

MINUTES

Oakdale, California
July 2, 2014

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Special Session at the hour of 1:00 p.m. Upon roll call, there were present:

Directors: Steve Webb, President
Herman Doornenbal, Vice President
Frank Clark
Jack D. Alpers
Al Bairos, Jr.

Staff Present: Steve Knell, General Manager/Secretary
Jason Jones, Support Services Manager
Eric Thorburn, Water Operations Manager
Gary Jernigan, Contract and Special Projects Manager
Kathy Cook, Chief Financial Officer

Also Present: James Oliveira, General Counsel

ADDITION OR DELETION OF AGENDA ITEMS

General Manager Steve Knell stated that in the Board Packet there was an additional matter to be discussed under Closed Session under Item No. 17:

C. Government Code §54956.9(b) - Anticipated Litigation One (1) Case

The information was contained in the Board packet; however it was not shown on the Agenda and he would like to add this to the Agenda. A motion was made by Director Alpers, seconded by Director Bairos, and unanimously supported to add "C" to Closed Session Item No. 17.

There were no deletions to the Agenda

ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE

There were no items taken out of sequence.

At the hour of 1:01 p.m. the Board welcomed public comment.

PUBLIC COMMENT
ITEM NO. 1

There being no Public Comment; Public Comment closed at 1:01 p.m.

CONSENT ITEMS
ITEM NOS. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

ITEM NO. 2
APPROVE THE BOARD OF DIRECTORS'
MINUTES OF THE REGULAR MEETING OF JUNE 17, 2014

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Board of Directors' Minutes of the Regular Meeting of June 17, 2014.

ITEM NO. 3
APPROVE OAKDALE IRRIGATION
DISTRICT STATEMENT OF OBLIGATIONS

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Oakdale Irrigation District Statement of Obligations.

ITEM NO. 4
APPROVE REJECTION OF CLAIM
FOR DAMAGES FILED BY LAURA LOPEZ

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve rejection of the claim filed by Laura Lopez.

ITEM NO. 5
APPROVE ENCROACHMENT PERMIT ON THE
MOOTZ DRAIN (APN: 014-005-004 – FREDERICK)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Encroachment Permit on the Mootz Drain (APN: 014-005-004 – Frederick).

ITEM NO. 6
APPROVE ENCROACHMENT PERMIT ON THE WEST PUMP
PIPELINE NO. 2 (APN: 064-010-017 – OAKDALE GOLF & COUNTRY CLUB)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Encroachment Permit on the West Pump Pipeline No. 2 (APN: 064-010-017 – Oakdale Golf & Country Club).

ITEM NO. 7
APPROVE ENCROACHMENT PERMIT ON THE WEST PUMP
PIPELINE NO. 2 (APN: 064-013-006 – OAKDALE GOLF & COUNTRY CLUB)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Encroachment Permit on the West Pump Pipeline No. 2 (APN: 064-013-006 – Oakdale Golf & Country Club).

ITEM NO. 8
APPROVE ENCROACHMENT PERMIT ON THE TULLOCH
PIPELINE (APN: 010-049-001 – PACIFIC GAS & ELECTRIC)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve Encroachment Permit on the Tulloch Pipeline (APN: 010-049-001 – Pacific Gas & Electric).

ITEM NO. 9
APPROVE AGRICULTURAL DISCHARGE PERMIT
ON THE CRANE PIPELINE (APN: 063-020-010 – LEMONS)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Agricultural Discharge Permit on the Crane Pipeline (APN: 063-020-010 – Lemons).

ITEM NO. 10
APPROVE ENCROACHMENT PERMIT ON THE
CRANE LATERAL (APN: 063-020-010 – LEMONS)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Encroachment Permit on the Crane Lateral (APN: 063-020-010 – Lemons).

ITEM NO. 11
APPROVE AGRICULTURAL PERMIT ON THE SOUTH
MAIN (APN: 010-015-070 – SUNDANCE DEVELOPMENT, INC.)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Agricultural Permit on the South Main (APN: 010-015-070 – Sundance Development, Inc.).

ITEM NO. 12
APPROVE ENCROACHMENT PERMIT ON THE
SOUTH MAIN (APN: 010-015-070 – SUNDANCE DEVELOPMENT, INC.)

