

## **MINUTES**

Oakdale, California  
October 5, 2004

The Board of Directors of the Oakdale Irrigation District invited all to recite the Pledge of Allegiance and then met in Regular Session at the hour of 9:00 a.m. Upon roll call, there were present:

Directors: Frank B. Clark, President  
Steve Webb, Vice President  
Jack D. Alpers  
Louis Brichetto  
Tony Taro

Staff Present: Steve Knell, P.E., General Manager/Secretary  
Gary Jernigan, P.E., Support Services Manager  
Kathy Cook, Chief Financial Officer  
Kevin King, Special Projects Coordinator  
John Davids, Assistant Engineer

### **ADDITION OR DELETION OF AGENDA ITEMS**

There were no additions or deletions of agenda items.

### **ACTION TO TAKE VARIOUS ITEMS OUT OF SEQUENCE**

Director Brichetto requested that Item No. 4 be moved to the action calendar for further discussion.

### **CONSENT ITEMS ITEMS NO. 1, 2, 3,**

#### **ITEM NO. 1**

### **APPROVE THE BOARD OF DIRECTORS MINUTES OF THE REGULAR MEETING OF SEPTEMBER 21, 2004**

A motion was made by Director Webb, seconded by Director Brichetto and unanimously supported to approve the Board of Directors Minutes of the regular meeting of September 21, 2004.

**ITEM NO. 2**  
**APPROVE OAKDALE IRRIGATION DISTRICT STATEMENT OF OBLIGATIONS**

A motion was made by Director Webb, seconded by Director Brichetto and unanimously supported to approve Oakdale Irrigation District Statement of Obligations.

**ITEM NO. 3**  
**APPROVE ENCROACHMENT AGREEMENT ON KNIGHTS FERRY WATER LINE**

A motion was made by Director Webb, seconded by Director Brichetto and unanimously supported to approve an Encroachment Agreement on the Knights Ferry Water Line.

**ACTION ITEMS**  
**ITEMS NO. 4, 5, 6, 7, 8, 9**

**ITEM NO. 4**  
**APPROVE ENCROACHMENT AGREEMENT ON THE BIRNBAUM PIPELINE**

A motion was made by Director Webb, seconded by Director Taro to Approve an Encroachment Agreement on the Birnbaum Pipeline and was voted on as follows:

Ayes: Webb, Taro, Clark, Alpers  
Noes: Brichetto

**ITEM NO. 5**  
**REVIEW AND TAKE POSSIBLE ACTION ON THE REPLACEMENT OR ABANDONMENT OF THE TOWN WATER DELIVERY SYSTEM**

General Manager, Steve Knell made a brief presentation on the overview of the system, provided the legal issues surrounding the Town Water system, reviewed the economics of replacement, summarized and made recommendations to the Board.

After discussion by the board with staff and constituents a motion was made by Director Webb, seconded by Director Taro to table this item for the second meeting in December so more information can be attained.

**ITEM NO. 6**  
**REVIEW AND TAKE POSSIBLE ACTION ON OID'S CONFLICT OF INTEREST CODE**

The Fair Political Practices Commission requires each agency review their conflict of Interest Code biennially, and if amendments are necessary, the revised code must be forwarded to the Commission for approval. The District has added several positions as indicated in the revised Code and must submit a revised Code for Commission for approval.

Director Brichetto requested that Insurance Broker be added to the list of designated positions. A motion was made by Director Webb, seconded by Director Brichetto and unanimously supported to approve the Conflict of Interest Code update.

**ITEM NO. 7**

**REVIEW AND TAKE POSSIBLE ACTION ON THE FUNDING OF \$2,500 TO THE OAKDALE CITY FIRE DEPARTMENT IN FULFILLMENT OF OID'S OBLIGATION TO OCFD'S CONFINED SPACE RESCUE FUND**

It appears that OID did not pay the full portion of its commitment to the OCFD when they set up their confined space rescue team. The discrepancy lies with the fact that OID thought at the time there were 6 agencies participating when in fact only 4 agencies did so.

This was brought up during recent training with the OCFD and OID and it is being brought to the Board for their consideration.

A motion was made by Director Alpers, seconded by Director Taro and unanimously supported to approve the funding of \$2,500 to the Oakdale City Fire Department in fulfillment of OID's obligation to OCFD's confined space rescue fund.

**ITEM NO. 8**

**REVIEW AND TAKE POSSIBLE ACTION ON A REQUEST FOR AN EXTENSION OF A "WILL SERVE LETTER" TO THE LAND FOR SCHUTZ PROJECT**

On November 5, 2002, the Oakdale Irrigation District issued the developer a will serve letter for the Hillsborough Estates 1A Subdivision (aka: Land of Schutz). The subdivision consists of 8 residential lots that will fill the void between OID's Rural Water System No. 1 and the planned Hillsborough Estates No. 2 private water system located at the east end of Foxborough Drive.

