board.
3. River Bottom Pipeline's – G&K has staked the property lines and landowner meetings have begun to discuss acquiring easements and the replacement of the Crawford & Rossini Pipelines.
4. Preliminary 2012 Budget is complete for the Support Services Dept. and submitted to Finance for review.
5. Union Slough Project – Assisting Engineering Dept. with plan review and a field meeting with Mr. Jackson.
6. Conducted an emergency repair to the Crane Pipeline on 8/31. An air vent was hit by the landowner's equipment. A tracking number has been assigned to this incident and the landowner will be billed accordingly.

Engineering Activities

1. Honolulu Bar Mitigation Project – CVFPB will not revise permit without going back to the Board for review and approval. OID likely going to ask that the current permit be cancelled and then have FISHBIO reapply on behalf of USFWS. This also means that no activities will be undertaken this year which jeopardizes the overall long term sustainability of the project.
2. Rubicon (TCC) – Assisting Water Operations Department as necessary. Prepared final cost data inclusive of Rubicon's last invoices.
3. SBX7-7 – Comment period on DRAFT Emergency Regulation on going. Public Comment session scheduled for today in Fresno. East side ID staff met on 8/23 to discuss interpretation of the regulation and how each of us plans to comply. While interpretations varied, there seems to be a consistent theme and that is that we will proceed in a phased approach which is economically feasible and set-forth that plan in our Ag Water Management Plan. The next meeting will be held at OID on 10/19/11 and will be a field review of what we have done, what we are doing and how we intend to comply.
4. Long Term Irrigated Lands Program – Ongoing participation in both the Delta and East San Joaquin Coalitions.
5. STRGBA – Bi-weekly conference calls being held to review status of USGS Model Progress. Next meeting set for 10/13/11.
6. Engineer interviews complete and offer made to recent graduate from Chico State. Assuming she accepts the job and background checks go as planned, she should be on board by 9/26/11.
7. Knights Ferry – Orifice plate design criteria memo complete and delivered in DRAFT format to GM for subsequent review. Numerous Easement Agreements out for review (Boatright, Eakin, etc.).
8. Union Slough Enhancement Project – 60% Design reviewed and comments submitted to CH. Fencing and borrow material staging to begin this week.
9. Riggs Townhill Pipeline Encroachment Request – Record of Survey bid received and correspondence sent to Herman Myer requesting deposit in the amount of one-half the survey costs. No response as of 8/31/11. Engineering to follow-up.

10. Revising Standard Details to account for SBX7-7 and other minor changes that have been made over the last year.

Water Operations Activities

Ag Water

1. Continued Fringe Parcels monitoring as necessary. Preparing comprehensive summary of the Fringe Parcel Analysis.
2. The Cometa Lateral and Claribel Lateral are now in full TCC operation.
3. Remote operation of the first hydraulic actuator at Robert Van Lier Reservoir (RVL) has been transferred to the TCC SCADA system and the South Main Canal outflow from RVL is now being operated in TCC mode.
4. Conducting various landowner meetings and field review as necessary.
5. Completing Job Setup Forms and coordinating various repairs with the Support Services Department as necessary.
6. Pesticide Department conducting Magnacide treatments as necessary and concentrating on post emergent and squirrel control throughout the District.
7. Coordinating Aquatic Pesticide sampling events as required for the 2011 Annual Report.
8. A field review and project scope meeting was held on September 1st with Davids Engineering to progress with an update of the Agricultural Water Management Plan.
9. The first 14 day rotation of the second half of the 2011 irrigation season (rotation 15) started on or about September 3rd. The next 14 day rotation will be completed on or about the 30th of September.

Water Utilities

1. Improvement District No. 41: The City is currently working on a proposed rate fee structure. In the meantime Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Domestic Pumping Stations: Staff continues to conduct weekly inspection and servicing of the domestic water pumping stations. Nothing unusual or out of the ordinary to report.
3. OID's Rural Water System No. 1: Staff collected monthly residential meter readings on Wednesday, August 31st.
4. Improvement District No. 46: A work release was issued to Mozingo Construction to replace a service supply pipeline on River Oak Circle. The repairs have been completed and follow up water quality testing has come back negative.
5. Domestic Water Systems:
 - Have begun the semi-annual inspection, servicing and flushing of the fire hydrants under OID's jurisdiction.
 - Have begun the semi-annual exercising of the street valves under OID's jurisdiction.
6. Irrigation Pumping Stations:
 - Staff continued to conduct weekly inspection and servicing of the pumping stations. There is nothing unusual or out of the ordinary to report
 - Staff continued performance testing on all the irrigation pumping stations. Information collected during these testing procedures is used to select which pumps will be repaired or replaced during the non-irrigation season.
7. Kuhn Reclamation Pump: Staff completed the installation of a new motor control panel.
8. Workman #2 Reclamation Pump: Staff completed the installation of a new flow meter.

9. Safety & Training Activities:

- As of Friday, September 2nd, the WUD has gone 3993 days without a lost time injury.
- Bob Nielsen has obtained his Cross Connection Control Specialist recertification from the AWWA.
- Bob Nielsen & Chris Lewis have obtained their General Backflow Assembly Tester / Proctor recertification from NCBPA.

B. **COMMITTEE REPORTS**

There were no committee reports.

C. **DIRECTORS' COMMENTS/SUGGESTIONS**

Director Webb

Director Webb asked if anyone from the Board of Directors participated in the interview process for the Chief Financial Officer for Tri-Dam. Director Bairos stated that he had participated.

Director Alpers

Director Alpers had no comments.

Director Doornenbal

Director Doornenbal had no comments.

Director Clark

Director Clark had no comments.

Director Bairos

Director Bairos had not comments.

At the hour of 10:21 a.m. the Board adjourned to Closed Session

CLOSED SESSION

ITEM NO. 16

A. *Government Code §54956.8* - Conference with Real Property Negotiator

Negotiating Parties:	OID, Trinitas, LLC
Property:	Water
Agency Negotiators:	General Manager and Counsel
Under Negotiations:	Price and Terms

At the hour of 11:20 a.m. the Board adjourned to open session

Coming out of Closed Session President Al Bairos, Jr., stated there was no reportable action.

OTHER ACTION
ITEM NO. 17

The Board Meeting adjourned at the hour of 11:20 a.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, September 20, 2011 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, September 15, 2011 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA

Al Bairos, Jr., President

Attest:

Steve Knell, P.E., Secretary