A motion was made by Director Doornenbal, seconded by Director Bairos, and unanimously supported to approve the Encroachment Permit on the South Main (APN: 010-015-070 – Sundance Development, Inc.).

**ACTION ITEMS
NOS. 13, 14**

ITEM NO. 13

**REVIEW AND TAKE POSSIBLE ACTION TO ADOPT A
RESOLUTION APPROVING MISCELLANEOUS RATES AND CHARGES**

On November 19, 2013 the CH2M Hill comprehensive miscellaneous rates and charges study was presented to the Board for discussion. As stated on the November 19th agenda report, the State of California Water Code, Section 22283, provides that the District prescribe reasonable rules and regulations to carry out the provisions of the Section 22280 et seq.

The District provides many special services for individual or prospective customers. Because these services do not benefit all of the customers of the District the possibilities of inequitable service exist, the costs of these are recovered through and by way of charges related to the services provided.

A Miscellaneous Rates and Charges Model was developed to perform the calculations and document the level of effort and costs associated with each charge.

Staff recommends the adoption of the Resolution for Miscellaneous Rates and Charges for Special Services to be effective August 1, 2014.

Director Doornenbal had a question regarding the charge for a pump rental. Director Webb requested that item be pulled from the Miscellaneous Rates and Charges and be referred to the Water Committee for further discussion and then brought back to the Board.

A motion was made by Director Bairos, seconded by Director Doornenbal, and unanimously supported to adopt the Resolution Approving Miscellaneous Rates and Charges with the exception of the pump rental fee charge.

ITEM NO. 14

**REVIEW AND TAKE POSSIBLE ACTION ON
OAKDALE EDUCATIONAL FOUNDATION'S SPONSOR REQUEST**

The Planning and Public Relations Committee discussed the Oakdale Educational Foundation's request at their June 3, 2014 meeting. The Committee supported their request; however, due to the amount exceeding the Committee's approval limits it is necessary to have Board approval and is being brought before the full Board. The amount requested is the same amount that was approved by the Board last year.

A motion was made by Director Alpers, seconded by Director Clark, and unanimously supported to approve the Oakdale Educational Foundation's Sponsor Request in the amount of \$5,000.

DISCUSSION

ITEM 15 DISCUSSION ON THE HEARING AT THE STATE WATER RESOURCES CONTROL BOARD ON JULY 1, 2014

Due to the State Water Resources Control Board scheduling a hearing on curtailment for Tuesday, July 1, 2014 the Oakdale Irrigation District's Board Meeting was re-scheduled for Wednesday, July 2, 2014.

The General Manager reported on the hearing to the Board.

Tom Orvis from the Stanislaus County Farm Bureau also commented on the hearing at the State Water Resources Control Board.

ITEM NO. 16 COMMUNICATIONS

A. GENERAL MANAGERS REPORT

Safety Activities

1. OID has gone 395 days without a lost time injury accident.

Administration Activities

1. Attended State Board Meeting on the adoption of Emergency Regulations for curtailment of diversions for "protection of senior water right holders."
2. Met with the Paulsell Valley landowners Thursday the 26th to continue discussions on a new water supply.
3. Hearing on OID's motion for costs in the ID 52 case was heard June 24th. Written Motions on two points of law are to be submitted to the Judge by July 23rd.
4. Met with Bryan Whitemyer, Oakdale City Manager, on development of a cooperative maintenance agreement for city street overlying OID pipelines.
5. Spoke to the Oakdale Realtors Association on June 19th.
6. Schedule to speak to the Modesto Realtors Association on July 2nd.
7. Tri Dam Advisory Meeting set for July 7th.
8. Meeting with CH2M Hill on July 9th to develop a rate structure for presentation at the July 15th meeting.
9. GM planning to be out of town July 21st - 25th on vacation

Contract and Special Project Activities

1. Two -Mile Bar Tunnel (CEQA & Engineering) - An updated status was received from the Corps of Engineers on June 6, 2014 stating the EA will go out for Public Comment by June 13, 2014. The Corps posted the EA on their website for Public Comment as promised on June 13, 2014. The Public Comment period is 30 days and will expire on July 12, 2014. Now it appears the FONSI will be issued in mid-August. Will continue to monitor the website for any comments.
2. Beardsley Recreational Improvements-Phase I & II – The Notice of Completion for Phase 1 was signed and approved by the Board on June 19, 2014 and file the same

day. The final invoice was submitted by Ford Construction and paid retention will not be paid until 35 days after the Notice of Completion is filed. The slurry contractor is scheduled to return to site to in July to make repairs to the blemishes which developed while the Slurry Seal was curing. Phase II close out is in progress. CSG has not completed the reconciling his invoices for Change Order #02 when some errors were found in the first submittal. All contract and change order work has been completed. .