This is one of three residential systems that was lumped together by the developer when he applied to the State and County. It took an extended amount of time for the County to separate these systems into three individual projects. The developer is now ready to proceed but will require an extension to the current will serve letter in order to complete the project.

The WUD recommends extending the will serve letter. The new system will provide the next step in looping OID's RWS No. 1 water distribution system. This will increase system reliability and ease stresses placed on the system in emergency situations such as high water demands during a fire.

A motion was made by Director Alpers, seconded by Director Webb and unanimously supported to table until next board meeting to give staff time to review the \$5,000 amount designated to the Domestic Water Project Fund.

**ITEM NO. 9**  
**REVIEW AND TAKE POSSIBLE ACTION ON AWARD OF A GENERAL SERVICES CONTRACT FOR FENCING TO ANDREETTA'S AG CONSTRUCTION**

District staff sent out letters to the following ten contractors requesting quotes: Andreetta's Ag Construction, The Yard Fencing Systems, Inc., Jay's Fencing, Hammer Fences, Gary's Fences, Denair Fencing, Industrial Fence Co., Stockton Fence and Materials, Conlin's Fence and Lindeman Fence.

Replies to the Request for Quotes were received from Andreetta's Ag Construction and Conlin Fence Company. The prices quoted by Andreetta's Ag Construction were lower than Conlin Fence Company on each specific item on the Bid Sheet. The District has utilized Andreetta's Ag Construction in the past with more than satisfactory results. Based on the low bid and past performance, staff recommends awarding the Fencing General Services Contract to Andreetta's Ag Construction.

A motion was made by Director Webb, seconded by Director Alpers and unanimously supported to award a General Services Contract for Fencing to Andreetta's Ag Construction.

**DISCUSSION ITEMS**  
**ITEMS NO. 10, 11, 12**

**ITEM NO. 10**  
**DISCUSSION OF THE DISTRICT WIDE ACCESSIBILITY SURVEY**

A presentation of the District's canal and lateral accessibility was given by John Davids, Assistant Engineer. John stated that the Water Department was asked as part of the facilities inventory to go through and develop a map which addresses canal and lateral accessibility. Preliminary findings from this map indicates about 60 percent of the district is not accessible. What does this mean for the district; I think there are three major things that are applicable. First you have district wide safety issues, a decreased level of service and the inability to do maintenance. It makes it difficult for each department that needs access to these facilities to do their jobs. It's important to address the limited accessibility problem and make some decisions on how to address it.

**ITEM NO. 11**  
**DISCUSSION ON THE ENFORCEMENT OF EASEMENTS AND THE USE OF IMMINENT DOMAIN TO SECURE RIGHT-OF-WAYS VITAL TO OID OPERATIONS**

General Manager, Steve Knell stated that this is one of the options that John Davids was alluding to in his presentation was the use of imminent domain.

Director Webb stated that that is a good point, but if we own land in fee title we should probably spend our money cleaning those up and then go from there.

General Manager, Steve Knell stated with our change in revenue stream we are looking at going into a very heavy construction mode here in about two years. We may be spending

two to four million dollars a year in additional construction projects. If our intent is to do that successfully we are going to have to start cleaning up our right-of-ways starting today for those projects that are going to occur in the next three or four years because it is going to take you that long to get through the process.

Director Brichetto stated a lot of it is approach with some people I've seen you can do summersaults and never make them happy but anyway just focus on the most critical areas

Gary Jerningan stated that they have taken the approach to make sure that they have contacted all landowners before doing anything and it has been working fairly well. The process takes a lot more time that I thought it would due to lack of easements and right-of-ways.

**ITEM NO. 12**  
**DISCUSSION ON THE HIRING OF A FIRM TO AID IN THE ORGANIZATION AND PRESERVATION OF OID'S HISTORICAL ENGINEERING RECORDS AND DOCUMENTS**

General Manager, Steve Knell state that one of the most valuable resources this company has is its historical records. OID's historical records are stored in our vault and in a shed outside above our auto shop, deteriorating. How we address records management in the future is what we are talking about here. There are companies out there that can come in and scan all these documents; put them in electronic format; put them in a computer; and file them for our use. We would like to solicit some bids and see what it would cost to have OID's historical documents digitized.

Director Alpers stated he is in favor of it because if we lose the records or we can't find them and if they are a part of a legal case this can be a big problem.

Director Clark stated to proceed forward and get bids.

**ITEM NO. 13**  
**COMMUNICATIONS**  
**ORAL REPORTS AND COMMENTS**

**A. GENERAL MANAGER'S REPORT**

**Irrigation Season Update**

1. Review Rotation Schedule and CIMIS data with the Board.
2. Concluded 2003/2004 irrigation season diverting approximately 299,571 ac-ft of water.
3. Expect to use between 12,000 - 14,000 ac/ft of 2004/2005 water in October 2004.