3. Paulsell Valley Rehabilitation Project – A second land owner meeting is scheduled for June 26, 2014 to discuss options. The GM was contacted and asked to review the possibilities of drilling a new tunnel further upstream of the Paulsell Lateral head gate. Various routes were investigated and presented to the landowner group. Two options were viable, one tunnel up stream of Tunnel #9 and one downstream of Tunnel #09 both terminating at the high point on Warnerville Road.
4. City of Oakdale Water Recycling Project – A project description was developed and being reviewed. A cost estimate is in progress, and preliminary layouts are being assembled. These are needed for the Grant application for the OES Grant Funding Application.
5. Rubicon Expansion Project – A project description was assembled and the Grant Application process is being discussed with Provost & Pritchard. Provost & Pritchard has a Grant Application department that prepares the applications for Grants. Provost & Pritchard was the firm that completed the Grant application for the Cashman Dam when was granted to OID but never used. The Grant application is being completed for submittal to the OES Grant Program.
6. Request for Proposal to Re-Bid the Supply of Two (2) Fuel Tanks to replace the one tank out of compliance and one tank that is unusable. Bids were due June 25, 2014. Again, only one bid was received and the price was \$28,000 over the budget number. The work is being reviewed by Staff for completing in house. The award is on Hold for now.
7. Contract Administration activities on contracts to be renewed and/or issued, Work releases and Change Orders for contracts are ongoing.

Construction Activities

1. C&M crews and equipment operators are addressing minor issues on OID facilities, routine maintenance tasks and JSF's generated by Water Dept. staff.
2. Preparing and conducting employee evaluations.
3. Reviewing project close out folders for this past winter's projects.
4. Reviewing and processing JSF's generated by Water Ops. Dept. staff.
5. Assisting Water Ops/Engineering Dept. with various assigned tasks.
6. Magnacide applications continue on District facilities: On 6/16 the South Main, Kearney, and Campbell Laterals were treated.
7. Received the two new DSO ½ ton pickups from Haidlen Ford on 6/18. Both trucks have been outfitted with the necessary appurtenances and have been placed in service.

Water Operations Activities

Engineering

1. Land use Conversion – Continuing to work with landowners, tenants, irrigation design companies and Support Services/Water Operations concerning ongoing and future land

use conversion projects. Standard land use conversion letters going out on an as needed basis.

2. Continued to process Encroachment and Ag. Discharge Agreements for Board approval.
3. The Board approved agreement and PG&E Easement were both signed by Mr. and Mrs. Tilbury on June 24th. The required PG&E Service Agreement is in the process of being updated to allow OID to proceed with the confirmed underground materials order and the future construction of the new service connection to the NSRR Deep Well.
4. The results of the RFQ from consultant engineers for services to update the STRGBA's 2005 Integrated Regional Groundwater Management Plan were reviewed at the June 5th meeting. A RFP will be issued to the qualified consultants to determine the associated costs of the proposal that is selected. Upon selection, the proposal will be presented before the OID Board of Directors to decide whether they would like to participate and incorporate the associated expense into the 2015 budget. The next STRGBA meeting is scheduled for July 3rd.
5. The Technical Advisory Committee (TAC) meeting originally scheduled for June 12th was subsequently postponed until June 26th to allow Mr. Ward to assemble a draft revision to the GW ordinance and complete a more thorough review of the steps involved in the County's adoption of new and existing GWMPs.
6. Continued to process Request for Work Approvals, plans and cost estimates as needed for construction and maintenance projects.
7. Interviews for the Assistant Engineer position were completed on June 16th. An offer was subsequently presented and accepted and the pre-employment process is underway.
8. The Engineering Intern, Greg Borba, continued to review and address any incorrect or unassociated turnouts with the appropriate APN and numerical code utilizing the assistance of the DSOs. Review with the north side DSOs has been completed.

Ag Water

1. Continued to research and respond to numerous miscellaneous irrigation and maintenance issues and inquiries.
2. Continued setup of the IPads and the associated application software. DSO training on the proper use of the new devices continued to be conducted by the OID SCADA Coordinator.
3. Continued SCADA integration work on proposed automated and remote monitoring sites.
4. The IT/SCADA Technician, Craig Feezell, started on June 23rd.
5. The eighth rotation of 2014 (ninth of the 2013-14 water year) began on or about June 25th. This is a 12-day rotation and will be followed by another 12-day rotation starting on or about July 7th.

Water Utilities

1. Improvement District No. 41:
 - Pumping Station No. 3 remains out of service due to high turbidity issues.
2. Improvement District No. 49 – Water Storage Tank:
 - Continued to monitor leaks on the water storage tank at Pumping Station No. 1. The tank remains in service and under observation.

- Preparations are currently underway to remove the old tank and install the new one.
3. Domestic Water Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report.
 4. Domestic Water Systems:
 - The 2013 Editions of OID's Consumer Confidence Reports were mailed out on June 20th to each water user in the domestic systems under OID's jurisdiction.
 - Started annual testing of backflow prevention assemblies.
 - Staff attended a court hearing regarding ID 52 settlement motions on Tuesday, June 24th.
 5. Rural Water System No. 1:
 - Tuesday, June 17th, the water service at 10454 Fox Meadow Ct. was locked out for failure to comply with OID's Cross Connection Control Policy.
 - Wednesday, June 18th, the water service at 10454 Fox Meadow Ct. was restored after the required backflow assembly was installed.
 6. On-Call Activities:
 - Wednesday, June 18th, Staff responded to a callout to restore water service to the home at 10454 Fox Meadow Ct. in RWS #1.
 - Wednesday, June 18th, Staff responded to a late night callout of a broken water line at 11225 Scarlet Oak Dr. in ID 46.
 7. Irrigation Pumping Stations:
 - Staff continues to conduct weekly inspection, servicing and security checks of the pumping stations. There is nothing unusual or out of the ordinary to report other than the items listed below:
 - Rice Drain Pump – Site was the scene of an apparent suicide. The site was out of service for a portion of Sunday, June 15th and most of Monday, June 16th to allow for bio-hazard clean-up.
 - Claus Drain Pumps – Pump house was vandalized on Monday, June 23rd. The damaged sheet metal panels were repaired.

Financing Activities

1. Update Miscellaneous Rate Study model and submittal to Board on July 2nd.
2. Met with Allan Highstreet, from CH2M Hill, Ag Water Rate Study.
3. Submittal of 2013 CAFR to GFOA for the Certificate of Achievement for Excellence in Financial Reporting.
4. Submittal of documentation for the SDRMA Credit Incentive Program.
5. Routine accounting functions (AP, AR, PR, billing, reconciliations, etc.)

B. COMMITTEE REPORTS

There were no Committee Meetings.

C. DIRECTORS' COMMENTS/SUGGESTIONS

There were no Directors' comments/suggestions.

CLOSED SESSION
ITEM NO. 17

- A. Government Code §54957.6** – Conference with Labor Negotiator
Agency Negotiator: General Manager
Unrepresented Employee Organization: Operations Employees, Exempt Management, Exempt Supervisory, and Confidential Employees
- B. Government Code §54956.9** - Existing Litigation
(1) *Agee v. Oakdale Irrigation District*

At the hour of 1:53 p.m. the meeting returned to open session.

Coming our Closed Session, President Webb, stated that there was no reportable action.

OTHER ACTION
ITEM NO. 18

The Board Meeting adjourned at the hour of 1:53 p.m. The next Regular Board Meeting of the **Oakdale Irrigation District Board of Directors** is scheduled for **Tuesday, July 15, 2014 at 9:00 a.m.** in the board room at 1205 East F Street, Oakdale, CA.

The next Joint Board Meeting for the **Tri-Dam Project** is scheduled for **Thursday, July 17, 2014 at 9:00 a.m.** in the board room of the South San Joaquin Irrigation District, 11011 East Highway 120, Manteca, CA.

Steve Webb, President

Attest:

Steve Knell, P.E., Secretary