**Safety Activities**

1. It has been 151 Days since OID's last lost-time-injury accident.
2. A Dog Day was held on October 1, 2004

3. Scheduled refresher class in Confined Space Training occurred on September 23<sup>rd</sup> which was followed by a 4-hour hands-on rescue exercise with Oakdale City Fire Department on the 24<sup>th</sup>. ACWA/JPIA provided the class training.
4. Defensive driver training was also held on September 23<sup>rd</sup>. ACWA/JPIA also provided this class training.

### **Administration Activities**

1. Working with Central Valley Regional Water Quality Control Board on Ag. Waiver monitoring and reporting plan compliance
2. Fall Newsletter is being developed
3. Gray Book revisions
4. Ongoing development of the Groundwater Management Plan and Water Resources Plan
5. Operation and maintenance of the water measurement program, and preparation for 2005 water measurement program needs.
6. CIMIS station installation

### **Accounting Activities**

1. 2005 budget preparation
2. Preparation for Domestic Water Committee meetings to review Capital Replacement Reserve Studies for seven (7) improvement districts.
3. Improvement District annual rate computation and notification
4. 2005 annual surface irrigation water billing preparation and mailing
5. Prepare of a long-term financial plan (on hold).

### **Water Operations Activities**

1. Processing approximately 40 Town Disconnects.
2. Prioritizing DSO lists of Capital and Engineering Projects to give to C&M.
3. Finalizing Annual Water Report.
4. Managing first rotation of 2004/2005 irrigation season to be done by October 15, 2004.
5. Preparing for upcoming Pre-emergent season. Fall squirrel baiting in progress.

### **C&M Operations Activities**

1. A master schedule of maintenance and CIP activities will be ready by the close of water season in mid-October
2. Developing Work Packages for work activities associated with the Master Schedule
3. Updating all of General Services Agreements Insurance Requirements
4. Evaluating Construction and Maintenance Equipment requirements for long term rental agreements
5. Assembling Bid Packages for the Claribel Lateral Rehabilitation, Cometa SSJID crossing and conducting pre-bid meeting on the Clavey
6. Determining the necessary repairs to the South Main Lateral between Tunnel #8 and the Willms Siphon and the Frymire Lateral.

### **Engineering Activities**

1. Dept of Dam Safety approved OID's improvements to the Rodden Dam headgate structure this winter.
2. Continued project management on those projects slated for construction in the fall of 2004 and spring of 2005.
3. Preparation of updated engineering and surveying action log.
4. Revision of District Standard Specifications and Drawings.

### **Water Utility Activities**

1. Working with Stanislaus County DER on the requirements for the Hillsborough Estates No. 2 domestic water system.
2. Working with the State DHS on amending our water supply permit for the new 10,000 gallon water storage tank in Rural Water System No. 1.
3. Preparing to meet with each domestic water Improvement District Committee / membership regarding the reserve fund study performed by OID.
4. Scheduling C&M projects and crew assignments of the 2004/05 winter work season.

### **B. COMMITTEE REPORTS**

None.

### **C. DIRECTORS' COMMENTS/SUGGESTIONS**

#### Director Webb:

I think staff is doing a really good job on the approach to easements, but I do think it is going to be a rough road. I do think your approach is a better one than in the past and I would like to thank all of you for your hard work

#### Director Clark:

I would like to thank Steve Knell and John Davids for the presentations today they were very good.

#### Director Brichetto:

I still have reservations about a water resources plan. I think most of the stuff that we need to do is very basic and has already been outlined. The expense of the plan and the documents come up to \$48 per acre and, depending on how much you spend, I've heard different members of the Board talk about \$80 to \$200 million. If you use the \$100 million figure, without interest, that equals \$1,873 per acre. I think we really ought to examine what we need and draw the line between what we need and what we can afford. We need to be conservative.

#### Director Taro:

I agree with all the Board's comments and I had one more. When referring to reservoir storages I think we need to look for some off stream storage for this district. All other districts have it, we should. I think it would be good to look at.

**ITEM NO. 14**  
**PUBLIC COMMENTS**

Henry Burtschi commented on how a water rate cut would benefit the farmers.

At the hour of 11:35 A.M. a motion was made by Director Bricchetto, seconded by Director Alpers and unanimously supported to adjourn to the next **regular Board of Directors' Meeting** to be held on **Tuesday, October 19, 2004 at 9:00 A.M.** at the Oakdale Irrigation District Office, 1205 East F Street, Oakdale, CA 95361.

The next regular Joint Board Meeting for the Tri-Dam Project is scheduled for **Thursday, October 21, 2004** at 9:00 A.M. at the Oakdale Irrigation District, 1205 East F Street, Oakdale, CA 95361.

Attest:

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Steve Knell, P.E.  
General Manager/Secretary